

Application fees are not refundable if application is withdrawn, cancelled or refused

☐ **New Food Safety Program (FSP) Accreditation - \$660.00**

Fee includes review of Food Safety Program by a Food Safety Auditor approved by Qld Health and issue of Accreditation Certificate)

☒ **Amendment to Accredited FSP - \$200.00 per hour**

Done by holder of the Food Safety Program or Council's initiative

1. Applicant Details:

Mr ☐ Mrs ☐ Ms ☐ Dr ☐ Other

Surname

Given name/s

Mr ☐ Mrs ☐ Ms ☐ Dr ☐ Other

Surname

Given name/s

Residential address

.....

.....

Postcode

Postal address (if different from above)

.....

.....

Postcode

Home phone no.

Mobile phone no.

E-mail

2. Electronic Authorisation

Gympie Regional Council now offers the option of having your Food Business Licence correspondence and information sent to you via email. Do you authorise Council to send you information electronically?

No ☐
Yes ☐

3. Business Details:

Food Business Licence number

Business Name (trading name)

Licensee name

Preferred contact person

Food Safety Supervisor

4. Business type:

Please identify the relevant business type:

- ☐ Off-site catering
☐ On-site catering
☐ Childcare centre
☐ Aged care facility
☐ Private hospital
☐ Food service to vulnerable persons
☐ Other (please specify):

5. Food Safety Auditor Details:

Food Safety Auditors Name

Approval No

Gympie Regional Council requires the applicant to obtain a 'Notice of Written Advice' from an approved auditor as to whether the food safety program meets the criteria for food safety programs set out in section 104 of the *Food Act 2006*.

Refer to Queensland Health's website for the register of approved auditors.

6. Supporting Documentation

Accreditation of Food Safety Program:

- ☐ A completed Notice of Written Advice from an approved auditor (refer to note below)
☐ One copy of your Food Safety Program

Amendment of Food Safety Program:

- ☐ One copy of your amended Food Safety Program (include summary of detail of amendments)

7. Declaration:

If you have not told the truth in this application, you may be liable for prosecution under the *Food Act 2006*.

- I do solemnly and sincerely declare that the information provided is true and correct to the best of my knowledge.
- I understand that Gympie Regional Council collects personal information where it is directly related to a function or activity of Council and where the collection of such information may be reasonably considered as necessary for that purpose. It will only use personal information for that purpose, and will not disclose it, except as permitted under the *Information Privacy Act 2009*.
- I understand that public availability of information supplied on or with this application can be restricted only after the confidentiality of information has been tested by application through the *Right to Information Act 2009*, and that the information supplied on or with this application may be used in accordance with the *Evidence Act 1977*.

Print Name

Applicant Signature 1

Date

Print Name

Applicant Signature 2

Date