

REFERRAL ASSESSMENT APPLICATION

Build over or near relevant infrastructure - Queensland Development Code (QDC) MP1.4

Section 1 – Applicant Details	Name			
	Postal Address			
	Contact Number			
	Email Address			
	* (Please note that the Concurrency Agency Referral Assessment will be only available in digital format and will be emailed to this address)			
Section 2 – Property Details	Site Address			
	Lot & Plan Number			
	Lot Size (m ²)			
Section 3 – Description of Proposed Building works	☐	New Dwelling/New Secondary Dwelling	☐	Dwelling Additions, including Patio or Deck
	☐	New Carport/Shed	☐	Carport/Shed Additions
	☐	Reclassification of Class 10a Shed to Class 1a Dwelling	☐	Swimming Pool
	☐	Retaining Wall/Fence	☐	Commercial (class 2-9)
Section 4 – Referral Trigger	☐	Over Sewer pipe that is more than 225mm diameter	☐	Over stormwater pipe that is more than 375mm diameter
	☐	Less than 1m from connection	☐	Less than 1.5m from manhole
	☐	Invert level for a pipe is located at less than 300mm below the zone of influence line	☐	Piles or piers are located at less than 1.2m from the vertical plane along the centreline and/or less than 300mm below the invert level
	☐	More than 1m of additional fill placed over infrastructure	☐	Excavation is less than 600mm of the pipe outer wall
	☐	Building is over a combined sanitary drain (see factsheet for further information for requirements)	☐	Lightweight Class 10 Building and building length exceeds 10m over infrastructure
Section 5 – Provide reasons why the proposed building location or design cannot be reasonably modified to comply with the acceptable solutions of QDC MP1.4. Include details of any site constraints, practical limitations, engineering considerations, or other factors that prevent compliance.				
Include information on how the proposal satisfies Performance Outcomes P1 and P2.				
Applications based solely on design preference or				

PRIVACY STATEMENT: "Gympie Regional Council collects your personal information in accordance with the Information Privacy Act 2009 and the Queensland Privacy Principles. This information will only be used for the purpose stated and will not be disclosed without your consent unless required by law. In the event of a data breach involving your personal information, Council will notify you in accordance with the Mandatory Notification of Data Breach scheme under the IPOLA Act."

convenience may not be supported. If additional space is required, please include a separate page with the application.									
Section 6 – Required Documentation Checklist. Please tick boxes once plans have been checked and all required information included.	☐ Site plan showing: - Property boundaries with dimensions to the proposed buildings/structures; - Horizontal distances (offsets) from the outer edge of proposed buildings/structures to the centreline of the relevant infrastructure, including the minimum offset distance. ☐ Elevation plans showing: - The height of the proposed buildings/structures above natural ground level (including any associated earthworks, cut and fill). ☐ Sectional view plans showing: - Natural ground levels and proposed finished surface levels; - Dimensions and depths of relevant infrastructure and its position relative to the proposed structure and footing (both horizontally and vertically); - Footing design details, including the horizontal offset from the footing to the centreline of the relevant infrastructure; - The zone of influence based on the soil classification (e.g. clay, sandy or reactive soils). ☐ Supporting engineering documentation (where required): - RPEQ certified design drawings; - RPEQ Form 15 Design Certificate; - Land Surveyor Survey Plan certificate. Approximate or assumed infrastructure locations and depths will not be accepted. A service location inspection may be requested through Council (fee is applicable).								
Section 7 – Lodgement of Application and Payment Options	- Email the completed application to building@gympie.qld.gov.au. On receipt of the application form and documentation, Council will call the applicant named above to arrange payment over the phone. - In person 8:30am – 4:30pm Monday to Friday (excluding public holidays) at Community Sustainability office, 29 Channon Street, Gympie.								
Fees	Building over or near relevant infrastructure (QDC MP1.4)	\$680.00	- Sewer: \$340.00 to T305 (Building); and \$340.00 to T301 (Water) - Stormwater: \$340.00 to T305 (Building); and \$340.00 to T187 (Civil Design) - Sewer & Stormwater: \$340.00 to T305 (Building); and \$170.00 to T301 (Water); and \$170.00 to T187 (Civil Design)						
Office Use Only	<table border="1"> <tr> <td>Total Fees Paid:</td> <td>Date:</td> <td>Receipt No:</td> </tr> <tr> <td>Taken by:</td> <td>Received by:</td> <td>Entered by:</td> </tr> </table>			Total Fees Paid:	Date:	Receipt No:	Taken by:	Received by:	Entered by:
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