



**MINUTES**  
*of the*  
**GENERAL MEETING**

**CHAIRPERSON: Cr R.J. Dyne (Mayor)**

**Held in the Boardroom  
Town Hall  
2 Caledonian Hill  
Gympie Qld 4570**

**On Wednesday 10 November 2010  
At 9:00 am**

Gympie Regional Council **GENERAL**

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*Mayor R.J. Dyne (Chairman),  
Crs. A.J. Perrett, G.L. Engeman, R.A. Gâté, LJ Friske,  
DR Neilson, IT Petersen, J Watt and J.A. Walker.*

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The meeting commenced at 9:01 am.

**PRESENT:** Mayor Cr R.J. Dyne (Chairman), Cr A.J. Perrett, Cr G.L. Engeman, Cr I.T. Petersen, Cr L.J. Friske, Cr R.A. Gâté, Cr D.R. Neilson, Cr J. Watt and Cr J.A. Walker.

Also in attendance were Acting Chief Executive Officer (Mr C. Manson), and Minutes Clerk (Mrs S Lowe).

Cr L.J. Friske was not present at the commencement of the meeting.

## **DECLARATIONS OF INTEREST BY COUNCILLORS**

### **Corporate Governance & Finance Committee Meeting**

**F07/10/10 - Material Personal Interest - Cr I.T. Petersen**

**F09/10/10 - Conflict of Interest - Cr J.A. Walker**

**F12/10/10 - Conflict of Interest - Cr G.L. Engeman**

### **Planning & Development Committee Meeting**

**P09/11/10 - Conflict of Interest - Cr R.A. Gâté**

**G20/11/10 - Material Personal Interest - Cr G.L. Engeman**

## **SECTION 1: OPEN WITH PRAYER**

Rev Graham Bizzell from Gympie Uniting Church offered a Prayer for the advancement of the Region and the true welfare of its people.

One Minute's silence was observed for family and friends of deceased residents of the Region.

Cr L.J. Friske entered the meeting at 9.03am.

## **LEAVE OF ABSENCE**

## **SECTION 2: APOLOGIES**

### **SECTION 3: CONFIRMATION OF MINUTES OF PREVIOUS GENERAL MEETING**

**G01/11/10     Moved: Cr R.A. Gâté**

**Seconded: Cr D.R. Neilson**

**That the Minutes of the Gympie Regional Council General Meeting held on 27 October 2010 be taken as read and confirmed.**

**Carried**

### **SECTION 4: PETITIONS**

### **SECTION 5: ADOPTION OF CORPORATE GOVERNANCE & FINANCE COMMITTEE RECOMMENDATIONS**

**G02/11/10     Moved: Cr D.R. Neilson**

**Seconded: Cr G.L. Engeman**

**That the Recommendations of the Corporate Governance & Finance Committee Meeting held on 27 October 2010 as presented, be received with the exception of Minute F06/10/10, F07/10/10, F09/10/10 & F12/10/10 to be withdrawn and dealt with later in this meeting.**

**Carried**

**G03/11/10     Moved: Cr D.R. Neilson**

**Seconded: Cr G.L. Engeman**

**That the Recommendations of the Corporate Governance & Finance Committee Meeting held on 27 October 2010 as amended, be adopted.**

**Carried**

Cr I.T. Petersen declared a Material Personal Interest in Minute F07/10/10 as he is a Director of Cooloola Water Retirement Resort and left the meeting at 9.12 am.

**Recommendation F07/10/10 of the Recommendations of the Corporate Governance & Finance Committee Meeting held on the 27 October 2010.**

**G04/11/10      Moved: Cr D.R. Neilson**

**Seconded: Cr J.A. Walker**

**That Recommendation F07/10/10 of the Recommendations of the Corporate Governance & Finance Committee Meeting held on 27 October 2010 be received and adopted.**

**Carried**

Cr I.T. Petersen returned to the meeting at 9.13 am.

Cr J.A. Walker declared a Conflict of Interest in Minute F09/10/10 as she is a member of the Gympie & District Orchid Society and left the meeting at 9.13 am.

**Recommendation F09/10/10 of the Recommendations of the Corporate Governance & Finance Committee Meeting held on the 27 October 2010.**

**G05/11/10      Moved: Cr D.R. Neilson**

**Seconded: Cr R.A. Gâté**

**That Recommendation F09/10/10 of the Recommendations of the Corporate Governance & Finance Committee Meeting held on 27 October 2010 be received and adopted.**

**Carried**

Cr J.A. Walker returned to the meeting at 9.14 am.

Cr G.L. Engeman declared a Conflict of Interest in Minute F12/10/10 as he is a member of the Gympie and District Show Society and left the meeting at 9.14 am.

**Recommendation F12/10/10 of the Recommendations of the Corporate Governance & Finance Committee Meeting held on the 27 October 2010.**

**G06/11/10      Moved: Cr D.R. Neilson**

**Seconded: Cr L.J. Friske**

**That Recommendation F12/10/10 of the Recommendations of the Corporate Governance & Finance Committee Meeting held on 27 October 2010 be received and adopted.**

**Carried**

Cr G.L. Engeman returned to the meeting at 9.15 am.

<p align="center"><b>Recommendation F06/10/10 of the Recommendations of the Corporate Governance &amp; Finance Committee Meeting held on the 27 October 2010.</b></p>
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**G07/11/10      Moved: Cr D.R. Neilson**

**Seconded: Cr G.L. Engeman**

**That Recommendation F06/10/10 of the Recommendations of the Corporate Governance & Finance Committee Meeting held on 27 October 2010 be amended to state:**

**That Council endorse staff action for the following matters:**

Assess No	Amount	Reason	Recommended Action
3429	\$51.39	Compassionate Grounds	Allow Discount
4362	\$54.99 & \$5.25 interest	Did not receive notice	Disallow Discount, interest remains payable
14724	\$476.43	Request waive of interest – did not receive notice	Interest remains payable
15990	\$30.64	Compassionate Grounds	Allow Discount
30492	\$28.28	Postal problem	Disallow Discount
30943	\$28.28	Postal problem	Disallow Discount

**Further that the below item be referred to the next Corporate Governance & Finance Committee meeting for further discussion.**

17454	\$30.39	Overseas	Disallow Discount
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**Carried**

<p align="center"><b>SECTION 6:    REPORT BY THE CORPORATE GOVERNANCE &amp; FINANCE COMMITTEE CHAIRMAN</b></p>
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Cr Donna Neilson presented the following Report:

Members of the public have an opportunity to have input into planning for the future of the Gympie Region through the Community Plan process, “Your Voice, Our Future: Gympie Region Community Plan 2030”. Sixteen community sector groups and five localities have been identified for face to face community engagement, but all residents are encouraged to have their say online at

[www.gympie.qld.gov.au/ourfuture](http://www.gympie.qld.gov.au/ourfuture) . A number of focus groups will meet this week to workshop specific topics.

Mr Michael Kinnane, Associate Director-General, Office of Local Government has congratulated Council on the adoption of its Community Engagement Policy and comprehensive planning and asset management processes. These are now a requirement of the Local Government Finance, Plans and Reporting Regulation 2010 and the efforts of staff in ensuring compliance with the new regulation is acknowledged.

The Gympie and District Show Society has advised of its intention to construct a multi-purpose indoor arena near the Ramsay Road competitor entry gate. The building will be 70 x 30 metres in size and erected in stages as funds permit.

The committee recommended that tenders be called for an agistment lease over almost 60ha of land at Wide Bay Highway and Hayden Drive, Goomeri. The Pony Club has an arrangement for a cross country course on parts of the land, and any stocking is not to interfere with this course.

There was also a recommendation that Council offer a Trustee Lease to the Gympie and District Historical Society over lot 43 and part of lot 42, subject to a number of conditions. The use will be 'Historical Society purposes', with a term of 10 years. It is expected that lease documents will be executed in the near future.

The JKS Karate Gympie Club will be holding a seminar in December with a special focus on wheelchair karate to coincide with International Disability Day on 3 December 2010. Gympie is the first place in Australia offering instruction in karate for people in wheelchairs.

Training in September focused on Department of Transport and Main Roads requirements for Traffic Management signage, Autocad for Design Division staff and chainsaw training for new staff.

**G08/11/10**

**Moved: Cr D.R. Neilson**

**Seconded: Cr G.L. Engeman**

**That the Report be received.**

**Carried**



**SECTION 7: ADOPTION OF WORKS & SERVICES  
COMMITTEE RECOMMENDATIONS****G09/11/10 Moved: Cr L.J. Friske****Seconded: Cr J. Watt**

**That the Recommendations of the Works & Services Committee Meeting held on 2 November 2010 as presented, be received.**

**Carried**

**G10/11/10 Moved: Cr L.J. Friske****Seconded: Cr J.A. Walker**

**That the Recommendations of the Works & Services Committee Meeting held on 2 November 2010, be adopted.**

**Carried**

**SECTION 8: REPORT BY THE WORKS & SERVICES  
COMMITTEE CHAIRMAN**

Cr Larry Friske presented the following Report:

At the Works & Services Committee Meeting this month Council considered a number of issues.

- Interim Road Maintenance Policy – Council has adopted an Interim Road Maintenance Policy for our region whilst awaiting a generic Policy from the LGAQ. This Interim Policy defines the dilemma Council constantly faces in maintaining its road network and establishes the policy on how funding is allocated.
- Following two requests for extension to B-Double Combination Routes within the Shire, Council has approved one route (Oak Street from the Bruce Highway to the Department of Transport and Main Roads vehicle inspection station). With respect to the second application, Council has advised Main Roads that ‘due to the predominantly rural residential nature of the general vicinity, Council could not support the route.’
- Road maintenance continues to be a high priority throughout our region due to the inclement weather conditions having been experienced over the past six months. The maintenance program will however, need to remain within the budget allocation.

- A number of major jobs have been completed this month with one significant one being the asphalt overlay in Duke Street. The Hoopers Road intersection is nearing completion with the bitumen seal planned for the very near future.
- The parking area at Lake Alford will be like new when the asphalt is laid in the area in the near future.
- The Lake Alford All Abilities Playground Project is progressing well with more donors coming on board to ensure the project is completed. Council is impressed and very thankful to the local businesses that have supported with monetary and in kind donations to this project. The project will be a major attraction to our area.
- Council's Land Protection Manager has reported that wild dog baiting is being conducted on properties within portions of the region. Council staff will continue to facilitate baiting programs with syndicate coordinators that are able to meet all legal requirements. For details please contact Council's Land Protection Manager on 5481 0899.
- Reported rabbit activity has increased over the last couple of months. Staff have purchased more cage traps for landholders to borrow to capture rabbits to enable our staff to inject these animals with calicivirus and release.

**G11/11/10      Moved: Cr L.J. Friske**

**Seconded: Cr J.A. Walker**

**That the Report be received.**

**Carried**

<b>SECTION 9:    ADOPTION OF PLANNING &amp; DEVELOPMENT COMMITTEE RECOMMENDATIONS</b>
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**G12/11/10      Moved: Cr I.T. Petersen**

**Seconded: Cr J. Watt**

**That the Recommendations of the Planning & Development Committee Meeting held on 3 November 2010 as presented, be received with the exception of Minute P03/11/10 & P09/11/10 to be withdrawn and dealt with later in this meeting.**

**Carried**

**G13/11/10      Moved: Cr I.T. Petersen**

**Seconded: Cr J. Watt**

**That the Recommendations of the Planning & Development Committee Meeting held on 3 November 2010 as amended, be adopted.**

**Carried**

Cr R.A. Gâté declared a Conflict of Interest in application 2010-1314 Minute P09/11/10 due to being the Vice President of Supporting Chemotherapy In Cooloola Inc and left the meeting at 9.24 am.

<b>Recommendation P09/11/10 of the Recommendations of the Planning &amp; Development Committee Meeting held on the 3 November 2010.</b>
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**G14/11/10      Moved: Cr I.T. Petersen**

**Seconded: Cr J. Watt**

**That Recommendation P09/11/10 of the Recommendations of the Planning & Development Committee Meeting held on 3 November 2010 be received and adopted.**

**Carried**

Cr R.A. Gâté returned to the meeting at 9.25 am.

<b>Recommendation P03/11/10 of the Recommendations of the Planning &amp; Development Committee Meeting held on the 3 November 2010.</b>
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**Discussion ensued.**

**G15/11/10      Moved: Cr R.J. Dyne**

**Seconded: Cr I.T. Petersen**

**That Recommendation P03/11/10 of the Recommendations of the Planning & Development Committee Meeting held on 3 November 2010 be received and adopted.**

**Carried**

## **SECTION 10: REPORT BY THE PLANNING & DEVELOPMENT COMMITTEE CHAIRMAN**

Cr Ian Petersen presented the following Report:

### **STRATEGIC PLANNING MATTERS**

The Committee is recommending that Council acknowledge receipt of advice from Department of Environment and Resource Management amending a local area boundary due to a minor change in cadastral boundaries.

Following lodgement of the Butchulla Land and Sea Claim #2, it is recommended that Council request to become a party to that claim.

The Committee is recommending that Council endorse a Museum and Mining Reserve Trust Land Management Plan as part of the process to formalise the lease of the Gympie Gold Mining Museum.

### **MATERIAL CHANGE OF USE APPLICATIONS**

A Material Change of Use application for a multi residential development at Heights Drive was recommended for approval. This was one of those applications with which none of us was comfortable, but which complied in every way and provided absolutely no grounds for refusal. I am sure we all shared and understood the concerns expressed by neighbouring residents but had to balance that against the prospect of spending a large amount of ratepayers' dollars trying to defend a refusal which would have absolutely no chance of being upheld in the Planning and Environment Court. Aware of this from the beginning we had focussed our efforts on minimising the impact of the development, and to some extent, these negotiations have delivered an improved outcome compared to what might have been.

An application for a duplex at Rainbow Beach was recommended for approval and an application for commercial premises at Young Street was also recommended for approval subject to conditions to be provided by the Director of Planning and Development.

### **NEW APPLICATIONS**

One new impact assessable Material Change of Use application and eleven new code assessable reconfiguration applications were received.

### **DEVELOPMENT APPLICATIONS APPROVED**

Staff approved fourteen development applications under delegated authority.

### **GENERAL MATTERS**

The Director of Planning and Development briefed the Committee in relation to lodging a submission to the Draft Wide Bay Burnett Statutory Regional Plan. It is recommended that a workshop be held to prepare such submission which must be lodged by the 24<sup>th</sup> December. There are several matters which need to be discussed.

Congratulations to Councillor Watt who has been elected as Chairman of the newly formed Wide Bay Burnett Sport and Recreation Committee. She presented a comprehensive report on the second meeting of the group. Considerable discussion resulted in a recommendation that Council express concern to the relevant Minister that major expansion of access to State identified public recreation areas will cause significant impacts on Council infrastructure and should be assessable under Local Government Planning Schemes.

**G16/11/10 Moved: Cr I.T. Petersen****Seconded: Cr J. Watt****That the Report be received.****Carried****SECTION 11: OTHER MATTERS****11/1 Mid Term Review**

Re: **G17/11/10** Mid Term Review  
From: Chief Executive Officer – Mr Ken Mason  
File:  
Date: 1 November 2010  
Reference:

**Report: (Acting Chief Executive Officer – Craig Manson)**

The Chief Executive Officer has completed the preparation of a Mid Term Review for Council.

This Review is structured around the Objectives outlined in Gympie Regional Council's Corporate Plan and covers the period post amalgamation – March 2008 to the current period. This document demonstrates achievements and outcomes across Councils' Directorates and links to programs detailed in Council's Corporate Plan.

**REFER ATTACHMENT 1****G17/11/10 Moved: Cr J. Watt****Seconded: Cr R.A. Gâté****That the Mid Term Review be received.****Carried****11/2 Royal Military College of Australia**

Re: **G18/11/10** Royal Military College of Australia  
From: Lieutenant Colonel – Commanding Officer/Chief Instructor – J. J. Hedges, CSC  
File: 3-2-7-1  
Date: 27 October 2010  
Reference:

*"I am writing to thank you for the support provided by the Gympie Regional Council to the Staff Cadets from the Royal Military College over the period 23 August to 08 September 2010 for the First Class Stability Activities Exercise at Tin Can Bay.*

*The ongoing support that has been provided by the Gympie Regional Council over this and previous exercises is greatly appreciated and significantly enhances the quality of the training received our cadets. I would like to extend a special mention of thanks to the communities of Tin Can Bay and Cooloola Cove for their significant support to the exercise. The support provided to our exercise by these communities has allowed our cadets to gain exposure to the requirements of conducting operations within the civil community and adds a level of complexity to the exercise that could not otherwise be replicated. These types of activities are essential to the training of our cadets as it allows them to consider the full breadth of the situations that may encounter throughout their careers' as Officers in the Australian Army.*

*As a result of the support from the Gympie Regional Council throughout the exercise our cadets were able to reach a high standard of training that would otherwise have not been possible. The realism that was added to our training by the support that the communities of Tin Can Bay and Cooloola Cove provided will undoubtedly help to better prepare our cadets for the operational challenges that they may face while leading Australian soldiers in future.*

*I would like to take this opportunity to thank you for your support and I hope we can continue this relationship in the future."*

G18/11/10

Moved: Cr G.L. Engeman

Seconded: Cr A.J. Perrett

**That the information be received.**

**Carried**

11/3

Integrity &amp; Accountability Reforms

Re: **G19/11/10** Integrity & Accountability Reforms  
 From: Margaret Allison – Commission Chief Executive  
 File: 1-4-4-10  
 Date: 15 October 2010  
 Reference:

*"As you may be aware, the Queensland Government released the discussion paper, Integrity and Accountability in Queensland, in August 2009 to facilitate public discussion on the issue of integrity and accountability. Together with*

*discussion forums with local community leaders across Queensland, more than 200 submissions were accepted by the Department of the Premier and Cabinet.*

*In November 2009, the government released its Response to Integrity and Accountability in Queensland (Integrity Response), which outlined the government's program of integrity reform, including both legislative and administrative improvements, aimed at ensuring that Queensland stays at the forefront of open and accountable government. The government was assisted by a round table of experts who considered the feedback received and provided government with expert advice. The Public Service Commission (PSC) was given responsibility to implement a number of these integrity reforms.*

*While the majority of these reforms concerned the Queensland public service, there were a number of important legislative reforms that will impact on local government.*

#### *Amendments to the Public Sector Ethics Act 1994*

*As part of the Integrity Response, the government committed to adopting a single code of conduct for the public service. The adoption of a single code of conduct necessitated a change to the Public Sector Ethics Act 1994 (PSEA). This change also provided an opportunity to review the ethics principles and obligations that underpin all codes of conduct to ensure they were contemporary and relevant to public sector values.*

*On 16 September 2010, amendments to the PSEA were passed by Parliament as part of the Integrity Reform (Miscellaneous Amendments) Act 2010 and will commence on 1 November 2010. These amendments will necessitate public sector agencies revising their codes of conduct to align with the new ethics principles and values.*

*A summary of the amendments to the PSEA is attached, for your information. In recognition that updated codes of conduct, based on the new ethics principles and values, will need to be prepared, public sector agencies will have until 1 July 2011 to ensure that a code of conduct is prepared in compliance with the requirements of the PSEA.*

#### *Public Interest Disclosure Act 2010*

*As part of the Integrity Response, the government committed to reform of the Whistleblowers Protection Act 1994, taking account of the recommendations from the Whistling While They Work project and considering the establishment of a centralised system to ensure consistency in the handling of public interest disclosures.*

*On 16 September 2010, the new Public Interest Disclosure Act 2010 (PIDA) was passed by the Queensland Parliament, with a commencement date of 1 January 2011. A summary of the PIDA is attached, for your information.*

*Under the PIDA, the PSC will be the oversight agency for public interest disclosures. As part of this role, the PSC will have responsibility for:*

- Monitoring the management of public interest disclosures;*
- Reviewing the way in which agencies deal with public interest disclosures; and*
- Performing an educational and advisory role.*

*As part of PSC's educational and advisory role, there are three initiatives that I would like to bring to your attention.*

### ***1. PID Coordinators Network***

*The PSC will be establishing a specialist practitioner forum to assist in the effective administration of the PIDA. The purpose of the PID Coordinators Network will be to provide a consultative forum to effectively implement the requirements of the PIDA and allow agencies to share PID related knowledge and resources in a cooperative and collaborative manner.*

*I am seeking a nomination from your organisation to participate in this network. The first meeting of the network will occur on 2 November 2010 at 9.30am. While the network meetings will occur in Brisbane with teleconference access, meeting minutes and other resources will be made available electronically to all network members who are unable to participate.*

### ***2. PID awareness raising program***

*As part of PSC's oversight role and in order to enhance agency and employee awareness of the new PIDA, the PSC will be offering a number of information sessions, including a regional awareness raising program. Further information about the awareness program will be discussed by the PID Coordinators Network.*

### ***3. PSC Advisory Service***

*The Integrity Response required the PSC to establish an Ethical Standards Branch to provide independent advice on public sector ethics issues to Queensland public sector agencies. The PSC Advisory Service commenced on 16 August 2010 for public service departments and employees. Its operating model is focussed on supporting agencies and enabling them to be the preferred providers of advice for their employees.*

*While the focus of the Advisory Service has been on public service departments and employees to date, I recognise that it is a prime opportunity to establish an effective and coordinated service for the provision of information relating to ethics and public interest disclosures for all public sector employees, including employees of local government.*



*To assist agencies to engage with their employees, I am seeking your support in providing key contacts within your agency to partner with the PSC. I would appreciate you providing the details of a single point of contact (contact number and email address) for the areas of workforce policy, ethics and public interest disclosures. This will enable enquiries to be referred to the most appropriate contact in the first instance. As a guide, I have attached a copy of the public service departments contacts list.*

*In summary, the operating model of the Advisory Service is:*

- 1. Details of agency contacts will be published on the PSC Advisory Service website;*
- 2. Employees will be directed to the appropriate contact in their agency in the first instance unless it would not be appropriate to do so in the particular circumstances;*
- 3. Agencies will promote the availability of in-house enquiry services to their employees;*
- and*
- 4. The PSC Advisory Service will provide a statistical report to agencies on a six monthly basis.*

*Further information about the Advisory Service is available on the PSC website, [www.psc.qld.gov.au](http://www.psc.qld.gov.au).*

*The PSC has also recently launched a new website - Ethics in the Queensland Public Sector - which is designed to provide agencies and employees from across the public sector with a central point to access ethics-related information and training resources. The website is [www.ethics.qld.gov.au](http://www.ethics.qld.gov.au).*

*Your agency nomination for the **PID** Coordinators Network and details of agency contacts for the PSC Advisory Service can be provided by email to [ethics@psc.qld.gov.au](mailto:ethics@psc.qld.gov.au) . It would be appreciated if you could provide this information no later than 25 October 2010.*

*Should you have any further queries, please contact Karen See, AJD Director, Ethical Standards Branch, on telephone (07) 3224 6860, or email [karen.see@psc.qld.gov.au](mailto:karen.see@psc.qld.gov.au).*

**G19/11/10**

**Moved: Cr G.L. Engeman**

**Seconded: Cr J.A. Walker**

**That Council nominate the Director of Corporate Services and Manager Information Systems and Change Management to the PID Coordinators Network.**

**Carried**

Cr G.L. Engeman Material Personal Interest in the next item due to being a member of the Gympie & District Show Society and left the meeting at 9.41 am.

## LATE ITEMS

### Late Item 1 Regional Arts Development Fund 10/11 Round 1

Re: **G20/11/10** Regional Arts Development Fund 10/11 Round 1  
From: Matt Allard, Youth & Community Development/RADF Liaison Officer  
File:  
Date: 5<sup>th</sup> November 2010  
Reference:

#### **Executive Summary:**

The RADF committee advises that in Round 1, November 2010, nine (9) applications were received of which seven (7) are recommended for funding. Total amount of funding requested for endorsement for RADF 10/11 Round 1 is \$ 20,963.00.

#### **Previous Council considerations:**

Council usually endorses the request from the RADF Committee

#### **Report: Youth & Community Development/RADF Liaison Officer, Matt Allard**

The RADF committee advises that in Round 1, November 2010, nine (9) applications were received of which seven (7) are recommended for funding. Total amount of funding requested for endorsement for RADF 10/11 Round 1 is \$ 20,963.00.

All applications have been assessed by the Committee ensuring compliance with Council Policy and Procedures and compliance with Arts Queensland RADF criteria.

The following applicants have been recommended for funding approval.

<b>Applicant</b>	<b>Project Summary</b>	<b>RA DF Category</b>	<b>Grant Requested</b>	<b>Amount Granted \$</b>
Sally Spencer	Employment of an arts writer and photographer to document an ephemeral exhibition	4 – Cultural Tourism	\$ 1,000.00	\$ 1,000.00
Janet Lee	Undertake masterclass at the Queensland Writers Centre	1 – Developing Regional Skills	\$595.00	\$595.00
Gympie & District Show Society Inc	A research project collating and documenting the history of the Gympie District Show Society to enable a book to be written on the 133 years of the show	5 – Contemporary Collections/Stories	\$ 12,400.00	\$11,200.00
Laura Millar	Attendance at the McGregor Summer School - Cello	1 – Developing Regional Skills	\$873.00	\$873.00
Curra Country Club	Undertaking a series of workshops on all aspects of producing a booklet involving local indigenous history that includes: papermaking and artwork	2 – Building Community Cultural Capacity	\$2,945.00	\$2,845.00
Rainbow Beach Community Information & Resource Service Inc.	Employment of artsworke r to deliver visual art workshops	2 – Building Community Cultural Capacity	\$2325.00	\$1300.00
Artmix Entertainment Inc	An Audio Engineer Workshop giving students a quality insight into live audio production	2 – Building Community Cultural Capacity	\$3150.00	\$3150.00

**Strategic Implications:**

Corporate Plan: Outcome 1.3, 1.4, 3.5

Operational Plan: 3.3(ii) Community Complexes: To recognise, preserve and promote the Region's culture, history and heritage.

Budget Implications: A total of \$50,000 is allocated to RADF in the 2010-11 budget

Budget Reference: 4810104

Legal/Statutory: N/A

Risks: There is a low level corporate risk to Council as relevant policies and procedures have been followed.

**Consultation:**

RADF Committee

**G20/11/10 Moved: Cr J. Watt**

**Seconded: Cr D.R. Neilson**

**That the RADF Report for Round 1, November 2010 be received and the recommendations of the RADF Committee to fund the above listed successful applicants to a total of \$ 20,963.00 be endorsed.**

**Carried**

Cr G.L. Engeman returned to the meeting at 9.42 am.

Director of Engineering Services Mr Bob Fredman entered the meeting at 9.42am.

Late Item 2	Tender 2010/11 T-11 Rainbow Beach Aquatic Centre Design
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Re: **G21/11/10** Tender 2010/11 T-11 Rainbow Beach Aquatic Centre Design  
 From: Design Services  
 File: 2-4-10-0003  
 Date: 3 November 2010

**Report: (Dave Guy / N Weller)**

Overview: Council / the community of Rainbow Beach desires an aquatic centre to be located on the existing recreation reserve at Turana Street Rainbow Beach

Consultation: Internal  
 Tenderer nominated referees

**Issues:**

- a) Professional Negligence
- b) Buildability / economy of design
- c) Stakeholder agreement to a product which fits the budget

**Risk Analysis:**

- a) The requirement for \$20M Professional Indemnity Insurance was considered to be excessive for a project value of \$2M. \$2M Insurance is considered to be more than adequate.
- b) Tender evaluation criteria and methodology was developed to reduce this risk
- c) Tender evaluation criteria and methodology was developed to reduce this risk

**Discussion:**

Tenders were called by public advertisement on Saturday 11 September 2010. 62 Tender Documents were issued.

Tenders closed on Tuesday 5 October 2010.

17 Tenders were received. All tenders (conforming & non-conforming) were considered.

The prices listed at the Tender opening were not necessarily the true price. Some tenderers had made errors in their tender response forms.

Once adjusted, the prices ranged from \$151,000 to \$348,150 with the average being \$256,422.

Tenderer	Adjusted Price (inc GST)
Rice Project Management	\$ 151,800
NBRS Architects	\$ 198,055
Middap Ditchfield Architects	\$ 206,300
Mode Design	\$ 216,205
WD Architects	\$ 216,500
<b>Carter Hood Architects</b>	<b>\$ 216,547</b>
Parups Waring Architects	\$ 229,347
Guymer Bailey Architects	\$233,725
East Coast Constructions	\$ 238,865
WPCS	\$ 248,600
Smith & Tracey Architects	\$ 261,074
Liquid Blu Architects	\$ 273,185
Bark Design	\$ 291,160
GHD	\$ 304,810
BSA Architects	\$ 307,301
Core Architecture	\$ 326,738
Tompkins MDA	\$ 348,150

Several tenderers stated that their prices were based on the budget figure of \$1.965m and would be subject to increase in the likely event of the value of the works being in excess of the budget sum.

All tender assessment assumed that the tenderers current level of Professional Indemnity Insurance was adequate. One tenderer indicated that \$130,000 could be added to the cost if Council insisted on the requested \$20m cover. Several tenders commented that previous much more expensive projects had not required this level of insurance.

The evaluation criteria adopted was as follows:

Methodology	10%
Relevant Experience	10%
Team members Experience	20%
Local Business	5%
Fees	55%

All 17 tenders were reviewed and relatively evaluated. From this evaluation, a short list of 5 was established and these 5 were re-evaluated relatively to give a final 4. Referees for the final 4 were interviewed by telephone to give the final input into the evaluation.

The evaluation returned Carter Hood Architects as (marginally) the preferred consultant over Mode Design.

Rainbow Beach Recreation Committee have a preference for Carter Hood.

Carter Hood have recent experience, being the Architects of the successful Tweed Aquatic Centre and the Mitchell Memorial Pool redevelopment which is still under construction. They have proven time & budget performance. Their nominated major sub-consultants are:

- Leisure Engineering – very experienced in water recreation projects
- Multi-Span – very experienced structural & hydraulic designers and builders
- Building Services – experienced electrical building services designers

Carter Hood anticipated time frame is to be able to call tenders for construction 3 months (allowing for Christmas-New Year) after they have been awarded this consultancy; a 1 month tender period, a 1 month tender assessment/award period and a 6 month construction period.

**G21/11/10 Moved: Cr L.J. Friske**

**Seconded: Cr R.A. Gâté**

**That the consultancy be awarded to Carter Hood Architects for \$216,547 including GST.**

**Carried**

Director of Engineering Services Mr Bob Fredman left the meeting at 9.44 am.

**SECTION 12: MEETING DATES**

The meeting dates for the month of December 2010 and January 2011 have been set as follows:

**DECEMBER 2010****WEDNESDAY, 1 December 2010****Planning & Development Committee  
Meeting 9am****TUESDAY, 7 December 2010****Works & Services Committee Meeting 9am****WEDNESDAY, 8 December 2010****General 9am  
Community & Economic Development  
Committee Meeting to Commence at the  
Conclusion of the Preceding General  
Meeting****WEDNESDAY, 15 December 2010****General 9am****JANUARY 2011****WEDNESDAY, 19 January 2011****Planning & Development Committee  
Meeting 9am****TUESDAY, 25 January 2011****General 9am  
Corporate Governance & Finance Committee  
Meeting to Commence at the  
Conclusion of the Preceding  
General Meeting.****G22/11/10    Moved: Cr J.A. Walker****Seconded: Cr R.A. Gâté**

**That the meeting dates for the month of December 2010 and January 2011 be adopted.**

**Carried**

**SECTION 13: GENERAL BUSINESS****Disaster Management Training Day – Sunshine Coast Regional Council**

Cr Julie Walker reported that she attended a Disaster Management Training Day at the Sunshine Coast, with the scenario being a tropical cyclone crossing the Coast. The new “Guardian” software program was demonstrated. The program allows disaster management to be coordinated from a neighbouring Region if required. Mayor Ron Dyne added that Fraser Coast, Bundaberg and Gympie Regional Council’s application for funding to purchase and utilise the new software was successful.

**Australia Cricket Association Masters Weekend**

Cr Larry Friske expressed his appreciation to those involved with the ACA Masters Weekend of cricket, from the Saturday evening dinner and the matches on Sunday. He commented that all events over the weekend were very successful, well supported and very enjoyable. He added that the feedback regarding the condition of Albert Park and the facilities was very positive. Cr Ian Petersen endorsed Cr Friske’s comments, adding that feedback had been forthcoming from the Masters Cricketers themselves saying that they were very impressed with the weekend and events in Gympie.

**Community Plan Project – Sector Meetings**

Crs Rae Gâté and Jan Watt advised that they had both attended their first Sector Meetings (Indigenous and Multi-Cultural Sectors respectively) and that the Community Plan Project in its early stages was progressing well. Both acknowledged the efforts of Brian Hayes, Jane Prasetyo and Wendy Talbot for supplying the necessary resources and information for the meetings.

**SECTION 14: ATTACHMENTS**

Attachment 1: Mid Term Review – Refer Item 11/1

There being no further business the meeting closed at 9.53 am.

Confirmed this                      day of                      20

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CHAIRMAN  
Cr R.J. Dyne