



**MINUTES**  
*of the*  
**GENERAL MEETING**

**CHAIRPERSON: Cr R.J. Dyne (Mayor)**

**Held in the Boardroom  
Town Hall  
2 Caledonian Hill  
Gympie Qld 4570**

**On Wednesday 13 October 2010  
At 9:00 am**

Gympie Regional Council    **GENERAL**

*Mayor R.J. Dyne (Chairman),  
Crs. A.J. Perrett, G.L. Engeman, R.A. Gâté, LJ Friske,  
DR Neilson, IT Petersen, J Watt and J.A. Walker.*

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The meeting commenced at 9:03 am.

**PRESENT:** Mayor Cr R.J. Dyne (Chairman), Cr A.J. Perrett, Cr I.T. Petersen, Cr G.L. Engeman, Cr L.J. Friske, Cr R.A. Gâté, and Cr J.A. Walker.

Also in attendance were Manager Information Systems & Change Management (Mr B. Hayes), and Minutes Clerk (Mrs S Lowe).

Cr J.A. Walker was not present at the commencement of the meeting.

## **DECLARATIONS OF INTEREST BY COUNCILLORS**

**F13/09/10 - Cr A.J. Perrett** - Conflict of Interest

**P05/10/10 - Cr I.T. Petersen** - Conflict of Interest

## **SECTION 1: OPEN WITH PRAYER**

Pastor Frank Rasenberger from the Zion Lutheran Church offered a Prayer for the advancement of the Region and the true welfare of its people.

One Minute's silence was observed for family and friends of deceased residents of the Region.

## **LEAVE OF ABSENCE**

**G22/09/10** - *Further that Cr J. Watt be granted Leave of Absence from all Council meetings from the 13 and the 20 October 2010 due to her attendance at a conference.*

## **SECTION 2: APOLOGIES**

**G01/10/10      Moved: Cr A.J. Perrett**

**Seconded: Cr G.L. Engeman**

**That the apology from Cr D.R. Neilson be accepted.**

**Carried**

### **SECTION 3: CONFIRMATION OF MINUTES OF PREVIOUS GENERAL MEETING**

**G02/10/10      Moved: Cr I.T. Petersen                      Seconded: Cr L.J. Friske**

**That the Minutes of the Gympie Regional Council General Meeting held on 22 September 2010 be taken as read and confirmed.**

**Carried**

### **SECTION 4: PETITIONS**

### **SECTION 5: ADOPTION OF CORPORATE GOVERNANCE & FINANCE COMMITTEE RECOMMENDATIONS**

**G03/10/10      Moved: Cr G.L. Engeman                      Seconded: Cr L.J. Friske**

**That the Recommendations of the Corporate Governance & Finance Committee Meeting held on 22 September 2010 as presented, be received with the exception of Minute F13/09/10 to be withdrawn and dealt with later in this meeting.**

**Carried**

**G04/10/10      Moved: Cr G.L. Engeman                      Seconded: Cr L.J. Friske**

**That the Recommendations of the Corporate Governance & Finance Committee Meeting held on 22 September 2010 as amended, be adopted.**

**Carried**

**Cr J.A. Walker entered the meeting at 9.11am.**

Cr A.J. Perrett declared a Conflict of Interest in Minute F13/09/10 as he has a child attending St Patrick's Primary School and left the meeting at 9.12am.

**Recommendation F13/09/10 of the Recommendations of the Corporate Governance & Finance Committee Meeting held on the 22 September 2010.**

**G05/10/10      Moved: Cr G.L. Engeman                      Seconded: Cr L.J. Friske**

**That Recommendation F13/09/10 of the Recommendations of the Corporate Governance & Finance Committee Meeting held on the 22 September 2010 be received and adopted.**

**Carried**

Cr A.J. Perrett returned to the meeting at 9.13am.

**SECTION 6:    REPORT BY THE CORPORATE GOVERNANCE  
& FINANCE COMMITTEE CHAIRMAN**

Nil

**SECTION 7:    ADOPTION OF WORKS & SERVICES  
COMMITTEE RECOMMENDATIONS**

**G06/10/10      Moved: Cr L.J. Friske                      Seconded: Cr J.A. Walker**

**That the Recommendations of the Works & Services Committee Meeting held on 5 October 2010 as presented, be received.**

**Carried**

**G07/10/10      Moved: Cr L.J. Friske                      Seconded: Cr J.A. Walker**

**That the Recommendations of the Works & Services Committee Meeting held on 5 October 2010, be adopted.**

**Carried**

## **SECTION 8: REPORT BY THE WORKS & SERVICES COMMITTEE CHAIRMAN**

Cr Larry Friske presented the following Report:

At the Works & Services Committee Meeting this month Council considered a wide range of issues.

- Amamoor Creek Road – the Mayor Cr Dyne has been requested by Council to lobby the State Government to obtain funding for the Amamoor Creek Road upgrading as this road is a road of State significance due the Muster annual event. The residents group has requested maintenance which has been carried out.
- The Traffic Advisory Committee is continuing its review of speed limits on Council roads and a number of roads throughout the Shire will see new speed limits implemented in the near future.
- A consultation of residents and road users of Allen Lane, Gympie will be carried out with a view to making Allen Lane a one-way south bound road due to safety concerns.
- Main Roads Department has advised of a number of temporary load limits to be placed on bridges within the Wide Bay region thus enabling Main Roads staff to carry out maintenance repair works on the said bridges. The following bridges will be affected: Godfried Creek Bridge, Little Widgee Creek bridge, Miva Creek bridge, Yabba Creek Road No 5 bridge.
- The removal and maintenance of the trees in Mary Street, Gympie will be gradually undertaken over many years. The leopard trees currently situated in the Mary Street precinct have provided shade for street users but unfortunately their roots, leaves and seeds are creating a problem.
- The Lake Alford All Abilities Playground project is progressing well and weather permitting; the play equipment will be installed in November with the opening of the playground planned for December. Council is very grateful to the many businesses who have contributed to the project.
- The Rotunda in the Memorial Park has been completely renovated with the exception of the replacement of the light fittings still outstanding. This work will be completed as soon as practical.
- The Goodyear AutoCare Gallangowan 2010 Rally will be conducted on Council roads throughout the ex Kilkivan shire area on the 3 and 4 December this year. This event is a favourite amongst the Rally community and is the final round of the Qld Rally Championship. Council has approved the closure of Brims, Porters, Kinbombi, Manumbar and A Flat Roads for the conduct of the 2010 Rally.
- Wild dog baiting programs are continuing throughout the Shire.

**G08/10/10      Moved: Cr L.J. Friske**

**Seconded: Cr J.A. Walker**

**That the Report be received.**

**Carried**

<b>SECTION 9:    ADOPTION OF PLANNING &amp; DEVELOPMENT COMMITTEE RECOMMENDATIONS</b>
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**G09/10/10      Moved: Cr I.T. Petersen**

**Seconded: Cr A.J. Perrett**

**That the Recommendations of the Planning & Development Committee Meeting held on 6 October 2010 as presented, be received with the exception of P05/10/10, P08/10/10 & P14/10/10 to be withdrawn and dealt with later in this meeting.**

**Carried**

**G10/10/10      Moved: Cr I.T. Petersen**

**Seconded: Cr G.L. Engeman**

**That the Recommendations of the Planning & Development Committee Meeting held on 6 October 2010 as amended, be adopted.**

**Carried**

Cr I.T. Petersen (Chairman) declared a Conflict of Interest in the Minute P05/10/10 due to being a personal friend of the applicant and left the meeting at 9.18am.

<b>Recommendation P05/10/10 of the Recommendations of the Planning &amp; Development Committee Meeting held on the 6 October 2010.</b>
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**G11/10/10      Moved: Cr A.J. Perrett**

**Seconded: Cr G.L. Engeman**

**That Recommendation P05/10/10 of the Recommendations of the Planning & Development Committee Meeting held on 6 October 2010 be received and adopted.**

**Carried**

Cr I.T. Petersen returned to the meeting at 9.19am.

**Recommendation P08/10/10 of the Recommendations of the Planning & Development Committee Meeting held on the 6 October 2010.****G12/10/10      Moved: Cr I.T. Petersen****Seconded: Cr J.A. Walker**

**That Recommendation P08/10/10 of the Recommendations of the Planning & Development Committee Meeting held on 6 October 2010 be amended to read as follows:-**

**That Council, as Assessment Manager, APPROVE development application 2010-0456 for a Material Change of Use – Commercial Premises, Shop and Food or Entertainment Venue (Coffee Shop) on Lot 115 RP12429 located at 124 Yabba Creek Road, Imbil, subject to the following conditions:**

**Section 1.0 - Conditions to be satisfied prior to the commencement of the use**

- 1.1 The development herein approved may not start until:**
  - (i) the following development permits have been issued and complied with as required -**
    - (a) Development Permit for Building Work;**
    - (b) Development Permit for Plumbing & Drainage Work;**
    - (c) Development Permit for Operational Work (External Roadworks, Access Works, Footpath and Water Supply),**
  - (ii) development authorised by the above permits has been completed to the satisfaction of Council's Chief Executive Officer.**
- 1.2 Landscaping shall be generally in accordance with the plan submitted with the application Plan No. 09327 Sheet 3 of 12 drawn by Cyber Drafting & Design and dated 18.08.10 except for the following amendments.**
  - (a) A supplementary landscaping plan is to be submitted prior to planting to demonstrate compliance with Council's Landscaping Code and Schedule 8 *Minimum Landscaping Dimensions and Works*. *Note: Landscaping is to consist of three tiered planting, include a minimum of 70% locally endemic species and is to be in accordance with the minimum planting densities specified in Schedule 8 – Minimum Landscaping Dimensions and Works.***
- 1.3 Provide a minimum of 13 off-street car parking spaces (including access and manoeuvring areas).**
- 1.4 The designated wheelchair accessible parking bay is to comply with the requirements of AS2890.6. *Note: Particular regard should be given to gradient, dimensions and signage.***

- 1.5 A continuous path of travel is to be provided between the accessible parking bay and the main entrance of the building which complies with AS1428.1.**
- 1.6 The entrance doorways to the building are to comply with AS1428.1 and is to allow independent access by people using wheelchairs or other mobility aids.**  
*Note: This includes no steps at the front entrance and independently accessible front doors.*
- 1.7 Unisex accessible toilet facilities are to comply with AS1428.1, including, but not limited to, circulation space requirements, fittings, fixtures and signage.**
- 1.8 Prior to commencement of the use the following are to be provided in accordance with the *Environmental Protection (Waste Management) Regulation 2000*:**  
(i) approved refuse containers;  
(ii) a centralised refuse storage enclosure comprising an imperviously paved area provided with a hose cock and hose;  
(iii) drainage designed to prevent stormwater entering Council's sewer.
- 1.9 The number and type of refuse containers provided on site is to be determined in accordance with Council's Rating Policy.**  
*Please note that in accordance with Council's Rating Policy, the refuse requirements of this development may be up to twelve (12) 240L wheelie bins. Please ensure that the screened refuse storage enclosure is of adequate size to accommodate this number of bins.*
- 1.10 Servicing of refuse containers is to be at a location approved by Council's Chief Executive Officer.**
- 1.11 (i) With the submission of a development application for Building Works, submit two (2) copies of plans and specifications of the food preparation area at a scale of not less than 1:100, for assessment pursuant to the Food Safety Standards set out in Chapter 3 of the Australia New Zealand Food Standards Code.**  
**(ii) Building works shall be undertaken in accordance with the approved plans and specifications (referred to in (i) above).**  
**(iii) The use of the food preparation area herein approved may not commence until kitchen fixtures, fittings and finishes have been installed in accordance with the approved plans and specifications (referred to in (i) above) and Food Safety Standard 3.2.3 – Premises and Equipment set out in Chapter 3 of the Australia New Zealand Food Standards Code.**
- 1.12 Prior to commencement of the operation of the licensable food business obtain from Council a licence pursuant to the *Food Act 2006*.**

- 1.13** The development herein approved may not start until written confirmation is provided to Council that the Department of Transport and Main Roads conditions dated 21 May 2010 attached to this Development Permit are substantially completed/fulfilled to their satisfaction.
- 1.14.** A grease interceptor trap to remove grease contaminants from waste water, as approved in accordance with Council's Trade Waste Policy, is to be located external to the food preparation area.
- 1.15.** Any discharges of Trade Waste generated by the development approved herein shall be treated in accordance with Council's Trade Waste Environmental Management Plan.
- 1.16.** Contribution is to be made towards Water Supply Headworks in accordance with Council's Planning Scheme Policy 7: *Water Supply and Sewerage Headworks Contributions, Works External and Works Internal*. The contribution is currently assessed at \$8 215, however, the actual amount payable will be based on Council's policy and the rate applicable, at the time of payment.
- 1.17.** Contribution is to be made towards Sewerage Headworks in accordance with Council's Planning Scheme Policy 7: *Water Supply and Sewerage Headworks Contributions, Works External and Works Internal*. The contribution is currently assessed at \$12 104 however the actual amount payable will be based on Council's policy and the rate applicable, at the time of payment.
- 1.18.** In accordance with Planning Scheme Policy 13: *Urban Road Contributions* a contribution is to be paid toward road improvements as a result of the increased traffic generated by this development. The amount is currently assessed at \$42 476 however will be in accordance with Council's Policy and the amount applicable at the time of payment.
- 1.19.** A 1.8 metre high solid timber paling fence or similar material approved by Council is to be erected along the rear (adjoining Lot 114 RP12429) and eastern side (adjoining Lot 116 RP12429) to the satisfaction of Council.
- 1.20.** All cleared vegetation is to be suitably processed or removed from the site at no cost to Council. Prior to the commencement of clearing works on site the preferred means of disposal of cleared vegetation is to be approved by Council's Chief Executive Officer. The following means of disposal are acceptable, but are not limited to:
- (i)** Processing through a woodchipper.
  - (ii)** Disposal for firewood.

- (iii) Disposal for landscaping.
  - (iv) Transport to alternative site for breaking down materials.
- Burning off is not an acceptable means of disposal and will not be approved.

*Note: Bulk green waste is no longer accepted at any Council landfill site.*

**Section 2.0     Conditions Relevant to the Issue of a Development Permit for Operational Work**

- 2.1 Diggings Road is to be upgraded. Specifically the following works are to be undertaken in accordance with plans and specifications approved by Council's Chief Executive Officer:**
- (a) Construct Diggings Road intersection to a 4 metre lane width from centre of existing road.
  - (b) Construct the eastern side of Diggings Road Intersection with Yabba Creek Road to BAL standard with the design vehicle being a BCC ACCO 2350 Split Refuse Truck.
  - (c) Install kerb and channel, pathway and landscaped verge.
  - (d) Install underground stormwater drainage as necessary.
- 2.2**
- (i) Where any works associated with this development approval are to be carried out on Council controlled land, such as road, park, drainage reserves, or the like, a Traffic Management Plan shall be submitted to Council for review prior to the pre-start meeting for such works.
  - (ii) The Traffic Management Plan shall be constantly reviewed and revised throughout the construction phase of the project until the works are accepted "On-maintenance" by Council.
- 2.3 A master water meter shall be installed to service the full development with individual meters installed to service each title to the satisfaction of Council's Chief Executive Officer.**
- 2.4**
- (i) Connection is to be made to Council's existing Water Supply and Sewerage reticulation systems, including the provision of a back flow device, at no cost to Council. Connection shall be in accordance with a permit for Plumbing and Drainage Work approving the required hydraulic plans and specifications, as prepared by a recognised building hydraulics engineer, for such works.
  - (ii) The backflow prevention device is to be maintained and tested in accordance with Council's approval.
- 2.5 Access to the proposed lot is to be constructed in accordance with the requirements of Council's Infrastructure Works Code – Drawing No R-05. *Note: 6.0 metre width minimum required.***

- 2.6 Car parking and access areas shall be “sealed” pavement and designed, drained, constructed and maintained in accordance with Council’s Vehicle Parking and Access Code.**
- 2.7 Undertake at no cost to Council, the alteration of any public utility mains (eg. Electricity, water, sewerage, gas etc.) or other facilities necessitated by the development of the land or associated construction works external to the site.**
- 2.8 The method of treatment of stormwater runoff from and through the site shall be designed and constructed in accordance with Council’s Infrastructure Works Code.**
- 2.9 Any plans for operational works, water supply and sewerage works, drainage works and street lighting required by this development permit, are to be surveyed, designed and constructed in accordance with Council’s Infrastructure Works Code.**

### **Section 3.0 - General Conditions**

- 3.1 The development shall be generally in accordance with the plans submitted with the application (Plan Nos 2308-1A & 2308-2B drawn by Reinhold Koenning and dated 30.08.10 and Plan Nos. 09327 Sheets 2 (proposed site plan), 5, 6, 7, & 8 of 12 drawn by Cyber Drafting & Design and dated 18.08.10).**
- 3.2 Any signage in conjunction with the approved use is to be in accordance with the Council’s Advertising Devices Code and may require subsequent approval/s for operational work.**
- 3.3 Loading/unloading operations shall be conducted within the site and vehicles waiting to be loaded/unloaded shall stand entirely within the site.**
- 3.4 Any filling or other development works undertaken on the site shall be carried out so as not to cause the ponding of water on any adjoining lands or the blockage or interference with any natural watercourse.**
- 3.5 No earthworks or filling works are to be undertaken prior to the issue of a Development Permit for Building Works/Operational Works.**

### **Notes**

- (i) In carrying out your activity you must take all reasonable and practicable measures to ensure that it does not harm Aboriginal cultural heritage (the “cultural heritage duty of care”). You will comply with the cultural heritage duty of care if you are acting in accordance with the gazetted cultural heritage duty of care guidelines.***

*An assessment of your proposed activity against the duty of care guidelines will help determine whether or to what extent Aboriginal cultural heritage may be harmed by your activity. Further information on cultural heritage, together with a copy of the duty of care guidelines and cultural heritage search forms, may be obtained from the Department of Natural Resources and Water ~ phone (07) 3238 3838 or website [www.nrw.qld.gov.au](http://www.nrw.qld.gov.au).*

- (ii) Resource entitlement from Department of Environment and Resource Management and Department of Transport and Main Roads may be required for construction of awnings over Diggings and Yabba Road Reserves.*
- (iii) Internal fit out of building is to provide appropriate access and circulation space for customers and staff who may use wheelchairs and other mobility aids to all parts of the building to ensure compliance with AS1428.2. This includes a continuous accessible path of travel to all required facilities, including staff facilities, with appropriate circulation space and adequate clear doorways and lowered sections on all reception and food/beverage counters.*

**Carried**

Cr R.A. Gâté declared a Conflict of Interest in the next matter because she is the Vice President for SCIC and left the meeting at 9.19am.

<b>Recommendation P14/10/10 of the Recommendations of the Planning &amp; Development Committee Meeting held on the 6 October 2010</b>
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**G13/10/10      Moved: Cr I.T. Petersen**

**Seconded: Cr J.A. Walker**

**That Recommendation P14/10/10 of the Recommendations of the Planning & Development Committee Meeting held on 6 October 2010 be received and adopted.**

**Carried**

Cr R.A. Gâté returned to the meeting at 9.20am.

## **SECTION 10: REPORT BY THE PLANNING & DEVELOPMENT COMMITTEE CHAIRMAN**

Cr Ian Petersen presented the following Report:-

### **STRATEGIC PLANNING MATTERS**

A report from the Sport, Recreation and Parks Coordinating Committee has resulted in recommendations that Council refers the feasibility study for the Gympie Aquatic Centre to the 2011/2012 draft budget meeting, and also that Council reallocate budgeted funding to allow the immediate implementation of resolution P26/03/10 in relation to the Imbil Open Space and Recreation Plan.

The Committee welcomed visitors Fiona Bowden, Graham Harvey and Michelle Riley from Department of Infrastructure and Planning. Michelle and Graham provided a briefing on the Wide Bay Burnett Regional Plan.

### **MATERIAL CHANGE OF USE APPLICATIONS**

A Material Change of Use application for an extractive industry at Curra was recommended for approval subject to extensive conditions, particularly in relation to road safety, environmental and amenity protection.

The Committee is also recommending that Council approve an application for a coffee shop at Imbil and a cattery/ kennel at Gunalda.

Representations were considered for Material Change of Use conditions relative to an extractive industry at Kilkivan. The Committee is recommending that Council issue a Negotiated Decision Notice.

### **RECONFIGURING A LOT APPLICATIONS**

An application for subdivision to create two additional lots at Cedar Pocket was recommended for approval along with a 28 lot subdivision at Southside and a one lot subdivision at The Palms.

### **NEW APPLICATIONS**

Three new Impact Assessable and five new code assessable Material Change of Use applications and seven new code assessable reconfiguration applications were received, along with two operational works applications.

### **DEVELOPMENT APPLICATIONS APPROVED**

Staff approved thirteen development applications under delegated authority, reducing the Applications Pending list to just under 150. This is a vast improvement on the peak of high three hundreds and has been achieved without filling the extra positions provided in previous budgets. Whilst the reduction is partly due to a slowing of applications, I believe credit is also due to staff for their effort and dedication.

**G14/10/10 Moved: Cr I.T. Petersen****Seconded: Cr G.L. Engeman****That the Report be received.****Carried****SECTION 11: OTHER MATTERS****11/1 Request for Purchasing Authority – Engineering Services**

Re: **G15/10/10** Request for Purchasing Authority – Engineering Services  
 From: General Manager Works - Eastern Division, Greg Ingham  
 File: 5/3/03/0001  
 Date: 29 September 2010  
 Reference: N/A

**Report: (General Manager Works – Eastern Division, Greg Ingham)**

With reference to the above matter, I hereby request that Parks Supervisor be included on the list of persons with a Purchasing Authority to the value of \$5,500 (incl GST).

<b>Position</b>	<b>Level</b>	<b>Current</b>
Parks Supervisor	\$5,500 (incl GST)	Existing Position

**G15/10/10 Moved: Cr L.J. Friske****Seconded: Cr R.A. Gâté****That the Parks Supervisor be authorised an expenditure of \$5,500 and placed on the Purchasing Authority list.****Carried****11/2 National Young Leaders Days**

Re: **G16/10/10** National Young Leaders Days  
 From: Halogen Foundation – Mike Martin, General Manager  
 File: 2-3-8-2  
 Date: 13 September 2010  
 Reference:

*“As I write this, our country is choosing its future political leaders. I am sure you will agree that elections are a potent reminder of the need to develop our young people into leaders of great character and conscience. My purpose in writing to you is to inform you about an exciting event that the Gympie Regional Council may like to be involved in.*

*Each year thousands of secondary students from across Australia attend the National Young Leaders Days. These annual leadership training days are held in November each year. They target top young leaders, such as school captains, prefects, SRC representatives, sporting captains and young community leaders.*

*The National Young Leaders Days bring together the emerging young leaders of our nation to hear from an older generation. This year, some of our nations most influential leaders will be there to speak and interact with the students.*

*In previous years, local governments have sponsored young people in their area to attend the event as a reward for their past contribution to the community and encouragement for future service. This has proven to be an excellent initiative for Mayors, Councillors and Youth Officers, who have strengthened links with schools, parents, and young people. You may like to contact local secondary schools or local media to initiate this process.*

*We would also like to inform you of a special offer that will only be available this year:*

***Every secondary school in Australia, if they wish to claim them, has 2 FREE STUDENT tickets to the 2010 National Young leaders Day in their capital city.***

***I would strongly advise anyone thinking about attending not to delay in making a booking*** some venues may sell out. If that is the case, a waiting list will be formed based on time of booking.

*Please find enclosed some further information about The 2010 National Young Leaders Days. There is also more information and an updated list of confirmed speakers at our website - [www.halogenfoundation.org](http://www.halogenfoundation.org)*

*The students who attend the National Young Leaders Days are among the highest achieving young people in the country and many aspire to future leadership positions in business, sport, politics, community service, science, media and the arts. Our hope is that by influencing these students in a positive way all Australians will be benefit in the future.”*

G16/10/10

Moved: Cr I.T. Petersen

Seconded: Cr G.L. Engeman

**That the information be received.**

**Carried**

11/3	Gympie Equestrian Working Group
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Re: **G17/10/10** Gympie Equestrian Working Group  
 From: Annette Robson  
 File: 2-3-1-1  
 Date: 5 October 2010  
 Reference:

*“A number of horse-related organisations have joined together to attempt to study the feasibility of developing an equestrian centre for the Gympie/Cooloolo region.*

*Because of the strong following for horse sports in the area and the lack of things such as indoor arenas and carriage trails, it was felt that there is a need for such a centre.*

*Councillor Larry Friske has indicated that both he and Deputy Mayor, Tony Perrett, would like to represent the Council in our discussions.”*

**G17/10/10      Moved: Cr J.A. Walker                      Seconded: Cr R.A. Gâté**

**That Cr L.J. Friske and Cr A.J. Perrett represent Council on the Gympie Equestrian Working Group.**

**Carried**

<b>LATE ITEMS</b>
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Late Item 1	Tenders for the preparation of a new Planning Scheme for Gympie Regional Council
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Re: **G18/10/10** Tenders for the preparation of a new Planning Scheme for Gympie Regional Council  
 From: Director of Planning and Development – Mr M. Hartley  
 File: 6/6/10/0010  
 Date: 11/10/10

**Report: (Director Planning and Development– M. Hartley)**

**1.0      Brief**

The consultancy brief for the preparation of a new Planning Scheme was advertised in August 2010 with submissions closing at midday on 22 September 2010.

## 2.0 Submissions

Ten submissions were lodged with Council on or before the closing time as follows:

<b>Consultant</b>	<b>Fixed Fee (\$) (incl GST)</b>
ARUP Pty Ltd	\$308,198.00
Buckley Vann Town Planning Consultants	\$274,494.00
Craven Ovenden Town Planning	\$270,100.00
Flanagan Consulting Group	\$194,040.00
Humphreys Reynolds Perkins Planning Consultants	\$347,699.00
Harrison Grierson Consultants Pty Limited	\$318,735.45
GHD	\$247,500.00
Insite Strategies Town Planning & Development	\$286,948.00 (Excl GST)
RPS Group	\$506,000.00
Wolter Consulting Group	\$224,213.00

## 3.0 Selection Criteria

Understanding of the task – appreciation of the context, scope of works and risks and expectations	10%
Relevant experience – similar work, skills of staff on team, experience of personnel, past history, reputation	25%
Capacity to deliver	25%
Methodology	20%
Value for money	20%

## 4.0 Selection Panel Recommendation

Tenders have been evaluated by selection panel comprising the Mayor, Chair of the Planning and Development Committee and Director of Planning and Development.

All members agreed that Craven Ovenden Town Planning rated highly, particularly in the areas of relevant experience, appreciation of the task and capacity to deliver a quality product to Council, namely the facilitation of *“the timely and cost-effective preparation, approval and adoption of a workable, easy to understand planning scheme. The document will need to incorporate a strong policy framework, address planning and development issues within the Gympie Region and accord with relevant legislative and community expectations”*.

Craven Ovenden Town Planning is the favoured proponent.

**G18/10/10      Moved: Cr R.A. Gâté**

**Seconded: Cr I.T. Petersen**

**That Council appoints Craven Ovenden to undertake the preparation of a new Planning Scheme for the Gympie Regional Council Area at the submitted price of \$270,100.00, and authorises the Director of Planning and Development to further negotiate with the team regarding agreed outputs, fees, terms and conditions.**

**Carried**

## **SECTION 12: MEETING DATES**

The meeting dates for the month of November 2010 have been set as follows:

<b>TUESDAY, 2 November 2010</b>	<b>Works &amp; Services Committee Meeting 9am</b>
<b>WEDNESDAY, 3 November 2010</b>	<b>Planning &amp; Development Committee Meeting 9am</b>
<b>WEDNESDAY, 10 November 2010</b>	<b>General 9am Community &amp; Economic Development Committee Meeting to Commence at the Conclusion of the Preceding General Meeting</b>
<b>WEDNESDAY, 17 November 2010</b>	<b>Planning &amp; Development Committee Meeting 9am</b>
<b>WEDNESDAY, 24 November 2010</b>	<b>General 9am Corporate Governance &amp; Finance Committee Meeting to Commence at the Conclusion of the Preceding General Meeting.</b>

**G19/10/10      Moved: Cr J.A. Walker**

**Seconded: Cr R.A. Gâté**

**That the meeting dates for the month of November 2010 be adopted.**

**Carried**

## **SECTION 13:    GENERAL BUSINESS**

### **Leave of Absence**

**G20/10/10      Moved: Cr R.A. Gâté**

**Seconded: Cr A.J. Perrett**

**That Cr J.A. Walker be granted Leave of Absence from all Council Meetings on the 20 October 2010**

**Carried**

## **SECTION 14:    IN COMMITTEE**

### **COUNCIL IN COMMITTEE**

The Mayor advised the meeting that Council was going “Into Committee” to discuss  
1. Health Services Program Western Division

**G21/10/10      Moved: Cr R.A. Gâté**

**Seconded: Cr L.J. Friske**

**That pursuant to the provisions of Section 72 of the Local Government (Operations) Regulation 2010, Council resolves to close the meeting to the public and move “into committee” to consider the following matter/s:-  
1. Health Services Program Western Division**

**Further, that in relation to the provisions of Section 171 of the Local Government Act 2009, Council resolves that following the closing of the meeting to the public and the moving ‘into committee’ that all matters and all documents (whether in hard copy, electronic, optical, visual or magnetic form) discussed, raised, tabled and/or considered whilst the meeting is closed and ‘in committee’, are confidential to the Council and the Council wishes to keep them confidential.**

**Carried**

**COUNCIL OUT OF COMMITTEE****G22/10/10 Moved: Cr A.J. Perrett****Seconded: Cr R.A. Gâté****That proceedings be resumed in Open Council.****Carried**

14/1	Health Services Program Western Division
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Re: **G23/10/10** Health Services Program Western Division  
From: Community Support Services, PO Box 117, Holland Park,  
QLD 4121  
File:  
Date: 14<sup>th</sup> September 2010  
Reference:

**G23/10/10 Moved: Cr R.A. Gâté****Seconded: Cr L.J. Friske****That Council authorise Council's Chief Executive Officer to:**

- **Apply to Australian Government Department of Health and Ageing to negotiate the transfer of all Community Aged Care Packages (CACPs) allocated to Council to Centacare Community Support Services.**
- **Negotiate with Centacare Community Support Services in respect of leasing office space at the Kilkivan Health Centre and a short-term lease of Council's vehicles.**
- **Commence discussions with relevant staff and respective Unions in respect of this proposed transfer of allocated Community Aged Care Packages.**

**Carried**

There being no further business the meeting closed at 9.46am.

Confirmed this TWENTY-SEVENTH day of OCTOBER 2010.

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CHAIRMAN  
Cr R.J. Dyne