



GYMPIE REGIONAL COUNCIL

AGENDA

of the

SPECIAL MEETING

CHAIRMAN: Cr GC Hartwig (Mayor)

Held in the Boardroom

Town Hall

2 Caledonian Hill

Gympie Qld 4570

On Tuesday, 30 May 2023

At 2.00 PM



The Corporate Plan 2022-2027 provides a clear framework and direction in relation to Council's **vision, mission, values** and **key response areas**.

Gympie Regional Council has a vision for embracing opportunities, promoting wellbeing and celebrating strong communities.

Our mission is to leave a positive legacy for future generations by embracing progress through good planning and efficient service delivery.

Our values are:

Accountability

We are open, transparent and take responsibility for our actions.

Communication

We consult with the community, actively listen to and respond to the input of residents, and keep people informed.

Customer Service Focused

We meet the needs of our community in an efficient and effective manner. We strive to continually improve, show empathy and are environmentally aware in our service delivery.

Integrity

We act with honesty and respect in all we do and respect all residents, colleagues and visitors.

Teamwork and Collaboration

We recognise and support everyone's contributions. We are inclusive and contribute respectfully working as a team. We will care for ourselves and others.

Council's activities are aimed at achieving our vision and are focused into the following three key response areas/objectives:

COMMUNITY AND ENVIRONMENT

Our communities have infrastructure and spaces for living, working, learning, sport and recreation that supports and caters for growth and enables the community to be inclusive, connected and safe. Natural ecosystems are conserved and enhanced and our built environment embraces biodiversity, sustainability and heritage.

INFRASTRUCTURE AND ECONOMIC OPPORTUNITY

Our planning and infrastructure seeks to meet foreseeable future needs to support economic development, community enhancement and residents' wellbeing.

ORGANISATION

Gympie Regional Council is an organisation that understands the community, and delivers services efficiently and effectively through highly engaged staff.

The above framework informs council's decision making and guides our organisational management and operational activities.

Gympie Regional Council **SPECIAL**

Mayor GC Hartwig (Chairman),

*Crs J Milne, NG Jensen, SA Waldock, BM Devereaux, DH Stewart, HT Smerdon,
WA Polley and RA Fredman.*

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SECTION 1: APOLOGIES / LEAVE OF ABSENCE

SECTION 2: DISCLOSURE OF INTERESTS

SECTION 3: CORPORATE SERVICES

3.1 Procurement Panel Report - RFT2022-23-029 Bonnick Road Waste Facility Eastern Cell Construction

PORTFOLIO: IT and Finance

DIRECTORATE: Corporate Services

DOC ID:

LINKS TO CORPORATE/OPERATIONAL PLAN

KEY RESPONSE AREAS:

2. Infrastructure and Economic Opportunity

1. BACKGROUND AND PREVIOUS COUNCIL CONSIDERATION

In April 2021, Council endorsed the formation of a Procurement Panel to oversee council's procurement activities.

This report provides a summary of the Panel's activities including items endorsed by the Panel for procurement, but which exceed the financial delegation of the Chief Executive Officer.

2. REPORT

Post Market - RFT2022-23-029 Bonnick Road Waste Facility Eastern Cell Construction - for approval

The capacity of the Bonnick Road Waste Management Facility is fast approaching the end of its current cell. This tender is for the construction of the Eastern Cell. To assist Council with the Tender Evaluation, Recor Consulting were engaged to provide project management and prepare a construction Tender for the Eastern Cell.

A Request for Tender (RFT) for a Lump Sum construct-only contract was released to the open market via VendorPanel on Thursday 30 March 2023.

The following Tenders were received prior to the Tender Closing Time and Date of 5pm Friday 19 May 2023:

Name of Respondent	Location
Atarfil Australia	\$173,060.
DECC Group	\$5,183,645
Durak Civil	\$5,001,711
Offaly Civil	\$3,949,397
SCQ	-
Shamrock Civil	\$6,305,157

The Tenders were examined for Conditions and/or Assumptions that may impact the submitted Tender amounts. The Atarfil submission was for materials supply-only and was deemed outside the tender submission requirements. SCQ acknowledged interest in the project but declined to submit a complete tender. Both Atarfil and SCQ were no longer considered in the evaluation process.

The remaining four (4) Tenders were deemed to be free of conditions or assumptions that would impact on their Submitted Tender Amounts. A subsequent evaluation resulted in the following scores:

Name of Respondent	Price Score	Non-Price Score	Total Score
DECC Group	3.81	1.33	5.13
Durack Civil	3.95	3.29	7.24
Offaly Civil	5.00	3.26	8.26
Shamrock Civil	3.13	3.70	6.83

Offaly Civil delivered the best value for money with the lower priced tender and scored strongly on capacity to deliver, methodology, and local benefits. They have also successfully delivered a number of projects of similar nature and the panel is confident that they can deliver this project.

It is the Tender Evaluation Panel's recommendation that Council accept the Lump Sum Tender received from **Offaly Civil** for RFT2022-23-029 Bonnick Road Waste Facility Eastern Cell Construction.

3. BUDGET IMPLICATIONS

This project has been budgeted for in Council's capital works program over the 2022-23 and 2023-24 financial years.

A number of onsite activities outside the scope of this contract will be required to facilitate the transfer of operations from the existing cell to the new cell. This includes rehabilitation to portions of the access roads and existing cell areas.

There is some risk that the total contract will be exceeded due to a number of significant risks associated with constructing adjacent to and within the existing uncapped cell, along with design assumptions made with regards to the existing site conditions. The highly constrained construction schedule also introduces an element of risk as it represents an accelerated scope of works in terms of delivery which may prove sensitive to the site conditional risks noted above. In anticipation of these risks, it is noted the tender submission included a schedule of rates to help facilitate any variation costings.

Due to contract variations, additional funds may be required in the 2023-24 financial year and these will be brought to Council through the budget review process.

4. POLICY IMPLICATIONS

All procurement processes, reports and recommendations are consistent with Council's Procurement Policy, adopted 14 July 2022.

5. CONSULTATION

Consultation has been undertaken across key stakeholders within Council, in relation to the items considered by the Procurement Panel during the period covered by this report.

6. CONCLUSION

The Procurement Panel has endorsed the items outlined above in this report and within the recommendations below.

RECOMMENDATION 1

That Council resolves to:

- 1. Accept the Lump Sum Tender received from Offaly Civil for RFT2022-23-029 Bonnick Road Waste Facility Eastern Cell Construction for a total of \$3,949,396.55 exclusive of GST (\$4,344,336.20 inclusive of GST); and**
- 2. Delegate to the Chief Executive Officer to do all things necessary to execute the contract.**

3.2 Procurement Panel - RFT2022-23 030 - 2022 DRFA Events Project Management

PORTFOLIO: IT and Finance

DIRECTORATE: Corporate Services

DOC ID:

LINKS TO CORPORATE/OPERATIONAL PLAN

KEY RESPONSE AREAS:

2. Infrastructure and Economic Opportunity

1. BACKGROUND AND PREVIOUS COUNCIL CONSIDERATION

In April 2021, Council endorsed the formation of a Procurement Panel to oversee council's procurement activities.

This report provides a summary of the Panel's activities including items endorsed by the Panel for procurement, but which exceed the financial delegation of the Chief Executive Officer.

2. REPORT

Post Market - RFT2022-23 030 - 2022 DRFA Events Project Management – for approval

Intense rainfall events in January, February, and May 2022 caused extensive flooding in the Gympie region, resulting in the activation of the Disaster Recovery Funding Arrangement (DRFA) to assist Council with the restoration of its network of essential public assets. To assist Council with the flood restoration effort, Cormac Rd Civil (CRC) were engaged in March 2022 on an initial 12-month contract to provide project management and inspection services.

A Request for Tender (RFT) was released via VendorPanel utilising the *Local Government Regulation 2012* s234 on Tuesday 11 April 2023 to a select list of prospective Suppliers on the LGA Arrangement LB312 for Engineering and Environmental Consultancy Services to establish a Schedule of Rates contract to deliver the balance of flood restoration works in the Gympie Region (valued at over \$60M). The aim of the new tender process was to ensure Council was getting value for money for this service. This Contract qualifies as "eligible expenditure" and is 100% reimbursable by Disaster Funding Relief Arrangements (DRFA).

A Tender Information Session for suppliers was held on Thursday 20 April 2023.

Pre-tender Close Notice to Respondents were issued to prospective Suppliers on 27 April 2023.

The Tender Closing Date was originally nominated as 5pm on Thursday 4 May 2023; however, was extended to 5pm Thursday 11 May 2023.

The following Tenders were received prior to the Tender Closing Date, 5pm Thursday 11 May 2023:

Name of Respondent	Location
AECOM Australia Pty Ltd	Fortitude Valley, Qld
Cormac Rd Civil Pty Ltd	Gympie, Qld
Shepherd Services Pty Ltd	Rockhampton, Qld

All three (3) Tenders were reviewed for conformance with Council's Tender Process Terms and proceeded through to evaluation without further clarification.

Name of Respondent	Submitted Tender Amount
AECOM Australia Pty Ltd	\$4,465,925.00
Cormac Rd Civil Pty Ltd	\$5,961,316.26
Shepherd Services Pty Ltd	\$3,724,450.00
<i>All amounts are exclusive of GST</i>	

It is noted that the total number of estimated hours, and therefore the estimated total cost, is purely an indicator of the consultant's understanding of the scope of services required. It is not a lump sum for the provision of these services.

In accordance with the Procurement Evaluation and Probity Plan, the evaluation criteria were weighted as follows:

Evaluation Criteria	Weighting
Price	30%
Contract Experience and Capacity	40%
Methodology of Project Delivery	20%
Local Benefits (Economy)	10%

The Tenders in Contention were then evaluated under the above evaluation criteria. A copy of the evaluation is contained in the attached RFT2022-23-030-Evaluation Report. The evaluation resulted in the following scores:

Name of Respondent	Price Score	Non-Price Score	Total Score
AECOM Australia Pty Ltd	2.50	4.85	7.35
Cormac Rd Civil Pty Ltd	1.87	5.00	6.87
Shepherd Services Pty Ltd	3.00	3.85	6.85

AECOM Australia Pty Ltd outperformed the lower priced tenderer on capacity to deliver, methodology, and local benefits. They have successfully delivered a number of flood restoration programs across Queensland similar to that required under RFT2022-23-030. It is therefore the Tender Panel's opinion that AECOM Australia Pty Ltd is the preferred tenderer to provide the engineering and project management services required for the delivery of the 2022 DRFA Flood Restoration Program for Gympie Regional Council. It is also noted that AECOM's hourly rates were, for the most part, lower than Cormac Road's hourly rates.

3. BUDGET IMPLICATIONS

This project qualifies as “eligible expenditure” under the Queensland Disaster Funding Guidelines – June 2021 as costs for temporary employees, agency staff, contractors and/or consultants directly associated with the delivery of eligible works are 100% reimbursable by the DRFA.

The current deadline for expenditure under this program is 30 June 2024, however an extension of time through to 30 June 2025 has been submitted to QRA.

4. POLICY IMPLICATIONS

All procurement processes, reports and recommendations are consistent with Council’s Procurement Policy, adopted 14 July 2022.

5. CONSULTATION

Consultation has been undertaken across key stakeholders within Council.

6. CONCLUSION

The Procurement Panel has endorsed the items outlined above in this report and within the recommendations below.

RECOMMENDATION 1

That Council resolves to:

- 1. Accept the Schedule of Rates Tender received from AECOM Australia Pty Ltd for RFT2022-23-030 2022 DRFA Engineering and Project Management Services for \$4,465,925.00 exclusive of GST (\$4,912,517.50 inclusive of GST); and**
- 2. Delegate to the Chief Executive Officer to do all things necessary to execute the contract.**