

GYMPIE REGIONAL COUNCIL

AGENDA

of the

ORDINARY MEETING

CHAIRMAN: Cr GC Hartwig (Mayor)

Held in the Boardroom

Town Hall

2 Caledonian Hill

Gympie Qld 4570

On Wednesday, 26 April 2023

At 9.00am



The Corporate Plan 2022-2027 provides a clear framework and direction in relation to Council's **vision, mission, values** and **key response areas**.

Gympie Regional Council has a vision for embracing opportunities, promoting wellbeing and celebrating strong communities.

Our mission is to leave a positive legacy for future generations by embracing progress through good planning and efficient service delivery.

Our values are:

Accountability

We are open, transparent and take responsibility for our actions.

Communication

We consult with the community, actively listen to and respond to the input of residents, and keep people informed.

Customer Service Focused

We meet the needs of our community in an efficient and effective manner. We strive to continually improve, show empathy and are environmentally aware in our service delivery.

Integrity

We act with honesty and respect in all we do and respect all residents, colleagues and visitors.

Teamwork and Collaboration

We recognise and support everyone's contributions. We are inclusive and contribute respectfully working as a team. We will care for ourselves and others.

Council's activities are aimed at achieving our vision and are focused into the following three key response areas/objectives:

COMMUNITY AND ENVIRONMENT

Our communities have infrastructure and spaces for living, working, learning, sport and recreation that supports and caters for growth and enables the community to be inclusive, connected and safe. Natural ecosystems are conserved and enhanced and our built environment embraces biodiversity, sustainability and heritage.

INFRASTRUCTURE AND ECONOMIC OPPORTUNITY

Our planning and infrastructure seeks to meet foreseeable future needs to support economic development, community enhancement and residents' wellbeing.

ORGANISATION

Gympie Regional Council is an organisation that understands the community, and delivers services efficiently and effectively through highly engaged staff.

The above framework informs council's decision making and guides our organisational management and operational activities.

Gympie Regional Council ORDINARY

Mayor GC Hartwig (Chairman),

*Crs J Milne, NG Jensen, SA Waldock, BM Devereaux, DH Stewart, HT Smerdon,
WA Polley and RA Fredman.*

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ACKNOWLEDGEMENT

OPEN WITH PRAYER

SECTION 1: DISCLOSURE OF INTEREST

SECTION 2: APOLOGIES / LEAVE OF ABSENCE

SECTION 3: CONFIRMATION OF MINUTES

RECOMMENDATION

That the Minutes of the Gympie Regional Council Ordinary Meeting held on 22 March 2023 be taken as read and confirmed.

SECTION 4: PETITIONS

SECTION 5: OFFICE OF THE CEO

5.1 Operational Plan Quarter Three Update 2022/2023

PORTFOLIO: Governance, Risk and Disaster Management

DIRECTORATE: Office of the CEO

DOC ID:

LINKS TO CORPORATE/OPERATIONAL PLAN

KEY RESPONSE AREAS:

1. Community and Environment
2. Infrastructure and Economic Opportunity
3. Organisation

1. BACKGROUND AND PREVIOUS COUNCIL CONSIDERATION

On 25 May 2022, Council adopted its new Corporate Plan 2022-2027 which outlines its strategic focus areas over a five-year window.

At a Special Meeting of Council on 14 July 2022, Council adopted its Operational Plan 2022/2023 (attached) which outlines its key priorities for the 2022-23 financial year. The Operational Plan 2022/2023 been publicly available on Council's website since July 2022.

Reporting on Operational Plan

The Chief Executive Officer (CEO) is required to report on progress towards the Operational Plan as required under the *Local Government Act 2009*. This reporting is done on a quarterly basis with the Operational Plan Quarter Three Update 2022/2023 (the Plan) attached.

Links to Corporate Plan

The Plan is the third report against Council's Corporate Plan 2022-2027.

All legislative requirements under the *Local Government Act 2009* have been met with regard to the development, adoption and reporting of Council's Corporate and Operational Plans.

2. REPORT

The Plan highlights the progress on each of the 33 key activities identified within the Operational Plan 2022/2023. It is noted that work is progressing against the Operational Plan 2022/2023, with the following items noted:

- **Item 4** - The Buildings Asset Management Plan (AMP) has not commenced and is unlikely to commence until critical inputs are completed from the Service Planning Project (refer Operational Plan No. 30).
- **Item 14.4** – Inspections of rural culverts to form future years' maintenance and capital works has been delayed due to high volume of work associated with assessment,

preparation, and the delivery of QRA funded Emergency Works, and Reconstruction of Essential Public Assets (REPA) Works. This item extended to FY 2023/2024.

- **Item 21B** – Council's new Certified Agreement was certified at a QIRC Hearing and took effect on 4 April 2023
- **Item 24E** – Cybersecurity training and awareness sessions were run in March, including at the All Staff Safety Day.
- **Item 27B** - Customer Action Requests have met the 90 per cent target for this quarter namely 93.83 per cent in January, 93.80 per cent in February, and 93.09 per cent in March. Targets are monitored and reported monthly, then distributed to Senior Management for review and communication to all teams to uphold standards.

Good news stories at a glance, include:

- Council worked with a legal advisor over a three-day period in early March 2023 to develop a timeline of works in the areas of Native Title and Cultural Heritage.
- Construction is underway for the Southside Sewerage Project Stage 8.
- A full-time Homelessness Outreach Worker (funded by the State) commenced in Q3 2022/2023, alongside the establishment of the Department's Gympie Housing Service Office enabling residents to access local departmental support, rather than traveling to Maroochydore or being restricted to online/phone service.
- Two (2) post 2022 flood events, road network assessment and condition survey have been completed and damages assessment submitted to the Queensland Reconstruction Authority (QRA) for approval.
- New Internal Auditors for Council have been appointed and a finalised three-year Audit Plan will be in place by May 2023.
- Scheduling of financial literacy training courses is in the process of being finalised with Queensland Treasury Corporation (QTC). The initial phase of training for Managers will commence by the end of Q4 of 2022/2023 followed by training for Coordinators scheduled to commence after the delivery of the first round of training.
- Creation of internal newsletter, Council Life which is circulated every fortnight.
- The Disaster Management Project Plan has been tabled with the Local Disaster Management Group for endorsement.

3. BUDGET IMPLICATIONS

The activities highlighted within the Operational Plan 2022/2023 are funded via existing annual budget allocations.

4. POLICY IMPLICATIONS

Operational Plan activities may trigger a review or development of regular policies to ensure that appropriate direction and governance is in place to support activities. There are currently no policy implications associated with the recommendation of this report.

5. CONSULTATION

Chief Executive Officer
Executive Leadership Team
Managers

6. CONCLUSION

The Plan is provided for the information of Council. The Plan highlights progress achieved in furthering the initiatives nominated in Council's Operational Plan 2022/2023.

ATTACHMENTS

- [1. Operational Plan 2022/2023](#)
- [2. Operational Plan Quarter Three Update 2022/2023](#)

RECOMMENDATION

That Council receive and note the Operational Plan Quarter Three Update 2022/2023 as presented.

5.2 Councillor Conduct Matter - Legal Advice Sought

PORTFOLIO: Governance, Risk and Disaster Management

DIRECTORATE: Office of the CEO

DOC ID:

LINKS TO CORPORATE/OPERATIONAL PLAN

KEY RESPONSE AREAS:

3. Organisation

1. BACKGROUND AND PREVIOUS COUNCIL CONSIDERATION

Item 5.2 at Council's Ordinary Meeting on 25 January 2023 was a brief relating to a Councillor Conduct Matter of Councillor (Cr) Dan Stewart's and the Councillor Conduct Tribunal's (CCT) findings on this matter. This Item lay on the table as requested by Cr Fredman, and the below Motion was carried, refer M05/01/23.

"Cr Fredman moved a motion for the matter to lay on the table until further legal clarification is provided regarding Council's rights in voting either for or against."

Refer to Motion M05/01/23 on Page 10 of the below Minutes:

[Minutes of Ordinary Meeting - 25 00 2023 \(gympie.qld.gov.au\)](https://www.gympie.qld.gov.au/minutes/minutes-of-ordinary-meeting-25-00-2023)

2. REPORT

The purpose of the Report at Item 5.2 'Councillor Conduct Matter' on Council's Ordinary Meeting Agenda of 25 January 2023 was to:

- administratively assist Cr Stewart to perform his public admission as the CCT Order stated a timeline of performing his public admission at the 'next council meeting'; and
- provide transparency of the CCT's findings to Council of misconduct on the part of Cr Stewart in relation to his breach of confidentiality obligations as prescribed by section 171(3) of the *Local Government Act 2009* (the Act).

There was no request for Council to vote on the findings of the CCT Orders.

The legal advice has now been received as per Motion M05/01/12 and a summary is provided below:

- In response to the Cr Fredman's specific question *"If I attend this meeting and I vote no, given that it is a directive by the State Government, would we as Councillors be subject to disciplinary action or a breach of something if we dared to vote against this?"*. The legal answer is "No."

- In relation to councillor conduct matters, allegations of misconduct are decided by the CCT and allegations of inappropriate conduct are decided by Council. Accordingly, Cr Fredman's question, and our response to same is, by necessity, focussed only on decisions required of Council about alleged councillor inappropriate conduct.
- The emphasis is placed on the words **local government** in section 150AG of the Act. The required decision about alleged councillor inappropriate conduct required by section 150AG of the Act, is a **Council** decision. That is as far as the section goes.
- Council decisions occur as a consequence of a majority of councillors voting in support of motions brought before a Council meeting. Neither section 150AG, nor any other provision of the Act, directs individual councillors to vote for (or against) any item of business that is before Council for a decision.
- There is no "directive by the State Government" to vote either for or against a motion that a councillor has engaged in inappropriate conduct. Accordingly, the legal advisor does not consider that a councillor that votes against such a motion will be subject to disciplinary action for voting in that manner.
- The purpose of the letter dated 16 December 2022 from the President of the CCT to Acting Chief Executive Officer (CEO) of Council, was to inform council of the CCT's findings of misconduct on the part of Cr Stewart.
- The President's letter does not direct the council to have the CCT's decision considered by Council. There is no voting for or against on this matter.
- There is no need for Council to pass a resolution noting the CCT decision.
- To conclude the matter, it is recommended for the matter to be lifted from the table and remove the item from the meeting agenda.

Cr Stewart's public admission of engaging in misconduct has been recorded on Page 10 of the Minutes of Council at Item 5.2, refer above weblink. There are no further actions required by Council on this matter and the Councillor Conduct Register has been updated, refer <https://www.gympie.qld.gov.au/downloads/file/3843/councillor-code-of-conduct-register>

All other matters pertaining to the CCT Orders are the responsibility of Cr Stewart and these matters have been addressed.

3. BUDGET IMPLICATIONS

Legal fees are included in the allocated budget for 2022-2023.

4. POLICY IMPLICATIONS

The Councillor Conduct Register will continue to be updated as legislatively required. The legal advice will be considered in reviews of all relevant policies and procedures.

5. CONSULTATION

Council's legal advisors and the Department of State Development, Infrastructure, Local Government and Planning were consulted prior to developing this brief.

6. CONCLUSION

Cr Stewart has made his public admission relating to the CCT matter. There is no further purpose or consideration required by Council of Item 5.2 that lay on the table. As per the

legal advice received, this Item may now be lifted from the table and removed from the meeting agenda.

RECOMMENDATION

That Council resolve following legal advice received, that Item 5.2 at Council's Ordinary Meeting on 25 January 2023 be lifted from the table and removed from the meeting Agenda as per section 16.4 of Council's Standing Orders.

5.3 **Audit and Risk Committee Update**

PORTFOLIO: Governance, Risk and Disaster Management

DIRECTORATE: Office of the CEO

DOC ID:

LINKS TO CORPORATE/OPERATIONAL PLAN

KEY RESPONSE AREAS:

3. Organisation

1. BACKGROUND AND PREVIOUS COUNCIL CONSIDERATION

Section 211(1)(c) of the *Local Government Regulation 2012* requires that the Audit and Risk Committee (the Committee) provide a written report to the local government about the matters reviewed, including any recommendations resulting from same, as soon as practicable following each meeting held by the Committee.

The Committee held its most recent meeting on 13 April 2023.

2. REPORT

Report of the Audit and Risk Committee

Meeting held 13 April 2023

Present: Mr Hayden Wright (Chairman)
 Cr Bruce Devereaux
 Cr Bob Fredman
 Mr Brett De Chastel
 Mr Jason Powell

Apologies: Mr Robert Jennings
 Mr John Crook

Other Attendees:

Mr Graham Jeffrey (Co-ordinator Risk Management and Governance)
Ms Debra Hatherell (Manager Finance)
Mr Greg Evans (Acting Director Corporate Services)
Mr Graham O'Byrne (Acting CEO/Director Infrastructure Services)
Mr Michael Claydon (QAO)
Cynthia Iafano (Crowe)
John Zabala (Crowe)

Matters Discussed:

4.1 2021-22 Audited Financial Statements

The committee noted the report.

The committee noted the proposed improvements to manage the end of financial year processes and the development of financial statements.

The committee urged the finance team to develop a comprehensive work plan to manage the end of financial year process, which will include all responsibilities and expectations of staff across the organisation, not just to the finance department.

4.2 Finance Update Report

The committee noted the report.

The committee also noted the impacts of the budget adjustment.

5.1 External Audit Closing Report 2022

The committee noted the report.

The committee also noted the comments and the deficiencies Identified in the report.

The Committee acknowledged the lateness of the report and understand this has impacted on the expected dates of the management actions to respond to the identified significant deficiencies.

The briefing note provided by QAO was also noted.

6.1 Report and Intro for Internal Audit Projects

The committee also noted the proposed strategic audit plan 2023-2025.

The committee supported the audits proposed for the remainder of 2022-2023 financial year, however requested that a further review of the proposed 3 year plan be reviewed and discussed at the next meeting in July.

The committee also discussed the CPA report which was tabled approximately 3 years ago and expressed the view that it would be in the best interests of the organisation to reengage CPA to repeat that activity. In addition, the committee requested that the internal auditors carry out a benchmarking exercise against the current report before engaging another review by CPA.

7.1 Governance Integrity and Risk Update

The committee noted the report.

In relation to the review of governance policies, the committee noted that the councillor portfolio meetings policy was discussed and have reinforced its earlier advice that the portfolio system presents the risk for council becoming engaged in operational issues and the risk of them being viewed as 'informal' meetings contrary to legislation. The committee recommends that when the policy is finalised, it should be presented back to the committee by the Manager Governance, Integrity and Risk.

The Committee recommends that Councillor members, of the Audit & Risk Committee, undertake the Australian Institute of Company Directors (AICD) course to assist with increasing financial awareness and contribution to the workings of the Committee.

7.2 Risk Management Update

The committee noted the report.

In particular, it noted that the strategic risk register is yet to be discussed at senior executive level for annual review and encourages management to undertake that activity at the earliest opportunity.

The committee requests that the updated register be tabled to the ELT for endorsement and then presented back to the committee for review and discussion.

The Committee also encourages executive management to review the updates to the Operational Risk Registers, which are currently in progress, to identify any emerging strategic risks for inclusion in the Strategic Risk Register.

The committee accepted the recommendations of the membership term review but encourages an extension to end of December for each term to allow the financial statements to be completed by same committee each year. The committee also recommends that any new Chair appointments come from the existing external members of the committee.

9.1 Human Resources (HR) Update

The committee noted the report.

In respect of the exit interviews the committee sought more information on comments and data that was provided through the process that would impact the organisation and influence cultural improvements.

10.1 CEO Update

The committee noted the verbal report provided by Mr Graham O'Byrne in the absence of CEO Robert Jennings.

11.1 Rattler Railway Corp.

The committee noted the report.

The committee noted that it is expected that matters to provide legal separations will be completed within this financial year.

12.1 Proposed Audit & Risk Committee Dates

The Committee noted the proposed next date for the next meeting, but it was established that key committee members would be absent.

A new date of 27 July 2023 was agreed upon by the committee.

Other Business

The committee held a confidential session with external auditor to discuss matters that arose from the recent audit and any other issues.

The committee expressed the view that there is a skill shortage across the organisation that is significantly impacting it's ability to move forward and complete its operational plan and other responsibilities. The committee would urge council to seriously look at how it can improve its skill base to both assist existing staff and to better deliver outcomes to the council and the community.

Actions

- Presentation of a report on issues raised by CPA at the next meeting
- Distribution of the previous CPA report to Brett deChastel
- HR to provide an update at every meeting discussing results of exit interviews and the implications for the organisation

On behalf of the Audit and Risk Committee

Hayden Wright

Chairman

3. BUDGET IMPLICATIONS

The Committee has not raised any budget issues.

4. POLICY IMPLICATIONS

The Committee has not raised any policy issues.

5. CONSULTATION

Committee members.

6. CONCLUSION

The Committee continues to operate effectively in its independent oversight role to the extent prescribed within the legislation and the Committee's Charter. A number of matters were considered by the Committee at its 13 April 2023 meeting as detailed within this report.

RECOMMENDATION 1

That Council resolves that the report from the Audit and Risk Committee on its 13 April 2023 meeting be received.

RECOMMENDATION 2

That Council resolves that the Chief Executive Officer undertake the relevant actions requested by the Audit and Risk Committee within its report.

SECTION 6: CORPORATE SERVICES

6.1 Finance Report - March 2023

PORTFOLIO: IT and Finance

DIRECTORATE: Corporate Services

DOC ID:

LINKS TO CORPORATE/OPERATIONAL PLAN

KEY RESPONSE AREAS:

1. Community and Environment
2. Infrastructure and Economic Opportunity
3. Organisation

1. BACKGROUND AND PREVIOUS COUNCIL CONSIDERATION

To meet its monthly reporting obligations under Section 204 of the *Local Government Regulation 2012*, a monthly financial report is to be provided to Council for its information.

This report provides commentary on Council's financial results as at 31 March 2023.

2. REPORT

The financial statements provide a comparison of actual results to 31 March 2023 to the revised budget adopted by Council on 22 February 2023.

The overall actual year to date performance to 31 March 2023 is a surplus of \$36.2m, which is tracking ahead of the forecasted position of a surplus of \$27.4m.

Council's operating result at 31 March 2023 is a surplus of \$15.6m compared to a year-to-date budget surplus of \$16.8m.

Operating Revenue:

The financial report for 31 March 2023 shows overall operating revenue received of \$113.0m, which is \$1.9m higher than the year-to-date budget of \$111.1m.

The material variances for revenue streams are listed in the following table.

| Revenue | Variance (\$'000)s | Comments |
|---|--------------------|--|
| <i>Grants, Subsidies Contributions and Donations.</i> | | |
| Subsidies | \$511 | Favourable variance due to the receipt of additional subsidy funds for new funding programs and higher than forecast subsidies approved for the emergency response phase relating to the flood events experienced in the 2021-22 financial year. |
| <i>Fees & Charges</i> | | |

| | | |
|--------------------------|---------|---|
| Building and Plumbing | \$196 | Plumbing applications continues to trend higher than forecast across the region, resulting in a higher than forecast receipt of application fees. This trend will continue to be monitored by the Building and Plumbing and Finance Teams and revised, if necessary, at a future budget review. |
| Development Applications | \$334 | While development activities slowed slightly over the Christmas/New Year period the actual income continues to be exceed the updated forecast receipt of application fees. This trend will continue to be monitored by the Planning and Finance Teams and revised, if necessary, at a future budget review. |
| Wastewater | \$117 | Increased volumes of trade waste disposals compared to the current forecast. This trend will be monitored by the Finance Team and revised, if necessary, at a future budget review. |
| Resource Recovery/Waste | \$99 | Increased revenue in relation to disposals at waste management facilities to 31 March 2023 |
| <i>Sales Revenue</i> | | |
| RMPC works | \$589 | Accruals for RMPC invoices for revenue estimates for works completed in January, February and March 2023. |
| Private Works | \$198 | Greater demand for private works contracts than forecast. This variance will be monitored and adjusted in future budget reviews as required. |
| Water Sales | (\$201) | Less than forecast water sales due the prevailing weather conditions. |

The percentage of outstanding rates at 31 March 2023 was 8.56% compared to 8.64% for the same period in the prior financial year. Reminder notices were issued at the end of March 2023.

Outstanding rates and charges balances continue to be monitored in accordance with Council's outstanding rates and charges collection policy and procedures.

Notices of intention to sell were issued to nine properties in September 2022 after Council resolved to commence the sale of land process for arrears of rates on 27 July 2022. As at 31 March 2023, three properties remained on the list for inclusion in the auction for sale of properties for outstanding rate arrears on the 14 April 2023.

Operating Expenditure:

Operating expenditure at 31 March 2023 totalled \$97.4m compared to the year-to-date budget of \$94.3m.

The unfavourable variance of \$3.1k primarily relates to impact of the recently endorsed certified agreement including the related backpay and expenditure in relation to ongoing inflationary impacts on the costs for materials and services, increased requirements for externally provided activities as a result of the current staff vacancies and ongoing impacts of the weather events experienced in the region in the previous financial year and the budget phasing for several annual lump sum payments. Finance officers are meeting with

responsible budget managers to revise the budget phasing for operational expenditure as part of the 3rd quarter budget review.

Capital Revenue:

As at 31 March 2023, a total of \$20.6m has been received in capital revenue, with these receipts significantly higher than the forecast revenue to date.

This favourable variance will be adjusted to better reflect the appropriated timing of the recognition of capital subsidies and grants as part of the quarterly budget review. This adjustment will ensure that council complies with the reporting requirements for capital subsidies under the Accounting Standards.

Capital Project Expenditure:

As at 31 March 2023, Council had expended \$18.4m on its annual capital works program totalling \$32.8m.

Finance officers are working with Project Managers to provided updated rolling forecasts for the capital program to better reflect the financial milestones of each capital project.

Statement of Financial Position:

The Statement of Financial Position compares Council's assets, liabilities and community equity position to the previous financial year and for the period to 31 March 2023, reports an increase in Community Equity of \$122.4m.

This improvement in equity is primarily due to a significant increase in the value of Council's Infrastructure, Property, Plant and Equipment due to impact of asset revaluations at the end of the previous financial year, recognition of the year-to-date Work In Progress and higher cash balances. The increase in equity is partially offset by an increase in liabilities relating to supplier payments and grant funding received in advance of commencement of the funded projects, the impact to provisions for employee entitlements as a result of the remuneration increases in accordance with the recently signed certified agreement and prepayment of the State Waste Levy.

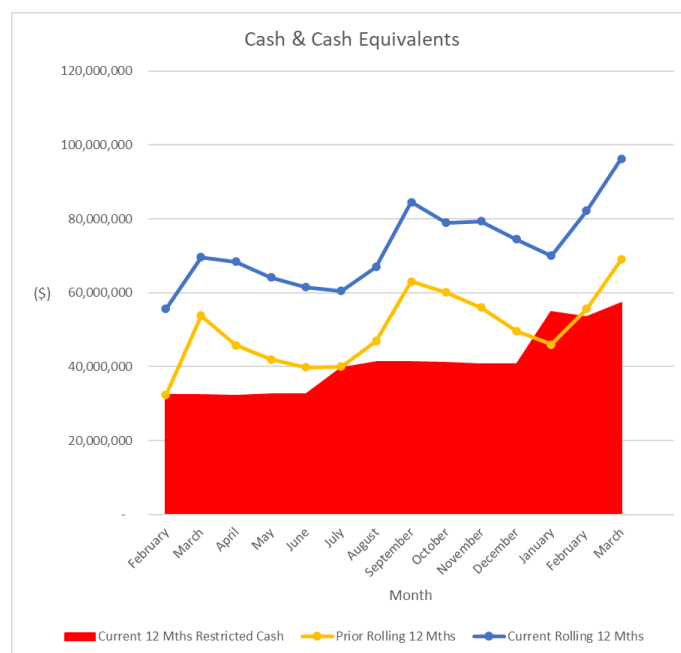
Cash and Cash Equivalents Report:

Excluding funds held in trust, total cash on hand at the end of March 2023 was \$96.2m and of these funds, \$95.8m is invested with the Queensland Treasury Corporation.

The cash balance at 31 March 2023 continues to track higher than the balance for the same period in the prior year. The increase in cash balances is the result of the receipt of additional subsidies and grants and lower than anticipated capital works expenditure.

Council also holds \$1.8m in trust for developers, ratepayers and other parties.

The graph below presents a rolling 12-month comparisons of Council's total Cash and Cash Equivalent balances.



The indicative interest rate on investments at 31 March 2023 was 4.04% compared to 0.76% at 31 March 2022.

3. BUDGET IMPLICATIONS

The attached financial statements provide comparisons of the year-to-date financial performance to the revised budget which was adopted at Council's 22 February 2023 ordinary meeting.

Council's revised budget forecasts an operational surplus of \$234k for the 2022-23 financial year and to achieve this result will require close monitoring of Council's monthly financial performance.

4. POLICY IMPLICATIONS

The March 2023 monthly financial report is in line with Council policy, the *Local Government Act 2009* and the *Local Government Regulations 2012*.

5. CONSULTATION

Consultation regarding commentary on Council's financial performance to 31 March 2023 has been undertaken with Managers, Directors and the Chief Executive Officer

6. CONCLUSION

Council's financial statements for the period ended 31 March 2023 provide a comparison of actual results against the revised budget adopted at Council's Ordinary Meeting on 22 February 2023

ATTACHMENTS

1. [March 2023 Finance Report](#)

RECOMMENDATION

That Council receive and note the financial report for the period ended 31 March 2023.

6.2 Quarterly Investment Report to 31 March 2023

PORTFOLIO: Finance and Community Enhancement

DIRECTORATE: Corporate Services

DOC ID:

LINKS TO CORPORATE/OPERATIONAL PLAN

STRATEGIC THEMES:

5. Our Organisation - accountable, responsive, efficient and innovative

1. BACKGROUND AND PREVIOUS COUNCIL CONSIDERATION

In accordance with Council's adopted 2022-23 Investment Policy (the Policy), a quarterly report detailing compliance with the Policy and earning performance against benchmarks and budget estimates is to be presented to Council.

The purpose of this report is to advise Council on the performance of its investment portfolio to 31 March 2023.

The investment of surplus funds has been made in accordance with the requirements of the *Statutory Bodies Financial Arrangements Act 1982* and the Policy.

2. REPORT

The Policy sets out council's investment guidelines.

The following tables show the investment institution, credit rating and product type of council's investment portfolio at 31 March 2023.

| Table 1 | | | |
|--------------|-------------------|--------------------|---------------|
| Institution | Amount \$ | Percentage Holding | Credit Rating |
| QTC | 95,778,936 | 100.00% | AA+ |
| Term Deposit | 0 | 0.00% | |
| Total | 95,778,936 | 100.00% | |

| Table 2 | | |
|-----------------|-------------------|--------------------|
| Product Type | Amount \$ | Percentage Holding |
| Cash Fund - QTC | 95,778,936 | 100.00% |
| Term Deposit | 0 | 0.00% |
| Total | 95,778,936 | 100.00% |

Council did not have any term deposits during the first half of the 2022-23 financial year.

The following table displays the performance of Council's cash fund performance.

Overall, Council's cash fund is performing favourably.

| Table 3 | | | |
|--|------------|----------------------|----------------------|
| Cash Fund Performance against RBA Cash Rate and AusBond Bank Bill Index | QTC | RBA Cash Rate | AUSBOND Index |
| Cash Fund Performance | 4.04% | 3.60% | 3.65% |

With interest rates on the rise, finance officers have contacted a number of financial institutions and are will assess various interest rate offerings from financial institutions who comply with Council's Investment Policy. It is planned for funds to be placed in various term deposits, during the next quarter.

With interest rates trending upward and the influx of cash invested, actual interest received by Council to 31 March 2023, Council remains on track to achieve its interest income budget estimate.

| Table 4 | | | |
|----------------------------------|-------------------|---------------------|--------------------------------|
| Interest Income vs Budget | Actual YTD | Total Budget | % Annual YTD Budget |
| Interest income on investments | \$1,782,083 | \$2,400,000 | 74.25% |

3. BUDGET IMPLICATIONS

Finance officers will continue to monitor interest and investment rates and adjust council's investment mix in accordance with the Policy.

4. POLICY IMPLICATIONS

The Investment Report for the March 2023 quarter is consistent with the requirements of the *Statutory Bodies Financial Arrangements Act 1982* and the Policy.

5. CONSULTATION

There was no internal or external consultation undertaken in the preparation of this report.

6. CONCLUSION

Overall, council's investment with QTC has continued to perform as expected in accordance with targeted benchmarks.

RECOMMENDATION

That Council receive and note the Quarterly Investment Report to 31 March 2023.

6.3 Procurement Panel

PORTFOLIO: IT and Finance

DIRECTORATE: Corporate Services

DOC ID:

LINKS TO CORPORATE/OPERATIONAL PLAN

KEY RESPONSE AREAS:

2. Infrastructure and Economic Opportunity

1. BACKGROUND AND PREVIOUS COUNCIL CONSIDERATION

In April 2021, Council endorsed the formation of a Procurement Panel to oversee council's procurement activities.

This report provides a summary of the Panel's activities including items endorsed by the Panel for procurement, but which exceed the financial delegation of the Chief Executive Officer.

2. REPORT

2.1 Procurement Panel Meeting Minutes

During the period 9 March 2023 to 5 April 2023, the Procurement Panel endorsed the council officer recommendations for procurement meetings No 84, 85, 86, 87 and 88. Each of these procurement activities were within the financial delegation of the Chief Executive Officer and are detailed below for Council's information:

- i. **Procurement Meeting No 84 – 9 March 2022 (Flying Minute)**
RFT2002-23 010 to be awarded to Hamilton Instrument & Electrical Pty Ltd for the total lump sum price of \$531,767.88 (ex-GST), including Provisional Sum Items based on Schedule 6 Attachment 2 Pricing Schedule R5 attached as Appendix 3.
- ii. **Procurement Meeting No 85 – 13 March 2023 (Flying Minute)**
Release to the market of 2022-23 T104 -Provision of Cleaning Services – Various Building Categories
- iii. **Procurement Meeting No 86 – 23 March 2023 (Flying Minute)**
Release to the market of RFT2022-23 024 Goomeri WTP - Multimedia Filters
- iv. **Procurement Meeting No 87 – 27 March 2023 (Flying Minute)**
Release to the market of RFT2022-23 029 - Bonnick Road Waste Facility - Eastern Cell Extension
- v. **Procurement Meeting No 88 - 5 April 2023**
The following items were endorsed by the Procurement Panel Meeting No 88 held on the 5 April 2023:
 - a. The Procurement Panel recommend that Council is requested to resolve under s235(b) of the *Local Government Regulation 2012* for an exception from the

- requirements to tender or quote for Broadbean for the supply Job Posting Software described as the Broadbean Job Distribution (Adcourier) software.
- b. The Procurement Panel recommend that Council is requested to resolve under s235(b) of the *Local Government Regulation 2012* for an exception from the requirements to tender or quote for Solutions in Transport (SiT) for the supply of Generic TGS (Traffic Guidance Scheme) Selection Program, option Software Level 2 + TC.
 - c. The Procurement Panel recommend that Council is requested to resolve under s235(b) of the *Local Government Regulation 2012* for an exception from the requirements to tender or quote for .id (informed decisions) for the supply of its services to Council. - Approved
 - d. The Procurement Panel requested addition information be provided before progressing a request for Council apply an exception to comply with the requirements of s227 of the *Local Government Regulation 2012* in relation to the disposal of valuable non-current assets contracts via tenders or auction. The exception requested was covered by s236 (1) (b) (ii) and s236(2) of the *Local Government Regulation 2012*.
 - e. The Procurement Panel noted that the Evaluation Recommendation report is pending for approval for RFT2022-23-021 - 2022 DRFA Events Construction Package 02.
 - f. The Procurement Panel recommended that Council resolve to approve the final contract extension of Contract RFT 2016-2017-T012 – Provision of Gatekeeping and Recycling Services at Waste Management Facilities to Endeavour Foundation for a period of 1 year commencing 1 June 2023 and expiring 31 May 2024.
 - g. The Procurement Panel note that a Flying Minute may be required in relation to Bonnick Road Shredder.
 - h. The Procurement Panel:
 - i. Approve awarding the tender received from Suttons Building Solutions for RFT2022-23 005 to deliver Stage 2 (Part 1) works at \$330,735 exclusive of GST (\$363,809 inclusive of GST), Schedule of Rates provided can be utilised to complete some of the Stage 2 (Part 2) works to expend the current funding. Any remaining elements of Stage 2 (Part 2) which have not been completed as part of this tender can be included in potential new works, yet to be scoped.
 - ii. recommend that Council be consider the provision of further funding over the coming financial years to complete staged or full remediation works yet to be finalised to the grandstand once Black & More have completed their full analysis and recommendations of the remaining remediation elements and their order of priority for delivery over future financial years to extend the useable life of the asset reflecting its significance in the community. A preliminary amount of \$700,000 per financial year over 2023-24 and 2024-25 is recommended but this may push-out to 2025-26. Future scoped stages will be released to the market. Long term planning in report (in house option taken out)
 - iii. recommend the inclusion of operational budget funds to include whole of life costs for the ongoing maintenance of the facility.

- i. The Procurement Panel awarded the Alternate Tender received from FujiFilm Business Innovation Australia (Sunshine Coast Business Solutions) for RFT 2022-23 006 Print and Imaging as a Service (PlaaS) for the amount of \$64,395.00 per annum excluding GST. Total contract price over 5 years being \$321,975.00 excluding GST
- j. The Procurement Panel accepted the Tender received from Electric Lizard Electrical Services Pty Ltd and that they be added to RPQ 0198 Register of Licensed and Qualified Electricians
- k. The Procurement Panel approved the release to the market of RFT2022-23 028 Southside Sewer Project Stage 9 & 10
- l. The Procurement Panel approved the release to the market of RFT2022-23 026 -Gympie Gold Museum Flood Repairs -Design & Construct Builder
- m. The Procurement Panel approved the release to the market of RFT2022-23 T131 Ready Mix Concrete
- n. The Procurement Panel noted update on Flood Recovery approach post expiry of CRC
- o. The Procurement Panel noted this update of progress on the RFT2022-23 T140 – Supply of Plant Hire (Wet) Services
- p. The Procurement Panel noted the update of progress with the T133 Quarry and Landscape Products and T145 Bulk Fuel Delivery
- q. The Procurement Panel noted the update of progress with the RFT0503 - Vehicle and Plant - GPS Monitoring
- r. The Procurement Panel endorsed the change to evaluation methodology to include minimum WHS requirements in tender documentation, where appropriate, and non-compliance will deem response as non-compliance. Evaluation templates to be amended accordingly including removal of WHS from scoring

2.2 Specialised Supplier

At the 21 September 2022 Council meeting, Council approved the list of specialised supplier list under *s235 of the Local Government Regulation 2012* provides exceptions to the seeking of tenders and quotes. Council resolution is required for s235(a) & s235(b) of the *Local Government Regulation 2012*.

Where Council has a need to obtain services that are specialised or confidential in nature that it would be impractical or disadvantageous for Council to invite quotes or tenders then it can resolve under *s235(b) of the Local Government Regulation 2012* for an exception from the requirements to tender or quote. An additional area has been identified whereby this exception is sought.

2.2.1 Specialised Supplier - Broadbean Technology Pty Ltd for the supply Job Posting Software described as the Broadbean Job Distribution (Adcourier) software – for approval

Gympie Regional Council is seeking specialist supplier approval for the supply of Job Posting Software for the Phase II GRiT project, supporting the Recruitment module. This simplifies and streamlines the process to digitally advertise jobs for Council on common platforms such

as Seek and LinkedIn. The solution is the Broadbean Job Distribution (Adcourier) software, provided by supplier Broadbean (www.broadbean.com).

TechnologyOne (ERP provider) have identified this provider and product specifically, as there is an API (Application Programming Interface), already built and accessible. An API is a connector of sorts, that enables different applications to communicate with each other. It acts as an intermediary layer that processes data transfers between systems. This will save Council time and cost, given this API is already built and accessible. Should Council choose to go to market to procure this capability from alternate suppliers, there is a likelihood of changed scope, effort, time and, cost if an API or similar connecting technology needs to be built.

There is also inherent risk in choosing a supplier where development (API creation) is required.

The following has been undertaken to substantiate the choice of Broadbean:

- Documented statement in the TechnologyOne contract with Council, specifically identifying Broadbean as the preferred vendor (Page 279 of the contract, Section 4.1.1 eRecruitment).
- Desktop enquiry to check no formal relationship (ownership etc.) exists between TechnologyOne and Broadbean (that may complicate the TechnologyOne recommendation).
- This is a low cost procurement (<\$15,000 over 3 years) - Charges are fixed for 3-year period, paid annually up-front.
- Procurement spoke with Wollongong City Council (Jess Wade – One Council project lead). WCC have moved to the TechnologyOne CiA but have not yet deployed the Recruitment module. They acquired Broadbean around 2.5 years ago and actively use it. They advise it drives efficiency and ease of use, especially when posting to multiple platforms. As it is not yet integrated however, they presently have responses to jobs ads coming back to the Council website. While Broadbean does not allow positing of jobs to every recruitment platform, WCC have found that it addresses all of the ones they choose to go to and is suitable for council jobs and local government roles. We have assessed this as a positive endorsement.

The Procurement Panel endorsed council officers recommendation to apply the exemption to obtaining tenders or quotes under s235(b) of the *Local Government Regulation 2012* as based upon the TechnologyOne specification, choosing an alternate provider would an expanded scope, time, cost, and additional risk to undertake a market exercise.

2.2.2 Specialised Supplier – Solutions in Transport PTY LTD (SiT) for the supply of Generic TGS (Traffic Guidance Scheme) Selection Program, option Software Level 2 + TC – for approval

Gympie Regional Council is seeking specialist supplier approval for the supply of Generic TGS (Traffic Guidance Scheme) Selection Program, option Software Level 2 + TC from Solutions in Transport (SiT) (ABN 85 642 443 105).

This will allow for the roll-out traffic management software to Council's trained Traffic Management Implementation (TMI) staff. It will enable the development to develop site specific Traffic Guidance Schemes (TGS's) for their roadwork site and the implementation of

this software will ensure Council complies with its legislative requirements and ensure we are deploying best practices to provide a safe and compliant operating environment, when work is conducted on and around our road systems.

A desktop review of possible alternatives was completed:

- Invarion [The World's Leading Traffic Control Plan Software Provider - Invarion](#)
- Road Manager [Traffic Plans Made Easy – Traffic Control Plan Software – Traffic Control Plan Software \(roadmanager.com\)](#)
- Assignar [Traffic Management Software and Solutions - Assignar](#)
- Toofa [TOOFA – IPMSystems Pty Ltd – WP](#)
- TMP [Traffic Control | Traffic Management Plans & Course \(trafficmp.com.au\)](#)

The review findings were that none of the other provider can provide a service tailored to Department of Transport and Main Roads requirements, including the commitment from Generic Traffic Systems, that updates are made each 4 months to the software.

The Procurement Panel endorsed council officers' recommendation to apply the exemption to obtaining tenders or quotes under s235(b) of the *Local Government Regulation 2012* for Solutions in Transport (SiT) for the supply of Generic TGS (Traffic Guidance Scheme) Selection Program, option Software Level 2 + TC.

2.2.3 Specialised Supplier – I.D Consulting PTY LTD (.id (the population experts)) – for approval

Gympie Regional Council is seeking specialist supplier approval for .id (informed decisions). This supplier provides specialised expertise in regional economic and demographic data and analysis, alongside population forecasting. id (informed decisions) was initially appointed as a supplier under RPQ0329 - Business and Management Services arrangement which ended on 30 April 2022, to provide this data under regional economic profile on its website ([Economic profile | Gympie | economy.id](#)). This is powered by Australia's most comprehensive local economic analytical tool – economy .id. This also includes economic impact modelling to analysis local impacts of new projects and business expansions.

The specialist supplier approval is required for continued access by Council of the regional economic profile data and analysis tool. These services will also be required by Council to support and inform the development of a new Economic Development Strategy for the region. The approval will save Council in effort, time, and cost, including scoping and procurement to find a supplier to provide similar capability.

This service is highly specialised and is accessed by over 300 local governments and regional authorities across Australia and New Zealand, including Noosa, Sunshine Coast and Moreton Bay Regional Council.

The immediate procurement requirement is for Council to procure an Economic Health Check and an Economic Profile to support the development of the new Economic Development Strategy. The procurement cost to Council is \$10,000+GST for the Economic Health Check and \$10,000+GST for the Economic Profile.

The Procurement Panel endorsed council officers' recommendation to apply the exemption to obtaining tenders or quotes under s235(b) of the *Local Government Regulation 2012* for procurement of the Economic health Check and Economic Profile information from ID Consulting Pty Ltd.

2.2.4 Specialised Supplier – Insync Surveys Pty Limited for supply of a Staff Culture Engagement Survey in 2023 – for approval

Gympie Regional Council is seeking specialist supplier approval for Insync Surveys Pty Limited for supply of a Staff Culture Engagement Survey in 2023.

Insync Surveys Pty Limited was the successful supplier for the Staff Culture Engagement Survey in May 2022 (RFQ0463). On completion of this survey, the Operation Plan 2022/2023 identified a Key Performance Indicator/Success Measure for a staff survey action plan to be developed with all deliverables being developed and actioned by April 2023 in readiness for the July 2023 survey. Then surveys would be conducted biennially (every two years). To successfully measure our performance against the 2022 survey (the benchmark), the 2023 survey needs to be conducted using the same or similar survey tool and methodology. The estimated procurement cost to Council for the 2023 survey with Insync Surveys Pty Limited is \$40,000+GST.

A review of suppliers originally invited to quote identified that one did not respond and the other was substantively more expensive. To this end, the approval will save Council in effort, time, and cost, including scoping and procurement to find a supplier to provide similar capability.

The Procurement Panel endorsed council officers' recommendation to apply exemption to obtaining tenders or quotes under s235(b) of the *Local Government Regulation 2012* for procurement of Insync Surveys Pty Limited for supply of a Staff Culture Engagement Survey in 2023.

2.3 Contract extension RFT 2016-2017-T012 – Provision of Gatekeeping and Recycling Services – for approval

At the March 2017 Council meeting Council approved the awarding of Contract RFT 2016-2017-T012 – Provision of Gatekeeping and Recycling Services at Waste Management Facilities to Endeavour Foundation. The contract was awarded for a period of five (5) years with an option of consecutive renewed terms of one (1) year and one (1) year. The five year term commenced on 1 June 2017 and expired on 31 May 2022 subject to optional extensions.

The Council resolution was "That the tender of Endeavour Foundation for \$95,883.05 (GST inc) per month be accepted and a 5 year contract entered into." Due to the uncertainty on whether the above resolution also included the two 1 year extensions, it is prudent to seek Council resolution for enacting the final 1 year extension with Endeavour Foundation. Council

is engaged with Endeavour to update the terms of the existing contract to make contract management more effective. The contract extension has not been priced by Endeavour yet, but expectations is that it will be around the existing \$95,000 per month with potential contingency of 20%. Council report will reflect the actual contract extension amount.

Council has noted a number of performance issues with Endeavour and has facilitated regular contract performance meetings with them recently which has resulted in improved performance. Council officers will use the next year to determine if there is a business case to bring these services in-house prior to going back to the market with an improved tender contract that will address performance issues with current incumbent.

The Procurement Panel have endorsed council officers' recommendation for Council to resolve to approve the final contract extension of Contract RFT 2016-2017-T012 – Provision of Gatekeeping and Recycling Services at Waste Management Facilities to Endeavour Foundation for a period of 1 year commencing 1 June 2023 and expiring 31 May 2024.

3. BUDGET IMPLICATIONS

Items considered by the Procurement Panel are consistent with the 2022-23 Budget and the Long Term Financial Forecast 2022-23 to 2031-32 adopted by Council on the 14 July 2022.

4. POLICY IMPLICATIONS

All procurement processes, reports and recommendations are consistent with Council's Procurement Policy, adopted 14 July 2022.

5. CONSULTATION

Consultation has been undertaken across the key stakeholders within Council, in relation to the items considered by the Procurement Panel during the period covered by this report.

6. CONCLUSION

Council should note the Procurement Panel's endorsement of the recommendations in relation to Procurement Meetings 84, 85, 86, 87 and 88.

RECOMMENDATION 1

That Council resolve to receive and note the minutes of Procurement Panel meetings No 84, No 85, No 86, No 87 and No 88.

RECOMMENDATION 2

That Council resolve under *s235(b) of the Local Government Regulation 2012* for an exception from the requirements to tender or quote for Broadbean for the supply Job Posting Software described as the Broadbean Job Distribution (Adcourier) software.

RECOMMENDATION 3

That Council resolve under *s235(b) of the Local Government Regulation 2012* for an exception from the requirements to tender or quote for Solutions in Transport (SiT) for the supply of Generic TGS (Traffic Guidance Scheme) Selection Program, option Software Level 2 + TC.

RECOMMENDATION 4

That Council resolve under *s235(b) of the Local Government Regulation 2012* for an exception from the requirements to tender or quote for .id (informed decisions) for the supply of its services to Council.

RECOMMENDATION 5

That Council resolve under *s235(b) of the Local Government Regulation 2012* for an exception from the requirements to tender or quote for Insync Surveys Pty Limited for supply of a Staff Culture Engagement Survey in 2023.

RECOMMENDATION 6

That Council resolve to approve the final contract extension of Contract RFT 2016-2017-T012 – Provision of Gatekeeping and Recycling Services at Waste Management Facilities to Endeavour Foundation for a period of 1 year commencing 1 June 2023 and expiring 31 May 2024.

SECTION 7: COMMUNITY SUSTAINABILITY

7.1 Community Grants Program - Funding Recommendation

PORTFOLIO: Arts, Culture, Libraries, Community Development and Customer Service

DIRECTORATE: Community Sustainability

DOC ID:

LINKS TO CORPORATE/OPERATIONAL PLAN

KEY RESPONSE AREAS:

1. Community and Environment

1. BACKGROUND AND PREVIOUS COUNCIL CONSIDERATION

The Community Grants Program provides financial assistance to eligible community organisations and applicants.

In accordance with the Council endorsed *2022/23 Community Grants Guidelines*, a rolling grant round is a round which is open for applications until funds are expended, or until the closing date (31 May 2023). Applications that satisfy eligibility and meet assessment criteria on merit are recommended for funding.

As detailed in section 4.7 of the *Community Grants Policy*, for grant categories with a maximum value over \$2,500, the grants assessment panel will provide grant recommendations to Council for consideration and approval by resolution.

The Recovery, Wellbeing and Resilience category of Council's Community Grants Program has a maximum grant amount of \$40,000 and is part of the Rolling Round.

| Category – RECOVERY, WELLBEING AND RESILIENCE | |
|--|--|
| Amount & co-contributions | Maximum grant amount: \$40,000 No co-contribution from the applicant is required |
| Purpose | To support communities in choosing their response to the loss, anxiety and distress they have experienced as a result of severe weather and flooding events. 100% of funding for this grant category is provided by Central Qld, Wide Bay, Sunshine Coast Primary Health Network through funding by the Commonwealth Department of Health and Aged Care. |
| Priorities (Address one or more) | <ol style="list-style-type: none"> 1. Promote wellbeing and healing among community. 2. Strengthen social connectedness and assist communities with the recovery process. 3. Engage population groups less likely to seek out traditional mental health services. 4. Raise awareness of, and access to, available recovery services. |

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| Support Material | Evidence of support from or collaboration with mental health service organisation(s) |

2. REPORT

Summary of application and funding

| | |
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| Grant category | Recovery, Wellbeing and Resilience |
| Applicant | Kia Ora Memorial Hall Inc |
| Project title | Creating a wellness hub for community needs & expectations |
| Total project cost | \$11,450 |
| Funding request | \$11,450 |
| Brief project overview | To enhance the recovery and healing process within our community this project will deliver a program of events including dance lessons, craft, yoga and tai chi, first aid, meditation. The aim is to promote the Kia Ora Hall as a wellness education and social activities hub, conduct emotional wellbeing and resilience programs, strengthen social connectedness through identified social engagement programs/activities, and contact our most vulnerable individuals within our geographical area and ensure they are included. |
| Recommended funding | \$11,450 |
| Special conditions of recommended funding | Prior to the release of grant funding, the applicant must provide the following items to Council's Community Development Team: <ul style="list-style-type: none"> a. a draft program of activities including preliminary dates b. a revised budget of the program that re-directs the amounts allocated to catering for the craft and yoga activities to promotion of the full program c. evidence of collaboration with a mental health service provider such as Red Cross. |

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| Grant category | Recovery, Wellbeing and Resilience |
| Applicant | Rotary Club of Gympie Inc |
| Project title | Outdoor Exercise Park Extended Launch |
| Total project cost | \$18,100 |
| Funding request | \$18,100 |
| Brief project overview | Gympie Rotary is building an outdoor Exercise Park which will provide the Gympie community a place where they can go with family, friends and colleagues to have fun while exercising outdoors, enjoying sunshine, fresh air and nature. These are proven activities that assist |

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| | people to not only stay healthy and mentally well, but also boosts recovery from trauma and the building of resilience. Rotary is proposing to do an extended launch of the park over 12 months, to introduce it to a wide range of community sectors so that the community becomes aware of, and familiar with, the facility. |
| Recommended funding | \$18,100 |
| Special conditions of recommended funding | Prior to the release of grant funding, the applicant must provide the following items to Council's Community Development Team: <ul style="list-style-type: none"> a. approved Permit to use public space b. a draft program of activities including preliminary dates. |

Assessment Process

The applications have been checked against eligibility criteria to ensure the applicants, projects, amounts requested and timeframes are eligible. A panel comprised of Council staff who have knowledge and experience in the respective grant category, have assessed the applications against the assessment criteria and participated in a moderation meeting to review the assessments and determine the grant recommendations.

Notification

The applicants will be notified of the grant outcome via email and then receive an invitation to complete and submit a Funding Agreement that sets out funding conditions and the acquittal process.

3. BUDGET IMPLICATIONS

Recommended funding is within the 2022/2023 budget allocation for Community Development Grants.

100% of funding for the Recovery, Wellbeing and Resilience grant category is provided by Central Qld, Wide Bay, Sunshine Coast Primary Health Network through funding by the Commonwealth Department of Health and Aged Care.

4. POLICY IMPLICATIONS

Council's Community Grants Program is administered in accordance with the Community Grants Policy (CSPOL353) and 2022/2023 Community Grants Program Guidelines.

5. CONSULTATION

The following personnel were consulted and/or involved in the assessment of this application:

- Coordinator Arts, Community & Culture
- Senior Officer Community Development
- Officer Community Development
- Community Recovery and Resilience Officer

6. CONCLUSION

The grant applications were assessed against prescribed eligibility and assessment criteria and the recommendation for funding is within the approved budget allocation.

RECOMMENDATION 1

That Council approves the grant for Kia Ora Memorial Hall Inc. in the amount of \$11,450 for *creating a wellness hub for community needs and expectations*, subject to the special conditions noted.

RECOMMENDATION 2

That Council approves the grant for Rotary Club of Gympie Inc. in the amount of \$18,100 for *Outdoor Exercise Park Extended Launch*, subject to the special conditions noted.

SECTION 8: INFRASTRUCTURE SERVICES

8.1 New Lease to Gympie Regional Cricket Association Inc over part of One Mile Sports Complex

PORTFOLIO: Civil Works and Design, Asset Management, Facilities, Property and Open Space

DIRECTORATE: Infrastructure Services

DOC ID:

LINKS TO CORPORATE/OPERATIONAL PLAN

KEY RESPONSE AREAS:

1. Community and Environment

1. BACKGROUND AND PREVIOUS COUNCIL CONSIDERATION

The One Mile Sports Complex is an outdoor sporting facility provided on both State and Council owned land. It is mostly used for football (soccer), cricket, baseball and BMX and mountain bike riding activities. The One Mile Sports Association (Association) was the lessee of a majority of the complex from Council for many years and had subletting arrangements direct with the abovementioned sporting associations.

The One Mile Sports Association advised Council they no longer wish to manage the site effective from February 2023 and wish to hand back control to Council. Due to the Association being successful in obtaining external funds for flood recovery work, the Association will continue to manage the site until these funds have been expended.

2. REPORT

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| Property Description: | Lot 361 SP216726 |
| Location: | Brisbane Road, Gympie |
| Tenure: | State - Gympie Regional Council as Trustee |
| Zoning: | Community Facility |
| Locality Plan: | Leased areas are outlined in red below |



Since receiving formal confirmation from the Association that they wish to hand control of the site back to the Council, staff have consulted with each of the user groups to understand their needs and requirements for their applicable sports.

Gympie Cricket have expressed their willingness and readiness to take over management of an area at One Mile Sports Complex by way of a Lease from Council. This will allow Gympie Cricket to apply for grant funding and maintain and improve the facility for the wider benefit of the Gympie community.

In accordance with Chapter 6, Section 236(1)(b)(ii) of the *Local Government Regulation 2012*, Council may (by resolution) dispose of a valuable non-current asset other than by tender or auction if the disposal is to a community organisation.

3. BUDGET IMPLICATIONS

There are no budget implications associated with the recommendations of this report.

4. POLICY IMPLICATIONS

Local Government Regulation 2012

5. CONSULTATION

- One Mile Sports Association
- Gympie Regional Cricket Association
- Manager Parks and Open Space
- Coordinator Property and Land Management

6. CONCLUSION

It is considered appropriate to offer a Trustee Lease over part of Lot 361 SP216726 for a term of ten (10) years.

RECOMMENDATION 1

That Council resolves to approve the exception referred to in Chapter 6, Section 236(1)(b)(ii) of the *Local Government Regulation 2012* allowing Council to dispose of (through leasing) the subject land, other than by tender or auction to a community organisation.

RECOMMENDATION 2

That Council offer a Trustee Lease to Gympie Regional Cricket Association Inc. over part of Lot 361 SP216726 in Council's standard community trustee lease format, to include the following terms and conditions:

- a) **Term of Lease: Ten (10) years**
- b) **Rental review: Rent will be reviewed annually on the anniversary of the Commencement Date and increased in accordance with "*Gympie Regional Council's Fees and Charges*" for a Community Lease Agreement, currently \$124.00 inclusive of GST**
- c) **Use: Community Sporting Facility**
- d) **The Lessee to hold public liability insurance in a sum not less than \$20,000,000.00 or such other amount that Council shall determine from time to time in the name of the Trustee Lessee/Lessee and Gympie Regional Council**
- e) **All costs associated with the preparation, stamping and registration of the Leases are to be borne by the Lessee.**

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| 8.2 | New Lease to Cooloola BMX Club Inc over part of One Mile Sports Complex |
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PORTFOLIO: Civil Works and Design, Asset Management, Facilities, Property and Open Space

DIRECTORATE: Infrastructure Services

DOC ID:

LINKS TO CORPORATE/OPERATIONAL PLAN

KEY RESPONSE AREAS:

1. Community and Environment

1. BACKGROUND AND PREVIOUS COUNCIL CONSIDERATION

The One Mile Sports Complex is an outdoor sporting facility provided on both State and Council owned land. It is mostly used for football (soccer), cricket, baseball and BMX and mountain bike riding activities. The One Mile Sports Association (Association) was the lessee of a majority of the complex from Council for many years and had subletting arrangements direct with the abovementioned sporting associations.

The One Mile Sports Association advised Council they no longer wish to manage the site effective from February 2023 and wish to hand back control to Council. Due to the Association being successful in obtaining external funds for flood recovery work, the Association will continue to manage the site until these funds have been expended.

2. REPORT

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|-----------------------|---|
| Property Description: | Part of Lot 361 SP216726 and Part of Lot 1 SP340033 |
| Location: | Byron Street, Gympie |
| Tenure: | State - Gympie Regional Council as Trustee & Freehold land owned by Gympie Regional Council |
| Zoning: | Community Facility |

Locality Plan:

Leased area is outlined in red below



Since receiving formal confirmation from the Association that they wish to hand control of the site back to the Council, staff have consulted with each of the user groups to understand their needs and requirements for their applicable sports.

Cooloola BMX Club (BMX) currently have a short-term Management Agreement in place with Council over part of Lot 361 SP216726 and part of Lot 1 SP340033 which expires in October 2023. BMX have expressed their willingness and readiness to take over management of their facility by way of a longer term Lease. This will allow BMX to apply for grant funding and maintain and improve the facility for the wider benefit of the Gympie community.

In accordance with Chapter 6, Section 236(1)(b)(ii) and (c)(iii) of the *Local Government Regulation 2012*, Council may (by resolution) dispose of a valuable non-current asset other than by tender or auction if the disposal is to a community organisation and for the purpose of renewing the lease of land to the existing tenant of the land.

3. BUDGET IMPLICATIONS

There are no budget implications associated with the recommendations of this report.

4. POLICY IMPLICATIONS

Local Government Regulation 2012

5. CONSULTATION

- One Mile Sports Association
- Cooloola BMX Club
- Manager Parks and Open Space
- Coordinator Property and Land Management

6. CONCLUSION

It is considered appropriate to offer a Trustee Lease over part of Lot 361 SP216726 and a Freehold Lease over part of Lot 1 SP340033 for a term of ten (10) years.

RECOMMENDATION 1

That Council resolves to approve the exception referred to in Chapter 6, Section 236(1)(b)(ii) and (c)(iii) of the *Local Government Regulation 2012* allowing Council to dispose of (through leasing) the subject land, other than by tender or auction to a community organisation and to the existing tenant of the land.

RECOMMENDATION 2

That Council offer a new Trustee Lease to Cooloola BMX Club Inc. over part of Lot 361 SP216726 and a new Freehold Lease over part of Lot 1 SP340033 in Council's standard community trustee lease and freehold lease formats, to include the following terms and conditions:

- a) Term of Lease: Ten (10) years**
- b) Rental review: Rent will be reviewed annually on the anniversary of the Commencement Date and increased in accordance with "*Gympie Regional Council's Fees and Charges*" for a Community Lease Agreement, currently \$124.00 inclusive of GST**
- c) Use: Community Sporting Facility**
- d) The Lessee to hold public liability insurance in a sum not less than \$20,000,000.00 or such other amount that Council shall determine from time to time in the name of the Trustee Lessee/Lessee and Gympie Regional Council**
- e) All costs associated with the preparation, stamping and registration of the Leases are to be borne by the Lessee.**

8.3 Infrastructure Services Directorate Report - April 2023

PORTFOLIO: Civil Works and Design, Asset Management, Facilities, Property and Open Space

DIRECTORATE: Infrastructure Services

DOC ID:

PREVIOUS ITEMS

8.1 - Infrastructure Services Directorate Report - January 2023 - Ordinary - 25 Jan 2023 9.00am

LINKS TO CORPORATE/OPERATIONAL PLAN

KEY RESPONSE AREAS:

3. Organisation

1. BACKGROUND AND PREVIOUS COUNCIL CONSIDERATION

Quarterly Directorate reporting is provided as an overview of operational activities that may not be included within the overall council Operational Plan updates.

2. REPORT

This report provides a summary of the key activities, progressed and planned, within Infrastructure Services (IS) for the past 3 months.

A broad focus within IS, with the appointment of a new Director, has been on:

- reviewing and closing out customer related enquiries/complaints
- addressing outstanding WHS actions
- progression of recruitment for vacant positions
- exploring outsourcing options to supplement existing resources to enable delivery against operational and capital project targets
- consolidating a team based approach to progressing all matters

2.1 Capital Delivery and Assets

The delivery of projects remains on track for the budgeted program of approx. \$32m. Measures are progressively being put into place in order to achieve this, and to set the team up for successfully delivering the Capex programs for future years.

Asset Management (AM)

The Asset Management Steering Committee continues to meet on a bi-monthly basis. Items of note include:

- Discussion of Council's Asset Management Objectives for inclusion in the Strategic Asset Management Plan
- Update on the Asset Management Improvement Plan and its alignment with the above AM Objectives

- Discussion on the review of asset criticality and implementation of the new Asset Management Framework (AMF) which outlines a "star rating" concept to define Levels of Service

The AMF was presented to Council informing Councillors of the planned development and implementation schedule for the AM Plans.

Project Management

A review of Council's Project Management Framework (PMF) has commenced, with an initiation meeting held with ELT and selected key stakeholders in late March. The intent of the review is to produce a framework that is scalable to suit the various range of projects that Council deliver on an annual basis and align with the new ERP. A key date set for the implementation of the updated PMF is the start of the 2024/25 Capital Works Program.

The revised PMF will be structured to streamline processes and provide a best practice methodology for project delivery.

Key Projects Update

Road Network

- Delivery of REPA Priority Package 01 by Council's Road Maintenance Team is progressing, with crews currently working on Fishermans Pocket Road and Sexton Road.
- Delivery of REPA Priority Package 02 is due to commence in late April, with works starting on Curra Estate Road
- Delivery of Maudsley Street Betterment Project by Council's Civil Construction Team is due for completion in early May
- Detailed design of land slip projects at Blunder Road, Boobyjan Road, and Bella Creek Road are progressing
- Currently 17 REPA submissions have been lodged with QRA for assessment, totaling over \$40M in flood restoration works

Bandstand Flood Restoration

- Architect appointed to project in early February
- Application for Exemption Certificate under the Queensland Heritage Act submitted in early March
- Initial plans for the repair works have been drafted, subject to further structural review of the roof structure
- Targeted date for final restoration remains as late 2023

Trail Network

- Kilkivan to Kingaroy Rail Trail opened in late March
- River to Rail Trail opened in late March (excluding land slip affected section)
- Flood restoration works in progress on Imbil to Brooloo Rail Trail, with anticipated opening in late April
- Grant applications awaiting approval with QRA to complete restoration works River to Rail Trail and Imbil to Brooloo Rail Trail
- Currently on track for progressive completion and final re-opening by late 2023

Gympie Civic Centre

- Flytower cladding completed in early March
- Re-roofing works progressing on schedule
- Mould removal works progressing
- Additional insurance claim due to latent conditions encountered during mould removal works to be submitted in late April
- Grant application awaiting approval with NEMA
- Target date for re-opening remains as late 2024

2.2 Operations Roads and Drainage

Through the FY22/23 Q3, the Operations Roads and Drainage team have continued with the delivery of selected Queensland Reconstruction Authority (QRA) funded Reconstruction of Essential Public Asset (REPA) Works, with the integration of Business as Usual (BAU) maintenance activities into the works schedule. The prevailing construction industry market conditions continue to present challenges and limit Councils ability to consistently source external resources to meet operational requirements. Infrastructure Services staff are taking the necessary steps in enhance Councils resource planning and material forecasting capabilities to ensure Council is well positioned to deliver the Capital and Operational objectives.

The branch's key foci throughout Q3 are:

- Delivery of REPA and BAU works
- Road Maintenance Strategic Planning – Road Services Framework (RSF) and implementation of the AMF Star Rating
- Recruitment

Delivered REPA and BAU Works Update

REPA01 Eastern and Western Roads Package 01 works status

| Eastern Roads (North Western Region) | | | | |
|--|--------------|-------------|---------------------|----------------------|
| Road Name | Works Status | | Expenditure to Date | Planned Commencement |
| | Drainage | Grading | | |
| Greendale Road | Complete | Complete | \$331,185 | October 2022 |
| Paff Road | Complete | Complete | \$1,570 | January 2022 |
| Kewins Road | Complete | Complete | \$87,369 | January 2023 |
| Glastonbury Creek Road | Complete | In Progress | \$333,337 | January 2023 |
| Fishermans Pocket Road | In Progress | Incomplete | \$9,569 | March 2023 |
| Curra Estate Road | Incomplete | Incomplete | \$0 | April 2023 |
| Scotchy Pocket Road | Incomplete | Incomplete | \$0 | February 2024 |
| Anderleigh Road | Incomplete | Incomplete | \$0 | June 2023 |
| Wilsons Pocket Road | Incomplete | Incomplete | \$0 | January 2024 |
| Total | | | \$763,030 | |
| Mary Valley Roads and Eastern Roads (Southern Region) | | | | |
| Road Name | Works Status | | Expenditure to Date | Planned Commencement |
| | Drainage | Grading | | |
| Amamoor Creek Road | Complete | Complete | \$808,210 | July 2022 |

| Kandanga Creek Road | Incomplete | Incomplete | \$0 | January 2024 |
|--|---------------------|-------------|--------------------------|-------------------------|
| Hart Road | Incomplete | Incomplete | \$0 | February 2024 |
| Bella Creek Road | Incomplete | Incomplete | \$0 | June 2023 |
| Little Bella Creek Road | Incomplete | Incomplete | \$0 | August 2023 |
| Ormes Road | Incomplete | Incomplete | \$0 | March 2023 |
| Howe Road | Incomplete | Incomplete | \$0 | April 2023 |
| Total | | | \$808,210 | |
| Western Roads | | | | |
| Road Name | Works Status | | Expenditure to Date | Planned Commencement |
| | Drainage | Grading | | |
| Crownthorpe Road | Complete | Complete | \$193,411 | November 2022 |
| Holroyd Road | Complete | Complete | \$193,428 | December 2022 |
| Daddamarine Road | Complete | Complete | \$159,166 | January 2023 |
| Running Creek Road | Complete | In Progress | \$186,243 | February 2023 |
| Sexton Road | Incomplete | Incomplete | \$0 | October 2023 |
| Upper Widgee Road | Incomplete | Incomplete | \$0 | March 2024 |
| Upper Thornside Road | Incomplete | Incomplete | \$0 | June 2023 |
| Rossmore Road | Incomplete | Incomplete | \$0 | May 2024 |
| Total | | | \$732,248 | |
| Package | Total Cost Estimate | | Expenditure to Date (\$) | Expenditure to Date (%) |
| REPA01 Eastern and Western Roads Package | \$6M | | \$2,303,668 | 38% |

BAU Grading Works

| Item | Work Orders | Km's | Cost | Days |
|--------------|-------------|---------------|----------------|------------|
| Backlog | 257 | 347.52 | \$1.56M* | 347* |
| Complete | 102 | 41.95 | \$270K | 42 |
| Total | 359 | 389.47 | \$1.83M | 389 |

* Estimate based on historical work order and financial data - average km per day 1km and cost per km \$4,500.

** Gravel Roads Grading FY22/23 budget \$1.5M.

Road Maintenance Strategic Planning – Road Services Framework (RSF) and Star Rating

Infrastructure Services staff have been working with Shepherd's Asset Management Solutions to continue with the review or development of a road maintenance policy, procedure and management plan for delivery of planned works, with the incorporation of the Star Rating concept recently introduced through the AMF. Operations Roads and Drainage staff are working to finalise and implement the key objectives of this project as outlined below:

| Item | Status | Planned Completion |
|--|--|--------------------|
| Councillor Workshop to review Star Rating and proposed service levels. | • Workshop 12 th April 2023 | FY22/23 Q4 |

| | | |
|---|---|------------|
| Field Asset Inspection Guidelines (for high priority defects). | <ul style="list-style-type: none"> In final stages of development. Implementation delayed due to Asset Management Star Rating discussions. | FY22/23 Q4 |
| Detailed short-term (3 month) works program for unsealed and sealed roads maintenance activities. | <ul style="list-style-type: none"> In final stages of development. Implementation delayed due to Asset Management Star Rating discussions. Current works program REPA and BAU works. | FY22/23 Q4 |
| Development of the Road Services Framework (RSF), which includes Road Maintenance Policy and Maintenance Management Procedures and Plans. | <ul style="list-style-type: none"> In final stages of development. Implementation delayed due to Asset Management Star Rating discussions. | FY22/23 Q4 |
| Development of the Defect Prioritisation Tool (DPT) to manage budget and to appropriately allocate work effort to manage road safety risk. | <ul style="list-style-type: none"> In final stages of development. Implementation delayed due to Asset Management Star Rating discussions. | FY22/23 Q4 |
| Develop high-level indicative long-term works program based on available field inspection data, DPT outputs and grading by locality (Each Grader crew will be assigned an area) – incorporating BAU and REPA works dependant on resourcing. | <ul style="list-style-type: none"> In early stages of development. Implementation delayed due to Asset Management Star Rating discussions. | FY23/24 Q1 |

Recruitment

Operations Roads and Drainage continue to experience a significant number of vacancies which is impacting the branches' ability deliver operational objectives. As of 5 April 2023, the branch is operating at 18% vacancy rate, 20 of 111 positions remain vacant, this is a significant improvement from the January report (27% vacancy rate - 30 of 111 positions). These vacancies are across all levels of the branch - as summarised below:

| Position Name | Work Group | Location | Positions Vacant | Status |
|--|--------------------|-----------------|------------------|------------|
| Grader Team - Labourer/Operator | Roads and Drainage | Gympie/Kilkivan | 3 | Advertised |
| Town Maintenance, Signs and Lines - Team Members | Roads and Drainage | Gympie | 1 | Advertised |

| | | | | |
|---|---------------------|-----------------|---|------------------------|
| Drainage Team – Leading Hand/Plant Operator | Roads and Drainage | Gympie | 2 | Advertised |
| Labourer/Operator – REPA Works (Temp 12 Month) | Roads and Drainage | Gympie/Kilkivan | 2 | Advertised |
| Senior Technical Officer Local Roads | Operations Services | Gympie | 1 | To be advertised May |
| Supervisor – Rural Maintenance | Roads and Drainage | Kilkivan | 1 | Advertised – Closed |
| Coordinator – Workshop | Workshop | Gympie/Kilkivan | 1 | Advertised – Closed |
| Leading hand – Workshop | Workshop | Kilkivan | 1 | To be advertised April |
| Specialist Fitters/Diesel Mechanics | Workshop | Gympie | 4 | Advertised |
| Specialist Boilermakers | Workshop | Gympie | 1 | To be advertised April |
| Apprentice Diesel Mechanics | Workshop | Gympie | 1 | TBC |
| Field Service Specialist Fitters/Diesel Mechanics | Workshop | Gympie/Kilkivan | 1 | To be advertised May |
| Heavy Vehicle Operators | Logistics | Gympie | 1 | To be advertised May |

The management team are actively recruiting to adequately resource the operational teams.

2.3 Property and Open Space

Voluntary Home Buy-Back Program

To date, four properties have now settled with two more due for settlement in May 2023. A Tender has been called for the deconstruction of the infrastructure on the first three properties, with the successful tenderer to be appointed late April, early May, with works to commence soon after.

One Mile Sports Complex Update

As discussed at the Council February Workshop Meeting, three of the user groups (Gympie United Football Club, Gympie Cricket Association and Cooloola BMX Club) will be entering into ten (10) year lease terms with Council for the management of their respective sites, commencing from 1 July 2023. The report for these new leases will be presented at the April Ordinary Meeting for Council endorsement. By entering into individual leases with the groups, it will provide them with long term tenure of their sites and the ability to apply for various grant opportunities where it is a requirement to have tenure for infrastructure grants. Staff will continue working with the other user groups to finalise tenure arrangements with them in the coming months.

Other Property Matters

In the last quarter, the Property Team have processed 24 new or renewal tenure agreements as well as an Invitation for Tenure at Rainbow Beach. Two applications were received for the land and Council Staff are now in the process of finalising a twelve (12) month licence agreement with the successful applicant to complete their due diligence of the site. An alternative location has been offered to the other applicant to also complete their due diligence enquires. The outcome of the recent Invitation for Tenure at the Kilkivan Showgrounds has been put on hold pending further investigations in relation to the relocation of the Pony Club Building to higher ground at the Facility and out of any future flooding events.

The Team continues to receive Landowners Consent Applications from our tenants to complete improvements works to their facilities.

New policies for Community and Commercial Leasing have now been finalised by staff and will be brought before the May Council Workshop/Ordinary Meeting along with the review of Tenure of Land for Agistment Purposes Policy for endorsement. By introducing the two new policies and reviewing the agistment policy, it will ensure that Council is providing a consistent and transparent approach for all its tenure arrangements. The Team will now commence drafting a policy around shipping containers for community groups on Council owned or controlled land.

Facilities Update

Business as Usual (BAU) activities for the facilities team with a focus on gathering property asset condition data to inform future OPEX/CAPEX budgets with works planning already underway. The Gympie Showgrounds assets were recently inspected by independent assessors and the findings and associated budget/maintenance data is expected to be received by end of April 2023. Electrical Safety Inspections were undertaken at Manumbar and Goomeri Halls, with hazards identified rectified. Assessment documentation is being reviewed/refined for roll-out of further building inspections.

The Corporate and Public Amenity Cleaning Tender closed on 11 April with the evaluation process taking place in late April and into early May. Evaluation outcomes will be presented to the May Ordinary Meeting, with the new contract/s to commence by end June 2023.

Requests for quotations will be released to the market in April 2023 for the following contracts:

- Renewal of Cedar Pocket Hall roof;
- Renewal of Town Hall main switchboard (MSB).

Parks

Mary Valley Rail Trail in consultation with the Manager of Property & Open Space and the Coordinator of Property & Land Management, have recently finalised the construction of a shade shelter at the start of the Brooloo to Imbil Rail Trail. Another shade structure has been submitted for building approval to be installed further along the trail near the halfway point.

2.4 Water and Waste Water Operations

Customer Action Requests (CARs)

The Water and Wastewater Operations Team received 384 new CARs over the quarter (January to March) and has closed out 367 requests, of which 96% of these were water operations related enquiries.

Sewer Main Failure

There were 12 sewer main blockages this quarter taking our financial year to date total to 58, which has exceeded our annual KPI of 40.

Sewer CCTV Program

CCTV program is completed. Awaiting report to determine next year's sewer main relining program. Items of interest include:

- Finding and clearing several significant blockages due to tree roots.
- Conducting patch repairs as part of the inspection program to save costs in remobilisation and minimise the impact to residents.
- There were many displaced joints in clay pipes; this will be assessed to determine the most appropriate course of action.
- A section of sewer main in Cooloola Cove where the invert (bottom) of the pipe was so severely deteriorated that it had washed away, highlighting the importance of preventative maintenance programs preventing more serious problems and reducing adverse environmental impacts.

ACTI-Mag Dosing

Council engaged Calix to conduct a trial, commencing in early 2019, continuously dosing the sewer network with ACTI-Mag (Magnesium Hydroxide Liquid) in select locations. Since the trial, ACTI-Mag dosing within Tin Can Bay sewer network has been utilised.

ACTI-Mag is an earth-friendly alternative to caustic soda and other solvents used for alkalinity adjustment, odour control, sewer infrastructure protection and wastewater treatment performance. The chemical properties of ACTI-Mag provide excellent neutralisation speed and result in production of less sludge. It is a much more stable product, which stays as a suspension longer compared to other magnesium hydroxide slurries.

The primary objective of the trial was to simultaneously control Hydrogen Sulphide (H₂S) emissions in the sewer network whilst partially or fully providing the required dosing within the Tin Can Bay Sewerage Treatment Plant (STP) without compromising the existing use of MHL (Magnesium Hydroxide) for alkalinity and pH control within the STP.

Dosing with ACTI-Mag within the sewer network has significantly reduced odour and H₂S emissions, as well as eliminating the need for MHL dosing of Tin Can Bay STP.

Trade Waste Issues

The sewer maintenance team continue to locate sewer mains, blocked due to grease and fat infiltration, resulting in a build-up in the network. There are several businesses in the region that are not meeting their pre-treatment requirements. In the absence of a Trade Waste Officer, we are drafting non-compliance correspondence, in consultation with Compliance, to be issued after Environmental Health Officers identify if a grease trap exists or not.

Water Interruptions

There have been 19 unplanned water interruptions this quarter due to water main leaks and breaks, affecting an average of 29 properties on each occasion.

There were 14 planned water interruptions for maintenance this quarter, mostly of hydrants, affecting an average of 31 properties on each occasion.

A Cooloola Cove main break in early February resulted in the emergency installation of a new 100mm valve on the water main at the corner of Santa Maria Court & Nimrod Street. The new valve allows Council to perform smaller shutdowns resulting in less ratepayers experiencing water interruptions. This new valve is a particularly useful asset as there has previously been numerous main breaks on this 200-metre section of main.

Recruitment

Two (2) plumbers, two (2) Team Members Water and Sewer and an administration officer joined the business unit this quarter.

The business unit has 45 FTE's, with 3 vacancies. The backlog of planned work is also slowly being reduced and the new recruits have helped reduce some of the pressure on resources.

Capital Works and Contracts

The capital expenditure to 31 March is \$5,453,000 including commitments. This equates to approximately 99% of the current approved budget, and in line with forecast.

G1 Sewerage Pump Station (SPS) Renewal

SPS G1 is proceeding as scheduled and is due for completion in the third quarter of 2023. Once the new structure has been commissioned the old pump station will be demolished and the area will be returned to the Gympie Horse and Rodeo Group for agistment.

Southside Sewer Program

Construction on Stage 8 of the Southside Sewer Program is well underway. Extensive consultation with the affected residents is ongoing.

Construction for Stage 9 is scheduled to commence in July/August with Stage 10 commencing before the end of the year.

Goomeri Sewerage Treatment Plant (STP) Creek Revetment

Council reinstated part of the bank of Chippendale Creek, with a stone revetment wall, to prevent erosion of the creek bank undermining part of the STP. Works were carried out inhouse, commenced 20 January and works were completed within two weeks.

Quotation/Tender Awards

The following was progressed over the last period:

- tender for the Supply and Installation of Wastewater Treatment Plant and Water Reservoir Instrumentation was awarded to Hamilton Instrument & Electrical Pty Ltd on 24 March 2023.

- quotation for Technical Support Services for Instrumentation Installation and SCADA Integration Activities was awarded to Parasyn Controls Pty Ltd on 29 March 2023.
- quotation for the Supply of Equipment for Instrumentation Upgrades at the Gympie, Amamoor and Kandanga Water Treatment Plants awarded 10 February 2023 to TRILITY Solutions Australia Pty Ltd.
- quotation for the Supply of Dual Chlorine Cylinder Scales for Water and Wastewater Treatment Plants awarded 10 February 2023 to TRILITY Solutions Australia Pty Ltd.
- quotation for the Supply of Metering Services awarded 27 February 2023 to ETS Infrastructure Management Pty Ltd.
- tender for the Southside Sewer Project Stage 8 RFT2022-23 012 awarded 30 January 2023 to M&K Pipelines (QLD) Pty Ltd.
- quotation for the Goomeri Gravity Sewer Mains Installation – McGregor Street awarded 23 February 2023 to JM Plumbing & Civil.

Quotation/Tender Evaluations

The quotation for the Cooloola Cove and Rainbow Beach Water Treatment Plant Sand Filter Condition Assessments closed on 28 March 2023. This project is to be re-scoped and new quotations sought.

Quotations/Tenders Released

The quotation for the Supply and Installation of Site Security Gates and Fencing has had its closing date extended and will now close on 14 April 2023. The associated recommendation and award will be completed by end-April 2023.

The tender for the Goomeri Water Treatment Plant Multimedia Filters closes 21 April 2023 with the tender evaluation, recommendation and award anticipated to be completed in May 2023.

3. BUDGET IMPLICATIONS

There are no budget implications associated with the recommendation of this report.

4. POLICY IMPLICATIONS

There are no policy implications associated with the recommendation of this report.

5. CONSULTATION

Infrastructure Services Directorate Managers, Coordinators and Officers were consulted in the development of this report.

6. CONCLUSION

As outlined above, this report provides an opportunity to reflect on achievements and learnings and to encourage information sharing across the Directorate, Organisation and Council.

RECOMMENDATION

That Council receive and note the Infrastructure Services Directorate Update Report – April 2023 Report.

8.4 Jones Hill Underground Reservoir Replacement Funding Endorsement**PORTFOLIO:** Water and Waste Water**DIRECTORATE:** Infrastructure Services**DOC ID:****LINKS TO CORPORATE/OPERATIONAL PLAN****KEY RESPONSE AREAS:**

2. Infrastructure and Economic Opportunity

1. BACKGROUND AND PREVIOUS COUNCIL CONSIDERATION

Gympie Regional Council (Council) made application for funding for the Jones Hill Underground Reservoir Replacement under the Building our Regions Round 6 Program. This application was successful following Expression of Interest and Detailed Application stages. The funding agreement for this project (GyRC BoR R6 Infra 0010) was executed by Council in March 2023.

2. REPORT

The funding agreement for GyRC BoR R6 Infra 0010 - Jones Hill Underground Reservoir Replacement includes a Milestone Two requirement of:

"A resolution from the Recipient confirming it has budgeted the Recipient's financial contribution to the Project (if applicable), is committed to delivering the Project, and acknowledges responsibility for any funding shortfall if costs or other contributors change".

Milestone One for the agreement was a payment of 30% of the funding on execution of the agreement.

Milestone Two is a non-financial milestone.

3. BUDGET IMPLICATIONS

The funding agreement for the construction of the Jones Hill Reservoir has the Queensland Government contribution as \$1,322,922.50 (excl. GST), being 50% of the eligible project costs of \$2,645,984.40 in the agreement. If the project cost exceeds this value, the Government contribution is capped and Council will be required to fully fund the additional cost.

Currently the project was brought into the capital budget in the 2022-23 Quarter 2 budget review with an overall budget allowance of \$3 million. The project has been included as committed in the draft capital budget for 2023-24.

4. POLICY IMPLICATIONS

Not Applicable

5. CONSULTATION

Not Applicable

6. CONCLUSION

The funding agreement for GyRC BoR R6 Infra 0010 - Jones Hill Underground Reservoir Replacement has a Milestone 2 requirement for Council to resolve its commitment to complete the project and to budget for Council's share of the costs.

RECOMMENDATION

That Council resolves to complete the implementation of the Jones Hill Underground Reservoir Replacement project and will budget for Council's capital contribution to the project.

| | |
|------------|--|
| 8.5 | New Lease to Gympie United Football Club Inc over part of One Mile Sports Complex |
|------------|--|

PORTFOLIO: Civil Works and Design, Asset Management, Facilities, Property and Open Space

DIRECTORATE: Infrastructure Services

DOC ID:

LINKS TO CORPORATE/OPERATIONAL PLAN

KEY RESPONSE AREAS:

1. Community and Environment

1. BACKGROUND AND PREVIOUS COUNCIL CONSIDERATION

The One Mile Sports Complex is an outdoor sporting facility provided on both State and Council owned land. It is mostly used for football (soccer), cricket, baseball and BMX and mountain bike riding activities. The One Mile Sports Association (Association) was the lessee of a majority of the complex from Council for many years and had subletting arrangements direct with the abovementioned sporting associations.

The One Mile Sports Association advised Council they no longer wish to manage the site effective from February 2023 and wish to hand back control to Council. Due to the Association being successful in obtaining external funds for flood recovery work, the Association will continue to manage the site until these funds have been expended.

2. REPORT

| | |
|-----------------------|---|
| Property Description: | Part of Lot 361 SP216726 and Part of Lot 1 MPH31929 |
| Location: | Crescent Road, Gympie |
| Tenure: | State - Gympie Regional Council as Trustee & Freehold Land owned by Gympie Regional Council |
| Zoning: | Community Facility |
| Locality Plan: | Leased area is outlined in red below |



Additional area which will be the responsibility of Gympie United Football Club (Gympie United)



Since receiving formal confirmation from the Association that they wish to hand control of the site back to the Council, staff have consulted with each of the user groups to understand their needs and requirements for their applicable sports.

Gympie United currently have a registered lease in place over part of Lot 361 SP216726 and part of Lot 1 MPH31929. The dissolution of The One Mile Sports Association provides Council with an opportunity to realign the boundary of the lease area with Gympie United and enter into a new Lease with them allowing Council to add clauses to more concisely cover topics such as shared use areas, maintenance of flood lighting and maintenance of fields. It will also provide Gympie United with additional opportunities for external funding.

Commencement and expiry of this new lease would be in line with the other tenure agreements across the One Mile Sports Precinct therefore making the renewal process a simpler one in the future as all tenures across the complex will expire on the same date.

In accordance with Chapter 6, Section 236(1)(b)(ii) and (c)(iii) of the *Local Government Regulation 2012*, Council may (by resolution) dispose of a valuable non-current asset other than by tender or auction if the disposal is to a community organisation and for the purpose of renewing the lease of land to the existing tenant of the land.

3. BUDGET IMPLICATIONS

There are no budget implications associated with the recommendations of this report.

4. POLICY IMPLICATIONS

Local Government Regulation 2012

5. CONSULTATION

- One Mile Sports Association
- Gympie United Football Club
- Manager Parks and Open Space
- Coordinator Property and Land Management

6. CONCLUSION

It is considered appropriate to offer a Trustee Lease over part of Lot 361 SP216726 and a Freehold Lease over part of Lot 1 CP MPH31929 for term of ten (10) years.

RECOMMENDATION 1

That Council resolves to approve the exception referred to in Chapter 6, Section 236(1)(b)(ii) and (c)(iii) of the *Local Government Regulation 2012* allowing Council to dispose of (through leasing) the subject land, other than by tender or auction to a community organisation and to the existing tenant of the land.

RECOMMENDATION 2

That Council surrender the current lease to Gympie United Football Club Inc.

RECOMMENDATION 3

That Council offer a new Trustee Lease to Gympie United Football Club Inc. over part of Lot 361 SP216726 and a Freehold Lease over part of Lot 1 MPH31929 in Council's standard community trustee and freehold lease formats, to include the following terms and conditions:

- a) **Term of Lease: Ten (10) years**
- b) **Rental review: Rent will be reviewed annually on the anniversary of the Commencement Date and increased in accordance with "Gympie Regional Council's Fees and Charges" for a Community Lease Agreement, currently \$124.00 inclusive of GST**
- c) **Use: Community Sporting Facility**
- d) **The Lessee to hold public liability insurance in a sum not less than \$20,000,000.00 or such other amount that Council shall determine from time**

- to time in the name of the Trustee Lessee/Lessee and Gympie Regional Council**
- e) Council will cover the costs of the preparation, stamping and registration of the new lease and surrender of existing lease, including all survey fees due to the demise of the One Mile Sports Association and aligning the appropriate lease areas.**

8.6 RFT2022-23-014 Project Management and Support

PORTFOLIO: Civil Works and Design, Asset Management, Facilities, Property and Open Space

DIRECTORATE: Infrastructure Services

DOC ID:

LINKS TO CORPORATE/OPERATIONAL PLAN**KEY RESPONSE AREAS:**

2. Infrastructure and Economic Opportunity

1. BACKGROUND AND PREVIOUS COUNCIL CONSIDERATION

Council is experiencing an unprecedented demand for the delivery of projects primarily on the back of the flood events of 2022 and the increased availability of grant funding to stimulate the economy following the coronavirus pandemic of 2019. In order to deliver projects to assist with restoration of flood affected assets and to meet existing and emerging grant funding commitments, Council's Project Management Team needs an injection of resources to meet the demand. Several attempts have been made to employ fixed term staff for this purpose, however Council has been unsuccessful in securing those personnel and is now seeking the services of consulting project management firms. Given the volume of project management work required, Council will consider the engagement of multiple suppliers under this arrangement.

The project is funded by a mix of Council capital funding and external grant funding sources.

2. REPORT

The purpose of this report is to endorse the engagement of an engineering consultancy to provide project management services on a project-by-project basis to assist with the delivery of Council's Capital Works Program.

Tenders were invited to establish a schedule of rates contract under a Local Buy Contract arrangement to provide project management services (project manager and support officer) to assist with the delivery of Council's annual capital works program. Initial appointment period is six (6) months, for up to a maximum of 5 days per week, with options to extend by three (3) month increments until all works are complete.

The Request for Tender was released via Vendor Panel on Friday 25 November 2022 and closed on Friday 9 December 2022 at 12:00pm.

Two (2) responses were received at the close of Tender period, with minimal difference between the submitted pricing.

It was the Evaluation Panel's opinion that **both** respondents demonstrated that they had the necessary experience and expertise within their company to successfully provide the project management services required by this contract.

Based on the above outcome, **both** respondents were engaged under an initial 3-month trial period, with the respondents commencing work with Council in early March. This initial period allowed Council to ascertain which respondent aligned best with our specific needs.

Recor Pty Ltd have demonstrated a greater ability to perform project management services in line with Council's requirements and expectations.

3. BUDGET IMPLICATIONS

Council's Contract Administrator will be responsible for managing the expenditure through the delivery of this contract. All projects the Respondents will be working on are funded through a mix of Council revenue and grant funding sources, and are projects included in the 22/23 Budget.

All costs will be capitalised and are within the project budget amounts.

It is anticipated that the total value of this contractual arrangement will exceed the CEO's financial delegation over the two-year period.

4. POLICY IMPLICATIONS

Items are consistent with the Procurement Policy.

5. CONSULTATION

The Evaluation Panel convened to assess the Tenders on Monday 30 January 2023. The Panel included the following persons:

| Position | Organisation / Role |
|----------------|-------------------------------------|
| Panel Chairman | Manager Capital Delivery and Assets |
| Panel Member | Grants Officer |
| Panel Member | Project Engineer |

6. CONCLUSION

Tenders were invited to establish a schedule of rates contract under a Local Buy Contract arrangement to provide project management services (project manager and support officer) to assist with the delivery of Council's annual capital works program. Both respondents were engaged under an initial 3-month period, with the respondents commencing work with Council in early March.

Recor have provided an excellent service to Council during this initial period, and it is recommended that Council approve the necessary delegations to the CEO to extend this contract as required (likely 3-monthly increments) up to a maximum engagement of 24 months. The engagement will proceed on a project-by-project basis, not a full-time employment basis.

Influtive Consulting and Construction's services will not be required beyond the initial 3-month engagement.

RECOMMENDATION

That Council delegate the authority to the Chief Executive Officer to take all action necessary including negotiating, making, amending, signing and discharging the above

contract with Recor Pty Ltd for RFT2022-23-014 Project Management and Support up to a maximum period of 24 months.

SECTION 9: PORTFOLIO COUNCILLOR REPORTS

SECTION 10: GENERAL BUSINESS

SECTION 11: IN COMMITTEE

11.1 Memorandum Of Understanding Gympie Regional Council & Noosa Shire Council

PORTFOLIO: Environment and Waste

DIRECTORATE: Community Sustainability

DOC ID:

This item is in-committee in accordance with s254J(3)(g) of the *Local Government Regulation 2012* - negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interests of the local government.

SECTION 12: ATTACHMENTS

5.1 **Operational Plan Quarter Three Update 2022/2023**

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6.1 **Finance Report - March 2023**

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Operational Plan 2022/2023



Operational Plan 2022/2023

Our Vision

Gympie Regional Council has a vision for embracing opportunities, promoting wellbeing and celebrating strong communities.



Our Mission

To leave a positive legacy for future generations by embracing progress through good planning and efficient service delivery.



Our Values

Our values are the principles upon which our council serves the community.

Accountability:

We are open, transparent and take responsibility for our actions.

Communication:

We consult with the community, actively listen to and respond to the input of residents, and keep people informed.

Customer Service Focused:

We meet the needs of our community in an efficient and effective manner. We strive to continually improve, show empathy and are environmentally aware in our service delivery.

Integrity:

We act with honesty and respect in all we do and respect all residents, colleagues and visitors.

Teamwork and Collaboration:

We recognise and support everyone's contributions. We are inclusive and contribute respectfully working as a team. We will care for ourselves and others.

Key Response Areas

1. Community and Environment

Our communities have infrastructure and spaces for living, working, learning, sport and recreation that supports and caters for growth and enables the community to be inclusive, connected and safe. Natural ecosystems are conserved and enhanced and our built environment embraces biodiversity, sustainability and heritage.

2. Infrastructure and Economic Opportunity

Our planning and infrastructure seeks to meet foreseeable future needs to support economic development, community enhancement and residents' wellbeing.

3. Organisation

Gympie Regional Council is an organisation that understands the community, and delivers services efficiently and effectively through highly engaged staff.

Our Teams

Council has four functional areas that work together to deliver the Operational Plan. These are:

1. Office of the CEO
2. Community Sustainability
3. Corporate Services
4. Infrastructure Services.

About our Operational Plan

The Operational Plan is a major, annual planning document within council's corporate performance, planning and reporting framework. It outlines the key activities and actions council will undertake for the financial year in accordance with the adopted budget. Together with the Corporate Plan and annual Budget, it guides council in delivering outcomes for the Gympie community.

The *Local Government Act 2009*, along with the *Local Government Regulation 2012*, requires Council to adopt an annual Operational Plan that shall:

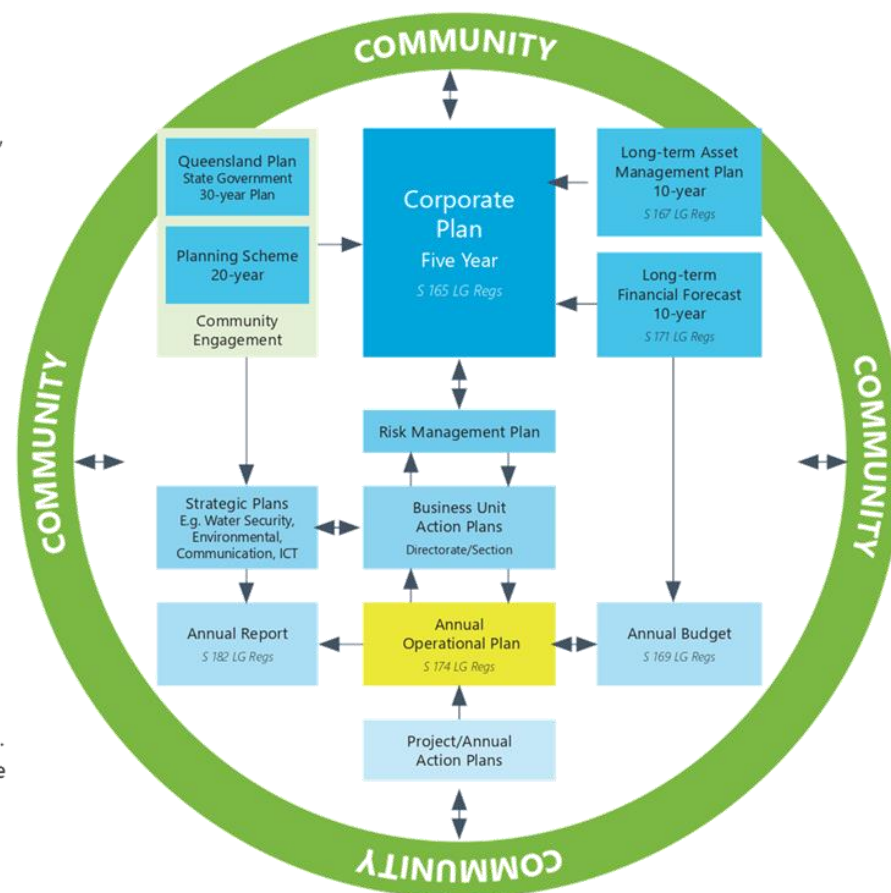
- be consistent with council's annual budget
- state how council will progress implementation of the Corporate Plan
- manage operational risks
- include an annual performance plan for each commercial business unit of council.

A report is tabled every quarter at Council Ordinary Meetings on the progress of the initiatives within the Operational Plan, with a full report produced at the end of each financial year.

This Operational Plan is to be read in conjunction with the Gympie Regional Council's Corporate Plan 2022-2027. The success measures achieved from each annual Operational Plan accumulate to meet the five-year vision of council's Corporate Plan.

Not all Operational Plans include every strategic priority or pathway of the Corporate Plan's Key Response Areas and progress can be staged over the five years. Council also conducts work outside of what is listed in this Operational Plan. All work is aligned to the Vision, Mission and Key Response Areas of the Corporate Plan 2022-2027.

Council's corporate performance, planning and reporting framework



LG Regs – Local Government Regulation 2012

Managing Operational Risk

There are many risks, threats and opportunities that could potentially affect the achievement of objectives outlined in council's strategic plans. Council currently has a number of risk treatment plans in place. Operational risks are managed in accordance with council's Risk Management Framework, Risk Management Policy, Risk Management Procedure, and Fraud and Corruption Prevention and Control Policy. Council adopts a zero tolerance approach to fraud and corruption across its operations.

Council has an established Audit and Risk Committee that provides supervision and advice to Council and the Chief Executive Officer about:

- Internal audit plan and progress reports
- External audit plan and progress reports
- Governance matters, including risk management, and
- Legislative and policy compliance.

In this financial year, the following activities are planned to strengthen the management of operational risks:

- Establishment of a new Governance Framework that sets out governance principles and standards for accountability that is expected of all council employees
- An independent review of council's Project Management Framework, and
- A strengthening of the internal auditing functions across council.

Commercial Business Units

An annual performance plan for each commercial business unit of the local government is required to be included (where applicable) in the operational plan. In assessing its operations in line with the annual expenditure threshold limits prescribed within the regulation for significant business activities, council does not currently operate any commercial business units as defined within the legislation.

Review, Performance Monitoring and Public Reporting

The operational plan is reviewed, assessed and publicly reported to Council on a quarterly basis. An annual review of the implementation of the operational plan is also presented to Council and included within the Annual Report.

Council's activities aimed toward achieving its vision for the future of the local government area are focused in three strategic key response areas:

1. Community and Environment
2. Infrastructure Services and Economic Opportunity; and
3. Organisation.

Strategic Documents and Planning Cycle

In developing this operational plan, council has identified high level activities to be undertaken in the 2022/2023 financial year that address the three strategic key response areas, strategic priorities and pathways of its adopted Corporate Plan 2022-2027.

Strategic planning is vital to ensure the range of services, infrastructure and facilities council provides remains relevant for the community and provides for the needs of future residents.

| Short Term | Medium Term | Long Term |
|--|--|--|
| Annual Report Annual Operational Plan Annual Budget Quarterly Operational Plan Reviews Revenue Statements Annual Financial Statements Internal Audit Plan Monthly Finance Reports | Corporate Plan Policies Risk Management Framework Strategic Plans | Planning Scheme Asset Management Plan Financial Forecast Asset Register |

1. Community and Environment

Our communities have infrastructure and spaces for living, working, learning, sport and recreation that supports and caters for growth and enables the community to be inclusive, connected and safe. Natural ecosystems are conserved and enhanced and our built environment embraces biodiversity, sustainability and heritage.

[illegible]

| No. | Directorate | Strategic Priorities | Strategic Pathways | Responsible Manager | 2022/2023 Key Performance Indicator/ Success Measure |
|-----|--------------------------|--|---|--|--|
| 3 | Community Sustainability | 1.2 Foster and support inclusive and connected communities including providing opportunities for, and forming partnerships with, traditional owners, cultural, environmental, and other community groups together with supporting and developing intergenerational volunteering. | Continued support to community organisations and develop initiatives to attract younger volunteers. | Manager Community and Commercial | A. Deliver a combined community awareness and community training program that focuses on supporting and developing volunteering, finalised by Q4 2022/2023. |
| 4 | Infrastructure Services | 1.3 Provide inclusive cultural and community places and spaces that nurtures creativity, promotes healthy living, enhances liveability and accommodates the needs of a growing population. | Council and community facilities framework to identify the needs of the community and how council will develop, manage and fund community facilities. This includes public halls, arts, aquatic and library facilities, land and assets. | Manager Property and Open Space | A. Complete asset management plan for building assets by Q2 2022/2023. B. Develop a plan for approval to divest property based on a Coast, Mary Valley, Central and West portfolio basis to deliver identified building asset program opportunities by Q2 2022/2023. C. Develop the open space grounds maintenance procurement activity to deliver an integrated performance-based facility, parks and estate grounds maintenance services by Q2 2022/2023. |
| 5 | Office of the CEO | 1.3 Provide inclusive cultural and community places and spaces that nurtures creativity, promotes healthy living, enhances liveability and accommodates the needs of a growing Population. 3.1 An organisation that is transparent and accountable in its evidence-based planning, decision making and reporting. | Enhance communication with community and government stakeholders, including partnering with traditional owners. | Manager Governance, Integrity and Risk | A. Quarterly reporting on native title negotiations. |

| No. | Directorate | Strategic Priorities | Strategic Pathways | Responsible Manager | 2022/2023 Key Performance Indicator/ Success Measure |
|-----|---------------------------------|--|---|---|---|
| 6 | Community Sustainability | <p>1.4 Conserve and enhance the natural environment such as in the planning scheme, major developments and council projects. This includes considering biodiversity and sustainability.</p> <p>2.1 Develop, implement and regularly revise asset management plans.</p> <p>2.2 Develop clearly defined service standards.</p> <p>2.3 Facilitate integration of land use and infrastructure planning to meet future needs and diverse population and economic growth including resilient community infrastructure.</p> | Develop waste service targets to meet short, medium and long term demand while identifying waste reduction and circular economy opportunities to reduce waste management costs in the region. | Manager Environment and Resource Recovery | <p>A. Provide council with a landfill solution and diversion program by Q1 2022/2023.</p> <p>B. Develop a waste strategy to address short, medium and long term waste opportunities within the region by Q3 2022/2023.</p> |
| 7 | Infrastructure Services - Parks | <p>1.5 Encourage action recreation in the region.</p> <p>2.1 Develop, implement and regularly revise asset management plans.</p> <p>2.3 Facilitate integration of land use and infrastructure planning to meet future needs and diverse population and economic growth including resilient community infrastructure.</p> | Open space and recreation initiatives to identify, plan and develop open spaces, environmental reserves, parks, sports and recreational facilities for our region. | Manager Property and Open Space | <p>A. Develop priorities of the continuous improvement plan from the asset management plan – parks top five priorities developed by Q2 2022/2023.</p> <p>B. Upload parks planned and completed works to council mapping on website (intramaps) by Q2 2022/2023.</p> |
| 8 | Corporate Services | <p>1.6 Advocate to the state and federal governments for improved infrastructure and outcomes for the region.</p> | Enhance communication with community and government stakeholders, including partnering with traditional owners. | Manager Communications, Business and Engagement | <p>A. Development of Advocacy Plan for the Gympie Region by Q3 2022/2023.</p> |

2. Infrastructure and Economic Opportunity

Our planning and infrastructure seeks to meet foreseeable future needs to support economic development, community enhancement and residents' wellbeing.

| No. | Directorate | Strategic Priorities | Strategic Pathways | Responsible Officer | 2022/2023 Key Performance Indicator/ Success Measure |
|-----|--|---|--|--|---|
| 9 | Infrastructure Services - Design | 2.1 Develop, implement and regularly revise asset management plans. | Road management planning including maintenance and construction standards to ensure a safe, sustainable and efficient network. | Manager Capital Delivery and Assets | A. Complete asset management plans for roads and stormwater by Q2 2022/2023. |
| 10 | Infrastructure Services - Water and Wastewater | 2.1 Develop, implement and regularly revise asset management plans. 1.6 Advocate to the state and federal governments for improved infrastructure and outcomes for the region. | Water and wastewater services focusing on water security and managing sustainable growth, aging infrastructure and efficiencies of networks. Proactive advocacy to achieve Council's vision for our region. | Manager Operations Water and Waste Water | A. Develop preferred water security strategy by Q2 2022/2023. B. Develop and implement selected asset class plans by Q4 2022/2023. |
| 11 | Infrastructure Services - Water and Wastewater | 2.2 Develop clearly defined service standards. | Water and wastewater services focusing on water security and managing sustainable growth, aging infrastructure and efficiencies of networks. | Manager Operations Water and Waste Water | A. Complete review of cost to deliver current standard of service for water and waste water by Q2 2022/2023. |

| No. | Directorate | Strategic Priorities | Strategic Pathways | Responsible Officer | 2022/2023 Key Performance Indicator/ Success Measure |
|-----|--------------------------|---|---|---|---|
| 12 | Community Sustainability | <p>2.3 Facilitate integration of land use and infrastructure planning to meet future needs and diverse population and economic growth including resilient community infrastructure.</p> <p>1.4 Conserve and enhance the environment such as in the planning scheme, major developments and council projects.</p> <p>3.7 Provide support and service to community through listening, leadership and responding to the community needs about service delivery.</p> | <p>Deliver a new planning scheme that balances the needs of population and industry growth with consideration to community liveability and the natural environment.</p> <p>Open space and recreation initiatives to identify, plan and develop open spaces, environmental reserves, parks, sports and recreational facilities for our region.</p> | Manager Planning | A. Planning scheme to be in draft format for community consultation by Q4 2022/2023. |
| 13 | Community Sustainability | <p>2.3 Facilitate integration of land use and infrastructure planning to meet future needs and diverse population and economic growth including resilient community infrastructure.</p> | <p>Deliver new planning scheme that balances the needs of population and industry growth with consideration to community liveability and the natural environment.</p> | Manager Community and Commercial/ Manager Planning | <p>A. Work with the state government to develop and implement a Local Housing Action Plan for the Gympie region:</p> <ol style="list-style-type: none"> 1. Plan presented to Council for review and endorsement in Q1 2022/2023. 2. Implement the plan in accordance with agreed timeframes Q2 Q4 2022/2023. |

| No. | Directorate | Strategic Priorities | Strategic Pathways | Responsible Officer | 2022/2023 Key Performance Indicator/ Success Measure |
|-----|---------------------------------|--|--|---|--|
| 14 | Infrastructure Services - Civil | <p>2.4 Ensure reliable and safe infrastructure including roads, water supply and waste disposal.</p> <p>1.6 Advocate to the state and federal governments for improved infrastructure and outcomes for the region.</p> | Road management planning including maintenance and construction standards to ensure a safe, sustainable and efficient network. | Manager Operations Road and Drainage | <p>A. Implement the priorities of the continuous improvement plan from the asset management plans – roads and Stormwater, top five priorities by Q4 2022/2023.</p> <ol style="list-style-type: none"> 1. Revised road network policy and procedures. 2. Development of quarterly report to Council on operational program delivery and state of the road network. 3. Undertake the roads full network condition survey (undertaken every three years or post event). 4. Undertake inspection of all rural culverts to form future years' maintenance and capital works. 5. Upload grading and gravel resheeting planned and completed works to Council mapping on website (intramaps) by Q2 2022/2023. <p>B. Upload road resealing planned and completed works to Council mapping on website (intramaps) by Q2 2022/2023.</p> |

| No. | Directorate | Strategic Priorities | Strategic Pathways | Responsible Officer | 2022/2023 Key Performance Indicator/ Success Measure |
|-----|-------------------------|--|--|--|---|
| 15 | Infrastructure Services | <p>2.5 Delivery of capital works programs effectively and efficiently.</p> <p>1.3 Provide inclusive cultural and community places and spaces that nurtures creativity, promotes healthy living, enhances liveability and accommodates the needs of a growing population.</p> | <p>Road management planning including maintenance and construction standards to ensure a safe, sustainable and efficient network.</p> <p>Water and wastewater services focusing on water security and managing sustainable growth, aging infrastructure and efficiencies of networks.</p> <p>Council and community facilities framework to identify the needs of the community and how council will develop, manage and fund community facilities. This includes public halls, arts, aquatic and library facilities, land and assets.</p> | <p>Manager Capital Delivery and Assets</p> <p>Manager Operations Water and Waste Water</p> | <p>A. Deliver the capital works program against prioritised funding with completion by Q4 2022/2023. This will be one program delivering the separate business units' projects:</p> <ul style="list-style-type: none"> • Road Management Planning • Water and Waste Water Operations • Property and Facilities. |

| No. | Directorate | Strategic Priorities | Strategic Pathways | Responsible Officer | 2022/2023 Key Performance Indicator/ Success Measure |
|-----|--------------------|--|--|--|--|
| 16 | Corporate Services | 2.6 Support industry development, assist in developing economic resilience and advocate for economic opportunities including tourism and recreation. | Economic development plan of action to enhance and create a strong, diverse and innovative economy by supporting established business and industries to expand and value add existing product, encourage development of new businesses, position the region to capitalise on its location and facilitate strategic regional infrastructure investment. | Manager Communication, Business and Engagement | A. Economic Development strategies developed and reviewed by Q3 2022/2023. |

3. Organisation

Gympie Regional Council is an organisation that understands the community, and delivers services efficiently and effectively through highly engaged staff.

| No. | Directorate | Strategic Priorities | Strategic Pathways | Responsible Officer | 2022/2023 Key Performance Indicator/ Success Measure |
|-----|-------------------|---|--|--|---|
| 17 | Office of the CEO | 3.1 An organisation that is transparent and accountable in its evidence based planning, decision making and reporting. | Governance Framework to outline governance principles and standards for accountability. | Manager Governance, Integrity and Risk | <p>A. Ongoing review and updates to strategic and operational risk registers.</p> <p>B. Review and update of council's Business Continuity Plan by Q2 2022/2023.</p> <p>C. Develop register of internal audits by Q2 2022/2023 and report quarterly on implementation of business improvements as a result of internal audits.</p> |
| 18 | Office of the CEO | <p>3.1 An organisation that is transparent and accountable in its evidence based planning, decision making and reporting.</p> <p>3.5 Ensure that groups coordinate to meet community needs.</p> | Governance Framework to outline governance principles and standards for accountability. | Manager Governance, Integrity and Risk | <p>A. CEO approved business planning and reporting schedule by Q1 2022/2023.</p> <p>B. Implementation of the approved business planning and reporting schedule by Q2 2022/2023.</p> |
| 19 | Office of the CEO | 3.1 An organisation that is transparent and accountable in its evidence based planning, decision making and reporting. | Governance Framework to outline governance principles and standards for accountability. | Chief Executive Officer/Manager Governance, Integrity and Risk | <p>A. Implementation of Governance Framework by Q2 2022/2023.</p> <p>B. Policy Register reviewed and cycle of individual policy reviews set by Q1 2022/2023.</p> <p>C. Delegations registers reviewed and updated to meet new organisational structure requirements:</p> <ol style="list-style-type: none"> 1. Financial delegations by 30 July 2022 2. Legislative delegations by Q1 2022/2023. |

| No. | Directorate | Strategic Priorities | Strategic Pathways | Responsible Officer | 2022/2023 Key Performance Indicator/ Success Measure |
|-----|--------------------|---|---|---|---|
| 20 | Corporate Services | 3.2 Support a motivated and effective workforce continually improving in a positive work environment. | Workforce planning and culture strategy to enable council's workforce to develop capability and be more engaged, continually improving and experience an increase in job satisfaction. | Manager People and Organisational Development | A. Staff survey action plan is developed in Q1 2022/2023 from May 2022 organisational survey. All deliverables are developed and actioned by April 2023 in readiness for the July 2023 survey. Then surveys conducted every two years. |
| 21 | Corporate Services | 3.2 Support a motivated and effective workforce continually improving in a positive work environment | Workforce planning and culture strategy to enable council's workforce to develop capability and be more engaged, continually improving and experience an increase in job satisfaction. | Manager People and Organisational Development | A. Culture of organisation is improved via leadership program and support for Managers, Coordinators and Supervisors through coaching, support and relevant training, to also support change management in the organisation. To be evidenced by results in survey tool pre and post interventions during 2021-22 FY and 2022/2023 FY. B. Industrial Relations – Implementation of Certified Agreement of 2022. |
| 22 | Corporate Services | 3.2 Support a motivated and effective workforce continually improving in a positive work environment. | Workforce planning and culture strategy to enable council's workforce to develop capability and be more engaged, continually improving and experience an increase in job satisfaction. | Manager People and Organisational Development | A. High level workforce plan developed by end of Q2 2022/2023, and endorsed by the Executive Leadership Team to be actioned as a priority through the 2022/2023 FY. |
| 23 | Corporate Services | 3.2 Support a motivated and effective workforce continually improving in a positive work environment. | Workforce planning and culture strategy to enable council's workforce to develop capability and be more engaged, continually improving and experience an increase in job satisfaction. | Manager People and Organisational Development | A. Achieve the requirements of the of the Local Government WorkCover Workplace Health & Safety National System Audit by September 2022. |

| No. | Directorate | Strategic Priorities | Strategic Pathways | Responsible Officer | 2022/2023 Key Performance Indicator/ Success Measure |
|-----|--------------------|--|---|------------------------------------|--|
| 24 | Corporate Services | <p>3.2 Support a motivated and effective workforce continually improving in a positive work environment.</p> <p>3.3 Council has safe, efficient and effective systems and processes to service the communities' needs.</p> | Workforce planning and culture strategy to enable council's workforce to develop capability and be more engaged, continually improving and experience an increase in job satisfaction. | Manager Information and Technology | <p>A. Project Grit (Enterprise Resource Planning [ERP] Module) to deliver phase one (Finance and Procurement Module) and commence phase 2 by Q4 2022/2023.</p> <p>B. Transition to MS Teams and mobile devices; 50 per cent reduction in desk phones by Q4 2022/2023.</p> <p>C. Acquire or develop up to five apps to improve operational efficiency and data capture by Q4 2022/2023.</p> <p>D. Improve ICT Customer Service with all standard requests and basic incident reporting available via an online portal.</p> <ol style="list-style-type: none"> 1. 90 per cent two-hour response time for all requests raised by the online portal. 2. 80 per cent of all requests raised via the online portal resolved within five days. 3. 80 per cent of all requests are raised via the online channel freeing ICT staff from answering telephones or transferring emails. <p>E. Implementation of below programs by Q3 2022/2023:</p> <ol style="list-style-type: none"> 1. New online Cybersecurity awareness training 2. Cybersecurity Incident Management Plan; and 3. Development of an Information Classification Scheme. |

| No. | Directorate | Strategic Priorities | Strategic Pathways | Responsible Officer | 2022/2023 Key Performance Indicator/ Success Measure |
|-----|--------------------------|--|---|---|---|
| 25 | Community Sustainability | 3.3 Council has safe, efficient and effective systems and processes to service the communities' needs. | Published service standards enabling commitment to providing quality, efficient and professional services that meet the needs of residents and local businesses. | Manager planning | A. Meet clock timing on development applications 70 per cent of the time. |
| 26 | Community Sustainability | 3.3 Council has safe, efficient and effective systems and processes to service the communities' needs. | Published service standards enabling commitment to providing quality, efficient and professional services that meet the needs of residents and local businesses. | Director Community Sustainability | A. Building and plumbing applications are processed in a timely fashion to ensure that customers receive a positive service experience 90 per cent of the time. |
| 27 | Community Sustainability | 3.3 Council has safe, efficient and effective systems and processes to service the communities' needs. | Published service standards enabling commitment to providing quality, efficient and professional services that meet the needs of residents and local businesses. | Manager Community and Commercial Services | A. Engage an external facilitator by Q2 2022/2023 to introduce benchmarking with peer councils and confirm response times and improve efficiencies and customer outcomes. B. Customer Request Management (CRM) meeting the corporate standard 90 per cent of the time in Q3 2022/2023 and 95 per cent in Q4 2022/2023. |
| 28 | Corporate Services | 3.4 Provide strong financial management, value for money services and budgets are delivered. | Maintain strong financial management including robust long-term modelling. | Manager Finance | A. Operational Procurement Plan approved by Council by Q1 2022/2023. |
| 29 | Corporate Services | 3.4 Provide strong financial management, value for money services and budgets are delivered. | Published service standards enabling commitment to providing quality, efficient and professional services that meet the needs of residents and local businesses. | Manager Finance | A. Develop a long term rating financial strategy by Q2 2022/2023 to inform the 2023-24 annual budget cycle. |

| No. | Directorate | Strategic Priorities | Strategic Pathways | Responsible Officer | 2022/2023 Key Performance Indicator/ Success Measure |
|-----|--------------------|--|---|---|--|
| 30 | Corporate Services | 3.4 Provide strong financial management, value for money services and budgets are delivered. | Published service standards enabling commitment to providing quality, efficient and professional services that meet the needs of residents and local businesses. | Manager Finance | A. Develop service catalogue for whole of council, including service levels and costs by Q2 2022/2023 to inform Branch Business Plans and the 2023-24 annual budget. |
| 31 | Corporate Services | 3.4 Provide strong financial management, value for money services and budgets are delivered. | Maintain strong financial management including robust long-term planning. Workforce planning and culture strategy to enable council's workforce to develop capability and be more engaged, continually improving and experience an increase in job satisfaction. | Manager Finance | A. Enhance financial literacy and accountability across responsible budget officers and project managers (variance explanations provided within seven working days of the end of month and operational and capital project business cases are completed in alignment with approved funding sources. Alignment of long-term financial plan with the finalised asset management plans for all asset categories by Q2 2022/2023. |
| 32 | Office of the CEO | 3.5 Ensure that work groups coordinate to meet community needs. | Workforce planning and culture strategy to enable council's workforce to develop capability and be more engaged, continually improving and experience an increase in job satisfaction. | Manager Communications, Business and Engagement | A. Internal Communications Strategy to be finalised by Q2 2022/2023 with ongoing implementation thereafter. |

| No. | Directorate | Strategic Priorities | Strategic Pathways | Responsible Officer | 2022/2023 Key Performance Indicator/ Success Measure |
|-----|-------------------|---|---|---|--|
| 33 | Office of the CEO | <p>3.6 Ensure systems and operations are in place to respond to natural disasters and emergent community needs.</p> <p>1.6 Advocate to the state and federal governments for improved infrastructure and outcomes for the region.</p> | <p>Develop disaster management readiness across the organisation and community, and enable all stakeholders to be able to prepare, respond to and recover from disaster events.</p> <p>Proactive advocacy to achieve Council's vision for our region.</p> | <p>Manager Governance, Integrity and Risk</p> <p>Director, Corporate Services</p> | <p>A. Disaster Management Project Plan 2022/2023 approved by Local Disaster Management Group by Q2 2022/2023 and endorsed by Council by Q3 2022/2023. This project plan will include recommendations to be implemented from:</p> <ul style="list-style-type: none"> Review report of January, February and May 2022 flooding events The review report of the Inspector-General Emergency Management due to be published by 31 August 2022 Flood Recovery Plan including external funding sources is developed and implemented by Q1 2022/2023. |

Operational Plan Quarter Three Update 2022/2023



1. Community and Environment

Our communities have infrastructure and spaces for living, working, learning, sport and recreation that supports and caters for growth and enables the community to be inclusive, connected and safe. Natural ecosystems are conserved and enhanced and our built environment embraces biodiversity, sustainability and heritage.

| No. | Directorate | Strategic Priorities | Strategic Pathways | Responsible Manager | 2022/2023 Key Performance Indicator/ Success Measure | Quarter 3 Update |
|-----|--------------------------|---|---|--|---|---|
| 1 | Community Sustainability | <p>1.1 Encourage and enhance communication and engagement with all stakeholders.</p> <p>1.4 Conserve and enhance the natural environment such as in the planning scheme, major developments and council projects. This includes considering biodiversity and sustainability.</p> <p>3.7 Provide support and service to community through listening, leadership and responding to the community needs about service delivery.</p> | <p>Advance environment protection and planning identifying priorities, future directions and key actions for biodiversity, biosecurity and pest and weed management.</p> <p>Waste minimisation and recycling initiatives including public and business education.</p> | <p>Manager Compliance</p> <p>Manager Environment and Resource Recovery</p> | <p>A. Develop and implement Regulatory Compliance Plan by Q2 2022/2023 with a focus on educating the community in compliance requirements and processes.</p> <p>B. Development of an engagement survey for waste services by Q3 2022/2023 and survey conducted in Q4 2022/2023.</p> <p>C. Develop an Environmental and Natural Areas Education Program by Q3 2022/2023 and implementation by Q4 2022/2023.</p> <p>D. Community consultation groups to inform the development and implementation of Items A, B and C listed above.</p> | <p>A. Developers and local builders have had education and advice regarding Erosion and Sediment Control. New signage regarding RV and illegal camping with an education theme have been implemented. Regulatory Compliance Plan to be completed by Q4 2022/2023 now that we have almost completed recruiting staff to Compliance team.</p> <p>B. The Waste and Resource Recovery Engagement Survey has been completed and is currently being finalised then presented back to the community in Q4 2022/2023 – over 2,500 responses were received.</p> <p>C. The Environmental Education and Natural Areas Program has been drafted as well as the Schools Waste Education Program. Key programs such as the Free Trees Program and Minor Environmental Grants Program, have already commenced.</p> <p>D. Council has established both the Community Biodiversity Reference Group, as well as the Biosecurity Advisory Group. Both groups have convened in March 2023. The Waste Survey has gone out through social media and Radio and will conclude at the end of March 2023.</p> |
| 2 | Community Sustainability | <p>1.2 Foster and support inclusive and connected communities including providing opportunities for, and forming partnerships with, traditional owners, cultural, environmental, and other community groups together with supporting and developing intergenerational volunteering.</p> | <p>Finalise and implement the Arts and Cultural Plan including partnership development with the cultural and creative sector.</p> | <p>Manager Community and Commercial</p> | <p>A. Form partnerships with arts and cultural organisations/practitioners by Q1 2022/2023 to deliver projects which build the capacity and profile of local creatives and enable community participation in arts and cultural activity.</p> <p>B. Review arts and culture deliverables and develop an Arts and Cultural Plan by Q3 2022/2023.</p> | <p>A. Partnerships formed in Q1 and Q2 2022/2023 as per previous reporting. In Q3 2022/2023, Council formed partnerships with Heart and Soul Sisters for the delivery of two murals and Creative Arts Gympie Region for the delivery of the Creative Tourism Mixer and Duets (part deux – new creative works to be showcased across the Gympie CBD over the long weekend in October 2023).</p> <p>B. Draft Arts and Cultural Plan was developed in Q3 2022/2023. The draft will be presented to Council in May 2023, followed by broad community consultation.</p> |
| 3 | Community Sustainability | <p>1.2 Foster and support inclusive and connected communities including providing opportunities for, and forming partnerships with, traditional owners, cultural, environmental, and other community groups together with supporting and developing intergenerational volunteering.</p> | <p>Continued support to community organisations and develop initiatives to attract younger volunteers.</p> | <p>Manager Community and Commercial</p> | <p>A. Deliver a combined community awareness and community training program that focuses on supporting and developing volunteering, finalised by Q4 2022/2023.</p> | <p>A. Q3 2022/2023 sessions:</p> <ul style="list-style-type: none"> Funding for Community Organisations - 2 February 2023. Presentations from Gambling Community Benefit Fund, Department of Sport and Recreation, Bendigo Bank Community Fund and Gympie Regional Council. Over 40 attendees, with 100 per cent of attendees stating they agreed or strongly agreed that the workshop gave them a greater understanding of the topics and that the presenter was knowledgeable. Governance for Community Organisations - 4 March 2023. Training focused on legislative requirements and best practice governance, equipping volunteer committees with knowledge and skills to lead local groups. Seventeen people in attendance from 13 organisations. Very positive feedback. |

| No. | Directorate | Strategic Priorities | Strategic Pathways | Responsible Manager | 2022/2023 Key Performance Indicator/ Success Measure | Quarter 3 Update |
|-----|--------------------------|--|---|---|--|---|
| 4 | Infrastructure Services | 1.3 Provide inclusive cultural and community places and spaces that nurtures creativity, promotes healthy living, enhances liveability and accommodates the needs of a growing population. | Council and community facilities framework to identify the needs of the community and how council will develop, manage and fund community facilities. This includes public halls, arts, aquatic and library facilities, land and assets. | Manager Property and Open Space | <p>A. Complete asset management plan for building assets by Q2 2022/2023.</p> <p>B. Develop a plan for approval to divest property based on a Coast, Mary Valley, Central and West portfolio basis to deliver identified building asset program opportunities by Q2 2022/2023.</p> <p>C. Develop the open space grounds maintenance procurement activity to deliver an integrated performance- based facility, parks and estate grounds maintenance services by Q2 2022/2023.</p> | <p>A. The Buildings Asset Management Plan (AMP) has not commenced and is unlikely to commence until critical inputs are completed from the Service Planning Project (refer Operational Plan No. 30). The current Asset Management Improvement Plan has this AMP planned for completion late this calendar year, including internal peer review.</p> <p>Endorsement of the AMP by the Asset Management Steering Committee and then adoption by Council resolution will occur after the internal peer review.</p> <p>B. The first five properties identified for disposal have now been released to the public for sale as an Expression of Interest, which will be closing mid-May 2023. Further properties will be released to the public in the later part of Q4 2022/2023.</p> <p>C. Council resolved (M21/02/23) at the February 2023 Ordinary Meeting to award the Grounds Maintenance Services Contract Tender in separable portions based on schedule of rates for an initial period of twelve months, with a three year extension at Council's sole discretion, and a subsequent two year extension at Council's sole discretion.</p> |
| 5 | Office of the CEO | <p>1.3 Provide inclusive cultural and community places and spaces that nurtures creativity, promotes healthy living, enhances liveability and accommodates the needs of a growing Population.</p> <p>3.1 An organisation that is transparent and accountable in its evidence-based planning, decision making and reporting.</p> | Enhance communication with community and government stakeholders, including partnering with traditional owners. | Manager Governance, Integrity and Risk | A. Quarterly reporting on native title negotiations. | A. Council worked with a legal advisor over a three-day period in early March 2023 to develop a timeline of works in the areas of Native Title and Cultural Heritage. The current focus is on Native Title and Cultural Heritage compliance work. The Native Title Regulatory Framework training will commence across Council over May 2023. The legal advice was to continue to concentrate on compliance responsibilities whilst building strong relationships with key stakeholders. |
| 6 | Community Sustainability | <p>1.4 Conserve and enhance the natural environment such as in the planning scheme, major developments and council projects. This includes considering biodiversity and sustainability.</p> <p>2.1 Develop, implement and regularly revise asset management plans.</p> <p>2.2 Develop clearly defined service standards.</p> <p>2.3 Facilitate integration of land use and infrastructure planning to meet future needs and diverse population and economic growth including resilient community infrastructure.</p> | Develop waste service targets to meet short, medium and long term demand while identifying waste reduction and circular economy opportunities to reduce waste management costs in the region. | Manager Environment and Resource Recovery | <p>A. Provide council with a landfill solution and diversion program by Q1 2022/2023.</p> <p>B. Develop a waste strategy to address short, medium and long term waste opportunities within the region by Q3 2022/2023.</p> | <p>A. The Eastern Cell is currently ready for construction, the feasibility study is continuing, and the Council Resource Recovery team are pursuing a number of site improvements at Bonnick Road Facility to improve waste diversion.</p> <p>B. Waste Strategy has been drafted and is now out for independent review to finalise and then come to Council for formal endorsement and public consultation.</p> |

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| 7 | Infrastructure Services - Parks | <p>1.5 Encourage action recreation in the region.</p> <p>2.1 Develop, implement and regularly revise asset management plans.</p> <p>2.3 Facilitate integration of land use and infrastructure planning to meet future needs and diverse population and economic growth including resilient community infrastructure.</p> | Open space and recreation initiatives to identify, plan and develop open spaces, environmental reserves, parks, sports and recreational facilities for our region. | Manager Property and Open Space | <p>A. Develop priorities of the continuous improvement plan from the asset management plan – parks top five priorities developed by Q2 2022/2023.</p> <p>B. Upload parks planned and completed works to council mapping on website (intramaps) by Q2 2022/2023.</p> | <p>A. No change from advice previously given, as outlined below:</p> <ul style="list-style-type: none"> The three-month 'look ahead' works program has been assessed and transferred to the 2022/2023 Operational Plan as part of the Open Space maintenance review. The review and development of the reporting framework has been transferred to the 2022/2023 Operational Plan. The contractor reporting framework to be incorporated into the Service Agreements. The 2022/2023 FY Capital Works program was developed. Only the Imbil Bubbler replacement project was approved in the 2022/2023 budget. Project plan on mowing/slashing approach was completed and 'On track'. The review of the asset register is in progress with updated data provided as part of the 2021/2022 asset valuation of Site Improvements, uploaded to the assets management system as part of the end of financial year processes. <p>B. Due to other priorities and staff resourcing, this project has been delayed until Q4 2022/2023.</p> |
| 8 | Corporate Services | 1.6 Advocate to the state and federal governments for improved infrastructure and outcomes for the region. | Enhance communication with community and government stakeholders, including partnering with traditional owners. | Manager Communications, Business and Engagement | A. Development of Advocacy Plan for the Gympie Region by Q3 2022/2023. | A. The Coordinator Economic Strategy and Advocacy was appointed and commenced with Council on 23 January 2023 and will present an advocacy overview at a Council Workshop during April 2023. |

2. Infrastructure and Economic Opportunity

Our planning and infrastructure seeks to meet foreseeable future needs to support economic development, community enhancement and residents' wellbeing.

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| 9 | Infrastructure Services - Design | 2.1 Develop, implement and regularly revise asset management plans. | Road management planning including maintenance and construction standards to ensure a safe, sustainable and efficient network. | Manager Capital Delivery and Assets | A. Complete asset management plans for roads and stormwater by Q2 2022/2023. | A. The Transport and Stormwater Asset Management Plan (AMP) is at final draft stage. Critical inputs are required from the Service Planning Project (refer Operational Plan No. 30) before a final internal peer review. Endorsement of the AMP by the Asset Management Steering Committee and then adoption by Council resolution will occur after the internal peer review. |
| 10 | Infrastructure Services - Water and Wastewater | 2.1 Develop, implement and regularly revise asset management plans. 1.6 Advocate to the state and federal governments for improved infrastructure and outcomes for the region. | Water and wastewater services focusing on water security and managing sustainable growth, aging infrastructure and efficiencies of networks. Proactive advocacy to achieve Council's vision for our region. | Manager Operations Water and Waste Water | A. Develop preferred water security strategy by Q2 2022/2023. B. Develop and implement selected asset class plans by Q4 2022/2023. | A. Draft Mary Basin Water Plan released by Department of Regional Development, Manufacturing and Water. An additional amount of 4,000 ML of unallocated water per annum from the strategic reserve has been issued to Gympie. Draft Plan being reviewed. B. Development of asset class plans continuing. This is likely to be influenced by completion and adoption of Service Level Catalogues. |
| 11 | Infrastructure Services - Water and Wastewater | 2.2 Develop clearly defined service standards. | Water and wastewater services focusing on water security and managing sustainable growth, aging infrastructure and efficiencies of networks. | Manager Operations Water and Waste Water | A. Complete review of cost to deliver current standard of service for water and waste water by Q2 2022/2023. | A. Pricing model for water and wastewater services complete. Budget session held with Finance to discuss 2023/2024 budget. |
| 12 | Community Sustainability | 2.3 Facilitate integration of land use and infrastructure planning to meet future needs and diverse population and economic growth including resilient community infrastructure. 1.4 Conserve and enhance the environment such as in the planning scheme, major developments and council projects. 3.7 Provide support and service to community through listening, leadership and responding to the community needs about service delivery. | Deliver a new planning scheme that balances the needs of population and industry growth with consideration to community liveability and the natural environment. Open space and recreation initiatives to identify, plan and develop open spaces, environmental reserves, parks, sports and recreational facilities for our region. | Manager Planning | A. Planning scheme to be in draft format for community consultation by Q4 2022/2023. | A. Councillor workshops currently being held to formulate policy position papers for community consultation. |

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| 13 | Community Sustainability | 2.3 Facilitate integration of land use and infrastructure planning to meet future needs and diverse population and economic growth including resilient community infrastructure. | Deliver new planning scheme that balances the needs of population and industry growth with consideration to community liveability and the natural environment. | Manager Community and Commercial/ Manager Planning | A. Work with the state government to develop and implement a Local Housing Action Plan for the Gympie region: 1. Plan presented to Council for review and endorsement in Q1 2022/2023. 2. Implement the plan in accordance with agreed timeframes Q2 - Q4 2022/2023. | A. 1. Completed Q1 2022/2023. 3. Implementation: the Queensland Government is investing significant funds in the finalisation of the Gympie Recovery Accommodation Park (former Jane Street Caravan Park) which was fully tenanted with 26 households in Q3 2022/2023. In addition, the State has funded (and commenced construction of) several new social housing sites in Gympie. In March, representatives from the State Government and Council provided an update on the plan to the Gympie Region Housing and Homelessness Forum, a community led inter-agency network. Members agreed to collaborate with government representatives to action the plan and provide insights to achieve better housing outcomes for the region. Q3 2022/2023 implementation focused on reviewing Council and State land holdings, review of the Planning Scheme and identifying underutilised land or property to optimise development opportunities. A full-time Homelessness Outreach Worker (funded by the State pursuant to the plan) commenced in Q3 2022/2023, alongside the establishment of the Department's Gympie Housing Service Office enabling residents to access local departmental support, rather than traveling to Maroochydore or being restricted to online/phone service. |
| 14 | Infrastructure Services - Civil | 2.4 Ensure reliable and safe infrastructure including roads, water supply and waste disposal. 1.6 Advocate to the state and federal governments for improved infrastructure and outcomes for the region. | Road management planning including maintenance and construction standards to ensure a safe, sustainable and efficient network. | Manager Operations Road and Drainage | A. Implement the priorities of the continuous improvement plan from the asset management plans – roads and Stormwater, top five priorities by Q4 2022/2023. 1. Revised road network policy and procedures. 2. Development of quarterly report to Council on operational program delivery and state of the road network. 3. Undertake the roads full network condition survey (undertaken every three years or post event). | A. Implementation status of top five priorities is as follows: 1. In progress - Revision of the Road Network Policy has been deferred until such time the Asset Management Plans, Star Rating concept and Service Level Catalogs are complete and adopted. To progress the work required in relation to roads and drainage maintenance strategic planning, the development and review of a Road Maintenance Policy and Maintenance Management Plan has commenced - target completion Q4. These documents are being developed with the aim of being simply modified to suit Asset Management Plans, Star Ratings and Service Levels. 2. In progress - Reporting quarterly in the Infrastructure Services Report to Council – Next report due April 2023. Further discussion is required to ensure reporting is meeting Executive Leadership Team and Councilors expectations. Additionally, the work being completed through development of Asset Management Plans and Star Rating will assist staff with providing Councilors more detailed operational reporting. 3. Complete- Two (2) post 2022 flood events, road network assessment and condition survey have been completed and damages assessment submitted to the Queensland Reconstruction Authority (QRA) for approval. Asset condition data collected is being utilised to assess the |

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| | | | | | <p>4. Undertake inspection of all rural culverts to form future years' maintenance and capital works.</p> <p>5. Upload grading and gravel resheeting planned and completed works to Council mapping on website (intramaps) by Q2 2022/2023.</p> <p>B. Upload road resealing planned and completed works to Council mapping on website (intramaps) by Q2 2022/2023.</p> | <p>remaining undamaged network to develop short and long-term works programs. This work is being done in conjunction with the developed of Asset Management Plans and Asset Star Rating.</p> <p>4. Delayed – Throughout FY 2022/2023, this project has been delayed due to high volume of work associated with assessment, preparation, and delivery of QRA funded Emergent Works, and Reconstruction of Essential Public Assets (REPA) works. This item will need to be extended to FY 2023/2024.</p> <p>5. In progress – Unsealed roads flood damages are progressively being uploaded to Intramaps. Due to the scale of the damages identified, and current discussions in relation to internal and external delivery of BAU and REPA works, a detailed long-term program is still in development.</p> <p>B. Complete – Reseal planned and completed uploaded to Intramaps.</p> |
| 15 | Infrastructure Services | <p>2.5 Delivery of capital works programs effectively and efficiently.</p> <p>1.3 Provide inclusive cultural and community places and spaces that nurtures creativity, promotes healthy living, enhances liveability and accommodates the needs of a growing population.</p> | <p>Road management planning including maintenance and construction standards to ensure a safe, sustainable and efficient network.</p> <p>Water and wastewater services focusing on water security and managing sustainable growth, aging infrastructure and efficiencies of networks.</p> <p>Council and community facilities framework to identify the needs of the community and how council will develop, manage and fund community facilities. This includes public halls, arts, aquatic and library facilities, land and assets.</p> | <p>Manager Capital Delivery and Assets</p> <p>Manager Operations Water and Waste Water</p> | <p>A. Deliver the capital works program against prioritised funding with completion by Q4 2022/2023. This will be one program delivering the separate business units' projects:</p> <ul style="list-style-type: none"> • Road Management Planning • Water and Waste Water Operations • Property and Facilities. | <p>A. At the end of March 2023, the program was approximately 25 per cent underspent of a linearly phased budget allocation of \$32.8M. The underspend is linked largely to:</p> <ul style="list-style-type: none"> • Heavily back ended program which sees most construction planned for Q3 and Q4 • Delays to design and construction works resulting from the May 2022 flood event • Internal staff shortages in the Construction and Project Management space • Industry wide resource shortages. <p>The program is forecast to achieve at least 90 per cent of total expenditure by the end of Q4 2022/2023, with the following key projects contributing to the overall program expenditure:</p> <ul style="list-style-type: none"> • Southside Sewerage Project Stage 8 (construction underway) • Sewerage Pumping Station (SPS) G1 (construction underway) • Supply and installation of Wastewater Treatment Plant and Water Reservoir Instrumentation (tender awarded) • Tamaree Road Widening (construction underway) • East Deep Creek Road Widening (construction underway) • REPA Priority Package 01 (construction underway) • REPA Construction Package 01 (tender awarded) • Annual Road Reseal Program (construction underway). |

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| 16 | Corporate Services | 2.6 Support industry development, assist in developing economic resilience and advocate for economic opportunities including tourism and recreation. | Economic development plan of action to enhance and create a strong, diverse and innovative economy by supporting established business and industries to expand and value add existing product, encourage development of new businesses, position the region to capitalise on its location and facilitate strategic regional infrastructure investment. | Manager Communication, Business and Engagement | A. Economic Development strategies developed and reviewed by Q3 2022/2023. | A. The Coordinator Economic Strategy and Advocacy was appointed on 23 January 2023. The Coordinator is to present a draft scope for the Economic Development Strategy to inform a Council Workshop during April and report/engage with Council until the strategy is completed by November 2023. |

3. Organisation

Gympie Regional Council is an organisation that understands the community, and delivers services efficiently and effectively through highly engaged staff.

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| 17 | Office of the CEO | 3.1 An organisation that is transparent and accountable in its evidence based planning, decision making and reporting. | Governance Framework to outline governance principles and standards for accountability. | Manager Governance, Integrity and Risk | <p>A. Ongoing review and updates to strategic and operational risk registers.</p> <p>B. Review and update of council's Business Continuity Plan by Q2 2022/2023.</p> <p>C. Develop register of internal audits by Q2 2022/2023 and report quarterly on implementation of business improvements as a result of internal audits.</p> | <p>A. The Strategic Risk Register is in place and has been previously reviewed/endorsed by the Executive Leadership Team and Audit and Risk Committee. A further review of the Strategic Risk Register by the Executive Leadership Team (ELT) has been scheduled in April 2023.</p> <p>The Operational Risk Registers are in place and currently in review with individual Branch Managers. Updates are to be finalised by the end of May 2023.</p> <p>B. The overarching Business Continuity Plan (BCP) for Council has been reviewed and an updated document is in place. Each business unit is required to complete their respective business impact assessment, as part of the Business Planning process, to ensure readiness of Council operations in the event of a significant disruption to services.</p> <p>C. The new Internal Auditors for Council have been appointed, and have now finalised a three-year Audit Plan which has been presented to the ELT and Audit and Risk Committee. A further review by the Audit and Risk Committee will be undertaken in July 2023. All outstanding audit issues will be regularly reviewed by the ELT and the Audit and Risk Committee. Monitoring of the resolution and reporting of these will form part of the new auditor's responsibilities.</p> |
| 18 | Office of the CEO | 3.1 An organisation that is transparent and accountable in its evidence based planning, decision making and reporting. 3.5 Ensure that groups coordinate to meet community needs. | Governance Framework to outline governance principles and standards for accountability. | Manager Governance, Integrity and Risk | <p>A. CEO approved business planning and reporting schedule by Q1 2022/2023.</p> <p>B. Implementation of the approved business planning and reporting schedule by Q2 2022/2023.</p> | <p>A. The business planning and reporting schedule has been implemented with corporate calendars developed to assist staff in meeting reporting timeframes. A governance framework reset project is currently being developed with the implementation start date in Q4 2022/2023.</p> <p>B. Business planning and reporting schedule has been implemented.</p> |
| 19 | Office of the CEO | 3.1 An organisation that is transparent and accountable in its evidence based planning, decision making and reporting. | Governance Framework to outline governance principles and standards for accountability. | Chief Executive Officer/Manager Governance, Integrity and Risk | <p>A. Implementation of Governance Framework by Q2 2022/2023.</p> <p>B. Policy Register reviewed and cycle of individual policy reviews set by Q1 2022/2023.</p> <p>C. Delegations registers reviewed and updated to meet new organisational structure requirements: 1. Financial delegations by 30 July 2022 2. Legislative delegations by Q1 2022/2023. (extension granted to Q2 2022/2023)</p> | <p>A. The Governance Framework has been approved and implemented with ongoing staff educational initiatives.</p> <p>B. The Policy Register has been made available to staff. The Governance Framework has provided the new templates, and policy reviews are being prioritised and are progressing by the business owners.</p> <p>C. The Delegation registers have been reviewed and presented to the Executive Leadership Team in mid-March 2023. Work is ongoing to enable efficient use of delegations, as appropriate. This work includes the potential procurement of a program called Pulse Software Solution that provides ease of use of delegations.</p> |

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| 20 | Corporate Services | 3.2 Support a motivated and effective workforce continually improving in a positive work environment. | Workforce planning and culture strategy to enable council's workforce to develop capability and be more engaged, continually improving and experience an increase in job satisfaction. | Manager People and Organisational Development | A. Staff survey action plan is developed in Q1 2022/2023 from May 2022 organisational survey. All deliverables are developed and actioned by April 2023 in readiness for the July 2023 survey. Then surveys conducted every two years. | A. Following the survey in 2022/2023, action planning workshops were conducted with officers from across council to provide recommendations to the Executive Leadership Team on initiatives to support cultural change. These recommendations are now being progressively implemented. A resource plan to support ongoing cultural change has also recently been developed. The next survey is planned for July 2023. |
| 21 | Corporate Services | 3.2 Support a motivated and effective workforce continually improving in a positive work environment | Workforce planning and culture strategy to enable council's workforce to develop capability and be more engaged, continually improving and experience an increase in job satisfaction. | Manager People and Organisational Development | A. Culture of organisation is improved via leadership program and support for Managers, Coordinators and Supervisors through coaching, support and relevant training, to also support change management in the organisation. To be evidenced by results in survey tool pre and post interventions during 2021-22 FY and 2022/2023 FY. B. Industrial Relations – Implementation of Certified Agreement of 2022. | A. Dr Tim Baker and Paul Hegerty (Grevilla Consulting) have provided submissions to continue coaching and support for managers, coordinators and supervisors. Paul Hegerty has been engaged to work with our coordinators as a leadership team. B. Council's new Certified Agreement was certified at a Queensland Industrial Relations Commission Hearing and took effect on 4 April 2023. |
| 22 | Corporate Services | 3.2 Support a motivated and effective workforce continually improving in a positive work environment. | Workforce planning and culture strategy to enable council's workforce to develop capability and be more engaged, continually improving and experience an increase in job satisfaction. | Manager People and Organisational Development | A. High level workforce plan developed by end of Q2 2022/2023, and endorsed by the Executive Leadership Team to be actioned as a priority through the 2022/2023 FY. | A. The Workforce Planning Strategy will be developed by Council's new Manager People and Organisational Development following commencement in May 2023. |
| 23 | Corporate Services | 3.2 Support a motivated and effective workforce continually improving in a positive work environment. | Workforce planning and culture strategy to enable council's workforce to develop capability and be more engaged, continually improving and experience an increase in job satisfaction. | Manager People and Organisational Development | A. Achieve the requirements of the Local Government WorkCover Workplace Health & Safety National System Audit by September 2022. | A. Gympie Regional Council (GRC) was audited by Local Government Workcare (LGW) utilising the National Audit Tool (NAT) in September 2022. GRC failed this audit, achieving a score of 62 per cent, when the benchmark / passmark is 70 per cent. There has been an action register created outlining the various actions that need to be successfully completed in order to address the various deficiencies identified in the audit. Whilst not a formal requirement, there is an intention to have the audit conducted again, by the same auditor, in September 2023 – assuming that all the actions have been completed. |
| 24 | Corporate Services | 3.2 Support a motivated and effective workforce continually improving in a positive work environment. 3.3 Council has safe, efficient and effective systems and processes to service the communities' needs. | Workforce planning and culture strategy to enable council's workforce to develop capability and be more engaged, continually improving and experience an increase in job satisfaction. | Manager Information and Technology | A. Project GRIT (Enterprise Resource Planning [ERP] Module) to deliver phase one (Finance and Procurement Module) and commence phase 2 by Q4 2022/2023. B. Transition to MS Teams and mobile devices; 50 per cent reduction in desk phones by Q4 2022/2023. C. Acquire or develop up to five apps to improve operational efficiency and data capture by Q4 2022/2023. | A. Project GRIT has slipped in the delivery of Phase 1, with Financials planned to be delivered by 26 May 2023 and Supply Chain Management planned to be delivered by 25 August 2023. Project GRIT are in the final phase of delivering EFTS (supplier fraud protection) by 20 April 2023 and ProMaster credit card management and reconciliation software by 19 May 2023. Phase 2 HR and Payroll has been resourced and planning has been completed with analysis and design activities planned to begin end of April 2023. B. ICT has successfully completed a MS Teams calling in a Proof-of-Concept with 12 users. Implementation and procurement planning is now under way. C. Food Business Inspection app built using Esri / Survey 123 in testing phase. |

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| | | | | | <p>D. Improve ICT Customer Service with all standard requests and basic incident reporting available via an online portal.</p> <ol style="list-style-type: none"> 90 per cent two-hour response time for all requests raised by the online portal. 80 per cent of all requests raised via the online portal resolved within five days. 80 per cent of all requests are raised via the online channel freeing ICT staff from answering telephones or transferring emails. <p>E. Implementation of below programs by Q3 2022/2023:</p> <ol style="list-style-type: none"> New online Cybersecurity awareness training Cybersecurity Incident Management Plan; and Development of an Information Classification Scheme. | <p>New Supplier and Creditor Power Automate Flows and Robotic Automation all in User Acceptance Testing phase. Corporate Card Data Translation Power Automate Flow – Design and Build Phase.</p> <p>D. Due to critical vacancies, there has been a delay in provisioning the cloud-based service desk portal. ICT has appointed a Coordinator of ICT Support and Services, who will continue the project in Q3 2022/23 FY. A Subject Matter Expert has been appointed to assist in the implementation of Service Desk Plus Cloud.</p> <p>E.</p> <ol style="list-style-type: none"> Two Cybersecurity Phishing Campaigns completed in September 2022 and January 2023. A federal Cyber Security Awareness Month was promoted in October 2022, and a local campaign is running in April 2023. Training and awareness sessions were run in March, including at the All-Staff Safety Day. The Incident Management Response plan and playbook has been developed and is currently under evaluation and review by ICT and Governance. Development of an Information Security Classification scheme commenced in September 2022, with multiple workshops with the vendor. This project has slipped due to resource constraints. The Classification Scheme has progressed during early 2023 and is making up ground in Q3 2022/23 FY. |
| 25 | Community Sustainability | 3.3 Council has safe, efficient and effective systems and processes to service the communities' needs. | Published service standards enabling commitment to providing quality, efficient and professional services that meet the needs of residents and local businesses. | Manager Planning | A. Meet clock timing on development applications 70 per cent of the time. | A. Decisions were issued for 47 development applications in the third quarter. Of these 38 per cent met the statutory timeframes under the <i>Planning Act 2016</i> (Qld). Many of these went over time due to negotiations with applicants, however staff shortages also continue to contribute to the desired target. |
| 26 | Community Sustainability | 3.3 Council has safe, efficient and effective systems and processes to service the communities' needs. | Published service standards enabling commitment to providing quality, efficient and professional services that meet the needs of residents and local businesses. | Director Community Sustainability | A. Building and plumbing applications are processed in a timely fashion to ensure that customers receive a positive service experience 90 per cent of the time. | <p>A. The local construction sector remains steady for the beginning of the 2023 year, having eased slightly during the previous quarter.</p> <p>33 per cent of building applications were assessed within legislated timeframes.</p> <p>85 per cent of Commercial plumbing applications were assessed within legislated timeframes.</p> <p>76 per cent of Residential plumbing applications were assessed within legislated timeframes.</p> |

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| 27 | Community Sustainability | 3.3 Council has safe, efficient and effective systems and processes to service the communities' needs. | Published service standards enabling commitment to providing quality, efficient and professional services that meet the needs of residents and local businesses. | Manager Community and Commercial Services | <p>A. Engage an external facilitator by Q2 2022/2023 to introduce benchmarking with peer councils and confirm response times and improve efficiencies and customer outcomes.</p> <p>B. Customer Request Management (CRM) meeting the corporate standard 90 per cent of the time in Q3 2022/2023 and 95 per cent in Q4 2022/2023.</p> | <p>A. As per Q2 2022/2023 reporting, an external facilitator will not be engaged as Council is participating in the National Local Government Customer Service Network Benchmarking Project. In Q3 2022/2023, Council submitted its data to the benchmarking survey.</p> <p>B. Customer Action Requests have met the 90 per cent target for this quarter namely 93.83 per cent in January, 93.80 per cent in February, and 93.09 per cent in March. Targets are monitored and reported monthly, then distributed to Senior Management for review and communication to all teams to uphold standards.</p> |
| 28 | Corporate Services | 3.4 Provide strong financial management, value for money services and budgets are delivered. | Maintain strong financial management including robust long-term modelling. | Manager Finance | <p>A. Operational Procurement Plan approved by Council by Q1 2022/2023.</p> | <p>A. The operational procurement plan has not been completed due to resource constraints and workload issues associated with flood recovery works.</p> <p>The focus will now be on the development of the strategic and operational procurement plans for the 2023-24 operational and capital budgets currently being prepared. These plans will be presented to Council in Q1 of 2023/2024.</p> |
| 29 | Corporate Services | 3.4 Provide strong financial management, value for money services and budgets are delivered. | Published service standards enabling commitment to providing quality, efficient and professional services that meet the needs of residents and local businesses. | Manager Finance | <p>A. Develop a long term rating financial strategy by Q2 2022/2023 to inform the 2023-24 annual budget cycle.</p> | <p>A. Draft 2023-24 long term rating parameters will be updated and presented to Council as part of the 2023-24 Budget Workshop process which commenced in Q3 2022/2023.</p> |
| 30 | Corporate Services | 3.4 Provide strong financial management, value for money services and budgets are delivered. | Published service standards enabling commitment to providing quality, efficient and professional services that meet the needs of residents and local businesses. | Manager Finance | <p>A. Develop service catalogue for whole of council, including service levels and costs by Q2 2022/2023 to inform Branch Business Plans and the 2023-24 annual budget.</p> | <p>A. Delays in completion of service catalogue for some Branches. Project deliverables now expected to be received by the Executive Team in April 2023 and to Council in May 2023.</p> |
| 31 | Corporate Services | 3.4 Provide strong financial management, value for money services and budgets are delivered. | <p>Maintain strong financial management including robust long-term planning.</p> <p>Workforce planning and culture strategy to enable council's workforce to develop capability and be more engaged, continually improving and experience an increase in job satisfaction.</p> | Manager Finance | <p>A. Enhance financial literacy and accountability across responsible budget officers and project managers (variance explanations provided within seven working days of the end of month and operational and capital project business cases are completed in alignment with approved funding sources. Alignment of long-term financial plan with the finalised asset management plans for all asset categories by Q2 2022/2023.</p> | <p>A. Support provided for responsible budget officers and project managers provided through one-on-one assistance and training and regular financial performance review as part of regular end of month meetings.</p> <p>Scheduling of financial literacy training courses in the process of being finalised with Qld Treasury Corporation (QTC). The initial phase of training for Managers will commence by the end of Q4 of 2022-23 followed by training for Coordinators scheduled to commence after the delivery of the first round of training.</p> |

| No. | Directorate | Strategic Priorities | Strategic Pathways | Responsible Manager | 2022/2023 Key Performance Indicator/ Success Measure | Quarter 3 Update |
|-----|-------------------|---|---|---|---|---|
| 32 | Office of the CEO | 3.5 Ensure that work groups coordinate to meet community needs. | Workforce planning and culture strategy to enable council's workforce to develop capability and be more engaged, continually improving and experience an increase in job satisfaction. | Manager Communications, Business and Engagement | A. Internal Communications Strategy to be finalised by Q2 2022/2023 with ongoing implementation thereafter. | <p>A. The Communications, Business and Engagement branch is continuing to implement identified action items from the Executive endorsed, Internal Communications, strategy.</p> <p>This includes the creation of an internal newsletter, Council Life which is circulated in hard copy and digitally every fortnight. Council life showcases the people of our organisation both from a personal and professional perspective.</p> <p>The branch is also working on several large project roll outs with other business units throughout Council. This includes the internal social media tool Yammer.</p> <p>Plans are also underway to host a years of service and awards night for staff before the end of the financial year.</p> |
| 33 | Office of the CEO | <p>3.6 Ensure systems and operations are in place to respond to natural disasters and emergent community needs.</p> <p>1.6 Advocate to the state and federal governments for improved infrastructure and outcomes for the region.</p> | <p>Develop disaster management readiness across the organisation and community, and enable all stakeholders to be able to prepare, respond to and recover from disaster events.</p> <p>Proactive advocacy to achieve Council's vision for our region.</p> | <p>Manager Governance, Integrity and Risk</p> <p>Director, Corporate Services</p> | <p>A. Disaster Management Project Plan 2022/2023 approved by Local Disaster Management Group by Q2 2022/2023 and endorsed by Council by Q3 2022/2023. This project plan will include recommendations to be implemented from:</p> <ul style="list-style-type: none"> Review report of January, February and May 2022 flooding events The review report of the Inspector-General Emergency Management due to be published by 31 August 2022 Flood Recovery Plan including external funding sources is developed and implemented by Q1 2022/2023. | <p>A. The Flood Recovery Plan 2022 has been developed, implemented and published on council's website. The Disaster Management Project Plan has been developed, incorporating recommendations from the review report of the 2022 floods, and the Inspector-General of Emergency Management review of the SEQ floods of 2022.</p> <p>The updated Disaster Management Project Plan was tabled with the Local Disaster Management Group on 3 April 2023. No additional feedback or requested changes have been received.</p> |

| | YTD Actuals \$,000 | YTD Budget \$,000 | YTD Variance \$,000 | Annual Current Budget \$,000 |
|--|-----------------------|----------------------|------------------------|---------------------------------------|
| Gympie Regional Council - Operating Statement | | | | |
| As at 31 March 2023 | | | | |
| (This report refers to the budget adopted by Council on 22 February 2023) | | | | |
| Recurrent | | | | |
| Revenue | | | | |
| Rates Levies & Charges | 85,621 | 85,614 | 7 | 85,614 |
| Discounts and Remissions | - 789 | - 760 | 29 | 760 |
| | 84,832 | 84,854 | 22 | 84,854 |
| Fees & Charges | 6,904 | 6,113 | 791 | 7,946 |
| Rental Income | 265 | 244 | 21 | 397 |
| Interest & Investment Revenue | 1,992 | 1,990 | 2 | 2,644 |
| Sales Revenue | 4,264 | 3,666 | 598 | 5,357 |
| Other Income | 5,068 | 4,992 | 76 | 5,982 |
| Grants, Subs, Contributions & Donations | 9,709 | 9,198 | 511 | 19,657 |
| Total Recurrent Revenue | 113,034 | 111,057 | 1,977 | 126,837 |
| Expenditure | | | | |
| Employee Costs | 31,648 | 30,182 | 1,466 | 41,108 |
| Materials & Services | 37,027 | 35,600 | 1,427 | 48,544 |
| Finance Costs | 4,776 | 4,773 | 3 | 6,364 |
| Depreciation Amortisation & Impairment | 23,938 | 23,729 | 209 | 30,587 |
| Total Recurrent Expenditure | 97,389 | 94,284 | 3,105 | 126,603 |
| OPERATING RESULT | 15,645 | 16,773 | 1,128 | 234 |
| Capital Revenue | | | | |
| Cap Grants, Subs, Contributions & Donat | 15,509 | 6,157 | 9,352 | 20,907 |
| Grants, Subs, Contributions & Donations | 4,500 | 4,500 | - | 4,500 |
| Profit/Loss on Disposal of PPE & Intangibles | 545 | - | 545 | - |
| Other Income | - | - | - | - |
| Total Capital Revenue | 20,554 | 10,657 | 9,897 | 25,407 |
| NET RESULT | 36,199 | 27,430 | 8,769 | 25,641 |

| Resource Group | General | | | | Water and Waste Water | | | | Resource Recovery | | | | RMPC | | | | Disaster - Emergency Costs | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
|---|-----------------------|----------------------|---------------------------------------|--------------------------|-----------------------|----------------------|---------------------------------------|--------------------------|-----------------------|----------------------|---------------------------------------|--------------------------|-----------------------|----------------------|---------------------------------------|--------------------------|----------------------------|----------------------|---------------------------------------|--------------------------|--|--------|--------|---------|---------|-------|---|-----|---------|--------|--------|---------|---------|-------|-------|----|---|-------|---------|--------|--------|-------|--------|-------|----|-------|--------|---------|-------|--------|----|--------|-------|
| | YTD Actuals \$'000 | YTD Budget \$'000 | Annual Current Budget \$'000 | % of full Year Budget | YTD Actuals \$'000 | YTD Budget \$'000 | Annual Current Budget \$'000 | % of full Year Budget | YTD Actuals \$'000 | YTD Budget \$'000 | Annual Current Budget \$'000 | % of full Year Budget | YTD Actuals \$'000 | YTD Budget \$'000 | Annual Current Budget \$'000 | % of full Year Budget | YTD Actuals \$'000 | YTD Budget \$'000 | Annual Current Budget \$'000 | % of full Year Budget | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Operating Statement As at 31 March 2023 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| (This report refers to the budget adopted by Council on 22 February 2023) | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Recurrent Revenue | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Rates Levies & Charges | | | | | 85,621 | 85,614 | 85,614 | 100.01% | 53,224 | | | | | 52,978 | 52,978 | 100.46% | 24,173 | | | | | 24,352 | 24,352 | 99.26% | 8,224 | | | | | 8,284 | 8,284 | 99.28% | - | | | | | - | - | - | 0.00% | | | | | | | | | | | | |
| Discounts and Remissions | | | | | - | 789 | - | 760 | 103.82% | 517 | | | | | - | 495 | - | 495 | 104.44% | 178 | | | | | - | 175 | - | 175 | 101.71% | 94 | | | | | - | 90 | - | 90 | 104.44% | - | | | | | - | - | - | 0.00% | | | | | |
| Fees & Charges | | | | | 84,832 | 84,854 | 84,854 | 99.97% | 52,707 | | | | | 52,483 | 52,483 | 100.43% | 23,995 | | | | | 24,177 | 24,177 | 99.25% | 8,130 | | | | | 8,194 | 8,194 | 99.22% | - | | | | | - | - | - | 0.00% | | | | | | | | | | | | |
| Rental Income | | | | | 6,904 | 6,113 | 7,945 | 86.90% | 4,401 | | | | | 3,822 | 4,893 | 89.94% | 530 | | | | | 416 | 550 | 96.36% | 1,974 | | | | | 1,875 | 2,502 | 78.90% | - | | | | | - | - | - | 0.00% | | | | | | | | | | | | |
| Interest & Investment Revenue | | | | | 265 | 244 | 397 | 66.75% | 265 | | | | | 244 | 397 | 66.75% | - | | | | | - | - | - | 0.00% | - | | | | | - | - | - | 0.00% | - | | | | | - | - | - | 0.00% | | | | | | | | | | |
| Sales Revenue | | | | | 1,992 | 1,990 | 2,644 | 75.34% | 1,939 | | | | | 1,941 | 2,580 | 75.16% | 53 | | | | | 48 | 65 | 81.54% | - | | | | | - | - | - | 0.00% | - | | | | | - | - | - | 0.00% | | | | | | | | | | | |
| Other Income | | | | | 4,264 | 3,666 | 5,358 | 79.58% | 16 | | | | | 4 | 8 | 200.00% | 859 | | | | | 862 | 1,150 | 74.70% | - | | | | | - | - | - | 0.00% | 3,389 | | | | | 2,800 | 4,200 | 80.69% | - | | | | | - | - | - | 0.00% | | | |
| Grants, Subs, Contributions & Donations | | | | | 5,068 | 4,992 | 6,690 | 75.75% | 5,068 | | | | | 4,992 | 6,690 | 75.75% | - | | | | | - | - | - | 100.00% | - | | | | | - | - | - | 0.00% | - | | | | | - | - | - | 0.00% | | | | | | | | | | |
| Total Recurrent Revenue | | | | | 9,709 | 9,198 | 18,949 | 51.24% | 3,197 | | | | | 3,490 | 8,455 | 37.81% | - | | | | | - | - | - | 0.00% | 1,405 | | | | | 1,151 | 1,575 | 89.21% | - | | | | | - | - | - | 0.00% | | | | | | | | | | | |
| | | | | | 113,034 | 111,057 | 126,837 | 89.12% | 67,593 | | | | | 66,976 | 75,506 | 89.52% | 25,437 | | | | | 25,503 | 25,942 | 98.05% | 11,509 | | | | | 11,220 | 12,271 | 93.79% | 3,389 | | | | | 2,800 | 4,200 | 80.69% | 5,107 | | | | | 4,558 | 8,919 | 57.26% | | | | | |
| Expenditure | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Employee Costs | | | | | 31,648 | 30,182 | 41,108 | 76.99% | 26,429 | | | | | 24,970 | 34,189 | 77.30% | 2,963 | | | | | 3,269 | 4,357 | 68.01% | 768 | | | | | 694 | 909 | 84.49% | 884 | | | | | 982 | 1,307 | 67.64% | 604 | | | | | 267 | 347 | 174.06% | | | | | |
| Materials & Services | | | | | 37,027 | 35,600 | 48,544 | 76.28% | 20,943 | | | | | 20,556 | 28,474 | 73.55% | 5,054 | | | | | 4,484 | 6,025 | 83.88% | 6,534 | | | | | 6,246 | 9,185 | 71.14% | 1,833 | | | | | 1,638 | 2,183 | 83.97% | 2,663 | | | | | 2,676 | 2,676 | 99.51% | | | | | |
| Finance Costs | | | | | 4,776 | 4,773 | 6,364 | 75.05% | 133 | | | | | 124 | 165 | 80.61% | 4,432 | | | | | 4,422 | 5,896 | 75.17% | 212 | | | | | 227 | 303 | 69.97% | - | | | | | - | - | - | 0.00% | - | | | | | - | - | - | 0.00% | | | |
| Depreciation Amortisation & Impairment | | | | | 23,938 | 23,729 | 30,587 | 78.26% | 17,821 | | | | | 17,603 | 22,426 | 79.47% | 6,007 | | | | | 5,973 | 7,958 | 75.48% | 110 | | | | | 152 | 203 | 54.19% | - | | | | | - | - | - | 0.00% | - | | | | | - | - | - | 0.00% | | | |
| Total Recurrent Expenditure | | | | | 97,389 | 94,284 | 126,603 | 76.92% | 65,326 | | | | | 63,253 | 85,254 | 310.93% | 18,456 | | | | | 18,148 | 24,236 | 76.15% | 7,624 | | | | | 7,319 | 10,600 | 71.92% | 2,717 | | | | | 2,620 | 3,490 | 77.85% | 3,267 | | | | | 2,943 | 3,023 | 108.07% | | | | | |
| OPERATING RESULT | | | | | 15,645 | 16,773 | 234 | 66.85.90% | 2,267 | | | | | 3,723 | - | 9,748 | -23.26% | 6,981 | | | | | 7,355 | 1,706 | 409.20% | 3,885 | | | | | 3,901 | 1,671 | 232.50% | 672 | | | | | 180 | 710 | 0.00% | 1,840 | | | | | 1,615 | 5,896 | 0.00% | | | | |
| Capital Revenue | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Cap Grants, Subs, Contributions & Donat | | | | | 15,509 | 6,157 | 20,907 | 74.18% | 8,015 | | | | | 2,345 | 11,800 | 67.92% | 4,195 | | | | | 2,100 | 4,107 | 102.14% | - | | | | | - | - | - | 0.00% | - | | | | | - | - | - | 0.00% | 3,299 | | | | | 1,713 | 5,000 | 65.98% | | | |
| Grants, Subs, Contributions & Donations | | | | | 4,500 | 4,500 | 4,500 | 100.00% | 4,500 | | | | | 4,500 | 4,500 | 100.00% | - | | | | | - | - | - | 0.00% | - | | | | | - | - | - | 0.00% | - | | | | | - | - | - | 0.00% | - | | | | | - | - | - | 0.00% | |
| Profit/Loss on Disposal of PPE & Intangibles | | | | | 545 | - | - | 0.00% | 545 | | | | | - | - | - | 0.00% | - | | | | | - | - | - | 0.00% | - | | | | | - | - | - | 0.00% | - | | | | | - | - | - | 0.00% | - | | | | | - | - | - | 0.00% |
| Other Income | | | | | - | - | - | 0.00% | - | | | | | - | - | - | 0.00% | - | | | | | - | - | - | 0.00% | - | | | | | - | - | - | 0.00% | - | | | | | - | - | - | 0.00% | - | | | | | - | - | - | 0.00% |
| Total Capital Revenue | | | | | 20,554 | 10,657 | 25,407 | 80.90% | 13,060 | | | | | 6,845 | 16,300 | 80.12% | 4,195 | | | | | 2,100 | 4,107 | 102.14% | - | | | | | - | - | - | 0.00% | - | | | | | - | - | - | 0.00% | 3,299 | | | | | 1,713 | 5,000 | 65.98% | | | |
| Capital Expenditure | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Employee Costs | | | | | - | - | - | 0.00% | - | | | | | - | - | - | 0.00% | - | | | | | - | - | - | 0.00% | - | | | | | - | - | - | 0.00% | - | | | | | - | - | - | 0.00% | 12 | | | | | - | - | - | 0.00% |
| Profit/Loss on Disposal of PPE & Intangibles | | | | | - | - | - | 0.00% | 680 | | | | | - | - | - | 0.00% | 14 | | | | | - | - | - | 0.00% | - | | | | | - | - | - | 0.00% | - | | | | | - | - | - | 0.00% | - | | | | | - | - | - | 0.00% |
| Materials & Services | | | | | - | - | - | 0.00% | - | | | | | - | - | - | 0.00% | - | | | | | - | - | - | 0.00% | - | | | | | - | - | - | 0.00% | 47 | | | | | 79 | 77 | 61.04% | | | | | | | | | | |
| Total Capital Expenditure | | | | | - | - | - | 0.00% | 680 | | | | | - | - | - | 0.00% | 14 | | | | | - | - | - | 0.00% | - | | | | | - | - | - | 0.00% | - | | | | | - | - | - | 0.00% | 59 | | | | | 79 | 77 | 76.62% | |
| NET RESULT | | | | | 36,199 | 27,430 | 25,641 | 141.18% | 14,647 | | | | | 10,568 | 6,552 | 223.55% | 11,162 | | | | | 9,455 | 5,813 | 192.02% | 3,885 | | | | | 3,901 | 1,671 | 232.50% | 672 | | | | | 180 | 710 | 94.65% | 5,080 | | | | | 3,249 | 10,819 | 46.95% | | | | | |

| Resource Group | YTD Actuals \$,000 | YTD Budget \$,000 | YTD Variance \$,000 | Annual Current Budget \$,000 |
|--|-----------------------|----------------------|------------------------|---------------------------------------|
| Operating Statement - QRA Emergency Events | | | | |
| As at 31 March 2023 | | | | |
| (This report refers to the budget adopted by Council on 22 February 2023) | | | | |
| Recurrent | | | | |
| Revenue | | | | |
| Rates Levies & Charges | - | - | - | - |
| Discounts and Remissions | - | - | - | - |
| Fees & Charges | - | - | - | - |
| Rental Income | - | - | - | - |
| Interest & Investment Revenue | - | - | - | - |
| Sales Revenue | - | - | - | - |
| Other Income | - | - | - | - |
| Grants, Subs, Contributions & Donations | 5,107 | 4,558 | 549 | 8,919 |
| Total Recurrent Revenue | 5,107 | 4,558 | 549 | 8,919 |
| Expenditure | | | | |
| Employee Costs | 604 | 267 | 337 | 347 |
| Materials & Services | 2,663 | 2,676 | 13 | 2,676 |
| Finance Costs | - | - | - | - |
| Depreciation Amortisation & Impairment | - | - | - | - |
| Total Recurrent Expenditure | 3,267 | 2,943 | 324 | 3,023 |
| OPERATING RESULT | 1,840 | 1,615 | 225 | 5,896 |
| Capital Revenue | | | | |
| Cap Grants, Subs, Contributions & Donat | 3,299 | 1,713 | 1,587 | 5,000 |
| Profit/Loss on Disposal of PPE & Intangibles | - | - | - | - |
| Other Income | - | - | - | - |
| Total Capital Revenue | 3,299 | 1,713 | 1,587 | 5,000 |
| Capital Expenditure | | | | |
| Employee Costs | 12 | - | 12 | - |
| Materials & Services | 47 | 79 | 32 | 77 |
| Total Capital Expenditure | 59 | 79 | 20 | 77 |
| NET RESULT | 5,080 | 3,249 | 1,831 | 10,819 |

| | YTD Actuals \$,000 | YTD Budget \$,000 | YTD Variance \$,000 | Annual Current Budget \$,000 |
|--|-----------------------|----------------------|------------------------|---------------------------------------|
| Operating Statement - Office of the CEO (Direct Reports) | | | | |
| As at 31 March 2023 | | | | |
| (This report refers to the budget adopted by Council on 22 February 2023) | | | | |
| Recurrent | | | | |
| Revenue | | | | |
| Rates Levies & Charges | - | - | - | - |
| Discounts and Remissions | - | - | - | - |
| | - | - | - | - |
| Fees & Charges | 2 | 1 | 1 | 1 |
| Rental Income | - | - | - | - |
| Interest & Investment Revenue | - | - | - | - |
| Sales Revenue | - | - | - | - |
| Grants, Subs, Contributions & Donations | 508 | 471 | 37 | 510 |
| Other Income | 1 | - | - | - |
| Total Recurrent Revenue | 511 | 472 | 38 | 511 |
| Expenditure | | | | |
| Employee Costs | 3,830 | 1,535 | - 2,295 | 1,996 |
| Materials & Services | 730 | 839 | 109 | 1,302 |
| Finance Costs | - | - | - | - |
| Depreciation Amortisation & Impairment | 3 | 1 | - 2 | 1 |
| Total Recurrent Expenditure | 4,563 | 2,375 | - 2,188 | 3,299 |
| OPERATING RESULT | - 4,052 | - 1,903 | - 2,150 | - 2,788 |
| Capital Revenue | | | | |
| Cap Grants, Subs, Contributions & Donat | - | - | 1 | - |
| Profit/Loss on Disposal of PPE & Intangibles | - | - | - | - |
| Total Capital Revenue | - | - | 1 | - |
| Capital Expenditure | | | | |
| Employee Costs | 12 | - | 12 | - |
| Materials & Services | 47 | 79 | 32 | 77 |
| Total Capital Expenditure | 59 | 79 | 20 | 77 |
| NET RESULT | - 4,111 | - 1,982 | - 2,129 | - 2,865 |

| | YTD Actuals \$,000 | YTD Budget \$,000 | YTD Variance \$,000 | Annual Current Budget \$,000 |
|--|-----------------------|----------------------|------------------------|---------------------------------------|
| Operating Statement - Corporate Services | | | | |
| As at 31 March 2023 | | | | |
| (This report refers to the budget adopted by Council on 22 February 2023) | | | | |
| Recurrent | | | | |
| Revenue | | | | |
| Rates Levies & Charges | 53,224 | 52,978 | 246 | 52,978 |
| Discounts and Remissions | - 517 - | 495 - | 22 - | 495 |
| | 52,707 | 52,483 | 224 | 52,483 |
| Fees & Charges | 474 | 530 - | 56 | 531 |
| Rental Income | - | - | - | - |
| Interest & Investment Revenue | 1,939 | 1,941 - | 2 | 2,580 |
| Sales Revenue | - | - | - | - |
| Other Income | 4,069 | 4,074 - | 5 | 5,400 |
| Grants, Subs, Contributions & Donations | 1,275 | 1,767 - | 492 | 5,305 |
| Total Recurrent Revenue | 60,464 | 60,795 - | 331 | 66,299 |
| Expenditure | | | | |
| Employee Costs | 7,846 | 6,365 - | 1,481 | 9,304 |
| Materials & Services | 5,998 | 7,298 | 1,300 | 11,218 |
| Finance Costs | 88 | 97 | 10 | 130 |
| Depreciation Amortisation & Impairment | 3,670 | 3,254 - | 416 | 3,312 |
| Total Recurrent Expenditure | 17,602 | 17,014 - | 587 | 23,964 |
| OPERATING RESULT | 42,862 | 43,781 - | 918 | 42,335 |
| Capital Revenue | | | | |
| Cap Grants, Subs, Contributions & Donat | 182 | - | 182 | 250 |
| Profit/Loss on Disposal of PPE & Intangibles | 545 | - | 545 | - |
| Total Capital Revenue | 727 | - | 727 | 250 |
| Capital Expenditure | | | | |
| Profit/Loss on Disposal of PPE & Intangibles | 50 | - | 50 | - |
| Total Capital Expenditure | 50 | - | 50 | - |
| NET RESULT | 43,539 | 43,781 - | 241 | 42,585 |

| | YTD Actuals \$,'000 | YTD Budget \$,'000 | YTD Variance \$,'000 | Annual Current Budget \$,'000 |
|--|------------------------|-----------------------|-------------------------|--|
| Operating Statement - Infrastructure Services | | | | |
| As at 31 March 2023 | | | | |
| (This report refers to the budget adopted by Council on 22 February 2023) | | | | |
| Recurrent | | | | |
| Revenue | | | | |
| Rates Levies & Charges | 24,173 | 24,352 - | 179 | 24,352 |
| Discounts and Remissions | - 178 - | 175 - | 3 - | 175 |
| | 23,995 | 24,177 - | 182 | 24,177 |
| Fees & Charges | 548 | 434 | 114 | 586 |
| Rental Income | 123 | 174 - | 51 | 203 |
| Interest & Investment Revenue | 53 | 48 | 4 | 65 |
| Sales Revenue | 4,259 | 3,666 | 593 | 5,355 |
| Other Income | 888 | 866 | 22 | 1,219 |
| Grants, Subs, Contributions & Donations | 5,666 | 5,051 | 615 | 10,608 |
| Total Recurrent Revenue | 35,532 | 34,416 | 1,115 | 42,213 |
| Expenditure | | | | |
| Employee Costs | 11,366 | 12,444 | 1,077 | 16,696 |
| Materials & Services | 19,652 | 17,403 - | 2,249 | 21,742 |
| Finance Costs | 4,477 | 4,449 - | 28 | 5,931 |
| Depreciation Amortisation & Impairment | 20,146 | 20,297 | 151 | 27,038 |
| Total Recurrent Expenditure | 55,641 | 54,593 - | 1,049 | 71,407 |
| OPERATING RESULT | - 20,109 - | 20,177 | 66 - | 29,194 |
| Capital Revenue | | | | |
| Cap Grants, Subs, Contributions & Donat | 12,028 | 4,445 - | 7,582 | 15,547 |
| Grants, Subs, Contributions & Donations | 4,500 | 4,500 | - | 4,500 |
| Profit/Loss on Disposal of PPE & Intangibles | - | - | - | - |
| Total Capital Revenue | 16,528 | 8,945 | 7,582 | 20,047 |
| Capital Expenditure | | | | |
| Increase in Rehanilitation Provisions | - | - | - | - |
| Profit/Loss on Disposal of PPE & Intangibles | 645 | - - | 645 | - |
| Total Capital Expenditure | 645 | - - | 645 | - |
| NET RESULT | - 4,226 - | 11,232 | 7,003 - | 9,147 |

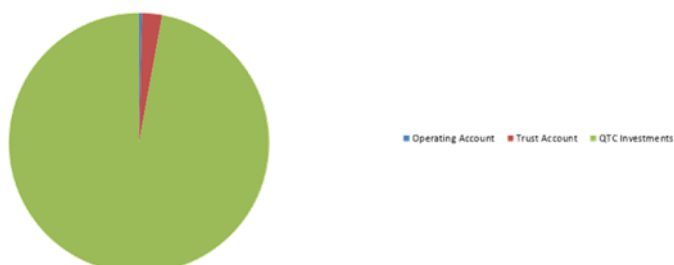
| | YTD Actuals \$,000 | YTD Budget \$,000 | YTD Variance \$,000 | Annual Current Budget \$,000 |
|--|-----------------------|----------------------|------------------------|---------------------------------------|
| Operating Statement - Community Sustainability | | | | |
| As at 31 March 2023 | | | | |
| (This report refers to the budget adopted by Council on 22 February 2023) | | | | |
| Recurrent | | | | |
| Revenue | | | | |
| Rates Levies & Charges | 8,224 | 8,284 - | 60 | 8,284 |
| Discounts and Remissions | - 94 - | 90 - | 4 - | 90 |
| | 8,130 | 8,194 - | 64 | 8,194 |
| Fees & Charges | 5,880 | 5,148 | 731 | 6,828 |
| Rental Income | 143 | 70 | 72 | 194 |
| Interest & Investment Revenue | - | - | - | - |
| Sales Revenue | 5 | - | 5 | 3 |
| Other Income | 110 | 53 | 57 | 72 |
| Grants, Subs, Contributions & Donations | 2,259 | 1,909 | 350 | 2,526 |
| Total Recurrent Revenue | 16,527 | 15,374 | 1,151 | 17,817 |
| Expenditure | | | | |
| Employee Costs | 8,606 | 9,838 | 1,233 | 13,112 |
| Materials & Services | 10,647 | 10,061 - | 586 | 14,282 |
| Finance Costs | 212 | 227 | 16 | 303 |
| Depreciation Amortisation & Impairment | 120 | 177 | 58 | 236 |
| Total Recurrent Expenditure | 19,585 | 20,303 | 721 | 27,933 |
| OPERATING RESULT | - 3,058 - | 4,929 | 1,872 - | 10,116 |
| Capital Revenue | | | | |
| Cap Grants, Subs, Contributions & Donat | - | - | - | 60 |
| Other Income | - | - | - | - |
| Total Capital Revenue | - | - | - | 60 |
| NET RESULT | - 3,058 - | 4,929 | 1,872 - | 10,056 |



Draft Statement of Financial Position
As at 31 March 2023

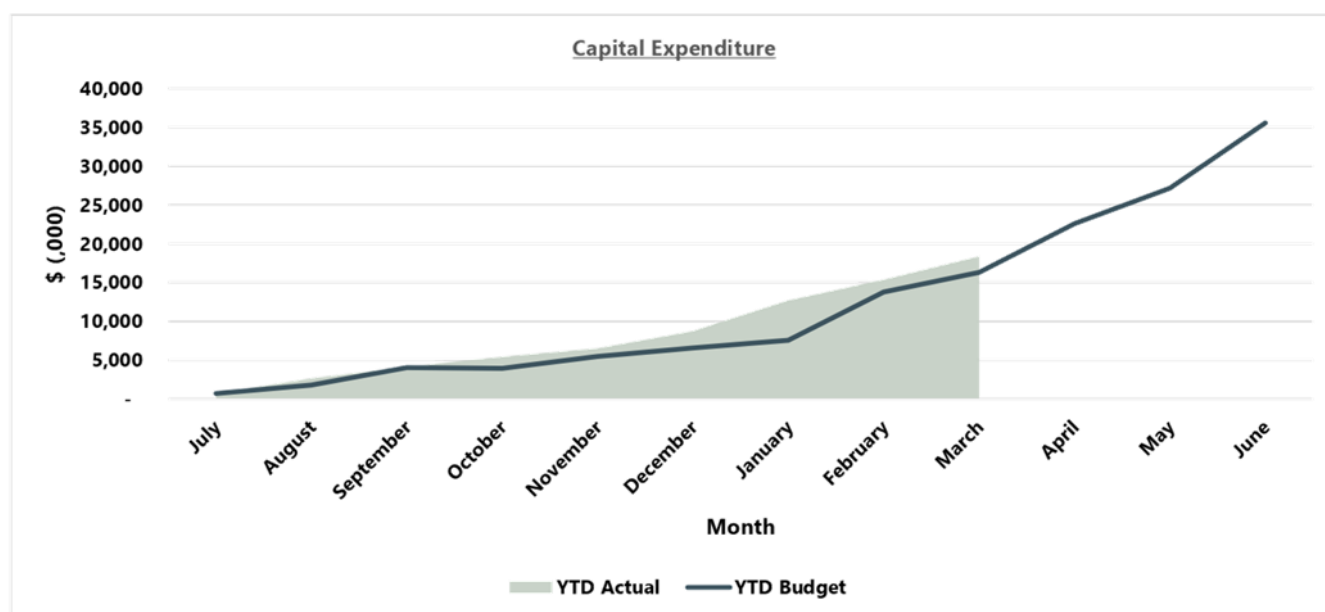
| | 2022/2023 | 2021/2022 |
|---|------------------|------------------|
| | \$000 | \$000 |
| Current Assets | | |
| Cash And Cash Equivalents | 96,241 | 68,992 |
| Receivables | 12,257 | 11,251 |
| Inventories | 1,649 | 1,612 |
| Other Assets | 933 | 933 |
| Total Current Assets | 111,080 | 82,788 |
| Non Current Assets | | |
| Trade and Other Receivables | 900 | 914 |
| Infrastructure Property Plant Equipment | 1,566,988 | 1,500,077 |
| Intangible Assets | 492 | 583 |
| Work in Progress (WIP) | 43,422 | - |
| Total Non Current Assets | 1,611,802 | 1,501,574 |
| Total Assets | 1,722,882 | 1,584,362 |
| Current Liabilities | | |
| Payables | 10,718 | 6,350 |
| Borrowings | 1,548 | 1,453 |
| Provisions | 9,511 | 8,676 |
| Other Liabilities | 7,408 | 6,070 |
| Total current liabilities | 29,185 | 22,549 |
| Non Current Liabilities | | |
| Payables | - | - |
| Borrowings | 11,662 | 13,250 |
| Provisions | 15,500 | 12,950 |
| Total non current liabilities | 27,162 | 26,200 |
| Total liabilities | 56,347 | 48,749 |
| Net community assets | 1,666,534 | 1,535,613 |
| Community Equity | | |
| Asset Revaluation Reserve | 836,968 | 740,671 |
| Retained surplus/(deficiency) | 760,105 | 756,950 |
| Net Result (2021/2022 & 2022/2023) | 69,461 | 37,992 |
| Total Community Equity | 1,666,534 | 1,544,182 |

| Cash & Cash Equivalents as at 31 March 2023 (In accordance with Council's Investment Policy) | | |
|---|-----------------------------|-----------------------------|
| Cash and Cash Equivalents | Invested Balance 2022/23 | Invested Balance 2021/22 |
| Operating Account | \$462,269 | \$13,252 |
| QTC Investments | \$95,778,936 | \$68,978,936 |
| Term Deposits | \$0 | \$0 |
| Total Cash and Cash Equivalents | \$96,241,205 | \$68,992,188 |
| <i>Indicative Interest Rate</i> | 4.04% | 0.76% |
| Comment: Investments placed in accordance with Council's Investment Policy Doc ID 2304478. Council's Investment Policy is reviewed annually. | | |



| Trust Register as at 31 March 2023 | |
|---------------------------------------|--------------------|
| Trust Account | \$641,721 |
| Investment (Trust Portion) - QTC | \$1,161,634 |
| | \$1,803,355 |

| Metric | Annual Budget | YTD Actual | YTD Budget | % of Target |
|---|---------------|------------|------------|-------------|
| YTD Financial Performance (\$'000) | | | | |
| As at 31 March 2023 | | | | |
| Recurrent Revenue | 126,837 | 111,710 | 111,057 | 100.59% |
| Recurrent Expenses | 126,603 | 95,986 | 94,294 | 101.79% |
| Operating Surplus/(Deficit) | 234 | 15,724 | 16,763 | 93.80% |
| Capital Revenue | 25,407 | 20,544 | 10,657 | 192.77% |
| Capital Expenditure (Operating Statement - Asset Write-offs etc.) | - | - | - | 0.00% |
| Capital Program | 32,830,345 | 18,386,105 | 16,311,918 | 112.72% |





Rates Collection as at 31 March 2023

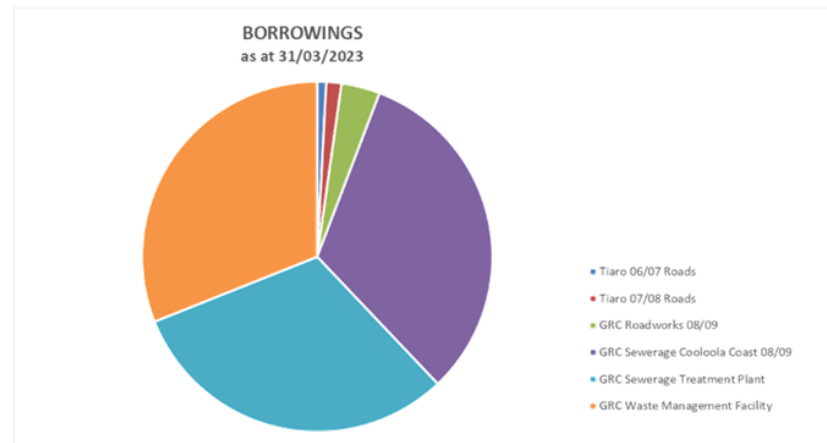
% Year Completed 75%

| Rate Collection | 31/03/2023 | Rate Collection | 31/03/2022 |
|---|--------------|---|--------------|
| Arrears as at 1 July 2022 | -\$134,360 | Arrears as at 1 July 2021 | \$1,259,614 |
| Levy Raised to date 22/23 | \$85,760,012 | Levy Raised to date 21/22 | \$83,417,528 |
| State EML Raised to date 22/23 | \$4,976,205 | State EML Raised to date 21/22 | \$4,779,422 |
| Legal Fees Charged | \$121,688 | Legal Fees Charged | \$139,798 |
| Interest Raised | \$213,700 | Interest Raised | \$189,811 |
| Receipts | \$83,062,826 | Receipts | \$79,592,959 |
| Discount Applied | \$4,807 | Discount Applied | \$2,244,079 |
| Pensioner Rebate (Govt) | \$1,455,881 | Pensioner Rebate (Govt) | \$1,431,651 |
| Pensioner Rebate (Council) | \$783,542 | Pensioner Rebate (Council) | \$684,487 |
| Balance Outstanding on 22/23 Half Yearly Levy | \$5,630,189 | Balance Outstanding on 21/22 Half Yearly Levy | \$5,832,997 |
| Credit Balance | \$2,158,430 | Credit Balance | \$1,927,133 |
| Balance Outstanding | \$7,788,619 | Balance Outstanding | \$7,760,130 |
| % of 22/23 levy Outstanding | 8.56% | % of 21/22 levy Outstanding | 8.64% |

P:\Finance\EOM\2022-23\le Rates Report EOM

BORROWINGS
as at 31 March 2023
(IN ACCORDANCE WITH COUNCIL'S BORROWING POLICY)

| | Loan Established | As at 31/03/23 | As at 31/12/22 | As at 30/09/22 | As at 30/06/22 | As at 31/03/21 | As at 31/12/21 | As at 30/09/21 | As at 30/06/21 | As at 31/03/21 |
|-----------------------------------|-----------------------|-----------------------|-----------------------|-----------------------|-----------------------|-----------------------|-----------------------|-----------------------|-----------------------|-----------------------|
| Tiaro 06/07 Roads | Prior to Amalgamation | -109,752.38 | -115,221.98 | -120,557.12 | -125,818.92 | -131,015.96 | -136,104.59 | -141,059.29 | -145,951.69 | -150,790.55 |
| Tiaro 07/08 Roads | Prior to Amalgamation | -184,582.87 | -192,523.25 | -200,242.71 | -207,852.23 | -215,366.36 | -222,706.44 | -238,445.16 | -236,856.71 | -243,809.20 |
| GRC Roadworks 08/09 | Jun-09 | -471,517.38 | -486,401.40 | -500,875.64 | -515,189.07 | -529,369.07 | -543,238.69 | -556,699.56 | -570,028.61 | -583,253.78 |
| GRC Sewerage Cooloola Coast 08/09 | Jun-09 | -4,243,657.16 | -4,377,613.19 | -4,507,881.22 | -4,636,701.96 | -4,764,321.94 | -4,889,148.47 | -5,010,296.23 | -5,130,257.61 | -5,249,284.12 |
| GRC Sewerage Treatment Plant | Jun-11 | -4,100,581.62 | -4,210,625.41 | -4,317,725.95 | -4,423,845.95 | -4,529,183.57 | -4,632,341.45 | -4,732,552.72 | -4,831,970.39 | -4,930,797.08 |
| GRC Waste Management Facility | Jun-11 | -4,100,581.62 | -4,210,625.41 | -4,317,725.95 | -4,423,845.95 | -4,529,183.57 | -4,632,341.45 | -4,732,552.72 | -4,831,970.39 | -4,930,797.08 |
| | | -13,210,673.03 | -13,593,010.64 | -13,965,008.59 | -14,333,254.08 | -14,698,440.47 | -15,055,881.09 | -15,411,605.68 | -15,747,035.40 | -16,088,731.81 |



| Capital Summary 31 March 2023 (This report refers to the budget adopted by Council on 22 February 2023) | | | | | | | | |
|--|----------------------|---------------------|----------------------|-----------------------|----------------------|----------------------|----------------------|-----------------------|
| | Revenue | | | | Expenditure | | | |
| Asset Type | YTD Actuals | YTD Current Budget | YTD Variance | Annual Current Budget | YTD Actuals | YTD Current Budget | YTD Variance | Annual Current Budget |
| Land and Site Improvements | \$ 10,227 | \$ - | -\$ 10,227 | \$ 190,000 | \$ 566,532 | \$ 562,025 | -\$ 4,507 | \$ 705,189 |
| Buildings | \$ 4,500,000 | \$ 4,500,000 | \$ - | \$ 5,840,000 | \$ 3,272,109 | \$ 3,339,945 | \$ 67,836 | \$ 4,456,799 |
| Plant and Equipment | \$ 15,132 | \$ - | -\$ 15,132 | \$ 250,000 | \$ 588,285 | \$ 576,258 | -\$ 12,026 | \$ 2,195,591 |
| Heavy Plant | \$ - | \$ - | \$ - | \$ - | \$ 622,169 | \$ 520,854 | -\$ 101,315 | \$ 1,587,059 |
| Road, Bridge and Drainage | \$ 7,327,353 | \$ 3,035,369 | -\$ 4,291,984 | \$ 13,501,736 | \$ 10,352,755 | \$ 8,403,415 | -\$ 1,949,340 | \$ 16,760,182 |
| Water | \$ 775,770 | \$ 225,000 | -\$ 550,770 | \$ 225,000 | \$ 673,717 | \$ 624,844 | -\$ 48,873 | \$ 1,929,601 |
| Waste Water | \$ 1,062,280 | \$ 1,062,280 | \$ - | \$ 2,882,264 | \$ 1,503,662 | \$ 1,505,628 | \$ 1,967 | \$ 3,569,947 |
| Community Sustainability | \$ - | \$ - | \$ - | \$ - | \$ 267,453 | \$ 332,774 | \$ 65,321 | \$ 879,802 |
| Other Infrastructure | \$ 167,137 | \$ - | -\$ 167,137 | \$ 258,000 | \$ 138,738 | \$ 146,175 | \$ 7,438 | \$ 146,175 |
| Rail | \$ - | \$ - | \$ - | \$ - | \$ 485,057 | \$ 300,000 | -\$ 185,057 | \$ 300,000 |
| Intangible Assets | \$ - | \$ - | \$ - | \$ - | -\$ 84,372 | \$ - | \$ 84,372 | \$ 300,000 |
| Total | \$ 13,857,899 | \$ 8,822,649 | -\$ 5,035,250 | \$ 23,147,000 | \$ 18,386,105 | \$ 16,311,918 | -\$ 2,074,184 | \$ 32,830,345 |

| Capital Detail 31 March 2023 (This report refers to the budget adopted by Council on 22 February 2023) | | | | |
|--|------------------|--------------------|------------------|-----------------------|
| Work Order | Expenditure | | | |
| | YTD Actuals | YTD Current Budget | YTD Variance | Annual Current Budget |
| Land and Site Improvements | | | | |
| 00002387 - Lake Alford - Barbeque & Shelter Replacement Brisbane Road Side | \$37,419 | \$35,685 | -\$1,734 | \$35,685 |
| 00002484 - Recreational Vehicle Strategy Stage 1 Delivery Works for Queensland 19-21 | \$106,193 | \$101,964 | -\$4,229 | \$101,964 |
| 00003260 - Future Sporting Fields | \$34,558 | \$34,444 | -\$114 | \$125,000 |
| 00003263 - Quarry Site Rehabilitation | \$4,940 | \$0 | -\$4,940 | \$0 |
| 00003465 - Nelson Reserve Electrical Rectifications | \$0 | \$0 | \$0 | \$9,719 |
| 00004214 - Bushfire Mitigation Related Assets (Trail Construction, culverts, gates and signage) | \$5,242 | \$0 | -\$5,242 | \$15,000 |
| 00004215 - Lake Alford lighting and Electrical Replacement/Upgrade | \$192 | \$0 | -\$192 | \$4,889 |
| 00004217 - Albert Park Replacement of Small Grandstands | \$8,593 | \$0 | -\$8,593 | \$15,000 |
| 00004218 - Wes Mitchell Park Tin Can Bay replace existing equipment in new location | \$49,834 | \$50,112 | \$278 | \$50,112 |
| 00004219 - Phil Rogers Park Rainbow Beach replacement of small timber shelter near playground | \$13,893 | \$13,797 | -\$96 | \$13,797 |
| 00004345 - Saleyards Facilities and Safety Upgrades | \$17,646 | \$21,847 | \$4,201 | \$21,847 |
| 00004410 - Pie Creek Hall - Provision of Toddler play area with shade over whole of playground | \$26,930 | \$30,000 | \$3,070 | \$30,000 |
| 00004412 - Lake Alford Water Quality | \$17,501 | \$19,176 | \$1,675 | \$19,176 |
| 00004413 - One Mile Playground Replacement | \$211,322 | \$220,000 | \$8,678 | \$220,000 |
| 00005388 - Bert Smith Park - Provision of drinking fountain | \$0 | \$0 | \$0 | \$8,000 |
| 00005392 - Lambert Hyne Drive, Imbil - Canoe & Kayak Launch | \$1,562 | \$0 | -\$1,562 | \$0 |
| 00005418 - Kilkivan to Kingaroy rail trail post-flood restoration | \$30,707 | \$35,000 | \$4,293 | \$35,000 |
| Land and Site Improvements Total | \$566,532 | \$562,025 | (\$4,507) | \$ 705,189 |

| Work Order | Expenditure | | | |
|---|--------------------|--------------------|-----------------|-----------------------|
| | YTD Actuals | YTD Current Budget | YTD Variance | Annual Current Budget |
| Buildings | | | | |
| 00002788 - Gympie Civic Centre Upgrade (Electrical and Technical facilities) | \$1,673,916 | \$1,670,305 | -\$3,611 | \$1,937,893 |
| 00002815 - Kandanga information Centre Works for Queensland 19-21 (Structural rectification project - stage | \$55,985 | \$55,000 | -\$985 | \$60,000 |
| 00003242 - Future Project Definition/Design to Support Capital Requirements | \$12,662 | \$6,910 | -\$5,752 | \$18,585 |
| 00003429 - Public Amenities Septic System Upgrade to Wastewater Treatment System | \$91,610 | \$105,000 | \$13,390 | \$105,000 |
| 00003566 - Gympie Civic Centre (Building.00040) - Roof Replacement | \$3,840 | \$0 | -\$3,840 | \$248,052 |
| 00003569 - Traveston Visitor Information Centre Fit Out | \$0 | \$0 | \$0 | \$10,000 |
| 00003924 - Maintenance and repairs to Gympie Civic Centre - National Bushfire Recovery project. | \$0 | \$0 | \$0 | \$245,179 |
| 00004290 - Facilities project management labour (distribution required to individual projects) | \$19,548 | \$8,754 | -\$10,794 | \$8,754 |
| 00004324 - Office Accommodation | \$135,841 | \$160,000 | \$24,159 | \$160,000 |
| 00004330 - Town Hall Customer Contact Office and Accessibility Upgrade | (\$2,428) | \$0 | \$2,428 | \$0 |
| 00004331 - Showgrounds Grandstand - Structural Repairs and Insurance Roof Replacement | \$8,993 | \$0 | -\$8,993 | \$200,000 |
| 00004336 - Southside SES Upgrade | \$396 | \$0 | -\$396 | \$836 |
| 00004479 - Gympie Disaster Coordination Centre - OBB (24 Mellor Street will support emergency accommod. | \$22,343 | \$22,343 | \$0 | \$50,000 |
| 00004932 - BSBR - Kandanga Hall and Rural Fire Service - carpark & emergency access | \$300 | \$10,633 | \$10,333 | \$11,500 |
| 00004933 - BSBR - Disaster Coordination Centre - 24 Mellor Street | \$1,088 | \$66,000 | \$64,912 | \$66,000 |
| 00005201 - QRA funding generators - Pavilion, Civic Centre, Water Treatment Plant | \$13,725 | \$0 | -\$13,725 | \$50,000 |
| 00005430 - Art Gallery Air Conditioner Replacement | \$34,407 | \$35,000 | \$593 | \$40,000 |
| 00007939 - John Street Office Accommodation Upgrade (Stage 1) | \$8,900 | \$0 | -\$8,900 | \$45,000 |
| 00007948 - Voluntary Home Buy Back grant | \$1,182,005 | \$1,200,000 | \$17,995 | \$1,200,000 |
| 00008013 - Rainbow Beach Hall - Air Conditioner Replacemenet | \$8,978 | \$0 | -\$8,978 | \$0 |
| Buildings Total | \$3,272,109 | \$3,339,945 | \$67,836 | \$ 4,456,799 |

| Work Order | Expenditure | | | |
|--|------------------|--------------------|--------------------|-----------------------|
| | YTD Actuals | YTD Current Budget | YTD Variance | Annual Current Budget |
| Plant and Equipment | | | | |
| 00003588 - Fleet 735 - Tandem Tool Trailer | (\$9,609) | \$0 | \$9,609 | \$0 |
| 00003589 - Utility Fleet Replacement (replaces Fleet 15) | \$48,471 | \$48,471 | \$0 | \$48,471 |
| 00004201 - Fleet 828 - Trailer | \$0 | \$0 | \$0 | \$140 |
| 00004210 - Utility Fleet Replacement (replaces Fleet 24) | \$48,471 | \$48,471 | \$0 | \$48,471 |
| 00004221 - Closed-circuit television - Upgrade/Replacement | \$150,290 | \$150,609 | \$319 | \$458,757 |
| 00004237 - Global Positioning System Installation in Council's Fleet | \$0 | \$0 | \$0 | \$70,000 |
| 00004352 - Gympie ARC Chlorine Dosing System Replacement | \$0 | \$0 | \$0 | \$20,000 |
| 00004704 - Utility Fleet Replacement (replaces Fleet 46) | \$48,471 | \$48,471 | \$0 | \$48,471 |
| 00004711 - Chipper Fleet Replacement (replaces Fleet 548) | \$0 | \$0 | \$0 | \$116,300 |
| 00004860 - Muching Head (230) | \$15,720 | \$15,720 | \$0 | \$15,720 |
| 00005157 - Hoist (Kilkivan) | \$34,400 | \$10,000 | -\$24,400 | \$10,000 |
| 00005188 - Trimble Kit | \$148,610 | \$148,471 | -\$139 | \$148,471 |
| 00005196 - MIG welder (Kilkivan) | \$9,200 | \$10,000 | \$800 | \$10,000 |
| 00005303 - Monitoring Equipment | \$0 | \$0 | \$0 | \$15,000 |
| 00005374 - Monitor MK3000 Base 15" Touchscreen kiosk | \$0 | \$6,166 | \$6,166 | \$6,166 |
| 00005375 - DATA Centre Refres - IaaS | \$0 | \$0 | \$0 | \$6,000 |
| 00005376 - SCADA OT Service Level Agreement | \$13,382 | \$9,000 | -\$4,382 | \$9,000 |
| 00005382 - Digital Radio for the Regions - business case, analysis and design | \$56,255 | \$56,255 | \$0 | \$190,000 |
| 00007908 - Replacement Link: Town Hall to Gympie Library | \$15,755 | \$15,755 | \$0 | \$15,755 |
| 00007928 - John Street Depot Ice Machine Replacement | \$8,869 | \$8,869 | \$1 | \$8,869 |
| 00008007 - Waste Management Facility Shredder | \$0 | \$0 | \$0 | \$950,000 |
| Plant and Equipment Total | \$588,285 | \$576,258 | (\$12,026) | \$2,195,591 |
| Heavy Plant | | | | |
| 00003578 - Fleet 173 - Waste Management Truck (Front Loader) | \$0 | \$0 | \$0 | \$425,509 |
| 00003579 - Fleet 180 - Truck | \$228,249 | \$228,249 | \$0 | \$228,249 |
| 00004203 - Fleet 237 - Track Loader Overhaul (Bonnicks Road Waste Management Facility) | (\$51,685) | \$0 | \$51,685 | \$0 |
| 00004205 - Fleet 752 - Tri Axle Dog Trailer | \$98,850 | \$98,850 | \$0 | \$98,850 |
| 00004206 - Fleet 230 - Excavator | \$193,755 | \$193,755 | \$0 | \$210,251 |
| 00004716 - Grader Fleet Replacement (replaces Fleet 203) | \$0 | \$0 | \$0 | \$454,200 |
| 00004722 - Rollers > 5t Fleet Replacement (replaces Fleet 281) | \$153,000 | \$0 | -\$153,000 | \$0 |
| 00004724 - Tractor Fleet Replacement (replaces Fleet 321) | \$0 | \$0 | \$0 | \$170,000 |
| Heavy Plant Total | \$622,169 | \$520,854 | (\$101,315) | \$ 1,587,059 |

| Work Order | Expenditure | | | |
|--|-------------|--------------------|--------------|-----------------------|
| | YTD Actuals | YTD Current Budget | YTD Variance | Annual Current Budget |
| Road, Bridge and Drainage | | | | |
| 00001027 - 2nd Coat Chip Seals | -\$137,400 | \$0 | \$137,400 | \$0 |
| 00002418 - Bridge Replacement - Tandur Road (Bridge Number 83) Timber Bridge Replacement (Refer to WO | -\$7,451 | \$0 | \$7,451 | \$358,631 |
| 00003334 - Construction Staff Project Management (distribution required to individual projects.) | \$368,407 | \$550,000 | \$181,593 | \$550,000 |
| 00003388 - Mudlo Road rehabilitation of road pavement | \$106,697 | \$120,000 | \$13,303 | \$120,000 |
| 00003398 - McIntosh Creek Road, Jones Hill (Number 60 to 141) road widening of existing narrow lane sealed | \$12,399 | \$0 | -\$12,399 | \$30,000 |
| 00003400 - Sandy Creek Road (Chainage 16.5-17.5 kilometre) road widening of existing narrow lane sealed rc | \$957 | \$0 | -\$957 | \$35,000 |
| 00003403 - Revitalising the Cooloolo Coast Esplanade - Continuation of Tin Can Bay Esplanade cycleway, inclu | \$144,439 | \$143,262 | -\$1,177 | \$143,262 |
| 00003501 - Design Services - Future Capital Project Design | \$0 | \$0 | \$0 | \$170,000 |
| 00003552 - Rammutt Road Stage 2 (2021-22) road widening and intersection upgrade. | \$7,637 | \$0 | -\$7,637 | \$10,000 |
| 00003600 - Intersection Upgrades - Station Road / Tozer Street / Chapple Street / Lady Mary Terrace | \$42,328 | \$42,177 | -\$151 | \$336,128 |
| 00004140 - Bridge Number 37 (Ryan Road) timber bridge replacement. | \$5,045 | \$0 | -\$5,045 | \$0 |
| 00004141 - Bridge Number 52 (Glastonbury Creek Road) timber bridge replacement. | \$363,829 | \$349,871 | -\$13,958 | \$349,871 |
| 00004142 - Bridge Number 54 (Widgee Crossing Road) timber bridge replacement. | \$389,736 | \$389,736 | \$0 | \$389,736 |
| 00004167 - Miscellaneous Minor Upgrades - Disability Discrimination Act Compliance for Bus Stops | \$83,510 | \$82,310 | -\$1,200 | \$82,310 |
| 00004168 - Carparks - Albert Park (Western end) | \$1,923 | \$0 | -\$1,923 | \$1,923 |
| 00004170 - Bitumen seal gravel section of Tandur road (refer to WO 2418 for budget) | \$1,072,665 | \$1,071,615 | -\$1,050 | \$1,300,000 |
| 00004173 - Miscellaneous Minor Upgrades - Safety / Signage Upgrades 21/22 | (\$52,441) | \$0 | \$52,441 | \$0 |
| 00004174 - Stormwater Drainage Upgrades - Berrie Street drain to Ray Street | \$266,640 | \$300,000 | \$33,360 | \$300,000 |
| 00004182 - Stormwater Drainage Rehabilitations - Kurana Street Kerb and Channel | \$34,481 | \$35,000 | \$519 | \$50,000 |
| 00004188 - Stormwater Drainage Rehabilitations - Snapper Creek Road, Tin Can Bay | \$3,681 | \$0 | -\$3,681 | \$3,681 |
| 00004189 - Stormwater Drainage Rehabilitations - Stumm Road / Justin Street | \$38,464 | \$38,464 | \$0 | \$38,464 |
| 00004191 - Region wide reseal/renewal of bitumen roads 21/22 | \$0 | \$0 | \$0 | \$1,479,977 |
| 00004241 - Boonara Bridge Deck Replacement, Neaavie Road | \$0 | \$0 | \$0 | \$40,000 |
| 00004256 - Excelsior Road - Road Rehabilitation | \$3,954 | \$0 | -\$3,954 | \$46,500 |
| 00004257 - Thornside Road - Floodway Rehabilitation (Chainage 2320 - Chainage 2380) | \$371,596 | \$288,135 | -\$83,461 | \$288,135 |
| 00004258 - Thornside Road - Floodway Rehabilitation (Chainage 3110 - Chainage 3180) | \$286,992 | \$290,507 | \$3,515 | \$290,507 |
| 00004384 - Oakfield Road Bridge Number 140 | \$135,088 | \$134,884 | -\$204 | \$220,125 |
| 00004469 - Timber Bridge Rehabilitation - (21/22) | \$20,673 | \$0 | -\$20,673 | \$0 |
| 00004483 - Sandy Creek Road, Veteran (Road Widening) | \$21,642 | \$17,000 | -\$4,642 | \$440,000 |
| 00004489 - Road Widenings - Tamaree Road, Tamaree (Chainage 0 - 2.1 Kilometres) | \$1,879,125 | \$1,882,838 | \$3,713 | \$2,000,000 |
| 00004701 - Bridge Number 78 (Howe Road) - Timber Bridge Rehabilitation (21/22) | \$0 | \$0 | \$0 | \$9,620 |
| 00004757 - Bus Stop Shelter Program - 21 Various Locations | \$34,299 | \$83,000 | \$48,701 | \$418,000 |
| 00004779 - Rail Trail Feasibility Study - Imbil to Amamoor | \$16,736 | \$41,736 | \$25,000 | \$249,000 |
| 00004931 - BSBR - Smith's Bridge Replacement Woolooga | \$2,134 | \$0 | -\$2,134 | \$100,000 |
| 00005186 - Noosa Road_QRA4115_IRW_Ch 14.29-14.42km - IRW Instruction | \$63,521 | \$79,296 | \$15,775 | \$77,296 |
| 00005322 - East Deep Creek Road widen road and upgrade intersections | \$131,895 | \$132,000 | \$105 | \$836,822 |
| 00005323 - Cartwright Road, James Nash State High School, upgrade passenger set down facilities | \$174,939 | \$174,000 | -\$939 | \$174,000 |
| 00005324 - Ashford Road, Gympie construct footpath and kerb ramps | \$0 | \$23,000 | \$23,000 | \$40,000 |

| Work Order | Expenditure | | | |
|--|-------------|--------------------|--------------|-----------------------|
| | YTD Actuals | YTD Current Budget | YTD Variance | Annual Current Budget |
| 00005329 - Hughes Terrace and Power Road - design shared path | \$5 | \$0 | -\$5 | \$0 |
| 00005348 - Flood affected buildings payout | \$0 | \$0 | \$0 | \$87,500 |
| 00005354 - Amamoor Creek Road Re-sheeting - REPA 1 | \$803,519 | \$504,149 | -\$299,370 | \$504,149 |
| 00005356 - North Deep Creek Road - Undertake Safety Improvements | \$0 | \$0 | \$0 | \$28,024 |
| 00005357 - Tozer Street, Mellor Street and Station Road - Improve Intersection | \$25,177 | \$0 | -\$25,177 | \$0 |
| 00005358 - Gympie netball courts surface restoration and facility renewals | \$0 | \$0 | \$0 | \$103,860 |
| 00005383 - SWD Renewals - Network pipe replacements/rehab/relinings | \$0 | \$0 | \$0 | \$40,000 |
| 00005384 - SWD Upgrades - Miscellaneous Drainage Improvements | \$0 | \$0 | \$0 | \$40,000 |
| 00005385 - Timber Bridge Rehabilitations - Region wide allocation | \$605 | \$0 | -\$605 | \$43,500 |
| 00005386 - Pathway Upgrades - Footpath upgrades - minor (all towns) | \$30,646 | \$30,000 | -\$646 | \$30,000 |
| 00005387 - Misc. Minor Upgrades - Safety and Signage upgrades | \$37,233 | \$47,500 | \$10,267 | \$70,000 |
| 00005390 - 2022/23 Complimentary works | \$0 | \$0 | \$0 | \$400,000 |
| 00005431 - Moreland Road bitumen sealing (50% with resident) | \$0 | \$0 | \$0 | \$16,636 |
| 00005445 - SWD Upgrades – Investigator Ave Drainage (near No. 65) | \$5,901 | \$10,000 | \$4,099 | \$10,000 |
| 00007829 - Crownthorpe Road – REPA 1 | \$193,412 | \$163,910 | -\$29,502 | \$163,910 |
| 00007830 - Anderleigh Road – REPA 1 | \$0 | \$0 | \$0 | \$253,583 |
| 00007831 - Fishermans Pocket Road – REPA 1 | \$9,569 | \$0 | -\$9,569 | \$285,093 |
| 00007832 - Glastonbury Creek Road – REPA 1 | \$322,805 | \$265,603 | -\$57,202 | \$265,603 |
| 00007833 - Greendale Road – REPA 1 | \$333,185 | \$331,709 | -\$1,476 | \$269,658 |
| 00007834 - Hart Road – REPA 1 | \$16,160 | \$0 | -\$16,160 | \$44,292 |
| 00007835 - Holroyd Road – REPA 1 | \$193,429 | \$107,019 | -\$86,410 | \$107,019 |
| 00007836 - Howe Road – REPA 1 | \$0 | \$0 | \$0 | \$13,367 |
| 00007837 - Kandanga Creek Road – REPA 1 | \$4,580 | \$0 | -\$4,580 | \$214,258 |
| 00007838 - Kewins Road – REPA 1 | \$87,370 | \$48,146 | -\$39,224 | \$48,146 |
| 00007839 - Little Bella Creek Road – REPA 1 | \$0 | \$0 | \$0 | \$44,664 |
| 00007840 - Ormes Road – REPA 1 | \$0 | \$0 | \$0 | \$12,220 |
| 00007841 - Paff Road – REPA 1 | \$1,571 | \$0 | -\$1,571 | \$5,227 |
| 00007842 - Rossmore Road – REPA 1 | \$0 | \$0 | \$0 | \$192,689 |
| 00007843 - Running Creek Road – REPA 1 | \$179,273 | \$180,000 | \$727 | \$335,725 |
| 00007844 - Scotchy Pocket Road – REPA 1 | \$0 | \$0 | \$0 | \$65,053 |
| 00007845 - Sexton Road – REPA 1 | \$0 | \$0 | \$0 | \$257,004 |
| 00007846 - Upper Thornside Road – REPA 1 | \$0 | \$0 | \$0 | \$43,203 |
| 00007847 - Upper Widgee Road – REPA 1 | \$0 | \$0 | \$0 | \$65,772 |
| 00007848 - Wilsons Pocket Road – REPA 1 | \$0 | \$0 | \$0 | \$4,992 |
| 00007849 - Bella Creek Road – REPA 1 | \$0 | \$0 | \$0 | \$664,977 |
| 00007850 - Curra Estate Road – REPA 1 | \$0 | \$0 | \$0 | \$332,102 |
| 00007851 - Daddamarine Road – REPA 1 | \$159,166 | \$108,048 | -\$51,118 | \$108,048 |
| 00007863 - Gympie Town Hall car park retaining wall renewal | \$3,060 | \$0 | -\$3,060 | \$157,500 |

| Work Order | Expenditure | | | |
|---|---------------------|--------------------|---------------------|-----------------------|
| | YTD Actuals | YTD Current Budget | YTD Variance | Annual Current Budget |
| 00007874 - Gympie river to rail trail and canoe launch point post-flood restoration | \$60,492 | \$15,000 | -\$45,492 | \$15,000 |
| 00007875 - Imbil to Brooloo rail trail and canoe launch point post-flood restoration | \$1,000 | \$0 | -\$1,000 | \$5,000 |
| 00007877 - Lake Alford park post-flood restoration | \$23,915 | \$25,000 | \$1,085 | \$40,000 |
| 00007878 - Dickabram Park post-flood restoration | \$0 | \$0 | \$0 | \$6,500 |
| 00007879 - Nelson Reserve and Gympie CBD garden bed post-flood restoration | \$0 | \$0 | \$0 | \$8,000 |
| 00007880 - Woolooga playground restoration | \$0 | \$0 | \$0 | \$3,500 |
| 00007881 - Clive Colburn playground | \$13,401 | \$0 | -\$13,401 | \$1,500 |
| 00007882 - Mary Fereday Park playground, Carters Ridge | \$0 | \$0 | \$0 | \$1,500 |
| 00007883 - Widgee playground | \$0 | \$0 | \$0 | \$1,000 |
| 00007953 - Rainbow Beach Road Centre Block SWD Renewal | \$3,723 | \$0 | -\$3,723 | \$10,000 |
| 00008001 - Lockhart Road - May 2022 Rainfall Event - Reconstruction Works | (\$58,429) | \$0 | \$58,429 | \$0 |
| 00008002 - Flood Recovery Cormac Road (see additional costs for 2021/22 against WO 5165) | \$1,560,937 | \$0 | -\$1,560,937 | \$0 |
| 00008008 - Swagmans Ridge, Chatsworth | \$0 | \$0 | \$0 | \$61,420 |
| 00008023 - Maudsley Street Flood Betterment | \$149,617 | \$0 | -\$149,617 | \$0 |
| 00008064 - Design Staff Capital Labour (distribution required to individual projects.) | \$3,408 | \$0 | -\$3,408 | \$0 |
| 00008067 - Region wide reaseal / renewal of bitumen roads 22/23 | \$299,885 | \$298,500 | -\$1,385 | \$300,000 |
| Road, Bridge and Drainage Total | \$10,352,755 | \$8,403,415 | -\$1,949,340 | \$16,760,182 |
| Water | | | | |
| 00003276 - Replacement program of water mechanical & electrical components. | (\$315) | \$0 | \$315 | \$0 |
| 00003343 - Water Supervisory Control and Data Acquisition Program | \$24 | \$0 | -\$24 | \$1,600 |
| 00003344 - Priority instrumentation supply, installation and integration Coastal STP's & 6 RES. | \$14,565 | \$15,000 | \$435 | \$400,000 |
| 00003345 - Water Main Upgrade & Renewal (Fireflow) Program | \$295,090 | \$298,242 | \$3,152 | \$298,242 |
| 00003349 - Water Meters Replacement Program | \$132,806 | \$130,000 | -\$2,806 | \$211,000 |
| 00003744 - Gympie Water Treatment Plant - Repair of Coagulation Tank | (\$1,261) | \$0 | \$1,261 | \$0 |
| 00003746 - Gympie WTP Belt Press Refurbishment | \$0 | \$0 | \$0 | \$25,000 |
| 00003750 - Kandanga Water Treatment Plant - Building Upgrade | \$5,370 | \$0 | -\$5,370 | \$29,512 |
| 00004028 - Gympie and Mary Valley Water Treatment Plants - Full Assessments | \$4,320 | \$0 | -\$4,320 | \$40,000 |
| 00004291 - Water/Waste Water Project Management capital labour (distribution required to individual proje | \$0 | \$0 | \$0 | \$42,689 |
| 00004623 - Kandanga Water Reservoir - Access Easement | \$34,400 | \$37,453 | \$3,053 | \$37,453 |
| 00004777 - Gympie Water Treatment Plant - Security Gate | \$30,529 | \$29,605 | -\$924 | \$29,605 |
| 00004838 - Grant Application - Jones Hill detailed design | \$8,897 | \$0 | -\$8,897 | \$210,500 |
| 00005144 - Rainbow Beach Tourism Water Fill Point | \$57,866 | \$11,000 | -\$46,866 | \$11,000 |
| 00005389 - Rainbow Shores Pressure control and contingency | \$23,333 | \$23,000 | -\$333 | \$58,000 |
| 00005397 - Amamoor & Kandanga WTP Instrument Upgrade | \$2,350 | \$5,000 | \$2,650 | \$40,000 |
| 00005403 - Goomeri Filter Media Replacement - Redesign process. Makwater to review process and provide | \$19,136 | \$17,000 | -\$2,136 | \$70,000 |
| 00005407 - Kurana St - 460m 100AC | \$0 | \$0 | \$0 | \$150,000 |
| 00005408 - Fox St - 120m AC | \$0 | \$0 | \$0 | \$40,000 |
| 00005409 - Inglewood - Line Gal Pipe 125m | \$10,303 | \$10,000 | -\$303 | \$10,000 |
| 00005410 - Gympie CS VFD & Motor replacement | \$28,550 | \$35,000 | \$6,450 | \$35,000 |
| 00005411 - Gympie WTP Turbidity Meter Replacement - Replace/ Upgrade existing filter outlet turbiditymete | \$2,097 | \$0 | -\$2,097 | \$40,000 |
| 00005412 - Coloolo Cove WTP #1 Filter Replacement | \$2,350 | \$11,294 | \$8,944 | \$50,000 |
| 00005413 - Coloolo Cove WTP Chlorine Dosing | \$3,307 | \$2,250 | -\$1,057 | \$100,000 |
| Water Total | \$673,717 | \$624,844 | (\$48,873) | \$ 1,929,601 |

| Work Order | Expenditure | | | |
|--|--------------------|--------------------|-----------------|-----------------------|
| | YTD Actuals | YTD Current Budget | YTD Variance | Annual Current Budget |
| Waste Water | | | | |
| 00002457 - Kilkivan Sewerage Treatment Plant Effluent Irrigation Scheme | \$242 | \$0 | -\$242 | \$0 |
| 00003281 - Effluent Irrigation 2021/22 | \$175,595 | \$167,681 | -\$7,914 | \$200,000 |
| 00003286 - Gympie Pump Station 2 and Emergency Storage at Southside 1 Replacement | \$137,240 | \$142,240 | \$5,000 | \$142,240 |
| 00003358 - Sewer Renewal (Relining) & Upgrade | \$107,459 | \$107,500 | \$41 | \$180,000 |
| 00003359 - Southside Sewerage Stage 8 (2021/22) | \$1,595 | \$0 | -\$1,595 | \$0 |
| 00003369 - SPS C1 Renewal - Refurb | \$1,346 | \$1,500 | \$154 | \$160,000 |
| 00003727 - Cooloolo Cove Sewerage Treatment Plant Upgrades (Bio Reactor, Clarifier, Sludge Treatment and | \$45,972 | \$46,602 | \$630 | \$46,602 |
| 00003728 - Tin Can Bay Sewerage Treatment Plant Upgrades (Bio Reactor, Clarifier, Sludge Treatment and Air | \$45,972 | \$46,602 | \$630 | \$46,602 |
| 00003729 - Rainbow Beach Sewerage Treatment Plant Upgrades (Bio Reactor, Clarifier, Sludge Treatment and | \$45,972 | \$46,602 | \$630 | \$46,602 |
| 00003952 - Gympie 1 Sewer Pump Station replacement | \$455,907 | \$456,000 | \$93 | \$1,070,000 |
| 00003953 - Gympie 3 Sewer Pump Station replacement | \$40,229 | \$40,000 | -\$229 | \$40,000 |
| 00004839 - Southside Sewerage - Pipework within Crest Estate | \$23,809 | \$25,000 | \$1,192 | \$44,000 |
| 00005300 - Service water pump replacement/upgrade Gympie STP | \$80,428 | \$80,000 | -\$428 | \$100,000 |
| 00005338 - Gympie Southside Sewer Network Expansion Project Stage 8, 9 and 10. | \$88,439 | \$90,000 | \$1,561 | \$900,000 |
| 00005406 - Site Safety Improvements | \$0 | \$5,000 | \$5,000 | \$50,000 |
| 00005414 - Hot Standby server update for GSTP | \$1,500 | \$10,000 | \$8,500 | \$40,000 |
| 00005416 - SPS Hard Stand Installation | \$22,243 | \$22,000 | -\$243 | \$50,000 |
| 00005441 - Cooloolo Cove STP - Biosolids dewatering drainage | \$46,876 | \$43,901 | -\$2,975 | \$43,901 |
| 00007864 - McGregor Street (Goomeri) Sewer Extension | \$4,530 | \$0 | -\$4,530 | \$40,000 |
| 00007865 - Gympie STP Belt Press Rehab | \$0 | \$0 | \$0 | \$195,000 |
| 00007988 - Wastewater network inspection cameras | \$105,217 | \$100,000 | -\$5,217 | \$100,000 |
| 00007989 - Wastewater network renewals | \$73,091 | \$75,000 | \$1,909 | \$75,000 |
| Waste Water Total | \$1,503,662 | \$1,505,628 | \$1,967 | \$3,569,947 |
| Community Sustainability - Planning | | | | |
| 00002434 - Our Towns Implementation Imbil | \$825 | \$0 | (\$825) | \$0 |
| Other Infrastructure Total | \$825 | \$0 | (\$825) | \$ - |
| Community Sustainability - Environment and Waste | | | | |
| 00001351 - Landfill Establishment | (\$61,621) | \$0 | \$61,621 | \$0 |
| 00001571 - New Gympie Waste Transfer Station Facility at Laurenceson Road | \$126,447 | \$124,884 | -\$1,563 | \$660,000 |
| 00003255 - Solar Panel Installation for improved energy efficiency. | \$9,640 | \$9,640 | \$0 | \$9,640 |
| 00003341 - Tin Can Bay Landfill Rehabilitation | \$0 | \$0 | \$0 | \$100,000 |
| 00003687 - Road reconstruction for regional waste transfer station at Laurenceson Road | \$3,250 | \$3,250 | \$0 | \$3,250 |
| 00004787 - Goomeri Waste Facility - Land Purchase (Lot 108 on plan FY772) | (\$5,314) | \$0 | \$5,314 | \$6,912 |
| 00007973 - Eastern cell establishment | 194226 | 195000 | \$774 | 100000 |
| Other Infrastructure Total | \$266,628 | \$332,774 | \$66,146 | \$ 879,802 |

| Work Order | Expenditure | | | |
|--|---------------------|---------------------|----------------------|-----------------------|
| | YTD Actuals | YTD Current Budget | YTD Variance | Annual Current Budget |
| Other Infrastructure | | | | |
| 00000836 - Goomeri Pool Plant Filtration Replacement (relates to WO 4605) | (\$870) | \$0 | \$870 | \$0 |
| 00004347 - Aquatic Centres Upgrades and Equipment Replacement | \$24,800 | \$28,703 | \$3,903 | \$28,703 |
| 00005373 - Attie Sullivan PA water supply line replacement | \$7,018 | \$10,000 | \$2,983 | \$10,000 |
| 00005420 - Kandanga Swimming Pool - Plant room equipment replacement due to flood damage. | \$74,232 | \$72,472 | -\$1,760 | \$72,472 |
| 00005427 - 836 Kandanga Swimming Pool - Leak Repairs | \$33,558 | \$35,000 | \$1,442 | \$35,000 |
| Other Infrastructure Total | \$138,738 | \$146,175 | \$7,438 | \$146,175 |
| Rail | | | | |
| 00000027 - Rattler Railway Company - Sleeper Refurbishment Contribution | \$485,057 | \$300,000 | -\$185,057 | \$300,000 |
| Rail Total | \$ 485,057 | \$ 300,000 | -\$ 185,057 | \$ 300,000 |
| Intangible Assets | | | | |
| 00003423 - Enterprise Access Control System | \$0 | \$0 | \$0 | \$300,000 |
| 00004009 - Implementation of Software as a Service Project (Enterprise Resource Planning Options/Solution) | (\$9,992) | \$0 | \$9,992 | \$0 |
| 00003424 - Microsoft 365 | (\$144,280) | \$0 | \$144,280 | \$0 |
| 00008070 - Trimble Kit | \$69,900 | \$0 | -\$69,900 | \$0 |
| Intangible Assets Total | (\$84,372) | \$0 | \$84,372 | \$300,000 |
| Total | \$18,386,105 | \$16,311,918 | (\$2,074,184) | \$32,830,345 |