

# **GYMPIE REGIONAL COUNCIL**

## **AGENDA**

*of the*

## **ORDINARY MEETING**

**CHAIRMAN: Cr GC Hartwig (Mayor)**

**Held in Tin Can Bay Country Club**

**222 Gympie Road**

**Tin Can Bay Q 4580**

**On Wednesday, 23 November 2022**

**At 9.00 am**



The Corporate Plan 2022-2027 provides a clear framework and direction in relation to Council's **vision, mission, values** and **key response areas**.

Gympie Regional Council has a vision for embracing opportunities, promoting wellbeing and celebrating strong communities.

Our mission is to leave a positive legacy for future generations by embracing progress through good planning and efficient service delivery.

Our values are:

### **Accountability**

We are open, transparent and take responsibility for our actions.

### **Communication**

We consult with the community, actively listen to and respond to the input of residents, and keep people informed.

### **Customer Service Focused**

We meet the needs of our community in an efficient and effective manner. We strive to continually improve, show empathy and are environmentally aware in our service delivery.

### **Integrity**

We act with honesty and respect in all we do and respect all residents, colleagues and visitors.

### **Teamwork and Collaboration**

We recognise and support everyone's contributions. We are inclusive and contribute respectfully working as a team. We will care for ourselves and others.

Council's activities are aimed at achieving our vision and are focused into the following three key response areas/objectives:

### **COMMUNITY AND ENVIRONMENT**

*Our communities have infrastructure and spaces for living, working, learning, sport and recreation that supports and caters for growth and enables the community to be inclusive, connected and safe. Natural ecosystems are conserved and enhanced and our built environment embraces biodiversity, sustainability and heritage.*

### **INFRASTRUCTURE AND ECONOMIC OPPORTUNITY**

*Our planning and infrastructure seeks to meet foreseeable future needs to support economic development, community enhancement and residents' wellbeing.*

### **ORGANISATION**

*Gympie Regional Council is an organisation that understands the community, and delivers services efficiently and effectively through highly engaged staff.*

The above framework informs council's decision making and guides our organisational management and operational activities.

Gympie Regional Council **ORDINARY**

*Mayor GC Hartwig (Chairman),*

*Crs J Milne, NG Jensen, SA Waldock, BM Devereaux, DH Stewart, HT Smerdon, WA Polley and RA Fredman.*

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## **ACKNOWLEDGEMENT**

## **OPEN WITH PRAYER**

## **SECTION 1: DISCLOSURE OF INTEREST**

## **SECTION 2: APOLOGIES / LEAVE OF ABSENCE**

## **SECTION 3: CONFIRMATION OF MINUTES**

### **RECOMMENDATION**

That the Minutes of the Gympie Regional Council Ordinary Meeting held on 26 October 2022 be taken as read and confirmed.

## **SECTION 4: PETITIONS**

## SECTION 5: OFFICE OF THE CEO

### 5.1 Council Meeting 2023 Dates

**PORTFOLIO:** Governance, Risk and Disaster Management

**DIRECTORATE:** Office of the CEO

**DOC ID:**

#### LINKS TO CORPORATE/OPERATIONAL PLAN

#### KEY RESPONSE AREAS:

3. Organisation

#### 1. BACKGROUND AND PREVIOUS COUNCIL CONSIDERATION

As per the minutes of the Post-election Meeting of Council on 23 April 2020 – Council resolved the following:

##### M02/04/20 – That:

1. *The Ordinary Meetings of Council be held at 2 Caledonian Hill, Gympie, more generally known as the Town Hall situated at the Five Ways, Gympie.*
2. *Councillor Workshop/Councillor Briefing sessions be conducted every second Wednesday of the month commencing at 9.00am unless otherwise determined.*
3. *Council Ordinary Meetings be conducted every fourth Wednesday of the month commencing at 9.00am unless otherwise determined.*

#### 2. REPORT

Under the *Local Government Regulation 2012* Council has a requirement to set meeting dates:

s257 Frequency and place of meetings

- (1) A local government must meet at least once in each month.

Council has previously set the meeting dates late in the calendar year for the following calendar year.

To comply with s257 (1) the *Local Government Regulations 2012* the following monthly meeting cycle is recommended:

- Optional special workshop or inspection- week 1
- Councillor Workshop – week 2
- Optional special workshop or inspection- week 3
- Council Ordinary Meeting – week 4.

#### 3. BUDGET IMPLICATIONS

There are no budget implications.

#### 4. POLICY IMPLICATIONS

There are no policy implications.

#### 5. CONSULTATION

Mayor

Councillors

Acting Chief Executive Officer

Executive Team

#### 6. CONCLUSION

Council is required to set the timing and frequency of its meetings and provide public notice of same.

A schedule of meeting dates for the period January through December 2023 has been provided in the recommendation below for Council's consideration, noting that special purpose workshops or site inspections/tours will be scheduled as required and venues for the external Ordinary meetings are yet to be determined.

#### RECOMMENDATION

**That Council resolves:**

##### 1. To adopt the following Council Meeting and Workshop dates for 2023:

Wednesday, January 25	Ordinary 9am
Wednesday, February 8	Councillor Workshop/Briefing 9am
Wednesday, February 22	Ordinary 9am (venue TBA)
Wednesday, March 8	Councillor Workshop/Briefing 9am
Wednesday, March 22	Ordinary 9am
Wednesday, April 12	Councillor Workshop/Briefing 9am
Wednesday, April 26	Ordinary 9am
Wednesday, May 10	Councillor Workshop/Briefing 9am
Wednesday, May 24	Ordinary 9am (venue TBA)
Wednesday, June 14	Councillor Workshop/Briefing 9am
Wednesday, June 28	Ordinary 9am
Wednesday, July 12	Councillor Workshop/Briefing 9am
Wednesday, July 26	Ordinary 9am
Wednesday, August 9	Councillor Workshop/Briefing 9am
Wednesday, August 23	Ordinary 9am (venue TBA)
Wednesday, September 13	Councillor Workshop/Briefing 9am
Wednesday, September 27	Ordinary 9am
Wednesday, October 11	Councillor Workshop/Briefing 9am
Wednesday, October 25	Ordinary 9am
Wednesday, November 8	Councillor Workshop/Briefing 9am
Wednesday, November 22	Ordinary 9am (venue TBA)
Wednesday, December 13	Ordinary 9am

##### 2. That a notice be published on the Council website advising the above meeting dates.

## 5.2 Gympie Regional Council Area Annual Show Holiday 2023

**PORTFOLIO:** Governance, Risk and Disaster Management

**DIRECTORATE:** Office of the CEO

**DOC ID:**

### LINKS TO CORPORATE/OPERATIONAL PLAN

#### KEY RESPONSE AREAS:

1. Community and Environment

### 1. BACKGROUND AND PREVIOUS COUNCIL CONSIDERATION

Council resolved on 27 July 2022 to make application to the Office of Industrial Relations for gazettal of the 2023 Annual Show Holidays for the Gympie Regional Council area for Monday, 14 August 2023 for the Parish of Goomeribong including the township of Goomeri and Friday, 12 May 2023 for the remainder Gympie Regional Council area for the Gympie Show.

### 2. REPORT

Council has since been informed that the dates previously provided for the Annual Gympie Show for 2023 where incorrect and should have been 18 – 20 May 2023. Contact has been made with the Office of Industrial Relations who advise that the gazettal of the Gympie Show holiday has not yet occurred.

The Gympie Show holiday is now requested to be amended from 12 May 2023 to 19 May 2023 with gazettal by the Office of Industrial Relations.

### 3. BUDGET IMPLICATIONS

There are no budget implications associated with the recommendation of this report.

### 4. POLICY IMPLICATIONS

There are no policy implications associated with the recommendation of this report.

### 5. CONSULTATION

Gympie Show Society  
Office of Industrial Relations

### 6. CONCLUSION

Council is required to make a resolution to amend the date of the annual show holiday for the Gympie Local Government Area excluding the Parish of Goomeribong from 12 May 2023 to 19 May 2023.

## **RECOMMENDATION**

**That Council resolves that the Annual Show Holiday for the Gympie Local Government Area (excluding the Parish of Goomerinbong) be amended from Friday, 12 May 2023 to Friday, 19 May 2023.**

## 5.3 Audit and Risk Committee Update

**PORTFOLIO:** Governance, Risk and Disaster Management

**DIRECTORATE:** Office of the CEO

**DOC ID:**

### LINKS TO CORPORATE/OPERATIONAL PLAN

#### KEY RESPONSE AREAS:

3. Organisation

### 1. BACKGROUND AND PREVIOUS COUNCIL CONSIDERATION

Section 211(1)(c) of the *Local Government Regulation 2012* requires that the Audit and Risk Committee (the Committee) provide a written report to the local government about the matters reviewed, including any recommendations resulting from same, as soon as practicable following each meeting held by the Committee.

The Committee held its most recent meeting on 27 October 2022.

### 2. REPORT

**Present:** Mr Hayden Wright (Chairman) via Teams  
Cr Bruce Devereaux  
Cr Bob Fredman  
Mr Brett de Chastel

**Apologies:** Mr Jason Powell

#### Other Attendees:

Mr David Lewis (Acting Chief Executive Officer)  
Ms Lorelle Hatch (Manager Governance, Integrity and Risk)  
Mr Graham Jeffrey (Co-ordinator Risk Management and Governance)  
Mr Brendan Macrae (Internal Auditor)  
Mr Michael Claydon (QAO)  
Mr John Crook (QAO)

#### Matters Discussed:

#### 4.1 Financial Reporting-Valuations and Position Papers

The Committee noted the report.

The Committee noted the current volatility of prices and the impacts of natural disasters that impact valuations. It is suggested that the frequency of valuations should be monitored and, if necessary, bring forward the valuations of some classes of assets where it is considered that there may be significant changes occurring.

The Committee noted the Work in Progress balance and suggested that Council should consider including an internal audit of Council's processes in managing the clearance of work in progress to Council's asset registers to ensure accurate and timely transfer.

The Committee also noted that the revenue from developer contributions may remain uncollected and noted that Council needed to review the processes in place to ensure that revenue due to Council is collected in a timely manner.

#### 4.2 **Finance Branch Update**

The Committee noted the Finance Branch update.

#### 5.1 **External Audit Update**

The Committee noted the External Audit briefing paper.

A late report was presented by the External Auditor regarding the current status of the audit of Council's Financial Statements for the year ending 30 June 2022. The Committee noted that the Minister has granted Council an extension to 31 December 2022 to complete the statements. The Committee noted the issues that remain to be resolved. It is expected that the Committee will be in a position to consider the final statements at its next meeting on 15 December 2022 to recommend them to Council for signing to meet the deadline.

#### 6.1 **Internal Audit**

In noting the report, the Committee commented on the long outstanding high risk matters that are still to be resolved with expected completion timelines being extended. The Committee requested that an updated spreadsheet be circulated out of session to Committee members following further investigation of the current status of these matters.

#### 6.2 **Review of Council's Project Management Framework and Methodology-KPMG presentation**

The Committee received a presentation from representatives of KPMG on the recent internal audit of the Project Management Framework and Methodology employed by Council. The audit made a number of findings and recommendations.

The Committee requested that the Chief Executive Officer provide a management response to the recommendations at the next meeting of the Committee.

#### 7.1 **Risk Management and Insurance Update**

The Committee noted the current strategic risk register and the insurance update. In regard to the Strategic Risk Register, the Committee suggested the register should be presented to Council in an appropriate forum to allow Council the opportunity to review the status of the strategic risks and the proposed mitigation strategies.

The Committee noted and accepted the current organisational risk profile rating of high.

**8.1 Audit and Risk Committee Charter Review**

The Manager Governance, Integrity and Risk led a discussion on the Audit and Risk Charter.

The Committee made a number of suggestions for amendment to the Charter.

It is proposed that the amended Charter will be circulated to all Committee members out of session by "flying minute" for endorsement to expedite the process for the updated Charter to be considered by Council.

**8.2 Governance Update**

The Committee noted this report.

In regard to the Councillors Portfolio Policy, the Committee expressed significant concern of the risks of establishing formal Portfolio meetings, particularly in respect to the potential for such meetings to delve into operational matters (noting the proposed listed portfolio topics) and to the lack of transparency and thus risk breaching the principles of transparent decision making of Council.

**10.1 Human Resources Update**

The Committee received and noted the Human Resources update report.

In noting the report, the Committee noted the continuing difficulties with staff turnover. The Committee requested that a report be provided to the next meeting providing current attrition rates and those of past years. Further the Committee requested that a report detailing the major themes that emerge from exit interviews be provided to the next meeting.

**10.2 Workplace Health and Safety Quarterly Report**

In noting this report, the Committee noted the current workplace health and performance and requested that at the next meeting a report be presented benchmarking Council's current performance with like sized local governments in Queensland.

**10.3 Financial Activities of the Rattler Railway Company and Planned Separation from Council**

The Committee received and noted the Rattler Railway Company and planned separation from Council as set out in the terms sheet.

**10.4 Waste Management and the New Waste Cell Update**

The Committee noted the presentation and the status of the construction of the new East Cell at Bonnick Road waste disposal facility and the strategies proposed to extend the life of the current cell. The Committee also noted the current study to identify new waste disposal sites for future disposal. In addition, a number of initiatives, as presented by the Manager Environment and Resource Recovery, to potentially alleviate the pressure on the current site were discussed. The Committee



supports for these initiatives i.e. waste shredder to be further examined and presented to Council for consideration.

**11.1 CEO Update**

The Committee noted the CEO update report.

The Committee noted the high risk projects that the organisation is undertaking at the moment and the significant risk that presents, and agreed with the CEO that some choices will need to be made to lower the risk and ensure success.

**12.1 Forward Rolling Plan**

The Committee noted the forward rolling plan and suggested some minor amendments to the future work programme.

**12.2 Outstanding Actions**

The Committee noted the outstanding actions sheet

**13.0 Next Meeting**

The next meeting of the Audit and Risk Committee will be held on Thursday, 15 December 2022 commencing at 10.00am.

**On behalf of the Audit and Risk Committee**

**Hayden Wright**

**Chairman**

**3. BUDGET IMPLICATIONS**

The Committee has not raised any budget issues.

**4. POLICY IMPLICATIONS**

The Committee has not raised any policy issues.

**5. CONSULTATION**

Committee members.

**6. CONCLUSION**

The Committee continues to operate effectively in its independent oversight role to the extent prescribed within the legislation and the Committee's Charter. A number of matters were considered by the Committee at its 27 October 2022 meeting as detailed within this report.

**ATTACHMENTS**

- [1.](#) ARC Outstanding Action Sheet Oct 2022

## **RECOMMENDATION**

**That Council resolve that the:**

- 1. Report from the Audit and Risk Committee on its 27 October 2022 meeting be received.**
- 2. Acting Chief Executive Officer undertake the relevant actions requested by the Audit and Risk Committee within its report.**

## 5.4 Notified Motion - Acknowledgement of Emails

**PORTFOLIO:** Governance, Risk and Disaster Management

**DIRECTORATE:** Office of the CEO

**DOC ID:**

### LINKS TO CORPORATE/OPERATIONAL PLAN

#### KEY RESPONSE AREAS:

2. Infrastructure and Economic Opportunity
1. Community and Environment
3. Organisation

### 1. REPORT

Councillor Devereaux has given notice of the following proposed motion.

#### APPLICABLE POLICIES

##### ***GRC Corporate Plan 2022-2027***

<https://www.gympie.qld.gov.au/downloads/file/4239/corporate-plan-2022-2027>

\*One of our core Values we identify in our GRC Corporate Plan 2022-2027 is, 'We act with honesty and respect in all we do and respect all residents, colleagues and visitors.'

\*excerpt from GRC Corporate Plan 2022-2027

##### ***GRC Acceptable Request Guidelines for Councillor Requests for Assistance or Information 2020***

<https://www.gympie.qld.gov.au/downloads/file/3570/acceptable-requests-guidelines-for-councillor-requests>

*\*These guidelines define information as including, '...access to or copies of information held by Council, not normally accessible to the public or required by legislation to be restricted.'*

\*excerpt from GRC Acceptable Request Guidelines for Councillor Requests for Assistance or Information 2020

#### BACKGROUND

Without an acknowledgement of receipt of an email it is impossible to know if a request has been seen, let alone if it is going to be actioned.

When the role of Acting-CEO was filled for a fortnight by Scott Mason in what was essentially an Acting-Acting-CEO role the contrast was considerable, with an acknowledgement of receipt of any email quickly sent back.

This becomes especially difficult in managing a councillor's time and resources when it turns out a requests for information is not simply unacknowledged but that the request itself is unlikely to be granted. The delay in this case comes across, despite any argument which might sight investigating policy & procedure, as both disrespectful and irksome.

The historical reluctance to this simple curtesy snowballs when the Mayor or another councillor attempts to answer the request and in some cases this seems to be taken as the request to the CEO being dealt with.

## **PROPOSAL**

Putting in place the requirement for the CEO to acknowledge all councillor emails and give an indication of what action is to be taken will take the guesswork out of this situation.

While it is acknowledged the ACEO has emailed his intention to put into practise what is set out in one part of this motion, there are other simple processes included in this motion which must be considered.

Additionally, this motion will inform the new CEO who according to the Mayor's timeframe we will have in place at the end of October.

## **OFFICER COMMENT**

This organisation is committed to having efficient and effective systems and processes to service the communities' needs, including responding to Councillor Requests for information. When the CEO Requests process was implemented in 2019, there was a dedicated Councillor Liaison Officer role to manage this workflow. Since the departure of the Councillor Liaison Officer, there has been no dedicated officer to manager the process.

In addition when the Acting Chief Executive Officer Mr Scott Mason was with Council, his brief was have maintain stewardship of Council, undertake a business review and to respond to Councillor business. This is, he had more time to operate on the business and not in the business.

The CEO Requests process is currently being reviewed with a view to improving records management, making the process more transparent and not duplicating efforts. At this point in time, best practice for managing requests and record keeping, is for Councillor Requests to be lodged via the Councillor CRM Portal.

The Councillor CRM Portal provides the request for information to be directly allocated to the appropriate officer and also for the customer service team to report on performance of the response back to the Councillor. CRM Portal Performance is planned to be reported on quarterly to Council.

It should also be noted that at any time, a Councillor may contact the CEO in any way necessary and as they deem appropriate. Council is committed to continual improvement and this process is planned to be discussed at an upcoming Councillor Workshop.

Without indicative response guidelines and the provision of a dedicated support officer, Council officers may not be able to comply with the Notified Motion recommendations.

#### **RECOMMENDATION 1**

**That Council requests that:**

- **The CEO acknowledge receipt of any correspondence from any councillor.**
- **The CEO answer correspondence directed to him regardless of any other correspondence which is received from other councillors.**
- **The CEO is to inform the councillor what action is to be taken with the email request at the time of receipt.**

## SECTION 6: CORPORATE SERVICES

### 6.1 October 2022 Finance Report

**PORTFOLIO:** IT and Finance

**DIRECTORATE:** Corporate Services

**DOC ID:**

#### LINKS TO CORPORATE/OPERATIONAL PLAN

##### KEY RESPONSE AREAS:

1. Community and Environment
2. Infrastructure and Economic Opportunity
3. Organisation

#### 1. BACKGROUND AND PREVIOUS COUNCIL CONSIDERATION

To meet its monthly reporting obligations under Section 204 of the *Local Government Regulation 2012*, a monthly financial report is to be provided to Council for its information.

This report provides commentary on Council's financial results as at 31 October 2022.

#### 2. REPORT

The financial statements provide a comparison of actual results to 31 October 2022 to the revised budget adopted by Council on 26 October 2022.

The overall actual year to date performance to 31 October 2022 is a surplus of \$19.6m, which is tracking ahead of the forecasted position of a surplus of \$12.4m.

Council's operating result at 31 October 2022 is surplus of \$14.5m compared to a year to date budget surplus of \$11.6m.

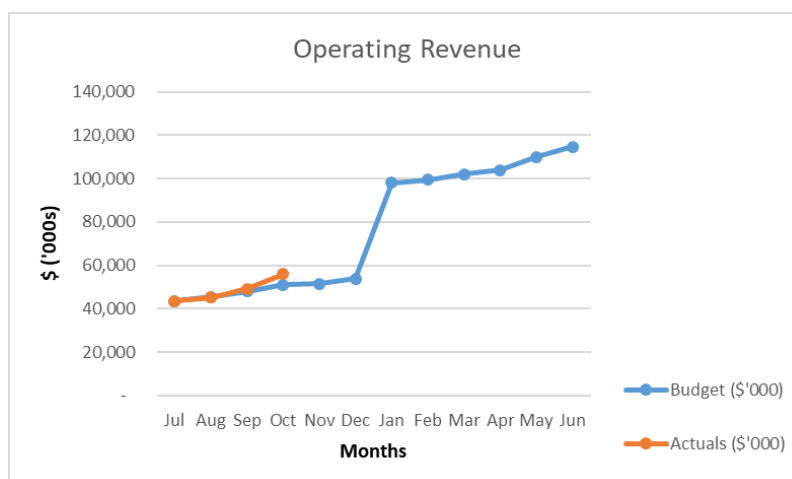
##### Operating Revenue:

The financial report for 31 October 2022 shows overall operating revenue received of \$55.9m, which is \$4.9m higher than the year to date, budgeted of \$51.0m.

The material variances for revenue streams are listed in the following table.

Revenue	Variance (\$'000)s	Comments
<i>Rates and charges</i>		
Gross Rates and charges	(\$100)	The estimated increase in the number of rates assessments has been allocated across the full financial year; however, budget phasing is to be reviewed to reflect the impact of additional rates assessments in future months.
<i>Grants, Subsidies Contributions and Donations.</i>		

Subsidies	\$4,235	Favourable variance due to recognition of \$3.8m relating to the disaster events in January and February 2022. The expenditure for these events was incurred in the 2021-22 financial year. The budget for operational grants and subsidies will be revised as part of the 2 <sup>nd</sup> quarter budget review.
<i>Fees &amp; Charges</i>		
Building and Plumbing	\$133	Increased building applications continue trending across the region into the 2022-23 financial year, resulting in higher than forecast receipt of application fees. This trend will continue to be monitored by the Building and Plumbing and Finance Teams and revised if necessary at a future budget review.
Development Applications	\$372	Increased development trend across the region has continued into the 2022-23 financial year, resulting in higher than forecast receipt of application fees. This trend will be monitored by the Planning and Finance Teams and revised if necessary at a future budget review.
Property Searches	\$167	Increased development trend across the region has continued into the 2022-23 financial year, resulting in higher than forecast receipt of property search fees. This trend will be monitored by the Finance Team and revised if necessary at a future budget review.
<i>Interest &amp; Investment Revenue</i>		
Interest Received	\$338	Higher than forecast interest received due to increased cash balances and rising interest rates. This variance will continue to be monitored and will be adjusted in the 2 <sup>nd</sup> quarter budget review if required.
<i>Sales Revenue</i>		
RMPC works	(\$249)	Less than forecast sale revenue for the period ended 31 October 2022 for Main Roads works completed under the Road Maintenance Contract.
Water Sales	(\$113)	Less than forecast water sales due the prevailing weather conditions.



The percentage of outstanding rates at 31 October 2022 was 12.18% compared to 12.16% for the same period in the prior financial year.

The outstanding rating balance at 31 October 2022 involves 3,833 rating assessments as summarised in the following table:

Category	Assessments
Outstanding assessments with balance owing of <\$50	1,280
Short term payment arrangements	658
Outstanding assessments referred to debt collection agents	632
Outstanding assessments with no payment plan in place	627
Long term payment arrangements	507
On hold pending supplementary notice adjustments	94
On hold or deceased estate assessments	28
Outstanding assessments pending Sale of Land resolution	9
<b>Total</b>	<b>3,833</b>

The outstanding rates and charges balances continue to be monitored in accordance with Council's outstanding rates and charges collection policy and procedures.

Notices of intention to sell were issued to nine properties in September 2022 after Council resolved to commence the sale of land process for arrears of rates on 27 July 2022.

### **Operating Expenditure:**

Operating expenditure at 31 October 2022 totalled \$41.4m compared to the year to date budget of \$39.4m.

The unfavourable variance of \$2.0m primarily relates to expenditure in relation to the May 2022 disaster event and higher than forecast depreciation expenditure to date. The unfavourable variances for materials and services and depreciation are partially offset by the lower than forecast employee costs due to current staff vacancies across council.

On completion of the application to QRA for reimbursement of eligible expenditure in relation to the May 2022 event, the 2022-23 Budget will be adjusted to include both the



subsidy funds estimated to be received by council and the expenditure incurred in relation to the May 2022 event.

To 31 October 2022, a total of \$3.5m of expenditure has been incurred which related to the May 2022 flooding event.

#### **Capital Revenue:**

At 31 October 2022, a total of \$5.2m has been received for capital revenue. This is \$4.4m higher than the anticipated budget for capital of \$0.8.

This favourable variance will change as the timing of the recognition of capital subsidies and grants is analysed by finance officers to reflect the reporting requirements of the Accounting Standards.

#### **Capital Project Expenditure:**

As at 31 October 2022, Council had expended \$5.4m on its capital works program against the year to date capital budget of \$4.0m. The variance is primarily due to the estimated timing of project expenditure and will be reviewed and updated as part of the preparation of the November 2022 financial report.

#### **Statement of Financial Position:**

The Statement of Financial Position compares Council's assets, liabilities and community equity position to the previous financial year and for the period to 31 October 2022, records an increase in Community Equity of \$291m.

This improvement in equity is primarily due to a significant increase in the value of Council's Infrastructure, Property, Plant and Equipment as a result of recent asset revaluations, increases in cash balances and is partially offset by an increase in liabilities relating to supplier payments and prepayments of grants and subsidies and the State Waste Levy.

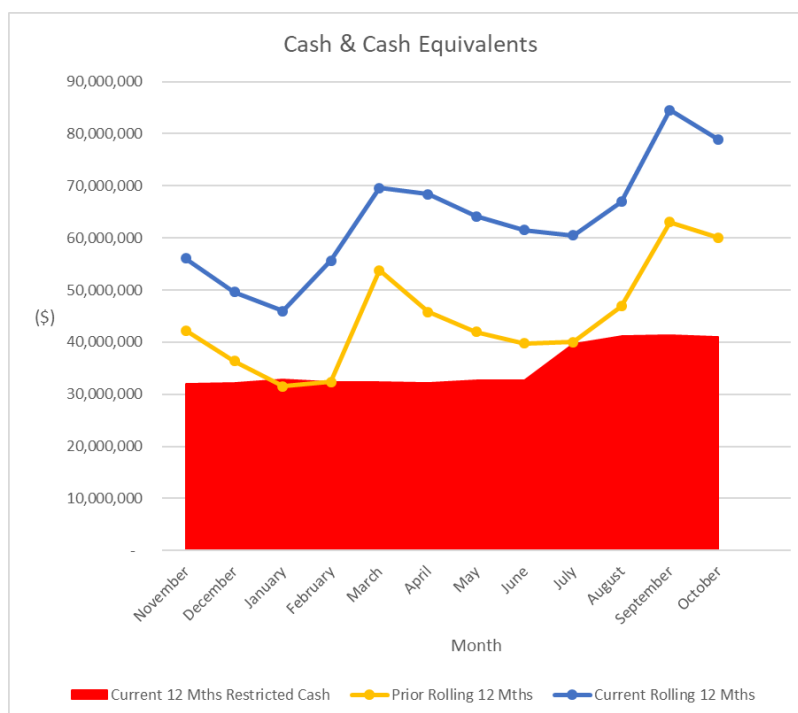
#### **Cash and Cash Equivalents Report:**

Excluding funds held in trust, total cash on hand at the end of October 2022 was \$78.9m with \$78.6m of these funds invested with Queensland Treasury Corporation.

The cash balance at 31 October 2022 continues to track higher than the balance for the same period in the prior year. The increase in cash balances is the result of the receipt of additional subsidies and grants.

Council also holds \$2.0m in trust for developers, ratepayers and other parties.

The graph below presents a rolling 12 month comparisons of Council's total Cash and Cash Equivalent balances.



The indicative interest rate on investments at 31 October 2022 was 3.53% compared to 0.50% at 31 October 2021.

### 3. BUDGET IMPLICATIONS

The 2022-23 operational expenditure budget includes efficiency dividends for materials and services of \$0.8m and a budgeted vacancy rate of \$1.8m.

Close monitoring of Council's monthly financial performance is of significant importance for Council to achieve the financial results adopted as part of Council's 2022-23 Budget.

### 4. POLICY IMPLICATIONS

The October 2022 monthly financial report is in line with Council policy, the *Local Government Act 2009* and the *Local Government Regulations 2012*.

### 5. CONSULTATION

Consultation regarding commentary on Council's financial performance to 31 October 2022 has been undertaken with Managers, Directors and the Acting Chief Executive Officer.

### 6. CONCLUSION

Council's financial statements for the period ended 31 October 2022 provide a comparison of actual results against the revised budget adopted at Council's Ordinary Meeting on 26 October 2022

### ATTACHMENTS

1. [October 2022 Financial Report](#)

### RECOMMENDATION

**That Council receive and note the financial report for the period ended 31 October 2022.**

## 6.2 Procurement Panel Report October 2022

**PORTFOLIO:** IT and Finance

**DIRECTORATE:** Corporate Services

**DOC ID:**

### LINKS TO CORPORATE/OPERATIONAL PLAN

#### KEY RESPONSE AREAS:

3. Organisation

### 1. BACKGROUND AND PREVIOUS COUNCIL CONSIDERATION

In April 2021, Council endorsed the formation of a Procurement Panel to oversee council's procurement activities.

This report provides Council with a summary of the Panel's activities for the month of October 2022 including items endorsed by the Panel for procurement but which exceed the financial delegation of the Acting CEO.

### 2. REPORT

#### 2.1 Procurement Panel Meeting Minutes

The minutes of the Procurement Panel Meetings, are:

- i. **Procurement Meeting No 66 – 27 October 2022 (Flying Minute)**
  - a. the Executive approve that RFT2022-23 009 SPS G1 Electrical Switchboard be awarded to Industrial Controls Australia for \$187,151.93 (incl GST)
- ii. **Procurement Meeting No 67 – 2 November 2022 (Flying Minute)**
  - a. the Executive approve the release to the market of RFT2022-23 012 Southside Sewer Project Stage 8.
  - b. the Executive referred another tender evaluation back to the evaluation team to answer a number of questions in relation to the evaluation report.

#### 2.2 RFP0522 DRFA Construction Services - Major Works – for approval

After intense rainfall events in January, February and May 2022 across the Gympie region, Council has successfully sought activation under Disaster Recovery Funding Arrangements (DRFA). The DRFA funding arrangements require completion of all eligible restorative project works by the 30 June 2024.

In order to supplement the internal delivery of works funded under DRFA, Council has conducted a Request for Proposal (RFP) process to seek proposals from suitably qualified and experienced Contractors to be shortlisted to participate in future closed quotation processes.

A public tender was issued via Vendor Panel on 13 July 2022 to establish a Register of Pre-Qualified Suppliers (RPQS) to seek future quotations from shortlisted Respondents where Council does not have the capacity to internally deliver work packages. It is expected that the

scope of these work packages will generally include reconstruction works associated with roads and drainage structures. This may be sealed and unsealed roads, concrete floodways, culvert works and potentially water and sewerage reticulation installations.

Proposals were required to demonstrate the Respondent's:

- Capability and experience in delivering similar projects
- Capacity to undertake work packages between now and June 2024.

The tender closed on 5 August 2022 with fourteen (14) tender submissions. The evaluation panel identified that the responses could be broken up into three (3) categories:

- Road construction contractors who can do all scope elements (via potentially engaging subcontractors for some minor components of work)
- Concrete and / or Water and / or Sewer contractors who can adequately do some elements of scope but not all
- Specialist supplies who can undertake a combination of the above categories.

Each of the respondents submitted a compliant Proposal with adequate capability and experience for one of the categories listed above and identified in the following table.

Name of Respondent	Suitable Work Types
AquaPS Pty Ltd	Concrete, Water & Sewer only
Ark Construction Group Pty Ltd	All
Bellrise Investments Pty Ltd	Concrete, Water & Sewer only
G&R Brown & Sons Pty Ltd T/A Brown Contractors	All
Civil Mining & Construction Pty Ltd	All
D&J's Civil Construction Pty Ltd	Concrete, Water & Sewer only
Durack Civil Pty Ltd	All
Civlec Pty Ltd T/ A GRC Civil	All
Hazell Bros (QLD) Pty Ltd	All
Offaly Civil Pty Ltd	Concrete, Water & Sewer only
SGQ Pty Ltd	All
Stabilised Pavements of Australia Pty Ltd	All
Timber Restoration Systems Pty Ltd	Timber Structures only
M & K Pipelines (QLD) Pty Ltd	Concrete, Water & Sewer only

The Evaluation Panel recommendation is that all Respondents be appointed to the Register of Pre-Qualified Suppliers (RPQS), noting the relevant scope of works they can be engaged for under the RPQS.

The Executive endorsed that Council approve that all respondents be appointed to the Register of Pre-Qualified Suppliers (RPQS), noting the relevant scope of works they can be engaged for under the RPQS.

### 3. BUDGET IMPLICATIONS

Items considered by the Procurement Panel are consistent with the 2022-23 Budget and the Long Term Financial Forecast 2022-23 to 2031-32 as amended and adopted by Council on 26 October 2022.

### 4. POLICY IMPLICATIONS

All procurement processes, reports and recommendations are consistent with Council's Procurement Policy, adopted 14 July 2022.

### 5. CONSULTATION

Consultation has been undertaken across the key stakeholders within Council, in relation to the items considered by the Procurement Panel during the period covered by this report.

### 6. CONCLUSION

The Procurement Panel has endorsed the items outlined above and within the recommendations below.

#### RECOMMENDATION

**That Council receive and note the minutes of Procurement Panel Meeting No 66, 27 October 2022 and Procurement Panel Meeting No 67, 2 November 2022.**

#### RECOMMENDATION

**That Council resolve to establish the Register of Prequalified Suppliers for RFP0522 DRFA Construction Services - Major Works with the following suppliers:**

Name of Respondent	Suitable Work Types
AquaPS Pty Ltd	Concrete, Water & Sewer only
Ark Construction Group Pty Ltd	All
Bellrise Investments Pty Ltd	Concrete, Water & Sewer only
G&R Brown & Sons Pty Ltd T/A Brown Contractors	All
Civil Mining & Construction Pty Ltd	All
D&J's Civil Construction Pty Ltd	Concrete, Water & Sewer only
Durack Civil Pty Ltd	All
Civlec Pty Ltd T/ A GRC Civil	All
Hazell Bros (QLD) Pty Ltd	All
Offaly Civil Pty Ltd	Concrete, Water & Sewer only
SGQ Pty Ltd	All
Stabilised Pavements of Australia Pty Ltd	All
Timber Restoration Systems Pty Ltd	Timber Structures only
M & K Pipelines (QLD) Pty Ltd	Concrete, Water & Sewer only

## 6.3 Flood Recovery Committee

**PORTFOLIO:** IT and Finance

**DIRECTORATE:** Corporate Services

**DOC ID:**

### LINKS TO CORPORATE/OPERATIONAL PLAN

#### KEY RESPONSE AREAS:

3. Our Organisation – accountable, responsive, efficient and innovative

### 1. BACKGROUND AND PREVIOUS COUNCIL CONSIDERATION

In January and February 2022, the Gympie Local Government Area was severely impacted by two major rain events that resulted in significant damage to Council's infrastructure.

Whilst the initial focus was on response to public safety and, where required, temporary repairs to infrastructure to enable the assets to be utilised, the focus now is on the recovery phase ensuring that damaged infrastructure is returned to its pre-flood standard.

To ensure that recovery works have a high priority, a Council-wide focus and deliver the best possible outcome for the wider community, a Flood Recovery Committee (the Committee has been formed).

### 2. REPORT

The Committee is continuing to ensure that Gympie Regional Council's (Council) flood affected infrastructure works are completed to their pre-flood condition, or where applicable, undertake betterment opportunities to make infrastructure more resilient.

The objectives of the Committee are:

- ensure that Council assets damaged by the rain/flood events of January and February 2022 are restored in an efficient and effective manner whilst ensuring that Council has utilised funding sources in the most effective manner possible
- where applicable, Council identified opportunities for increasing the resilience of its assets to future disaster events and advocates strongly for funding from external sources
- deliver as much works internally as possible over the lifetime of the program (i.e. 100% utilization of Council crews
- have Queensland Reconstruction Authority (QRA) funded works for Council crews to commence at the completion of the Emergent Works phase.

The Committee is now scheduled monthly meetings as decided by the committee during its meeting on 7 November 2022.

The committee has met on four occasions since the last Council Report with the minutes of each below.

#### Meeting 8 – 12<sup>th</sup> September 2022

- Council and QRA are staying in regular contact to communicate time frames and claim updates, highlighting the possible need for some extensions of time in the future.
- Maudsley Road funding application is pending lodgement.
- Queensland Reconstruction Authority will be farewelling Jon Morris with Tyrone Mclean taking over Jon's position.
- Minor Works EOI has been extended until 14 September 2022.

#### Meeting 9 – 26<sup>th</sup> September 2022

- REPA Packages one pending approval and REPBA Package 2 is pending response to more questions asked by QRA.
- DRFA Category D extraordinary funding, the QRA led Flood Risk Management program is now open.
- The Flood Risk Management program includes:
  - Community engagement and education material
  - LiDAR capture and floor level database
  - Flood studies, risk assessment and management strategies.

#### Meeting 10 – 24<sup>th</sup> October 2022

- CRC updates are as follows;
  - CRC have again forecasted total program value based on extrapolating values from the damage assessment completed to date.
  - At this time the forecast value of REPA works based on benchmark rates and an extrapolation of existing data is \$62 Million. This does not include emergent works, immediate reconstruction works, betterment works, complimentary works or other restoration works not eligible under DRFA guidelines
  - Eastern Roads REPA Package 01 and 02 are made up of arterial and sub arterial roads. Eastern Roads REPA Package 01 is made up of 137 roads and Package 02 is made up of 88 roads. The package includes damage to both sealed and unsealed assets as well as drainage, signage and major structures
  - Core Consultants have undertaken detailed site investigations for Blunder Road and Bella Creek Road. Significant issues have been identified at each site with council regularly monitoring the site as recommended by the Geotechnical Engineering report
  - Construction works have now commenced on Greendale Rd.

#### Meeting 11 – 7<sup>th</sup> November 2022

- CRC updates are as follows;
  - REPA Priority Package 01 is now in the construction phase
  - Latest estimate for flood damage on roads excluding betterment is \$65million.
- Queensland Reconstruction Authority to provide GRC with an update on assessment turnaround times for lodgement and approval
  - Assessments target 45 days to assess submissions. This is from the day the submission is lodged, to the Briefing Note being sent notifying approval



- Once an Assessment Summary has been issued, QRA allow approximately 5 days for GRC to dispute before proceeding. From there it will take 14 days to issue the briefing note.

### **3. BUDGET IMPLICATIONS**

Items considered within the Committee Report are consistent with Council approved Budget unless otherwise noted in this report.

### **4. POLICY IMPLICATIONS**

The Committee's activities are consistent with Council approved policies unless otherwise noted in this report.

### **5. CONSULTATION**

Items considered in by the Committee have been widely consulted within Council. The Committee itself ensures a whole of Council perspective is taken. The Committee has endorsed the items outlined above and within the recommendations below.

### **6. CONCLUSION**

The Committee has endorsed the items outlined above and within the recommendations below.

### **RECOMMENDATION**

**That Council resolves to note the**

- 1. Minutes of Flood Recovery Meeting No 8 – 12 September 2022.**
- 2. Minutes of Flood Recovery Meeting No 9 – 26 September 2022.**
- 3. Minutes of Flood Recovery Meeting No 10 – 24 October 2022.**
- 4. Minutes of Flood Recovery Meeting No 11 – 7 November 2022.**

## 6.4 Corporate Services Directorate Update

**PORTFOLIO:** IT and Finance

**DIRECTORATE:** Corporate Services

**DOC ID:**

### LINKS TO CORPORATE/OPERATIONAL PLAN

#### KEY RESPONSE AREAS:

3. Our Organisation – accountable, responsive, efficient and innovative

### 1. BACKGROUND AND PREVIOUS COUNCIL CONSIDERATION

Council's Executive Team have agreed that on a quarterly basis Directorate Managers will provide an overview of the operations of their business units for the prior quarter and the quarter to come.

These quarterly reports are an opportunity to reflect on achievements and learnings and to encourage information sharing across the Directorates, the Organisation and Council. This report includes the Governance section, whilst not part of the Corporate Services Directorate so that Council is keep abreast of its operations.

### 2. REPORT

This report provides a summary of the key achievements and planning for each of the business units within the Corporate Services Directorate.

#### Finance

##### 2021-2022 Financial Statements/External Audit

The Queensland Audit Office (QAO) completed their visit to GRC in September and a number of outstanding issues relating to asset valuations were identified which are being finalised. Sign-off on accounts is expected in early to mid-December.

##### Rates

Reminder notices were issued to outstanding rates assessments in October 2022.

##### Service Catalogue Project

This project is currently in progress with the goal to present a draft catalogue of services, service costs and service levels to council as part of its deliberations for the development of the 2023-24 budget.

##### Monthly Reporting

Finance officers continue to attend monthly meetings with Directors, Managers and responsible budget officers. Additional meetings are available when requested.

### Fleet

Fleet is working with its key clients to review existing fleet requirements and usage of hired fleet to identify opportunities to improve fleet utilization. Delayed delivery times continue.

### Procurement and Stores

Procurement activities continue with focus on securing key resources to assist with flood recovery works. Finalisation of mowing contracts is expected to be completed in December. Procurement activities are also reported to Council on a monthly basis.

## **Technology and Business Systems**

### Windows11 and Modern Desktop

ICT are getting close to enabling Microsoft 365 across every laptop, desktop, tablet, and phone at Council.

In October ICT made great progress toward the M365 Modern Desktop implementation. OneDrive was enabled across all of council, so employees now have a cloud solution to store individuals' working documents currently stored on premises. Business Unit Champions, Leadership, and early adopters had the opportunity to attend OneDrive and Microsoft Teams training. In total 97 employees attended online and in person.

In the New Year, ICT will start our Modern Desktop rollout, replacing older devices (laptops and desktops) and installing Windows 11 including the latest M365 office applications. This will include the use of Microsoft Teams Telephony. This technology will replace many desk phones starting in March next year.

### ERP (GRIT)

The ERP program is in full progress to deliver Phase 1 which is Finance and Procurement in the second quarter 2023 with many of Council's staff involved in workshops to date. There has been some delays caused by staff availability and external resource shortages, meetings are occurring to identify opportunities to recover. Phase 2 planning, HR and Payroll, has commenced. A full project update will be provided to the January Council Meeting.

### Cyber Security

ICT have been working with our security partner McGrathNicol to improve Council's Cybersecurity awareness and resilience. One of the techniques used is to test the organisation's ability to spot suspicious email, and track user responses. This information allows ICT to understand where training is required.

On the 17th October, ICT ran a cybersecurity email phishing campaign with the help of McGrathNicol, sending a phishing email to 396 officer email accounts. Of the 396 officers emailed, 2 officers clicked the link and only 1 officer started to enter details.

ICT received 50 ICT Helpdesk calls and emails, almost immediately, querying the authenticity of the email sent in the Phishing Campaign, which shows that many officers are self-aware when it comes to sketchy emails. A significant period also elapsed before the first person clicked the link. This is an excellent result, but zero clicks is our target.

#### Fetch Replacement Update

ICT have been busy facilitating workshops with staff around the organisation to discuss requirements for the new centralised employee intranet, currently known as Fetch.

The workshops have been a huge success and have resulted in over 200 requirements being tabled. It has been a bit of an eye-opener to hear all the great ideas that staff have for improving our intranet and of making Council more efficient, effective and engaged.

#### 2-Way Radio Review

Last month, Council engaged some of our ICT technical partners, Strategic Directions Group (SDG) and Philcomm to assist with a review of Council's mid band radio network and to prepare short term options for the imminent disaster season and potential solution replacement options.

The deliverable of this project is an options analysis detailing:

- Existing shortfalls of the current solution
- The risk profile to determine varying needs both the short and long term
- Options to support the immediate needs of the business during the upcoming disaster season
- Options regarding the future long-term solution.

As Councillors may be aware, Council operates an analogue 2-way radio communication system, and this system in the past has supported Council's operational needs and is a critical component of Council Disaster Management business continuity. Over the last few years, the radio network has gradually deteriorated to a point where an intervention is required and a thorough analysis of what the future holds for 2-way radio in Council. The network comprises seven fixed radio repeaters on towers at high points across the region with radio handsets installed in most operational vehicles, plant, and equipment; in addition, radios are installed at Depots and the Local Disaster Coordination Centre (LDCC).

To complete this review, SDG performed a discovery process including the review of the existing radio network architecture, a review of contract management for leased towers and maintenance program (generators onsite, spare equipment, maintenance program), and a review of any Memorandum of Understandings relating to the use of the network or infrastructure by parties external to Council.

SDG also worked in close collaboration with key stakeholders from Gympie Regional Council to understand the business requirements for the mid band radio network, and to understand how it is used and what the existing shortfalls are. This business engagement included both executive engagement and end user engagement to ensure all requirements were understood. This highly collaborative process ensures we were able to discuss any opportunities for improvement or areas of concern in an open way.

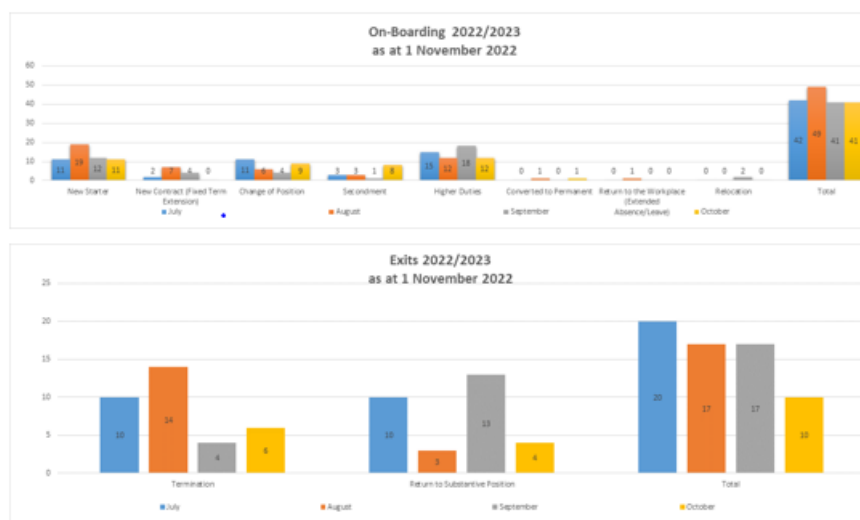
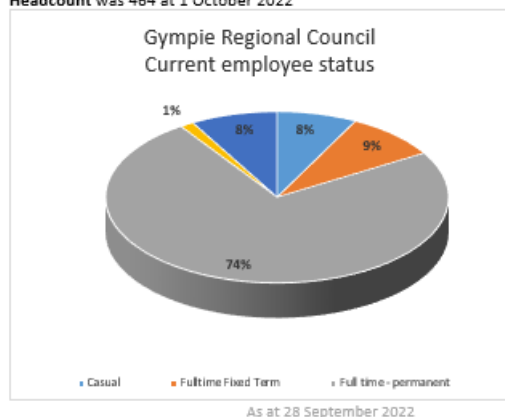
## People and Organisational Development

The People and Organisational Development Branch is responsible for the implementation of several significant initiatives including managing the challenges of the current recruitment market, Certified Agreement Negotiations, structure realignments and development of organisational and cultural change management initiatives.

### Current Headcount

**Headcount:** 464 at 1 October 2022

Headcount was 464 at 1 October 2022



### Certified Agreement

At the last Certified Agreement negotiation meeting held 6 October 2022, negotiations stalled and the parties agreed to commence a conciliation process with the Queensland Industrial Relations Committee (QIRC). Council representatives, both management and Union delegates will attend a conciliation meeting at the QIRC on the 23 November 2022.

It is hoped that this matter can be resolved through the conciliation process; however, if conciliation isn't successful, the matter may proceed to arbitration.

### Recruitment Challenges

As with neighboring Councils, Council is still experiences the challenges of identifying and recruiting suitable candidates for roles within Council. We have recently advertised a new

role as an internal recruitment consultant. Two candidates will be interviewed in the week commencing 14 November 2022.

#### Performance Appraisals

A program of staff performance appraisals has now been created. Under the program, every member of staff will carry out individual performance appraisals with their manager/supervisor with the first iteration of the program to be completed by 1 June 2023.

#### Job Title Naming Convention Position

Council has implemented a revised naming convention to create consistency in role identification, supporting the continued restructure across the organisation.

#### Working from Home Policy

In the current competitive recruitment market, it is important for council to review and implement a Hybrid Work from Home Policy. Work has been undertaken to deliver this and we are now in a period of survey to enable a successful role out of a Work from Home Policy.

#### Technology One implementation Phase 2 – HR & Payroll

The implementation of OneCouncil, which includes improvement to both HR and Payroll, commences in January 2023. The branch is prepared to design and implement initiatives, which will provide improvement across all HR, Recruitment and Payroll functions.

#### Traineeships

A policy and related initiative to improve traineeships across council has been initiated. This will include identifying across council traineeship opportunities and creating over establishment positions to support trainees within the region and create a continuous source of new employees.

#### Leading Hand Program (Leading Hand Skill Set) / Certificate IV in Leadership and Management.

It has been agreed to upskill Leading Hands who don't already hold the relevant Certificate III qualification relevant to their field on a case by case basis and provide further Certificate IV in Leadership and Management for Leading Hands and Supervisors. This will be rolled out over FYs 22/23 and 23/24 to allow for appropriate and manageable funding.

### **Communications, Business and Engagement**

The communications team is implementing some key strategic bodies of work especially around internal communications.

Recently the team conducted an internal communications audit which provided a solid framework for the draft internal communications strategy. This strategy is currently with the Executive Leadership Team for consideration. Once approved the strategy will be able to be implemented directly. The internal communications strategy is crucial to assist the organisation's cultural improvement journey.

In the disaster management space, the team have invested a significant amount of time coordinating and implementing a disaster preparedness campaign. In conjunction with the Senior Officer Disaster Management, the Communications team has carried out an extensive

campaign to help prepare residents of the region for what would seem like an inevitable weather event of some description.

This campaign has included paid strategic advertising both in traditional and social media as well as placing hard copy information at various public events.

The Communications team has also navigated a successful transition to YouTube, hosting recent Council meetings and workshops on the platform. This move has been relatively smooth both from a technical and community perspective with viewer rates comparable to those on social media.

#### Economic Development

Interviews have commenced for the Coordinator Economic Strategy and Advocacy position which reports to the Manager Communications, Business and Engagement.

A number of high quality candidates have been interviewed with a decision on the successful applicant to be announced shortly. This position will be tasked with delivering a new economic development strategy for the region as well as coordinating its subsequent roll out.

#### Tourism

Council was successful in its application for a \$150,000 grant to hire an eco-tourism officer. This officer will be responsible for implementing some key eco-tourism bodies of work. The position is of great strategic value as the Gympie region looks to work with and build closer ties to its Sunshine Coast, Fraser Coast and Noosa counterparts.

### **Governance, Integrity and Risk**

#### Strategic and Operational Risks

Strategic and operational risk registers have been reviewed with submissions on identified matters to the Executive Leadership Team and Council's Audit and Risk Committee.

#### Business Continuity Planning

A review has been conducted on Council's Business Continuity Plan with the implementation of exercises and preparedness activities planned in Q2 2022/2023 to ensure the readiness of Council operations.

#### Internal Auditors

A Request for Quote for Internal auditors was released in Q1 2022/2023 and has now closed. This work is progressing and is on-track.

#### Business Planning

'Plan on a Page' business planning has been endorsed by the Executive Leadership Team (ELT) and implemented by the Senior Leadership Group. Work is being coordinated across the Governance, Information and Technology and Communications sections to develop an electronic planning and reporting calendar via Teams capability. The Business Planning Work program is on track to be implemented by Q2 2022/2023.

There has been positive feedback received from staff at the Action Planning workshops regarding the 'Plan on a Page' activity and staff are engaging and requesting more business planning activities to identify priorities and manage workloads.

#### Governance Framework

The Governance Framework has been endorsed by the ELT and is on-track for implementation by Q2 2022/2023. A draft copy of the ELT endorsed Governance Framework document is attached. This copy has been submitted for corporate formatting prior to being published on Council's webpage.

The Policy Register has been reviewed, updated and made available to staff. Policy review cycles are currently being prioritised by the business owners. There is a work program that has commenced to enable ease of access and storage of all policies in a central repository called the 'Corporate Blueprint' (ICT - iServer/Grit Program).

The Delegation registers have been reviewed as follows:

1. CEO, Directors, Managers and Coordinators' Financial delegations have been reviewed and approved. Work is continuing to enable efficient administration
2. The Legislative delegations have been reviewed and workshops are being conducted with relevant directorates to ascertain the appropriate levels of delegation.

#### CEO's Audit and Risk Committee Update to Council

At Council's Ordinary Meeting on 24 August 2022, the A/CEO provided the Audit and Risk Committee Update. Council resolved that the:

1. Report from the Audit and Risk Committee on its 21 July 2022 meeting be received
2. Acting Chief Executive Officer undertake the relevant actions requested by the Audit and Risk Committee within its report. M05/08/22 refers

<https://www.gympie.qld.gov.au/downloads/file/4271/2022-08-24-ordinary-meeting-minutes>

#### Appointment of Audit and Risk Committee Chair and new member

At Council's Ordinary Meeting on 24 August 2022, Council appointed Mr Brett de Chastel to the Audit and Risk Committee as the third community member and Mr Hayden Wright to the position of Chair, Audit and Risk Committee. M06/08/22 refers

<https://www.gympie.qld.gov.au/downloads/file/4271/2022-08-24-ordinary-meeting-minutes>

#### Councillor Portfolio Policy

At a Council Workshop on 10 August 2022, Council proposed amendments to the Councillor Portfolio Policy that includes a change in the portfolios and a change in the way the meetings are administered, refer to Attachment 4. The amendments were presented to Council in a Report at the Ordinary Meeting on 26 October 2022. The envisaged changes will now be workshopped with Council.

### **3. BUDGET IMPLICATIONS**

There are no budget implications associated with the recommendation of this report.

### **4. POLICY IMPLICATIONS**

There are no policy implications associated with the recommendation of this report.



## **5. CONSULTATION**

Corporate Services Directorate Managers, Officers and Coordinators were consulted in the development of this report.

## **6. CONCLUSION**

As outlined above, this report provides an opportunity to reflect achievements and learnings and to encourage information sharing across the Directorate, the Organisation and Council.

### **RECOMMENDATION 1**

**That Council notes the Corporate Services Directorate Update report.**

## SECTION 7: COMMUNITY SUSTAINABILITY

### 7.1 GRC Authorised Biosecurity Surveillance Program 2023

**PORTFOLIO:** Planning and Regulatory Compliance

**DIRECTORATE:** Community Sustainability

**DOC ID:**

#### LINKS TO CORPORATE/OPERATIONAL PLAN

#### KEY RESPONSE AREAS:

1. Community and Environment

#### 1. BACKGROUND AND PREVIOUS COUNCIL CONSIDERATION

Weeds and pest animals (invasive biosecurity matter) significantly affect sustainable land use. The intent of this surveillance program is to enable Council's Authorised Officers to efficiently and effectively access lands in order to monitor for compliance with the Act on relation to any invasive Biosecurity matter.

s235 (2) (b) of the *Biosecurity Act 2014* (the Act) has a requirement for a Local Government to formally support the functions for Authorised officers under the Act.

This report seeks Council's endorsement for Council's Biosecurity Program as outlined under s235 2(b) of the Act.

#### 2. REPORT

The main function of local government under the Act is to ensure that invasive biosecurity matter within the local government region is managed in compliance with the Act.

To achieve, Gympie Regional Council is required to authorise a 'Biosecurity Surveillance Program' for invasive biosecurity matter in the Gympie Region, pursuant to section 235 of the Act.

The Authorised functions are outlined in the attachment to this report. These functions include but are not limited to undertaking inspections, survey and confiscating material in accordance with the Act.

Should Council not authorise this programme, Council's Authorised Officers will be limited in their duty and function to undertake their role and thereby monitor and control compliance with the Act.

#### 3. BUDGET IMPLICATIONS

The programme will be undertaken within the existing Biosecurity Operational Budget.

#### 4. POLICY IMPLICATIONS

Undertaking this programme will meet the requirements of the s48 and s235 of the Act.

## **5. CONSULTATION**

Council has consulted Biosecurity Queensland and engaged with its own officers on how best to manage and implement this programme and its requirements

## **6. CONCLUSION**

Weeds and pest animals (invasive biosecurity matter) significantly affect sustainable land use. This program will enable Council's Authorised Officers to efficiently and effectively access lands in order to monitor for compliance with the Act in relation to any invasive Biosecurity matter.

s235 (2) (b) of the Act has a requirement for a Local Government to formally support the functions for Authorised officers under the Act. This report recommends that Council endorse and support this Surveillance program.

## **ATTACHMENTS**

- [1.](#) GRC Authorised Biosecurity Surveillance Program 2023 - 2027

## **RECOMMENDATION**

**That Council endorse the continuation of the Biosecurity Surveillance Program for 2023 - 2027 as attached.**

## 7.2 Community Grants Program 2022/23 - Grant Funding Recommendations

**PORTFOLIO:** Arts, Culture, Libraries, Community Development and Customer Service

**DIRECTORATE:** Community Sustainability

**DOC ID:**

### LINKS TO CORPORATE/OPERATIONAL PLAN

#### KEY RESPONSE AREAS:

1. Community and Environment

### 1. BACKGROUND AND PREVIOUS COUNCIL CONSIDERATION

Council's Community Grants Program provides financial assistance for projects which respond to community need, support Council's strategic objectives and enhance the social, environmental and/or cultural wellbeing of the Gympie region.

At its Ordinary Meeting on 24 August 2022, Council approved the Community Grants Policy, which is an overarching policy document that covers the administration and award of all grant programs provided by Council.

The Community Grants Program Guidelines 2022/2023 were also endorsed by Council at this meeting. These documents are published and available for the community and grant proponents on Council's website.

Council Officers administer the grants program in accordance with Council approved policy, guidelines and budget allocations.

In line with the revised and adopted policy for 2022/23 Council has one competitive grant round and one rolling grant round.

The competitive grant round opened on 5 September 2022 and closed to applications on 16 October 2022.

The rolling grant round is open until 31 May 2023 or until all funds are expended.

### 2. REPORT

#### 2.1 Competitive Grant Round categories

Table 1 below outlines the category, purpose, maximum grant amount and total budget allocation for Council's Competitive Grant Round.

**Table 1 Competitive Grant Round Categories**

<b>Category</b>	<b>Purpose</b>	<b>Maximum grant amount</b>	<b>Total budget allocation</b>
Community Projects	To support community led projects that increase the social wellbeing of residents in the Gympie region.	\$5,000	\$185,000 (also covers the rolling grant category of Venue Waiver)
Community Facilities	To support safe, inclusive and accessible community facilities.	\$10,000	
Volunteer Support	To increase the capacity of community organisations and their volunteers to deliver services to their members and the broader community.	\$3,000	
Local Events	To support community led local events and festivals that have low tourist demand, and are of high local social benefit.	\$5,000	
Major Environment Projects	To improve environmental outcomes in the Gympie region through the delivery of major projects that align with priorities in Council's Environment Strategy.	\$40,000	\$150,000 (also covers the rolling grant category of Micro Environment)
Creative Industry Development (RADF)	To enhance cultural tourism and the promotion of local arts, culture and heritage to intrastate, interstate and international audiences; To develop enterprising arts and cultural products or services (including professional development and sector development for the creative arts sector).	\$5,000	\$40,000
Creative Community Projects (RADF)	To nurture creative communities by increasing participation in and/or appreciation of arts and culture within the Gympie region.	\$8,000	
Regional/Major Events	To support large-scale events and festivals that have low to medium tourist demand, economic value and substantial local social benefits that typically attract visitation from outside the region and substantial local participation.	\$40,000	Awarded from events attraction, development, sponsorship and community funding allocations approved in Council 2022/23 Budget

## 2.2 Grant Information Sessions

In order to ensure the community were well advised of the process surrounding the new grant guidelines and Councils Community Grants Policy, a total of 12 information sessions and 2 workshops were held during September and October 2022 in Gympie and at regional libraries.

Ninety-two people attended these information sessions.

Council Officers from the Community Development Team provided information on the policy intent of the grants program, how to apply, criteria and the assessment process as part of the sessions to assist in building community organisation capacity to plan and resource community projects.

Information was also provided to applicants via email, in person and over the phone prior to and during the grant round. Council officers undertook over 100 contacts with potential grant applicants in this process.

## 2.3 Assessment Process

All applications received by Council for this competitive grants round have been assessed against the eligibility and assessment criteria detailed in the Council adopted grant guidelines. The assessment process is recorded through the SmartyGrants software system used by Council.

The following assessment process was undertaken:

- *Eligibility check:* All applications were checked against eligibility criteria to ensure the applicant type, project type, amount requested and timeframes were eligible
- *Assessment:* Applications were assessed against specified assessment criteria by a panel comprised of Council Officers who have knowledge and experience in the respective grant category including Arts, Community and Culture, Facilities, Events, and Environment Team members. Panel members also participated in moderation meetings to review the assessments and determine grant recommendations.
- *Endorsement:* Grant recommendations are presented to Council for endorsement pursuant to this report.

## 2.4 Applications Received – Competitive Round 2022/2023

Table 2 below outlines the number of applications received per category and funding requested.

A total of 71 applications were assessed with \$712,022 requested from applicants for the categories listed in the table. Every category has been oversubscribed in this round.

Officers recommend funding 57 of the 71 applications to a total of \$529,995, which ensures that grant funding is still available to service the rolling grant round in 2022/23.

**Table 2: Summary of Applications Received and Recommended**

Category	# of applications	Total funding requests	# of applications recommended	Funding recommended
Community Projects	6	\$22,851	4	\$12,301
Community Facilities	21	\$160,875	18	\$119,639
Volunteer Support	7	\$19,127	7	\$18,282
Major Environment Projects	8	\$190,734	7	\$130,700
Creative Industry Development (RADF)	7	\$28,836	4	\$16,386
Creative Community Projects (RADF)	7	\$53,389	4	\$23,600
Local Events	7	\$27,410	5	\$16,087
Regional/Major Events	8	\$208,800	8	\$193,000
<b>Total</b>	<b>71</b>	<b>\$712,022</b>	<b>57</b>	<b>\$529,995</b>

Table 3 below provides a summary of applicants that received information or eligibility guidance from Council officers prior to submitting their application, the number of first time applicants and the number of applicants recommended for Council funding for the first time.

**Table 3 – Summary of applicant profile and first time funding**

	Community (Inc. Local Events)	Major Environment	RADF	Regional/Major Events	TOTAL
No. of applications	41	8	14	8	71
Workshop/Info session attendance and/or meeting with staff	32	4	6	7	49
First time applicant	7	1	9	7	24
First time recommended for Council funding	6	1	5	1	13

## 2.5 Applications Received – Rolling Round 2022/2023 – Recovery, Wellbeing and Resilience

Pursuant to Council's endorsed Grant Guidelines, applicants can apply to the Recovery, Wellbeing and Resilience Category until funds are exhausted, with funding recommendations to be brought to Council for approval. A summary of this category is outlined below:

<b>Amount &amp; co- contributions</b>	Maximum grant amount: \$40,000 No co-contribution from the applicant is required.
<b>Purpose</b>	To support communities in choosing their response to the loss, anxiety and distress they have experienced as a result of severe weather and flooding events.

	<i>100% of funding for this grant category is provided by Central Qld, Wide Bay, Sunshine Coast Primary Health Network through funding by the Commonwealth Department of Health and Aged Care.</i>
<b>Priorities</b> (Address one or more)	<ol style="list-style-type: none"> <li>1. Promote wellbeing and healing among community;</li> <li>2. Strengthen social connectedness and assist communities with the recovery process;</li> <li>3. Engage population groups less likely to seek out traditional mental health services;</li> <li>4. Raise awareness of, and access to, available recovery services.</li> </ol>

An application has been received from the Gympie Chamber of Commerce Inc. to deliver three events on Mary Street (Christmas 2022, Easter 2023 and Winter 2023).

While the events are not new to the region, the application meets the grant category eligibility and assessment criteria.

Nine community organisations that deliver mental health and recovery services in Gympie (including Australian Red Cross, St Vincent de Paul Gympie, Lifeline Gympie, Headspace Gympie, Gympie Community Place, Gympie and District Women's Health Service) have provided support letters indicating their participation at the event through stalls and/or presence to increase awareness of recovery services and engage with population groups less likely to seek out traditional mental health services.

The applicant has requested \$29,120 in funding (comprised of both in-kind and cash components) for a range of eligible expenses including entertainment, event coordination and first aid. A total of \$29,000 is recommended for funding.

### 3. BUDGET IMPLICATIONS

Recommended grant funding in this report totalling \$558,995 is within the 2022/23 budget allocation for Community Grants and Events budget allocations.

Council's Community Grants Program is funded by both external grant funding and Council's operational budget.

For the 2022/2023 financial year, the following sources of funding have been allocated:

- External funding:
  - Queensland Government through Arts Queensland - \$20,000 contribution to deliver Regional Arts Development Fund grants
  - Commonwealth Government through Primary Health Network - \$180,000 to deliver Recovery, Wellbeing and Resilience Grants
  - Queensland Government through Queensland Health - \$18,643 to deliver Get Local Community Grants
- Gympie Regional Council Operational Budget:
  - Community Development Grants - \$185,000
  - Environment Grants - \$150,000
  - Regional Arts Development Fund - \$20,000 (plus \$6,742 rollover from 2021/22)
  - Community Halls Insurance - \$38,000.



- Festival and Events Grants – Various budget line items for events attraction, sector development, sponsorship and community funding with over \$200,000 available for community events.

#### 4. POLICY IMPLICATIONS

The grants administration process was carried out in accordance with Council's Community Grants Policy and Community Grants Program Guidelines 2022/2023.

#### 5. CONSULTATION

Manager Community and Commercial Services  
 A/Manager Communications, Business and Engagement  
 Coordinator Arts, Community and Culture  
 Coordinator Tourism and Events  
 Coordinator Environment Services  
 Coordinator Property Management  
 Senior Officer Community Development  
 Supervisor Venue Services  
 Officer Arts and Cultural Development  
 Officer Community Development  
 Officer Environment  
 Officer Events  
 Support Officer Community Development

#### 6. CONCLUSION

Council's Community Grants Program 2022/23 has been administered by Officers in accordance with the Council endorsed Community Grants policy, guidelines and allocated budget. Recommendations are provided to Council for consideration and approval.

### RECOMMENDATION

#### That Council

1. Endorse grants to organisations within the Community Grants Program 2022/2023 Rolling Round as outlined below:

Recovery, Wellbeing and Resilience category		
Applicant	Project	Amount
Gympie Chamber of Commerce Inc.	Community Recovery Festivals	\$29,000

2. Endorse 57 grant funding recommendations within the Community Grants Program 2022/2023 Competitive Round totalling \$529,995 as outlined below:

Applicant	Project	Amount
Community Projects category		
Kilkivan & District Community Care Assn Inc.	Kilkivan Care Coordination	\$4,000
Gympie Medical Transport Inc.	Contribution to new car	\$5,000
Sunshine Coast Gliding Club Inc.	Provision of defibrillator	\$2,084
Gympie Queens Park Tennis Club Inc.	Coach and equipment	\$1,217

<b>Community Facilities category</b>		
Goomeri Golf Club	Watering system upgrade	\$9,460
Gympie Family History Society Inc.	Internal painting	\$3,186
Gympie Senior Citizens Centre Inc.	Cold room repairs	\$2,232
Traveston Community Tennis Club Inc.	Solar LED lighting for tennis court	\$10,000
Widgee District Hall and Recreation Assoc. Inc.	Upgrade of infrastructure 2022	\$3,558
Gympie & District Riding for Disabled Assoc Inc	Sewage treatment plant	\$10,000
Manumbar Campdraft & Hall Association	Kitchen upgrade	\$7,200
Tin Can Bay Yacht Club Inc	New deck roof	\$5,000
Gympie and District Pony Club Inc.	Amenities block	\$10,000
Kandanga Public Hall Association Inc.	Projector and screen installation	\$1,613
Tin Can Bay Community and Men's Shed Inc.	Machinery enclosure	\$5,760
Woolooga Community and Rec Hall	Resurface of timber dance floor	\$10,000
Gympie Gymnastics Club Inc.	New facility planning	\$10,000
Cooloola City Farm Nurseries Inc.	Address security and safety issues	\$4,130
Glastonbury Hall & Recreation Association	Improvement of Glastonbury Hall catering facilities	\$8,000
Gympie and District Hockey Association	Club kitchen upgrade	\$5,000
Cooloola Coast Youth Activity Project Inc	110 Emperor St structural engineer report	\$4,500
Lions Club of Tin Can Bay	Driveway and parking renewal	\$10,000
<b>Volunteer Support category</b>		
Tin Can Bay Sailability Inc.	First Aid training	\$1,700
Gympie Clay Target Club Inc.	Equipment upgrade	\$2,950
Long Flat Hall Committee Inc.	Purchase of defibrillator	\$2,082
Rainbow Beach Amateur Anglers Inc.	Website development	\$2,700
Veterans Retreat Limited	Defibrillator supply and first aid training	\$2,850
Gympie Golf Club Inc.	Recycle Program	\$3,000
Tin Can Bay Chamber of Commerce and Tourism Inc.	Visit Tin Can Bay website	\$3,000
<b>Major Environment category</b>		
Gympie & District Landcare Group Incorporated	Biological control of Cat's Claw & Madeira Vines in the Gympie Region 2022/2023	\$33,785

Mary River Catchment Coordination Association	Biodiversity and Waterway Health in the Gympie region	\$33,000
Koala Action Gympie Region Inc.	Create a koala-aware community in the Gympie region	\$8,865
Cooloola CoastCare Assn Inc.	Marine turtle monitoring on the Cooloola Coast	\$11,595
Natura Pacific Pty Ltd	Back from the Brink: Nangur Spiny Skink	\$12,120
Australian Native Animals Rescue and Rehabilitation Association	Gympie Wildlife - Rescue, Rehabilitation, Release	\$26,335
Friends of Kandanga Group Inc.	Riparian/wildlife corridor revegetation Kandanga	\$5,000
<b>RADF Creative Industry Development category</b>		
Joolie Gibbs	If Trees Could Talk	\$3,778
Ethan Roberts	Co-write and performance with local experienced songwriters	\$5,000
Olivia Everitt	Grant Writing for the Arts: Workshop Series	\$2,608
The Atomic Beau Project	Music video creation x 2	\$5,000
<b>RADF Creative Community Projects category</b>		
Heart and Soul Sisters Pty Ltd	"Who We Are" Creative Project	\$4,800
Creative Arts Gympie Region	Creative Gympie Event Series	\$2,800
Perseverance Street Theatre Company Ltd	Original Contemporary Performance: "Growing Up"	\$8,000
Joanne Roberts (auspiced by Australian Institute of Country Music)	Songwriters Showcase	\$8,000
<b>Local Events category</b>		
Returned & Services League of Australia (Queensland Branch) Goomeri Chapter	Goomeri ANZAC Day 2023	\$1,641
Community Information Resource Services t/a Rainbow Beach Community Centre	Santa Comes to Rainbow 2022	\$3,000
Little Kids Day Out	Little Kids Day Out 2023	\$5,000
Save the Mary River Coordinating Group Inc.	Mary River Festival 2023	\$4,500
Gympie RSL Sub Branch	Inaugural Masked Ball Fundraiser	\$1,946
<b>Regional/Major Events category</b>		
Mary Valley Chamber of Commerce	GourMay Mary Valley	\$20,000
Rainbow Beach Sports, Recreational and Memorial Club Inc.	Rainbow Beach Family Fishing Classic and Expo	\$20,000

Gympie Minister's Network	Christmas in the Park	\$15,000
Rotary Club of Gympie Inc.	Gympie Rotary Quilt & Craft Spectacular	\$23,000
Gympie & District Eisteddfod Association Inc.	2023 Gympie & District Eisteddfod	\$25,000
Australian Outrigger Canoe Racing Association South Queensland Branch Inc.	2023 South QLD Zone Championships	\$10,000
Goomeri Pumpkin Festival Inc.	Goomeri Pumpkin Festival 2023	\$40,000
Gympie Show Society	Gympie Show 2023	\$40,000

## 7.3 New Lease Proposal - Gympie Aerodrome

**PORTFOLIO:** Civil Works and Design, Asset Management, Facilities, Property and Open Space

**DIRECTORATE:** Community Sustainability

**DOC ID:**

### LINKS TO CORPORATE/OPERATIONAL PLAN

#### KEY RESPONSE AREAS:

1. Community and Environment

### 1. BACKGROUND AND PREVIOUS COUNCIL CONSIDERATION

Queensland Fire and Emergency Services ("QFES") is seeking a ten (10) year lease from Council (with an option to extend) for a parcel of land at the Gympie Aerodrome.

Within the leased area, QFES intend to install:

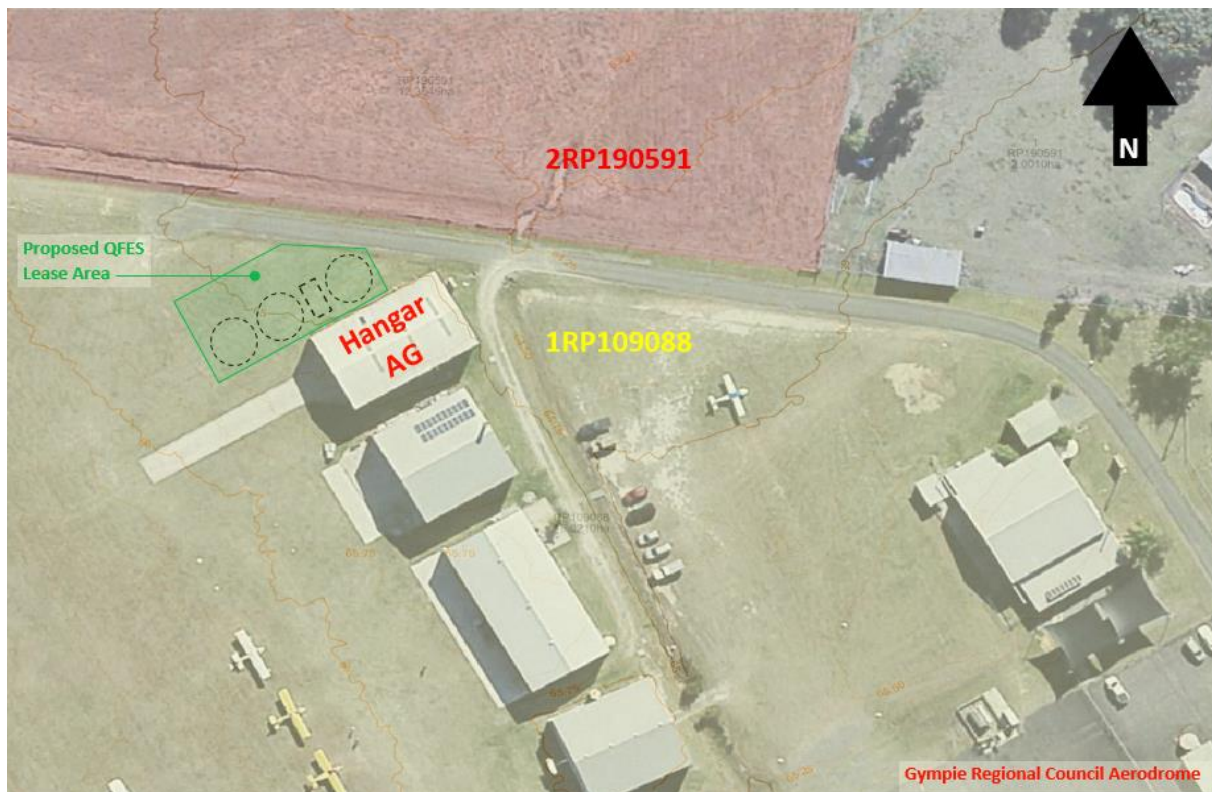
- 1 x 20-foot shipping container
- 3 x 45,000 litre water storage tanks
- 1-2 x hydrants
- Associated Pipe work.

QFES will bear the cost of all operational costs and shall be responsible for all capital repairs to the water storage tanks, shipping container and associated plant and equipment within the new lease area.

QFES will also be responsible for the filling and refilling of the water storage tanks but will endeavour to harvest water from the adjoining hanger (Hangar AG) subject to ongoing negotiations with the tenant.

### 2. REPORT

QFES is seeking a ten (10) year lease from Council (with an option to extend) for Part of Lot 1 RP109088 adjacent to Hangar AG at 20 Lobwein Road, Kybong, Queensland 4570.



The proposed leased area is identified above within the green shaded area.

The purpose of the lease is to enable QFES to install water tanks and related infrastructure to provide critical aerial and aerodrome-based fire-fighting operations.

The provision of on-site tanks is a significant advantage in addressing Council's fire management responsibilities on site, particularly in light of the refuelling facility at the aerodrome.

### **3. BUDGET IMPLICATIONS**

It is proposed that a peppercorn rent of \$124 (including GST) under Council's Standard Aerodrome Freehold Lease format be provided to the Lessee, in exchange for the ability to access the water hydrants and tanks for aerodrome-based fire-fighting operations.

### **4. POLICY IMPLICATIONS**

*Local Government Regulation 2012*

### **5. CONSULTATION**

Queensland Fire and Emergency Services  
Coordinator Building and Plumbing Services  
Manager Community and Commercial Services  
Senior Designer Infrastructure Services  
Officer Property

### **6. CONCLUSION**

It is considered appropriate to offer a Lease over part of Lot 1 RP109088 to the Queensland Fire and Emergency Services for a term of ten (10) years with an option to extend.

## **RECOMMENDATION**

### **That Council:**

- 1. Offer a Lease to the Queensland Fire and Emergency Services over part of Lot 1 RP109088, located at 20 Lobwein Road, Kybong, Queensland 4570, in Council's Standard Aerodrome Freehold Lease format and to include the following terms and conditions:**
  - a) Term of Lease: 10 years;**
  - b) Renewal Option: 10 years;**
  - c) Annual Rental: \$124.00 including GST, payable in advance and increased by 4% compounding annually on the anniversary of the commencement date of the Lease;**
  - d) Use: Aerial and ground based fire-fighting operations;**
  - e) The Lessee to hold public liability insurance in a sum not less than \$20,000,000.00 or such other amount that Council shall determine from time to time in the name of the Lessee and Gympie Regional Council; and**
  - f) All costs associated with the preparation, stamping and registration of the Lease are to be borne by the Lessee.**

**7.4                      Kilkivan Swimming Pool and Rainbow Beach Aquatic Centre - Financial and Operating Arrangements**

**PORTFOLIO:**      Civil Works and Design, Asset Management, Facilities, Property and Open Space

**DIRECTORATE:**    Community Sustainability

**DOC ID:**

**LINKS TO CORPORATE/OPERATIONAL PLAN**

**KEY RESPONSE AREAS:**

1. Community and Environment

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**1.            BACKGROUND AND PREVIOUS COUNCIL CONSIDERATION**

At Council's 9 November 2022 Workshop, the operating arrangements of both the Kilkivan Swimming Pool and Rainbow Beach Aquatic Centre were discussed.

This report outlines the current operating model of each pool and Council's financial contributions. The report also proposes short term budget and operational arrangements to provide pool operators and the general public with certainty about community access to these swimming pools.

**2.            REPORT**

**Kilkivan Swimming Pool**

Kilkivan Swimming Pool is on land described as Lot 16 on K29416, comprising a 25 metre outdoor pool and associated buildings situated at Council Street, Kilkivan. The State of Queensland owns the land on which the Kilkivan Swimming Pool is located and is the legal asset owner of the pool.

Education Queensland maintain the pool and oversee use during school hours. Kilkivan State School is responsible for appointing an operator for out of school hours' use, with Council providing an annual contribution to subsidise community access.

Council's agreed contribution for 2021/22 was as follows:

- Provision of monthly contributions of \$5,000.00 (Ex GST) per calendar month between September and April inclusively to Kilkivan State School to contribute towards the operational expenses of the pool such as pool operator salary, chemicals, electricity, utilities, cleaning products et cetera
- Provision of up to \$2,500 (Ex GST) for reimbursement of the Pool Operator's Public Liability Insurance (per annum).



In September 2022, Council Officers informed the Kilkivan State School that the financial arrangements as outlined above will continue until otherwise advised by Council, noting that Council's endorsed 2022/23 budget reflected the same contribution as 2021/22.

Notwithstanding the above, the Kilkivan State School requested Council increase the monthly contribution from \$5,000.00 (Ex GST) to \$5,250.00 (Ex GST) per calendar month between September and April inclusively due to *"the expected increase that the operator is paying for Super and wage increase of 5%, as well as the increase in cost of cleaning products and utilities."*

Council Officers recommend that Council support the interim requested increase to monthly contributions and also recommend that Council enter into an agreement with the State Government (through Education Queensland) to confirm community access to the pool including the period of term, the level of subsidy, access hours for the general public, the need for compliance with WHS and other standard conditions.

It is proposed that Council enter into an agreement for a three (3) year term (2022/23, 2023/24, 2024/25) with Council monthly contributions of \$5,250 (Ex GST) per calendar month between September and April to contribute towards the operational expenses of the pool and up to \$2,500 (Ex GST) for reimbursement of the Pool Operator's Public Liability Insurance (per annum).

It is noted that the agreement will also make allowance for an annual increase to Council's financial contributions in line with the Brisbane All Groups CPI (capped at 5%).

### **Rainbow Beach Aquatic Centre**

The Rainbow Beach Aquatic Centre is on land described as Lot 127 on SP247992 comprising a 25 metre outdoor pool and associated buildings, situated at Rainbow Beach Rd, Rainbow Beach. The State of Queensland owns the land on which the pool is located, with Council as Trustee for the land.

The pool currently operates pursuant to a lease between Council (as Trustee Lessor) and the Rainbow Beach Sports, Recreation and Memorial Club Inc. ("RBSRMC") (as the Lessee) that commenced on 10 May 2012 and expires on 9 May 2032. Pursuant to the lease, the Lessee is responsible for payment of all and any expenses and outgoings.

Council has no liability to make financial contributions however has been providing annual contributions to the Lessee to ensure the ongoing operation of the facility, thereby effectively subsidising community access.

Lease conditions include but are not limited to:

- Rental/Consideration of \$100.00 per annum payable at the commencement of the Lease and subject to CPI Index Reviews on the anniversary for each year of the term plus GST
- Covenants and conditions contained in the Mandatory Standard Terms Documents for a Trustee Lease – No. 711932993 and Gympie Regional Council Standard Terms Document for a Trustee Lease – No. 713073052

- Requirement that the Facility is open to the public during reasonable hours at least during the period from 1 September each year to 30 April of the following year during the term of the lease
- The Lessee is responsible for payment of all and any expenses and outgoings, with the lease noting that Council as Trustee "shall have no liability whatsoever to pay or contribute towards the payment of any outgoings".

In November 2021, the RBSRMC sought an increase to the annual contribution from Council from \$50,000 to \$75,000 (Ex GST) to ensure the ongoing operations of the facility. \$75,000 (Ex GST) was paid for the 2021/22 financial year period and a \$75,000 (Ex GST) contribution has been approved for in 2022/23 pursuant to Council's approved budget.

Officers propose that Council enter into an Agreement with the Lessee outlining future budget commitments and operational requirements (e.g. a three year Agreement providing both Council and the RBSRMC with financial and operational certainty).

### **3. BUDGET IMPLICATIONS**

#### Kilkivan Swimming Pool

An increase of \$2,000.00 (Ex GST) for the 2022/2023 period (i.e. an extra \$250 per month from April – September inclusively) and commitment to future years funding pursuant to a Funding Agreement to be negotiated with the State of Queensland (through Education Queensland).

#### Rainbow Beach Aquatic Centre

Commitment to future years funding pursuant to Funding Agreement to be negotiated with RBSRMC.

### **4. POLICY IMPLICATIONS**

*Local Government Regulation 2012*

### **5. CONSULTATION**

RBSRMC Secretary  
Kilkivan State School Principal  
Executive Leadership Team  
Director Community Sustainability  
Manager Community and Commercial Services.

### **6. CONCLUSION**

To provide certainty to the community and operators of the facilities, it is proposed that Council enter into Agreements with Education Queensland and the Rainbow Beach Sports, Recreation and Memorial Club Inc. to respectively support the operations of Kilkivan and Rainbow Beach pools committing to financial contributions for 2022/2023, 2023/24 and 2024/2025, together with agreement on operational requirements including opening hours, entry fees and reporting arrangements.

### **RECOMMENDATION**

**That Council**

**1. In respect of the Kilkivan Swimming Pool:**

- a) Support an increase to the monthly contribution from \$5,000.00 (Ex GST) to \$5,250.00 (Ex GST) per calendar month between September and April inclusively for 2022/23 and continue to provide up to \$2,500 (Ex GST) in 2022/23 for reimbursement of the Pool Operator's Public Liability Insurance (per annum);**
- b) Delegate to the Chief Executive Officer authority to negotiate a suitable Agreement between Council and the State of Queensland in regard to Council's contributions and pool operating and reporting arrangements.**

**2. In respect of the Rainbow Beach Aquatic Centre delegate to the Chief Executive Officer authority to negotiate a suitable Agreement with the Rainbow Beach Sports, Recreation and Memorial Club Inc. in regard to Council's contributions and pool operating and reporting arrangements.**

## 7.5 Response to Notified Motion - Gympie Urban Art

**PORTFOLIO:** Arts, Culture, Libraries, Community Development and Customer Service

**DIRECTORATE:** Community Sustainability

**DOC ID:**

### LINKS TO CORPORATE/OPERATIONAL PLAN

#### KEY RESPONSE AREAS:

1. Community and Environment

### 1. BACKGROUND AND PREVIOUS COUNCIL CONSIDERATION

In response to a Notified Motion – Gympie Urban Art at the Council Ordinary Meeting of 21 September 2022, Council resolved M07/09/22;

*That Council requests the CEO:*

1. Develop a policy for urban art murals on identified Council owned walls for local artists to practice and display their talents without fear of reprisal.
2. Identify other suitable infrastructure (such as sewer pump stations) and develop a policy for more formal work, including an approval process with flexibility to allow Council, community groups, businesses or artists to be the instigator, with funding of a murals program through RADF and other funding sources if possible.
3. Investigates the possibility of investing in commercial projectors which can light up council buildings, granting local artists the ability to explore projection art, as well as allowing council to honour national days such as ANZAC DAY, support major local events such as Heart of Gold or The Muster, and increase the excitement around things like Christmas in a visually dynamic manner.

And M08/09/22

*That Council requests the CEO to investigate the possibility of preserving and including costs (whole of life) of the urban artwork known locally as Zoinkilla, which is located on the middle level of Nash Street Parking facility, by way of a protective clear coat, for the appreciation of locals, current and in years to come and results to come back to a Council Workshop/Briefing.*

Officers presented initial responses to these requests and a draft murals policy for discussion at the Council Workshop on 9 November 2022.

### 2. REPORT

#### Council Public Art Policy

Council adopted a Public Art Policy in February 2020 (Attachment 1) which is due for review by January 2024, unless triggered for review sooner. The policy is supported by the Public Art Management Plan (Attachment 2).

In response to the specific motions under M07/09/22

*That Council requests the CEO:*

*1. Develop a policy for urban art murals on identified Council owned walls for local artists to practice and display their talents without fear of reprisal.*

Officers developed a draft Murals Policy and presented it to the Council Workshop on 9 November 2022 for discussion. Officers noted that Council's endorsed Public Art Policy provides a framework for the proposal, assessment and delivery of public art in the Gympie Region.

Public art under the policy encompasses a broad range of artistic mediums including traditional and contemporary sculpture, murals and street art, ephemeral and performance art (temporary), integrated art, multimedia and community public art.

As such, it is not necessary for Council to adopt a separate Murals Policy to administer urban street art as murals, street art and graffiti art are within the scope of Council's current Public Art Policy and Public Art Management Plan.

Officers now recommend that both the policy and management plan be reviewed in early 2023 to holistically consider the impacts of each document on the other and review the currency and relevancy of the documents scope. Officers are also recommending and will progress development of a user friendly Community Murals application form to be displayed on Council's website and available in hard copy to allow artists to seek Council approval for new mural/street art projects.

*That Council requests the CEO:*

*2. Identify other suitable infrastructure (such as sewer pump stations) and develop a policy for more formal work, including an approval process with flexibility to allow Council, community groups, businesses or artists to be the instigator, with funding of a murals program through RADF and other funding sources if possible.*

In 2023, officers will undertake an audit of Council owned infrastructure to identify assets that are suitable for murals. Council's current Public Arts Management Plan outlines the approach for the delivery of public art (including murals) and allows for a range of instigators including Council, community groups, developers and artist led public art proposals.

*That Council requests the CEO:*

*3. Investigates the possibility of investing in commercial projectors which can light up council buildings, granting local artists the ability to explore projection art, as well as allowing council to honour national days such as ANZAC DAY, support major local events such as Heart of Gold or The Muster, and increase the excitement around things like Christmas in a visually dynamic manner.*

Officers will investigate suitable locations and projectors for inclusion in a future Council budgets and works programmes with investigations commencing in early 2023. Access to power, projection sight lines and safety of equipment will be assessed for each site to

determine the type of projector that could be used and the indicative costs of same. These costs will be reported back to Council as part of its annual budget preparations.

### **M08/09/22**

*That Council requests the CEO to investigate the possibility of preserving and including costs (whole of life) of the urban artwork known locally as Zoinkilla, which is located on the middle level of Nash Street Parking facility, by way of a protective clear coat, for the appreciation of locals, current and in years to come and results to come back to a Council Workshop/Briefing.*

The estimated cost for protective coating of the *Zoinkilla* mural is approximately \$1,300 including materials and labour if the paint used in the *Zoinkilla* mural and the surface is suitable for coating.

The *Zoinkilla* mural was painted on Council infrastructure without the artist receiving formal Council approval in line with accepted council practices and the legislation covering graffiti, although the artist and the business supporting the artist had initially sought information on how to obtain this approval but had not had a reply from Council.

As formal approval has not been provided by Council and the acquisition, assessment and installation of the *Zoinkilla* artwork was not administered in accordance with Council's Public Art Policy or Public Arts Management Plan.

At the Council Workshop on 9 November 2022, Officers noted the following considerations and proposed that the *Zoinkilla* mural is not to be protectively coated as:

- Council is reluctant to set a precedent in coating an unapproved work
- There are potential copyright issues with the work (Council has already received a complaint about this issue)
- The *Zoinkilla* mural is aligned to a particular commercial business
- Although the mural is a high quality piece of work, graffiti pieces of this nature are generally temporary in nature.

### **3. BUDGET IMPLICATIONS**

Costs involved with the design and installation of public art (including murals) are part of initial project proposals, with funding sourced from both internal and external funding bodies where possible.

Council is ordinarily responsible for the ongoing repair and/or removal of murals and public art on Council owned or controlled property that are approved pursuant to the Public Art Policy. Therefore ongoing budget is allocated through Council operational funds for ongoing maintenance and removal of public art.

### **4. POLICY IMPLICATIONS**

Council's Arts and Cultural Plan

Council's Public Art Policy

Council's Public Arts Management Plan

Council's Corporate Plan 2022-27 – Strategic Priorities 1.2, 1.3, 3.1, 3.3

## 5. CONSULTATION

Director Community Sustainability  
Manager Community and Commercial Services  
Coordinator Arts, Community and Culture

## 6. CONCLUSION

Council's endorsed Public Art Policy and Public Art Management Plan provides a framework for the proposal, assessment and delivery of public art in the Gympie Region.

Officers propose to review the Public Art Policy in early 2023 to ensure that murals are suitably addressed through the policy. Further, officers will also develop a user friendly application form to facilitate community led mural/street art projects to be more easily proposed and assessed.

## ATTACHMENTS

- [1. Gympie Regional Council - Public Art Policy](#)
- [2. Gympie Regional Council - Public Art Management Plan](#)

## RECOMMENDATION

**That Council resolve to:**

- 1. Review Council's Public Art Policy in early 2023.**
- 2. Approve that the *Zoinkilla* mural located at the Council owned Nash Street, Gympie Carpark to remain in situ without applying any protective coating, noting that Council reserves the right to replace or remove the artwork at any time should the artwork be defaced or damaged or should the Chief Executive Officer determine that the artwork poses a legal or reputational risk to Council.**

## SECTION 8: INFRASTRUCTURE SERVICES

### 8.1 Proposed Renewal of Trustee Lease to The Palms Rural Fire Brigade (State of QLD - represented by Department of Community Safety) - Part of Lot 79 CP LX2324 - 103 Palm Drive, The Palms.

**PORTFOLIO:** Civil Works and Design, Asset Management, Facilities, Property and Open Space

**DIRECTORATE:** Infrastructure Services

**DOC ID:**

#### LINKS TO CORPORATE/OPERATIONAL PLAN

#### KEY RESPONSE AREAS:

1. Community and Environment

#### 1. BACKGROUND AND PREVIOUS COUNCIL CONSIDERATION

Council currently leases part of Ian Scougall Park, more commonly referred to as Lot 79 on Crown Plan LX2324 and further described below to the State of Queensland (represented by Department of Community Safety) for the purposes of the Palms Rural Fire Brigade Facility. The current lease commenced on 15 May 2013 and will expire on 14 May 2023.

#### 2. REPORT

Property Description:	Part of Lot 79 on CP LX2324 (described as Lease Area A)
Location:	103 Palm Drive, The Palms
Area:	1500m2 (part of the land)
Zoning:	Open Space
Tenure:	State – Gympie Regional Council as Trustee
Purpose:	Reserve for Park and Recreation
Current Use:	Rural Fire Brigade Operations
Locality Plan:	





The Lessee has advised Council of its ongoing requirement for this land for the purposes of the Palms Rural Fire Brigade Facility and requests that the lease be renewed for a further ten (10) year period at Council's Community Lease rental rate (currently \$124.00 per annum), reviewed annually on the anniversary of the commencement date and increased in accordance with "Gympie Regional Council's Fees and Charges" for a Community Lease Agreement.

The Department of Community Safety was dis-established in 2014 by Machinery of Government (MOG) change and then become known as the Public Safety Business Agency (PSBA). The PSBA was dis-established in June 2021 and all fire related assets were transferred to Queensland Fire and Emergency Services (QFES). Therefore, the new lease will be in the name of QFES as the governing body of rural fire brigades throughout the State.

In accordance with Chapter 6 Section 236(1)(c)(iii) of the *Local Government Regulation 2012*, Council may dispose of a valuable non-current asset other than by tender or auction if the disposal is for the purpose of renewing the lease of land to the existing tenant of the land.

### **3. BUDGET IMPLICATIONS**

The recommendation of this report is in accordance with current and envisaged budget provisions.

### **4. POLICY IMPLICATIONS**

*Local Government Regulation 2012*

### **5. CONSULTATION**

Queensland Fire and Emergency Services  
Coordinator Property and Land Management  
Officer Property

## 6. CONCLUSION

It is acknowledged that the Palms Rural Fire Brigade provides an essential service to the local community and therefore it is considered appropriate to offer a twenty (20) year lease at Council's Community Lease rate for this essential community service.

## RECOMMENDATION

### That Council:

1. **Resolves to approve the exception referred to in Chapter 6 Section 236(1)(c)(iii) of the *Local Government Regulation 2012* allowing Council to dispose of (through leasing) the subject land, other than by tender or auction, to the existing tenant of the land.**
2. **Offers a Trustee Lease to The State of Queensland (represented by Queensland Fire and Emergency Services), over part of Lot 79 on CP LX2324 (described as Lease Area A), located at 103 Palm Drive, The Palms, in Council's standard trustee lease (for rural fire brigades) format to include the following terms and conditions:**
  - a) **Term of Lease: 20 years**
  - b) **Annual Rental: Rent will be reviewed annually on the anniversary of the Commencement Date and increased in accordance with "Gympie Regional Council's Fees and Charges" for a Community Lease Agreement, currently \$124.00 Inc. GST**
  - c) **Use: Rural Fire Brigade Operations**
  - d) **The Lessee to hold public liability insurance in a sum not less than \$20,000,000 or such other amount that Council shall determine from time to time in the name of the Trustee Lessee and Lessor.**
3. **All costs associated with the preparation, stamping and registration of the lease up to a total of \$1,500.00 plus GST are to be borne by the Lessee.**

## SECTION 9: PORTFOLIO COUNCILLOR REPORTS

## SECTION 10: GENERAL BUSINESS

### Question on Notice:

*26 October 2022 – Agenda Item 6.4 – Procurement Panel Report September 2022*

*"What is the use of the John Deere Tractor?"*

The Director Infrastructure Services has provided the following response:

*"The purchase of the John Deere tractor with McCormick front blade (for a purchase cost \$25,000-00) will be used for slashing operations to replace Plant No 321.*

John Deere, along with other manufacturers of plant equipment have had a number of prices rises in recent times, and this procurement has been assessed and evaluated by operators and the w/shop team as being most appropriate for operational requirements."

## SECTION 11: IN COMMITTEE

### 11.1 Tin Can Bay Public Pool - Proposed Lease

**PORTFOLIO:** Civil Works and Design, Asset Management, Facilities, Property and Open Space

**DIRECTORATE:** Community Sustainability

**DOC ID:**

This item is in-committee in accordance with s254J(3)(g) of the *Local Government Regulation 2012* - negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interests of the local government.

## SECTION 12: ATTACHMENTS

### 5.3 **Audit and Risk Committee Update**

ATTACHMENT 1	ARC OUTSTANDING ACTION SHEET OCT 2022 .....	66
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### 6.1 **October 2022 Finance Report**

ATTACHMENT 1	OCTOBER 2022 FINANCIAL REPORT .....	68
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### 7.1 **GRC Authorised Biosecurity Surveillance Program 2023**

ATTACHMENT 1	GRC AUTHORISED BIOSECURITY SURVEILLANCE PROGRAM 2023 - 2027 .....	86
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### 7.5 **Response to Notified Motion - Gympie Urban Art**

ATTACHMENT 1	GYMPIE REGIONAL COUNCIL - PUBLIC ART POLICY .....	89
ATTACHMENT 2	GYMPIE REGIONAL COUNCIL - PUBLIC ART MANAGEMENT PLAN .....	95

### Outstanding Actions Sheet (Updated after October 2022 Meeting)

Meeting Date	Minute Ref.	Action	Responsible Officer	Status	Due Date
29/10/20	6.1	CEO to perform a Risk Management Maturity Assessment (incorporate with "Culture Review" to be performed by internal audit)	CEO and Internal Audit	Noted for inclusion by Internal Auditor	Incorporate into 2023 Internal Audit Plan
01/03/21	6.1	Review CCC publications on managing risks in organisational change and perceptions of corruption in Local Government and compare to Council policies and practices	Manager Governance, Integrity and Risk	To be completed	Include in 1 <sup>st</sup> meeting 2023
27/05/21	6.1	Consider moving forward an internal audit on the budget process	CEO and Internal Audit	ELT considers ERP will remove the need for this item.	Incorporate into 2023 Internal Audit Plan
21/04/22	4.2	Consider a future internal audit of procurement practices	CEO and Internal Audit	ELT requests audit to occur end of 2023 calendar year.	Incorporate into 2023 Internal Audit Plan
21/04/22	10.2	Provide next report on ICT activities to the committee in 6 months	Manager Information Technology	Noted by Director Corporate Services	December 2022 meeting

### Outstanding Actions Sheet (Updated after October 2022 Meeting)

Meeting Date	Minute Ref.	Action	Responsible Officer	Status	Due Date
21/07/22	6.1	RFQ for future internal audit services to be progressed as a priority	Manager Governance Integrity and Risk	Underway	Include in 1 <sup>st</sup> meeting 2023
21/07/22	6.1	Asset Management Plans to be updated to reflect the impacts of the recent flooding events	Director Infrastructure Services & Director Corporate Services	Asset Management steering committee to meet September 2022	December 2022 meeting
21/07/22	7.1	Council reassesses the risk ratings for organisational change and the Health and Well Being risks having regard to the results of the recent staff survey and the current difficult employment market	Manager Governance Integrity and Risk	Noted	Include in 1 <sup>st</sup> meeting 2023
21/07/22	10.3	Internal audit to be utilised to provide ongoing assurance activities for the GRIT Program	Internal Audit	Agreed and noted by ELT	Ongoing
21/07/22	11.1	Report to be presented to the Committee outlining the staff turnover rates, current vacancies, time to fill vacant positions and a break down of reasons for staff resignations as revealed through exit interviews	Manager People and Organisational Development	Noted by Director Corporate Services	December 2022 meeting

Resource Group	YTD Actuals \$,000	YTD Budget \$,000	YTD Variance \$,000	Annual Current Budget \$,000
<b>Operating Statement</b>				
<b>As at 31 October 2022</b>				
<b>(This report refers to the budget adopted by Council on 26 October 2022)</b>				
<b>Recurrent</b>				
<b>Revenue</b>				
Rates Levies & Charges	42,557	42,657 -	100	85,314
Discounts and Remissions	- 395 -	380 -	15 -	760
	42,162	42,277 -	115	84,554
Fees & Charges	3,409	2,611	798	7,758
Rental Income	117	89	28	406
Interest & Investment Revenue	694	356	338	1,065
Sales Revenue	1,640	1,978 -	338	5,358
Other Income	2,098	2,174 -	76	6,516
Grants, Subs, Contributions & Donations	5,761	1,526	4,235	14,423
<b>Total Recurrent Revenue</b>	<b>55,881</b>	<b>51,011</b>	<b>4,870</b>	<b>120,080</b>
<b>Expenditure</b>				
Employee Costs	12,494	13,914	1,420	40,038
Materials & Services	17,982	14,814 -	3,168	47,087
Finance Costs	1,617	1,602 -	15	6,364
Depreciation Amortisation & Impairment	9,329	9,095 -	234	26,355
<b>Total Recurrent Expenditure</b>	<b>41,422</b>	<b>39,425 -</b>	<b>1,997</b>	<b>119,844</b>
<b>OPERATING RESULT</b>	<b>14,459</b>	<b>11,586</b>	<b>2,873</b>	<b>236</b>
<b>Capital Revenue</b>				
Cap Grants, Subs, Contributions & Donat	5,155	766	4,389	20,907
<b>Total Capital Revenue</b>	<b>5,155</b>	<b>766</b>	<b>4,389</b>	<b>20,907</b>
<b>NET RESULT</b>	<b>19,614</b>	<b>12,352</b>	<b>7,262</b>	<b>21,143</b>



Resource Group	General				Water and Waste Water				Resource Recovery				RMPC				Disaster - Emergency Costs			
	YTD Actuals \$,000	YTD Budget \$,000	Annual Current Budget \$,000	% of full Year Budget	YTD Actuals \$,000	YTD Budget \$,000	Annual Current Budget \$,000	% of full Year Budget	YTD Actuals \$,000	YTD Budget \$,000	Annual Current Budget \$,000	% of full Year Budget	YTD Actuals \$,000	YTD Budget \$,000	Annual Current Budget \$,000	% of full Year Budget	YTD Actuals \$,000	YTD Budget \$,000	Annual Current Budget \$,000	% of full Year Budget
<b>Operating Statement</b> <b>As at 31 October 2022</b> <b>(This report refers to the budget adopted by Council on 26 October 2022)</b>																				
<b>Recurrent</b>																				
<b>Revenue</b>																				
Rates Levies & Charges	42,557	42,657	85,314	49.88%	26,469	26,400	52,799	50.13%	12,009	12,168	24,335	49.35%	4,079	4,090	8,179	49.87%	-	-	-	0.00%
Discounts and Remissions	- 395	- 380	- 760	51.97%	- 260	- 380	- 760	34.21%	- 89	-	-	0.00%	- 47	-	-	0.00%	-	-	-	0.00%
	42,162	42,277	84,554	49.86%	26,209	26,019	52,040	50.36%	11,920	12,168	24,335	49.98%	4,032	4,090	8,179	49.30%	-	-	-	0.00%
Fees & Charges	3,409	2,611	7,758	43.94%	2,359	1,606	4,758	49.58%	273	172	500	54.60%	777	833	2,500	31.08%	-	-	-	0.00%
Rental Income	117	89	406	28.79%	117	89	406	28.79%	-	-	-	0.00%	-	-	-	0.00%	-	-	-	0.00%
Interest & Investment Revenue	694	356	1,065	65.16%	668	334	1,000	66.80%	26	21	64	40.63%	-	-	-	0.00%	-	-	-	0.00%
Sales Revenue	1,640	1,978	5,358	30.61%	3	2	7	42.86%	293	383	1,150	25.48%	-	-	-	0.00%	1,344	1,592	4,200	32.00%
Other Income	2,098	2,174	6,516	32.20%	2,098	2,174	6,516	32.20%	-	-	-	100.00%	-	-	-	0.00%	-	-	-	0.00%
Grants, Subs, Contributions & Donations	5,761	1,526	14,423	39.94%	990	775	7,258	13.64%	-	-	-	0.00%	962	752	1,500	64.13%	-	-	-	0.00%
<b>Total Recurrent Revenue</b>	<b>55,881</b>	<b>51,011</b>	<b>120,080</b>	<b>46.54%</b>	<b>32,444</b>	<b>30,999</b>	<b>71,985</b>	<b>45.07%</b>	<b>12,512</b>	<b>12,744</b>	<b>26,049</b>	<b>48.03%</b>	<b>5,771</b>	<b>5,675</b>	<b>12,179</b>	<b>47.38%</b>	<b>1,344</b>	<b>1,592</b>	<b>4,200</b>	<b>0.00%</b>
<b>Expenditure</b>																				
Employee Costs	12,494	13,914	40,038	31.21%	10,041	11,369	32,661	30.74%	1,215	1,628	4,713	25.78%	345	310	909	37.95%	330	487	1,408	23.44%
Materials & Services	17,982	14,814	47,087	38.19%	9,850	9,610	27,052	36.41%	2,056	2,070	6,065	33.90%	2,438	2,394	9,110	26.76%	674	739	2,183	30.87%
Finance Costs	1,617	1,602	6,364	25.41%	64	52	165	38.79%	1,481	1,474	5,896	25.12%	72	76	303	23.76%	-	-	-	0.00%
Depreciation Amortisation & Impairment	9,329	9,095	26,355	35.40%	6,598	6,389	18,325	36.01%	2,681	2,630	7,805	34.35%	49	76	225	21.78%	-	-	-	0.00%
<b>Total Recurrent Expenditure</b>	<b>41,422</b>	<b>39,425</b>	<b>119,844</b>	<b>34.56%</b>	<b>26,553</b>	<b>27,420</b>	<b>78,202</b>	<b>141.95%</b>	<b>7,433</b>	<b>7,802</b>	<b>24,479</b>	<b>30.36%</b>	<b>2,904</b>	<b>2,856</b>	<b>10,547</b>	<b>27.53%</b>	<b>1,004</b>	<b>1,226</b>	<b>3,591</b>	<b>0.00%</b>
<b>OPERATING RESULT</b>	<b>14,459</b>	<b>11,586</b>	<b>236</b>	<b>6130.31%</b>	<b>5,891</b>	<b>3,579</b>	<b>- 6,217</b>	<b>-94.76%</b>	<b>5,079</b>	<b>4,942</b>	<b>1,570</b>	<b>323.50%</b>	<b>2,867</b>	<b>2,819</b>	<b>1,632</b>	<b>175.67%</b>	<b>340</b>	<b>366</b>	<b>609</b>	<b>0.00%</b>
<b>Capital Revenue</b>																				
Cap Grants, Subs, Contributions & Donat	5,155	766	20,907	24.66%	1,868	433	11,800	15.83%	1,575	333	4,107	38.35%	-	-	-	0.00%	-	-	-	0.00%
<b>Total Capital Revenue</b>	<b>5,155</b>	<b>766</b>	<b>20,907</b>	<b>24.66%</b>	<b>1,868</b>	<b>433</b>	<b>11,800</b>	<b>15.83%</b>	<b>1,575</b>	<b>333</b>	<b>4,107</b>	<b>38.35%</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>0.00%</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>0.00%</b>
<b>NET RESULT</b>	<b>19,614</b>	<b>12,352</b>	<b>21,143</b>	<b>92.77%</b>	<b>7,759</b>	<b>4,012</b>	<b>5,583</b>	<b>138.97%</b>	<b>6,654</b>	<b>5,275</b>	<b>5,677</b>	<b>117.21%</b>	<b>2,867</b>	<b>2,819</b>	<b>1,632</b>	<b>175.67%</b>	<b>340</b>	<b>366</b>	<b>609</b>	<b>55.83%</b>

Resource Group	YTD Actuals \$,000	YTD Budget \$,000	YTD Variance \$,000	Annual Current Budget \$,000
<b>Operating Statement - May Emergency Event</b>				
<b>As at 31 October 2022</b>				
<b>(This report refers to the budget adopted by Council on 26 October 2022)</b>				
<b>Recurrent</b>				
<b>Revenue</b>				
Rates Levies & Charges	-	-	-	-
Discounts and Remissions	-	-	-	-
Fees & Charges	-	-	-	-
Rental Income	-	-	-	-
Interest & Investment Revenue	-	-	-	-
Sales Revenue	-	-	-	-
Other Income	-	-	-	-
Grants, Subs, Contributions & Donations	3,809	-	3,809	5,665
<b>Total Recurrent Revenue</b>	<b>3,809</b>	<b>-</b>	<b>3,809</b>	<b>5,665</b>
<b>Expenditure</b>				
Employee Costs	563	120 -	443	347
Materials & Services	2,964	- -	2,964	2,676
Finance Costs	-	-	-	-
Depreciation Amortisation & Impairment	-	-	-	-
<b>Total Recurrent Expenditure</b>	<b>3,527</b>	<b>120 -</b>	<b>3,407</b>	<b>3,023</b>
<b>OPERATING RESULT</b>	<b>282 -</b>	<b>120</b>	<b>402</b>	<b>2,642</b>
<b>Capital Revenue</b>				
Cap Grants, Subs, Contributions & Donat	1,713	-	1,713	5,000
Profit/Loss on Disposal of PPE & Intangibles	-	-	-	-
Other Income	-	-	-	-
<b>Total Capital Revenue</b>	<b>1,713</b>	<b>-</b>	<b>1,713</b>	<b>5,000</b>
<b>Capital Expenditure</b>				
Increase in Rehabilitation Provisions	-	-	-	-
Profit/Loss on Disposal of PPE & Intangibles	-	-	-	-
<b>Total Capital Expenditure</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>NET RESULT</b>	<b>1,995 -</b>	<b>120</b>	<b>2,115</b>	<b>7,642</b>

Resource Group	YTD Actuals \$,'000	YTD Budget \$,'000	YTD Variance \$,'000	Annual Current Budget \$,'000
<b>Operating Statement - Office of the CEO (Direct Reports)</b>				
<b>As at 31 October 2022</b>				
<b>(This report refers to the budget adopted by Council on 26 October 2022)</b>				
<b>Recurrent</b>				
<b>Revenue</b>				
Rates Levies & Charges	-	-	-	-
Discounts and Remissions	-	-	-	-
	-	-	-	-
Fees & Charges	-	-	-	1
Rental Income	-	-	-	-
Interest & Investment Revenue	-	-	-	-
Sales Revenue	-	-	-	-
Other Income	709	709	-	709
Grants, Subs, Contributions & Donations	3,859	20	3,839	5,717
<b>Total Recurrent Revenue</b>	<b>4,568</b>	<b>729</b>	<b>3,839</b>	<b>6,427</b>
<b>Expenditure</b>				
Employee Costs	1,185	809	- 376	2,343
Materials & Services	3,307	373	- 2,934	3,754
Finance Costs	-	-	-	-
Depreciation Amortisation & Impairment	-	-	-	1
<b>Total Recurrent Expenditure</b>	<b>4,492</b>	<b>1,182</b>	<b>- 3,310</b>	<b>6,098</b>
<b>OPERATING RESULT</b>	<b>76 -</b>	<b>453</b>	<b>529</b>	<b>329</b>
<b>Capital Revenue</b>				
Cap Grants, Subs, Contributions & Donat	1,713	-	1,713	5,050
Profit/Loss on Disposal of PPE & Intangibles	-	-	-	-
<b>Total Capital Revenue</b>	<b>1,713</b>	<b>-</b>	<b>1,713</b>	<b>5,050</b>
<b>Capital Expenditure</b>				
Increase in Rehabilitation Provisions	-	-	-	-
Profit/Loss on Disposal of PPE & Intangibles	-	-	-	-
<b>Total Capital Expenditure</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>NET RESULT</b>	<b>1,789 -</b>	<b>453</b>	<b>2,242</b>	<b>5,379</b>

Resource Group	YTD Actuals \$,000	YTD Budget \$,000	YTD Variance \$,000	Annual Current Budget \$,000
<b>Operating Statement - Corporate Services</b>				
<b>As at 31 October 2022</b>				
<b>(This report refers to the budget adopted by Council on 26 October 2022)</b>				
<b>Recurrent Revenue</b>				
Rates Levies & Charges	26,469	26,400	69	52,799
Discounts and Remissions	- 260	- 380	120	760
	26,209	26,020	189	52,039
Fees & Charges	207	-	207	530
Rental Income	-	-	-	-
Interest & Investment Revenue	668	334	334	1,000
Sales Revenue	-	-	-	-
Other Income	1,329	1,325	4	5,399
Grants, Subs, Contributions & Donations	196	333	- 136	4,420
<b>Total Recurrent Revenue</b>	<b>28,609</b>	<b>28,012</b>	<b>598</b>	<b>63,388</b>
<b>Expenditure</b>				
Employee Costs	3,581	2,108	- 1,472	5,606
Materials & Services	3,393	3,511	118	10,504
Finance Costs	49	43	- 5	130
Depreciation Amortisation & Impairment	243	503	259	856
Other Income	- 1	- -	1	-
<b>Total Recurrent Expenditure</b>	<b>7,265</b>	<b>6,165</b>	<b>- 1,101</b>	<b>17,096</b>
<b>OPERATING RESULT</b>	<b>21,344</b>	<b>21,847</b>	<b>- 503</b>	<b>46,292</b>
<b>Capital Revenue</b>				
Cap Grants, Subs, Contributions & Donat	15	-	15	250
Profit/Loss on Disposal of PPE & Intangibles	-	-	-	-
<b>Total Capital Revenue</b>	<b>15</b>	<b>-</b>	<b>15</b>	<b>250</b>
<b>Capital Expenditure</b>				
Profit/Loss on Disposal of PPE & Intangibles	-	-	-	-
<b>Total Capital Expenditure</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>NET RESULT</b>	<b>21,359</b>	<b>21,847</b>	<b>- 488</b>	<b>46,542</b>

Resource Group	YTD Actuals \$,000	YTD Budget \$,000	YTD Variance \$,000	Annual Current Budget \$,000
<b>Operating Statement - Infrastructure Services</b>				
<b>As at 31 October 2022</b>				
<b>(This report refers to the budget adopted by Council on 31 October 2022)</b>				
<b>Recurrent</b>				
<b>Revenue</b>				
Rates Levies & Charges	12,009	12,168	- 159	24,335
Discounts and Remissions	- 89	- -	89	-
	<b>11,920</b>	<b>12,168</b>	<b>- 248</b>	<b>24,335</b>
Fees & Charges	292	190	102	518
Rental Income	49	40	9	203
Interest & Investment Revenue	26	22	4	65
Sales Revenue	1,378	1,978	- 600	5,355
Other Income	9	123	- 114	350
Grants, Subs, Contributions & Donations	355	297	58	2,148
<b>Total Recurrent Revenue</b>	<b>14,029</b>	<b>14,818</b>	<b>- 789</b>	<b>32,974</b>
<b>Expenditure</b>				
Employee Costs	4,154	6,212	2,058	17,991
Materials & Services	7,166	6,988	- 178	19,106
Finance Costs	1,497	1,483	- 14	5,931
Depreciation Amortisation & Impairment	9,031	8,509	- 522	25,251
<b>Total Recurrent Expenditure</b>	<b>21,848</b>	<b>23,192</b>	<b>1,344</b>	<b>68,279</b>
<b>OPERATING RESULT</b>	<b>- 7,819</b>	<b>- 8,374</b>	<b>555</b>	<b>35,305</b>
<b>Capital Revenue</b>				
Cap Grants, Subs, Contributions & Donat	3,427	767	- 2,660	15,547
Profit/Loss on Disposal of PPE & Intangibles	-	-	-	-
<b>Total Capital Revenue</b>	<b>3,427</b>	<b>767</b>	<b>2,660</b>	<b>15,547</b>
<b>Capital Expenditure</b>				
Increase in Rehanilitation Provisions	-	-	-	-
Profit/Loss on Disposal of PPE & Intangibles	-	-	-	-
<b>Total Capital Expenditure</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>NET RESULT</b>	<b>- 4,392</b>	<b>- 7,607</b>	<b>3,215</b>	<b>19,758</b>

Resource Group	YTD Actuals \$,000	YTD Budget \$,000	YTD Variance \$,000	Annual Current Budget \$,000
<b>Operating Statement - Community Sustainability</b>				
<b>As at 31 October 2022</b>				
<b>(This report refers to the budget adopted by Council on 26 October 2022)</b>				
<b>Recurrent</b>				
<b>Revenue</b>				
Rates Levies & Charges	4,079	4,090	- 11	8,179
Discounts and Remissions	- 47	- -	47	-
	4,032	4,090	- 58	8,179
Fees & Charges	2,911	2,421	490	6,709
Rental Income	68	49	19	204
Interest & Investment Revenue	-	-	-	-
Sales Revenue	2	-	2	3
Other Income	51	18	33	59
Grants, Subs, Contributions & Donations	1,351	877	474	2,139
<b>Total Recurrent Revenue</b>	<b>8,415</b>	<b>7,455</b>	<b>960</b>	<b>17,293</b>
<b>Expenditure</b>				
Employee Costs	3,574	4,785	1,211	14,097
Materials & Services	4,116	3,942	- 174	13,722
Finance Costs	72	76	4	303
Depreciation Amortisation & Impairment	54	83	29	248
<b>Total Recurrent Expenditure</b>	<b>7,816</b>	<b>8,886</b>	<b>1,070</b>	<b>28,370</b>
<b>OPERATING RESULT</b>	<b>599 -</b>	<b>1,431</b>	<b>2,030 -</b>	<b>11,077</b>
<b>Capital Revenue</b>				
Cap Grants, Subs, Contributions & Donat	-	-	-	60
Other Income	-	-	-	-
<b>Total Capital Revenue</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>60</b>
<b>Capital Expenditure</b>				
Increase in Rehabilitation Provisions	-	-	-	-
Profit/Loss on Disposal of PPE & Intangibles	-	-	-	-
<b>Total Capital Expenditure</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>NET RESULT</b>	<b>599 -</b>	<b>1,431</b>	<b>2,030 -</b>	<b>11,017</b>



**Draft Statement of Financial Position**  
**As at 31 October 2022**

	<b>2022/2023</b>	<b>2021/2022</b>
	<b>\$000</b>	<b>\$000</b>
<b>Current Assets</b>		
Cash And Cash Equivalents	78,908	60,040
Receivables	11,602	7,483
Inventories	1,785	1,523
Other Assets	1,146	64
<b>Total Current Assets</b>	<b>93,441</b>	<b>69,110</b>
<b>Non Current Assets</b>		
Trade and Other Receivables	900	934
Infrastructure Property Plant Equipment	1,774,554	1,496,321
Intangible Assets	281	682
<b>Total Non Current Assets</b>	<b>1,775,735</b>	<b>1,497,937</b>
<b>Total Assets</b>	<b>1,869,176</b>	<b>1,567,047</b>
<b>Current Liabilities</b>		
Payables	8,840	3,203
Borrowings	1,548	1,453
Provisions	8,856	10,063
Other Liabilities	8,258	629
<b>Total current liabilities</b>	<b>27,502</b>	<b>15,348</b>
<b>Non Current Liabilities</b>		
Payables	-	-
Borrowings	12,417	13,950
Provisions	15,392	14,703
<b>Total non current liabilities</b>	<b>27,809</b>	<b>28,653</b>
<b>Total liabilities</b>	<b>55,311</b>	<b>44,001</b>
<b>Net community assets</b>	<b>1,813,865</b>	<b>1,523,046</b>
<b>Community Equity</b>		
Asset Revaluation Reserve	1,002,161	740,686
Retained surplus/(deficiency)	756,950	743,986
Net Result (2021/2022 & 2022/2023)	54,754	38,374
<b>Total Community Equity</b>	<b>1,813,865</b>	<b>1,523,046</b>



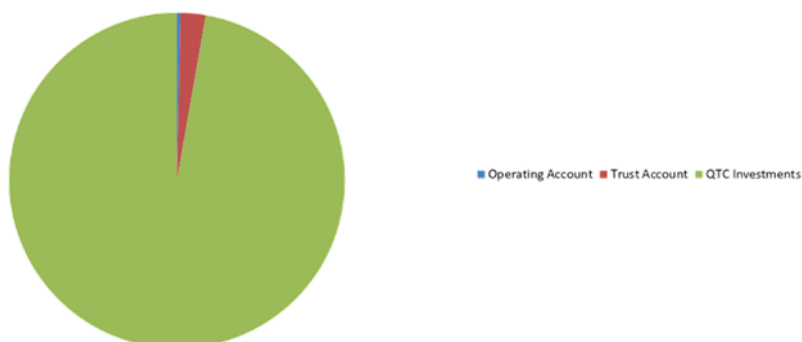
### Cash & Cash Equivalents as at 31 October 2022

(In accordance with Council's Investment Policy)

Cash and Cash Equivalents	Invested Balance 2022/23	Invested Balance 2021/22
Operating Account	\$278,929	\$360,746
QTC Investments	\$78,628,936	\$59,678,936
Term Deposits	\$0	\$0
<b>Total Cash and Cash Equivalents</b>	<b>\$78,907,865</b>	<b>\$60,039,682</b>
Indicative Interest Rate	3.53%	0.50%

**Comment:**

Investments placed in accordance with Council's Investment Policy Doc ID 2304478. Council's Investment Policy is reviewed annually.



### Trust Register as at 31 October 2022

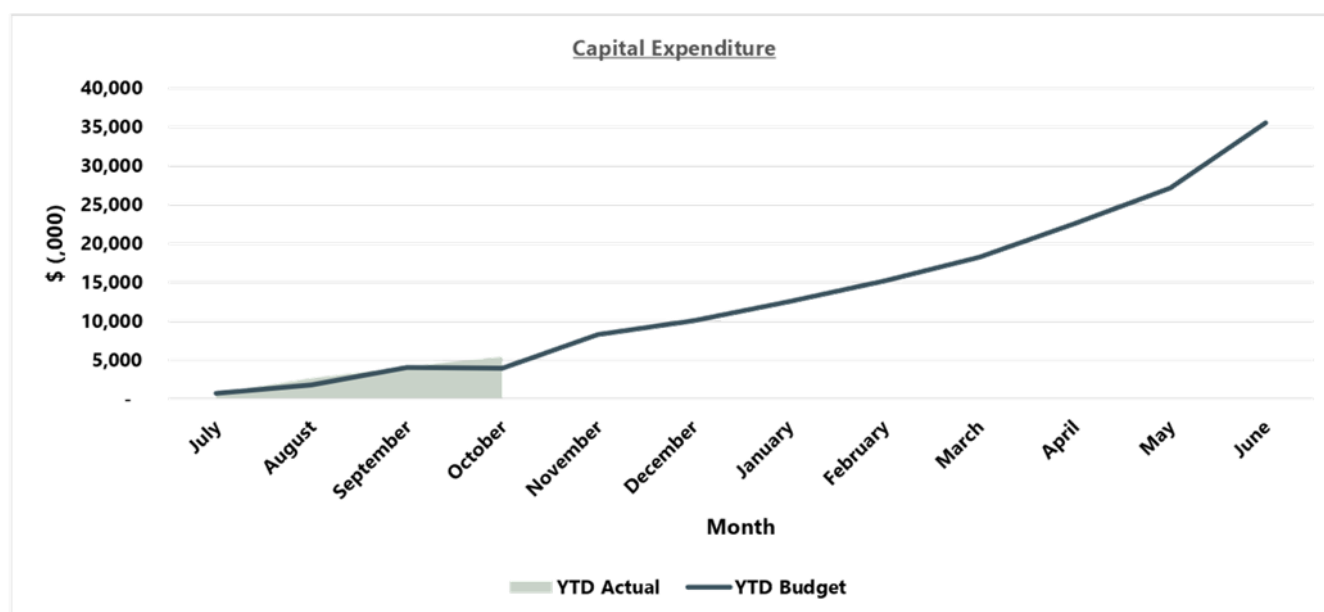
Trust Account	\$792,777
Investment (Trust Portion) - QTC	\$1,161,634
	<b>\$1,954,411</b>

### Constrained/Unconstrained Cash as at 31 October 2022

Unspent Contributions \$	Unspent Waste Levy \$	Unspent Govt Grants \$	Net Future Capital Works (Internal Restrictions) \$	Total Restricted \$	Unrestricted \$	Total \$
12,749,573	5,953,394	8,231,654	14,075,253	<b>41,009,874</b>	37,897,990	78,907,865



Metric	Budget	YTD Actual	YTD Budget	% of Target
<b>YTD Financial Performance (\$'000)</b>				
<b>As at 31 October 2022</b>				
Recurrent Revenue	120,080	51,851	51,010	101.65%
Recurrent Expenses	119,844	41,422	39,425	105.07%
Operating Surplus/(Deficit)	236	10,429	11,585	90.02%
Capital Revenue	20,907	5,155	766	672.98%
Capital Expenditure (Operating Statement - Asset Write-offs etc.)	-	-	-	0.00%
Capital Program	38,087,735	5,433,951	3,951,546	137.51%



<b>Capital Summary</b> <b>31 October 2022</b> <b>(This report refers to the budget adopted by Council on 26 October 2022)</b>								
Asset Type	Revenue				Expenditure			
	YTD Actuals	YTD Current Budget	YTD Variance	Annual Current Budget	YTD Actuals	YTD Current Budget	YTD Variance	Annual Current Budget
Land and Site Improvements	\$ 3,947,793	\$ 13,332	-\$ 3,934,461	\$ 18,647,000	\$ 269,755	\$ 36,944	-\$ 232,810	\$ 1,121,272
Buildings	\$ -	\$ -	\$ -	\$ 1,340,000	\$ 308,040	\$ 373,305	\$ 65,266	\$ 4,012,941
Plant and Equipment	\$ 15,132	\$ -	-\$ 15,132	\$ 368,000	\$ 52,603	\$ 276,530	\$ 223,927	\$ 1,982,827
Heavy Plant	\$ -	\$ -	\$ -	\$ -	\$ 346,755	\$ -	-\$ 346,755	\$ 2,626,439
Road, Bridge and Drainage	\$ 2,870,381	\$ 13,332	-\$ 2,857,049	\$ 13,501,736	\$ 3,388,361	\$ 2,620,016	-\$ 768,346	\$ 19,909,277
Water	\$ -	\$ -	\$ -	\$ 225,000	\$ 396,590	\$ 50,000	-\$ 346,590	\$ 2,185,617
Waste Water	\$ 1,062,280	\$ -	-\$ 1,062,280	\$ 2,882,264	\$ 482,093	\$ 361,000	-\$ 121,093	\$ 4,619,000
Other Infrastructure	\$ -	\$ -	\$ -	\$ 140,000	\$ 130,959	\$ 233,751	\$ 102,792	\$ 1,130,362
Rail	\$ -	\$ -	\$ -	\$ -	\$ 58,795	\$ -	-\$ 58,795	\$ 300,000
Intangible Assets	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 200,000
<b>Total</b>	<b>\$ 7,895,586</b>	<b>\$ 26,664</b>	<b>-\$ 7,868,922</b>	<b>\$ 37,104,000</b>	<b>\$ 5,433,951</b>	<b>\$ 3,951,546</b>	<b>-\$ 1,482,404</b>	<b>\$ 38,087,735</b>

Capital Detail 31 October 2022 (This report refers to the budget adopted by Council on 26 October 2022)				
Work Order	Expenditure			
	YTD Actuals	YTD Current Budget	YTD Variance	Annual Current Budget
<b>Land and Site Improvements</b>				
00001351 - Landfill Establishment	-61621.38	0	61621	0
00002387 - Lake Alford - Barbeque & Shelter Replacement Brisbane Road Side	\$42,475	\$0	-\$42,475	\$54,000
00002484 - Recreational Vehicle Strategy Stage 1 Delivery Works for Queensland 19-21	\$14,914	\$0	-\$14,914	\$101,964
00003260 - Future Sporting Fields	\$0	\$6,944	\$6,944	\$125,000
00003263 - Quarry Site Rehabilitation	\$1,734	\$0	-\$1,734	\$0
00003341 - Tin Can Bay Landfill Rehabilitation	\$0	\$0	\$0	\$100,000
00003465 - Nelson Reserve Electrical Rectifications	\$0	\$0	\$0	\$9,719
00004214 - Bushfire Mitigation Related Assets (Trail Construction, culverts, gates and signage)	\$5,242	\$0	-\$5,242	\$15,000
00004215 - Lake Alford lighting and Electrical Replacement/Upgrade	\$192	\$0	-\$192	\$48,886
00004217 - Albert Park Replacement of Small Grandstands	\$3,765	\$0	-\$3,765	\$32,000
00004218 - Wes Mitchell Park Tin Can Bay replace existing equipment in new location	\$48,074	\$0	-\$48,074	\$50,112
00004219 - Phil Rogers Park Rainbow Beach replacement of small timber shelter near playground	\$13,797	\$0	-\$13,797	\$13,797
00004345 - Saleyards Facilities and Safety Upgrades	\$13,055	\$0	-\$13,055	\$0
00004410 - Pie Creek Hall - Provision of Toddler play area with shade over whole of playground	\$25,170	\$30,000	\$4,830	\$30,000
00004412 - Lake Alford Water Quality	\$13,250	\$0	-\$13,250	\$95,882
00004413 - One Mile Playground Replacement	\$114,697	\$0	-\$114,697	\$180,000
00004787 - Goomeri Waste Facility - Land Purchase (Lot 108 on plan FY772)	(\$5,314)	\$0	\$5,314	\$6,912
00005317 - River to Rail - Kidd Bridge Mary River Weir Access	\$17,040	\$0	-\$17,040	\$150,000
00005318 - River to Rail - Pengellys Bridge to Inglewood Bridge	\$2,026	\$0	-\$2,026	\$0
00005319 - Attie Sullivan Kayak Launch Area	\$5,466	\$0	-\$5,466	\$0
00005388 - Bert Smith Park - Provision of drinking fountain	\$0	\$0	\$0	\$8,000
00005392 - Lambert Hyne Drive, Imbil - Canoe & Kayak Launch	\$1,562	\$0	-\$1,562	\$50,000
00005418 - Kilkivan Kingaroy Rail Trail (LRCI Funded)	\$14,230	\$0	-\$14,230	\$50,000
<b>Land and Site Improvements Total</b>	<b>\$269,755</b>	<b>\$36,944</b>	<b>(\$232,810)</b>	<b>\$1,121,272</b>

Work Order	Expenditure			
	YTD Actuals	YTD Current Budget	YTD Variance	Annual Current Budget
<b>Buildings</b>				
00002788 - Gympie Civic Centre Upgrade (Electrical and Technical facilities)	\$18,884	\$0	-\$18,884	\$2,202,893
00002815 - Kandanga information Centre Works for Queensland 19-21 (Structural rectification project - staged works on the buildin	\$54,095	\$0	-\$54,095	\$50,000
00003242 - Future Project Definition/Design to Support Capital Requirements	\$10,730	\$3,305	-\$7,425	\$7,510
00003429 - Public Amenities Septic System Upgrade to Wastewater Treatment System	\$87,606	\$0	-\$87,606	\$105,000
00003566 - Gympie Civic Centre (Building.00040) - Roof Replacement	\$0	\$0	\$0	\$248,052
00003569 - Traveston Visitor Information Centre Fit Out	\$0	\$0	\$0	\$10,000
00003924 - Maintenance and repairs to Gympie Civic Centre - National Bushfire Recovery project.	\$0	\$0	\$0	\$245,179
00004290 - Facilities project management labour (distribution required to individual projects)	\$67,836	\$0	-\$67,836	\$0
00004324 - Office Accommodation	\$36,355	\$300,000	\$263,645	\$500,000
00004331 - Showgrounds Grandstand - Structural Repairs and Insurance Roof Replacement	\$110	\$0	-\$110	\$456,807
00004336 - Southside SES Upgrade	\$128	\$0	-\$128	\$0
00004479 - Gympie Disaster Coordination Centre - OBB (24 Mellor Street will support emergency accommodation, people logistics &	\$0	\$15,000	\$15,000	\$50,000
00004932 - BSBR - Kandanga Hall and Rural Fire Service - carpark & emergency access	\$0	\$0	\$0	\$6,500
00004933 - BSBR - Disaster Coordination Centre - 24 Mellor Street	\$0	\$15,000	\$15,000	\$91,000
00005430 - Art Gallery Air Conditioner Replacement	\$32,295	\$40,000	\$7,705	\$40,000
<b>Buildings Total</b>	<b>\$308,040</b>	<b>\$373,305</b>	<b>\$65,266</b>	<b>\$4,012,941</b>

Work Order	Expenditure			
	YTD Actuals	YTD Current Budget	YTD Variance	Annual Current Budget
<b>Plant and Equipment</b>				
00003571 - Light Truck - GVM <4,500kg Fleet Replacement (replaces Fleet 132)	\$0	\$0	\$0	\$130,000
00003589 - Utility Fleet Replacement (replaces Fleet 15)	\$0	\$0	\$0	\$48,471
00004201 - Fleet 828 - Trailer	\$140	\$0	-\$140	\$0
00004210 - Utility Fleet Replacement (replaces Fleet 24)	\$0	\$0	\$0	\$48,471
00004221 - Closed-circuit television - Upgrade/Replacement	\$27,184	\$95,364	\$68,180	\$458,757
00004237 - Global Positioning System Installation in Council's Fleet	\$0	\$0	\$0	\$100,000
00004352 - Gympie ARC Chlorine Dosing System Replacement	\$0	\$0	\$0	\$150,000
00004704 - Utility Fleet Replacement (replaces Fleet 46)	\$0	\$0	\$0	\$48,471
00004711 - Chipper Fleet Replacement (replaces Fleet 548)	\$0	\$0	\$0	\$116,300
00004860 - Mucking Head (230)	\$15,720	\$0	-\$15,720	\$15,720
00005157 - Hoist (Kilkivan)	\$0	\$0	\$0	\$10,000
00005188 - Trimble Kit	\$0	\$0	\$0	\$148,471
00005196 - MIG welder (Kilkivan)	\$9,559	\$0	-\$9,559	\$10,000
00005303 - Monitoring Equipment	\$0	\$0	\$0	\$22,000
00005374 - Monitor MK3000 Base 15" Touchscreen kiosk	\$0	\$6,166	\$6,166	\$6,166
00005375 - DATA Centre Refres - IaaS	\$0	\$0	\$0	\$60,000
00005376 - SCADA OT Service Level Agreement	\$0	\$0	\$0	\$90,000
00005377 - Identity Management	\$0	\$0	\$0	\$60,000
00005378 - BI/Data Warehouse Solution	\$0	\$50,000	\$50,000	\$50,000
00005379 - Website Consolidation Project	\$0	\$0	\$0	\$35,000
00005380 - Network redesign & Management	\$0	\$0	\$0	\$50,000
00005381 - Enterprise Secure Access - analysis, design	\$0	\$50,000	\$50,000	\$250,000
00005382 - Digital Radio for the Regions - business case, analysis and design	\$0	\$75,000	\$75,000	\$75,000
<b>Plant and Equipment Total</b>	<b>\$52,603</b>	<b>\$276,530</b>	<b>\$223,927</b>	<b>\$1,982,827</b>
<b>Heavy Plant</b>				
00003578 - Fleet 173 - Waste Management Truck (Front Loader)	\$0	\$0	\$0	\$425,509
00003579 - Fleet 180 - Truck	\$0	\$0	\$0	\$228,249
00004205 - Fleet 752 - Tri Axle Dog Trailer	\$0	\$0	\$0	\$98,850
00004206 - Fleet 230 - Excavator	\$193,755	\$0	-\$193,755	\$210,251
00004714 - Heavy Truck - GVM >16,000kg Fleet Replacement (replaces Fleet 192)	\$0	\$0	\$0	\$285,000
00004715 - Heavy Truck - GVM >16,000kg Fleet Replacement (replaces Fleet 193)	\$0	\$0	\$0	\$280,000
00004716 - Grader Fleet Replacement (replaces Fleet 203)	\$0	\$0	\$0	\$454,200
00004720 - Track Loader Fleet Replacement (replaces Fleet 237)	\$0	\$0	\$0	\$474,380
00004722 - Rollers > 5t Fleet Replacement (replaces Fleet 281)	\$153,000	\$0	-\$153,000	\$0
00004724 - Tractor Fleet Replacement (replaces Fleet 321)	\$0	\$0	\$0	\$170,000
<b>Heavy Plant Total</b>	<b>\$346,755</b>	<b>\$0</b>	<b>(\$346,755)</b>	<b>\$2,626,439</b>

Work Order	Expenditure			
	YTD Actuals	YTD Current Budget	YTD Variance	Annual Current Budget
<b>Road, Bridge and Drainage</b>				
00002418 - Bridge Replacement - Tandur Road (Bridge Number 83) Timber Bridge Replacement (Refer to WO 4170 for YTD Actuals)	(\$118,774)	\$0	\$118,774	\$608,631
00003334 - Construction Staff Project Management and Design Staff (distribution required to individual projects.)	\$361,154	\$0	-\$361,154	\$0
00003388 - Mudlo Road rehabilitation of road pavement	\$98,721	\$0	-\$98,721	\$120,000
00003398 - McIntosh Creek Road, Jones Hill (Number 60 to 141) road widening of existing narrow lane sealed road.	\$3,609	\$0	-\$3,609	\$15,000
00003400 - Sandy Creek Road (Chainage 16.5-17.5 kilometre) road widening of existing narrow lane sealed road.	\$957	\$0	-\$957	\$90,000
00003402 - Revitalising the Cooloolo Coast Esplanade - Installation and renewal of footpath network within Cooloolo Cove	\$0	\$0	\$0	\$118,398
00003403 - Revitalising the Cooloolo Coast Esplanade - Continuation of Tin Can Bay Esplanade cycleway, including new boardwalk	\$129,664	\$0	-\$129,664	\$28,731
00003501 - Design Services - Future Capital Project Design	\$0	\$0	\$0	\$250,000
00003552 - Rammutt Road Stage 2 (2021-22) road widening and intersection upgrade.	\$7,637	\$0	-\$7,637	\$40,000
00003600 - Intersection Upgrades - Station Road / Tozer Street / Chapple Street / Lady Mary Terrace	\$0	\$0	\$0	\$50,000
00004141 - Bridge Number 52 (Glastonbury Creek Road) timber bridge replacement.	\$337,850	\$0	-\$337,850	\$300,000
00004142 - Bridge Number 54 (Widgee Crossing Road) timber bridge replacement.	\$366,518	\$0	-\$366,518	\$350,000
00004167 - Miscellaneous Minor Upgrades - Disability Discrimination Act Compliance for Bus Stops	\$77,057	\$0	-\$77,057	\$82,310
00004168 - Carparks - Albert Park (Western end)	\$579	\$0	-\$579	\$0
00004170 - Bitumen seal gravel section of Tandur road (refer to WO 2418 for budget)	\$569,318	\$1,416,773	\$847,455	\$1,800,000
00004173 - Miscellaneous Minor Upgrades - Safety / Signage Upgrades 21/22	\$6,008	\$0	-\$6,008	\$0
00004174 - Stormwater Drainage Upgrades - Berrie Street drain to Ray Street	\$231,222	\$0	-\$231,222	\$218,343
00004182 - Stormwater Drainage Rehabilitations - Kurana Street Kerb and Channel	\$34,481	\$0	-\$34,481	\$50,000
00004188 - Stormwater Drainage Rehabilitations - Snapper Creek Road, Tin Can Bay	\$3,681	\$0	-\$3,681	\$3,681
00004189 - Stormwater Drainage Rehabilitations - Stumm Road / Justin Street	\$38,464	\$0	-\$38,464	\$38,464
00004191 - Region wide reseal/renewal of bitumen roads 21/22	\$277,087	\$0	-\$277,087	\$0
00004241 - Boonara Bridge Deck Replacement, Neaavie Road	\$0	\$0	\$0	\$40,000
00004256 - Excelsior Road - Road Rehabilitation	\$304	\$0	-\$304	\$465,000
00004257 - Thornside Road - Floodway Rehabilitation (Chainage 2320 - Chainage 2380)	\$431	\$0	-\$431	\$358,135
00004258 - Thornside Road - Floodway Rehabilitation (Chainage 3110 - Chainage 3180)	\$9,084	\$0	-\$9,084	\$360,507
00004384 - Oakfield Road Bridge Number 140	\$61,308	\$112,884	\$51,576	\$220,125
00004469 - Timber Bridge Rehabilitation - (21/22)	\$11,987	\$0	-\$11,987	\$0
00004483 - Sandy Creek Road, Veteran (Road Widening)	\$5,760	\$0	-\$5,760	\$473,000
00004489 - Road Widenings - Tamaree Road, Tamaree (Chainage 0 - 2.1 Kilometres)	\$539,734	\$986,609	\$446,875	\$2,569,293
00004701 - Bridge Number 78 (Howe Road) - Timber Bridge Rehabilitation (21/22)	\$0	\$0	\$0	\$54,620
00004757 - Bus Stop Shelter Program – 21 Various Locations	\$0	\$0	\$0	\$418,000
00004779 - Rail Trail Feasibility Study - Imbil to Amamoor	\$16,736	\$50,000	\$33,264	\$249,000
00004931 - BSBR - Smith's Bridge Replacement Woolooga	\$0	\$18,750	\$18,750	\$300,000
00005186 - Noosa Road_QRA4115_JRW_Ch 14.29-14.42km	\$58,768	\$0	-\$58,768	\$0
00005322 - East Deep Creek Road widen road and upgrade intersections	\$2,300	\$0	-\$2,300	\$1,091,822
00005323 - Cartwright Road, James Nash State High School, upgrade passenger set down facilities	\$0	\$0	\$0	\$174,000
00005324 - Ashford Road, Gympie construct footpath and kerb ramps	\$0	\$0	\$0	\$95,000

Work Order	Expenditure			
	YTD Actuals	YTD Current Budget	YTD Variance	Annual Current Budget
00005329 - Hughes Terrace and Power Road - design shared path	\$5	\$0	-\$5	\$0
00005354 - Amamoor Creek Road Re-sheeting (REPA Package 01)	\$200,440	\$0	-\$200,440	\$672,199
00005356 - North Deep Creek Road - Undertake Safety Improvements	\$0	\$0	\$0	\$28,024
00005358 - Gympie netball courts surface restoration and facility renewals	\$0	\$0	\$0	\$1,658,604
00005383 - SWD Renewals - Network pipe replacements/rehab/relinings	\$0	\$0	\$0	\$50,000
00005384 - SWD Upgrades - Miscellaneous Drainage Improvements	\$0	\$0	\$0	\$40,000
00005385 - Timber Bridge Rehabilitations - Region wide allocation	\$0	\$0	\$0	\$145,000
00005386 - Pathway Upgrades - Footpath upgrades - minor (all towns)	\$10,468	\$15,000	\$4,532	\$30,000
00005387 - Misc. Minor Upgrades - Safety and Signage upgrades	\$11,270	\$15,000	\$3,730	\$75,000
00005390 - 2022/23 Complimentary works	\$0	\$0	\$0	\$474,602
00005431 - Moreland Road bitumen sealing (50% with resident)	\$0	\$0	\$0	\$16,636
00005445 - SWD Upgrades – Investigator Ave Drainage (near No. 65)	\$4,014	\$5,000	\$986	\$10,000
00007829 - Crownthorpe Road – REPA 1	\$0	\$0	\$0	\$218,546
00007830 - Anderleigh Road – REPA 1	\$0	\$0	\$0	\$338,110
00007831 - Fishermans Pocket Road – REPA 1	\$0	\$0	\$0	\$380,124
00007832 - Glastonbury Creek Road – REPA 1	\$0	\$0	\$0	\$354,137
00007833 - Greendale Road – REPA 1	\$29,620	\$0	-\$29,620	\$359,544
00007834 - Hart Road – REPA 1	\$0	\$0	\$0	\$59,056
00007835 - Holroyd Road – REPA 1	\$0	\$0	\$0	\$142,692
00007836 - Howe Road – REPA 1	\$0	\$0	\$0	\$133,672
00007837 - Kandanga Creek Road – REPA 1	\$0	\$0	\$0	\$285,677
00007838 - Kewins Road – REPA 1	\$0	\$0	\$0	\$64,194
00007839 - Little Bella Creek Road – REPA 1	\$0	\$0	\$0	\$59,552
00007840 - Ormes Road – REPA 1	\$0	\$0	\$0	\$122,198
00007841 - Paff Road – REPA 1	\$0	\$0	\$0	\$6,969
00007842 - Rossmore Road – REPA 1	\$0	\$0	\$0	\$256,919
00007843 - Running Creek Road – REPA 1	\$0	\$0	\$0	\$447,633
00007844 - Scotchy Pocket Road – REPA 1	\$0	\$0	\$0	\$86,737
00007845 - Sexton Road – REPA 1	\$0	\$0	\$0	\$342,672
00007846 - Upper Thornside Road – REPA 1	\$0	\$0	\$0	\$57,604
00007847 - Upper Widgee Road – REPA 1	\$0	\$0	\$0	\$87,696
00007848 - Wilsons Pocket Road – REPA 1	\$0	\$0	\$0	\$49,918
00007849 - Bella Creek Road – REPA 1	\$0	\$0	\$0	\$886,636
00007850 - Curra Estate Road – REPA 1	\$0	\$0	\$0	\$442,802
00007851 - Daddamarine Road – REPA 1	\$0	\$0	\$0	\$144,064
00007863 - Gympie Town Hall car park retaining wall renewal	\$900	\$0	-\$900	\$350,000
<b>Road, Bridge and Drainage Total</b>	<b>\$3,388,361</b>	<b>\$2,620,016</b>	<b>-\$768,346</b>	<b>\$19,909,277</b>



Work Order	Expenditure			
	YTD Actuals	YTD Current Budget	YTD Variance	Annual Current Budget
<b>Water</b>				
00003343 - Water Supervisory Control and Data Acquisition Program	\$1,600	\$0	-\$1,600	\$20,000
00003344 - Priority instrumentation supply, installation and integration Coastal STP's & 6 RES.	\$0	\$0	\$0	\$400,000
00003345 - Water Main Upgrade & Renewal (Fireflow) Program	\$283,392	\$0	-\$283,392	\$300,000
00003349 - Water Meters Replacement Program	\$0	\$0	\$0	\$291,000
00003594 - Replacement of water main along Pengelly's Bridge.	\$0	\$0	\$0	\$50,000
00003746 - Gympie WTP Belt Press Refurbishment	\$0	\$0	\$0	\$50,000
00003750 - Kandanga Water Treatment Plant - Building Upgrade	\$2,800	\$0	-\$2,800	\$29,512
00004028 - Gympie and Mary Valley Water Treatment Plants - Full Assessments	\$2,600	\$0	-\$2,600	\$45,000
00004291 - Water Business Unit capital labour (distribution required to individual projects)	\$74,813	\$0	-\$74,813	\$0
00004623 - Kandanga Water Reservoir - Access Easement	\$0	\$0	\$0	\$25,000
00004777 - Gympie Water Treatment Plant - Security Gate	\$29,605	\$0	-\$29,605	\$29,605
00004838 - Grant Application - Jones Hill detailed design	\$0	\$0	\$0	\$10,500
00005144 - Rainbow Beach Tourism Water Fill Point	\$1,780	\$0	-\$1,780	\$110,000
00005389 - Rainbow Shores Pressure control and contingency	\$0	\$50,000	\$50,000	\$50,000
00005397 - Amamoor & Kandanga WTP Instrument Upgrade	\$0	\$0	\$0	\$60,000
00005403 - Goomeri Filter Media Replacement - Redesign process. Makwater to review process and provide map & options for bac	\$0	\$0	\$0	\$80,000
00005407 - Kurana St - 460m 100AC	\$0	\$0	\$0	\$150,000
00005408 - Fox St - 120m AC	\$0	\$0	\$0	\$40,000
00005409 - Inglewood - Line Gal Pipe 125m	\$0	\$0	\$0	\$170,000
00005410 - Gympie CS VFD & Motor replacement	\$0	\$0	\$0	\$35,000
00005411 - Gympie WTP Turbidity Meter Replacement - Replace/ Upgrade existing filter outlet turbiditymeter (HACH - very old & ol	\$0	\$0	\$0	\$40,000
00005412 - Coloolo Cove WTP #1 Filter Replacement	\$0	\$0	\$0	\$100,000
00005413 - Coloolo Cove WTP Chlorine Dosing	\$0	\$0	\$0	\$100,000
<b>Water Total</b>	<b>\$396,590</b>	<b>\$50,000</b>	<b>(\$346,590)</b>	<b>\$2,185,617</b>
<b>Waste Water</b>				
00003281 - Effluent Irrigation 2021/22	\$101,460	\$0	-\$101,460	\$200,000
00003286 - Gympie Pump Station 2 and Emergency Storage at Southside 1 Replacement	\$134,287	\$0	-\$134,287	\$140,000
00003357 - Sewerage Treatment Plant Renewal & Upgrade	\$0	\$26,000	\$26,000	\$130,000
00003358 - Sewer Renewal (Relining) & Upgrade	\$0	\$135,000	\$135,000	\$180,000
00003369 - SPS C1 Renewal - Refurb	\$0	\$120,000	\$120,000	\$240,000
00003727 - Coloolo Cove Sewerage Treatment Plant Upgrades (Bio Reactor, Clarifier, Sludge Treatment and Air Conditioned Plant I	\$40,836	\$0	-\$40,836	\$45,000
00003728 - Tin Can Bay Sewerage Treatment Plant Upgrades (Bio Reactor, Clarifier, Sludge Treatment and Air Conditioned Plant Ro	\$40,836	\$0	-\$40,836	\$45,000
00003729 - Rainbow Beach Sewerage Treatment Plant Upgrades (Bio Reactor, Clarifier, Sludge Treatment and Air Conditioned Plant	\$40,836	\$0	-\$40,836	\$45,000
00003952 - Gympie 1 Sewer Pump Station replacement	\$30,899	\$70,000	\$39,101	\$1,600,000
00003953 - Gympie 3 Sewer Pump Station replacement	\$32,070	\$0	-\$32,070	\$40,000
00004839 - Southside Sewerage - Pipework within Crest Estate	\$17,525	\$0	-\$17,525	\$24,000
00005300 - Service water pump replacement/upgrade Gympie STP	\$0	\$0	\$0	\$100,000
00005338 - Gympie Southside Sewer Network Expansion Project Stage 8, 9 and 10.	\$118	\$0	-\$118	\$1,500,000
00005406 - Site Safety Improvements	\$0	\$10,000	\$10,000	\$50,000
00005414 - Hot Standby server update for GSTP	\$0	\$0	\$0	\$10,000
00005416 - SPS Hard Stand Installation	\$0	\$0	\$0	\$50,000
00005441 - Coloolo Cove STP - Biosolids dewatering drainage	\$43,226	\$0	-\$43,226	\$45,000
00007864 - McGregor Street (Goomeri) Sewer Extension	\$0	\$0	\$0	\$40,000
00007865 - Gympie STP Belt Press Rehab	\$0	\$0	\$0	\$135,000
<b>Waste Water Total</b>	<b>\$482,093</b>	<b>\$361,000</b>	<b>(\$121,093)</b>	<b>\$4,619,000</b>



Work Order	Expenditure			
	YTD Actuals	YTD Current Budget	YTD Variance	Annual Current Budget
<b>Other Infrastructure</b>				
00000836 - Goomeri Pool Plant Filtration Replacement (relates to WO 4605)	(\$870)	\$0	\$870	\$0
00001571 - New Gympie Waste Transfer Station Facility at Laurenceson Road	\$14,317	\$116,279	\$101,962	\$1,000,000
00003255 - Solar Panel Installation for improved energy efficiency.	\$9,640	\$0	-\$9,640	\$9,640
00003687 - Road reconstruction for regional waste transfer station at Laurenceson Road	\$3,250	\$0	-\$3,250	\$3,250
00005373 - Attie Sullivan PA water supply line replacement	\$0	\$10,000	\$10,000	\$10,000
00005420 - Kandanga Swimming Pool - Plant room equipment replacement due to flood damage.	\$72,472	\$72,472	\$0	\$72,472
00005427 - 836Kandanga Swimming Pool - Leak Repairs	\$32,150	\$35,000	\$2,850	\$35,000
<b>Other Infrastructure Total</b>	<b>\$130,959</b>	<b>\$233,751</b>	<b>\$102,792</b>	<b>\$1,130,362</b>
<b>Rail</b>				
00000027 - Rattler Railway Company - Sleeper Refurbishment Contribution	\$58,795	\$0	-\$58,795	\$300,000
<b>Rail Total</b>	<b>\$ 58,795</b>	<b>\$ -</b>	<b>\$ 58,795</b>	<b>\$ 300,000</b>
<b>Intangible Assets</b>				
00003423 - Enterprise Access Control System	\$0	\$0	\$0	\$200,000
<b>Intangible Assets Total</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$200,000</b>
<b>Total</b>	<b>\$5,433,951</b>	<b>\$3,951,546</b>	<b>(\$1,482,404)</b>	<b>\$38,087,735</b>

## Gympie Regional Council Biosecurity Surveillance Program 2023 - 2027



The main function of local government (s48) under the *Biosecurity Act 2014* (the Act) is to ensure that the invasive biosecurity matter for the local government's area are managed in compliance with this Act.

To achieve this objective, Gympie Regional Council (GRC) has authorised a 'Biosecurity Surveillance Program' for invasive biosecurity matter in the Gympie Region, pursuant to section 235 of the Act.

### **Biosecurity matter to which the Biosecurity Surveillance Program relates:**

- Prohibited matter mentioned in schedule 1, parts 3 and 4.
- Prohibited matter taken to be included in schedule 1, parts 3 and 4 under a prohibited matter regulation or emergency prohibited matter declaration.
- Restricted matter mentioned in schedule 2, part 2.
- Restricted matter taken to be included in schedule 2, part 2 under a restricted matter regulation.

The biosecurity matter listed above is collectively referred to as invasive biosecurity matter.

Emphasis will be given to invasive biosecurity matter (often described as 'declared pests') included and prioritised in the Gympie Region Biosecurity Plan, that is adopted by GRC (available on Council's website).

### **The Purpose of the Program is to:**

- Confirm the presence, and find out the extent of the presence within the GRC area, of the invasive biosecurity matter to which the program relates.
- Confirm the absence within the GRC area, of the prohibited matter to which the program relates.
- Monitor the effects of measures taken in response to a biosecurity risk posed by invasive biosecurity matter.
- Monitor compliance with requirements about invasive biosecurity matter.

### **Complimentary actions to achieve the Program purpose:**

- Promote best practice management of invasive biosecurity matter.
- Provide advice and information aimed at enhancing community awareness of the general biosecurity obligation.
- Enable GRC to comply with Chapter 3 (Matters Relating to Local Governments), Part 1 (Provisions about Functions and Obligations of Local Governments) of the *Biosecurity Act 2014*.
- Protect sustainable land use across the Gympie region by preventing or minimising the economic, social and environmental impacts of invasive biosecurity matter.

### **Program commencement and review:**

The program will commence on 1 January 2023 and expire on 31 December 2027. The program will be reviewed annually.

Reviewed: 31/10/2022

Page 1 of 3

GRC Biosecurity Surveillance Program 2023 - 2027 – Document ID 2553276

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## Gympie Regional Council Biosecurity Surveillance Program 2023 - 2027



### Area to which to Program applies:

The program is authorised over the whole of the Gympie Regional Council area. Individual properties throughout the stated area will be selected for compliance monitoring based on the observable presence of invasive biosecurity matter, receipt of complaint or perceived biosecurity risk.

### Powers of Authorised Officers(s):

An authorised officer of the Program appointed under the *Biosecurity Act 2014*, may enter a place - other than a residence<sup>1</sup> - without a warrant and without the occupier's consent within the State of Queensland under the Program<sup>2</sup>.

An authorised officer appointed under the Act will also have the power to enter a place under the Program<sup>3</sup>. An authorised officer can exercise the powers of an authorised officer under the Act in relation to the Program, if the authorised officer is appointed by the chief executive<sup>4</sup>. An authorised officer has general powers after entering a place to do any of the following<sup>5</sup>:

General powers in the Act - s296	Measures an authorised officer may take under the Program
Search any part of the place.	<i>Search a place to check for the presence or absence of invasive biosecurity matter.</i>
Inspect <sup>6</sup> , examine <sup>7</sup> or film <sup>8</sup> any part of the place or anything at the place.	
Take for examination a thing, or a sample of or from a thing, at the place.	<i>Inspect, examine and film to assist with tracing of carriers to and from a place.</i>
Place an identifying mark in or on anything at the place.	
Place a sign or notice at the place.	<i>Take samples for the purposes of diagnostic analysis, to ascertain the presence or absence of invasive biosecurity matter.</i>
Produce an image or writing at the place from an electronic document or, to the extent it is not practicable, take a thing containing an electronic document to another place to produce an image or writing.	
Take to, into or onto the place and use any person, detection animal, equipment and materials the authorised officer reasonably requires for exercising the authorised officer's powers under this division.	<i>Identify carriers with tags, notices, flags or signs for any purpose consistent with the Program.</i>
Destroy biosecurity matter or a carrier if the authorised officer believes on reasonable grounds the biosecurity matter or carrier presents a significant biosecurity risk; and the owner of the biosecurity matter or carrier consents to its destruction.	
Remain at the place for the time necessary to achieve the purpose of the entry.	<i>Produce a written and/or electronic note(s) to support Program activities.</i>

<sup>1</sup> The Act defines a residence to mean a premises or a part of a premises that is a residence with the meaning of section 259(2) and 259(3).

<sup>2</sup> See section 259 (General powers to enter places) of the Act.

<sup>3</sup> See section 261 (Power to enter a place under biosecurity program) of the Act.

<sup>4</sup> See section 255 (3) (Powers of particular authorised officers limited) of the Act.

<sup>5</sup> See section 296 (General powers) of the Act.

<sup>6</sup> Section 296(5) defines *inspect*, a thing, to include open the thing and examine its contents.

<sup>7</sup> Section 296(5) defines *examine* to include analyse, test, account, measure, weigh, grade, gauge and identify.

<sup>8</sup> Section 296(5) defines *film* to include photograph, videotape and record an image in another way.

## Gympie Regional Council Biosecurity Surveillance Program 2023 - 2027



The authorised officer may take a necessary step to allow the exercise of a general power.	<i>Take GPS coordinates to ensure accuracy of location details of carriers or invasive biosecurity matter.</i>
If the authorised officer takes a document from the place to copy it, the authorised officer must copy and return the document to the place as soon as practicable.	
If the authorised officer takes from the place an article or device reasonably capable of producing a document from an electronic document to produce the document, the authorised officer must produce the document and return the article or device to the place as soon as practicable.	<i>Take a document that is relevant to the objectives of the Program.</i>

### **Obligations Imposed on a Person under the Program:**

An authorised officer may make a requirement (a *help requirement*) of an owner/occupier of the place or a person at the place, to give the authorised officer reasonable help to exercise a general power (s297). A person must not interfere with cameras, traps or other surveillance devices.

### **Seizure by authorised officers:**

Pursuant to s299, under the Biosecurity Surveillance Program, an authorised officer may enter a place (other than a residence) within the Gympie Regional Council area, without a warrant and without the owner/occupiers' consent (as per s261 and 270) and seize a thing at the place if the authorised officer reasonably believes the thing is evidence of an offence against this Act.

### **Aerial control measures:**

An authorised officer may carry out, or direct another person to carry out, aerial control measures for biosecurity matter in relation to a place (s294).

Aerial control measure for biosecurity matter means an activity, done from the air by an airborne machine<sup>9</sup> or a person in an aircraft, to achieve a purpose of a biosecurity program and includes:

- surveying and monitoring the biosecurity matter
- distributing an agricultural chemical to control the biosecurity matter.

Approved by resolution of Council.

Notice of this program is given under delegation by:

Name:

Position:

Date:

<sup>9</sup> Airborne machine means a machine that can operate in air without carrying a person to pilot the machine.



# Council Policy



Document Control	
<b>Policy Title</b>	Public Art Policy
<b>Doc ID No</b>	2202877
<b>Responsible Directorate</b>	Corporate and Community Services
<b>Responsible Position</b>	Manager – Gympie Venues and Events
<b>Date Review Due</b>	January 2024

Version	Council Meeting Date (Date of Adoption/Review)	Minute Number
V1.0	12 February 2020	M13/02/20

## 1. Purpose

The purpose of this policy is to provide a guiding framework in creating opportunities for the development of Public Art in the Gympie Region and to ensure a professional and consistent approach to the decision making process and the implementation of high quality and appropriate Public Art projects in the public realm.

## 2. Policy Statement

Council recognises Public Art contributes to the liveability of Gympie Region by fostering community identity and pride, enhancing public spaces and the contributing to place making activities.

The effective development, implementation and maintenance of Public Art will:

- Educate;
- Develop understanding and appreciation for contemporary art in an equitable and inclusive way;
- Add economic and social value;
- Foster community pride and ownership;

Reviewed: 23/01/2020

Page 1 of 6

Policy: Public Art

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# Council Policy



- Alter public perceptions of a particular environment;
- Attract an audience into an environment;
- Change the nature and use of a place, slow traffic flow and stimulate interaction and exploration within a specific environment;
- Promote inclusiveness, interaction and a sense of place in public spaces;
- Deliver value for money on the investment in public art and consider whole of life costs;
- Ensure well located, public realm appropriate and safely/ securely installed public art.

## 3. Guiding Principles

This Public Art Policy is underpinned by a set of guiding principles:

- Ensuring excellence, quality, and artistic merit;
- Consistent decision making with transparent processes;
- Public Art is created and located to reflect and enhance the region's values, environment, culture (including First Nations Peoples), history and heritage and the specific proposed location's character and context;
- Meaningful community engagement and stakeholder consultation as appropriate;
- Maximising opportunities for capacity building for local artists and organisations;
- Supporting the development of public art projects (both temporary and permanent) within the Gympie Region, both Council and community/ private sector led;
- Delivering Public Art that is good value for money over its life, and ensuring the assets can be cost effectively maintained through a Public Art Maintenance program.
- Ensuring artworks are selected and appraised by a uniform and effective evaluation process by peers and experts through the Public Art Advisory Group.

## 4. Relationship to Councils Strategic Goals

This Public Art Policy acknowledges the importance of public art in enhancing public spaces, and the contribution of Public Art in place making, tourism, enhancing sense of place and belonging, and community pride. The development of Public Art is supported through Council's Corporate Plan and the Arts and Cultural Plan.

# Council Policy



## Corporate Plan 2017-2022

Our Community - is active, diverse, creative and engaged.

*Implementation of actions in the Community Services Strategic Plan, The Arts and Cultural Plan, the Community Recreational and Sporting Facility Strategy and the Open Space and Recreation Plan on time and within budget.*

## Arts & Cultural Plan 2015-2025

Public Art - Development of a Public Art Management Plan to provide a coordinated approach to Public Art across the region including:

- Establishment of a public art fund to provide opportunity for commissioned work to be created;
- Public art trails to link various sites across the region;
- Promotion of public art with artist information and locations.

## 5. Scope

This policy applies to all Council business areas involved with the acquisition, installation and maintenance of Public Art with the purpose of expanding the region's assets and appreciation of Public Art.

This policy refers to any existing and future Public Art projects on land and/or facilities that are owned or managed by Gympie Regional Council and may include traditional and contemporary sculpture, murals and street art, ephemeral and performance art (temporary), integrated art, multimedia and community Public Art.

This Public Art policy is supported by a Public Art Management Plan that outlines the process for procurement, risk management, structural planning and approvals, maintenance and the custodianship of Public Art.

Community-led Public Art projects are considered within the scope of this policy.

# Council Policy



## 6. Out of Scope

Memorials and monuments are not within the scope of this policy. Refer to Memorials and Monuments Policy.

## 7. Related Legislation

- Local Government Act 2009
- Local Government Regulation 2012
- Planning Act 2016
- Building Act 1975
- Aboriginal Cultural Heritage Act 2003
- Torres Strait Islander Cultural Heritage Act 2003
- Environmental Protection Act 1994
- Queensland Heritage Act 1992
- Tourism and Events Queensland Act 2012
- Arts and Cultural Investment Framework 2015
- Environment Protection and Biodiversity Act 1999
- Disability Discrimination Act 1992
- Aboriginal and Torres Strait Islander Heritage Protection Act 1984
- Creative Australia National Cultural Policy 2013
- Workplace Health and Safety Act 2012
- Workplace Health and Safety Regulation 2008

## 8. Related Documents

- Gympie Regional Council Corporate Plan 2017-2022
- Arts and Culture Policy
- Arts and Cultural Plan 2015-2025
- Procurement Policy
- Public Art Management Plan
- Work Health and Safety Policy
- GRC Planning Scheme 2013, Version 2.0

Reviewed: 23/01/2020

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Policy: Public Art

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## Council Policy



- "Our Towns" Concept Master Plans (for respective townships)
- Gympie Town Centre Revitalisation Strategy and supporting documents and Concept Designs
- Local Heritage Register
- Queensland Heritage Register

### 9. Definitions

To assist in interpretation of this policy the following definitions apply:

<b>Art</b>	An object or experience of significant and/or aesthetic value which is created or presented as art by an arts practitioner or design team. Although it may be decorative, entertaining and functional, art may also transcend these to convey a sense of purpose, meaning and intent.
<b>Artist</b>	A person with refined skills in creative interpretation and conceptualisation. A person recognised by their professional peers as an artist and/or with professional training in fine art or contemporary craft. A person involved in the creation of art as their primary profession. An artist may or may not draw their primary income from the sale/production of works of art. The artist may be defined as someone other than the architect or professional design team, who contributes design ideas, creative problem solving or works of art to a project.
<b>Public Art</b>	Art that is created, exhibited, performed or installed in a public space or space freely accessed by the public whether inside or outside. Public Art may be temporary, ephemeral, durational or permanent and may be created from numerous and diverse mediums.
<b>Culture</b>	Social, collective or artistic pursuits or practices. An alignment with tradition, religion, language, ideas, beliefs, customs, codes, institutions, rituals, ceremonies, sports or political beliefs.
<b>Heritage</b>	Legacy, tradition, birthright and customs, which imply an obligation or responsibility to learn, maintain and pass on to future generations.

Reviewed: 23/01/2020

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Policy: Public Art

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# Council Policy



## 10. Review Trigger

This policy will be considered for review when any of the following occur:

- The related legislation/documents are amended or replaced.
- Other circumstances as determined from time to time by a resolution of Council
- As initiated by the CEO or Executive Team.
- Periodic Review – within 4 years from date of adoption.

## 11. Appendices

Nil



# PUBLIC Art MANAGEMENT PLAN



**February 2012**

*Image acknowledgements L-R: "A Protection of diety-dogy", Byong-Tak Moon, 2005; detail of "Pinnacles", Stephen Newton, 2005; "The Crate", Richard Newport; "Gold City Tiles", lead artist Stephanie Outridge-Field*

Date implemented: TBA  
Review Date: Every two years

Original Draft by Joolie Gibbs, Gallery Coordinator  
Gympie Regional Council

Revised Plan by Shelley Pisani  
Creative Regions Ltd

*Creative*  
**REGIONS**

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executive

## summary

1

The Gympie Regional Council Public Art Management Plan is a guiding document for Council planning and decision making in relation to public art projects. The document links to Gympie Regional Council's vision and provides a guide to Council's role in public art projects to achieve the best results for the shire and the region's lifestyle.

The original draft of this document was developed by the Gallery Coordinator of the Gympie Regional Council. In 2010, Creative Regions Ltd was engaged to conduct community consultation to document the ideas that communities within the region have for public art projects.

The terms, processes, themes and concepts in this document are based on industry practice and should be utilised as a guide for future public art projects in the region.



*Sally Spencer, part of the All Abilities Playground, Lake Alford*

## 2

# PUBLIC ART MANAGEMENT PLAN

why do we need a

As the governing body of a large proportion of public spaces, Australian local government has the opportunity to plan and enhance their liveable spaces while creating opportunities for artists to be creative. In order to achieve this, Councils need to follow best practice models to guide an integrated approach to engage artists and the community in a process that is transparent and accountable. Even though there will always be public art that will stretch the limits of our understanding, having a Management Plan in place will provide a foundation and guide for informed decision making.

The introduction of art in public spaces that is meaningful and reflecting of the local environment has appeal to residents and visitors alike, and enhances our environment. It develops a sense of place which leads to the building of community pride.

"Feeling connected to the places in which we live is vital to the social, cultural, economic and environmental health of any community. If we feel connected:

- there is better social cohesion and inclusion
- our culture thrives in a supportive environment
- we promote our area as a great place to live, visit and invest
- we bolster our economy by attracting new businesses and tourism
- we appreciate and want to care for our built and natural environment."<sup>1</sup>

Public Art can also develop employment opportunities through tourism and the growth of the cultural industry.

### **The key aims of this Public Art Management Plan are to:**

- Define a structure and process to inform decision making regarding development, acquisition and maintenance of Public Art on Council owned property in the Gympie Regional Area.
- Map key projects that can be developed.
- Ensure communities are engaged in public art projects.
- Assist in future planning and directions.
- Identify possible sources of funding for public art and develop partnerships.

"It is generally recognised that innovative, creative and animated public spaces have a competitive economic edge and enhance community capacity building, social interaction and quality of life."<sup>2</sup>

<sup>1</sup> "A community sense of place: placemaking, digital stories, cultural tourism", *Ideas Into Action*, 2007, Shelley Pisani for Queensland Arts Council,  
<http://artsyakka.com/artsyakka/documents/Ideas%20into%20Action/Ideas%20into%20Action%20Section%208%20A%20Community%20Sense%20of%20Place.pdf>

<sup>2</sup> *Arts Queensland art+place Policy Framework*, 2007

links to

## CORPORATE DOCUMENTS

3

There are key corporate documents that this Management Plan links to including the Corporate Plan, the Community Plan, the Arts and Cultural Policy and the Cultural Plan (under development), Open Space and Recreational Plan, Community Engagement Policy and Plan, Environment Strategy, Foreshore Management Plan (draft) and the Communications/Media Policy. This Management Plan should reflect those plans and policies and when next reviewed, those documents should defer to this Management Plan.

### 3.1 GYMPIE REGIONAL COUNCIL VISION

*Extract from Gympie Regional Council Corporate Plan 2009-2014:*

**"Gympie is the Region that people are proud to call home"**

This is a Region that -

- is friendly and a great place to live.
- provides people with access to vibrant towns, rural and coastal lifestyle opportunities.
- is family orientated.
- maintains a strong culture and history.
- values and protects its natural environment.

Public Art is a vehicle for the expression of stories of people, places and events. It enriches public spaces and showcases the values of the community to its residents and visitors. Public Art can therefore be seen as an avenue for building the Vision that the Gympie Regional Council has for the future of the communities that it governs.



# 3

links to

## CORPORATE DOCUMENTS

### 3.2 CORPORATE STRATEGIES

The following are extracts from the *Gympie Regional Council's Corporate Plan 2009-2014*. Public Art can be seen as a vehicle for implementing these strategies.

Relevant Key Outcomes	Relevant Key Strategies/ Council Activities
1.4 Maintain a strong sense of community pride with the Council providing support for community volunteers.	Maintain parks, gardens, civic spaces and buildings to promote community pride and a positive image to visitors.
1.5 Continue to provide a range of community facilities for the Region.	<p>Review existing plans for open space and recreation and develop an integrated whole of region plan.</p> <p>Activities:</p> <ul style="list-style-type: none"> <li>• Community engagement.</li> <li>• Recreation and Culture including the Gallery and Museums.</li> <li>• Community facilities and public halls.</li> <li>• Regional sporting facilities and parks.</li> <li>• Footpaths and bikeways.</li> <li>• Community development.</li> <li>• Environmental services.</li> <li>• Planning and development.</li> </ul>
3.5 Recognise and promote the history and heritage of the Gympie Region.	<p>Promote the Region's history and heritage.</p> <p>Ensure the Region's history and heritage is preserved through appropriate mechanisms in the Council's new Planning Scheme.</p> <p>Continue to provide ongoing support to facilities and organisations within the Region that promote our history and heritage.</p> <p>Activities:</p> <ul style="list-style-type: none"> <li>• Parks and Gardens services.</li> <li>• Community services.</li> <li>• Heritage and Conservation Planning.</li> </ul>

what is

## PUBLIC ART

4

### **art+place, Arts Queensland:**

"Public art refers to contemporary art practice that occurs outside the gallery or museum system. Historically, public art was dominated by commemorative sculpture. Best practice in contemporary public art involves a diverse range of activities that includes the integration of art and design into the public domain."<sup>3</sup>

Public Art is about:

- "creating avenues for community participation in the arts.
- providing a vehicle for the sharing of ideas, stories and memories.
- providing professional development opportunities for local artists through skill and knowledge exchange.
- challenging and stimulating informed public debate and be a neutral meeting ground for that discussion.
- encouraging the appreciation of difference in the community.
- enhancing the growth of the creative and cultural tourism industries.
- increasing the appreciation and enjoyment of the arts in our community.
- enhancing the aesthetic in our lived and built environment.

Arts in Public Spaces can also sometimes provide an avenue for healing processes for social imbalances or displacement. But above all else, **public art must reflect the place**. If the artwork is not somehow connected to the place in which it exists through its people, geography, land use, environment, activities, its past events or future use, it will not connect with the community and will not reflect that community to its visitors."<sup>4</sup>

<sup>3</sup> Arts Queensland **art+place** Policy Framework, 2007

<sup>4</sup> Art in Public Spaces – A Context for Bundaberg, Shelley Pisani for the Bundaberg City Council, 2006, p. 2

## 4

## what is PUBLIC ART

### 4.1 TYPES OF PUBLIC ART

Public art can present itself in many and varied forms. It can include, but is not limited to:

- Permanent artworks created for specific locations.
- Temporary works installed in a public space.
- Ephemeral artworks in public spaces.
- Artwork integrated into the built environment including architecture, streetscapes, landscaping and unique physical environments.

Examples of the different types of artforms that are considered public art include:

- Earthworks or landscape design.
- Furniture.
- Graffiti Art.
- Installation.
- Lighting.
- Murals.
- Mosaics, tiles or paving integrated into pathways.
- New media including projections or interactive technology.
- Performance.
- Sculpture.
- Stained glass.



*Left : Example of a temporary installation by Ludwika Orgozolec, part of the "Space Crystallisation Cycle", 2005*

*Right : Example of ephemeral art by Irene Hoppenberg, "Lemon Tree", 2005*

what is

# PUBLIC ART

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## 4.2 MODELS OF PUBLIC ART

There are different models (see Appendix 1) for the ways that public art projects can be conducted in communities. These include:

- Direct commissioning of a professional artist.
- Limited call for expression of interest where there is a shortlist of artists.
- Open call for expression of interest from artists advertising it broadly within the industry.
- Where a professional lead artist or artswoker is engaged to work with emerging artists or organisations.

At all times it is recommended that there is some level of community consultation to ensure that the work is relevant to the place.

## 5



*Public Art in the Gympie Region is the creative expression of our sense of place and identity.*

## 6

### public art MISSION STATEMENT



The Public Art Management Plan recognises the importance of art in public spaces to allow the creative expression of communities and aesthetic enhancement. Public art in the region reflects the stories of our people, places, natural and built environments, industry, culture and history, contributing to a sense of civic pride. This is achieved through industry standard practices that ensure artworks maintain a focus, reflecting and connecting to their particular environment through meaningful interpretations that represent the 'sense of place' of that area.

public art management plan

# GOALS AND STRATEGIES

7

## 7.1 GOVERNANCE

Goal		Strategies	
7.1.1	Establish and implement guidelines relevant to industry standard processes for the management of public art, covering commissioning, promotion, documentation, maintenance and risk and asset management.	7.1.1.1	Establish a Public Art Advisory Group (PAAG) under the guidelines presented in this document.
		7.1.1.2	Training opportunities on funding and public art practice should be accessed by relevant Council staff and the PAAG where possible.
		7.1.1.3	All proposed projects meet guidelines through submission of a project plan by the relevant Project Manager.
7.1.2	Link the Public Art Management Plan into other Council plans, projects and operations.	7.1.2.1	Ensure that the Public Art Management Plan is integrated into Council's plans including the Community Plan, Corporate Plan, Cultural Plan and Planning Schemes (Recreation and Open Spaces) and by promoting the Management Plan internally and linking with relevant staff. Connect with relevant departments of Council through membership or advisory roles on the Public Art Advisory Group.
		7.1.2.2	Build relationships with relevant staff to stay informed of Council projects to connect public art with the capital works program of Council and projects dealing with streetscaping, parks and buildings.
		7.1.2.3	Value-add to Council projects by acquiring funds to develop public art components.
		7.1.2.4	Subscribe to industry newsletters to stay informed of funding opportunities.
7.1.3	Identify funding sources – external and internal, public and private.	7.1.3.1	Subscribe to arts industry information services to keep abreast of funding opportunities.
		7.1.3.2	Build relationships with funding bodies, philanthropic sources and business sector to assess partnership possibilities for projects.
		7.1.3.3	



# 7

public art management plan

## GOALS AND STRATEGIES



### 7.2 DIVERSITY OF ARTFORM

	Goal		Strategies
7.2.1	Support the Region and its artists to develop public art projects that are innovative and varied in style, media and form.	7.2.1.1	Develop a professional development program to inform local artists of public art practice.
		7.2.1.2	Host workshops that allow artists to experiment with various artforms and media.

### 7.3 AESTHETIC STANDARDS FOR ART IN PUBLIC SPACES

	Goal		Strategies
7.3.1	Enhance the visual environment and quality of life of Gympie Regional Council residents and visitors through public art.	7.3.1.1	Promote the benefits of public art through the development of an art trail (a cultural tourism product), documenting the artworks of the region onto promotional tools such as a website and/or brochure available at tourism outlets.
7.3.2	Aim for high quality artistic outcomes by following best practice models in commissioning public art.	7.3.2.1	Implement the public art management practices advocated in this document.

public art management plan

# GOALS AND STRATEGIES

7

## 7.4 COMMUNITY ENGAGEMENT

	Goal		Strategies
7.4.1	Utilise public art projects to build and express community identity and sense of place.	7.4.1.1	Encourage the development of a community consultation Management Plan for public art projects, allowing the community to express their stories of the place, to have a say on public art concepts and be actively involved in the production of the artwork where appropriate
		7.4.1.2	Work with the PAAG and relevant Council staff to develop these strategies in line with Council plans
7.4.2	Tailor strategies to allow varying levels of community involvement in public art as appropriate to the project.	7.4.2.1	Provide training that encourages artists to propose appropriate community engagement strategies as part of their Expression of Interest
7.4.3	Promote the aesthetic, cultural, social and economic value of Public Art to the wider community.	7.4.3.1	Document the outcomes of each project into a report that is publicly available. It should include participant feedback, photographs of the process and the dollar value of the project including in-kind.
		7.4.3.2	Develop a media strategy to promote each project throughout its key stages.
		7.4.3.1	Stage unveiling events to acknowledge the artists, community members, sponsors and funding bodies involved in projects.



# 7

public art management plan

## GOALS AND STRATEGIES

### 7.5 PARTNERSHIPS

	Goal		Strategies
7.5.1	Build relationships with non-arts partners in the community, business and industry sectors.	7.5.1.1	Encourage the participation of partners in workshops so that they may develop their own initiatives.
		7.5.1.2	Invite potential partners to unveiling events.
		7.5.1.3	Provide reports to existing and potential partners.
		7.5.1.4	Host information nights about arts and cultural projects including public art.
7.5.2	Be project ready to take advantage of funding and sponsorship opportunities.	7.5.2.1	Through the PAAG, prioritise and cost public art projects ready to source funding to contract public art curators to develop project plans for these.

### 7.6 Arts Sector Development

	Goal		Strategies
7.6.1	Integrate strategies into the public art program that allow for the professional and skills development of the artists of the Gympie Region including young, emerging and mid career artists.	7.6.1.1	Encourage practicing artists, school teachers and students to participate in workshops on public art practice.
7.6.2	Encourage arts and cultural organisations to participate in public art projects.	7.6.2.1	Invite arts and cultural organisations to participate in planning projects relevant to their activities and to participate in any relevant projects.

public art management plan

# IMPLEMENTATION GUIDELINES

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## 8.1 PUBLIC ART REPRESENTATIVE

To ensure good governance of public art, there needs to be a key contact person. The community need a person to contact who has the knowledge of the arts sector and an understanding of public art process. It is recommended that this person be the Gallery Coordinator. Their roles will be to:

- Be the prime contact person for public art within Council.
- Act as secretary for the Public Art Advisory Group (PAAG).
- Facilitate the meetings of the PAAG.
- Play a project management role for public art projects where approved by Council.
- Facilitate media coverage of public art projects in line with Council's media protocols.
- Assist with the documentation of public art projects.
- Assist in planning and hosting unveiling events.

## 8.2 PUBLIC ART ADVISORY GROUP

The formation of a PAAG allows the Council to engage with the arts sector and broader community when developing and implementing public art projects. It is also a way of allowing a number of relevant Council departments to have their input into a project from the outset, ensuring that the project complies with relevant planning and legislative issues.

It is ideal to limit the core PAAG to 8-10 people and invite advisors to the process where appropriate. **The recommended mix of core PAAG members is:**

- Elected representative/s with a relevant portfolio.
- Economic Development Officer.
- Gallery Coordinator.
- Two practicing professional artists.
- Representatives of arts and cultural organisations as required (eg. RADF, Friends of the Gympie Regional Gallery, Curra Art Group, Imbil Art Group).
- Private sector partners (eg. Town Planner, Architect).

**Advisors to the PAAG may include:**

- Indigenous Representative.
- Town Planners.
- Works Department staff.
- Parks and Gardens staff.
- Workplace Health and Safety staff.
- Representatives of arts and cultural organisations or other community organisations.
- Private sector partners.

## 8

public art management plan

# IMPLEMENTATION GUIDELINES

### The role of the PAAG will be:

- To define themes for public art projects informed by site assessments and community consultation undertaken by contractors or external project managers.
- To provide cultural, artistic and design advice on projects proposed through the PAAG.
- To appraise and make recommendations on public art tenders to Council.
- To assist in prioritising project recommendations to Council.

### 8.3 PROJECT MANAGEMENT

There are several different ways that Public Art Projects may develop. These include:

- Proposals for projects from the community or artists.
- Council or PAAG recommended projects.
- Developers or architects integrating public art into their projects.
- Purchase of existing artworks, usually funded through capital works projects or building developments.

#### 8.3.1 Procedure for Community/ Artist Proposals

The Gympie Region has a wealth of artists with ideas for public art projects. It is recommended that this Public Art Management Plan be made available and promoted when inviting artists or artworkers to submit proposals for projects.

It is recommended that any public art projects proposed by community groups or individual artists' projects be assessed as follows:

1. The group or individual must submit a proposal including the following information:
  - Experience of artist including images of previous relevant work.
  - Contact details of project participants.
  - Where the public art is proposed for and why it is significant.
  - A budget for the project and where funds will be coming from.
  - Project Timeline.
  - Concept drawings.
2. The PAAG will then assess the proposal according to the criteria outlined in this Public Art Management Plan.
3. Recommendations will be made from PAAG to the Gympie Regional Council.

#### 8.3.2 Procedure for Council or PAAG Initiated Projects

The models for the management of public art are very similar. Only slight variations in process exist from model to model. Council and the PAAG will follow one of the four models outlined in Appendix 1.

public art management plan

## IMPLEMENTATION GUIDELINES

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### 8.3.3 Procedure for Developer/ Architect Initiated Projects relevant to Council

These projects would follow one of the models in Appendix 1 with an additional step. The developer or architect would be required to provide the Gympie Regional Council (PAAG) with their Public Art Project proposal and a brief with the following content:

- Theme of work and how it relates to the locale (to be approved by Council).
- Style of work.
- Preferred media.
- Project management model.
- Level of proposed community engagement and interaction.
- Names of artists involved.
- Artwork budget.

The developer/ architect would be:

- Invited to participate on the PAAG for the duration of their project.
- Offered assistance by the Gympie Regional Council's Public Art Representative.

### 8.3.4 Procedure for Purchasing of Existing Works

The purchase of existing artworks depends on available funds. Grants do not cover the purchase of existing works, only the development of new work.

In some circumstances budgets will be made available for public art components within major capital works projects. This can sometimes allow for the purchase of existing works. The purchase of such works as public art pieces will follow the following process:

1. Brief for public art requirements as per 8.4.1
2. Proposal submitted by artist to the PAAG addressing these requirements
3. PAAG assesses the artwork and makes a recommendation to Council
4. Council approval.

## 8

public art management plan

# IMPLEMENTATION GUIDELINES

### 8.4 GENERAL PROCEDURES FOR PUBLIC ART PROJECTS

#### 8.4.1 Calling for Expressions of Interest for Artists

An Artist's Brief is developed to provide the information required for an artist to express interest for a public art project. The brief should include:

- A theme or series of themes to choose from.
- Information on the type of artwork desired.
- Information on the space where the artwork will be based.
- Any expectations of community involvement.
- Budget.
- Contact details.
- Selection criteria.

As part of the EOI, artists would be required to submit the following:

- A curriculum vitae.
- Images (it is suggested up to 10 digital images) of relevant work.
- A written proposal based on the artist's brief.

Artists are not expected to provide concept drawings at this stage of the project.

#### 8.4.2 Performing a Public Art Project Assessment

It is recommended that a rating system be used to provide an accountable process in selecting artists from an EOI. Each artist is assessed and scored (0-5) as follows:

- 5 Excellent
- 4 Very good
- 3 Good, better than average
- 2 Acceptable
- 1 Marginally adequate
- 0 Will fail to satisfy required standards

The PAAG assesses the EOIs according to the following criteria:

- Artistic merit – artistic quality of the work.
- Relevance to the Community – theme and location of the artwork, significance of the site.
- Relevant Experience of the Artist/Group.
- Track Record of the Artist/Group – general reputation, competence, capacity.
- Management Processes – evidence of quality systems and public safety issues.
- Impact of the project on the community and region – e.g. cultural tourism, value-adding.

public art management plan

# IMPLEMENTATION GUIDELINES

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Each member of the PAAG rates each EOI independently and the collated results aid the decision making process. It is recommended that assessment processes be confirmed by Council prior to the call for Expressions of Interest to ensure that the process meets purchasing policy requirements.

### 8.4.3 Approval to Engage Artists for Concept Design

It is suggested that the PAAG narrows down the applications to 2-5 artists (depending on the scale of the project) to engage for the concept design phase. Once approved by Council, these artists can then be engaged to develop formal concepts including drawings and maquettes (if appropriate) for projects that fit within the project budget. A contract should be entered into for this work. Sample agreements can be purchased from the Arts Law Centre of Australia.

Artists may be paid to develop these concepts and a schedule of fees should be set in accordance with the recommended rates of the National Association for the Visual Arts.  
([www.visualarts.net.au](http://www.visualarts.net.au)).

### 8.4.4 Assessment of Concept Design

Once the concepts are submitted, the PAAG should assess each Concept Design Proposal and score (0-5) as follows:

- 5 Excellent
- 4 Very good
- 3 Good, better than average
- 2 Acceptable
- 1 Marginally adequate
- 0 Will fail to satisfy required standards

The PAAG will assess proposed projects according to the following criteria:

- Artistic Merit – originality of concept, conceptual relevance to the Artworks Commissioning Brief.
- Methodology – scope of work and processes.
- Technical Skills – people systems, specific abilities.
- Relevant Experience – previous work of this kind.
- Track Record – general reputation for work, competence, capacity to deliver.
- Management – acceptable insurance, economic stability, quality systems.



## 8

# IMPLEMENTATION GUIDELINES



### 8.4.5 Approval and Contracting Artist/s for Design

Once the PAAG recommendations have been approved by Council, a confirmation letter and a contract is sent to the artist/s to develop a design for the public art project by the Council's appointed Public Art Representative.

### 8.4.6 Approval and Commissioning of an Artist/Designer

Once the final design for the public artwork has been approved by the PAAG and Council, a confirmation letter and contract to commission the artist is sent by the Council's appointed Public Art Representative.

## 8.5 ASSET MANAGEMENT

It is recommended that the permanent public art of the region be documented as a public collection and managed in accordance with standard museum practice. The following practices will need to be implemented to manage public art as an asset of Council:

- Development of a public art collection database (e.g. using MOSAIC software).
- Development of public art record keeping processes.
- Development of a preservation plan for the collection (This may include making decisions on the life of the public art in agreement with the artist. This is particularly relevant for public risk.)

## 8.6 PUBLIC RISK

Many professional public artists are aware of public risk issues and plan for this when developing their concepts. However, Council has a duty of care to ensure that any public artworks produced comply with safety standards and any relevant planning and building requirements.

Any artists or arts workers contracted by Council will be subjected to Council's Workplace Health and Safety Contractor Controls as documented in WHSP065.

It is recommended that relevant Council staff be involved in projects from the moment a concept is proposed to the PAAG to make recommendations on any potential public safety risks associated with installing the art works. Artists should be encouraged to liaise with these staff throughout the process of producing and installing the artworks.

A public safety plan should be developed and implemented for the installation of each artwork.

public art management plan

## IMPLEMENTATION GUIDELINES

8

### 8.7 LEGAL ISSUES

When planning public art projects there are several legal issues that Council needs to be aware of and to plan for. It is recommended that specialists in these fields be consulted. Some of the areas for legal consideration are:

- Copyright and Moral Rights – This is an area that requires specialist knowledge. It should be noted that these rights can affect Council's ability to maintain public artwork without the artist's consent or even to be able to paint over a mural if within a certain timeframe. It is Council's ongoing responsibility to acknowledge the artist at the site and in publications where an image may be reproduced. Negotiations need to be made about copyright fees for use of images in publications, especially those where there is potential to make a profit from that publication. Any such issues will need to be addressed from the outset within the contract.
- Main Roads – artworks proposed adjacent to a state or federal road may need to be proposed to the Main Roads Department for approval. Driver distraction is a key issue here.
- Local Laws – it is important to consult staff from relevant Council departments to ensure that local laws are not breached (e.g. placement of signage).



## 9

## public art FUNDING

The following funding sources are available to local government for public art projects at the time of publishing this report:

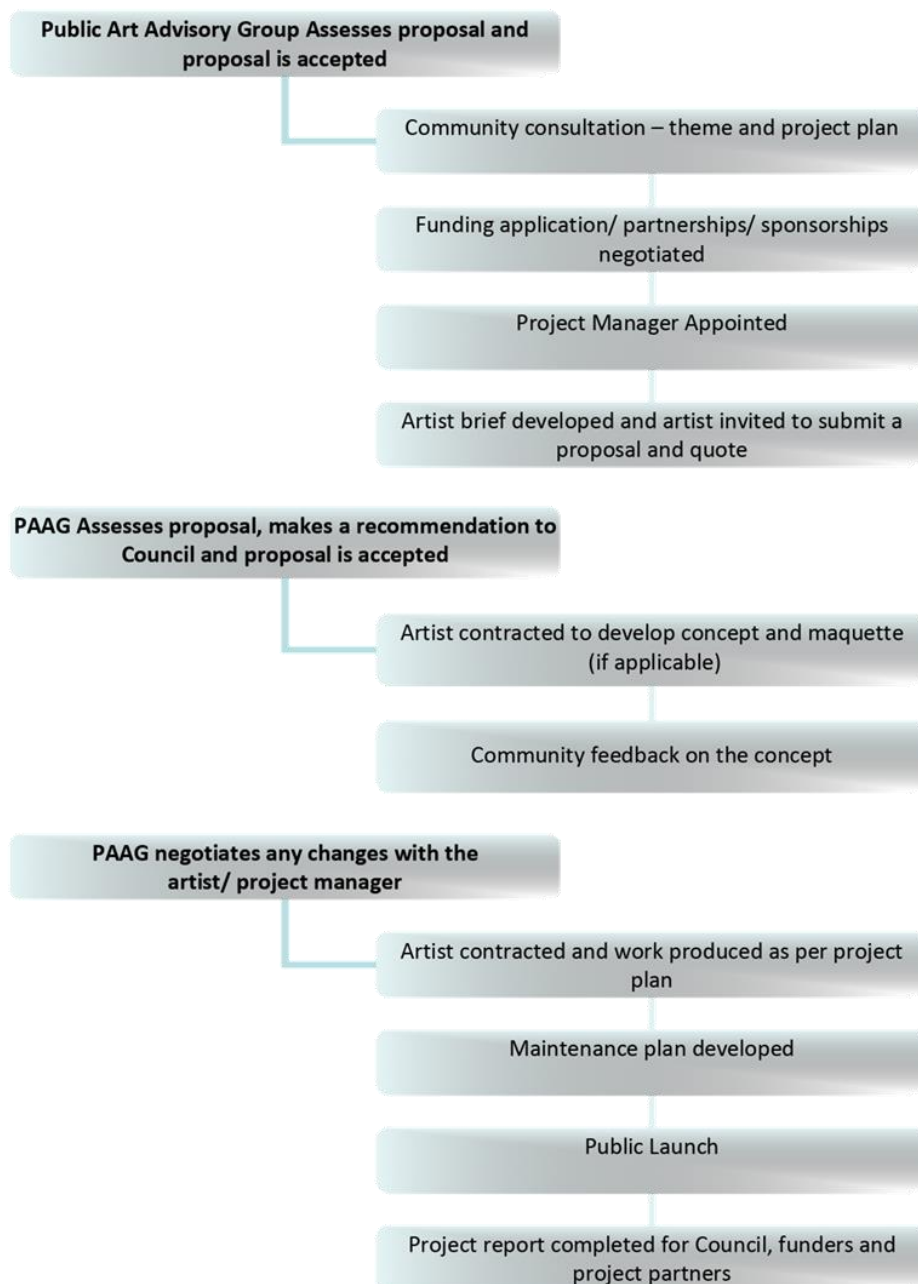
- RADF, a partnership between Arts Queensland and the Gympie Regional Council
- Art+Place, a specific fund for public art administered by Arts Queensland – [www.arts.qld.gov.au](http://www.arts.qld.gov.au)
- Regional Arts Fund, a federal government program administered in Queensland by the Queensland Arts Council – [www.qac.org.au](http://www.qac.org.au)
- Australia Council for the Arts is a federal government program. Public Art can be funded under the Visual Arts and Creative Communities categories – [www.australiacouncil.gov.au](http://www.australiacouncil.gov.au)

## APPENDIX ONE

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### MODEL 1 - DIRECT COMMISSIONING

Direct commissioning is the model chosen where the PAAG have clearly identified the right artist for the project from the outset, based on their previous work and experience. Due to purchasing policy, this can only be applied to project under \$3,000 in value.

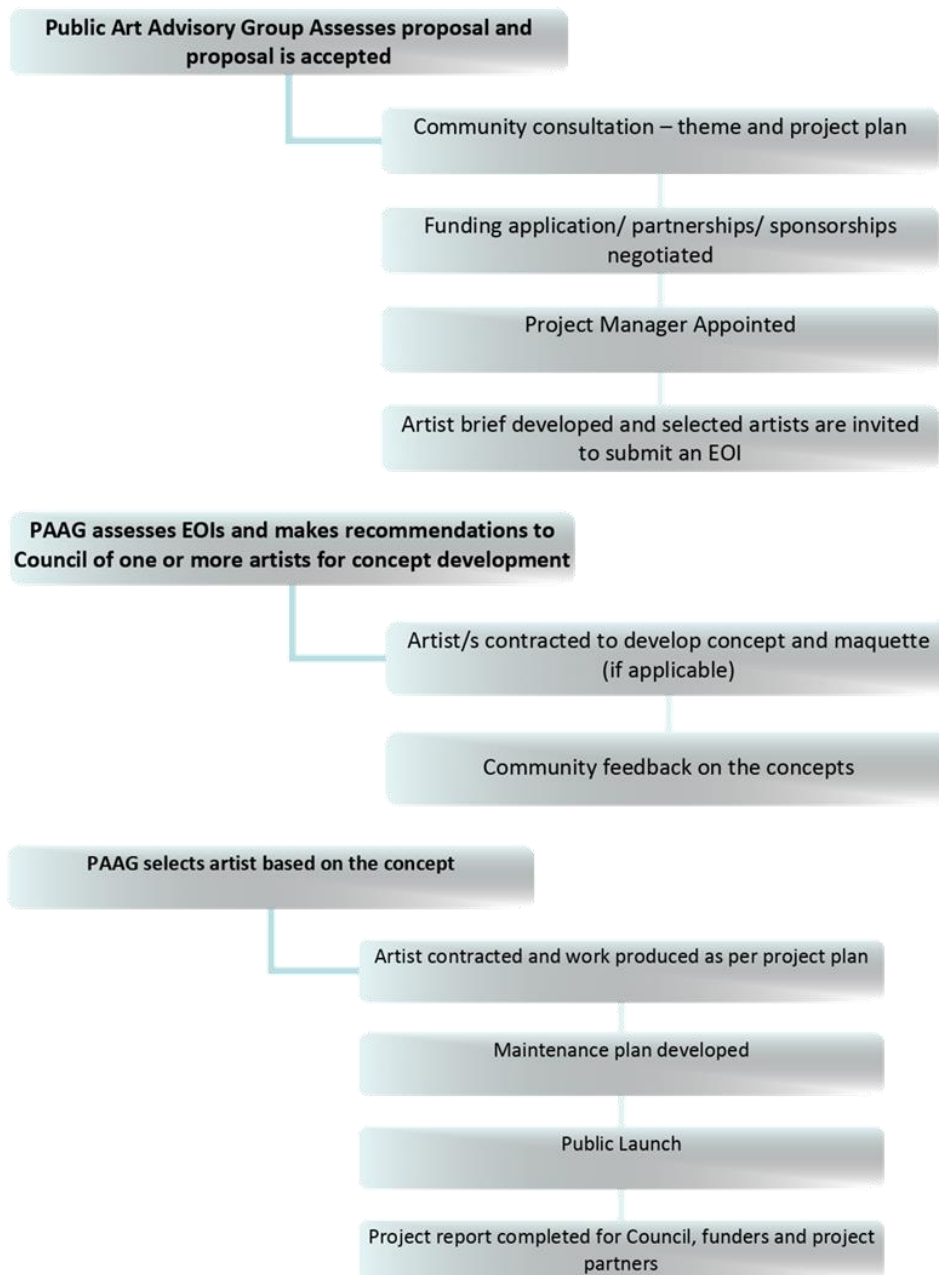


## 10

## APPENDIX ONE

### MODEL 2 - LIMITED CALL EOI

This model is used when there are several artists that may be relevant for a project and the PAAG wants the opportunity to view several concepts before choosing the final artist/s. There must be a minimum of three artists invited to submit quotes to fit with purchasing policy.

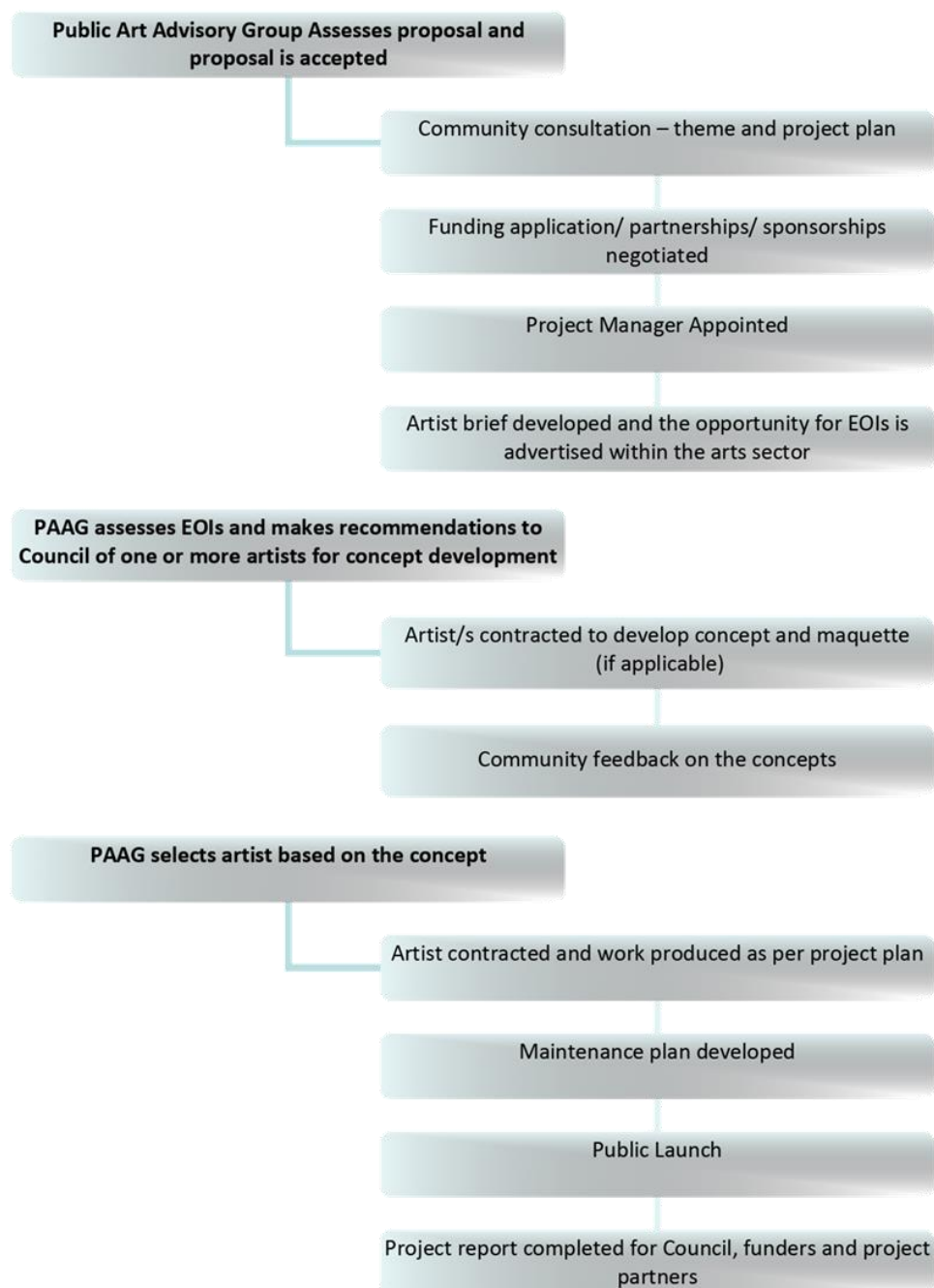


## APPENDIX ONE

10

### MODEL 3 - OPEN CALL EOI

An open call EOI is often utilised when the PAAG does not have a particular artist in mind and therefore need to offer the project to the broader arts sector to seek artists relevant to the project.



## 10

## APPENDIX ONE

### MODEL 4 – LEAD ARTIST/ ARTSWORKER

This model is particularly of benefit where the project requires active community participation. This may be in the form of local artists or organisations working with the lead artist to design and/or produce the work or it may be about engaging with non-arts partners (e.g. a project with the disability sector or youth).

This style of project could be a PAAG recommended project or proposed from the community. The model would follow the processes of either Model 2 or 3, with the additional requirement of a community engagement plan outlining their target sector, processes and expected levels of community participation.

## APPENDIX TWO

11

### GLOSSARY OF TERMS

#### **Community Public Art**

Community public art projects involve a high level of community engagement. Target sectors of the community may participate in the concept development, design and/or production of the artwork in conjunction with artists.

#### **Ephemeral Public Art**

Ephemeral art usually refers to works that are created within an environment and are designed to disintegrate. Usually organic materials are utilised to minimise impact on the environment in which the ephemeral art is installed.

#### **Integrated Public Art**

Integrated public art usually refers to works designed to be a part of a natural or built environment. It involves collaboration between artists, engineers, architects, landscape designers and/or other relevant designers to create artworks that are designed into specific sites rather than being considered as an addition.

#### **Temporary Public Art or Installation Art**

Temporary public art usually takes the form of installation art. Installations are mostly site-specific worked designed to fit within a defined space. Some of the materials that are of a temporary nature that can be utilised for this genre include everything from everyday and natural media to projection, lighting, video, sound or performance.

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## APPENDIX THREE

### EXISTING PUBLIC ART IN THE GYMPIE REGION

In April and May 2010, a survey was conducted to give the community an opportunity to list existing public art projects in the region. The list below has been generated from this survey.

- War Memorial murals, Memorial Lane, Mary Street.
- Richard Newport's "The Crate" at the Gympie Regional Gallery.
- Miner's statue at Lake Alford.
- Gympie State High School murals and mosaics.
- Gympie East State School murals and mosaics.
- Mural on the sewage pumping station near One Mile Ovals.
- Street furniture made with local emblem.
- Graffiti under the car park, behind the Gold City Stage amphitheatre and in Nelson Reserve.
- "Gold City Tiles" project in the Mary Street amphitheatre, project led by Stephanie Outridge-Field.
- Artmix or Sundaze at Norman Point, Tin Can Bay.
- Bathing with Mary and Farming with Mary ephemeral art projects.
- Mary Valley Narrative, mural by the Imbil Village Artists.
- Bronze statue of a horse out the front of Kilkivan Town Hall, depicting Fabian Webb from Widgee who leads the Kilkivan Great Horse Ride.
- Water tower mural at Tin Can Bay.
- Mural at Mary Valley State School (Imbil) depicting local Sunday market.
- Mural on the public toilets in Imbil with a landscape theme.
- Timber-cutter statue at Imbil railway station.
- Mary Valley Scarecrow competition.
- No Dam signage.
- Zig Zag gardens on Carlton Hill.
- "Pinnacles" by Stephen Newton at the Gympie Regional Gallery.
- Railway underpass murals (outside the Family History rooms).





## APPENDIX FOUR

13

### IDEAS FOR FUTURE PUBLIC ART PROJECTS

In addition to the survey, a series of community consultation workshops were held in the Gympie Region to ascertain community aspirations for public art. Below is a list of places and ideas for public art projects for future consideration. This is certainly not meant to be a finite list. These are simply ideas that local people have suggested that local artists may wish to develop.

#### ENVIRONMENT AND WELLBEING

Suggested Story/ Idea	Suggested Place/s
Defeat of the Traveston Dam Proposal. Some specific suggestions made: <ul style="list-style-type: none"> <li>• Turtle.</li> <li>• Lungfish.</li> <li>• The unity created from the fight to save the Mary River</li> </ul>	<ul style="list-style-type: none"> <li>• Mary Valley.</li> <li>• Kandanga.</li> <li>• Showgrounds where the Beattie announcement was made.</li> <li>• Space adjacent to public swimming pool.</li> </ul>
Stories of the Mary River – life on the river, work on the river, play on the river	Sites along Mary River.
Walking trail that explores biodiversity, landscape, flora and fauna as well as the communities and people significant to the places along the way. It should also link to Indigenous stories and knowledge.	Mary Street to the River.
String of Pearls Project – a project already proposed to address the above issues. It extends into the Sunshine Coast and Fraser Coast regions.	Sites included in proposal: <ul style="list-style-type: none"> <li>• Tete Park, Kilcoy Creek.</li> <li>• Grigor Bridge near Conondale.</li> <li>• Yabba Creek Junction.</li> <li>• Mary River Bridge between Kenilworth and Imbil.</li> <li>• Imbil Bridge Charming Park.</li> <li>• Moy Pocket Black Bean Grove near Pickering Bridge.</li> <li>• Traveston Bridge near Kandanga.</li> <li>• Federal – the site of the Bathing the Mary project.</li> <li>• Gympie Below Albert Park sporting complex.</li> </ul>
A community garden that includes clay relief sculptures and murals within public shelters. Stories relating to moon phases, living soils, bush tucker and healthy living could be told here.	No site suggested.
Dolphins, dolphin feeding and human connection with wild animals.	Tin Can Bay boat ramp.
Stories of rescuing the foreshore wallum of Tin Can Bay and Mullins Creek, Cooloola Cove and the walkway design of Seary's Creek.	Near yet to be created information centre in Tin Can Bay or actual sites.



# 13

## APPENDIX FOUR

### Flora and Fauna of Tin Can Bay and Rainbow Beach:

- National Park.
- Dolphins.
- Shells.
- Dugong/ seagrass.
- Sandflies.
- Wild horses.
- Birds.
- Butterflies.
- Wallum.
- Mudflats/ sand flats/ mangroves.
- Crabs.

### Various sites at Tin Can Bay and Rainbow Beach including:

- Norman Point.
- Carlo Point.
- Foreshore.
- Crab Creek.
- Forestry zone.
- The Wallum block.

### INDUSTRY

Suggested Story/ Idea	Suggested Place/s
Importance of agriculture in the Region.	Tozer Street, near the old Sauer's store and Fruit Growers shed.
The historical use of carriages and horse working teams for industry.	No site suggested.
Bullock Wagons and the timber industry.	<ul style="list-style-type: none"> <li>• Woodworks Museum.</li> <li>• Rest areas.</li> </ul>
Story of the Wollemi Pines.	National Park.
Free form timber street furniture.	No site suggested.
Dairy Industry and the Butter Factory.	No site suggested.
"The Age of Steam".	Old Railway Station and along the railway line.
Chinese Gold Miners.	<ul style="list-style-type: none"> <li>• Memorial Peace Park.</li> <li>• Adjacent to swimming pool in Gympie where the Chinese market gardens used to be.</li> </ul>
History of the Gympie Gold Rush.	<ul style="list-style-type: none"> <li>• Gympie Regional Gallery.</li> <li>• Lake Alford.</li> </ul>
Development of an industry trail/ wall mural including:	<ul style="list-style-type: none"> <li>• Triangle in front of IGA in Tin Can Bay.</li> <li>• Norman Point/ Marina.</li> <li>• Carlo Point.</li> <li>• Cooloolool Cove.</li> <li>• National Park.</li> <li>• Rainbow Beach.</li> </ul>
<ul style="list-style-type: none"> <li>• Banana Plantation.</li> <li>• Fishing/ seafood.</li> <li>• Farming/ cattle.</li> <li>• Forestry and logging.</li> <li>• Sand mining.</li> <li>• Tourism.</li> <li>• Ferry Cruise.</li> </ul>	
Horse racing and breeding.	<ul style="list-style-type: none"> <li>• Showgrounds</li> <li>• Kilkivan</li> </ul>
Gympie Times.	Near relevant buildings
Cobb & Co.	Where the trails were.

## APPENDIX FOUR

13

### PEOPLE AND COMMUNITY

Suggested Story/ Idea	Suggested Place/s
Stories of Indigenous people of the area and explanations of Indigenous place names.	A dedicated park adjacent to the Mary River.
Shell Middens around coastal areas.	At actual sites.
Early Settlers and Migrants such as Zacariah Skyring.	<ul style="list-style-type: none"> <li>Wall outside Civic Centre.</li> <li>Library.</li> <li>Rest stops.</li> </ul>
Lynch Sisters who were timber cutters – women contributing to the community.	No site suggested.
One Teacher Schools usually paid for by parents on land donated by a citizen.	No site suggested.
Bushrangers.	<ul style="list-style-type: none"> <li>Ross Road Area.</li> <li>Pie Creek Hall.</li> </ul>
James Nash.	Tozer Gully.
"The Town that Saved Queensland".	<ul style="list-style-type: none"> <li>Five ways roundabout.</li> <li>Council building.</li> </ul>
Youth Culture.	<ul style="list-style-type: none"> <li>Main street.</li> <li>Shopping Centres.</li> </ul>
Children of Gympie.	No site suggested.
Stories from Senior Citizens interpreted as public art by youth and children.	Schools.
Tribute to volunteers.	No site suggested.
A project that links primary and secondary school students to help their transition between the two.	Schools and places of education.
Building of Borumba Dam by immigrants and the contribution of migrants to local industries.	Borumba Dam and various sites.
Army/ wartime activity in Tin Can Bay area.	RSL.
Lighthorse Brigade – link to the plume in the hat.	Drill Hall in Duke Street.
Sport and Leisure at Tin Can Bay – boating, house boats, golf, 4WD.	<ul style="list-style-type: none"> <li>Waterways.</li> <li>Clubs.</li> <li>Tracks.</li> </ul>
Drinking Culture – number of pubs historically.	No site suggested.
Dance culture.	Community Halls.
Gympie Marching Band.	

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## APPENDIX FOUR

### THE ARTS

Suggested Story/ Idea	Suggested Place/s
Music Eisteddfods	Civic Centre
Film Festival	No site suggested
Gympie Marching Band/ Band choir – culture in the mining days	Civic Centre
CWA	At relevant buildings.

### MISCELLANEOUS IDEAS

Suggested Story/ Idea	Suggested Place/s
Futuristic works.	No site suggested.
Evolution of Mary Street – pictorial representations.	Mary Street.
Floods - creative posts that signify the water levels reached during the floods.	In relevant places around the whole Region.
The Jetty.	Cod Street/ Emperor Street, Tin Can Bay.
Heritage buildings.	In situ

Other places suggested:

- Shopping Centres.
- Showgrounds Pavilion.
- Tozer Park.
- Car Park behind Town Hall.
- Poles and signal boxes.
- Seary's Creek.
- Mullen's Creek.



Other suggestions of note made during consultation were:

- Directional signage to the gallery and significant sites needs improvement.
- Need for acknowledgements and interpretive signage for existing public art.
- The development of a River Festival – "River Songs".
- The idea of a "Dairy Flavoured Milk" installation art project at the Showgrounds.

From the community consultation, there was a strong sense of wanting community involvement and engagement of local artists in public art in balance with professional and aesthetic outcomes.

Some priority projects identified through the workshops conducted are:

- Development of branding for signage and promotional materials for public art in the region to make it easier to identify what forms part of the public art trail.
- The story of Saving the Mary and associated environmental messages.
- Projects at Norman Point and proposed Information Centre, Tin Can Bay.