



Community Grants Guidelines 2026/2027

- Biosecurity Projects

Endorsed 17 June 2026

Category – BIOSECURITY PROJECTS	
Grant Round Dates	Round 1: Open 3 August 2026 and close 13 September 2026 Round 2: Open 1 February 2027 and close 14 March 2027
Council Grant Amount	Maximum grant amount: \$2,500 per syndicate No applicant co-contribution required, though co-contribution is considered favourably (noting that landholders/community group are required to undertake or arrange all works associated with the project).
Purpose	To support land holders to improve biosecurity outcomes in the Gympie region.
Priorities (address at least one)	<ol style="list-style-type: none"> 1. Pest animal control program with ongoing pest management plan that covers a minimum of 12 months. 2. Pest plant control program with ongoing pest management plan that covers a minimum of 12 months. 3. Biocontrol release and monitoring project with ongoing pest management plan that covers a minimum of 12 months.
Category Specific Information	<ul style="list-style-type: none"> • Applicants must be a syndicate comprised of: <ul style="list-style-type: none"> ▪ a minimum of 2 landowners of separate properties; and/or ▪ a not-for-profit community organisation/s. • Equipment purchases integral to delivery of the project are eligible, though requests for purchase of one-off use consumables may not be supported (e.g. feral pig pre-feed) • Council Biosecurity Officers can make introductions between land managers, prior to lodging an application. • All work must be conducted in the Gympie region. • The details of the individual or organisation managing the grant must be provided to Council, and they will be responsible for providing the acquittal report to Council. • No fuel purchases are eligible.
Application Process	<ul style="list-style-type: none"> • Before you apply, applicants are encouraged to speak with a member of Council's Biosecurity Team and are encouraged to attend a Council grants information session (refer to Council's website for session dates). • One application per syndicate per competitive round. • Applications must be submitted via Council's online grant portal at https://gympie.smartygrants.com.au/ • No late, incomplete, or out of round applications will be accepted.
Required Support Material	<ul style="list-style-type: none"> • Project plan, including methodology, objectives, timeframes, photographic evidence (to show work required) and details of participating parties • Property Pest Management Plan • Written quotes for all expenses

<p>Other requirements</p>	<ul style="list-style-type: none"> • Minimum grant request and amount is \$500. • Grant funding will take the form of a financial payment only. • Applicants must ensure that where relevant, projects comply with all local, state and federal government legislative, regulatory and policy requirements • As far as possible, all relevant permits or approvals must be uploaded with the application • Applicants may be required to attach further documents as specified • Projects cannot commence prior to notification of grant outcome • Applicants must have no outstanding debt with Council or have entered into scheduled payment arrangements with council which are being adhered to, and/or have met acquittal conditions for previous council grants
<p>Assessment Process</p>	<p>Eligibility check: All applications are checked against eligibility criteria to ensure the applicant, project, expenditure items and timeframes are eligible for funding and all compulsory supporting documents are supplied.</p> <p>Assessment: Applications are assessed against the assessment criteria by a panel comprised of Council staff who have relevant knowledge and experience. Panel members participate in a moderation meeting to review the assessments and determine grant recommendations.</p> <p>Funding Decisions: The assessors will provide grant recommendations to Council’s Delegated Officer for consideration and approval. The number and types of projects approved will depend on the demand for funding, available program budget and council priorities.</p>

<p>Assessment Criteria</p>	<p>Project Benefit 70%</p> <p>Strength of the application meeting the grant category purpose and one or more of the category priorities.</p> <p>Evidenced by:</p> <ul style="list-style-type: none"> • reasoning behind the project, and the issue or need that will be addressed by the project • detail on the intended outcomes of the project, and how these benefit the region. <p>Project management and capability 30%</p> <p>Evidenced by:</p> <ul style="list-style-type: none"> • sound budgeting (e.g. the budget is itemised, complete, balanced and reasonable) • sound project planning (e.g. risk management; WHS; Property Pest Management Plan) • successful acquittal of prior grants if applicable • sound cultural, environmental and sustainability practices as relevant. <p>Higher Priority will be given to projects that:</p> <ul style="list-style-type: none"> • are designed to manage restricted invasive plants and animals listed in the Biosecurity Regulation 2016 <p>Higher Priority may be given to projects that:</p> <ul style="list-style-type: none"> • Propose the use of local trades, services and businesses • Have higher proportion of funding contribution from the applicant • Demonstrate collaboration and partnerships • Demonstrate sustainability of outcomes <p>Lower Priority may be given to projects that:</p> <ul style="list-style-type: none"> • Have had prior council grant funding • Receive other forms of council support <p>Other Considerations:</p> <ul style="list-style-type: none"> • Distribution of grant funding across the region • Council planning and development issue • Organisation’s need for financial support from Council for the project.
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Notification and Payment	<p>Round 1: 30 October 2026 Round 2: 30 April 2027</p> <ul style="list-style-type: none"> • Applicants will be notified of the outcome by email. • Successful applicants must claim the grant funds within 30 days of notification by entering into a Funding Agreement. • If not already a supplier of Council, successful applicants will be required to be onboarded via the EFTsure system to receive payments from Council (instructions will be included with the Funding Agreement). This process involves completing a verification process. • Grant funding will take the form of a financial payment only. • Council may offer part-funding.
Funding Agreement	<p>Successful applicants will be invited to sign a Funding Agreement that details the requirements of the grant funding. The Funding Agreement will also include any Special Conditions that the Applicant may be required to either acknowledge and/or provide additional documentation before funds can be released.</p>
Acquittal of Grant	<p>Grant recipients must complete an online Acquittal Report within four weeks of the end of the project delivery timeframe, unless an extension is provided in writing by Council.</p> <p>In the Acquittal, the grant recipient must include evidence of:</p> <ul style="list-style-type: none"> • grant expenditure (e.g. invoices) • project delivery i.e. data, reports, photographic evidence.

PRIVACY STATEMENT AND RIGHT TO INFORMATION

Council's Privacy Statement regarding the information you provide can be found at <https://www.gympie.qld.gov.au/council/about-council/privacy-statement>.

Submitted documents may be subject to disclosure and applicants may access information under the *Right to Information Act 2009*, subject to the exemptions under that Act. For more information, see www.gympie.qld.gov.au/access-information

Further information

The Biosecurity Projects Grant is administered in accordance with Council's Community Grants Policy.

For information and assistance please contact Council's Community Development Team on 1300 307 800 or grantsadmin@gympie.qld.gov.au.