

GYMPIE REGIONAL COUNCIL

MINUTES

of the

ORDINARY MEETING

CHAIRMAN: Cr GC Hartwig (Mayor)

Held in the Boardroom

Town Hall

2 Caledonian Hill

Gympie Qld 4570

On Wednesday, 13 March 2024

At 9.00am



Gympie Regional Council **ORDINARY**

Mayor GC Hartwig (Chairman)

Crs J Milne, NG Jensen, SA Waldock, BM Devereaux, DH Stewart, HT Smerdon, WA Polley and RA Fredman.

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The meeting commenced at 9.07am

PRESENT: Mayor Cr GC Hartwig (Chairman), Crs J Milne, NG Jensen, SA Waldock, BM Devereaux, DH Stewart, HT Smerdon, WA Polley and RA Fredman.

Also in attendance were:

Chief Executive Officer (Mr R Jennings), Director – Community Sustainability (Ms A Stengl), Director – Corporate Services (Mr D Lewis), Director – Infrastructure Services (Mr G O'Byrne), Manager Governance, Integrity and Risk (Mrs L Hatch), Manager – Finance (Mrs D Hatherell), Manager – Planning (Ms T Stenholm), Manager Compliance (Mr D Rogers) and Minutes Clerks (Ms C Kennedy and Mrs T Bannan)

ACKNOWLEDGEMENT

Councillor Milne offered the following acknowledgement on behalf of Councillors of the Gympie Regional Council:

We acknowledge the Traditional Owners and Custodians of this land Kabi Kabi on which this event is taking place. Acknowledgement is extended to the people of the western region being the Wakka Wakka people and the coastal stretch being the Butchulla people.

Recognition is given to their continuing connection to land sea and country and hope expressed that Council draw on their wisdom of leadership throughout their many years of being in existence.

Mention was made to Butchulla law: what is good for the country comes first; not to touch what is not yours and those with plenty to share.

We pay respects to the Elders past, present and emerging and extend these respects to any other Aboriginal and Torres Strait Islander people with us today and their elders past and present.

OPEN WITH PRAYER

Jim Dodsworth of Gympie Community Church offered a prayer for the advancement of the region and the true welfare of its people.

One Minute's silence for family and friends of deceased residents of the region.

SECTION 1: DISCLOSURE OF INTEREST

The Mayor asked if any Councillor needed to disclose an interest in any agenda item.

No disclosures of interest were tabled.

SECTION 2: APOLOGIES / LEAVE OF ABSENCE

No apologies were submitted.

The Mayor called a break at 9.16am to allow Councillors to say a few words regarding the end of their current term.

SECTION 3: CONFIRMATION OF MINUTES

M01/03/24

Moved Cr HT Smerdon

Seconded Cr DH Stewart

That the Minutes of the Gympie Regional Council Ordinary Meeting held on 21 February 2024 be taken as read and confirmed.

Carried

FOR: Cr HT Smerdon, Cr DH Stewart, Cr RA Fredman, Cr NG Jensen, Cr GC Hartwig, Cr SA Waldock, Cr WA Polley, Cr BM Devereaux and Cr J Milne

AGAINST: Nil

SECTION 4: PETITIONS

No petitions were tabled for this meeting.

SECTION 5: OFFICE OF THE CEO

5.1 Amendments to Meeting Minutes 13 December 2023

PORTFOLIO: Governance, Risk and Disaster Management

DIRECTORATE: Office of the CEO

DOC ID:

LINKS TO CORPORATE/OPERATIONAL PLAN

KEY RESPONSE AREAS:

3. Organisation

1. BACKGROUND AND PREVIOUS COUNCIL CONSIDERATION

In Section 3 of Council's Ordinary Meeting on 24 January 2024, the Minutes of Council's Ordinary Meeting held on 13 December 2023 (refer link below) lay on the table for the provision of more information to be received regarding the below issues raised by Councillor (Cr) Milne and Cr Stewart, refer M01/01/24.

www.gympie.qld.gov.au/downloads/file/4811/2023-12-13-unconfirmed-ordinary-minutes-part1

Cr Milne

- a. Item 6.4: Cr Milne referred to wording captured being a personal comment by a Councillor, not usually recorded.
- b. Item 11.2: referred to Cr Milne being asked to leave the meeting, however no details of the reasons were provided.
- c. Item 11.2: procedural issues with how the resolution was formulated and resolved.

Cr Stewart

- d. Item 11.2 raised a "point of order" in relation to Section 254H of the *Local Government Regulations 2012* (the Regulations) and requirement to capture the reason why an officer's recommendation was "overturned."

2. REPORT

An independent review of the Unconfirmed Ordinary Minutes from 13 December 2023 was conducted with the focus on the preparation of, and accuracy of, the Minutes and to identify opportunities for business improvement.

A summary table of the review outcomes is provided at Attachment 1, with the proposed amendments to the Minutes provided at Attachment 2 in red text. Further consultation was conducted with Councillors regarding these proposed amendments.

Advice has been received that no discussion is permitted about Minutes except with respect to their accuracy as a record of the proceedings. Amendments to the Minutes may be made

prior to confirming the minutes. This must be done by moving a motion to amend the Minutes that must be voted on and carried.

Once the resolution is passed the Minutes can be amended. All councillors present at the meeting can vote to confirm the Minutes including those who were absent at the previous meeting and those who had a conflict of interest at the previous meeting. Once the Minutes are confirmed by resolution of the meeting, they cannot be changed.

This report provides the opportunity for Council to amend the Minutes of the Unconfirmed Ordinary Meeting from 13 December 2023, as provided at Attachment 3.

3. BUDGET IMPLICATIONS

Including consultation with relevant stakeholders, this review took many hours to conduct. The costs of the review will be accommodated within existing 2023-24 Budget allocations.

4. POLICY IMPLICATIONS

The Standing Orders are currently being reviewed to reflect the Department of Housing, Local Government, Planning and Public Works' (the Department's) Model Meeting Procedures that were last reviewed in November 2023. The revised Gympie Regional Council Standing Orders will be presented to the new Council post the 2024 Local Government Election for adoption.

5. CONSULTATION

The Department's Governance Advisor, Gympie Regional Council Elected Members, Council's Executive Leadership Team and Governance, Integrity and Risk Branch officers have been consulted regarding the development of the Unconfirmed Amended Ordinary Meeting Minutes of 13 December 2023, at Attachment 3.

6. CONCLUSION

An independent review was conducted of the preparation of Council's Ordinary Meeting Minutes of 13 December 2023, specifically in relation to matters raised by Cr Milne and Cr Stewart. The review recommendations and further consultation with Elected Members, has provided the amendments to the Unconfirmed Minutes which are now being presented to Council at Attachment 3, for a resolution on the confirmation of these Minutes.

ATTACHMENTS

- [1. Summary of Review Findings](#)
- [2. Recommended Amendments to Minutes of 13 December 2023](#)
- [3. Unconfirmed Amended Ordinary Meeting Minutes of 13 December 2023](#)

M02/03/24

Moved Cr BM Devereaux

Seconded Cr HT Smerdon

That Council move to amend the Unconfirmed Ordinary Meeting Minutes of 13 December 2023 that lay on the table at Council's Ordinary Meeting on 24 January 2024, refer Motion M01/01/24.

Carried

FOR: Cr HT Smerdon, Cr DH Stewart, Cr RA Fredman, Cr NG Jensen, Cr GC Hartwig, Cr SA Waldock, Cr WA Polley and Cr BM Devereaux

AGAINST: Cr J Milne

M03/03/24

Moved Cr BM Devereaux

Seconded Cr HT Smerdon

That Council note the recommendations of the independent review and adopt the Minutes provided at Attachment 3, as the Confirmed Minutes from Council's Ordinary Meeting of 13 December 2023.

Carried

FOR: Cr HT Smerdon, Cr RA Fredman, Cr NG Jensen, Cr GC Hartwig, Cr SA Waldock, Cr WA Polley and Cr BM Devereaux

AGAINST: Cr DH Stewart and Cr J Milne

Due to a system processing issue, the minutes referred to in the above resolution were not available for presentation to Council at this point. This item was held until the minutes for 13 December 2024 were available for presentation. The amended minutes for 13 December 2024 were presented at the end of the meeting. The division of this resolution was finalised at 11.35am.

At 10.28am Cr Devereaux left the meeting.

At 10.30am Cr Devereaux returned to the meeting.

SECTION 6: CORPORATE SERVICES

6.1 Council Ordinary Meeting Action Report for Quarter Two - 2023/2024

PORTFOLIO: Governance, Risk and Disaster Management

DIRECTORATE: Corporate Services

DOC ID:

LINKS TO CORPORATE/OPERATIONAL PLAN

KEY RESPONSE AREAS:

3. Organisation

1. BACKGROUND AND PREVIOUS COUNCIL CONSIDERATION

Action Items are defined as Council Ordinary Meeting recommendations and/or action items (including resolutions) approved or endorsed by Council that require council's administrative arm to implement the formal decisions of the local government.

In adhering to the local government principles outlined in section 4 of the *Local Government Act 2009*, a quarterly 'Pending Actions Update Report – Gympie Regional Council Ordinary Meeting' (Quarterly Actions Report) has been implemented to enable an accountable, effective, efficient and sustainable system of government. This reporting identifies Council's formal decisions and provides transparency of officer responsibility to implement Action Items across the Directorates of council.

2. REPORT

Action items covering the second quarter of the 2023-2024 financial year, total 59 items with two actions pending from the current quarter and three action pending from earlier quarters. The pending Action Items have corresponding Minute numbers that can be searched on Council's webpage for more details, except for In-Committee reports.

The pending action items and comments against each are shown in the Pending Actions Update Report -Gympie Regional Council Ordinary Meeting (Quarter 2 October 2023 - December 2023) at Attachment 1.

3. BUDGET IMPLICATIONS

There are no budget implications associated with the recommendation of this report.

4. POLICY IMPLICATIONS

There are no policy implications associated with the recommendation of this report.

5. CONSULTATION

Executive Leadership Team.

6. CONCLUSION

As outlined above, this Quarterly Actions Report provides information on the implementation of Council's formal decision making. Pending Action Items and new Action Items will be monitored over the next quarter.

ATTACHMENTS

1. Pending Action Items - Q2 as at February 2024

M04/03/24

Moved Cr J Milne

Seconded Cr DH Stewart

That Council notes the Pending Actions Update Report – Gympie Regional Council Ordinary Meeting (Quarter 2 October – December 2023).

Carried

FOR: Cr HT Smerdon, Cr DH Stewart, Cr RA Fredman, Cr NG Jensen, Cr GC Hartwig, Cr SA Waldock, Cr WA Polley, Cr BM Devereaux and Cr J Milne

AGAINST: Nil

Cr Jensen left the meeting at 10.33am

Cr Jensen returned to the meeting at 10.34am

6.2 February 2024 Finance Report

PORTFOLIO: IT and Finance

DIRECTORATE: Corporate Services

DOC ID:

LINKS TO CORPORATE/OPERATIONAL PLAN

KEY RESPONSE AREAS:

1. Community and Environment
2. Infrastructure and Economic Opportunity
3. Organisation

1. BACKGROUND AND PREVIOUS COUNCIL CONSIDERATION

To meet its monthly reporting obligations under s204 of the *Local Government Regulation 2012*, a monthly financial report is to be provided to Council for its information.

This report provides commentary on Council's financial results at 29 February 2024.

2. REPORT

The financial statements provide a comparison of actual results to 29 February 2024 to the revised budget adopted by Council on 25 October 2023.

Council's overall actual year to date performance to 29 February 2024 is a surplus of \$89.3m, which is tracking higher than the forecasted position of a surplus of \$45.2m.

Council's net operating result at 29 February 2024 is a surplus of \$32.2m compared to a year-to-date budget surplus of \$28.7m.

At 29 February 2024 the underlying operational result excluding extraordinary items is an operational surplus of \$34.8m compared to a year-to-date budget operational surplus of \$31.8m.

Extraordinary items are operational projects which are not considered council business as usual activities. Council has identified the GRIT Project, the Planning Scheme and the operational portion of the Southside Sewerage project as extraordinary items.

Operating Revenue:

The financial report at 29 February 2024 shows overall operating revenue received of \$117.3m which is trending higher than the year-to-date budget of \$113.6m.

The operational revenue variances contributing to this result are outlined in the following table.

Revenue	Variance (\$'000)s	Comments
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<i>Rates Revenue</i>		
Rates, Levies and Charges - net	\$1,728	Increase in the number of rateable properties included in the first half year rates calculation and higher than forecasted water consumption of \$0.9m.
<i>Fees & Charges</i>		
Building and Plumbing	\$48	Plumbing applications continue to trend higher than forecast across the region, resulting in a higher than forecast receipt of application fees. This trend will continue to be monitored by the Building and Plumbing and Finance Teams and revised, if necessary, at a future budget review.
Development Assessments	\$38	Higher than forecast planning applications.
Compliance	\$128	Favourable variance due to an increase in licensing and infringements.
Waste	\$332	Higher than forecast waste disposals at council's Waste Management Facilities.
Water	\$57	Higher than forecast water connections. This trend will be monitored by the Finance Team and revised, if necessary, at a future budget review.
Wastewater	\$103	Higher than forecasts trade waste disposals and sewer connections compared to the current forecast. This trend will be monitored by the Finance Team and revised, if necessary, at a future budget review.
<i>Interest & Investment Revenue</i>		
Interest and Investment Revenue	\$809	The higher than forecast cash balance has resulted in increased interest and investment revenue received to date on council's investments and term deposits. Higher than forecast interest revenue on overdue rates has also been received.
<i>Sales Revenue</i>		
Water Sales	\$426	The bulk water sales favourable variance is due to weather conditions driving up water consumption and increased demand for standpipe access. The budget for these items will be updated at a future budget review as year-to-date actuals are now higher than the annual budget.
Recoverable Works	\$158	Subdivisions and contractors requiring council to provide standpipes, water usage, meters and main connections. The budget for this will be updated at a future budget review as year-to-date actuals is greater than the annual budget.
RMPC Works	-\$1,288	RMPC accruals not processed.
<i>Grants, Subs, Contributions & Donations</i>		
Waste Levy	\$104	Earlier than forecast recognition of State Waste Levy payments.
Employment Subsidies	\$43	Increased employment subsidies received to date which will be offset by increased expenditure to fund trainee positions.

Environmental Grant	\$55	Receipt of funds for the successful subsidy application for the Crab Creek Erosion Remediation project.
State Library Grant	\$648	Council has been successful in receiving some state grants for operational flood recovery and emergent works completed outside of the QRA period.

The percentage of outstanding rates at 29 February 2024 was 31.64% compared to 31.55% for the same period in the prior financial year. Rates assessments were calculated and issued in late January 2024, with a due date of 7 March 2024. It is anticipated that the level of outstanding rates will reduce from February 2024 onwards.

Outstanding rates and charges balances continue to be managed in accordance with Council's outstanding rates and charges collection policy and procedures.

Operating Expenditure:

Inclusive of extraordinary items, operating expenditure at 29 February 2024 totalled \$85.1m compared to the year-to-date budget of \$84.9m.

The unfavourable variance of \$0.2m primarily relates to differences in the timing of budget phasing for materials and services across branches which is partially offset by increased expenditure for salary and wage costs.

Details of these operational expenditure variances are listed below:

Operational Expenditure	Variance (\$'000)s	Comments
<i>Employee Expenses</i>		
Salary & Wages	(\$1,564)	Higher than forecasted termination payments and higher than anticipated overtime costs.
Workers Compensation	(\$263)	The actual workers compensation premium is higher than the original budget due to current economic and insurance factors.
<i>Materials & Services</i>		
GRIT Project	\$1,201	GRIT project budget phasing is currently being reviewed with the project budget to be updated once this review is completed. A budget transfer between employee costs and materials and services will be included in the next budget review.
<i>Finance Costs</i>		
Interest Expenses	\$302	Forecast borrowings not required to date. The budget for interest expense relating to these borrowings will be updated in the next budget review.
<i>Depreciation</i>		
Depreciation	(\$268)	Currently depreciation expenditure is trending slightly higher with the capitalisation of new assets. The budget for depreciation will be updated in the next budget

		review to reflect the asset valuation increases identified in the 2022-23 Financial Statements and the capitalisation of capital projects completed in the 2023-24 financial year.
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Finance officers meet with responsible budget managers on a monthly basis to assist with the analysis of budget variances and the updating of budget phasing as required.

Capital Revenue:

At 29 February 2024, a total of \$57.2m had been received in capital revenue, which is trending higher than the year-to-date budget of \$16.5m.

The level of capital income is the result of the receipt of higher than forecast REPA Works, Infrastructure Charges (\$5.5m) and Voluntary Home Buy Back (VHBB) grant funds (\$9.7m). The VHBB grant funding is offset by the purchases of properties included in council's capital expenditure to date.

The budgets for capital grants and subsidies have been aligned to the current forecasts for completion of associated capital projects and the submission of funding acquittals with any required budget amendments to be reflected in the next budget review.

It should also be noted that the recognition of capital subsidies and grants may be adjusted during the financial year, in accordance with the reporting requirements for capital subsidies under current Accounting Standards.

Capital Project Expenditure:

At 29 February 2024, Council had expended \$66.9m of its annual capital works program compared to a forecast year to date budget of \$54.5m.

Of the \$66.9m actual capital expenditure incurred to 29 February 2024, costs in relation to the voluntary house buy back scheme totalled \$13.2m compared to the adopted budget of \$3m. This program is fully funded by the Queensland Reconstruction Authority (QRA) and the budget allocation will be increased to reflect the forecast approved buy back from QRA in the next budget review.

Finance officers continue to be available to assist Project Managers with adjustments to budget phasing for the capital program to better reflect the financial milestones of each capital project.

Statement of Financial Position:

The Statement of Financial Position compares Council's assets, liabilities and community equity position to the previous financial year and for the period to 29 February 2024, shows an increase in Community Equity of \$171.5m.

This increase in equity is primarily due to the increase in Property, Plant and Equipment due to the confirmation of the asset revaluation process which was part of the finalisation of the 2022-23 financial statements process, construction activities in relation to the delivery of the capital program (works in progress), recognition of contract assets and liabilities and higher cash and cash equivalents as at 29 February 2024.

Cash and Cash Equivalents Report:

Excluding funds held in trust, total cash on hand at 29 February 2024 was \$97.6m and of these funds, \$95.8m was invested with the Queensland Treasury Corporation with \$0.25m invested with Auswide Bank and \$0.25m invested with Bendigo Bank.

The cash balance includes constrained funds of \$68.5m which is made up of the prepayment of grant funds, the prepayment of the state waste levy, infrastructure charges and provisions for rehabilitation of landfill and quarry sites across the region.

While council's overall cash and cash equivalents at 29 February 2024 continues to track higher than the balance for the same period in the prior year, it should be noted that Council's unrestricted cash balance of \$29.1m is now only slightly below the benchmark for the Cash Expense Cover Ratio. This represents a significant improvement on the balance at the end of January 2024.

Cash balances allocated across restricted and unrestricted cash balances will change in the coming months, as a result of the payment of rates and the completion of grant funded capital works.

Detailed analysis of capital funding sources continues to occur to ensure constrained funds relating to infrastructure are allocated to projects related to the construction and/or upgrading of council's trunk infrastructure and that Council's unrestricted cash reserves are maintained at acceptable levels.

Council currently holds \$2.1m in trust for developers, ratepayers and other parties.

The graph below presents a rolling 12-month comparisons of Council's total Cash and Cash Equivalent balances.



The indicative interest rate on investments at 29 February 2024 was 4.95% compared to 3.50% at 28 February 2023.

3. BUDGET IMPLICATIONS

As the 2023-24 Original Budget included an estimated vacancy rate of \$2.3m, close monitoring of Council's monthly financial performance is of critical importance for Council to achieve the financial results adopted in its 2023-24 Budget.

A budget review will be presented for Council's consideration at the April 2024 Ordinary Meeting.

4. POLICY IMPLICATIONS

The February monthly management report is in line with Council policy, the *Local Government Act 2009* and the *Local Government Regulation 2012*.

5. CONSULTATION

Consultation on commentary regarding financial performance to 29 February 2024 has been undertaken with Managers and the Executive Leadership Team.

6. CONCLUSION

Council's financial statements for the period ended 29 February 2024 provide a comparison of actual results against the revised budget adopted at Council's Ordinary Meeting on 25 October 2023.

ATTACHMENTS

- 1. February 2024 Finance Report

M05/03/24

Moved Cr HT Smerdon

Seconded Cr DH Stewart

That Council receive and note the financial report for the period ended 29 February 2024.

Carried

FOR: Cr HT Smerdon, Cr DH Stewart, Cr RA Fredman, Cr NG Jensen, Cr GC Hartwig, Cr SA Waldock, Cr WA Polley, Cr BM Devereaux and Cr J Milne

AGAINST: Nil

6.3 Procurement Report February 2024

PORTFOLIO: IT and Finance

DIRECTORATE: Corporate Services

DOC ID:

LINKS TO CORPORATE/OPERATIONAL PLAN

KEY RESPONSE AREAS:

3. Organisation

1. BACKGROUND AND PREVIOUS COUNCIL CONSIDERATION

This report seeks a Council resolution under section 235(b) of the *Local Government Regulation 2012* (the Regulation) for council to enter into a medium sized contract with the Sedo Group Pty Ltd for the implementation of the recommendations of its Strategic Procurement Review.

2. REPORT

Under section 235 of the *Local Government Regulation 2012* (the Regulation), Council may in certain circumstances by resolution enter into medium-sized or large-sized contractual arrangements without first inviting written quotes or tenders.

Council is now seeking an exception under section 235(b) of the Regulation to engage the Sedo Group Pty Ltd for the delivery of the implementation of the recommendations of is for the Strategic Procurement Review. Officers are of the view that due to the specialised nature of the services that are being sought, it would be impractical or disadvantageous for council to invites written quotes.

The initial procurement review was undertaken by the Sedo Group Pty Ltd in September 2023 with the recommendations of that review endorsed by the Executive Leadership Team in December 2023. This procurement is for the Sedo Group to implement the recommendations of its review.

The implementation phase of council's strategic procurement framework will consist of the following elements:

- Improvement in procurement practice and compliance within the approved procurement framework
- Creation of a single source of truth for Council's Procurement Strategy, maintained by the Procurement Coordinator
- Provision of an easy-to-read implementation roadmap aligning Council to the Queensland Procurement Policy 2023 (QPP) six procurement principles.

The project will incorporate three phases with the deliverables under each phase outlined in the following table.

Phase	Deliverables
Planning and Organisation	<ul style="list-style-type: none"> • Implementation Plan • Capability Development Plan • Establishment of an internal Champions Group • Communications Plan.
Implementation	<ul style="list-style-type: none"> • Facilitated capability sessions with bespoke training content • Revised procurement templates and processes which align with the Procurement Strategy and GRiT Implementation Plan • Development of a Procurement Governance Model • Development of a self-service guide • Ongoing feedback and data to enable continuous improvement.
Evaluation	<ul style="list-style-type: none"> • Establishment of a Live Dashboard to track procurement metrics and statistics • Consolidated evaluation report that measures project objectives and key results.

In seeking the exception under section 235 (b) of the Regulation, council officers noted the benefits to council of the Consultant's understanding of the organisational requirements for delivery of the implementation phase of the Strategic Procurement Review, following their completion of the Phase 1 process finalised in September 2023, and the time constraints to implement the review's recommendations into the parameters and workflows for the procurement modules of the GRiT project which are due to go-live in July 2024.

3. BUDGET IMPLICATIONS

This envisaged contract is for a sum of \$172,480 (inclusive of GST) with the project to be funded from an allocation within the Finance Branch for the implementation of key business reform projects including procurement, full cost pricing, service reviews and rating strategies. This project which will run over two financial years will be funded within the adopted budget for the 2023-24 financial year.

4. POLICY IMPLICATIONS

All procurement processes, reports and recommendations are consistent with Council's Procurement Policy, adopted 25 July 2023.

5. CONSULTATION

Consultation has been undertaken across the key stakeholders within Council, in relation to the items covered by this report.

6. CONCLUSION

Council officers recommend that Council resolve under s235(b) of the Regulation for an exception from the requirements to tender or quote for Sedo Group Pty Ltd to implement the recommendations of its Strategic Procurement Review.

Moved Cr BM Devereaux

Seconded Cr DH Stewart

That Council resolve under s235(b) of the *Local Government Regulation 2012* to enter into a contract with the Sedo Group Pty Ltd for a contract value of \$172,480 inclusive of GST (\$156,800 exclusive of GST) for the implementation of the recommendations of its Strategic Procurement Review, as the specialised nature of the services being sought make it impractical and disadvantageous for Council to invite quotes.

Carried

FOR: Cr HT Smerdon, Cr DH Stewart, Cr RA Fredman, Cr NG Jensen, Cr GC Hartwig, Cr SA Waldock, Cr WA Polley, Cr BM Devereaux and Cr J Milne

AGAINST: Nil

6.4 Procurement Report - Local Disaster Coordination Centre Project

PORTFOLIO: IT and Finance

DIRECTORATE: Corporate Services

DOC ID:

LINKS TO CORPORATE/OPERATIONAL PLAN

KEY RESPONSE AREAS:

1. Community and Environment
2. Infrastructure and Economic Opportunity
3. Organisation

1. BACKGROUND AND PREVIOUS COUNCIL CONSIDERATION

During the post 2022 Flood Event review, council and State Government Disaster Agency representatives identified the need for a dedicated Local Disaster Coordination Centre (LDCC) for the region. An application for Subsidy funding totalling \$500,000 was submitted and subsequently approved.

The original location of the proposed LDCC was subsequently reviewed and the site of the Old Bank Building at 46 Nash Street was identified as the preferred location, in terms of connectivity with the other Emergency Services personnel involved in LDCC operations.

2. REPORT

RFT2023-2024 014 - Local Disaster Coordination Centre was released to market on Thursday 16 November 2023 and closed on Wednesday 13 December 2023.

In accordance with the approved Procurement Evaluation and Probity Plan, the evaluation criteria for the tender were as highlighted in the following table.

Evaluation Criteria	Weighting	Elements
Price	45%	
Contractor Experience and Capability	15%	Contractor Experience and Track Record 40% Contractor Capability and Resourcing 60%
Methodology of Project Delivery	20%	Methodology/Initiatives 40% Timeline 60%
Quality	5%	Quality Management Accreditation and/or Systems
Health and Safety	5%	Safety Management Systems and Accreditation 50% Safety Measures 50%
Local Benefits (Economy)	10%	Local Employment 30% Local Supply chain 70%
Total	100%	

An Open Tender process through VendorPanel was initiated across three categories being Building Products and Materials, Building Trade and Repairs and Maintenance Services and Construction and Operation. The tender was also open to five group areas including Brisbane, Gold Coast, Sunshine Coast, West Moreton and Wide Bay-Burnett.

The Evaluation Panel (highlighted in the following table) undertook individual evaluations as required by legislation with these completed by 5 January 2024.

Position	Organisational Role
Evaluation Panel Chair	Project Manager Buildings & Open Space
Evaluation Panel Member – Asset Custodian	Coordinator Facilities Management & Maintenance (now ex-GRC)
Evaluation Panel Member - Technical	Architect – External Principal Consultant (Vabasis Pty Ltd)
Evaluation Panel Member - Replacement	Coordinator Project Management (replaced Peter Honeysett for 2 nd phase)
Evaluation Panel Member – WHS Component Review Only (non-scoring)	Coordinator Safety & Wellbeing

The following Lump Sum Tenders (all inclusive of GST) were received at the close of the tender process, being 13 December 2023:

Name of Respondent	Compliance	Tendered Amount GST inclusive
Carfax Commercial Construction Pty Ltd (Respondent 1)	Y	\$641,498.67
Sutton Building Solutions Pty Ltd (Respondent 2)	Y	\$690,711.76

These two (2) Prospective Tenders were deemed compliant and were scored by the Panel on their initial submissions.

The table below shows the combined price and non-price weighted scores and overall rating established by the evaluation panel.

Name of Respondent	Price Score	Non-Price Score	Total Score
Carfax Commercial Construction Pty Ltd (Respondent 1)	4.50	3.56	8.06
Sutton Building Solutions Pty Ltd (Respondent 2)	3.18	4.19	7.36

Based on the result of the tender evaluation process and weighted scoring, it is the Panel's recommendation that Council accept the Tender received from Carfax Commercial Construction Pty Ltd (Respondent 1) at \$641,498.67 (inclusive GST).

It should be noted that requests for variations to the approved project and an extension of time were submitted to QRA RFI as a result of the change to the preferred location of the LDCC and the constraints in relation to contractor availability. Both variations have been

approved with the completion date of the project at the Old Bank Building now required by 30 June 2024.

3. BUDGET IMPLICATIONS

The estimated cost of the LDCC project is \$968k (inclusive of GST including contingencies). The construction component that relates to this project is estimated at \$641k inclusive of GST.

Noting that Council's budgets exclude GST, the existing budget for the Old Bank Building is \$457k (exclusive of GST) with an additional allocation of \$607k (exclusive of GST) for the Mellor Street Disaster Centre works.

Reallocation of the current capital budgets for upgrades to the Mellor Street office and the Old Bank Building will be included in council's next budget review, to be presented at the April 2024 Ordinary Meeting.

The LDCC project is partially funded by external subsidies with the project required to be completed by 30 June 2024.

4. POLICY IMPLICATIONS

All procurement processes, reports and recommendations are consistent with Council's Procurement Policy adopted on 25 July 2023.

5. CONSULTATION

Consultation has been undertaken across key stakeholder within council in relation to the item being brought to Council.

6. CONCLUSION

The Procurement Panel has endorsed the acceptance by Council of the tender received from Carfax Commercial Construction Pty Ltd for RFT2023-2024 014 - Local Disaster Coordination Centre for the tendered amount of \$641,498.67 (inclusive GST).

M07/03/24

Moved Cr WA Polley

Seconded Cr SA Waldock

That Council resolves to accept the tender received from Carfax Commercial Construction Pty Ltd for RFT2023-2024 014 - Local Disaster Coordination Centre for the tendered amount of \$641,498.67 (inclusive GST); and

Further that Council delegate to the Chief Executive Officer authority to negotiate all matters necessary to complete the project for the upgrade of the Local Disaster Coordination Centre.

Carried

FOR: Cr HT Smerdon, Cr DH Stewart, Cr RA Fredman, Cr NG Jensen, Cr GC Hartwig, Cr SA Waldock, Cr WA Polley and Cr J Milne

AGAINST: Cr BM Devereaux

SECTION 7: COMMUNITY SUSTAINABILITY

7.1 Community Sustainability Directorate Report

PORTFOLIO: Planning and Regulatory Compliance

DIRECTORATE: Community Sustainability

DOC ID:

LINKS TO CORPORATE/OPERATIONAL PLAN

KEY RESPONSE AREAS:

Choose a theme.

1. BACKGROUND AND PREVIOUS COUNCIL CONSIDERATION

Council's Executive Team have agreed that on a quarterly basis Directorate Managers will provide an overview of the operations of their business units for the prior quarter and the quarter to come.

These quarterly reports are an opportunity to reflect on achievements and learnings and to encourage information sharing across the Directorates, the Organisation and Council.

2. REPORT

COMMUNITY AND COMMERCIAL SERVICES

Gympie Regional Libraries

Gympie Regional Libraries Activity Report for November 2023 to January 2024 is attached to provide an overview of library operations during this period.

Customer Contact

A three-monthly operational snapshot covering the period November 2023, December 2023 and January 2024 is attached to this report. The document outlines the volume of incoming requests and method of contact, response times through the customer contact call centre and top customer enquiries.

Arts, Community and Culture

Community Development

Community Grants Program

As at 19 February 2024, 23 applications have been received since 1 December 2023 in the Rolling Round:

- Nine Local Community Grant applications (1 unsuccessful, 4 successful and 4 to be determined)
- Sixteen Desktop Computer Donation applications (4 successful, 10 to be determined).

Competitive Round 2 opened 12 February and closes 24 March 2024.

Community Conversations

Bimonthly drop-in sessions in regional Libraries to talk with volunteers and community organisations about funding, volunteers, community events and more. During February, six sessions were hosted with 19 people attending.

Community Training

Regular program of workshops and information sessions to build community capacity.

- Grants and Funding for Community Organisations information session, 31 January 2024. Presentations from 4 funding programs, including State Government. 38 attendees.
- Revenue Planning for Community Organisations Workshop, 24 February 2024.

Community Recovery and Resilience Officer Program (CRRO) funded through the State-Commonwealth Disaster Recovery Funding Arrangements.

Community Recovery Events

Connecting the community and providing information and resources on disaster preparedness and recovery with communities.

- BBQ at Manumbar Hall on Saturday 2 December with 89 attendees
- BBQ at Kia Ora Hall on Saturday 16 December with 25 attendees.
- Attended Australia Day Celebrations in Memorial Park on 26 January 2024.
- Primary Producer Support Initiative with mental health and wellbeing of local primary producers, an initial information hub was delivered in November and a follow-up on Monday 29 January 2024, with plans to continue to have a presence on a quarterly basis.

Community Recovery and Resilience Training

- Resilience Canopy Practitioner Training Program delivered by the Resilience Canopy in December 2023. 24 people registered for the 4-day training. Feedback from participants was highly positive.
- Person Centred Emergency Preparedness Training (P-CEP), Queensland Disability Network delivered P-CEP training during October. Further sessions are planned in late February/March for People with Disabilities in Gympie and for Seniors in Tin Can Bay.
- Accidental Counselling workshops designed to assist people who aren't trained counsellors but can find themselves in a counselling role 'by accident'. Workshops scheduled for 8 and 9 March 2024 and are open to community volunteers, sporting and arts organisations and individuals.

Community Services Directory

Developed as a community resource for use in the response and recovery stages of a disaster event, includes service providers, agencies and community support organisations operating in the Gympie Region. Print copies of the Directory are being distributed and an online version is available on Councils' website, access at: <https://www.gympie.qld.gov.au/gympie-region-community-services-directory> . New listings can be added to the online directory.

Gympie Regional Gallery

Visitation

The increase in programming at, and marketing of, the Gallery across the past 12 months demonstrates the overall growth in attendance and audience engagement.

December 2023	470	December 2022	530
January 2024	550	January 2024	490
February 2024	650*	February 2024	850
Quarter total	1,670	Quarter total	1,870
Year to date total (March 2023 - February 2024	9,330	Previous year to date total (March 2022- February 2023	6,890

*Projected attendance for February as month has not yet ended at time of report submission.

Exhibitions

How Soon Is Now? 9 November – 22 December 2023

'How Soon is Now?' is a Museums and Galleries Queensland touring exhibition presented in partnership with Brisbane artist, Bruce Reynolds. The opening event was tied to the launch of the Arts and Cultural Strategy 2023-2028, and was a coming together of First Nations culture, music and art.

- Opening Event: 45
- Artist Talk: 12
- Paper Works Workshop: 12 (Sold out)

Mud Masters: Cooloola Potters Group, 30 November 2023 – 3 February 2024

Presented by the Cooloola Potters Group, 'Mud Masters' combines a diverse range of functional, decorative and sculptural artworks exploring the question of form versus function.

- Opening Night: 40
- Kids Clay Fish Workshop: 18 (Sold out)
- Tea Bowl Workshop #1: 12 (Sold out)
- Tea Bowl Workshop #2: 12 (Sold Out)
- Tea Ceremony Demonstration: 35

Hinterland: Beyond the visible, 5 January – 17 February 2024

A collective of Sunshine Coast artists whose work responds to, and re-imagines, the diverse and dramatic landscapes of the Noosa and Cooloola regions.

- Opening Event: 60
- Coffee and Conversation Closing Event: 25

Simply Abstract: Kurt Olsen, 7 February – 22 March 2024

Kurt was the recipient of the Locals Award, 2023 Du Rietz Art Awards. Exploring minimalist abstraction, local artist Kurt Olsen aims to reveal a degree of unshaking equilibrium amid chaos; that feeling when the painting is complete; in balance and in harmony.

- Opening Event/Artist Talk: 20

Paper: All Stitched Up, 22 February – 23 March 2024

A contemporary view of papermaking and paper art by 22 members of Papermakers and Artists Qld, showcasing an array of paper art and techniques, where stitching is an integral part of the design.

Birdlands: Zela Bissett, 22 February – 23 March 2024

Gympie artist Zela Bissett will take you on a joyful papermaking and felt journey exploring the region's diverse birdlife.

- Joint Opening: To occur Saturday 24 February at 11am

Programs

Regular Programs

Programs will continue to be built upon in 2024, with particular focus given to engagement with schools.

- **Art Stars** for children, once per month, avg. 22/session
- **Art After School**, ages 7-12, avg. 12/term booking
- **Teens Art Space**, ages 13-18, avg. 6/term booking
- **New Still Life and Life Drawing series** for adults, once a month on a Saturday, avg. 6/session
- **Gallery groups** held weekly during School Terms:
 - Monday Disability Art Group
 - Botanical Art Group
 - Tuesday AM Art Group
 - Thursday PM Art Group
 - Thread and Fibre Group

State Recognition

Gympie Regional Gallery was named a finalist in the Gallery and Museum Achievement Awards 2023 (Museums and Galleries QLD) for the exhibition 22.96/receding. The Gallery was one of seven finalists, with our name alongside the likes of HOTA (Gold Coast), Museum of Brisbane, Ipswich Art Gallery and QAGOMA. Winners for the award were announced on 22 November 2023.

The Museum of Brisbane was announced winner of our nominated category, with judges speaking very highly of the Gympie Regional Gallery's project and noting that despite GRG being up against state institutions it was still a close call. Two gallery staff and Gympie artist Miriam Innes attended the event at the Logan Arts Precinct.

Gallery Shop

The Gallery shop had its most successful month on record during this quarter, with over \$3,000 worth of items sold during 3 weeks in December. A dedicated 'pop up shop' was set up during the 'Mud Masters' exhibition. This was very well received in the lead up to Christmas, with other \$1,000 worth of 'pop up shop' items sold.

Volunteers

Volunteer engagement is continually strong with volunteer numbers rising to 11 this quarter. Average total volunteer hours have also risen from 80 to 110 hours per month. The Gallery is hosting a volunteer social outing in March to attend GRIT by Perseverance Street Theatre

Company. This serves to demonstrate appreciation for the volunteers, build social connection and assists in the cross promotion of Arts and Cultural events in Gympie.

Arts and Culture

Arts and Cultural Strategy: Action Plans

Following the endorsement of the Arts and Cultural Strategy 2023-2028, the Arts and Cultural team have been working on the final stage of the strategic process with the finalisation of short-term action plans for 2023-2025. The team have been working hard to ensure that these actions reflect the feedback collected across the consultation period. After a series of meetings and rewrites the action plans are in the final phase of preparation.

RADF Grants

The second round of the 2023-2024 RADF grants program was updated on smarty-grants and Council's website and opened on 12 February 2024. Applications will close on Sunday 24 March when assessment will commence.

RADF- Council Initiated Projects -2022-2023

The RADF funded Creative Partnerships projects have continued to progress. Kate Tuart has been working closely with Heart and Soul sisters and the Community Mural Project has reached its next milestone, with a final design for Alford Park being approved in January 2024. Community mural workshops are planned for April 2024. Community consultation is also being planned for the Phil Rogers site at Rainbow Beach.

Studio Trails

As part of the action plans for the Arts and Cultural Strategy 2023-2028, the Studio Trails program has been reviewed and amended and a renewed and improved Gympie Region Studio Trails launched in December 2023. A successful get-together and information session was held at the Gympie Regional Gallery on Saturday 13 January. Applications for Studio Trails 2024 opened on 9 December and closed on 18 February. 38 applications were received from a broad range of creatives, an increase from the 2023 program. Applications are now being assessed and the Arts and Cultural team are excited by the high calibre and range of proposals.

Growing Regions Grant Application

At the end of November 2023, Council was notified that our expression of interest for the Growing Regions grant, to support the re-opening of the Civic Centre, had been accepted, and the full application was submitted on 15 January. Many staff members contributed, including arts and cultural team members, working over the Christmas break to ensure the grant application would be completed and submitted on time.

Perseverance Street Theatre - GRIT

Supported by funding from Gympie Regional Council, Perseverance Street Theatre have carried out a regional halls tour of their original theatre performance, GRIT, across February. It has been a pleasure to see the show come to life across well attended halls, and hear local stories of resilience from residents presented as part of the performance.

Creative Recovery

As part of the action plans for the Arts and Cultural Strategy 2023-2028, a new Creative Recovery Mentoring Program has been developed in a collaboration between Community Recovery and Resilience, Community Development, and the Arts and Cultural teams. The program was launched at the Arts and Cultural forum on Wednesday 21 February. The program is designed to equip local creatives with creative recovery skills, community connections, project planning skills, and funding to develop and implement effective and meaningful creative recovery projects, secure further grant funding, and bring the benefits of creative recovery to the Gympie Region.

Arts and Cultural Forum

As part of the action plans for the Arts and Cultural strategy 2023-2028 the Arts and Cultural team have been planning the first Arts and Cultural Forum for 2024. The forum took place at the Gympie Campus of UniSC on Wednesday 21 February, and focussed on Creative Recovery. Guest speakers included Scotia Monkivitch from the Creative Recovery Network, local visual artist Miriam Innes, and Sharon Hogan from Gympie's Perseverance Street Theatre.

Venues

December 2023 – Events and Activities

The Pavilion hosted 20 events and activities in December 2023, which included the following:

- Gympie Rotary Club 75th Anniversary
- Nolan Meats Christmas Party
- Chatsworth State School Awards Night
- Private Funeral
- GRC Christmas Party
- Biosecurity Advisory Meeting
- Gympie Regional Council: Workshops, training, and meetings

Nine workshops and meetings were held in the upstairs rooms for both internal and external hirers, while the downstairs Caterers Kitchen was booked by a local commercial caterer to prepare Christmas fare for the underprivileged residents of the region.

January 2024 – Events and Activities

The Pavilion accommodated 9 events and activities in January 2024, which included the following:

- Workshops
- Private Wake
- Basketball Fixtures

An audit of the venue lighting was completed by Pavilion staff as Council is looking at changing to LED lighting for greater cost efficiencies.

February 2024 – Events and Activities

The Pavilion hosted 46 events and activities in February 2024, including the following:

- Turf Club 100 Club Dinner
- RYDA x two days
- Basketball and Volleyball Fixtures

- Internal meetings and workshops
- Timber QLD Meeting
- Master Builders Assoc Meeting
- Gympie RSL Meeting

February saw a big increase in venue bookings across the month. Volleyball started their 2024 fixtures on Thursday 1 February, with Volleyball and Basketball fixture dates confirmed for the year.

RYDA presented traffic and driver safety workshops to high school students over two days, with almost every space upstairs being utilized for the sessions.

The Turf Club held a successful 100 Club dinner on the first weekend of February with approximately 230 guests in attendance. The space looked delightful and welcoming with the tables and decorations set for the evening.

Venue staff also assisted with the Annual Community Prayer Breakfast held in Memorial Park.

Commercial Services

Gympie Aerodrome

Council officers continue to focus on safety, operational improvements, and building relationships with the local aviation community. Inspections of the grounds and runway are conducted several times each week to ensure the aerodrome is fit-for-purpose.

Other milestones during the November 2023 to January 2024 period include:

- Completed a project for Queensland Fire and Emergency Services (QFES) where three (3) x 180,000 liter water storage tanks and pipework were installed to support aerial firefighting in and around the Gympie LGA.
- Conducted onsite meetings to promote the removal of obstacles (i.e. trees) infringing upon the Obstacle Limitation Surface.
- Supported other departments with leasing matters.

Q4 2023/24 Focus:

- Survey of gable markers and marker cones;
- A continuation of user-group meetings;
- Completion of gable marker replacement project; and
- Supporting the pre-championship training event and Gold Rush World Cup Skydiving Championships (16-18 April and 19-21 April respectively).

Gympie Saleyards

Environmental and grazing conditions continued to impact the industry in November, however, conditions improved markedly by late November into December with extremely welcomed rainfall.

December witnessed a jump in live cattle prices by about 20-cents per-kilogram and prices have continued to improve since. The Gympie saleyards facilitated \$5,378,099.50 in gross sales during the November 2023 to January 2024 period compared to \$4,869,816.27 in the

previous (August to October 2023) period. Officers expect further increases in gross sales for the Q4 period.

The Gympie Saleyards also commissioned the new Drafting System and feedback to date has been overwhelmingly positive. Some minor concerns were raised, and these will be addressed in Q4.

Following is a breakdown of cattle usage for the November 2023 to January 2024. Note, all dollar amounts shown are GST inclusive amounts.

Month	NOV 2023	DEC 2023	JAN 2024
Net Revenue to Council	\$24,476.20	\$23,339.24	\$32,641.34

Q4 2023/24 Focus:

- Ongoing maintenance works and repairs to shade structures, pen railings and gates;
- The installation of another Head Bail Unit (number 2 of 2);
- The introduction of a tick inspection service as a new revenue stream; and
- Minor fabricated changes to the new Drafting System to further enhance the wellbeing and safety for both handlers and animals.

Pools and Aquatic Centres

Flood recovery works are continuing at the Kandanga Public Pool by way of signage, shade material, bathroom renewals, and cabinet replacements. Works are expected to be completed by the end of Q4.

Council officers now have an executed Agreement between Council and the Rainbow Beach Sports, Recreation and Memorial Club, which is primarily a reporting framework. An agreement with the Kilkivan State School is expected to be executed in Q4.

Monthly meetings with Council's Contract Partner (Belgravia Leisure) for the Gympie Aquatic Recreation Centre, Kandanga Public Pool, Tin Can Bay Public Pool, and Goomeri Public Pool, continue with outcomes from both parties focused on enhancing community engagement and reach, improving service standards, preventative and reactive maintenance schedules, and organisational support.

Works undertaken or in progress during the November 2023 to January 2024 period at Council's pools and aquatic centres include:

Goomeri Public Pool:

- As a result of flash flooding in late January 2024, the Goomeri Pool was inundated with water. Council worked hand-in-hand with Belgravia Leisure who've worked tirelessly to return access to the local community as quickly as they can.

Gympie ARC:

- Refurbished circulating pumps now onsite as a redundancy to any critical main-pool pump failures;
- Re-programming of controllers to optimise circulating pumps;

- Continuing discussions with the Gympie Gold Fins Swimming Club committee regarding onsite storage needs;
- Installation of a transition pathway between the gym and the existing internal pathways;
- Enhancements to Persons With Disability (PWD) parking completed (pathway and infills, kerb ramp, line marking, signs, bollards, tactile ground surface indicators);
- Tender awarded for the resurfacing of the Splash Park; and
- Release of tender for the replacement of the failed chlorinators.

Kandanga Public Pool:

- Flood recovery works which are ongoing; and
- Design of new shade cloth for the fence surrounding the pool noting the final design will be brought back to community groups in March of 2024.

Tin Can Bay Public Pool:

- A rusted shade structure at the northern end of the 25-metre pool was cordoned off for safety reasons and is currently undergoing repairs. These works are expected to be completed by February of 2024.

In addition to the above works, Council engaged an engineering and project management company to undertake a comprehensive condition assessment report for each pool/aquatic centre. Draft findings from the condition assessment reports were reviewed in November 2023 and final reports have now been received. These reports will inform Council on maintenance and capital works upgrades.

Officers liaised, and will continue to liaise, with representatives from both the Gympie Gold Fins Swim Club and the Access Advisory Committee (AAC). The purpose of these discussions is to assist and offer support, where able to do so.

Q4 2023/24 Focus:

- Finalise Agreement negotiations with the Kilkivan State School;
- Continue Lease negotiations on the Tin Can Bay Public Pool with TMR;
- Complete flood recovery works at the Kandanga Public Pool;
- Commission the new chlorinators and chemical controllers at the Gympie ARC;
- Repairs and maintenance to the Splash Park at the Gympie ARC.

Kilkivan Office

Smart Services completed an audit on all QGAP Offices in 2023, with Kilkivan QGAP receiving a boost in funding for their services. Vehicle and boat registration renewals, new registrations, transfer of registration and vehicle permits are the main customer enquiries.

Kilkivan office continues to coordinate customer service for all Council managed cemeteries (with seven burials undertaken in December 2023 and January 2024), as well as hire bookings for Council community facilities in the Western area including the Goomeri and Kilkivan Hall.

Request for quote documentation has been prepared for the design and installation of an irrigation system for the arena surface, with the project completion date expected to be 31 May 2024.

No bookings Kilkivan Equestrian Centre were recorded for December and January, with bookings increasing for February.

ENVIRONMENT AND RESOURCE RECOVERY

Waste Services

Eastern Cell Construction is nearing completion however, weather events have continued to delay progress. The project schedule had put the commencement date of completion at mid-February 2024; however, the final stages of the construction require dry conditions to ensure contractor safety and quality assurance standards of the cell are maintained. Overall, construction of the new cell has gone to plan, and it cannot be overstated that successful completion of this project is essential to the delivery of Council's short term (3-5 year) resource recovery plan.

State Government required approval application documentation is being prepared by the contractor (RECOR). Application approval is needed to close the existing (Western Cell) landfill area and commence active use of the new Eastern Cell. Once documentation has been received by the State Government, it can take 6-8 weeks to process the application. Therefore, it is expected that opening of the Eastern Cell is not likely to occur until April 2024.



Eastern Cell construction & black liner

New Exit Lane Weighbridge Installation is now complete with traffic permitted to drive over the weighbridge from 16 February 2024, though full operation will not begin for some weeks. The preparation and installation works took less than two weeks and well thought out traffic management ensured disruption to site operations and delays to the public were kept to a minimum.

The Resource Recovery team also worked closely with the Communications team to ensure the public received notice of these works prior to commencement. Upgrades to the Gatehouse (donga) were started in late February and these works will facilitate the operation of the exit lane weighbridge. Once these upgrades are complete, the exit lane weighbridge will become operational in March 2024.



New (second) weighbridge at Bonnick Road WMF

LGI Gas Flare Partnership – reducing CO² emissions and prioritising the environment. A carbon-cutting partnership between Gympie Regional Council and LGI Limited (LGI) is delivering extraordinary results for the environment and the local community. To date, the collaboration has allowed Gympie Regional Council to reduce its CO² emissions by 90,000tonnes, which is the equivalent of planting 1.5 million seedlings for the next decade or removing 5,000 cars off the road for a year.

LGI's Australian developed technology recovers biogas from landfill, reduces methane emissions, delivers sizeable environmental benefits and allows councils to achieve superior emissions targets. LGI has been working with Gympie Regional Council since 2018 in the design, installation, expansion and operation of the biogas collection and flaring unit at Council's Bonnick Road landfill. The partnership has seen nine million cubic metres of biogas captured and 31,000 Australian Carbon Credit Units created from a single landfill site. The partnership is at no-cost to the Gympie taxpayer and the initiative is the Council's Environment Strategy 2018-2023 in action.



LGI gas flaring infrastructure at Bonnick WMF.

Domestic waste tender is set to be released to market late February 2024. The facilities supervision services (gate keeping) will have a shortened response time, so this portion can be awarded prior to 1 July 2024, to allow for a 6 week change over period if the contract is not awarded to the incumbent supplier, Endeavour Foundation.

The Domestic waste contract extension with Cleanaway was finalised in February 2024. This will move the contract expiry date to the end of June 2025. After this date, the successful tenderer for the new Domestic waste contract described above, will take over domestic waste collection services.

The timber and green waste processing (mulching) services contract currently held by Corbet's has been extended to 30 June 2024. There will be no change to rates for the proposed period of extension. The future arrangement for green organics processing is captured in the Domestic waste contract tender documents.

New Gympie region landfill site feasibility study - phase 1 has been completed, and the resource recovery team are preparing to follow up with phase 2 of the study, which will include site suitability assessments, impact/risk analysis, planning and development pathways, transport logistics modelling, and preliminary design concepts. This study will consider land procurement as well as a stakeholder and community engagement strategy relating to positioning and development of the new landfill.

The GRC Waste Strategy 2024-2034 report is being compiled by SMEC. The completion date is set for no later than June 2024. Once the Waste Strategy 2024-2034 document has been completed it will be used to inform the development of the Resource Recovery Asset Management Plan (AMP).

The waste strategy 2024-2034 will consider:

- Sustainability and circular economy.
- Waste and resource management, including resource recovery, recycling, re-manufacture.
- Environment and planning.
- Transport planning, logistics.
- Communications and stakeholder engagement.
- Urban planning.

Noosa GRC MOU - collaborative work is ongoing between Gympie and Noosa resource recovery teams.

Partnered projects include:

- Polystyrene recovery.
- SPV/alliance.
- Regional waste precincts.
- Green waste to compost.
- Waste to energy.

Environment Services

Staffing

The Environment Services Team have recruited for two vacancies in the team during February. One of these roles (Environment Officer - Strategy and Programs) has been filled with an internal staff member, the other role (Environment Officer – Assessments) was not filled and has been re-advertised, targeting applicants with environmental planning and assessment background.

Mary River Turtle Conservation (Threatened Species Program)

October through to the end of January is the nesting season for our endemic, iconic and endangered Mary River Turtle (MRT), with hatchlings emerging up until the end of February.

Environment and Biosecurity staff have been collaborating with MRCCC to help reduce the risks to these special locals during one of their most vulnerable life stages (nesting and hatching), with much of the work occurring in and around 'The Sands' reserve. This site is now believed to be an extremely valuable breeding location for this nationally endangered species.

Program activities:

- **Education** via Social media posts to the community making them aware of turtle breeding/nesting season and the risks free ranging dogs present for turtle nest and hatchlings.
- **Monitoring** by GRC staff for nesting habitat for MRT activity levels and nests - installing nest protection structures to protect from predators & assisting with translocation of clutches to MRCCC's safe incubation facility.
- **Hatchling Habitat Improvement** – MRCCC are undertaking a research trial with GRC support, focused on installing 'infrastructure' in the nesting habitat areas to provide a missing element of habitat for the safety of the tiny hatchlings.
- **Hatchling Releases** – as translocated eggs hatch, the hatchlings are returned to their nest location and natural home to start their new life.



Mary Vallery Turtle Hatchlings released at 'The Sands' January 2024

The Environmental Education Program (EEP) draft document was completed this quarter. The EEP details the delivery of Councils environmental education projects, programs, and initiatives. These are aimed at delivering environmental information and building environmental awareness and competency within the organisation and the Gympie community. The programs that are developed and implemented to support the regions environment values and natural areas are governed by our Corporate Strategic Plan (2022-2027) through the Vision, Mission and associated Strategic Priorities.

An excerpt from the EEP report, shown in the table below, details future programs and related deliverables.

Future Program Scope and Deliverables:

Environment Value / Asset	Activity / Deliverable	Measure / Output	Document / Evidence
Natural Areas	Coastal Rehab Foreshore	# Educational signage # Media promotions	CHAS integration into Capital works program
Natural Areas	Coast Monitoring App	# Educational signage # Media promotions	App Data and annual reporting
EMS-ESG	School engagement initiatives	# School investigations and presentations # Participation in competitions # Factsheets administered to schools	Factsheets Presentations
EMS-ESG	Rainbow Beach Interpretative Education Centre	#Council engagement & endorsement #Council lease agreements # Enquiries/visitors # Education based activities run from centre	Meeting Minutes Lease Agreement

The Events and Communication Schedule was developed in January. It is a planning tool for the Environment Services, Biosecurity, and Resource Recovery teams (ERR). Schedule information will be integrated into the Marketing and Communications Unit Organisational Communications Plan, so appropriate resourcing can be set aside to promote ERR events and media content.

Summer Internship Program

The Environment & Resource Recovery (ERR) team was lucky to have one of Council's inaugural summer interns. Becca McBride, a Masters student studying Environmental Management, worked across all three teams in the ERR branch to gain exposure and experience in Resource Recovery, Biosecurity and Environment.

Becca's principal project was the development of the ERR EEP Events and Communication Strategy. The internship program was beneficial to the branch and Council and the ERR team support continuation of this corporate program in the future.

The Strategic Environmental Land Management (SELM) Program will develop the procedure for identifying and confirming which Council owned or managed lands have significant environmental value, and what is (or should be) the functional land use. The SELM will integrate with the intent of the TLPI and utilise planning overlays to inform prioritisation, linkage and management intent of sites. The future objective is the development and implementation of Land Management Plans for high value sites, that contribute to strategic conservation outcomes and links (e.g. Land for Wildlife properties).

Land for Wildlife (LFW) member landholders are stewards of the land and the LFW program supports them to achieve valuable nature conservation outcomes. The LFW program is very popular with the Gympie community and continues to be supported by the Environment Services team, however, resource constraints has resulted in a temporary hold being placed

on this program. The program, including workshops and property assessments for new members will continue once the vacant Environment Services officer position is filled; in the meantime, interested landholders have been placed on a register. Quarterly LfW newsletters (electronic and hard) are continuing to be distributed to Gympie members.

Total registered LfW Members	204
New LfW Members this period	0
Total LfW Enquiries – CRM or direct	7
New LfW enquiries	6 (wait list)
First contact discussions	6
Site Inspections	0
Community events/activities	0

Table LfW engagement - Period Q3 (2023/24)

Development Application Assessments - Internal Referral Advice

Development Applications (DA) triggered by the *TLPI – Protection of Biodiversity Values* (TLPI) are referred to Environmental Services (ES) for assessment and make up a significant portion of daily tasks for the team. This quarter, the quantity of DA's for processing has reduced, which is typical for this time of the year. Assessments include site visits, collaboration with Council planners and applicants (pre-application &/or properly made) and the preparation of a referral report, which may include RFI and environmental conditions for approval.

This Quarter ES have worked with an external supplier (GIS/Data specialist) to repair Council's biodiversity DA Screening Tool. This GIS data tool, will further streamline the ES's DA Assessment Process, ensuring that all obligations and biodiversity factors are considered.

A draft Fact Sheet is being developed, which will better explain the constraints, obligations and exemptions associated with the TLPI to landholders and developers; this is aimed at reducing the current level of misinterpretation of the code and frequent *further information requests*, which burden limited resourcing.

Development application referrals - Period Q3 (2023/24)

DA-TLPI Referral MagiQ Tasks Total	27
Current In Progress	2
Current Awaiting Assessment	14
ES Response Reports Completed	12
DA/TLPI Meetings	2
DAT Meeting @ 1hr/week	1
Pre-application Meetings/Advice	5
Site Inspections	1
Other Planning Related (internal and other)	2

Natural Areas Program (NAP)

Council's ongoing management of our natural areas/reserves is currently limited to a focus on The Sands, Widgee Crossing, Commissioners Gully and Victoria Bridge Conservation Park. Many of these sites are 'joint use' sites and require regular collaboration with other directorates.

Contractors have been busy managing previous plantings and revegetation works after significant summer rainfall, which has triggered the growth of competing vegetation (weeds), which puts native plantings at risk. Additional collaborative work with MRCCC relating to rehabilitation of erosion areas along the Mary River at The Sands will commence next quarter.

Flying Fox Program

Widgee Crossing Habitat Improvement Works have entered maintenance phase under the Environment Services (ES) Natural Areas Program, and continues to deliver ongoing weed (especially Cats Claw Creeper) management, ensuring success of the revegetation phases.

The contract for the Regional Flying Fox Management Analysis and Plan (external funding) has been awarded and commenced in February, the scope is mostly desktop based with regular collaboration with ES team.

Minimal community requests or concerns have been raised during this quarter, regarding the Commissioners Gully Flying Fox Colony. ES officers have been monitoring the site in accordance with Council's *Statement of Management Intent* (SoMI) and minor site actions have been undertaken. The flying fox breeding season occurred during this Quarter with pups of both Grey-headed and Black flying foxes noted onsite. The colony size has reduced from its previous peak size, despite a small group of Little red flying foxes having re-established at the site. The Cooloola Cove community have also reported some new flying fox activity in a Council reserve near residential areas and ES officers will investigate and follow SoMI protocol for any future actions.

Crab Creek Design Project (CHAS)

Crab Creek Erosion Remediation Project (LGAQ Funded) is awaiting State and Council DA approvals and will be managed by Councils Infrastructure Services team.

Cooloola Coast Monitoring App – MyCoast Cooloola

Environment Services (ES) is still in the development phase of a Coastal Monitoring App. The App is intended to be used to inform the community and visitors to our coastal region about our Coastal Hazard Adaption Strategy (CHAS), and nature-based destinations. The project is approximately 50% complete but has attained additional funding and an extension into December 2024. A milestone report and presentation has been provided to LGAQ by ES during this quarter.

Grant Programs

Council's Environmental Grants Program is managed by the Community Development team, with ES providing application assessment and acquittal support, as subject matter experts. This quarter, the 'Pilot Major Environmental Program' grant round awarded funds to community groups who manage eligible 'regionally beneficial' programs. The Major Environmental Project Round 2 grants from last financial year (FY) were acquitted this quarter, and applicants for the Major Environmental Project Round 1 for this FY were assessed and awarded. The Micro Environmental Projects Rolling Grants are being assessed as they are submitted, and close at the end of the FY.

ES have been collaborating with a number of community organisations who are applying for Federal and State Government Environment/Biodiversity grants and Council have supplied a number of letters of support to groups such as MRCCC, BMRG and KAGR.

The Community Biodiversity Reference Group (CBRG) meeting for this quarter is scheduled for Monday 26 February 2024, and the agenda will focus on the environmental components of the new Planning Scheme and Council's biodiversity Strategy output. The CBRG forum allows community stakeholders a direct communication pathway to Council via the ES team, who welcome discussion on topics of concern and proposals put forward for action. The CEO attended this meeting,

Biosecurity

Biosecurity Advisory Group (BAG)

The final BAG meeting for 2023 was held on 5 December 2023 at the Pavilion.

The BAG group received an update regarding the Gympie Regional Council Biosecurity Plan, Biosecurity Unit Business Plan, and bounty program.

Russell Warner from Invasive Species Queensland was the guest presenter and provided an Invasive Species Queensland overview and his role as the volunteer SEQ representative.

Other presentations included Biosecurity risk and management goals in line with the recently adopted Gympie Council Biosecurity Plan 2023 - 2028.

Cat's Claw Creeper workshops

The Biosecurity Unit (BU) partnered with Gympie and District Landcare and Noosa and District Landcare to deliver 3 Cat's Claw Creeper workshops for residents. This was funded via the *Qld Feral Pest Initiative Round 6* grant funding from the Qld Government Department of Agriculture and Fisheries.

Workshop participants learnt about identification and impacts of Cat's Claw Creeper, control options including manual, physical, chemical control and biological control options. 3 more workshops will be held in early 2024.



Red Imported Fire Ant training

If fire ants were to establish in the Gympie region, residents would suffer huge impacts that relate not just to the economy and environment, but also to social wellbeing.

Early identification and detection are the most effective tool in achieving eradication from an area. Early intervention is proven to be much more cost effective and likely to achieve desired results, than dealing with these pests once they have become established.

Council's Executive Leadership Team have approved a request for Council wide staff training on Red Imported Fire Ants. The Biosecurity Unit are working with Council's People and Culture Organisational Development team to deliver the training to all Council staff. A fire ant information page has also been added to Council's website which the community can access to learn more about this invasive pest.



High biosecurity risk plant species program

Council's Biosecurity officers are undertaking monitoring and compliance actions on a range of high-risk biosecurity species. Inspections are prioritized in line with the invasive species management goals detailed in Council's recently adopted Biosecurity Plan 2023-2028. Resources are currently being focussed on species within the Eradication management goal.

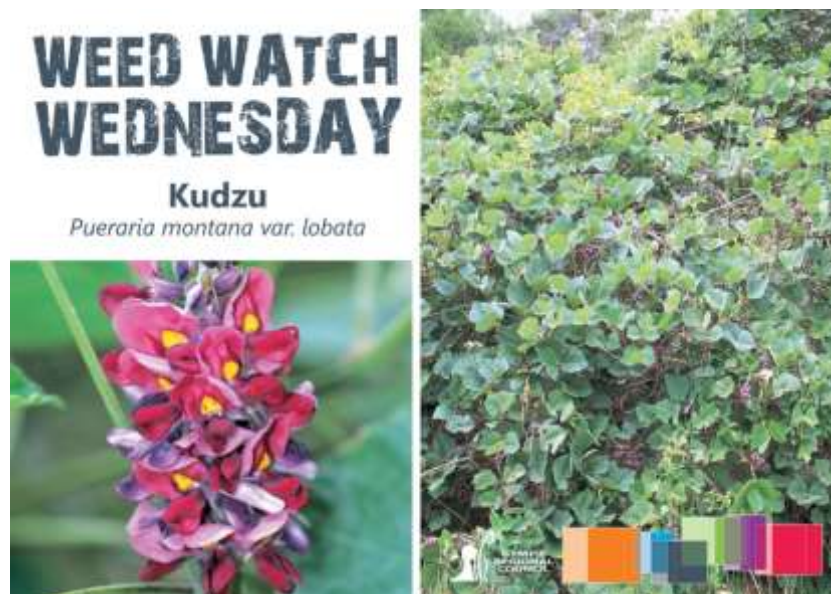
Eradication programs aim to completely remove the invasive plants and animals from the local government area.

- This achieves long-term prevention of impacts and does not require on-going investment.
- Activities include surveillance and management.
- Resources are allocated to remove species before they become widespread or abundant.
- Can initially costly but is long term cost effective as no ongoing species management costs required.

Species under Eradication program category:

- African boxthorn – Tansey, Boonara
- Bitou bush – coastal areas Rainbow Beach
- Hairy senna – Chatsworth
- Honey locust – Wolvi, Mooloo, Brooloo, Boobyjan

- Olive Hymenachne – Curra
- Kudzu – Wolvi
- Parkinsonia – Gunalda



Kudzu – a species within eradication management goal ERADICATION

Wild Dog and Dingo Safety Forum

Council's Biosecurity Unit partnered with the Regulatory Services team and Queensland Police Service to deliver a community wild dog and dingo safety forum.

The forum was held at the Tin Can Bay hall and provided an excellent opportunity for the Cooloola Coast community to find out more about wild dog safety and have their questions answered by Council staff.

The forum was well received by the community, with calls for additional education days to be held outside of usually work hours.



Wild Dog and Dingo Safety Forum

Keeping your family, pets, and property wild dog safe

Gympie Regional Council would like to invite residents and visitors of the Cooloola Coast to a wild dog and dingo safety forum at Tin Can Bay RSL Hall from 10am on 20 February 2024.

The forum is an opportunity for the community to chat to council's Biosecurity and Regulatory Services team about wild dog safety.

We hope to see you there!

For more information, scan the QR code.



Feral Pig Workshop

Council partnered with Biosecurity Queensland to deliver a Feral Pig workshop at the Pavilion on 8 February 2024.

The participants included local government biosecurity officers, QPWS rangers, HQ Plantation employees and local feral pig contractors.

Topics discussed included:

- Understanding feral pig ecology for better management
- Feral pig control tools
- Community engagement
- Zoonotic diseases and WHS considerations
- Emergency animal disease awareness
- Displays and discussions of traps, bait boxes and bait mats

The workshop was very well attended with participants from Gympie, Noosa, South Burnett and North Burnett regions.



The biosecurity unit trap loan program continues to be very popular with residents, achieving mixed results. Trapping requires good technique and a lot of patience. Biosecurity officers spend one on one time with residents to improve community capacity to undertake their own effective feral animal control programs. Comprehensive / best practice feral animal control procedures are available on the PestSMART website, which is supported by research by the *Centre for invasive species solutions*.



pestSMART website - <https://pestsmart.org.au/>

Biosecurity Spray Operations

Council’s three biosecurity herbicide spray technicians have been working tirelessly to try to keep up with the unremitting growth of weeds on the roadsides and Council’s reserves.

Summer is always a challenging season for the spray crew team, and they are continuing to work hard to control widespread and abundant infestations of Giant Rat’s Tail grass, parthenium and ragweed.

Roadside furniture, including guideposts and signs are also being sprayed during February to ensure road user safety.

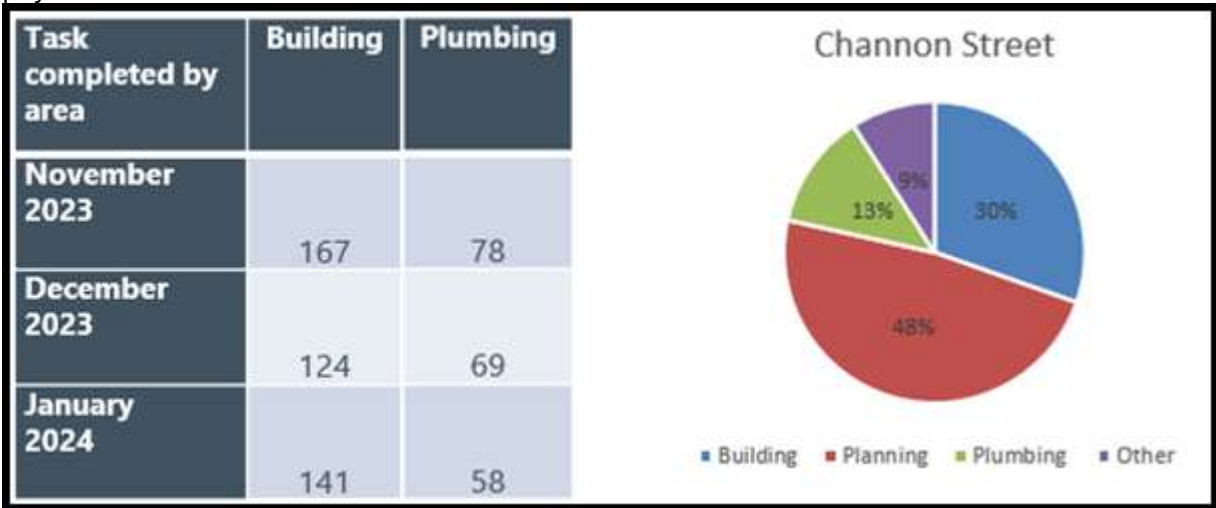
Note that the spraying of weeds in the road reserve of federal (Bruce Highway) and state-controlled roads (main thoroughfare roads) are not the responsibility of the Biosecurity Unit. This work is managed by the road maintenance team contractors.



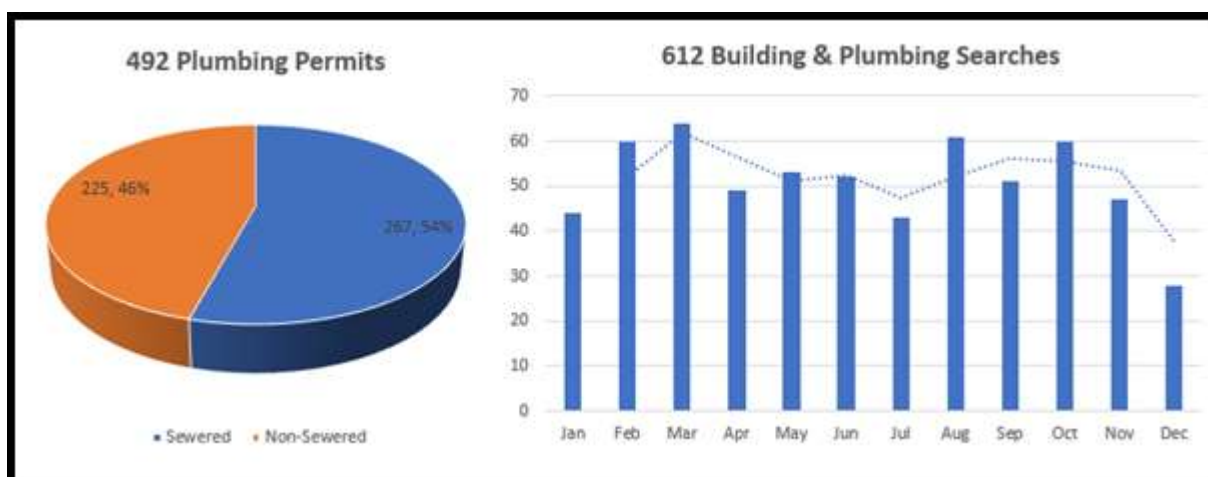
BUILDING AND PLUMBING SERVICES

For Building and Plumbing, the following provides a summary of the last 3 months, as well as a general overview of the previous 2023 year.

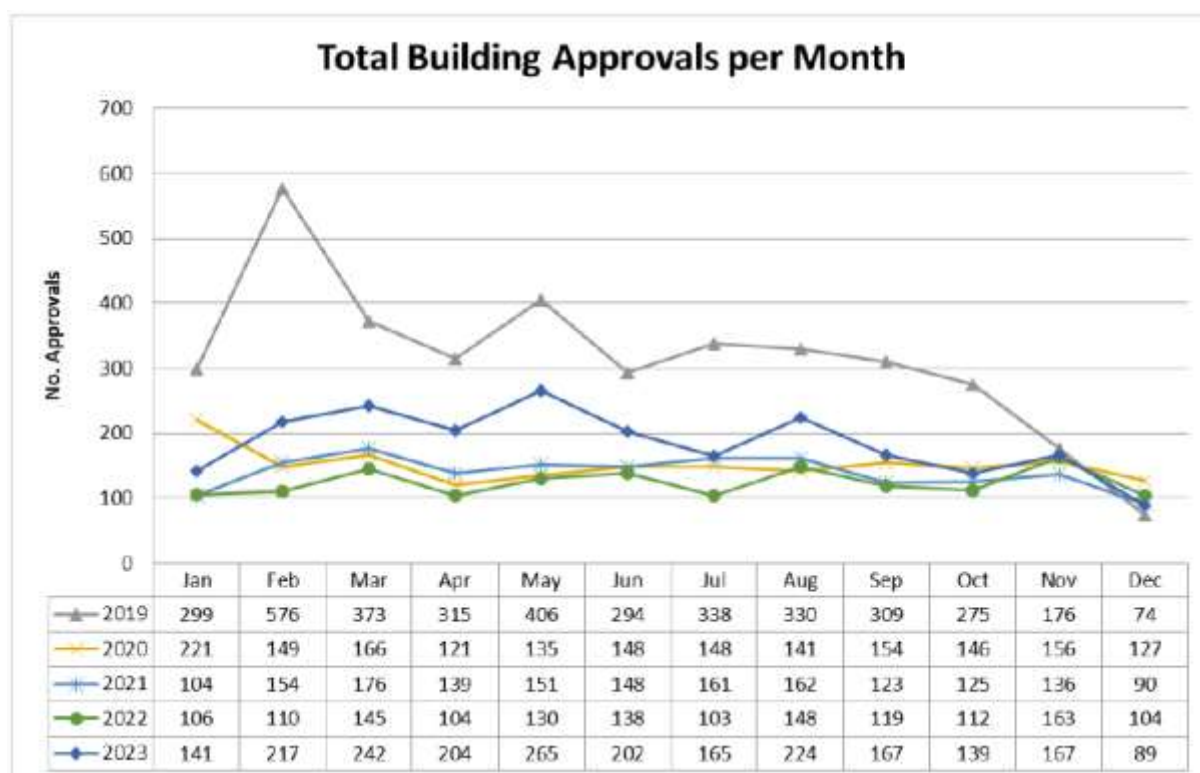
For the 3 months indicated below, numbers of building and plumbing enquiries and actions completed by Customer Contact staff located in the Channon Street Office is displayed. This includes face to face interactions, dealing with emailed applications, and processing payments:



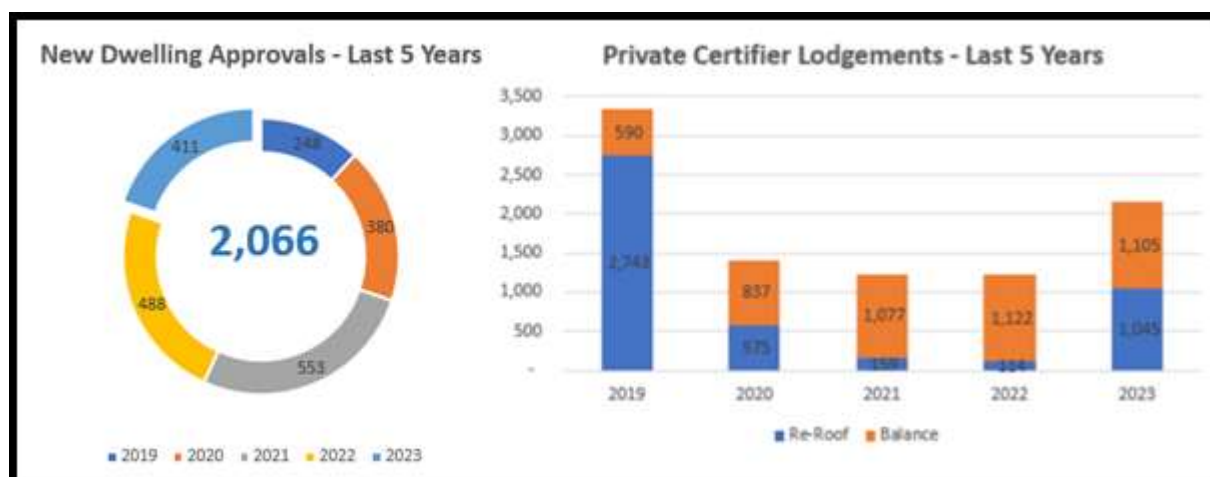
For 2023, the following provides total plumbing permits issued as well as numbers of Building and Plumbing Records Searches conducted by staff.



The total number of building permits issued within our region was slightly above previous years, bolstered again by insurance repair work.



For the last 5 years, 2066 new house approvals have been issued for our region. 2023 figures were slightly less than the 2 previous years. The below graph also highlights how the region has been greatly affected by insurance works for roof replacements in both 2019 and 2023.



COMPLIANCE

Environmental Health

We have been successful in filling in the vacancy of Senior Officer – Environmental Health in January 2024. The team is back to business-as-usual staffing levels with an addition of a Cadet – Environmental Health position. The Cadet position supports Senior Officer – Environmental Health (EHOs) and is responsible for weekly reticulated water supply sampling, answering general environmental health related enquiries, and will be taking on compliance environmental monitoring of waste management facilities in March 2024. As part of the offer of employment, Cadet is approved for Category 1 study assistance which covers studies that lead to a Bachelor of Environmental Health Science. The Cadet position was filled internally in December 2023, with study commencing at Central Queensland University, in March 2024. Given the current national shortage of qualified EHOs we are future proofing and growing our own.

EHOs commenced annual inspection program of licensed food premises in the region, the program includes a mixture of unannounced and scheduled inspections. All inspections are carried out on smart tablets with the ability to take photographs of contraventions and send out a variety of correspondence without manual data entry. EHOs have been supported by ICT with the purchase of hardware and electronic inspection proforma. The inspection program will continue through to end of June 2024, and finish in time for annual licence renewals.

Annual Peri-Urban Arbovirus surveillance was commenced in November 2023 comprising of eight (8) sites in the region where mosquito activity is generally high, which includes Cooloola Coast area. Council's trapping and monitoring program is conducted fortnightly from November to May when mosquitoes are most active. This type of surveillance is designed to detect Ross River Virus (RRV), Barmah Forest Virus (BFV) and Japanese Encephalitis Virus (JEV) in mosquito populations. Traps include special cards (FTA cards) that are soaked with blue dye and honey to provide a source of food for mosquitoes in the trap. The cards get extracted and mailed to the Forensic and Scientific Services Laboratory in Brisbane for analysis. Since November 2023, we captured approximately 11,000 mosquitoes across all trapping sites. In February 2024 Council was notified by Queensland Health that (2) of the

traps were positive for RRV. This was expected as RRV was also detected in the neighbouring local governments - at Sunshine Coast and Fraser Coast Councils. In previous years virus detections in Gympie Region occurred in 2019 (1 RRV detection), 2020 (2 RRV detections) and 2022 (1 RRV, 1 BFV - both viruses detected on the same card). Detections are an earlier indicator of virus activity than surveillance of human cases, as it takes several days for the symptoms to appear in a bitten person, then a few days for the person to present to the doctor. Furthermore, most human exposures to RRV or BFV are asymptomatic, so the infection is silent. A media release was published highlighting the importance of personal protection from mosquito bites, in response to the detections.

Temporary home occupation resources are now available on Council's website. The resources include a complaint guide, and fact sheets for occupiers and applicants. The application forms were also reviewed and updated to provide additional detail.

[Establishment or Occupation of a Temporary Home Approval – Gympie Regional Council](#) and [Establishment or Occupation of a Temporary Home – Gympie Regional Council](#). Fees and charges will be reviewed for 2024/2025 to include a zero '0' fee for eligible applicants providing for extraordinary circumstances including financial hardship or other compassionate reasons. Council will assess each application on its merits.

EHOs attended a free Qld Erosion and Sediment Control (ESC) workshop in Brisbane delivered by Water by Design in February 2024. Water by Design is a local government partner in ESC and provides resources, checklists and guides for small to complex job sites. EHOs deliver proactive surveillance of building sites in the region to monitor compliance with the *Environmental Protection Act 1994*. EHOs also respond to ESC complaints involving home improvement projects on residential blocks. The process of soil particles washing into our waterways, is considered the number one issue affecting South-East Queensland with up to 50,000 dump trucks worth of pollutants entering our waterways each year. Sediment in waterways can alter the flow of water, reduce water depth, impact on water quality and smother habitats. Council is raising community awareness of this issue initially through educational approach and escalation when necessary to achieve compliance. EHOs are also responsible for regulation of all other water contaminants prescribed under the *Environmental Protection Regulation 2019* such chemicals, building and construction waste including bitumen, bricks, cement, concrete, oil and paint, food scraps, wastewater.

Regulatory Services

Staffing

Regulatory Services have now completed recruiting for a Senior Officer and Officer to fill vacancies within the team. The Senior Officer position was a promotional opportunity, with an upgrade to an existing Officer position. It was filled from within the team by Steven O'Brien. The vacant Officer position was filled by Todd Perren who will commence with Council on March 2024. Both Steven and Todd bring many years of Policing experience to the roles.

Workload

Regulatory Services continue to receive the highest number of customer requests in Council, with over 900 customer requests received in the last three months. There are currently 57 overdue tasks across the entire team, which reflects the low staffing numbers available due to resignation and leave commitments over the past three months.

Collaboration with Police and other agencies

Regulatory Services continues to build and develop an excellent working relationship with Gympie Police. In the most recent quarter, Police have assisted with several Regulatory Services warrants conducted in relation to dangerous dogs, with the shared goal of increasing public safety. Police, Council, and other agencies are also participants in the newly formed Gympie Rough Sleep Response Group, which will address the growing issue of homelessness in our community. This group's initial meeting will be held on 28 February and will look to determine priorities and guidelines for the group.

Most significantly, a new Request for Information process has also been established with Police, with Council investigating officers able to request timely information about properties or persons to enhance and inform investigations and promote officer safety.

Rainbow Beach

The team is currently working with Road Design to implement a new regulated parking trial within the Griffith Esplanade beach carpark at Rainbow Beach. The carpark has been a hotspot for illegal camping in recent years, along with associated public health, rubbish, and other anti-social issues. The trial will include prohibiting parking from 11pm – 4am 7 nights a week within the carpark and will be followed up with targeted Reg Services and Police attendance. If successful in addressing this issue, the trial will be expanded to include other hotspot locations for this activity.



Compliance - Building and Plumbing, Planning

Staffing Update:

Compliance is pleased to announce the addition of the New Building and Plumbing Compliance Officer to our team in mid-February. With a full complement of staff, we are addressing the significant backlog of requests promptly. This includes not only processing new requests but also conducting follow-ups on notices issued previously to ensure compliance has been effectively met.

Backlog Resolution:

The implementation of Initial Contact Notices (ICN) has proven to be an effective strategy in achieving compliance during the early stages of our investigations. Utilising ICNs allows us to provide educational information, addressing non-compliance issues, without the need for immediate enforcement actions. This approach has been well-received by residents as it fosters a more collaborative and educational environment, minimising the perception of a punitive stance.

Enforcement:

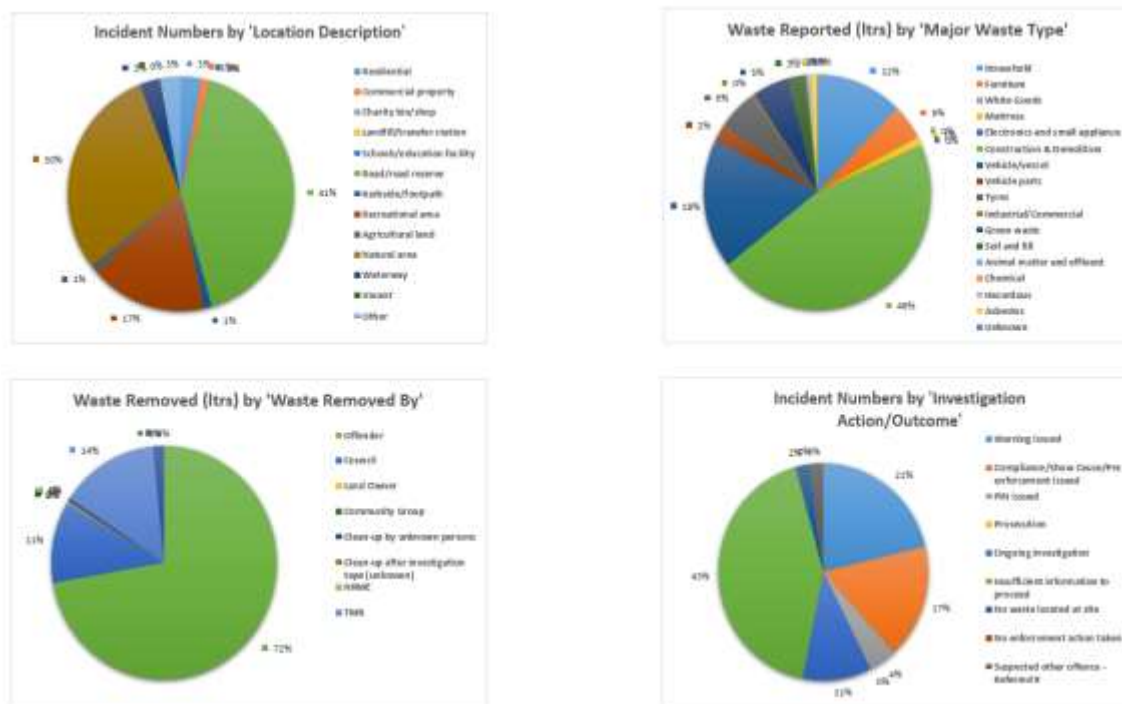
The finalisation of the administrative framework for issuing infringements has been completed, granting Compliance the capability to issue fines for provisions under the relevant legislation. We have initiated the issuance of infringements for planning, building, and plumbing offences where appropriate, and anticipate a subsequent increase in enforcement actions. This strategic move aims to reinforce compliance and adherence to regulations.

Planning Compliance:

Operating at full capacity, Planning Compliance is diligently addressing an increased volume of planning complaints. This surge in cases has impacted investigation timeframes, prompting us to explore strategies for improved efficiency. Currently, a number of cases are under assessment for potential prosecution under the *Planning Act 2016*.

Illegal Dumping:

Council's illegal dumping campaign has intensified in recent months, resulting in numerous investigations. 72% of identified dump sites have been successfully cleaned up by the offender, significantly reducing the associated cleanup costs for the Council (see fig.1). To date, Compliance has issued fines totalling \$29,459.00 to offenders. Strengthening our commitment to addressing this issue, we have begun fostering relationships with external stakeholders and state departments through joint site investigations. This collaborative effort aims to streamline reporting processes, reducing investigation timelines, and ensuring efficient tracking of statistical trends. This proactive approach enables the Council to manage asset allocation more effectively, especially during peak periods such as the Easter and Christmas holiday seasons.



PLANNING

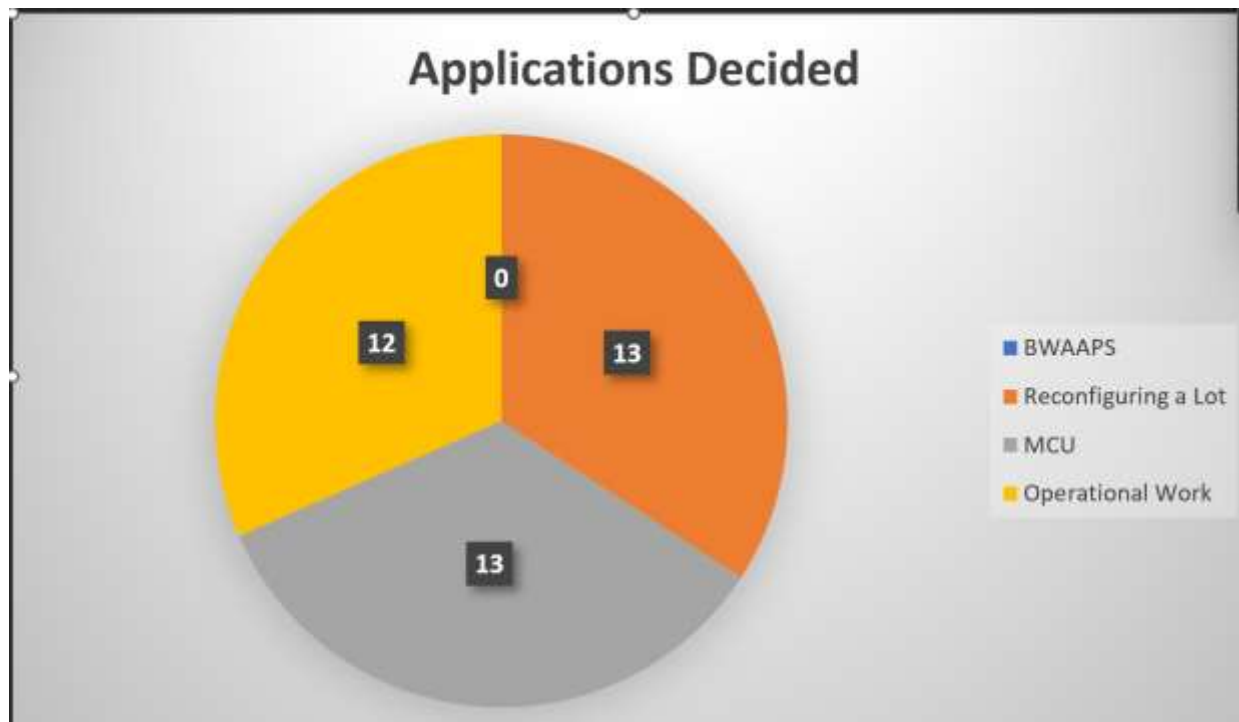
Vacancies across the Branch is currently 6 out of the total 19 positions, with 4 of those vacancies in development assessment (nb 10 total positions).

Development Assessment

The Development Assessment Unit received 51 new development applications in the December quarter, an increase of two (2) from the September quarter and compared to 67 for the same period in 2022 and 84 in 2021.

For the December quarter the following is also noted:

- there were 9 change applications and 14 survey plan endorsement requests, bringing the total applications to 74 for the quarter.
- 38 applications were determined with the breakdown as follows:
 - Building Work Assessable Against the Planning Scheme:0
 - Reconfiguring a Lot: 13
 - Material Change of Use: 13
 - Operational Work: 12



Strategic Planning

The new planning scheme preparation works have continued. Stage 2 stakeholder engagement was completed on 7 August. The engagement outcomes/findings were workshopped with Councillors on 20 September 2023. The draft policy papers were subject to a further round of workshops with Councillors resulting in the following papers being finalised for Council's endorsement:

- Coastal Hazards,
- Heritage Conservation,
- Bruce Highway Realignment,
- Residential Land and Housing,
- Industrial Land, and
- Retail and Commercial Development

The following policy papers include elements that are still to be resolved and will require further discussion with Councillors:

- Rural Land,
- Open Space and Recreation,
- Biodiversity Conservation,
- Flooding, and
- Bushfire.

It is proposed to conduct further workshops on these papers in 2024.

The exhibition of Amendment Package 3 to the current scheme concluded on 30 June. A report on this matter was considered at Council's November workshop. A further report was submitted to Council's Ordinary Meeting in December where the Amendment Package was endorsed.

Council at its meeting of 23 August 2023 resolved to seek the Minister's approval of a new Biodiversity Protection Temporary Local Planning Instrument (TLPI) to ensure the continuation of biodiversity protection ahead of the new planning scheme coming into effect. The request for the new TLPI was referred to the Minister, on 6 September. The Minister approved Council's request on 28 November and Council subsequently adopted the new Biodiversity TLPI at the Ordinary Meeting held on 13 December 2023.

Urban Design

At the 13 December 2023 Ordinary Meeting Council resolved to name the unnamed culvert on Window Road in honour of the late Levi Hanna. Earlier this year works were completed installing the signage at the crossing, refer below.



The team are currently working through five (5) place name requests and six (6) memorial requests at various stages of assessment.

Heritage matters continue to be important to local communities, with the team continuing its monthly engagement through its Heritage Reference Group meetings and a recently endorsed review of the Heritage Reference Group Charter to ensure the efficient and appropriate consideration of heritage related matters..

The team also provides advice and expertise in relation to customer enquiries and development applications and the development of new planning scheme provisions in relation to heritage, landscaping, verge vegetation protection, street tree provision and open space.

The commencement of the new year also signals the commencement of a new season for a number of sports in our region. Following work undertaken to ascertain utilisation of our sporting venues and as part of broader work investigating future land for sports fields, the team are working with the tenants of Albert Park to try and accommodate any clashes in the draw at alternate venues in the region.

3. BUDGET IMPLICATIONS

There are no budget implications associated with the recommendation of this report.

4. POLICY IMPLICATIONS

There are no policy implications associated with the recommendation of this report.

5. CONSULTATION

Community Sustainability Directorate Managers, Officers and Coordinators were consulted in the development of this report.

6. CONCLUSION

As outlined above, this report provides an opportunity to reflect achievements and learnings and to encourage information sharing across the Directorate, the Organisation and Council.

ATTACHMENTS

- 1. [Gympie Regional Libraries - Activity Report January 2024](#)
- 2. [Customer Contact Statistical Report January 2024](#)

M08/03/24

Moved Cr DH Stewart

Seconded Cr J Milne

That Council notes the Community Sustainability Directorate's report.

Carried

FOR: Cr HT Smerdon, Cr DH Stewart, Cr RA Fredman, Cr NG Jensen, Cr GC Hartwig, Cr SA Waldock, Cr WA Polley, Cr BM Devereaux and Cr J Milne

AGAINST: Nil

QUESTION ON NOTICE: Cr Devereaux requested information relating to illegal dumping that was mentioned recently in the Gympie Times, be provided to Councillors for their information.

7.2 RSPCA Pound Management Contract

PORTFOLIO: Planning and Regulatory Compliance

DIRECTORATE: Community Sustainability

DOC ID:

LINKS TO CORPORATE/OPERATIONAL PLAN**KEY RESPONSE AREAS:**

1. Community and Environment

1. BACKGROUND AND PREVIOUS COUNCIL CONSIDERATION

Prior to 2019 Council did not have a contract for pound management or adoptive services that the RSPCA were providing. The RSPCA had been operating at a considerable loss and in 2019, Council resolved to contract 2018-2019 TO14. This provided services required by council and a schedule of rates that by the end of year 5 (five) would allow the RSPCA to break even. This contract allows Council to extend the contract by giving written notice to the Contractor no less than three months prior to the Termination Date. (30 June 2024)

2. REPORT

This report is seeking Council's resolution to extending the term of the current Contract 2018-2019- TO14 (Doc ID 2131551) Pound Management and Adoption Services Agreement.

Staff have had initial meetings with the state LGA Manager from the RSPCA who has indicated that they are keen to discuss a review of the current Agreement and a continuation of the current process of annual increments. We are currently paying \$616,752 per annum with an annual CPI increase.

In 2019 the project was put out to public tender. The RSPCA was the only tender received.

An example of running our own business was compared at the time of Tender with Warwick, Southern Downs Regional Council, the comparison highlighted an extremely high euthanasia rate compared to Gympie at the time. During the running of this contract, we have been able to retain our euthanasia rate to 11% because of the agreed adoption program run by the RSPCA.

The current Agreement has worked well with both parties able to meet all aspects of the contract. Numbers over the past 3 years have varied from FY21 – 1418, FY 22 – 1098 and FY 23 – 1327 averaging 1281 animals through the pound facility every financial year. Our current Agreement allows for up to 1700 animal before there are any further remuneration reviews.

Both properties at the facility are owned by their respective organisations. Council owning the Pound and the RSPCA owning the Adoption Centre. This forms a strong relationship between the operational requirements of both. It gives Council the adoption option relieving us of this operational requirement.

The agreement enables 7 day a week operation with public hours of 10am-5pm, Authorised officers receiving impounded animals at all hours.

Attached is the 2019 report to Council 'Pound Management Report' seeking Council adoption of the new contract. An independent review of this tender agreed that the RSPCA would be positively financed by the contract eventually in the 5th year. Information provided by the RSPCA in January 2024 indicated that this was the case, and they are now not making a loss on the contract. They have also indicated that they are not trying to make a profit on this contract but in fact trying to break even as a community and regional service.

3. BUDGET IMPLICATIONS

A continued annual CPI increase on the current contract.

4. POLICY IMPLICATIONS

NIL

5. CONSULTATION

Council's Procurement team
Councilor Workshop in February 2024
RSPCA State management – Mr Paul King
Council Procurement Branch

6. CONCLUSION

The council officers advise the RSPCA that we will extend the current contract for Pound Management and Adoptive Services and negotiate a new schedule for Council resolution.

M09/03/24

Moved Cr HT Smerdon

Seconded Cr WA Polley

That Council resolve to authorise officers to advise RSPCA that Council will exercise an option of extending the term of the current agreement by an additional 5 years.

Carried

FOR: Cr HT Smerdon, Cr DH Stewart, Cr RA Fredman, Cr NG Jensen, Cr GC Hartwig, Cr SA Waldock, Cr WA Polley, Cr BM Devereaux and Cr J Milne

AGAINST: Nil

QUESTION ON NOTICE: Cr Polley requested clarification on the metric CPI mentioned in this report.

LATE ITEM

7.3 Development Application for Material Change of Use - Transport Depot (Removalist's Depot) and Warehouse (Storage of Shipping Containers) at 427 Carlson Road, Coles Creek

PORTFOLIO: Planning and Regulatory Compliance

DIRECTORATE: Community Sustainability

DOC ID: 2022-0041

LINKS TO CORPORATE/OPERATIONAL PLAN

KEY RESPONSE AREAS:

3. Organisation

1. BACKGROUND AND PREVIOUS COUNCIL CONSIDERATION

This development application was discussed at Council's Ordinary Meeting held on 21 February 2024, where it was resolved via Minutes 10/02/24.

M10/02/24

Moved Cr DH Stewart

That the matter lay on the table to allow the drafting of a new recommendation which approves the application with conditions that include: the maximum number of containers; distance from neighbours; screen planting; hours of operation.

Carried

2. REPORT

Council requested that an alternate recommendation to approve the development come to Council. This report is provided in response to that request. The recommendation is to approve the development subject to conditions as outlined.

Whilst the proposal is not in accordance with Council's planning scheme, Councillors, in the 30 November 2023 workshop, raised several matters that suggest that the proposed development and activities are not at odds with the surrounding area.

It was requested by Minute of 21 February 2024, that an alternative recommendation for approval be prepared and is provided below. This includes a set of standard conditions that would be applied to such a development. In addition to the issues raised in the Minute the conditions drafted also reflect the planning issues and application's deficiencies identified through the assessment process that have not been adequately addressed (ie traffic).

Suggested reasons for the decision have been included, based on the Councillor discussions to date but Council may wish to amend or embellish them.

3. BUDGET IMPLICATIONS

As advised previously, approval of the development may have budget implications with regards to compliance action and possible additional road maintenance from the vehicle traffic associated with the use. The property is also not rated as an industrial activity as other businesses in industrial zones are.

4. POLICY IMPLICATIONS

The proposal is inconsistent with the outcomes sought for the Rural Zone in Council's Planning Scheme, consideration for Council will be if the current activity is beyond keeping with other adjoining activities in the zone.

It is appreciated the Council has indicated a willingness to support the proposal. It is noted that under the Act, any decision to approve it needs to be accompanied by the 'relevant matters' relied upon.

Approval of uses outside the intended zone can undermine the value of those zones in the absence of 'relevant matters' and will weaken Council's position in any challenge of its decision.

5. CONSULTATION

The proposal has been presented to Councillors on the following occasions:

- Workshop 30 November 2023
- Ordinary Meeting 24 January 2024
- Ordinary Meeting 21 February 2024

6. CONCLUSION

As requested by Council, an alternative recommendation with appropriate conditions to form an approval is provided for Council's consideration.

M10/03/24

Moved Cr BM Devereaux

Seconded Cr DH Stewart

That Council as Assessment Manager APPROVE Development Application for Material Change of Use - Transport Depot (Removalist's Depot) and Warehouse (Storage of Shipping Containers) at 427 Carlson Road, Coles Creek.

No.	Conditions	The time by which the condition must be met, implemented or complied with
Approved Plans		
1	The development is to be generally in accordance with the facts and circumstances presented in the development application and generally in accordance	At all times

	with the approved plans outlined in <i>Approved plans and specifications</i> section of this Decision Notice subject to any amendments required by conditions of this approval.	
Nature and Extent of Use		
2	This Development Approval is for a Material Change of Use for a Transport Depot (removalist depot) and Warehouse (storage of shipping containers): <ul style="list-style-type: none"> a) The maximum number of shipping containers to be stored on-site is limited to 68; b) The configuration is limited to that shown on the proposal plan; c) Containers are not to be stored within 35m of the common boundary with Lot 1 RP163591; d) The outdoor Transport Depot area is limited to the storage of three (3) trucks and forklift. 	At all times
3	Hours of operation are as follows: <ul style="list-style-type: none"> • Monday to Friday: 8.00am – 5.00pm; • Saturday: 8.00am to 2:00pm. • Sunday and Public Holiday : Not permitted. 	At all times
4	Service vehicle movements associated with the approved use (including loading and unloading) must not occur outside the hours of 8am to 5pm Monday to Friday, 8am to 2pm Saturday and not at all on Sundays or public holidays.	At all times
Further Development Permits Required		
5	The following development permits are to be obtained and complied with;- <ul style="list-style-type: none"> (a) Development Permit for Building Work; (b) Development Permit for Operational Work (Roadworks, Stormwater, Drainage works, Earthworks, Other – Access and driveways). (c) Development Permit for Operational Work (Landscaping) 	To be obtained within 6 months of the date this approval takes effect; and To be completed within 9 months of the date the relevant permit takes effect.
Access and Parking		
6	Accesses to the proposed development are to be designed and constructed in accordance with the requirements of Council's Infrastructure and Operational work (excluding Advertising Device) Code – Drawing No R-15 and R-16 to accommodate the largest vehicle using the site.	In conjunction with an Operational Work Approval which is to be obtained withing 6 months of the date this approval takes effect; and To be complete within 9 months of the date the operational work permit takes effect.
7	All internal hard stand areas, manoeuvring areas and internal access roads are be constructed to a dust	In conjunction with an Operational Work

	reduced all weather standard in accordance Scheme Policy 1: Development Standards.	Approval which is to be obtained withing 6 months of the date this approval takes effect; and To be complete within 9 months of the date the operational work permit takes effect.
8	Swept path diagrams of the largest anticipated vehicle to access the site are to be provided.	In conjunction with an Operational Work Approval which is to be obtained withing 6 months of the date this approval takes effect; and To be complete within 9 months of the date the operational work permit takes effect.
9	Loading/unloading operations shall be conducted within the site and vehicles waiting to be loaded/unloaded shall stand entirely within the site.	At all times
Roadworks		
10	Carlson Road is to be upgraded around the truck entrances to the property, to achieve an ultimate Rural Local Road design standard. Specifically, the following works are to be undertaken in accordance with plans and specifications approved by Council: (a) Carlson Road is to be widened to a 7.0 metre wide formation and sealed to 6.0 metre width consisting of two (2) by 3.0 metre wide lanes and two by 0.5 metre wide shoulders with associated drainage works.	In conjunction with an Operational Work Approval which is to be obtained withing 6 months of the date this approval takes effect; and To be complete within 9 months of the date the operational work permit takes effect.
Stormwater		
11	Stormwater is to be disposed of on-site so as to cause no scour or damage to adjoining properties.	At all times.
12	The method of treatment of stormwater runoff from and through the site shall be designed and constructed in accordance with Council's Infrastructure and Operational Work (excluding Advertising Device) Code.	In conjunction with an Operational Work Approval which is to be obtained withing 6 months of the date this approval takes effect; and To be complete within 9 months of the date the operational work permit takes effect.

13	A site-specific Stormwater Management Plan prepared by a suitably qualified engineer (RPEQ) must be provided to address stormwater runoff generated from within the site and demonstrate a non-worsening of downstream at the lawful point of discharge.	In conjunction with an Operational Work Approval which is to be obtained withing 6 months of the date this approval takes effect; and To be complete within 9 months of the date the operational work permit takes effect.
Earthworks		
14	Any filling or other development works undertaken on the site shall be carried out so as not to cause the ponding of water on any adjoining lands or the blockage or interference with any natural watercourse.	At all times
Amenity		
15	There is to be no detrimental effect upon the amenity of the locality by reason of the creation of excessive noise, lighting nuisance or other emissions at any time to the reasonable satisfaction of the Council.	At all times.
16	Noise from the approved use must not cause an environmental nuisance at any nuisance sensitive place.	At all times.
17	All night lighting must be designed and constructed to comply with <i>AS4282 control of the obtrusive effects of outdoor lighting</i> so that light emitted from the development does not cause nuisance or annoyance to residents or traffic in the immediate vicinity.	At all times.
18	Establish procedures for minimising visible dust emissions from the premises. Visible dust must be suppressed immediately. Dust emissions must be minimised with the implementation of dust commencement control measures such as sweeping and hose downs. Dust must be suppressed using water sprays or by applying purpose made organic dust-binding agents.	Within three(3) months of the date this approval takes effect. The requirements to be implemented at all times or thereafter as required.
Landscaping		
19	a) A landscape buffer is to be provided to the eastern boundary, and the road frontage; from the location shown on the proposal plan to the Carlson Road front boundary in accordance with a Landscaping plan to the satisfaction of Council. b) The buffer is to comprise of 2-3 overlapping rows of trees and shrubs to form effective screening. The area is to be planted with native species endemic to the area;	In conjunction with an Operational Work Approval which is to be obtained withing 6 months of the date this approval takes effect; and To be complete within 9 months of the date the

	c) Landscaping works are to be completed in accordance with approved landscape plans	operational work permit takes effect.
Waste		
20	The number and type of refuse containers provided on site are to be determined in accordance with the current Council's Revenue Statement – Commercial waste collection services.	At all times
Vegetation Clearing		
21	Development is limited to the existing cleared areas. Any further vegetation clearing will be subject to further assessment	At all times.
General Development Works		
22	The alteration of any public utility mains (eg. Electricity, water, sewerage, gas etc.) or other facilities necessitated by the development of the land or associated construction works external to the site is to be undertaken at no cost to Council.	At all times.
23	Any plans/construction for infrastructure works, other civil works and street lighting required by this development permit, are to be surveyed, designed and constructed in accordance with Council's Infrastructure and Operational Work (excluding Advertising Device) Code.	As indicated.
24	Any filling or other development works undertaken on the site shall be carried out so as not to cause the ponding of water on any adjoining lands or the blockage or interference with any natural watercourse.	At all times.

The 'relevant matters' relied on in making this decision are:

1. The development is providing a needed community service for the Gympie Region due to the housing crisis;
2. The development is not going to significantly impact on the rural amenity and character of the immediate area having regard to surrounding land uses;
3. The development provides local economic benefit.

Carried

FOR: Cr HT Smerdon, Cr DH Stewart, Cr RA Fredman, Cr NG Jensen, Cr GC Hartwig, Cr SA Waldock, Cr WA Polley, Cr BM Devereaux and Cr J Milne

AGAINST: Nil

Refer to report 5.1

Presentation of the amendments to the Ordinary Meeting Minutes for 13 December was carried out at this point. With the resolution of M03/03/24 being finalised following this review.

A full copy of these amended minutes have been included after the attachments for this meeting.

SECTION 8: INFRASTRUCTURE SERVICES

No reports were tabled for Infrastructure Services

SECTION 9: PORTFOLIO COUNCILLOR REPORTS

No Portfolio Councillor reports were submitted for this meeting.

SECTION 10: GENERAL BUSINESS

No General Business was tabled at this meeting.

SECTION 11: ATTACHMENTS

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There being no further business the meeting closed at 11.38am

Confirmed this TWENTY FIFTH day of APRIL 20 24



Cr GC Hartwig
CHAIRMAN

ATTACHMENT 1

Table 1: Summary of independent review of Unconfirmed Ordinary Meeting Minutes of Gympie Regional Council on 13 December 2023

Item Number	Summary of finding
Item 6.4: capturing of personal comments of a councillor	<ul style="list-style-type: none"> - Support a review where these comments are removed. - General comments are not usually captured, noting it is the final decision that needs to be recorded.
Item 11.2: procedural correctness and preparation of minutes relating to decision making and recording of the final decision	<ul style="list-style-type: none"> - Remove references to there being no seconder – as the original recommendation was not brought to the table in open session - An alternative recommendation was tabled, debated and voted upon. - Section 254H of the <i>Local Government Regulation 2012</i> requires that the meeting capture the reasons for the different decision to the officer's recommendation – unconfirmed minutes should be updated accordingly
Item 11.2: preparation of Minutes	<ul style="list-style-type: none"> - update references to the 'order' related the inappropriate meeting conduct

ATTACHMENT 2

No discussion will be permitted about minutes except with respect to their accuracy as a record of the proceedings. Amendments to the minutes may be made prior to confirming the minutes. This must be done by moving a motion to amend the minutes that must be voted on and carried. Once the resolution is passed the minutes can be amended. All councillors present at the meeting can vote to confirm the minutes including those who were absent at the previous meeting and those who had a conflict of interest at the previous meeting. Once the minutes are confirmed by resolution of the meeting they cannot be changed.

New resolution - DRAFT

Minutes extract 13/12/2023:

Before Item 6.4:

Disclosure of Interest - Cr HT Smerdon

In accordance with Chapter 5B of the Local Government Act 2009, Cr HT Smerdon informed the meeting of a declarable conflict of interest in relation to this matter due to:

- A close personal relationship with an employee of the Show Society.

Having given due consideration to this matter, Cr Smerdon requested he to be permitted to remain in the room to participate in this discussion as he did not feel it would affect the way he would vote.

~~Cr Fredman moved the following motion, as could not see how an employee could be affected by the outcome of this decision by Council.~~

Moved Cr RA Fredman Seconded Cr BM Devereaux

That Council approve Cr HT Smerdon to remain in the room during the discussion of this matter.

Following further consideration of this matter Cr HT Smerdon advised that in accordance with Chapter 5B Part 2 of the Local Government Act 2009, he would declare a prescribed conflict of interest in this matter due to:

- A close personal relationship with an employee of the Show Society.

Upon consideration of his position, he determined that he would leave the meeting while the matter is being discussed and voted on.

Cr HT Smerdon left the meeting at 09:37am

ATTACHMENT 2

Item 11.6

Recommendation

That Council advise the writer that the infrastructure charges currently owing in relation to development approval KDA0030 will not be waived.

Alternative motion proposed.

M30/12/23 Moved Cr HT Smerdon Seconded Cr NG Jensen

That Council advise the writer that the infrastructure charges currently owing in relation to development approval KDA0030 are waived.

Carried

FOR: Cr HT Smerdon, Cr RA Fredman, Cr NG Jensen, Cr GC Hartwig, Cr SA Waldock, Cr WA Polley and Cr BM Devereaux

AGAINST: Cr DH Stewart

The reason for the alternative motion was due the original recommendation not fulfilling the intention of Council to support development, business and growth. Specifically, to align to Council's Corporate Plan Strategic Priorities 2.3 and 2.6.

Cr Milne ~~referenced Gympie Regional Council Standing Orders 19.2~~ voiced a procedural point of order in relation to ~~the process for the~~ alternative motion being moved, ~~referencing 19.2 of the Standing Orders.~~

Mayor Hartwig responded to Cr Milne in his role as Chairperson on the motion and point of order raised. ~~stated the reason for the alternative motion was due to the lack of seconder of the officer's recommendation.~~

~~In following discussions, Cr Milne made comment in relation to the Mayor's chairing of the meeting.~~

The Chairperson determined there was unsuitable meeting conduct, by enacting 40.3 (40.7.3) by requesting Cr Milne withdraw their comments, upon failure to comply, the Chairperson made an order under 40.7 (40.7.5), requesting Cr Milne 'leave the meeting'.

~~enacted section 40 of the Gympie Regional Council Standing Orders, by first requesting the Councillor take remedial action as per 40.3. The discussion then resulted in the Chair enacting section 40.7.5 requiring Cr Milne leave the meeting.~~

Cr Milne left the meeting at 1.13pm and did not return for the remainder of the meeting.

GYMPIE REGIONAL COUNCIL

MINUTES

of the

ORDINARY MEETING

CHAIRMAN: Cr GC Hartwig (Mayor)

Held in the Boardroom

Town Hall

2 Caledonian Hill

Gympie Qld 4570

On Wednesday, 13 December 2023

At 9.00am



Gympie Regional Council **ORDINARY**

Mayor GC Hartwig (Chairman)

*Crs J Milne, NG Jensen, SA Waldock, BM Devereaux, DH Stewart, HT Smerdon,
WA Polley and RA Fredman.*

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The meeting commenced at 9.00am

PRESENT: Mayor Cr GC Hartwig (Chairman), Crs J Milne, NG Jensen, SA Waldock, BM Devereaux, DH Stewart, HT Smerdon, WA Polley and RA Fredman.

Also in attendance were:

Chief Executive Officer (Mr R Jennings), Acting Director – Community Sustainability (Mr A Parker), Acting Director – Corporate Services (Mr D Lewis), Director – Infrastructure Services (Mr G O'Byrne), Manager Governance, Integrity and Risk (Mrs L Hatch), Manager – Finance (Mrs D Hatherell), Manager – Communications, Business and Engagement (Ms T Bailey), Manager – Planning (Ms T Stenholm), Coordinator Urban Design (Mrs E Wheatley) and Minutes Clerks (Ms C Kennedy and Mrs T Bannan).

ACKNOWLEDGEMENT

We would like to acknowledge the Traditional Owners and Custodians of this land Kabi Kabi on which this event is taking place.

We would like to acknowledge the Aboriginal and Torres Strait Islander people and their ongoing connection to land, sea and community.

We pay respects to the Elders past, present and emerging.

We also extend that respect to all other people present.

OPEN WITH PRAYER

Father Adrian Farrelly from St Patrick's Catholic Church offered a prayer for the advancement of the region and the true welfare of its people.

Cr Jensen attended the meeting at 9.03am

One Minute's silence for family and friends of deceased residents of the region.

SECTION 1: DISCLOSURE OF INTEREST

The Mayor asked if any Councillor needed to disclose an interest in any agenda item.

Cr Smerdon advised that he has a declarable disclosure of interest in relation to agenda item **6.4 2024 Gympie Show Sponsorship**

Cr Devereaux advised that he has a declarable disclosure of interest in relation to agenda item **8.1 New Lease to Gympie Eight Ball Association over part of Reg English Complex - Lease Area E, 33 Cartwright Road, Gympie**

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SECTION 2: APOLOGIES / LEAVE OF ABSENCE

No apologies or leave of absences were submitted.

SECTION 3: CONFIRMATION OF MINUTES

M01/12/23

Moved Cr HT Smerdon

Seconded Cr WA Polley

That the Minutes of the Gympie Regional Council Ordinary Meeting held on 22 November 2023 be taken as read and confirmed.

Carried

FOR: Cr HT Smerdon, Cr DH Stewart, Cr RA Fredman, Cr NG Jensen, Cr GC Hartwig, Cr SA Waldock, Cr WA Polley, Cr BM Devereaux and Cr J Milne

AGAINST: Nil

SECTION 4: PETITIONS

4.1 Petition for No Fluoride

PORTFOLIO: Water and Waste Water

DIRECTORATE: Office of the CEO

DOC ID:

1. REPORT

Council has received a petition with 651 signatories concerned about the adding of Industrial Waste Fluoride into the regions water supply.

"We, the undersigned, respectfully petition the Gympie Regional Council to be aware that:

- 1. According to Medical Scientific Research, evidence shows that adding Industrial Waste Fluoride into our water supply is harmful to all life.*
- 2. Our Gympie Regional Council has not performed a "Duty of Care" by informing the Rate Payer, that there is Industrial Waste Fluoride added into our water supply, and that, it has proven harmful effects.*
- 3. 75% of Queensland Councils have opted out of adding Industrial Waste Fluoride into their water supply... Under the Water Fluoridation Act 2008... Gympie Council could choose to be next?*
- 4. Less than 5% of the world's population received Industrial Waste Fluoride in their drinking water. 98% of Europe have rejected or banned Industrial Waste Fluoride treatment as it's classed as a poison.*
- 5. **We request** that the resulting cost saving to Gympie Regional Council, be passed onto the Community.*
- 6. **We request** that the Council's CEO advise the Lead Petitioner, the actual date of receiving, the petitioners' registered mail.*
- 7. **We request** the Council's CEO table this petition as received prior to 13th December, for Gympie Regional Council Meeting. "*

The Office of the CEO has officially received the above petition dated 28 November 2023 and correspondence acknowledging receipt of said petition has been sent through to the principal petitioner on the 7 December 2023.

ATTACHMENTS

1. Petition for No Fluoride 27 November 2023

M02/12/23

Moved Cr HT Smerdon

Seconded Cr BM Devereaux

That Council notes, as per section 8.0 of the Standing Orders, that this petition was received by Office of the Chief Executive Officer (CEO) on the 28 November 2023 and

Ordinary Meeting Minutes 13 December 2023

refers the matter to the CEO for consideration, with a report relating to action on this matter to be presented to a future meeting of Council.

Carried

FOR: Cr HT Smerdon, Cr DH Stewart, Cr RA Fredman, Cr NG Jensen, Cr GC Hartwig, Cr WA Polley, Cr BM Devereaux and Cr J Milne

AGAINST: Cr SA Waldock

Ordinary Meeting Minutes 13 December 2023

SECTION 5: OFFICE OF THE CEO

No report presented to this meeting

SECTION 6: CORPORATE SERVICES

6.1 Council Ordinary Meetings for the First Quarter 2024

PORTFOLIO: Governance, Risk and Disaster Management

DIRECTORATE: Corporate Services

DOC ID:

LINKS TO CORPORATE/OPERATIONAL PLAN

KEY RESPONSE AREAS:

3. Organisation

1. BACKGROUND AND PREVIOUS COUNCIL CONSIDERATION

Section 257 of the *Local Government Regulation 2012* (the Regulation) provides that Council must meet at least once in each month at one (1) of Council's public offices or, for particular meetings, at another place fixed by Council by resolution, for the meeting.

The Regulation also provides that local governments must publish, at least once a year, details of the days and times of both the ordinary meetings of the local government and any standing committees. The details must be published on the local government's website and in a newspaper circulating in the area.

The proposed date for the 2024 local government elections is found at the Electoral Commission Queensland website www.ecq.qld.gov.au/elections/election-events/2024-local-government-elections. The caretaker period is the period of time before a local government election when the Council cannot make any major policy decisions. This is to avoid binding the future elected council with significant policy changes. The caretaker period usually starts when the public notice of the election is given and ends at the conclusion of the election. The *tentative date* for the notice of election is 29 January 2024.

Council is now required to prepare its Ordinary Meeting Schedule for 2024 up to the Election Day, which is Saturday 16 March 2024.

2. REPORT

The below Ordinary Meeting dates have been proposed. This schedule complies with the monthly meeting requirement of the Regulation:

Day/Date	Meeting Details
Wednesday, 10 January 2024	Workshop 9am – Town Hall Boardroom
Wednesday, 24 January 2024	Ordinary 9am – Town Hall Boardroom
Wednesday, 14 February 2024	Workshop 9am – Town Hall Boardroom
Wednesday, 21 February 2024	Ordinary 9am – Town Hall Boardroom
Wednesday, 13 March 2024	Ordinary 9am – Town Hall Boardroom

A Post Election meeting may be held on Wednesday, 27 March 2024. Subsequent Council meetings for the remainder of the year will be resolved by the newly elected Council.

3. BUDGET IMPLICATIONS

There are no budget implications associated with the recommendation of this report.

4. POLICY IMPLICATIONS

A monthly meeting schedule is required to be set and published by Council, in accordance with the Regulation. Council's Caretaker Period Policy will provide guidance during this period, refer to www.gympie.qld.gov.au/downloads/file/4751/caretaker-period-policy.

5. CONSULTATION

Consultation on the proposed dates occurred through the Office of the Chief Executive Officer.

6. CONCLUSION

Proposed dates for Council's Ordinary Meetings for January to March 2024, prior to the local government election have been provided for consideration. Once a meeting schedule is resolved by Council, it may be published as per the requirements of the Regulation. The newly elected Council will later resolve the Council meeting schedule for the remainder of the 2024 calendar year.

M03/12/23

Moved Cr BM Devereaux

Seconded Cr DH Stewart

That Council resolve to adopt and publish the Ordinary Meeting Schedule for the first quarter of 2024 as outlined in this Report.

Carried

FOR: Cr HT Smerdon, Cr DH Stewart, Cr RA Fredman, Cr NG Jensen, Cr GC Hartwig, Cr SA Waldock, Cr WA Polley, Cr BM Devereaux and Cr J Milne

AGAINST: Nil

6.2 November 2023 Finance Report

PORTFOLIO: IT and Finance

DIRECTORATE: Corporate Services

DOC ID:

LINKS TO CORPORATE/OPERATIONAL PLAN

KEY RESPONSE AREAS:

1. Community and Environment
2. Infrastructure and Economic Opportunity
3. Organisation

1. BACKGROUND AND PREVIOUS COUNCIL CONSIDERATION

To meet its monthly reporting obligations under s204 of the *Local Government Regulation 2012*, a monthly financial report is to be provided to Council for its information.

This report provides commentary on Council's financial results at 30 November 2023.

2. REPORT

The financial statements provide a comparison of actual results to 30 November 2023 to the revised budget adopted by Council on 25 October 2023.

The overall actual year to date performance to 30 November 2023 is a surplus of \$32.4m, which is tracking higher than the forecasted position of a surplus of \$22.7m.

Council's operating result at 30 November 2023 is a surplus of \$10.5m compared to a year-to-date budget surplus of \$6.9m.

At 30 November 2023 the underlying operational result excluding extraordinary items is an operational surplus of \$12.1m compared a year-to-date budget operational surplus of \$9.6m. The extraordinary items are operational projects which are not considered Council business as usual activities and include the GRIT Project, the Planning Scheme and the operational portion of the Southside Sewerage project.

Operating Revenue:

The financial report at 30 November 2023 shows overall operating revenue received of \$64.0m which is trending higher than the year-to-date budget of \$61.0m.

The operational revenue variances contributing to this result are outlined in the following table.

Revenue	Variance (\$'000)s	Comments
---------	-----------------------	----------

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<i>Rates Revenue</i>		
Rates, Levies and Charges - net	\$449	Increase in the number of rateable properties included in the first half year rates calculation.
<i>Fees & Charges</i>		
Building and Plumbing	\$106	Plumbing applications continue to trend higher than forecast across the region, resulting in a higher than forecast receipt of application fees. This trend will continue to be monitored by the Building and Plumbing and Finance Teams and revised, if necessary, at a future budget review.
Development Assessments	\$90	Higher than forecast submission of planning applications. Activity will be monitored and revised, if necessary, at a future budget review.
Regulatory Services	\$78	Favourable variance due to issue of Dog Registrations – budget phasing to be amended.
Waste	\$191	Higher than forecast waste disposals at Council's Waste Management Facilities.
Water	\$42	Higher than forecast water connections. This trend will be monitored by the Finance Team and revised, if necessary, at a future budget review.
Wastewater	\$145	Higher than forecasts trade waste disposals and sewer connections compared to the current forecast. This trend will be monitored by the Finance Team and revised, if necessary, at a future budget review.
<i>Interest & Investment Revenue</i>		
Interest and Investment Revenue	\$810	The higher than forecast cash balance has resulted in increased interest and investment revenue received to date on council's investments and term deposits, Higher than forecast interest revenue on overdue rates has also been received.
<i>Sales Revenue</i>		
Water Sales	\$376	The bulk water sales favourable variance is due to changing weather conditions driving up water consumption and increased demand for standpipe access.
Water Recoverable Works	\$120	Higher demand for water meters and connections due to increased property development activity in the region.
<i>Grants, Subs, Contributions & Donations</i>		
Waste Levy	\$70	Earlier than forecast recognition of State Waste Levy payments.
Employment Subsidies	\$46	Increased employment subsidies received to date which will be offset by increased expenditure to fund trainee positions.

The percentage of outstanding rates at 30 November 2023 was 9.86% compared to 9.89% for the same period in the prior financial year.

Outstanding rates and charges balances will continue to be monitored in accordance with Council's outstanding rates and charges collection policy and procedures.

Operating Expenditure:

Inclusive of extraordinary items, operating expenditure at 30 November 2023 totalled \$53.5m compared to the year-to-date budget of \$54.1m.

The favourable variance of \$0.6m primarily relates to differences in the timing of budget phasing for materials and services across branches which is partially offset by increased expenditure for Employee Expenses.

Details of these operational expenditure variances are listed below:

Operational Expenditure	Variance (\$'000)s	Comments
<i>Employee Expenses</i>		
Salary & Wages	(\$965)	Higher than forecast labour costs due to the successful recruitment to long term vacancies, lump sum termination payments and higher than anticipated overtime costs mainly in the Water and Waste Water and Community and Commercial Branches.
Workers Compensation	(\$263)	The actual workers compensation premium is higher than the original budget due to current economic and insurance factors.
<i>Materials & Services</i>		
NBN Bushfire Resilient HPC Project	\$445	The NBN Project has been completed and the budget will be updated as part of the next budget review.
GRIT Project	\$1400	ERP project budget phasing is currently being reviewed with the project budget to be updated once this review is completed.
<i>Finance Costs</i>		
Interest Expenses	\$138	Forecast borrowings not required to date. The budget for interest expense relating to these borrowings will be updated in the next budget review.
<i>Depreciation</i>		
Depreciation	\$3	Currently depreciation expenditure is trending in alignment with the budget. However, the budget for depreciation will be updated in the next budget review to reflect the asset valuation increases identified in the 2022-23 Financial Statements.

Finance officers meet with responsible budget managers on a monthly basis to assist with the analysis of budget variances and the updating of budget phasing as required.

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Capital Revenue:

At 30 November 2023, a total of \$21.9m had been received in capital revenue, which is trending higher than the year-to-date budget of \$15.8m.

The level of capital income is the result of the receipt of higher than forecast Infrastructure Charges (\$3.6m) and Voluntary Home Buy Back (VHBB) grant funds (\$1.8m). The VHBB grant funding is offset by the purchases of properties included in council's capital expenditure to date. The budgets for capital grants and subsidies have been aligned to the current forecasts for completion of associated capital projects and the submission of funding acquittals with any required budget amendments to be reflected in the next budget review.

It should also be noted that the recognition of capital subsidies and grants may be adjusted during the financial year, in accordance with the reporting requirements for capital subsidies under current Accounting Standards.

Capital Project Expenditure:

At 30 November 2023, Council had expended \$36.3m on its annual capital works program compared to a forecast year to date of \$31.5m.

Of the \$36.3m actual capital expenditure incurred to the 30 November 2023, costs in relation to the voluntary house buy back scheme total \$7.9m compared to the adopted budget of \$3m. This program is fully funded by the Queensland Reconstruction Authority (QRA) and the budget allocation will be increased to reflect the forecast approved buy back from QRA in the next budget review.

Finance officers continue to be available to assist Project Managers with adjustments to budget phasing for the capital program to better reflect the financial milestones of each capital project.

Statement of Financial Position:

The Statement of Financial Position compares Council's assets, liabilities and community equity position to the previous financial year and for the period to 30 November 2023, shows an increase in Community Equity of \$131.8m.

This increase in equity is primarily due to the increase in Property, Plant and Equipment due to the confirmation of the asset revaluation process which was as part of the finalisation of the 2022-23 financial statements process, recognition of contract assets and liabilities and Council's improved cash balance at 30 November 2023.

Cash and Cash Equivalents Report:

Excluding funds held in trust, total cash on hand at 30 November 2023 was \$87.4m and of these funds, \$86.5m was invested with the Queensland Treasury Corporation with \$0.25m invested with Auswide Bank and \$0.25m invested with Bendigo Bank.

The cash balance includes constrained funds of \$72.4m which are made up of the prepayment of grant funds, the prepayment of the state waste levy, infrastructure charges and provisions for rehabilitation of landfill and quarry sites across the region.

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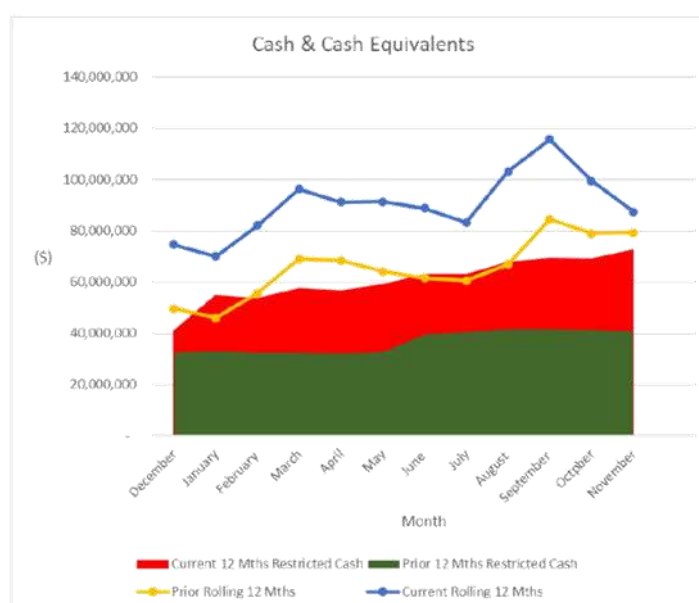
While council's overall cash and cash equivalents at 30 November 2023 continues to track higher than the balance for the same period in the prior year, it should be noted that Council's unrestricted cash balance is now slightly below the benchmark for the Cash Expense Cover Ratio.

As part of the next budget review, a detailed analysis of the funding sources for the delivery of capital projects will be undertaken. It is anticipated that as part of this analysis, council officers will identify a number of capital projects which fit the criteria for funding by Infrastructure Charges.

The expected changes in funding sources will ensure that infrastructure charges which have been collected to date are allocated to projects related to the construction and/or upgrading of council's trunk infrastructure and that Council's unrestricted cash reserves are maintained at acceptable levels.

Council also currently holds \$1.9m in trust for developers, ratepayers and other parties.

The graph below presents a rolling 12-month comparisons of Council's total Cash and Cash Equivalent balances.



The indicative interest rate on investments at 30 November 2023 was 4.59% compared to 3.74% at 30 November 2022

3. BUDGET IMPLICATIONS

As the 2023-24 operational expenditure budget includes an estimated vacancy rate of \$2.3m, close monitoring of Council's monthly financial performance is of critical importance for Council to achieve the financial results adopted in its 2023-24 Budget.

4. POLICY IMPLICATIONS

The October monthly management report is in line with Council policy, the *Local Government Act 2009* and the *Local Government Regulation 2012*.

5. CONSULTATION

Consultation on commentary regarding financial performance to 30 November 2023 has been undertaken with Managers and the Executive Leadership Team.

6. CONCLUSION

Council's financial statements for the period ended 30 November 2023 provide a comparison of actual results against the revised budget adopted at Council's Ordinary Meeting on 25 October 2023.

ATTACHMENTS

1. November 2023 Finance Report

M04/12/23

Moved Cr DH Stewart

Seconded Cr WA Polley

That Council receive and note the financial report for the period ended 30 November 2023.

Carried

FOR: Cr HT Smerdon, Cr DH Stewart, Cr RA Fredman, Cr NG Jensen, Cr GC Hartwig, Cr SA Waldock, Cr WA Polley, Cr BM Devereaux and Cr J Milne

AGAINST: Nil

6.3 Procurement Report - November 2023

PORTFOLIO: IT and Finance

DIRECTORATE: Corporate Services

DOC ID:

LINKS TO CORPORATE/OPERATIONAL PLAN

KEY RESPONSE AREAS:

1. Community and Environment
2. Infrastructure and Economic Opportunity
3. Organisation

1. BACKGROUND AND PREVIOUS COUNCIL CONSIDERATION

This report provides a summary of the Procurement Panel's activities. The report includes items endorsed by the Procurement Panel (the Panel) for procurement that exceed the financial delegation of the Chief Executive Officer.

2. REPORT

2.1 Procurement Panel Meeting Minutes

The minutes of the Procurement Panel Meetings, are:

- i. **Procurement Meeting No 111 – 29 November 2023**
 - a. Post Market Approval - RFT2023-24 T132 Traffic Control Services – for endorsement
 - b. Post Market Approval - RFT2023-24 T126 Agricultural Chemical Products – for endorsement
 - c. Contract Variation - RFT2023-2024 001/01 Water Wastewater Shed & Main Administration Building Amenities Alterations / Reconfiguration – for endorsement.

2.2 RFT2023-24 T132 Traffic Control Services

Background

The current Preferred Supplier Arrangement PSA0091- Traffic Control Services has been successfully operating over the last 3 years with a 1-year refresh and expiry on the 13 October 2023. On the 6 July 2023, the Executive Leadership Team (ELT) approved the replacement this arrangement upon its expiry with a new Register of Prequalified Suppliers (RPQS) T132 Traffic Control Services Arrangement to be established.

The current PSA 0091- Traffic Control arrangement was extended to 12 December 2023 in accordance with ELT approval on 5 October 2023 to make allowance for the evaluation process. The Traffic Control arrangement sustains and supports the operational delivery of critical services for future community demand, obtains value for money and provide opportunities for

local and neighbouring suppliers to provided goods and services to Council as embedded contractors.

Report

An Approach to Market was conducted via open tender via Vendor Panel released on 17 July 2023 and closed 8 August 2023 with nine (9) submissions.

Tender Evaluation Panel

The Evaluation Panel convened to assess the Tenders on 10 November 2023

Position	Organisation / Role
(Panel Chairman) Assessment Panel Member 1	Senior Traffic Management Designer
Assessment Panel Member 2 (Health and Safety Representative)	Advisor Wellbeing and Safety
Assessment Panel Member 3	Coordinator Roads Maintenance
Assessment Panel Member 4	Coordinator Road Construction Delivery
Assessment Panel Member 5	Manager Property and Open Spaces

Evaluation Procedure

The tender evaluation was conducted in three (3) stages

- Initial Evaluation
- Post Tender Notification
- Final Evaluation.

Initial Evaluation

The following nine (9) Tenders were received at the close of the tender. The tender pack requested each supplier to submit a schedule of rates for services.

Name of Respondent	Schedule of Rates Provided (Y/N)	Date Tender received
Aaction Traffic Control	Y	28 July 2023
Better Traffic Solutions	Y	5 August 2023
East Coast Traffic Control	Y	8 August 2023
Moonyah Workforce Pty Ltd	N	31 July 2023
RPM Hire	Y	8 August 2023
Sheild Traffic	Y	28 July 2023
Site Services Group Pty Ltd	Y	31 July 2023
Traffic Management People	Y	8 August 2023
Verifact Traffic Pty Ltd	Y	8 August 2023

Post Tender Notification & Final Evaluation

Post Tender Notifications were sent to all of the nine (9) suppliers.

The evaluation criteria for the tender is outlined in the following table.

Evaluation Criterion	Weighting
Price	40%
Contract Experience and Capacity	20%
Methodology of Project Delivery	15%
Quality	5%
Health and Safety	10%
Local Benefits (Economy)	10%
Total	100%

The Conforming Tenders were assessed under the above criteria after Post Tender Notifications were received. The evaluation panel's final scores are outlined in the following table.

Supplier	Weighted Price Score	Non-Price element Score	Total	Conforming / Non-Conforming
Aaction Traffic	4.00	4.60	8.60	Conforming
Better Traffic Solutions	3.12	1.25	4.37	Non-Conforming, safety and quality systems not in place
East Coast Traffic Control	3.35	3.06	6.61	Conforming
Moonyah Workforce	0.00	0.00	0.00	No documentation provided – non-conforming
RPM Hire	0.00	1.30	1.30	Non – Conforming
Sheild Traffic	4.00	4.38	8.35	Conforming
Site Services Group Civil	2.75	3.88	6.63	Non – Conforming - Health and safety issues
Traffic Management People	3.58	3.50	7.07	Conforming
Verificat Traffic	3.45	4.85	8.30	Conforming

It is the Evaluation Panel's opinion that as Moonyah Workforce, Site Services, Better Traffic Solutions and RPM Hire have submitted non-conforming tender submissions and failed to provide clarification or confirming information, they were excluded from the final tender evaluation process.

Recommendation

It is the evaluation panel's recommendation that a Preferred Supplier Arrangement for Contract No 2023-24 T132 Traffic Management Services be established with the following suppliers:

PENDING ACTIONS UPDATE REPORT – GYMPIE REGIONAL COUNCIL ORDINARY MEETING
(Quarter 2 October – December 2023)

Directorate	Reference Numbers/ Report Title	Action Required	Current Status
Community Sustainability	2727765 M21/10/23, M22/10/23 Proposed Renewal of Lease - Lease Area "M" on SP166005, Gympie Aerodrome, 20 Lobwein Road, Kybong	That Council resolves to approve the exception referred to in Chapter 6 Section 236 (1)(c)(iii) of the <i>Local Government Regulation 2012</i> allowing Council to dispose of (through leasing) the subject land, other than by tender or auction, to the existing tenant of the land \ That Council resolves to offer a lease to the current tenant of the land , over part of Lot 1 RP109088 (Lease M), located at 20 Lobwein Road, Kybong, in Council's Standard Aerodrome Freehold Lease format to include the following terms and conditions: a) Term of Lease – 6 months; b) Monthly/ Annual Rental – \$4,639.37 (including GST) per annum plus annual CPI increase at the commencement date of the new lease and yearly on the anniversary of the commencement date of the lease; c) Use – Aircraft and/or glider hangar and storage of associated equipment; d) The Lessee to hold Public Liability Insurance in a sum not less than \$20,000,000.00 or such other amount Council shall determine from time to time; e) All costs associated with the preparation, stamping and registration of the Lease are to be borne by the Lessee.	Ongoing. Council offered a lease in accordance with the Council resolution. has not executed the lease renewal. Negotiations are ongoing and officers have sought further legal advice.
Infrastructure Services	2746494 M26/11/23 Expression of Interest (EOI), Building Assets Condition Assessments	That Council resolves under s228 (3) (a) of the <i>Local Government Regulation 2012</i> to undertake an Expressions of Interest for the completion of Building Assets Condition Assessments as Council considers and Expression of Interest process to be the most efficient mechanism to approach the market given the current knowledge of Council's building assets.	Action item workflows have been created and are currently sitting with the report writer for action urther details with be provided verbally at the Ordinary meeting.

Outstanding Action Items from April 2020-December 2023

Directorate	Reference Numbers/ Report Title	Action Required	Current Status
Infrastructure Services	2657346 M12/09/23 Flood Hazard Area Update for the Building Regulation 2021	That Council endorses the adoption of the following from 01 January 2024: 1. areas mapped in Council's on-line GIS mapping as impacted by the future climate 1% AEP flood extents be designated as flood hazard areas in accordance with Section 8 of the Building Regulation 2021; and 2. the future climate 1% AEP defined flood levels and velocity information be declared for the designated flood hazard areas in accordance with Section 8 of the Building Regulation 2021; and 3. the minimum finished floor level of class 1 buildings built in Tin Can Bay and Cooloola Cove be set at 2.8m AHD and 3.0m AHD respectively; and 4. the minimum finished floor level of class 1 buildings built at Rainbow Beach be set at 2.8m AHD (excluding Rainbow Shores); and 5. where no future climate 1% AEP flood mapping is available, existing information will continue to be applied.	Action item workflows have been created and are currently sitting with the report writer for action Further details will be provided verbally at the Ordinary meeting.

Directorate	Reference Numbers/ Report Title	Action Required	Current Status
Community Sustainability	2572504 M18/11/22 Kilkivan Swimming Pool and Rainbow Beach Aquatic Centre - Financial and Operating Arrangements	That Council 1. In respect of the Kilkivan Swimming Pool: a) Support an increase to the monthly contribution from \$5,000.00 (Ex GST) to \$5,250.00 (Ex GST) per calendar month between September and April inclusively for 2022/23 and continue to provide up to \$2,500 (Ex GST) in 2022/23 for reimbursement of the Pool Operator's Public Liability Insurance (per annum); b) Delegate to the Chief Executive Officer authority to negotiate a suitable Agreement between Council and the State of Queensland in regard to Council's contributions and pool operating and reporting arrangements. 2. In respect of the Rainbow Beach Aquatic Centre delegate to the Chief Executive Officer authority to negotiate a suitable Agreement with the Rainbow Beach Sports, Recreation and Memorial Club Inc. in regard to Council's contributions and pool operating and reporting arrangements and the proposed agreement around Council's contribution be bought back to Council for approval.	An Agreement has been provided to the Kilkivan State School and a response is expected by 15 August 2023. <i>As of 8 February 2024, Education Queensland has advised that the draft Agreement is with its legal team. Council officers are continuing to follow up to ensure execution.</i> An Agreement for the Rainbow Beach Aquatic Centre is in draft and will be provided to the Club in Q1 2023-2024. <i>An Agreement for the Rainbow Beach Aquatic Centre was executed between the parties on 25 January 2024.</i>
	2572508 M24/11/22 Tin Can Bay Public Pool - Proposed Lease	That Council resolve to: 1. Reject the Department of Transport and Main Roads Offer of a Lease dated 14 July 2022 over Lot 6 on SP297681 being 1 Esplanade, Tin Can Bay, 4580. 2. Authorise the Chief Executive Officer, or the Chief Executive Officer's delegate, to negotiate a Lease with the Department of Transport and Main Roads with suitable terms and conditions to Council, including minimal annual rent payable by Council, a satisfactory "make good" at termination clause and a lease term to 31 August 2026, with the option to renew for further five years. 3. Request the Chief Executive Officer engage a suitably qualified pool specialist to undertake a condition assessment report of the Tin Can Bay Public Pool to inform the lease negotiations and future facility planning and budgets.	A brief to the Minister for Transport and Main Roads and Minister for Digital Services has been developed to support a subsidised lease arrangement. This will be provided to the State Government in August 2023. <i>1. The Department' offer was rejected in accordance with Council's resolution.</i> <i>2. A brief to the Minister for Transport and Main Roads (TMR) and Minister for Digital Services was submitted on 31 August 2023. Council officers have followed up with State Government representatives and have escalated the matter in March 2024. The lease negotiations are part of a broader review of the Snapper Creek Boat Harbour that is undertaken by Maritime Safety Qld.</i> <i>3. A comprehensive condition assessment report was completed on 25 January 2024, which has been</i>



Directorate	Reference Numbers/ Report Title	Action Required	Current Status
			provided to TMR. The condition report provided forecast costings which are informing Council's 10 year capital works program.

	YTD Actuals \$,000	YTD Budget \$,000	YTD Variance \$,000	Annual Current Budget \$,000	Forecast to 30 June 2024
Gympie Regional Council - Operating Statement					
As at 29 February 2024					
(This report refers to the budget adopted by Council on 25 October 2023)					
Recurrent					
Revenue					
Rates Levies & Charges	93,278	91,613	1,665	91,613	93,292
Discounts and Remissions	- 797 -	860	63 -	860 -	800
	92,481	90,753	1,728	90,753	92,492
Fees & Charges	6,389	5,806	583	8,615	8,706
Rental Income	299	278	21	417	467
Interest & Investment Revenue	3,028	2,219	809	3,328	4,346
Sales Revenue	2,991	3,699	- 708	5,963	5,775
Other Income	3,709	3,548	161	10,047	8,551
Grants, Subs, Contributions & Donations	8,437	7,275	1,162	10,231	9,885
Cap Grants, Subs, Contributions & Donat	-	-	-	-	-
Total Recurrent Revenue	117,334	113,578	3,757	129,354	130,222
Expenditure					
Employee Costs	29,901	29,199	- 702	44,225	46,702
Materials & Services	30,872	30,837	- 35	49,662	47,346
Finance Costs	3,946	4,248	302	8,447	8,447
Depreciation Amortisation & Impairment	17,775	17,507	- 268	26,260	27,760
Total Recurrent Expenditure	82,494	81,791	- 703	128,594	130,255
OPERATING RESULT - EXCLUDING EXTRAORDINARY ITEMS	34,840	31,787	3,054	760	- 33
Extraordinary Items					
GRiT Project	2,330	2,408	77	4,707	3,806
Planning Scheme	318	667	349	1,000	1,000
Southside Sewerage Operational Costs	2	-	2	660	660
Total Extraordinary Expenditure	2,650	3,075	424	6,367	5,466
NET OPERATING RESULT - INCLUDING EXTRAORDINARY ITEMS	32,191	28,712	3,478	- 5,607	- 5,499
Capital Revenue					
Cap Grants, Subs, Contributions & Donat	56,953	16,450	40,503	83,075	107,916
Grants, Subs, Contributions & Donations	-	-	-	-	-
Profit/Loss on Disposal of PPE & Intangibles	206	-	206	-	-
Sales Revenue	-	-	-	-	-
Total Capital Revenue	57,159	16,450	40,709	83,075	107,916
NET RESULT	89,349	45,162	44,187	77,468	102,417

Resource Group	Council				General				Water and Wastewater				Resource Recovery				RMHC				Disaster - Emergency Costs			
	YTD Actuals 1,000	YTD Budget 1,000	Annual Current Budget 1,000	% of full Year Budget	YTD Actuals 1,000	YTD Budget 1,000	Annual Current Budget 1,000	% of full Year Budget	YTD Actuals 1,000	YTD Budget 1,000	Annual Current Budget 1,000	% of full Year Budget	YTD Actuals 1,000	YTD Budget 1,000	Annual Current Budget 1,000	% of full Year Budget	YTD Actuals 1,000	YTD Budget 1,000	Annual Current Budget 1,000	% of full Year Budget	YTD Actuals 1,000	YTD Budget 1,000	Annual Current Budget 1,000	% of full Year Budget
As at 29 February 2024																								
(This report refers to the budget adopted by Council on 25 October 2023)																								
Recurrent																								
Revenue																								
Rates Levies & Charges	93,278	91,613	91,613	101.82%	57,329	56,753	56,753	101.02%	26,997	26,002	26,002	103.83%	8,941	8,858	8,858	101.39%	-	-	-	0.00%	-	-	-	0.00%
Discounts and Remissions	-	797	-	89.00%	-	521	-	595.00%	-	181	-	173.00%	-	96	-	90.00%	-	-	-	0.00%	-	-	-	0.00%
Fees & Charges	92,481	90,753	90,753	101.90%	56,799	56,158	56,158	101.14%	26,816	25,827	25,827	103.83%	8,845	8,768	8,768	101.11%	-	-	-	0.00%	-	-	-	0.00%
Rental Income	6,389	5,808	5,808	74.16%	3,855	3,585	3,585	73.30%	628	468	755	83.18%	2,106	1,774	2,601	79.34%	-	-	-	0.00%	-	-	-	0.00%
Interest & Investment Revenue	299	278	457	71.70%	299	278	457	71.70%	-	-	-	0.00%	-	-	-	0.00%	-	-	-	0.00%	-	-	-	0.00%
Sales Revenue	7,329	2,219	3,328	91.02%	2,954	2,175	3,262	90.50%	74	44	96	712.22%	-	-	-	0.00%	-	-	-	0.00%	-	-	-	0.00%
Other Income	2,891	3,699	5,963	50.16%	12	8	13	92.31%	1,847	787	1,159	117.13%	-	-	-	0.00%	1,632	2,825	4,800	34.80%	-	-	-	0.00%
Grants, Subs, Contributions & Donations	3,709	3,548	10,047	35.92%	5,099	3,548	10,047	36.82%	8	-	-	0.00%	2	-	-	0.00%	-	-	-	0.00%	-	-	-	0.00%
Cap Grants, Subs, Contributions & Donat	6,437	7,275	10,232	62.46%	1,107	605	2,990	38.92%	-	-	-	0.00%	1,573	1,182	1,725	91.19%	-	-	-	0.00%	5,757	5,508	5,508	104.51%
Total Recurrent Revenue	117,334	110,578	129,354	90.71%	68,525	66,337	78,094	87.73%	28,873	27,396	27,798	103.87%	12,546	11,794	13,154	95.38%	1,632	2,825	4,800	34.80%	5,757	5,508	5,508	104.52%
Expenditure																								
Employee Costs	31,754	29,927	43,338	70.04%	27,932	24,758	37,459	72.20%	3,162	3,194	4,879	63.58%	728	711	1,086	67.68%	962	1,096	1,676	57.48%	70	168	258	37.15%
Materials & Services	31,669	31,194	54,976	57.67%	19,778	21,382	36,297	54.37%	4,360	4,178	7,130	61.04%	5,978	6,019	8,385	64.48%	1,825	1,456	2,180	81.80%	215	-	-	0.00%
Finance Costs	3,946	42,448	4,447	46.71%	108	127	209	52.15%	3,709	3,996	7,389	46.43%	129	125	250	51.60%	-	-	-	0.00%	-	-	-	0.00%
Depreciation Amortisation & Impairment	17,715	17,507	36,280	67.69%	12,732	12,468	18,695	68.18%	4,891	4,891	7,337	66.68%	152	152	228	66.67%	-	-	-	0.00%	-	-	-	0.00%
Total Recurrent Expenditure	85,144	84,066	134,961	63.09%	39,649	38,680	92,740	64.52%	16,068	16,409	27,315	58.74%	6,927	7,007	10,749	98.88%	2,787	2,352	3,809	109.21%	289	769	258	168.94%
OPERATING RESULT	32,190	26,712	9,447	37.40%	28,876	27,657	14,844	60.89%	12,805	10,647	443	289.32%	5,619	4,687	2,405	213.64%	1,150	373	941	60.00%	5,468	5,319	5,250	90.00%
Capital Revenue																								
Cap Grants, Subs, Contributions & Donat	56,953	16,450	83,075	68.58%	18,842	4,679	68,802	27.44%	3,693	2,402	4,905	75.19%	-	-	-	0.00%	-	-	-	0.00%	34,378	9,368	9,368	217.65%
Grants, Subs, Contributions & Donations	-	-	-	0.00%	-	-	-	0.00%	-	-	-	0.00%	-	-	-	0.00%	-	-	-	0.00%	-	-	-	0.00%
Profit/Loss on Disposal of PPE & Intangib	206	-	-	0.00%	206	-	-	0.00%	-	-	-	0.00%	-	-	-	0.00%	-	-	-	0.00%	-	-	-	0.00%
Sales Revenue	-	-	-	0.00%	-	-	-	0.00%	-	-	-	0.00%	-	-	-	0.00%	-	-	-	0.00%	-	-	-	0.00%
Total Capital Revenue	57,159	16,450	83,075	68.62%	19,048	4,679	68,802	27.74%	3,693	2,402	4,905	153.75%	-	-	-	0.00%	-	-	-	0.00%	34,378	9,368	9,368	217.65%
NET RESULT	89,348	43,162	71,448	115.84%	27,864	12,336	54,796	113.25%	16,498	13,049	5,348	90.40%	5,619	4,687	2,405	213.64%	1,150	373	941	124.74%	40,400	14,707	14,618	198.85%

	YTD Actuals \$,000	YTD Budget \$,000	YTD Variance \$,000	Annual Current Budget \$,000
Operating Statement - Office of the CEO (Direct Reports)				
As at 29 February 2024				
(This report refers to the budget adopted by Council on 25 October 2023)				
Recurrent				
Revenue				
Rates Levies & Charges	-	-	-	-
Discounts and Remissions	-	-	-	-
Fees & Charges	-	-	-	-
Rental Income	-	-	-	-
Interest & Investment Revenue	-	-	-	-
Sales Revenue	-	-	-	-
Grants, Subs, Contributions & Donations	-	-	-	-
Other Income	-	-	-	-
Total Recurrent Revenue	-	-	-	-
Expenditure				
Employee Costs	1,126	1,150	24	1,739
Materials & Services	252	520	268	1,172
Finance Costs	-	-	-	-
Depreciation Amortisation & Impairment	1	1	-	1
Total Recurrent Expenditure	1,379	1,671	292	2,912
OPERATING RESULT	-	1,379	-	1,671
OPERATING RESULT - EXCLUDING EXTRAORDINARY ITEMS				
Cap Grants, Subs, Contributions & Donat	-	-	-	-
Profit/Loss on Disposal of PPE & Intangibles	-	-	-	-
Total Capital Revenue	-	-	-	-
Capital Expenditure				
Employee Costs	-	-	-	-
Materials & Services	-	-	-	-
NET OPERATING RESULT - INCLUDING EXTRAORDINARY ITEMS	-	-	-	-
NET RESULT	-	1,379	-	1,671

	YTD Actuals \$,000	YTD Budget \$,000	YTD Variance \$,000	Annual Current Budget \$,000
Operating Statement - Community Sustainability				
As at 29 February 2024				
(This report refers to the budget adopted by Council on 25 October 2023)				
Recurrent				
Revenue				
Rates Levies & Charges	8,961	8,858	103	8,858
Discounts and Remissions	- 96 -	90 -	6 -	90
	8,865	8,768	97	8,768
Fees & Charges	5,332	4,965	367	7,308
Rental Income	165	146	19	219
Interest & Investment Revenue	-	-	-	-
Sales Revenue	6	5	1	8
Other Income	104	56	48	97
Grants, Subs, Contributions & Donations	1,938	1,362	576	2,563
Total Recurrent Revenue	16,410	15,302	1,108	18,963
Expenditure				
Employee Costs	9,421	9,982	561	15,263
Finance Costs	129	125 -	4	250
Materials & Services	9,483	10,124	641	15,791
Depreciation Amortisation & Impairment	173	173	-	259
Total Recurrent Expenditure	19,206	20,404	1,198	31,563
OPERATING RESULT	- 2,796 -	5,102	2,306 -	12,600
Capital Revenue				
Cap Grants, Subs, Contributions & Donat	102	60	42	75
Other Income	-	-	-	-
Total Capital Revenue	102	60	42	75
NET RESULT	- 2,694 -	5,042	2,348 -	12,525

	YTD Actuals \$,000	YTD Budget \$,000	YTD Variance \$,000	Annual Current Budget \$,000
Operating Statement - Corporate Services				
As at 29 February 2024				
(This report refers to the budget adopted by Council on 25 October 2023)				
Recurrent				
Revenue				
Rates Levies & Charges	57,320	56,753 -	567	56,753
Discounts and Remissions	- 521 -	595 -	74 -	595
	56,799	56,158 -	641	56,158
Fees & Charges	409	356 -	53	533
Rental Income	-	-	-	-
Interest & Investment Revenue	2,954	2,175 -	780	3,262
Sales Revenue	-	-	-	-
Other Income	3,529	3,487 -	43	6,942
Grants, Subs, Contributions & Donations	6,249	5,803 -	446	7,521
Total Recurrent Revenue	69,940	67,979 -	1,963	74,416
Expenditure				
Employee Costs	9,184	4,946 -	4,238	7,209
Materials & Services	5,549	8,011	2,463	15,376
Finance Costs	82	101	19	158
Depreciation Amortisation & Impairment	2,058	1,789 -	269	2,684
Total Recurrent Expenditure	16,873	14,847 -	2,025	25,427
OPERATING RESULT	53,067	53,132 -	62	48,989
Capital Revenue				
Cap Grants, Subs, Contributions & Donat	21,527	9,368	12,159	9,768
Profit/Loss on Disposal of PPE & Intangibles	206	-	206	-
Total Capital Revenue	21,733	9,368	12,365	9,768
Capital Expenditure				
Profit/Loss on Disposal of PPE & Intangibles	11	-	11	-
Total Capital Expenditure	11	-	11	-
NET RESULT	74,789	62,500	12,293	58,757

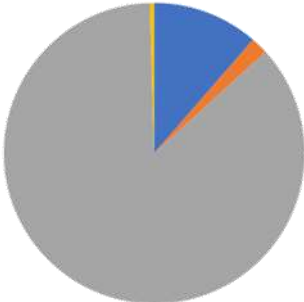
	YTD Actuals \$,000	YTD Budget \$,000	YTD Variance \$,000	Annual Current Budget \$,000
Operating Statement - Infrastructure Services				
As at 29 February 2024				
(This report refers to the budget adopted by Council on 25 October 2023)				
Recurrent				
Revenue				
Rates Levies & Charges	26,997	26,002	995	26,002
Discounts and Remissions	- 181 -	175 -	6 -	175
	26,816	25,827	989	25,827
Fees & Charges	648	486	163	773
Rental Income	133	132	2	198
Interest & Investment Revenue	74	44	30	66
Sales Revenue	2,985	3,694 -	709	5,955
Other Income	76	5	71	3,008
Grants, Subs, Contributions & Donations	251	111	140	148
Total Recurrent Revenue	30,983	30,299	686	35,975
Expenditure				
Employee Costs	12,023	13,849 -	1,826	21,126
Materials & Services	16,440	14,549	1,890	22,977
Finance Costs	3,735	4,022 -	287	8,040
Depreciation Amortisation & Impairment	15,544	15,544	-	23,317
Total Recurrent Expenditure	47,742	47,964 -	223	75,460
OPERATING RESULT	- 16,759 -	17,665	909 -	39,485
Capital Revenue				
Cap Grants, Subs, Contributions & Donat	35,324	7,022	14,313	73,232
Grants, Subs, Contributions & Donations	-	-	-	-
Profit/Loss on Disposal of PPE & Intangibles	-	-	-	-
Grants, Subs, Contributions & Donations	-	-	-	-
Total Capital Revenue	35,324	7,022	14,313	73,232
Capital Expenditure				
Profit/Loss on Disposal of PPE & Intangibles	-	-	-	-
Materials & Services	-	-	-	-
Total Capital Expenditure	-	-	-	-
NET RESULT	18,565 -	10,643	15,222	33,747



Statement of Financial Position
As at 29 February 2024

	2023/2024	2022/2023
	\$000	\$000
Current Assets		
Cash And Cash Equivalents	97,643	82,126
Receivables	34,003	30,702
Inventories	1,583	1,652
Other Assets	15,707	933
Total Current Assets	148,936	115,413
Non Current Assets		
Trade and Other Receivables	-	900
Infrastructure Property Plant Equipment	1,757,119	1,563,956
Intangible Assets	432	504
Work in Progress (WIP)		43,965
Total Non Current Assets	1,757,551	1,609,325
Total Assets	1,906,487	1,724,738
Current Liabilities		
Payables	7,748	10,909
Borrowings	1,650	1,548
Provisions	10,837	9,271
Other Liabilities	14,676	6,604
Total current liabilities	34,911	28,332
Non Current Liabilities		
Payables	-	-
Borrowings	10,377	12,045
Provisions	15,600	15,450
Other Liabilities	5,206	
Total non current liabilities	31,183	27,495
Total liabilities	66,094	55,827
Net community assets	1,840,393	1,668,911
Community Equity		
Asset Revaluation Reserve	927,763	836,968
Retained surplus/(deficiency)	823,281	760,105
Net Result (2023/2024)	89,349	71,838
Total Community Equity	1,840,393	1,668,911



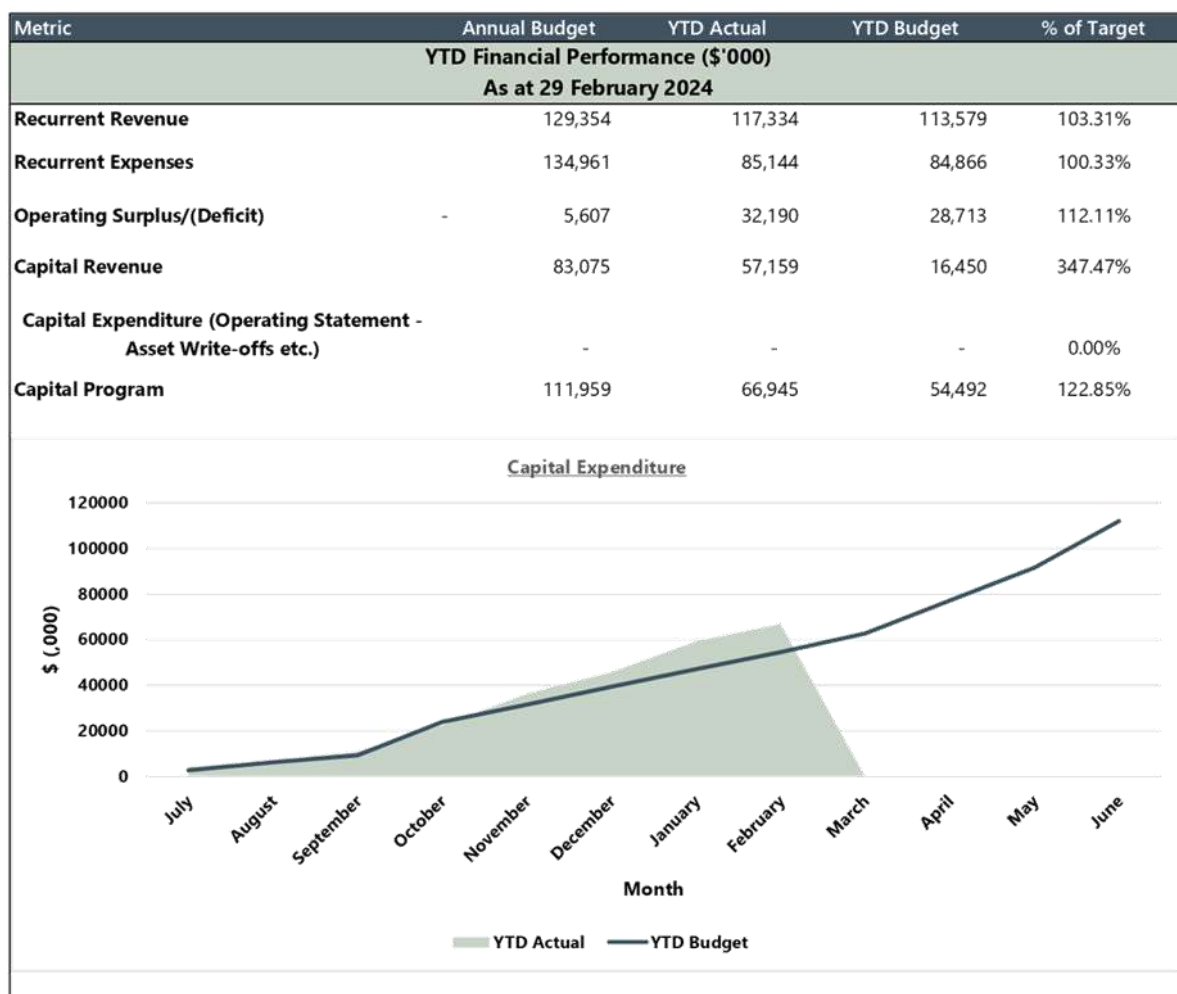
Cash & Cash Equivalents as at 29 February 2024						
(In accordance with Council's Investment Policy)						
Cash and Cash Equivalents	Invested Balance 2023/24	Invested Balance 2022/23				
Operating Account	\$1,313,856	\$1,946,922				
QTC Investments	\$95,828,936	\$80,178,936				
Term Deposits	\$500,000	\$0				
Total Cash and Cash Equivalents	\$97,642,792	\$82,125,858				
Indicative Interest Rate	4.95%	3.50%				
Comment: Investments placed in accordance with Council's Investment Policy Doc ID 2304478. Council's Investment Policy is reviewed annually.						
 <div><p>■ Operating Account</p><p>■ Trust Account</p><p>■ QTC Investments</p><p>■ Term Deposits</p></div>						
Trust Register as at 29 February 2024						
Trust Account	\$908,960					
Investment (Trust Portion) - QTC	\$1,161,634					
	<u>\$2,070,594</u>					
Constrained/Unconstrained Cash as at 29 February 2024						
Unspent Contributions \$	Unspent Waste Levy \$	Unspent Govt Grants \$	Net Future Capital Works (Internal Restrictions) \$	Total Restricted \$	Unrestricted \$	Total \$
19,434,414	5,627,813	28,833,002	14,567,000	68,462,229	29,180,563	97,642,792



Rates Collection
as at 29 February 2024

% Year Completed 67%

Rate Collection	29/02/2024	Rate Collection	28/02/2023
Arrears as at 1 July 2023	-\$634,873	Arrears as at 1 July 2022	-\$134,360
Levy Raised to date 23/24	\$93,427,016	Levy Raised to date 22/23	\$85,733,830
State EML Raised to date 23/24	\$5,220,099	State EML Raised to date 22/23	\$4,975,747
Legal Fees Charged	\$85,498	Legal Fees Charged	\$111,984
Interest Raised	\$284,913	Interest Raised	\$179,032
Receipts	\$66,414,478	Receipts	\$61,320,108
Discount Applied	-\$18	Discount Applied	\$4,261
Pensioner Rebate (Govt)	\$1,478,078	Pensioner Rebate (Govt)	\$1,450,937
Pensioner Rebate (Council)	\$797,475	Pensioner Rebate (Council)	\$781,180
Balance Outstanding on 23/24 Half Yearly Levy	\$29,692,641	Balance Outstanding on 22/23 Half Yearly Levy	\$27,309,748
Credit Balance	\$1,432,708	Credit Balance	\$1,354,960
Balance Outstanding	\$31,125,349	Balance Outstanding	\$28,664,708
% of 23/24 levy Outstanding	31.64%	% of 22/23 levy Outstanding	31.55%
Comments: Half yearly rates notices were issued on Friday 2 February 2024 and are due for payment on Thursday 7 March 2024			



Capital Summary 29 February 2024 (This report refers to the budget adopted by Council on 25 July 2023)								
Asset Type	Revenue (External Grant Funding only)				Expenditure			
	YTD Actuals	YTD Current Budget	YTD Variance	Annual Current Budget	YTD Actuals	YTD Current Budget	YTD Variance	Annual Current Budget
Land and Site Improvements	\$ 912,806	\$ 787,125	-\$ 125,681	\$ 848,625	\$ 5,685,399	\$ 4,959,234	-\$ 726,165	\$ 7,084,566
Buildings	\$ 10,163,296	\$ 489,500	-\$ 9,673,796	\$ 596,600	\$ 16,188,376	\$ 7,558,923	-\$ 8,629,453	\$ 12,795,365
Plant and Equipment	\$ 118,000	\$ 118,000	\$ -	\$ 148,000	\$ 799,621	\$ 378,340	-\$ 421,281	\$ 2,449,609
Heavy Plant	\$ -	\$ -	\$ -	\$ -	\$ 1,300,536	\$ 1,759,728	\$ 459,192	\$ 3,419,309
Road, Bridge and Drainage	\$ 24,405,688	\$ 12,652,613	-\$ 11,753,070	\$ 75,657,026	\$ 38,027,421	\$ 32,149,027	-\$ 5,878,394	\$ 69,083,593
Water	\$ 427,843	\$ -	-\$ 427,843	\$ 926,095	\$ 1,712,154	\$ 2,792,042	\$ 1,079,888	\$ 6,000,112
Waste Water	\$ 1,680,786	\$ 2,402,432	\$ 721,646	\$ 3,978,654	\$ 2,435,256	\$ 3,679,336	\$ 1,244,080	\$ 8,104,888
Other Infrastructure	\$ 1,138,966	\$ -	-\$ 1,138,966	\$ 400,000	\$ 327,308	\$ 925,074	\$ 597,767	\$ 2,077,161
Intangible Assets	\$ -	\$ -	\$ -	\$ -	\$ 469,330	\$ 290,250	-\$ 179,080	\$ 945,000
Total	\$ 38,847,385	\$ 16,449,670	-\$ 22,397,710	\$ 82,555,000	\$ 66,945,401	\$ 54,491,954	-\$ 12,453,446	\$ 111,959,603

Gympie Regional Libraries

Activity Report

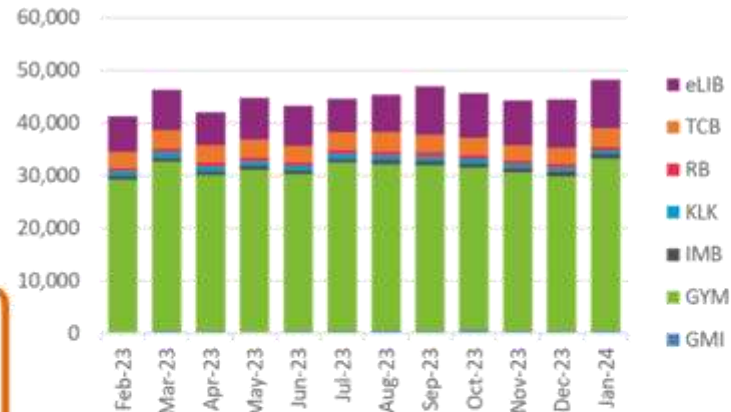
November 2023 - January 2024

Gympie Regional Libraries

Onsite Library	Visitation	Loans	Customer Self Service Loans % GYM&TCB	Returns	Library Program attendance	Computer usage	Wifi sessions	Item requests
Nov 2023	17,778	35,776	90.8%	22,629	1,632	1,436	3,387	3,932
Dec 2023	16,625	35,264	91.9%	20,337	1,272	1,071	2,447	3,185
Jan 2024	18,410	38,984	92.0%	25,061	1,866	1,222	3,520	4,519

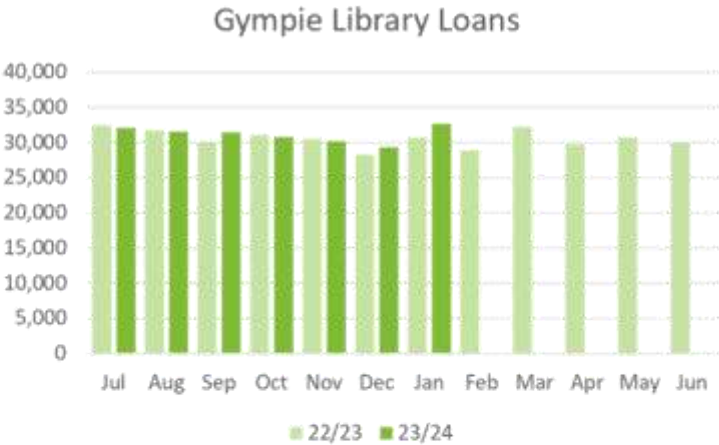
Online Library	Website visitation	eLibrary loans	Facebook Followers
Nov 2023	12,540	8,520	3,852
Dec 2023	10,207	9,230	3,859
Jan 2024	12,221	9,276	3,886

Gympie Regional Libraries - Collection Usage



Gympie Library

Gympie Library	Visitation	Loans	Customer Self Service Loans %	Returns	Computer usage	Wifi sessions	Item requests
Nov 2023	11,564	30,154	92.1%	18,613	939	2,657	1,706
Dec 2023	11,243	29,323	92.9%	16,716	683	1,753	1,022
Jan 2024	12,256	32,646	91.0%	20,142	775	2,578	1,838

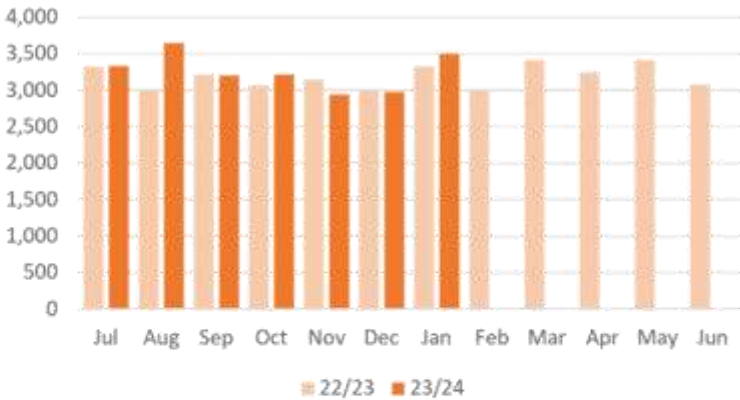


Opening Hours
Mon, Tue, Wed, Fri: 9am - 5pm | Thu: 9am - 7pm | Sat: 9am - 12pm

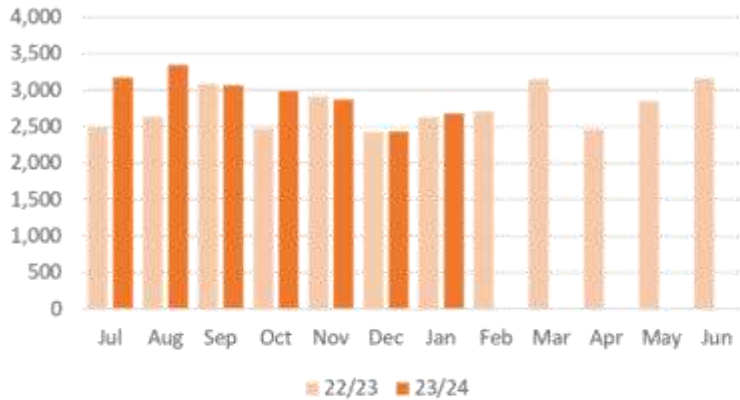
Tin Can Bay Library

Tin Can Bay Library	Visitation	Loans	Customer Self Service Loans %	Returns	Computer usage	Wifi sessions	Item requests
Nov 2023	2,873	2,939	89.5%	2,079	311	269	224
Dec 2023	2,433	2,974	91.0%	2,000	234	338	267
Jan 2024	2,680	3,494	92.9%	2,601	281	230	287

Tin Can Bay Library Loans



Tin Can Bay Library Visitation



Opening Hours

Mon, Wed: 9am - 12:30pm | Tue, Thu, Fri: 9am - 5pm | Sat: 8:30am - 11:30am



Rainbow Beach Library

Rainbow Beach Library	Visitation	Loans	Returns	Computer usage	Wifi sessions	Item requests
Nov 2023	1,445	641	463	61	93	23
Dec 2023	1,530	781	449	65	113	26
Jan 2024	1,674	647	581	56	274	39

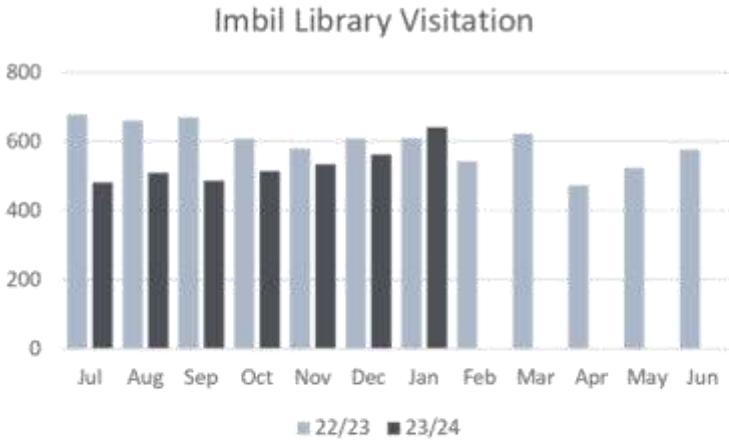
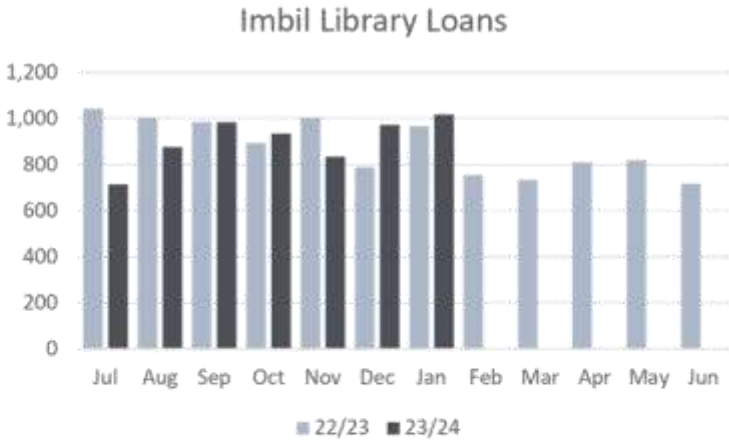


Opening Hours

Mon, Thu: 9:30am - 12:30pm | Wed, Fri: 2pm - 5pm | Sat: 9am - 12pm

Imbil Library

Imbil Library	Visitation	Loans	Returns	Computer usage	Wifi sessions	Item requests
Nov 2023	534	834	602	76	91	142
Dec 2023	562	972	522	44	72	70
Jan 2024	641	1,017	832	52	70	106



Opening Hours
Tue, Thu: 9:30am - 12:30pm | Wed, Fri: 2pm - 5pm

Kilkivan Library

Kilkivan Library	Visitation	Loans	Returns	Computer usage	Wifi sessions	Item requests
Nov 2023	894	761	551	36	78	105
Dec 2023	536	700	339	37	64	62
Jan 2024	663	666	537	33	146	55

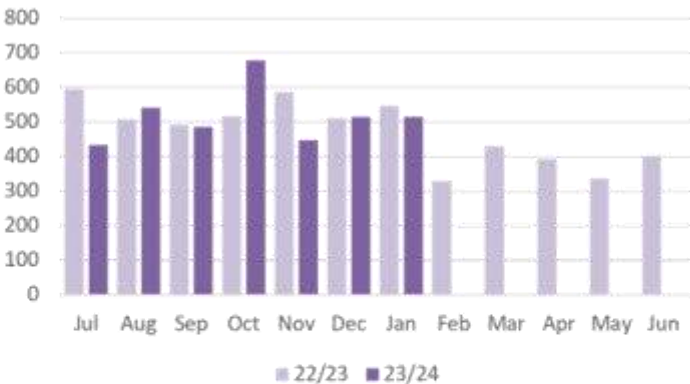


Opening Hours
Mon, Thu, Fri: 9am - 12pm | Tue, Wed: 2pm - 5pm

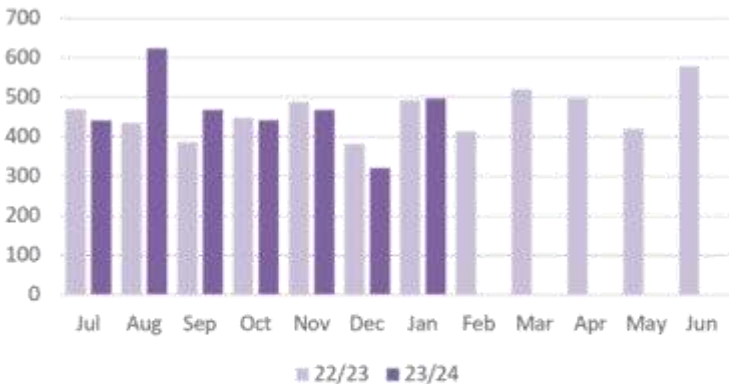
Goomeri Library

Goomeri Library	Visitation	Loans	Returns	Computer usage	Wifi sessions	Item requests
Nov 2023	468	447	321	13	199	78
Dec 2023	321	514	311	8	107	41
Jan 2024	496	514	368	25	222	37

Goomeri Library Loans



Goomeri Library Visitation



Opening Hours

Tue, Wed: 9am - 12pm | Thu: 1pm - 4pm | Fri: 9am -12pm



eLibrary/Website

eLibrary	Visitation	eLibrary Loans (total)	eBook Loans	eAudio Loans	eMusic Loans	eMagazine Loans	eVideo Loans	Launches (App)
Nov 2023	12,540	8,520	1,024	1,627	4,468	1,384	15	875
Dec 2023	10,207	9,230	1,168	1,524	4,933	1,370	29	1,298
Jan 2024	12,221	9,276	1,432	1,660	4,624	1,522	35	2,029



Customer Request Monthly Statistics – January 2024

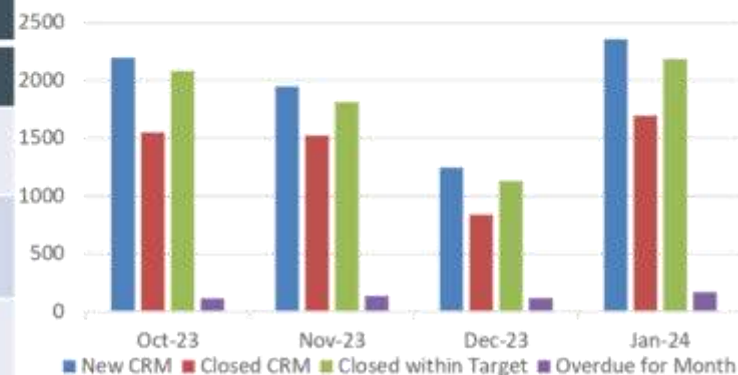
Customer Action Request (CAR) Monthly Statistics 2024

	Oct	Nov	Dec	Jan	Month on Month
New CAR	2194	1946	1244	2354	↑ 1110
Closed within Target	1965	1812	1128	2185	↑ 1057
Overdue for Month	113	134	116	169	↑ 53

Open and Overdue Requests by Directorate 2024

	Oct	Nov	Dec	Jan	Month on Month
Office of the CEO	0	0	0	0	0
Corporate Services	0	0	5	0	0
Infrastructure Services	135	199	223	279	↑ 56
Community Sustainability	42	14	3	59	↑ 56
TOTAL	177	213	231	338	↑ 112

CRM Statistics



Overdue Customer Requests



Month on Month December to January: New CARs increased by 89.23% in the month of January, which reflects increased contact after the Christmas period closure. 93% of new CARs were closed within target. Total open and overdue for January increased by 112 overall.

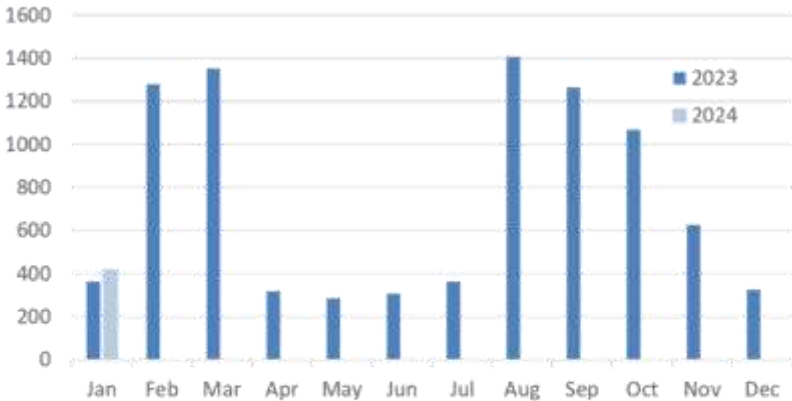
Customer Contact Monthly Statistics – January 2024

All Incoming	Phone	Town Hall Counter	Online Requests	Email & Mail	Month on Month Commentary
November 2023	3116	626	277	529	Month on Month December to January: In the month of January enquiries increased, Counter enquiries (28.31%) Calls presented (60.71%) Online requests (118.06%) Email and mail (143.04%)
December 2023	1891	325	144	237	
January 2024	3039	417	314	576	
Phone Targets	Average Speed of Answer	Average Handling Time	Abandon Rate	Month on Month Commentary	
PI Target	<60 seconds	<8min	<7%	Month on Month December to January: In January, the average speed of answer (ASA) was 40 seconds, and the abandonment rate was 4%, showing an increase from the last period due to the end of holiday period and several weather events. The average handle time (AHT) increased slightly by 14 seconds.	
November 2023	42 seconds	7m 34s	5%		
December 2023	30 seconds	7m 30s	3%		
January 2024	40 seconds	7m 44s	4%		
Top 3 enquiries by contact method					
Phone topics 300 307 800	Waste 435	Compliance 426	Rates 373		
Email, Mail and Online requests	Roads 167	Waste 159	Compliance 136		
Counter topics	Payments 209	Rates 100	Compliance 24		

Calls Received – Call Centre



Town Hall - Counter Interactions



GYMPIE REGIONAL COUNCIL

MINUTES

of the

ORDINARY MEETING

CHAIRMAN: Cr GC Hartwig (Mayor)

Held in the Boardroom

Town Hall

2 Caledonian Hill

Gympie Qld 4570

On Wednesday, 13 December 2023

At 9.00am



Gympie Regional Council **ORDINARY**

Mayor GC Hartwig (Chairman)

Crs J Milne, NG Jensen, SA Waldock, BM Devereaux, DH Stewart, HT Smerdon, WA Polley and RA Fredman.

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The meeting commenced at 9.00am

PRESENT: Mayor Cr GC Hartwig (Chairman), Crs J Milne, NG Jensen, SA Waldock, BM Devereaux, DH Stewart, HT Smerdon, WA Polley and RA Fredman.

Also in attendance were:

Chief Executive Officer (Mr R Jennings), Acting Director – Community Sustainability (Mr A Parker), Acting Director – Corporate Services (Mr D Lewis), Director – Infrastructure Services (Mr G O’Byrne), Manager Governance, Integrity and Risk (Mrs L Hatch), Manager – Finance (Mrs D Hatherell), Manager – Communications, Business and Engagement (Ms T Bailey), Manager – Planning (Ms T Stenholm), Coordinator Urban Design (Mrs E Wheatley) and Minutes Clerks (Ms C Kennedy and Mrs T Bannan).

ACKNOWLEDGEMENT

We would like to acknowledge the Traditional Owners and Custodians of this land Kabi Kabi on which this event is taking place.

We would like to acknowledge the Aboriginal and Torres Strait Islander people and their ongoing connection to land, sea and community.

We pay respects to the Elders past, present and emerging.

We also extend that respect to all other people present.

OPEN WITH PRAYER

Father Adrian Farrelly from St Patrick’s Catholic Church offered a prayer for the advancement of the region and the true welfare of its people.

Cr Jensen attended the meeting at 9.03am

One Minute’s silence for family and friends of deceased residents of the region.

SECTION 1: DISCLOSURE OF INTEREST

The Mayor asked if any Councillor needed to disclose an interest in any agenda item.

Cr Smerdon advised that he has a declarable disclosure of interest in relation to agenda item 6.4 **2024 Gympie Show Sponsorship**

Cr Devereaux advised that he has a declarable disclosure of interest in relation to agenda item 8.1 **New Lease to Gympie Eight Ball Association over part of Reg English Complex - Lease Area E, 33 Cartwright Road, Gympie**

SECTION 2: APOLOGIES / LEAVE OF ABSENCE

No apologies or leave of absences were submitted.

SECTION 3: CONFIRMATION OF MINUTES

M01/12/23

Moved Cr HT Smerdon

Seconded Cr WA Polley

That the Minutes of the Gympie Regional Council Ordinary Meeting held on 22 November 2023 be taken as read and confirmed.

Carried

FOR: Cr HT Smerdon, Cr DH Stewart, Cr RA Fredman, Cr NG Jensen, Cr GC Hartwig, Cr SA Waldock, Cr WA Polley, Cr BM Devereaux and Cr J Milne

AGAINST: Nil

SECTION 4: PETITIONS

4.1 Petition for No Fluoride

PORTFOLIO: Water and Waste Water

DIRECTORATE: Office of the CEO

DOC ID:

1. REPORT

Council has received a petition with 651 signatories concerned about the adding of Industrial Waste Fluoride into the regions water supply.

"We, the undersigned, respectfully petition the Gympie Regional Council to be aware that:

1. *According to Medical Scientific Research, evidence shows that adding Industrial Waste Fluoride into our water supply is harmful to all life.*
2. *Our Gympie Regional Council has not performed a "Duty of Care" by informing the Rate Payer, that there is Industrial Waste Fluoride added into our water supply, and that, it has proven harmful effects.*
3. *75% of Queensland Councils have opted out of adding Industrial Waste Fluoride into their water supply... Under the Water Fluoridation Act 2008... Gympie Council could choose to be next?*
4. *Less than 5% of the world's population received Industrial Waste Fluoride in their drinking water. 98% of Europe have rejected or banned Industrial Waste Fluoride treatment as it's classed as a poison.*
5. **We request** *that the resulting cost saving to Gympie Regional Council, be passed onto the Community.*
6. **We request** *that the Council's CEO advise the Lead Petitioner, the actual date of receiving, the petitioners' registered mail.*
7. **We request** *the Council's CEO table this petition as received prior to 13th December, for Gympie Regional Council Meeting. "*

The Office of the CEO has officially received the above petition dated 28 November 2023 and correspondence acknowledging receipt of said petition has been sent through to the principal petitioner on the 7 December 2023.

ATTACHMENTS

- [1.](#) Petition for No Fluoride 27 November 2023

M02/12/23

Moved Cr HT Smerdon

Seconded Cr BM Devereaux

That Council notes, as per section 8.0 of the Standing Orders, that this petition was received by Office of the Chief Executive Officer (CEO) on the 28 November 2023 and

refers the matter to the CEO for consideration, with a report relating to action on this matter to be presented to a future meeting of Council.

Carried

FOR: Cr HT Smerdon, Cr DH Stewart, Cr RA Fredman, Cr NG Jensen, Cr GC Hartwig, Cr WA Polley, Cr BM Devereaux and Cr J Milne

AGAINST: Cr SA Waldock

SECTION 5: OFFICE OF THE CEO

No report presented to this meeting

SECTION 6: CORPORATE SERVICES

6.1 Council Ordinary Meetings for the First Quarter 2024

PORTFOLIO: Governance, Risk and Disaster Management

DIRECTORATE: Corporate Services

DOC ID:

LINKS TO CORPORATE/OPERATIONAL PLAN

KEY RESPONSE AREAS:

3. Organisation

1. BACKGROUND AND PREVIOUS COUNCIL CONSIDERATION

Section 257 of the *Local Government Regulation 2012* (the Regulation) provides that Council must meet at least once in each month at one (1) of Council's public offices or, for particular meetings, at another place fixed by Council by resolution, for the meeting.

The Regulation also provides that local governments must publish, at least once a year, details of the days and times of both the ordinary meetings of the local government and any standing committees. The details must be published on the local government's website and in a newspaper circulating in the area.

The proposed date for the 2024 local government elections is found at the Electoral Commission Queensland website www.ecq.qld.gov.au/elections/election-events/2024-local-government-elections. The caretaker period is the period of time before a local government election when the Council cannot make any major policy decisions. This is to avoid binding the future elected council with significant policy changes. The caretaker period usually starts when the public notice of the election is given and ends at the conclusion of the election. The *tentative date* for the notice of election is 29 January 2024.

Council is now required to prepare its Ordinary Meeting Schedule for 2024 up to the Election Day, which is Saturday 16 March 2024.

2. REPORT

The below Ordinary Meeting dates have been proposed. This schedule complies with the monthly meeting requirement of the Regulation:

Day/Date	Meeting Details
Wednesday, 10 January 2024	Workshop 9am – Town Hall Boardroom
Wednesday, 24 January 2024	Ordinary 9am – Town Hall Boardroom
Wednesday, 14 February 2024	Workshop 9am – Town Hall Boardroom
Wednesday, 21 February 2024	Ordinary 9am – Town Hall Boardroom
Wednesday, 13 March 2024	Ordinary 9am – Town Hall Boardroom

A Post Election meeting may be held on Wednesday, 27 March 2024. Subsequent Council meetings for the remainder of the year will be resolved by the newly elected Council.

3. BUDGET IMPLICATIONS

There are no budget implications associated with the recommendation of this report.

4. POLICY IMPLICATIONS

A monthly meeting schedule is required to be set and published by Council, in accordance with the Regulation. Council's Caretaker Period Policy will provide guidance during this period, refer to www.gympie.qld.gov.au/downloads/file/4751/caretaker-period-policy.

5. CONSULTATION

Consultation on the proposed dates occurred through the Office of the Chief Executive Officer.

6. CONCLUSION

Proposed dates for Council's Ordinary Meetings for January to March 2024, prior to the local government election have been provided for consideration. Once a meeting schedule is resolved by Council, it may be published as per the requirements of the Regulation. The newly elected Council will later resolve the Council meeting schedule for the remainder of the 2024 calendar year.

M03/12/23

Moved Cr BM Devereaux

Seconded Cr DH Stewart

That Council resolve to adopt and publish the Ordinary Meeting Schedule for the first quarter of 2024 as outlined in this Report.

Carried

FOR: Cr HT Smerdon, Cr DH Stewart, Cr RA Fredman, Cr NG Jensen, Cr GC Hartwig, Cr SA Waldock, Cr WA Polley, Cr BM Devereaux and Cr J Milne

AGAINST: Nil

6.2 November 2023 Finance Report

PORTFOLIO: IT and Finance

DIRECTORATE: Corporate Services

DOC ID:

LINKS TO CORPORATE/OPERATIONAL PLAN

KEY RESPONSE AREAS:

1. Community and Environment
2. Infrastructure and Economic Opportunity
3. Organisation

1. BACKGROUND AND PREVIOUS COUNCIL CONSIDERATION

To meet its monthly reporting obligations under s204 of the *Local Government Regulation 2012*, a monthly financial report is to be provided to Council for its information.

This report provides commentary on Council's financial results at 30 November 2023.

2. REPORT

The financial statements provide a comparison of actual results to 30 November 2023 to the revised budget adopted by Council on 25 October 2023.

The overall actual year to date performance to 30 November 2023 is a surplus of \$32.4m, which is tracking higher than the forecasted position of a surplus of \$22.7m.

Council's operating result at 30 November 2023 is a surplus of \$10.5m compared to a year-to-date budget surplus of \$6.9m.

At 30 November 2023 the underlying operational result excluding extraordinary items is an operational surplus of \$12.1m compared a year-to-date budget operational surplus of \$9.6m. The extraordinary items are operational projects which are not considered Council business as usual activities and include the GRIT Project, the Planning Scheme and the operational portion of the Southside Sewerage project.

Operating Revenue:

The financial report at 30 November 2023 shows overall operating revenue received of \$64.0m which is trending higher than the year-to-date budget of \$61.0m.

The operational revenue variances contributing to this result are outlined in the following table.

Revenue	Variance (\$'000)s	Comments
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<i>Rates Revenue</i>		
Rates, Levies and Charges - net	\$449	Increase in the number of rateable properties included in the first half year rates calculation.
<i>Fees & Charges</i>		
Building and Plumbing	\$106	Plumbing applications continue to trend higher than forecast across the region, resulting in a higher than forecast receipt of application fees. This trend will continue to be monitored by the Building and Plumbing and Finance Teams and revised, if necessary, at a future budget review.
Development Assessments	\$90	Higher than forecast submission of planning applications. Activity will be monitored and revised, if necessary, at a future budget review.
Regulatory Services	\$78	Favourable variance due to issue of Dog Registrations – budget phasing to be amended.
Waste	\$191	Higher than forecast waste disposals at Council's Waste Management Facilities.
Water	\$42	Higher than forecast water connections. This trend will be monitored by the Finance Team and revised, if necessary, at a future budget review.
Wastewater	\$145	Higher than forecasts trade waste disposals and sewer connections compared to the current forecast. This trend will be monitored by the Finance Team and revised, if necessary, at a future budget review.
<i>Interest & Investment Revenue</i>		
Interest and Investment Revenue	\$810	The higher than forecast cash balance has resulted in increased interest and investment revenue received to date on council's investments and term deposits, Higher than forecast interest revenue on overdue rates has also been received.
<i>Sales Revenue</i>		
Water Sales	\$376	The bulk water sales favourable variance is due to changing weather conditions driving up water consumption and increased demand for standpipe access.
Water Recoverable Works	\$120	Higher demand for water meters and connections due to increased property development activity in the region.
<i>Grants, Subs, Contributions & Donations</i>		
Waste Levy	\$70	Earlier than forecast recognition of State Waste Levy payments.
Employment Subsidies	\$46	Increased employment subsidies received to date which will be offset by increased expenditure to fund trainee positions.

The percentage of outstanding rates at 30 November 2023 was 9.86% compared to 9.89% for the same period in the prior financial year.

Outstanding rates and charges balances will continue to be monitored in accordance with Council's outstanding rates and charges collection policy and procedures.

Operating Expenditure:

Inclusive of extraordinary items, operating expenditure at 30 November 2023 totalled \$53.5m compared to the year-to-date budget of \$54.1m.

The favourable variance of \$0.6m primarily relates to differences in the timing of budget phasing for materials and services across branches which is partially offset by increased expenditure for Employee Expenses.

Details of these operational expenditure variances are listed below:

Operational Expenditure	Variance (\$'000)s	Comments
<i>Employee Expenses</i>		
Salary & Wages	(\$965)	Higher than forecast labour costs due to the successful recruitment to long term vacancies, lump sum termination payments and higher than anticipated overtime costs mainly in the Water and Waste Water and Community and Commercial Branches.
Workers Compensation	(\$263)	The actual workers compensation premium is higher than the original budget due to current economic and insurance factors.
<i>Materials & Services</i>		
NBN Bushfire Resilient HPC Project	\$445	The NBN Project has been completed and the budget will be updated as part of the next budget review.
GRIT Project	\$1400	ERP project budget phasing is currently being reviewed with the project budget to be updated once this review is completed.
<i>Finance Costs</i>		
Interest Expenses	\$138	Forecast borrowings not required to date. The budget for interest expense relating to these borrowings will be updated in the next budget review.
<i>Depreciation</i>		
Depreciation	\$3	Currently depreciation expenditure is trending in alignment with the budget. However, the budget for depreciation will be updated in the next budget review to reflect the asset valuation increases identified in the 2022-23 Financial Statements.

Finance officers meet with responsible budget managers on a monthly basis to assist with the analysis of budget variances and the updating of budget phasing as required.

Capital Revenue:

At 30 November 2023, a total of \$21.9m had been received in capital revenue, which is trending higher than the year-to-date budget of \$15.8m.

The level of capital income is the result of the receipt of higher than forecast Infrastructure Charges (\$3.6m) and Voluntary Home Buy Back (VHBB) grant funds (\$1.8m). The VHBB grant funding is offset by the purchases of properties included in council's capital expenditure to date. The budgets for capital grants and subsidies have been aligned to the current forecasts for completion of associated capital projects and the submission of funding acquittals with any required budget amendments to be reflected in the next budget review.

It should also be noted that the recognition of capital subsidies and grants may be adjusted during the financial year, in accordance with the reporting requirements for capital subsidies under current Accounting Standards.

Capital Project Expenditure:

At 30 November 2023, Council had expended \$36.3m on its annual capital works program compared to a forecast year to date of \$31.5m.

Of the \$36.3m actual capital expenditure incurred to the 30 November 2023, costs in relation to the voluntary house buy back scheme total \$7.9m compared to the adopted budget of \$3m. This program is fully funded by the Queensland Reconstruction Authority (QRA) and the budget allocation will be increased to reflect the forecast approved buy back from QRA in the next budget review.

Finance officers continue to be available to assist Project Managers with adjustments to budget phasing for the capital program to better reflect the financial milestones of each capital project.

Statement of Financial Position:

The Statement of Financial Position compares Council's assets, liabilities and community equity position to the previous financial year and for the period to 30 November 2023, shows an increase in Community Equity of \$131.8m.

This increase in equity is primarily due to the increase in Property, Plant and Equipment due to the confirmation of the asset revaluation process which was as part of the finalisation of the 2022-23 financial statements process, recognition of contract assets and liabilities and Council's improved cash balance at 30 November 2023.

Cash and Cash Equivalents Report:

Excluding funds held in trust, total cash on hand at 30 November 2023 was \$87.4m and of these funds, \$86.5m was invested with the Queensland Treasury Corporation with \$0.25m invested with Auswide Bank and \$0.25m invested with Bendigo Bank.

The cash balance includes constrained funds of \$72.4m which are made up of the prepayment of grant funds, the prepayment of the state waste levy, infrastructure charges and provisions for rehabilitation of landfill and quarry sites across the region.

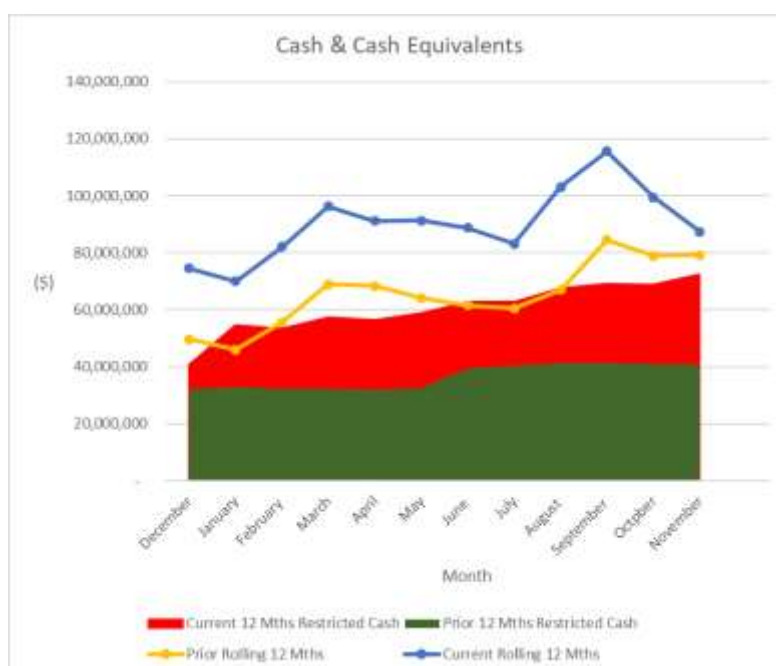
While council's overall cash and cash equivalents at 30 November 2023 continues to track higher than the balance for the same period in the prior year, it should be noted that Council's unrestricted cash balance is now slightly below the benchmark for the Cash Expense Cover Ratio.

As part of the next budget review, a detailed analysis of the funding sources for the delivery of capital projects will be undertaken. It is anticipated that as part of this analysis, council officers will identify a number of capital projects which fit the criteria for funding by Infrastructure Charges.

The expected changes in funding sources will ensure that infrastructure charges which have been collected to date are allocated to projects related to the construction and/or upgrading of council's trunk infrastructure and that Council's unrestricted cash reserves are maintained at acceptable levels.

Council also currently holds \$1.9m in trust for developers, ratepayers and other parties.

The graph below presents a rolling 12-month comparisons of Council's total Cash and Cash Equivalent balances.



The indicative interest rate on investments at 30 November 2023 was 4.59% compared to 3.74% at 30 November 2022

3. BUDGET IMPLICATIONS

As the 2023-24 operational expenditure budget includes an estimated vacancy rate of \$2.3m, close monitoring of Council's monthly financial performance is of critical importance for Council to achieve the financial results adopted in its 2023-24 Budget.

4. POLICY IMPLICATIONS

The October monthly management report is in line with Council policy, the *Local Government Act 2009* and the *Local Government Regulation 2012*.

5. CONSULTATION

Consultation on commentary regarding financial performance to 30 November 2023 has been undertaken with Managers and the Executive Leadership Team.

6. CONCLUSION

Council's financial statements for the period ended 30 November 2023 provide a comparison of actual results against the revised budget adopted at Council's Ordinary Meeting on 25 October 2023.

ATTACHMENTS

[1.](#) November 2023 Finance Report

M04/12/23

Moved Cr DH Stewart

Seconded Cr WA Polley

That Council receive and note the financial report for the period ended 30 November 2023.

Carried

FOR: Cr HT Smerdon, Cr DH Stewart, Cr RA Fredman, Cr NG Jensen, Cr GC Hartwig, Cr SA Waldock, Cr WA Polley, Cr BM Devereaux and Cr J Milne

AGAINST: Nil

6.3 Procurement Report - November 2023

PORTFOLIO: IT and Finance

DIRECTORATE: Corporate Services

DOC ID:

LINKS TO CORPORATE/OPERATIONAL PLAN

KEY RESPONSE AREAS:

1. Community and Environment
2. Infrastructure and Economic Opportunity
3. Organisation

1. BACKGROUND AND PREVIOUS COUNCIL CONSIDERATION

This report provides a summary of the Procurement Panel's activities. The report includes items endorsed by the Procurement Panel (the Panel) for procurement that exceed the financial delegation of the Chief Executive Officer.

2. REPORT

2.1 Procurement Panel Meeting Minutes

The minutes of the Procurement Panel Meetings, are:

- i. **Procurement Meeting No 111 – 29 November 2023**
 - a. Post Market Approval - RFT2023-24 T132 Traffic Control Services – for endorsement
 - b. Post Market Approval - RFT2023-24 T126 Agricultural Chemical Products – for endorsement
 - c. Contract Variation - RFT2023-2024 001/01 Water Wastewater Shed & Main Administration Building Amenities Alterations / Reconfiguration – for endorsement.

2.2 RFT2023-24 T132 Traffic Control Services

Background

The current Preferred Supplier Arrangement PSA0091- Traffic Control Services has been successfully operating over the last 3 years with a 1-year refresh and expiry on the 13 October 2023. On the 6 July 2023, the Executive Leadership Team (ELT) approved the replacement this arrangement upon its expiry with a new Register of Prequalified Suppliers (RPQS) T132 Traffic Control Services Arrangement to be established.

The current PSA 0091- Traffic Control arrangement was extended to 12 December 2023 in accordance with ELT approval on 5 October 2023 to make allowance for the evaluation process. The Traffic Control arrangement sustains and supports the operational delivery of critical services for future community demand, obtains value for money and provide opportunities for

local and neighbouring suppliers to provided goods and services to Council as embedded contractors.

Report

An Approach to Market was conducted via open tender via Vendor Panel released on 17 July 2023 and closed 8 August 2023 with nine (9) submissions.

Tender Evaluation Panel

The Evaluation Panel convened to assess the Tenders on 10 November 2023

Position	Organisation / Role
(Panel Chairman) Assessment Panel Member 1	Senior Traffic Management Designer
Assessment Panel Member 2 (Health and Safety Representative)	Advisor Wellbeing and Safety
Assessment Panel Member 3	Coordinator Roads Maintenance
Assessment Panel Member 4	Coordinator Road Construction Delivery
Assessment Panel Member 5	Manager Property and Open Spaces

Evaluation Procedure

The tender evaluation was conducted in three (3) stages

- Initial Evaluation
- Post Tender Notification
- Final Evaluation.

Initial Evaluation

The following nine (9) Tenders were received at the close of the tender. The tender pack requested each supplier to submit a schedule of rates for services.

Name of Respondent	Schedule of Rates Provided (Y/N)	Date Tender received
Aaction Traffic Control	Y	28 July 2023
Better Traffic Solutions	Y	5 August 2023
East Coast Traffic Control	Y	8 August 2023
Moonyah Workforce Pty Ltd	N	31 July 2023
RPM Hire	Y	8 August 2023
Sheild Traffic	Y	28 July 2023
Site Services Group Pty Ltd	Y	31 July 2023
Traffic Management People	Y	8 August 2023
Verifact Traffic Pty Ltd	Y	8 August 2023

Post Tender Notification & Final Evaluation

Post Tender Notifications were sent to all of the nine (9) suppliers.

The evaluation criteria for the tender is outlined in the following table.

Evaluation Criterion	Weighting
Price	40%
Contract Experience and Capacity	20%
Methodology of Project Delivery	15%
Quality	5%
Health and Safety	10%
Local Benefits (Economy)	10%
Total	100%

The Conforming Tenders were assessed under the above criteria after Post Tender Notifications were received. The evaluation panel's final scores are outlined in the following table.

Supplier	Weighted Price Score	Non-Price element Score	Total	Conforming / Non-Conforming
Aaction Traffic	4.00	4.60	8.60	Conforming
Better Traffic Solutions	3.12	1.25	4.37	Non-Conforming, safety and quality systems not in place
East Coast Traffic Control	3.35	3.06	6.61	Conforming
Moonyah Workforce	0.00	0.00	0.00	No documentation provided – non-conforming
RPM Hire	0.00	1.30	1.30	Non – Conforming
Sheild Traffic	4.00	4.38	8.35	Conforming
Site Services Group Civil	2.75	3.88	6.63	Non – Conforming - Health and safety issues
Traffic Management People	3.58	3.50	7.07	Conforming
Verificat Traffic	3.45	4.85	8.30	Conforming

It is the Evaluation Panel's opinion that as Moonyah Workforce, Site Services, Better Traffic Solutions and RPM Hire have submitted non-conforming tender submissions and failed to provide clarification or confirming information, they were excluded from the final tender evaluation process.

Recommendation

It is the evaluation panel's recommendation that a Preferred Supplier Arrangement for Contract No 2023-24 T132 Traffic Management Services be established with the following suppliers:

- Aaction Traffic
- East Coast Traffic Coastal
- Sheild Traffic
- Traffic Management People
- Verifact Traffic.

2.3 RFT2022-23 T126 Agricultural Chemical Products

Background

The Procure2Pay team have been tasked with the consolidation of supplier arrangement contracts prior to the release of the TechnologyOne ERP system for Inventory Related Products. These contracts create transparency across all prospective supplier pricing while supporting social and local benefit and capability to deliver.

This contract supports the provision of opportunities for local and neighboring suppliers and the attainment of value for money. The T126 - Agricultural Chemical Products Supplier Arrangement will cover the supply of chemicals used in the day-to-day tasks of the Spray Operation Team and appointed contracted operators.

The 2022-23 T126 – Agricultural Chemical Products Tender was released to market on 30 August 2023 and closed on 20 September 2023 at 5:00 PM.

Tender Evaluation Panel

Position	Organisation / Role
Chair	Officer - Procurement
Technical Expert	Officer – Lands Protection
Other Member	Senior Officer - Stores

Evaluation Procedure

The tender evaluation was conducted in three (3) stages

- Initial Evaluation
- Post Tender Notification
- Final Evaluation.

The Evaluation Panel convened to assess prospective tenderers through two (2) meetings. With the first on 31 October 2023 and the second on 9 November 2023 following responses to the Post Tender Notifications.

Initial Evaluation

The following Tenders were received at the close of the tender.

Name of Respondent	Compliance	Date Received
Australian Agribusiness (Holdings)	Y	20 September 23
Greenway Solutions	Y	20 September 23
Norco Rural Stores	N	19 September 23
Nutrien Ag Solutions	Y	20 September 23

Waterbac Technologies	N	1 September 23
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Three (3) out of the Five (5) Prospective Tenders were deemed compliant and were scored by the Panel.

Post Tender Notification

Supplier	Information Request Content	Outcome
Norco Rural Stores	<p>Tender Response Form completion for Methodology, Contract Experience and Methodology.</p> <p>Provide Insurances: Public Liability, Products Liability and Workers Compensation.</p> <p>Missing WH&S Policy Documentation and Quality Assurance, Environment, and sustainability attachments.</p>	<p>Notification was viewed by the Supplier on the 17 October.</p> <p>No reply received from the supplier.</p>
Nutrien Ag Solutions	<p>Conflict of Interest section of the response form was not completed.</p> <p>Resources – Plant & Equipment or Contingency back up measures section of the Tender Response form not completed.</p>	<p>Notification was dated and executed. All requested information has been provided from the supplier.</p>

It is the Evaluation Panel's opinion that Norco Rural Stores and Waterbac Technologies submitted non-conforming tender submissions and failed to provide clarification or conforming information when requested through post tender notification correspondence and as such have been excluded from the final tender evaluation process.

Final Evaluation

The evaluation criteria for the tender is outlined in the following table.

Criterion	Weighting
Price	40%
Contract Experience and Capacity <ul style="list-style-type: none"> Contract Experience & Track Record Capability & Resourcing 	15%

Methodology <ul style="list-style-type: none"> Methodology / Initiatives Timeline 	10%
Quality <ul style="list-style-type: none"> Quality Management Accreditation and Systems 	10%
Environment & Sustainability <ul style="list-style-type: none"> Environment Environmental Initiatives 	5%
Local Benefits <ul style="list-style-type: none"> Local Business Local Employment Local Supply Chain 	15%
Social <ul style="list-style-type: none"> Social Benefit Supplier Social Benefit Supply Chain 	5%

The Conforming Tenders were assessed under the above criteria. Price scoring was based off the combined price of products that all conforming suppliers had supplied a price for in the Schedule of Rates. The evaluation resulted in the following scores.

Name of Respondent	Price Score	Non-Price Score	Total Score
Australian Agribusiness (Holdings)	2.87	2.56	5.43
Greenway Solutions	2.23	2.73	4.96
Nutrien Ag Solutions	4.00	3.24	7.24

Recommendation

It is the evaluation panel's recommendation that Council endorse the establishment of the Preferred Supplier Arrangement for Contract No. T126 – Agricultural Chemical Products with the following suppliers:

- Australian Agribusiness (Holdings)
- Greenway Solutions
- Nutrien Ag Solutions.

2.4 Contract Variation 001 - RFT2023-2024 001 Water Wastewater Shed & Main Administration Building Amenities Alterations / Reconfiguration

Background

RFT2023-2024 001 was awarded to Carfax Commercial Constructions Pty Ltd with a contract value of \$486,468.05 plus GST of \$48,646.81 for a total lump sum of \$535,114.86. There was no requirement to take a report to Council as this was within Chief Executive Officer's financial delegation.

Project Objective

The Project objective was to provide additional office accommodation and associated spaces in the Water Wastewater Shed which are fit-for-purpose; while allowing for additional equitable amenity space in the Main Administration Building at the John St Depot to meet current and future space requirements and in times of disaster, facilitate better operations as a hub in support of the Local Disaster Coordination Centre.

During the finalisation of the Schedule of Finishes a request was made to the contractor to price some additional items not in the original scope to improve further the male amenities and lunchroom and to also look at alternative sanitary ware being proposed within the provisional sum for the amenities.

Also, during the demolition stage of the works, latent defects were identified that require remediation including but not limited to the use of sub-standard materials used to line the walls and the absence of a main administration building water isolation valve. These issues were identified and had to be reassessed once areas were revealed.

A current unknown, although costings have been included in the contract is the pricing for the swipe access system including cabling and swipe access units. Now that Council has resolved to accept the tender for RFT2023-24 005 - PJT057 Enterprise Access Security there will be an as yet unknown variation in relation to the new Access Control System to be installed in this building.

Variation Summary

Following calculations in relation to received and anticipated variations and provisional sum adjustments this report requests to increase the contract lump sum by 15% which also includes some contingency for as yet unknowns.

Original Contract Value:	\$486,468.05 exclusive of GST (\$535,114.86 inclusive of GST)
Variation Cost:	\$72,970.21 exclusive of GST (\$7,297.02 inclusive of GST)
Revised Contract Value:	\$559,438.26 exclusive of GST (\$615,382.09 inclusive of GST)

Recommendation

Officers now recommend that Council approve Contract Variation 001 RFT2023-2024 001 Water Wastewater Shed & Main Administration Building Amenities Alterations / Reconfiguration for \$72,970.21 exclusive of GST (\$7,297.02 inclusive of GST) with a Revised Contract Value of \$559,438.26 exclusive of GST (\$615,382.09 inclusive of GST).

3. BUDGET IMPLICATIONS

Items considered by the Procurement Panel are consistent with the 2023-24 Budget and the Long-Term Financial Forecast 2023-24 to 2031-32 adopted by Council on the 25 October 2023.

4. POLICY IMPLICATIONS

All procurement processes, reports and recommendations are consistent with Council's Procurement Policy, adopted 25 July 2023.

5. CONSULTATION

Consultation has been undertaken across key stakeholders within Council, in relation to the items considered by the Procurement Panel during the period covered by this report.

6. CONCLUSION

The Procurement Panel has endorsed the items outlined above and within the recommendations below.

M05/12/23

Moved Cr RA Fredman

Seconded Cr DH Stewart

That Council resolve to establish a preferred supplier arrangement for 2023-24 T132 Traffic Management Services with the following suppliers:

- a) **Aaction Traffic**
- b) **East Coast Traffic Coastal**
- c) **Sheild Traffic**
- d) **Traffic Management People**
- e) **Verifact Traffic.**

Carried

FOR: Cr HT Smerdon, Cr DH Stewart, Cr RA Fredman, Cr NG Jensen, Cr GC Hartwig, Cr SA Waldock, Cr WA Polley, Cr BM Devereaux and Cr J Milne

AGAINST: Nil

M06/12/23

Moved Cr J Milne

Seconded Cr SA Waldock

That Council resolve to establish a preferred supplier arrangement for 2022-23 T126 Agricultural Chemical Products with the following suppliers:

- a) **Australian Agribusiness (Holdings)**
- b) **Greenway Solutions**
- c) **Nutrien Ag Solutions.**

Carried

FOR: Cr HT Smerdon, Cr DH Stewart, Cr RA Fredman, Cr NG Jensen, Cr GC Hartwig, Cr SA Waldock, Cr WA Polley, Cr BM Devereaux and Cr J Milne

AGAINST: Nil

M07/12/23

Moved Cr RA Fredman

Seconded Cr J Milne

That Council resolves to accept the Contract Variation 001 - RFT2023-2024 001 Water Wastewater Shed & Main Administration Building Amenities Alterations /

Reconfiguration for for \$72,970.21 exclusive of GST (\$7,297.02 inclusive of GST) with a Revised Contract Value of \$559,438.26 exclusive of GST (\$615,382.09 inclusive of GST).

Carried

FOR: Cr HT Smerdon, Cr DH Stewart, Cr RA Fredman, Cr NG Jensen, Cr GC Hartwig, Cr SA Waldock, Cr WA Polley, Cr BM Devereaux and Cr J Milne

AGAINST: Nil

Disclosure of Interest - Cr HT Smerdon

In accordance with Chapter 5B of the Local Government Act 2009, Cr HT Smerdon informed the meeting of a declarable conflict of interest in relation to this matter due to:

- a close personal relationship with an employee of the Show Society.
-

Having given due consideration to this matter, Cr Smerdon requested he to be permitted to remain in the room to participate in this discussion as he did not feel it would affect the way he would vote.

Moved Cr BM Devereaux

Seconded Cr NG Jensen

That Council approve Cr HT Smerdon to remain in the room during the discussion of this matter.

Following further consideration of this matter Cr HT Smerdon advised that in accordance with Chapter 5B Part 2 of the Local Government Act 2009, he would declare a prescribed conflict of interest in this matter due to:

- A close personal relationship with an employee of the Show Society.

Upon consideration of his position, he determined that he would leave the meeting while the matter is being discussed and voted on.

Cr HT Smerdon left the meeting at 09:37am

6.4 2024 Gympie Show Sponsorship

PORTFOLIO: Economic Development, Tourism, Events and Communication

DIRECTORATE: Corporate Services

DOC ID:

LINKS TO CORPORATE/OPERATIONAL PLAN

KEY RESPONSE AREAS:

2. Infrastructure and Economic Opportunity

1. BACKGROUND AND PREVIOUS COUNCIL CONSIDERATION

The Gympie Show (the Show) aims to bring a broad spectrum of exciting displays, events, entertainment, and competitors to the region over three (3) consecutive days in May each year presenting the best of our long agricultural traditions mixed with the excitement of the modern era.

The Show presents events that can only be experienced at a regional show while encouraging public participation and education of the agricultural industry with an emphasis on our area's history while embracing our future.

The Show is the second largest show in Queensland outside of the Brisbane Ekka.

The Gympie District Show Society Inc (the Society) applied for a community grant in the 2023-24 financial year to support the 2024 Show; however, as the application could not demonstrate a financial need (noting that under existing guidelines a major event grant is for a maximum grant amount of \$40,000 for cash and in-kind services), the grant application was unsuccessful.

2. REPORT

The Show fosters positive economic outcomes to the region through tourist demand and use of local trades, services and businesses thus delivering substantial local social benefits. The Show attracts visitation from outside the region and substantial local participation.

In a meeting between representatives from the Society and Council in November 2023, reasons for the decline of the Society's grant application were discussed. At the meeting the Society then submitted a request for approximately \$80k in cash and in-kind support from Council towards the 2024 Show with the Society arguing that this funding was in line with funding provided to other major events in the region including the Gympie Muster.

3. BUDGET IMPLICATIONS

The Society has applied for sponsorship of a \$40k cash contribution and \$40.6k of fee waivers (mainly Pavilion hire based upon a 15 day hire arrangement) for the 2024 Show. These funds

have not been budgeted for as sponsorship funding, as this funding stream was incorporated into events funding in the 2023-24 Budget.

If approved by Council, the sponsorship funding of the 2024 Show by Council will be absorbed within existing budget allocations which may include a reduction in grant funding.

In addition to the above funding, Council also undertakes agreed maintenance works in preparation for the annual show with these works agreed to in annual meetings between representative from the Society and Council. These works will be determined and agreed upon early in the 2024 Calendar Year.

4. POLICY IMPLICATIONS

While there are no policy implications associated with the recommendation of this report, a review of Council's grant and sponsorship funding policies and procedures may be required as part of Council's deliberations for development of its 2024-25 Budget.

5. CONSULTATION

Council

- Director – Corporate Services
- Manager – Community and Commercial Services
- Manager- Communications

Gympie Show

- Committee Members

6. CONCLUSION

Due to the economic outcomes and the community engagement the Show provides and the high-profile brand and engagement opportunity it presents for Gympie Regional Council, it is recommended that Council supports the Gympie Show through a Sponsorship Agreement for the 2024 Show.

M08/12/23

Moved Cr BM Devereaux

Seconded Cr NG Jensen

That Council provide sponsorship incorporating a cash payment of \$40,000 and in-kind services including venue hire of \$40,595 to the Gympie District Show Society Inc to support the 2024 Gympie Show.

Carried

FOR: Cr HT Smerdon, Cr DH Stewart, Cr RA Fredman, Cr NG Jensen, Cr GC Hartwig, Cr SA Waldock, Cr WA Polley, Cr BM Devereaux and Cr J Milne

AGAINST: Nil

Cr HT Smerdon returned to the meeting at 09:55am

6.5 TechnologyOne - Account Managed Services Support**PORTFOLIO:****DIRECTORATE:** Corporate Services**DOC ID:****LINKS TO CORPORATE/OPERATIONAL PLAN****KEY RESPONSE AREAS:**

Choose a theme.

1. BACKGROUND AND PREVIOUS COUNCIL CONSIDERATION

Council is in the process of implementing TechnologyOne's One Council Enterprise Resource Planning and Electronic Document and Records Management System solutions.

These solutions are critical enablers for council to transform key service delivery to our communities. It is crucial that these systems meet the needs of the organisation whilst also providing the most efficient and seamless interactions for users in their day-to-day business processes.

2. REPORT

As Council transitions to TechnologyOne's One Council Enterprise Resource Planning and Electronic Document and Records Management System solutions it is equally critical for council to have fit-for-purpose application support across all the TechnologyOne's One Council ERP modules.

TechnologyOne's AMS (Account Managed Services) provides this support in a comprehensive and timely manner by providing council with direct access to product and module specific technical expertise. As the product developer and vendor, only TechnologyOne has the required level of intimate understanding of their proprietary product. As such only TechnologyOne are best placed to ensure the necessary timely delivery of the AMS Support service vital during project implementation releases as well as ongoing post-implementation business as usual.

The establishment of an agreement for Account Managed Services was not included in initial contract negotiations, as these services were not required in the initial stages of the implementation of TechnologyOne's One Council Enterprise Resource Planning and Electronic Document and Records Management System solutions.

A quote has now been received from TechnologyOne for the provision of 25 hours per month of Account Managed Services for a total price of \$83,520 (exclusive of GST), \$91,872 (inclusive of GST).

3. BUDGET IMPLICATIONS

There are no budget implications associated with the recommendation of this report. The budget for Account Managed Services was incorporated into the GRiT and Information Technology 2023-24 Operational Budgets.

4. POLICY IMPLICATIONS

Under s235(a) of the *Local Government Regulation 2012*, Council can enter into a medium sized contractual arrangement without first inviting written quotes or tenders if it resolves that it is satisfied that there is only one supplier who is reasonably available.

5. CONSULTATION

Consultation has occurred between the GRiT Program Manager, Manager ICT and Digital Transformation and Director Corporate Services on the recommendation of this report.

6. CONCLUSION

As Council transitions to TechnologyOne's One Council Enterprise Resource Planning and Electronic Document and Records Management System solutions it is equally critical for Council to have fit-for-purpose application support across all the TechnologyOne's One Council ERP modules. TechnologyOne is the only supplier reasonably able to supply these services.

M09/12/23

Moved Cr J Milne

Seconded Cr SA Waldock

That Council enter into a 12-month contractual arrangement with TechnologyOne for the provision of Account Managed Services to a value of \$83,520 (exclusive of GST), \$91,872 (inclusive of GST) without first inviting written quotes as under s235(a) of the *Local Government Regulation 2012* it is satisfied that there is only one supplier who is reasonably available for the provision of these services.

Carried

FOR: Cr HT Smerdon, Cr DH Stewart, Cr RA Fredman, Cr NG Jensen, Cr GC Hartwig, Cr SA Waldock, Cr WA Polley, Cr BM Devereaux and Cr J Milne

AGAINST: Nil

SECTION 7: COMMUNITY SUSTAINABILITY

7.1 Community Sustainability Directorate Report

PORTFOLIO: Planning and Regulatory Compliance

DIRECTORATE: Community Sustainability

DOC ID:

LINKS TO CORPORATE/OPERATIONAL PLAN

KEY RESPONSE AREAS:

Choose a theme.

1. BACKGROUND AND PREVIOUS COUNCIL CONSIDERATION

Council's Executive Team have agreed that on a quarterly basis Directorate Managers will provide an overview of the operations of their business units for the prior quarter and the quarter to come.

These quarterly reports are an opportunity to reflect on achievements and learnings and to encourage information sharing across the Directorates, the Organisation and Council.

2. REPORT

COMMUNITY AND COMMERCIAL SERVICES

Gympie Regional Libraries

Gympie Regional Libraries Activity Report for August to November 2023 is attached to provide an overview of library operations. Program delivery, catalogue management, the introduction of new apps and digital connection have all featured during this reporting period. Summer Reading Program for children and teens will be launched on 1 December to encourage continued reading over the summer break.

Customer Contact

Customer Contact Team Operational Statistics for the period August to October 2023 are attached to this report, providing highlights on number of calls and contacts made during this period, response rates, most frequent request areas and tracking against key performance indicators.

Arts, Community and Culture

A wide range of activity, training, programs, and events have been delivered during the reporting period across the team, which is comprised of Community Development, Venues, the Gympie Regional Gallery, Arts and Culture, and the Community Recovery and Resilience Officer. A comprehensive overview of operational activity is attached to this report.

Commercial Services

The Gympie Aerodrome saw several projects implemented including QFES Water Tanks installation; updates to pilot information; commencement of gable markers project;

finalisation of annual aerodrome inspection by external agency. Officers continue to conduct Serviceability Inspections of the runway, buildings, and associated equipment to ensure ongoing safety and compliance. Landing activity in this period was down when compared to the same period last year (4140 in 2023 versus 5018 in 2022).

The Gympie Saleyards facilitated \$4.8M in gross sales during this period in a low-per-kilogram price environment, noting this is expected to improve as rainfall in the region increases. Capital works projects continue with the awarding of the tender for a new automated drafting system and the purchase and installation of two new head bail units.

Hot weather has resulted in high demand for our local pools. Several asset replacements have occurred due to damage of life including a pump for the 50m pool at ARC, lighting, pipework. Findings from the draft condition assessment reports were reviewed in November 2023 and once finalised, will inform council planning and budgeting for pools' maintenance and capital works program.

A comprehensive overview of operational activity for Commercial Services is attached to this report.

Kilkivan Office

The Kilkivan Office has been busy during September/October receipting rates payments over the counter and providing responses for associated queries regarding road maintenance and rubbish bin replacements/pickups. Dog registration renewals were also payable in October which continued higher volumes of customers. QGAP numbers are increasing as we draw closer to Christmas. Many young people of the area are obtaining their drivers licence and buying their first vehicle under a new registration, or getting a vehicle transferred into their name through QGAP. For a detailed breakdown of customer service at Kilkivan please refer to the Customer Contact Statistical Report which is attached to this report.

Kilkivan and District Community Care Association Inc continue to book Office and Boardroom space for their group and ageing community members. Advanced Personnel Management continue to book office space, now upgrading to weekly visits. Heartland Law, based in Goomeri, books appointments for Office Space, when needed.

The team has assisted with administrative support for council cemeteries with two burials, four reservation contracts and the arrangement of two headstones and plaques in this period.

The successful lifting of building certification restrictions on the Kilkivan Equestrian Centre was achieved in October, paving the way for a much broader range of events and activities at the centre. Arena Layout Plans have been developed to guide the delivery of events including Large and Small Community Gatherings for concerts etc, Dog Show, Rodeo Event, Market Stalls, Animal Show Event, Equestrian Show and Jumping Events, and Endurance Riding Vetting area.

Events Held

- 22-24 September 2023 – NBS Barrel Productions – Gympie Ford Big Dash. Estimated attendance: 400.

- 25 September–3 October 2023 – Cowgirls Gathering - Interactive workshops with the world's best educators, trade stalls, glamping, competitions, music, art and entertainment in one action packed weekend. Estimated attendance: 1200.
- 5-8 October 2023 – NBHA Australia – 2023 NBHA National Show – Barrel Racing Finals. Estimated attendance: 500.
- 11-15 October 2023 – Keliher Bucking Bulls – Kilkivan PBR (Professional Bull Ride). Estimated attendance: 2700.
- 24-26 November 2023 – Gympie Kennel Club – Championship Conformation Dog Show.

ENVIRONMENT AND RESOURCE RECOVERY

Waste Services

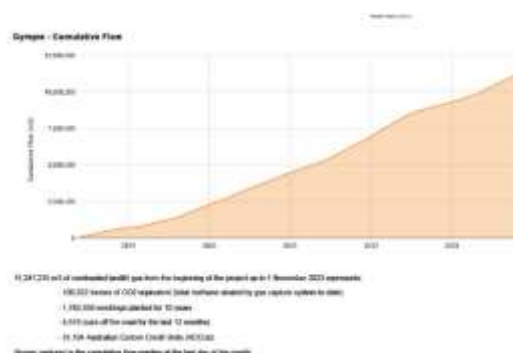
Eastern Cell Gympie Waste Management Centre

Construction has been going well with the cell schedule work is on track as per the project timeframe, the clay lining being installed in November.

A second Weighbridge will be installed in December 2023.

LGI Gas Flare Partnership

Council clocked over a significant milestone this year in the amount of gas abatement achieved by the flare. The additional lateral wells have been installed and gas flaring has been increased and steady.



Future of Waste

Following the release of the Future of Waste Survey Report, the Resource Recovery team held community information sessions across the region. The sessions were held in Rainbow Beach, Tin Can Bay, Gympie, Kilkivan and Goomeri. This was a valuable opportunity for community members to learn about survey results and provide feedback about their views on waste management in Gympie.

- GRC has been working in collaboration with Noosa Council providing polystyrene to support the new polystyrene project.
- Council delivered 26 bags of approximately 1m³ to Noosa so far and is hoping to continue to support the use of the machine!

United Early Learning Centre Garbage Truck Visit

Cleanaway truck drivers visited the Uniting Early Learning Centre to showcase the important work Cleanaway and Gympie Regional Council do for waste management in the community.

The kids learnt about the mechanics of a garbage truck, watched the process in action and even took home mini garbage trucks as a souvenir.

Victory College Students Tackle their Food Waste

Victory College students from Year 3 and 4, participated in composting lessons last week. The students are learning about worm farms and composting as the school is striving to better manage its organic waste. The Year 3 and 4 students learnt about how to set up a worm farm, what foods they like to eat and also hold real live worms! The Victory College students brainstormed what they can do in their classrooms to make sure composting and worm farms will be successful at their school.

Waste Education

Students from Jones Hill State School have taken part in the kNOw Waste Education program over the last two weeks. The school has consistently utilised Council's offering of waste education over the years. The topic for their visit this term is 'Materials Matter'.. Teacher feedback from 'Materials Matter' included:

"Very engaging, fun and hands on. Fantastic program!" - Year 2 Teacher.

"Very interactive, wonderful!" - Year 6 Teacher.

Strategic Waste Steering Committee

GRC met with Noosa Council for the second Strategic Waste Steering Committee meeting. There will be a number of joint projects being investigated as part of this collaboration. The intention is to improve our resource recovery initiatives between both Councils and the community.



Environment Services

Strategic Environmental Land Management (SELM) Program

The strategic environmental land management program (SELM) is considered a key component of environmental work supporting Council. This aims to collaboratively across branches, develop process and ensure Council owned or managed lands are confirmed as having environmental value, and an associated functional land use, consistent with Planning Land use and other potential/actual GRC branch land uses.

Land for Wildlife (LfW)

The LfW program also supported Widgee State School in developing a concept design for their school yard based on nature play principles. Coined the Widgee State School Horse Paddock Environmental Education (HoPEE) Program by students and staff, the HoPEE program is envisioned to be the schools Environmental Learning Hub.

The Hub aims to create spaces where children can be outdoors and interact with the environment in a variety of ways.

The first pond was constructed Saturday the 4 November by participants in the Land for Wildlife program. The second pond was completed on Friday the 10 November by the students who also planted 200 native plants around the ponds as habitat. This completed the project and the first phase of the HoPEE program.

Table LfW engagement - Period Q2 (2023/24)

Total registered LfW Members	
New LfW Members this period	11
Total LfW Enquiries – CRM or direct	
New LfW enquiries	
First contact discussions	
Site Inspections	
Community events/activities	

Development Application Assessments - Internal Referral Advice

A significant amount of Planning Scheme and Strategic Planning internal advice and support is also provided including, Biodiversity Discussion Paper, and meetings with State Agencies (SDLGIP, DES, DAF), to assess our obligation under State Planning Policy and Planning act on Planning Scheme Development and approval for the TLPI transition into a Biodiversity Code in the Planning Scheme.

Table DA Referrals - Period Q2 (2023/24)

DA-TLPI Referral MagiQ Tasks Total	59
Current In Progress	11
Current Awaiting Assessment	9
ES Response Reports Completed	27
DA/TLPI Meetings	
DAT Meeting @ 1hr/week	12
Pre-application Meetings	14
Site Inspections	3
Other Planning Related	5+

Transport and Main Roads – Council Offset Site

GRC Environment Services, Biosecurity, Compliance and Open Spaces Coordinators met with Transport and Main Roads on 9 November 2023. Meeting reviewed and considered the TMR Offset undertaken on GRC owned lands near Banks Pocket Road. GRC aim to ensure success of Offsets on GRC lands in collaboration with TMR for effective environmental management in a Koala Habitat area and on Priority Species for the region. TMR (Construction) will handover Offset and related matters to their Bundaberg Regional Office as part of their Project Completions Handover.

Flying Fox Program

Council has completed Round 5 Funding for the Widgee Crossing Habitat Improvement Works (Revegetation of 2,500 plants). Funding for a Regional Flying Fox Management Plan is ongoing and gone to market and open until 2024. The finalisation of regional planning and other work will enable Council to identify further project and mitigation actions and use as relevant scope of work for future funding rounds.

The Widgee Crossing site has continued weed management works under operational environment service budget and is continue as part of the ongoing Natural Areas Program. Commissioners Gully actions are ongoing, and the team have been monitoring the site in accordance with Statement of Management Intent (SoMI).

Crab Creek Design Project

Crab Creek Erosion Remediation Project (LGAQ Funded) has submitted acquittal information and reports as required by the Funding Agreement. Notice as to acquittal and payment of any outstanding funds is pending. Phase 2 – construction are budgeted and scheduled for 2024, pending Council and State Government approvals. This project work will be undertaken by Infrastructure and the Projects Team.

Cooloola Coast Monitoring App – MyCoast Cooloola

Council is still in development of a Coastal Monitoring App which is intended to be used to inform the community and visitors to our coastal region about our Coastal Hazard Adaption Strategy (CHAS), the Eco-certification Program and nature-based destinations. The project is approximately 50% complete, but has attained additional funding and an extension of time for the project into December 2024.

Biosecurity

Action Plan Priorities – Eradication Targets

The operational focus for the team is a reflection of the invasive species listed in the Biosecurity Plan under management goal 'Eradication'.

Very few invasive species fall into the Eradication management goal, due to the difficulty of achieving true eradication. Senior Biosecurity Officers have been working diligently with landholders in the Tansy area, to effect really good control actions for African boxthorn (AB). Landholders have been tasked with killing/removing/destroying ALL visible AB plants; compliance actions, including the issuance of biosecurity orders, will follow for property holders that have not killed all AB on their land. Similar actions have been taken for other eradication target species, including hairy senna, kudzu and honey locust, with similar actions planned for olive hymenachne in the coming months.

During October, Council's Biosecurity Staff teamed up with Biosecurity Queensland and QPWS to conduct bitou bush surveys along our coastal shores. Bitou bush is an aggressive weed in coastal dune vegetation where it can outcompete, and in many cases totally eliminate, the native flora. Because infestations in Queensland are localised and relatively small, eradication is the aim, and every year the Rainbow Beach dunes, and surrounding sites, are scoured for the last remaining bitou bush plants present in the Gympie region.

Containment Goals

Fireweed also continues to be targeted – this weed is responsible for illness, slow growth and poor conditioning of cattle, and can result in death. Unfortunately, it is no longer feasible to eradicate this species, and the team is focused on containing it to current infested areas.

Fireweed infestations are present at Veteran, Corella, Victory Heights, Tamaree, Traveston, Coles Creek, Tandur, Kybong, East Deep Creek, Canina, Carters Ridge, Curra, Lagoon Pocket,

Anderleigh, Southside and Gympie. A biosecurity order was recently issued to a state department, relating to the introduction of fireweed in turf.

Feral Pig Control Program November 2023

Wild dogs/dingos and feral pigs continue to impact primary producers and have also been responsible for human safety concerns, particularly around coastal townships.

Council's Biosecurity Staff have been managing a feral pig control program, in response to feral pigs entering the Tin Can Bay (TCB) State School grounds. These pigs were identified as living on Council land – at the Tin Can Bay sewerage treatment plant (STP) - and travelling between this site and the school. An experienced contractor was engaged in early November to trap and euthanise these pigs.

Wild Dog/Dingo Control Program November 2023

A feral animal control contractor was engaged in early November to undertake on-ground control works at Cooloola Cove and Tin Can Bay for the management of wild dogs/dingos, on Council land. Active control activities are currently underway at the Tin Can Bay STP; the wild dogs/dingos visiting this site, are also likely to be the same animals that have caused impacts in the vicinity of TCB state school and caravan park.

Community Education Program – Wild Dog/Dingo Safety Messaging

During November, biosecurity staff attended the community conversation sessions with the Community Development team and the Disaster Management team at Tin Can Bay and Rainbow Beach. Biosecurity staff attended these sessions to engage with the community and provide education regarding feral animal issues in the area. Biosecurity staff have also held pop-up stalls at Tin Can Bay and Cooloola Cove to engage with community, about these same issues.

Council Coordinated 1080 Baiting

The second coordinated 1080 baiting program for 2023 commenced at the start of October, with participants attending stations at Glastonbury and Wolvi in the east of the region. Western region stations were located at Tansey and Kilkivan.

Six Mile Creek Catchment Area Cats Claw Creeper Community Workshop

Biosecurity staff recently (October and November) assisted Gympie & District Landcare and Noosa & District Landcare in the delivery of a free community Cats Claw Creeper workshop. The workshop consisted of talks from Gympie & Noosa District Landcare staff about the description, life cycle, methods of spread, habitat and distribution, legal requirements and methods of control for Cats Claw Creeper.

An individual talk was given on biological controls and how Gympie & District Landcare can assist local landholders in utilising the biocontrol's which have been subsidised by Gympie Regional Council by 75%. Participants of the workshop were given jewel beetles to release into a heavily infested site adjacent to Six Mile Creek, behind Roadcraft.

Spray Operations

Biosecurity herbicide spray technicians have been treating groundsel bush and Singapore daisy within Council reserves at Mary Valley, Cooloola Cove and coastal sewerage treatment

facilities. Annual ragweed and parthenium are being targeted in the central and western regions that have seen localised rainfall. During October, spray technicians completed a trial for the control of velvety tree pear on the Bunya highway. The trial is now being expanded to other sites around Tansey and Boobyjan.

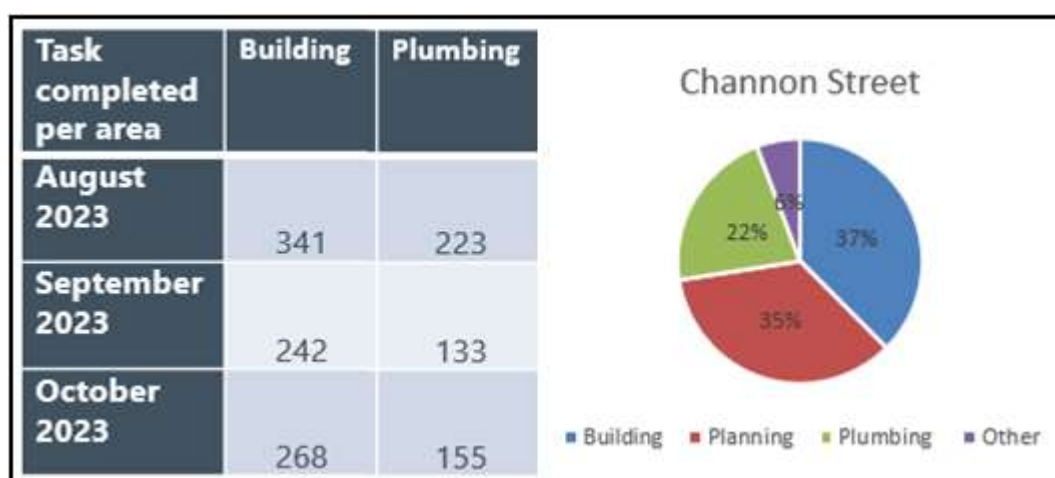
Biosecurity Plan and Plan Companion

The Gympie Regional Council Biosecurity Plan (the Plan) and Companion to the Plan have undergone a comprehensive review and consultation process. These documents are now finalised and were adopted in the November 2023 meeting.

BUILDING AND PLUMBING SERVICES

Building is currently struggling to achieve timely assessment results based on an inability to recruit to all vacant positions (currently 2 vacancies). We have communicated delays with customers and are in the process of placing arrangements to outsource incoming building applications to a contracted Private Certifier, who will perform the assessments on behalf of Council. The approval will then be returned to council, and issued as a Council Permit. Once this process has been implemented, it is expected to return service levels to full compliance with legislative requirements.

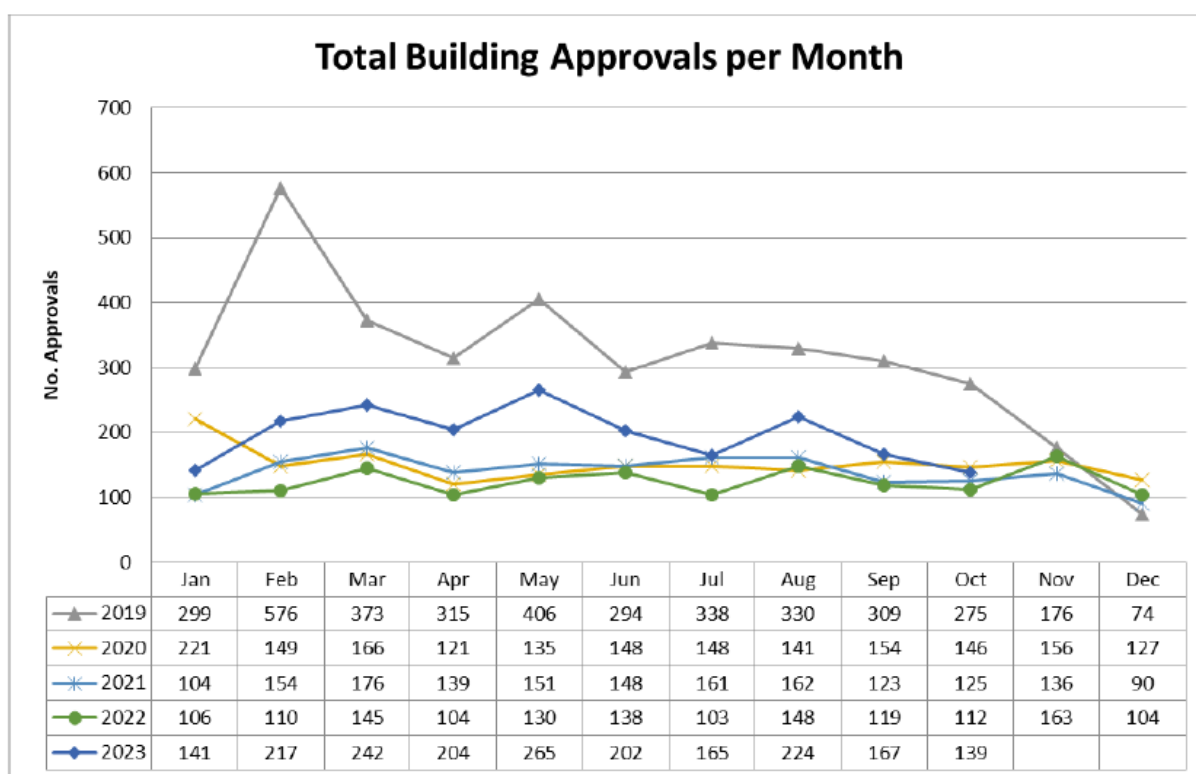
Below are numbers of building and plumbing enquiries and actions completed through Customer Contact staff located in the Channon Street Office. This can include face to face interactions, but also dealing with emailed applications and payments:



In addition to this, the following shows the number of CRMs that were received by the building and plumbing teams during August, September and October, all resolved within the target timeframes:

Community Sustainability CRM Statistics - received and closed within target						
	Aug - New	Aug - Closed	Sep - New	Sep - Close	Oct - New	Oct - Closed
Building	47	47	32	32	27	27
Plumbing	23	23	18	18	16	16

Total building approval numbers per month issued across our region up to end of October are as follows:



2023 Plumbing Approval Figures compared to 2022 at end October:

Plumbing Approvals	October 2023		October 2022	
	Approved	Completed	Approved	Completed
Total FYTD:	219	214	246	158
Total YTD:	448	455	535	368

COMPLIANCE

Environmental Health and Regulatory Services

Environmental Health

Environmental Health team completed the annual renewal process of food business licences and higher-risk personal appearance services licences (HRPAS). Currently, there are 327 licensed food businesses and eight (8) HRPAS licences in the region. The annual routine inspections will be commenced in November 2023.

On 18 October 2023 Council hosted Local Government 'Authorised Person' Asbestos Training with Specialised Health and Safety Services Office of Industrial Relations. The training included delegations of asbestos management for the whole of government approach, investigation of asbestos related incidents, hands on training of sampling procedures, and PPE training. Local government is delegated to investigate and enforce *Public Health Act 2005* and *Public Health Regulation 2018*, this covers activities by occupant/homeowner that result in asbestos incidents (release of asbestos fibres).

The management of incidents within a workplace or activities by PCBU is the responsibility of the Workplace Health and Safety Qld. The full list of scenarios and agencies responsible for asbestos management in Queensland is attached ('Management of Asbestos Incidents'). The

training was well attended and fully booked out, with Environmental Health professionals travelling from Brisbane, Fraser Coast, and Mackay.

Asbestos Session



Environmental Health collaborated with the Infrastructure Services staff to undertake a clean-up of a property at Southside to remove public health risk. The risk was present due to a significant accumulation of green waste including palm fronds, household waste, derelict furniture, building materials, tyres etc. Both the owner and occupier have failed to take the necessary steps as required by the public health order, and Council had no choice but to undertake the work. The work and procedure for entry was carried out in accordance with the *Public Health Act 2005* (the Act). The cost of the clean-up will be recovered as a charge over the land, as per the Act. Photographs of before and after for one area, are attached. Council received many positive comments and thank you's from the community about the clean-up.

Before the Clean up



After the Clean up



The officers are undertaking inspections of markets in the region, as complaints have been received in relation to unlicensed stall holders selling, cakes, jams, and other condiments. The complaints have been lodged by licensed food businesses calling for better regulation of market stalls. Council will liaise with the market stall organisers as part of this process and provide them with the relevant information about licensing requirements so they can make informed decisions.

Complaints are increasing about unlicensed operators delivering drinking water to residents, mainly advertising on social media. Environmental Health is currently working with Communications team about public messaging in relation to using only licensed water carriers for supply of drinking water, potential health risks and some tips on rainwater tank maintenance.

Temporary home occupation resources will be available shortly with a complaint guide, information for applicants, and information for occupiers - all designed to provide relevant information for different situations. These resources will assist the public and the investigating officers in handling the increasing numbers of complaints about temporary home occupation in the region.

Council is currently recruiting for the position of Senior – Officer Environmental Health (EHO) which was recently vacated.

Building and Plumbing Compliance

Staffing Update

The Compliance Department is now fully staffed, with the inclusion of the Building and Plumbing Compliance Officer.

Backlog Resolution

The team has focused on clearing the backlog of building and plumbing complaints, employing Initial Contact Notices (ICN) to address historical issues. A significant number of complaints have been related to the use of shipping containers.

Enforcement Measures

To address non-compliance with regulations regarding shipping containers, respondents are given a six-month period to either remove the containers or apply for an approval. Respondents have shown a positive response and are actively working with the Compliance team to resolve issues.

Illegal Dumping Campaign

Campaign Implementation

The illegal dumping campaign is in full swing with the installation of large aluminium signs on main roads within the shire.

Illegal dumping sign Golden Nugget



Response and Enforcement

The campaign has resulted in a steady influx of complaints, with approximately 80% of investigations leading to the issuance of infringements and/or cleanup notices. The team plans to intensify efforts during the holiday season, targeting high-impact areas and conducting proactive surveillance.

Planning Compliance

Capacity Update

While operating at reduced capacity in Planning compliance, the team has prioritised addressing ongoing and high-risk complaints.

Collaboration and Enforcement

The organisation successfully issued its first infringement in the Planning compliance space. Collaboration between the Building Compliance Officer and Planning Officer is expected to increase in the new year to investigate more complex complaints.

The Compliance team has made significant strides in addressing various compliance issues through strategic enforcement, public awareness campaigns, and prioritised workload management.

Regulatory Services

Staffing

Regulatory Services are currently recruiting for a Senior Officer. This position will come from within the existing team structure and is a promotional career progression opportunity added to the team structure. It will focus on mentoring and leadership in addition to normal Ranger tasks.

Workload

Regulatory Services continue to receive the highest number of customer requests in Council, with over 750 customer requests received from 1 September to the current date. We currently have 27 overdue tasks across the entire team, which reflects the excellent work being done by the team.

Dog Attacks

During September and October we experienced a surge in dog attacks in the region, with 16 serious attacks being reported. Many of these incidents have resulted in victims requiring significant medical care including ambulances and hospitalisation. Regulatory Services investigated all attacks and took a range of actions including regulation, seizure, and destruction in some cases. Regulatory Services, with assistance from Media and Comms, arranged for TV and Radio segments highlighting the need for responsible dog ownership. This publicity appears to have been well received and resulted in further contact to Council about related issues.

Training

Regulatory Services Officers participated in Evacuation Centre Team Refresher & Exercise training in the first week of November. The training focused on increasing Council's ability to assist with the management of evacuation centres for persons in need during times of bushfires, floods and other disasters.

New Registrations

The new dog registration period commenced on 1 November 2023. For the first time since renewal fees were introduced for microchipped and desexed dogs in 2019, the number of registered dogs now outnumbers the number of unregistered dogs (5,233 registered to date compared with 4,190 unregistered). Additionally, Council have received more than 2,500 new dog registrations since the new period commenced. We are very proud of this result which is attributed to improved public messaging, the media communication discussed above, and a dedicated focus on non-compliance from the team over recent months.

PLANNING

Development Assessment

The Development Assessment Unit received 49 new Development Applications in the September quarter, a decrease of 8 from the June quarter and compared to 78 for the same period in 2022 and 64 in 2021.

In addition to these, there were 15 Change Applications and 19 Survey Plan Endorsement requests, bringing the total applications to 83 for the July to September Quarter.

For the quarter from July to September – 69 applications were determined as follows:

- Building Work Assessable Against the Planning Scheme 4

- Reconfiguring a Lot21
- Material Change of Use26
- Operational Work 18

Unfortunately, the previously appointed Co-ordinator of Development Assessment declined the role at short notice before their commencement date, so the recruitment of this position continues.

Casual agency staff working remotely and outsourcing of applications to planning consultants continues by necessity due to the workload.

Development Engineering

During the September quarter (July, August, September) the team held eight (8) prestart meetings, accepted eight (8) developments 'on-maintenance' and accepted two (2) as 'off-maintenance' (i.e. now becoming Council Assets). The team attended 58 various site inspections for the quarter.

The team consists of four (4) full-time positions, but still only three (3) are filled, with agency/consulting engineers currently assisting with high workloads.

Strategic Planning

The new planning scheme preparation works are continuing. Stage 2 stakeholder engagement was completed on 7 August. Submissions received in response to the exhibition of the draft policy position papers have been reviewed and were the subject of a workshop with Councillors on 20 September. Two (2) further workshops have been held with Councillors to finalise the position paper policy settings in October and November. A further planning scheme workshop is scheduled for December.

The exhibition of Amendment Package 3 to the current scheme concluded on 30 June. A report on this matter was considered at Council's November workshop. A further report will be submitted to the December Ordinary Meeting.

Urban Design

As part of the Development Assessment Team, Urban Design continue to assess development applications with regard to heritage, landscaping, verge vegetation protection, street tree provision and open space.

After some initial resourcing issues, the team welcomed a landscape architect temporarily who assisted with the delivery of the next stage of the Sports Field Study, considered at Council's November 8 Workshop. Works continue in house across directorates on the project, interrogating the Two Mile design layout and estimate.

Heritage matters have been in the spotlight recently, with the team providing advice and expertise in relation to a number of enquiries, new planning scheme provisions and the review of the Heritage Reference Group Charter.

There are a number of memorial and naming requests that are currently being assessed. Including recommendations for the naming of the culvert on Window Road Canina in honour of Levi Hanna.

3. BUDGET IMPLICATIONS

There are no budget implications associated with the recommendation of this report.

4. POLICY IMPLICATIONS

There are no policy implications associated with the recommendation of this report.

5. CONSULTATION

Community Sustainability Directorate Managers, Officers and Coordinators were consulted in the development of this report.

6. CONCLUSION

As outlined above, this report provides an opportunity to reflect achievements and learnings and to encourage information sharing across the Directorate, the Organisation and Council.

ATTACHMENTS

1. [Gympie Regional Libraries Activity Report August-October 2023](#)
2. [Customer Contact Team Statistical Report August-October 2023](#)
3. [Arts Community and Culture Activity Report August-November 2023](#)
4. [Commercial Services Activity Report August-October 2023](#)

M10/12/23

Moved Cr DH Stewart

Seconded Cr BM Devereaux

That Council notes the Community Sustainability Directorate's report.

Carried

FOR: Cr HT Smerdon, Cr DH Stewart, Cr RA Fredman, Cr NG Jensen, Cr GC Hartwig, Cr SA Waldock, Cr WA Polley, Cr BM Devereaux and Cr J Milne

AGAINST: Nil

Question on Notice – In relation to the **Arts Community and Culture Activity Report August – November 2023**, Cr Stewart requested confirmation on the outcome of the Arts Award

Question on Notice – Cr Milne requested confirmation on timeframe for final budget confirmation in relation to regional pools.

Question on Notice – Cr Milne requested that the additional documents attached to this report be made available to the public on the Council website.

7.2 Customer Service Charter

PORTFOLIO: Arts, Culture, Libraries, Community Development and Customer Service

DIRECTORATE: Community Sustainability

DOC ID:

PREVIOUS ITEMS

6.2 - Customer Service Charter - Ordinary - 23 Oct 2019 9am

LINKS TO CORPORATE/OPERATIONAL PLAN

KEY RESPONSE AREAS:

1. Community and Environment

1. BACKGROUND AND PREVIOUS COUNCIL CONSIDERATION

Council's current Customer Service Charter (Attachment 1) was adopted at Council's Ordinary Meeting on 23 October 2019.

The Charter has been revised as outlined in this report. The revised Charter (Attachment 2) was discussed at Council Workshop on 30 November 2023. Councillors sought Governance advice on options to delegate the Charter's ongoing updates to officers, while ensuring that Council's strategic Customer Service Focus is maintained. Further Councillors noted whether there should be an inclusion regarding unreasonable customer conduct and Council's ability to limit such interactions.

2. REPORT

The goals of the Customer Service Charter are to:

- document Council's commitment to providing high quality service to its customers;
- explain how to contact council and how we will respond to requests;
- outline the standard of service and timeframes that customers can expect when interacting with council; and
- provide a consistent approach to customer service across the organisation.

In 2023, the Charter has been revised to:

- reflect Council's current Corporate Values;
- outline where we operate with reference to the traditional lands of the Kabi Kabi, Wakka Wakka and Butchulla peoples;
- include information on the National Relay Service for customers who are deaf or have a hearing or speech impairment;
- include information about the free National Interpreter Service;
- include information on how people can make payments (e.g., BPay, in person);
- include information that we will strive to answer phone calls within 60 seconds;
- include a new commitment that *"For all enquiries, we will acknowledge your request within two business days"*;

- confirm the current timeframe that *"Staff from the relevant council area will provide you with an answer or estimated time for resolution within 10 business days of your request. From time-to-time, these timeframes may be affected by circumstances beyond our control."*
- include new information on how to connect with Council and stay up to date (e.g., Opt-in Alerts, Social media, Disaster Dashboard).

As outlined in the revised Customer Service Charter, the Charter applies to any person who requests information, services or actions from Gympie Regional Council.

This new Charter would supersede previous customer service standards and guidelines.

In response to Councillor feedback on 30 November 2023 and to confirm Council's commitment to staff safety, an additional sentence has been added to the Charter, namely: *"Council has a responsibility to provide its staff and customers with a safe environment. Unreasonable customer conduct may result in council offering alternative or restrictive service arrangements."* Officers are developing an Unreasonable Customer Conduct Policy, which will be brought to Council in 2024. It will outline the principles, definitions and procedures to guide how council will deal with unreasonable conduct. In the interim, the above sentence will confirm that such behaviour is unacceptable and may lead to more limited contact.

Regarding the ongoing update and development of the Charter, officers note that the Corporate Plan includes a core Value regarding Customer Service and several priorities that direct the organisation in regard to effective systems and enhanced communication (refer to 1.1, 1.3 and 3.7 of the Corporate Plan). It is submitted that this provides sufficient policy direction to the organisation and that Councillors may delegate the ongoing development, review and update of the Charter to the Chief Executive Officer.

3. BUDGET IMPLICATIONS

The Customer Service Charter will be implemented utilising existing resources and as such no budget implications are identified.

4. POLICY IMPLICATIONS

The revision of the Customer Service Charter aligns with Council's Corporate Plan 2022-2027, specifically:

- 1.1: Encourage and enhance communication and engagement with all stakeholders.
- 3.3: Council has safe, efficient and effective systems and processes to service the communities' needs.
- 3.7: Provide support and service the community through listening, leadership and responding to the community needs about service delivery

5. CONSULTATION

- Executive Leadership Team
- Customer Contact Team
- Manager, Governance, Integrity and Risk
- Manager, Community and Commercial Services

6. CONCLUSION

The revised Charter is presented to Council for adoption.

ATTACHMENTS

- ↓1. Customer Service Charter 2019
- ↓2. Revised Customer Service Charter 2023

M11/12/23

Moved Cr J Milne

Seconded Cr DH Stewart

That Council adopts the revised Customer Service Charter at Attachment 2, which will supersede all previous customer service charters and standards.

Carried

FOR: Cr HT Smerdon, Cr DH Stewart, Cr RA Fredman, Cr NG Jensen, Cr GC Hartwig, Cr SA Waldock, Cr WA Polley, Cr BM Devereaux and Cr J Milne

AGAINST: Nil

M12/12/23

Moved Cr J Milne

Seconded Cr DH Stewart

That Council instructs the Chief Executive Officer to oversee future development, review and updates of the Customer Service Charter to implement the customer service values and priorities outlined in the Corporate Plan 2022 – 2027.

Carried

FOR: Cr HT Smerdon, Cr DH Stewart, Cr RA Fredman, Cr NG Jensen, Cr GC Hartwig, Cr SA Waldock, Cr WA Polley, Cr BM Devereaux and Cr J Milne

AGAINST: Nil

7.3 Heritage Reference Group Update

PORTFOLIO: Planning and Regulatory Compliance

DIRECTORATE: Community Sustainability

DOC ID:

PREVIOUS ITEMS

1.1 - Heritage Reference Group Update - Workshop - 08 Nov 2023
9.00am

LINKS TO CORPORATE/OPERATIONAL PLAN

KEY RESPONSE AREAS:

1. Community and Environment

1. BACKGROUND AND PREVIOUS COUNCIL CONSIDERATION

Councillors were provided with an update of items arising from the Heritage Reference Group (HRG) at the 8 November Workshop. Further to this discussion, this report presents items requiring resolution.

2. REPORT

Heritage Reference Group

The purpose of the Heritage Reference Group is to provide feedback on matters relating to the conservation of cultural heritage for the benefit of the present community and future generations of the Gympie region. This includes components of the built, human adapted and natural environment, which have cultural heritage significance. This can be identified as, but is not limited to, objects and evidence of material culture, buildings, structures, streetscapes and landscapes.

In accordance with Council's governance changes, the Heritage Reference Group has replaced the former Heritage Advisory Committee which was a formally recognised Committee under the provisions of the *Local Government Act 2009*. The reference group does not have any decision-making powers but acts to provide guidance on matters of heritage significance as appropriate.

As part of organisational governance changes adopted by Council, the Heritage Reference Group does not need to meet the same legislative obligations, yet still exists to provide heritage related advice and is made up of a group of community-based volunteer representatives with an interest in heritage conservation.

Proposed Change to the Heritage Reference Group

Council is advised of a proposed new version of the Heritage Reference Group Charter to reflect the new naming, and to effectively reflect the purpose of the group considering these governance changes.

It has been approximately three (3) years since the last review of the Charter. In this time, there have also been some members depart the group, and it has been proposed to replace these members with suitably qualified replacements.

The latest Heritage Advisory Committee Charter was adopted by Council at its meeting held on 22 July 2020. A copy of this, as well as the proposed new Charter is attached to this report for information.

The most notable proposed amendments to the Charter from 2020 to now are:

- APPOINTMENT: amendment of wording to reflect more accurately the discretion of the Chief Executive Officer providing an opportunity for a reference group to have input into matters of heritage value, as opposed to the governance obligations of the *Local Government Act 2009*.
- FUNCTION: amendment to more adequately reflect the purpose of the group, and to reiterate that it has no decision making powers. Any formal decisions would be referred to Council for consideration.

At the HRG's suggestion two (2) members of the community were originally approached for inclusion in the group as new members following some recent departures. These individuals attended recent meetings to gauge their interest as prospective members. Unfortunately, council has since received advice that one has declined due to personal reasons, and therefore one remaining individual is included for nomination. This person is willing and able to be included as a member, and no objection has been received relating to their inclusion. The proposed member is:

- Dr Elaine Brown: published author, historian and member of the National Trust.

After making approaches to these (and other) community members, Council concurrently ran an Expression of Interest process to gauge public interest from anyone interested in joining the HRG. No additional submissions were received.

Site of Significance

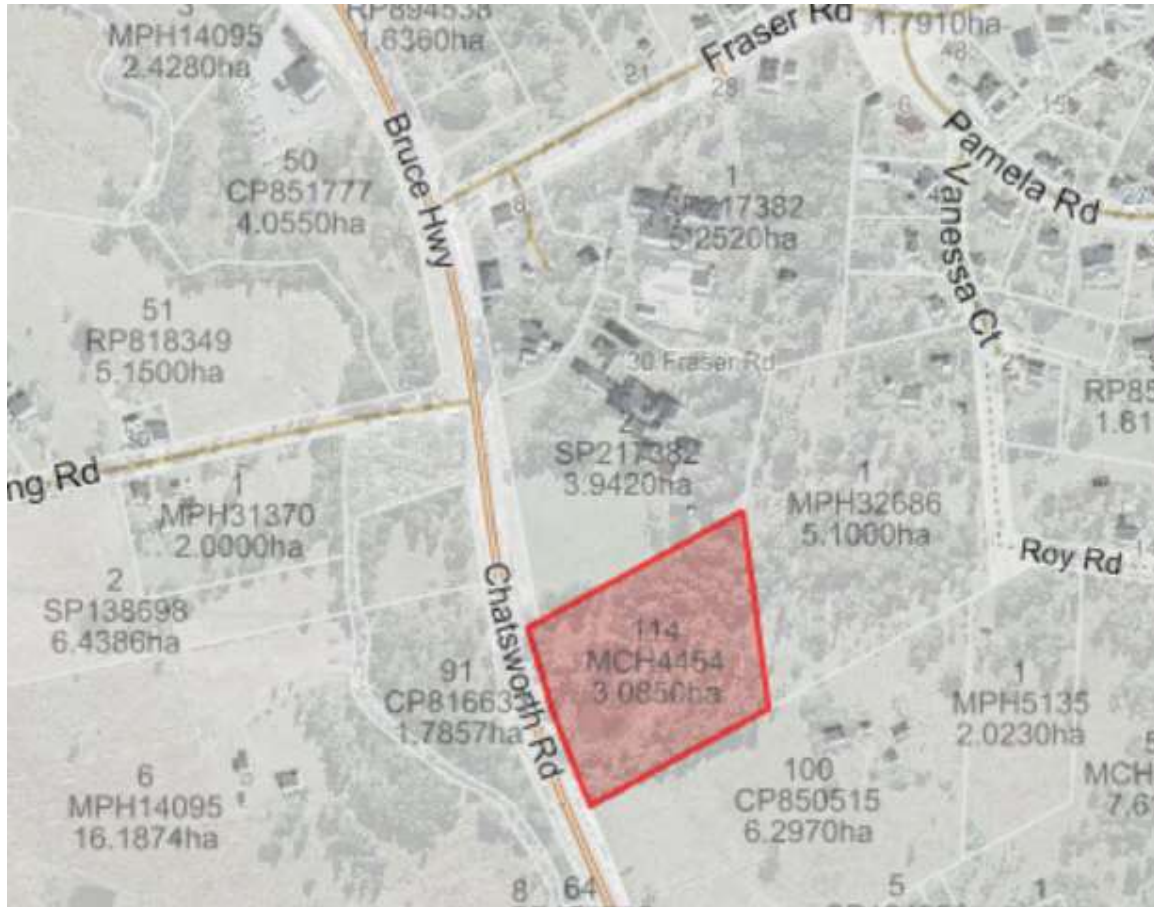
The Heritage Reference Group is continuing to advocate for Council involvement in a site of heritage significance, at the following location:

Araluen Waterholes

The Araluen Waterholes site is of some local historical significance, and as Council's Heritage Reference Group advocates for the retention and maintenance of sites of heritage significance throughout the region, they have requested this site be brought to the attention of Council.

The direction of Council is sought, given some constraints that exist over the site, and given the advocacy of the Heritage Reference Group for the restoration and ongoing maintenance of this site in relation to its local heritage significance.

The Araluen Waterholes are located over a portion of Lot 114 MCH4454 outlined in the aerial image below. This is to the immediate south of the Gympie Woodworks Museum on the corner of Bruce Highway and Fraser Road, and approximately 800 metres north of the northernmost corner of the Gympie Pines Golf Club.



The restoration of the site has previously been raised by Council's Heritage Reference Group, who have noted that some of the historical relics on site have fallen into disrepair. Site inspections have been undertaken to understand the extent of relics and interpretive information on site adjacent to the waterholes themselves, summarised as follows:

- There is a broken cross/memorial sitting atop a stone monument on site, with two timber benches located adjacent. The pictures below relate. The plaques on the stone monument read:

*"In sacred memory of
St. Jude's Anglican Church and
Two Mile Wesleyan Church
Established 1883"
and*

*"The Lords My Shepherd.
I'll Not Want
He Makes Me Down to Lie
In Pastures Green He Leadeth Me*

The Quiet Waters By"

Psalm 23



- There is also another memorial located nearby on a stone monument that is 'in grateful remembrance' of the early settlers of Chatsworth and Two Mile'. There are name lists included on the memorial. The picture (below) relates:



To add further context, the site is not identified on either the Local Heritage Register, nor is it listed in the Heritage Places Study endorsed by Council in 2021. At a previous Heritage Reference Group meeting, staff suggested the possibility of moving relics to another location, alternately escalating discussions with the State Government for tenure over the site.

- *Removal of relics from site was not a solution, given their geographical ties to the Araluen Waterhole site;*
- *The waterholes were actually a result of alluvial mining and a repository for mining relics;*
- *Sites of significance should not be considered on a false notion of cultural tourism. Should there not be ready access to a site, this is no excuse for the site to not still be maintained.*

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- The Araluen Waterholes have not (as yet) been recognised on Council's Local Heritage Register, nor were they identified in the recently endorsed Heritage Places Study;
- The site is owned by the State Government;
- There is a lack of practical roadway access for the ongoing maintenance of the site.

The Heritage Reference Group has requested that Council escalate negotiations to establish legal tenure of the site so that it can restore and maintain this site. Councillors outlined that they were happy to have the site included as a prospective future site for inclusion, however did express reservations about taking on any tenure responsibilities over the site.

3. BUDGET IMPLICATIONS

Should Council decide to pursue legal tenure over the Araluen Waterhole site, there are potential budgetary implications.

4. POLICY IMPLICATIONS

Nil.

5. CONSULTATION

In development of this report, staff have discussed items contained within this report with:

- Gympie region community relating to the Expression of Interest process undertaken for prospective new members
- Heritage Reference Group
- Councillors at the November 8 Workshop

6. CONCLUSION

The update of the Heritage Reference Group has been presented to Council for previous consideration. There are some resolutions required, as outlined in the recommendation.

ATTACHMENTS

1. [Heritage Reference Group Charter \(Draft\) 2023](#)
2. [Heritage Reference Group Charter 2020](#)
3. [Heritage Reference Group Charter - Draft July 2023 - Highlighted](#)

M13/12/23

Moved Cr RA Fredman

Seconded Cr BM Devereaux

That Council

- 1. Endorse the draft Heritage Reference Group Charter 2023**
- 2. Include Dr Elaine Brown as a new member of Council's Heritage Reference Group**
- 3. Consider the Araluen Waterholes, located at Lot 114 MCH4454 as a site for possible future inclusion as a Local Heritage Place, however not pursue establishing legal tenure over the site under Council responsibilities.**

Carried

FOR: Cr HT Smerdon, Cr DH Stewart, Cr RA Fredman, Cr NG Jensen, Cr GC Hartwig, Cr SA Waldock, Cr WA Polley, Cr BM Devereaux and Cr J Milne

AGAINST: Nil

7.4 Wishlist House - Waiving of Plumbing Application Fees

PORTFOLIO: Planning and Regulatory Compliance

DIRECTORATE: Community Sustainability

DOC ID:

LINKS TO CORPORATE/OPERATIONAL PLAN

KEY RESPONSE AREAS:

Choose a theme.

1. BACKGROUND AND PREVIOUS COUNCIL CONSIDERATION

Council has the legislative power to adopt a schedule of fees and charges as part of its annual budget process.

Section 97 of the *Local Government Act 2009* (the Act) provides Council with the ability to fix cost recovery fees and Section 98 provides for a Register of Cost Recovery Fees. Section 262 (3)(c) of the Act provides the power to charge for a service or facility, other than a service or facility for which a cost recovery fee may be fixed.

Council may change its fees and charges at any time by resolution.

Council adopted its 2023-2024 Schedule of Fees and Charges at its Ordinary Meeting on 24 May 2023.

2. REPORT

Wishlist is a not-for-profit organisation which provides fundraising dedicated to supporting the growing health needs of patients and families on the Sunshine Coast and Gympie region.

Ausmar Homes has partnered with Wishlist to build a new charity home at Serenity Drive, Southside, where proceeds raised through the sale of the Wishlist House will fund priority items at Gympie Hospital for the benefit of local patients and their families.

The Private Building Certifier engaged to provide the relevant Building Permit is Suncoast Building Approvals, and it is they who lodged and paid for Plumbing Application 2023-1636 with council on 09 June 2023.

Under the provisions of Council's adopted Fees and Charges for 2022/2023, *"Applications by non-profit/community organisations that do not hold a liquor licence may be eligible for a 60% reduction of assessment and inspection fees.*

Applications by non-profit/community organisations that hold a liquor licence may be eligible for a 25% reduction of assessment and inspection fees. Fee reductions must be pre-approved by Council prior to lodging a plumbing application, or the full fee amount will be required to be paid when the application is submitted. Any request to have fees reduced must be in written

form, include reasons for requesting such a reduction, and be accompanied by relevant evidence in the form of documentation confirming non-profit status."

At the time of initially lodging the application, in the absence of correct documentation to award the concession, and in order to not unnecessarily delay assessment of the application, the Certifier was charged in full.

Council initially charged fees totaling \$2,492.00.

Subsequent consultation occurred with Wishlist, and although Wishlist were not the applicant for the application, the above 60% concession was formally granted on 22 June 2023. This resulted in a partial refund to the certifier for the difference.

Noting that the 60% discount can only be applied to assessment and inspection fees, the amended fees charged totaled \$1567.40 (refunding \$924.00).

It is important to note that a permit for the plumbing works was issued on 19 June 2023, so council has not unnecessarily prevented or delayed works due to deliberations regarding fees for this application.

Council has subsequently received a request to waive the remaining paid plumbing fees associated with the Wishlist Gympie House.

This would include waiving fees totaling \$1,567.40 being for the following:

- \$166.80 – Assessment Fees
- \$449.60 – Inspection Fees
- \$951.00 – Sewer Connection Fee (not eligible for the 60% concession).

Council contacted Wishlist to investigate and advise of possible grant opportunities. Unfortunately, the Grants Guidelines precludes funding for expenses associated with prizes, awards and trophies, so directly funding the fees is not an option. They may however be eligible for other associated expenses under categories available in the Get Local category in the Rolling Round which could provide a maximum amount of \$1,500, and is open all year.

To date, no applications for grant funding have been received from Wishlist.

3. BUDGET IMPLICATIONS

Council's operational revenue will be reduced by \$1,567.40 should Council choose to waive all plumbing application fees associated with Permit 2023-1636.

4. POLICY IMPLICATIONS

Section 97 of the Act provides for a local government to fix a cost recovery fee and Section 98 provides for a Register of Cost Recovery Fees.

Section 262 (3)(c) of the Act also empowers a local government to charge for a service or facility, other than a service or facility for which a cost-recovery fee may be fixed.

Various other pieces of state, non-local government legislation fix fees for a local government or provide a specific head of power for a local government to set fees or charges in relation to a function imposed on that local government.

Sections 172 and 193 of the *Local Government Regulation 2012* (the Regulation) establish the requirements for Council's Revenue Statement and Revenue Policy in relation to information on fees and charges. Council's Revenue Statement is also required to outline the criteria used to decide the amount of the cost-recovery fee – Section 172 (1)(c), and if Council conducts a business activity on a commercial basis, the criteria used to decide the amount of the charges for the activity's goods and services – Section 172 (1)(d).

Council may change its fees and charges at any time by resolution.

5. CONSULTATION

Acting Director Community Sustainability

Manager Finance

Manager Community & Commercial Services

6. CONCLUSION

Wishlist is a not-for-profit organisation which provides fundraising dedicated to supporting the growing health needs of patients and families on the Sunshine Coast and Gympie region.

Under the provisions of Council's adopted Fees and Charges for 2022/2023, *"Applications by non-profit/community organisations that do not hold a liquor licence may be eligible for a 60% reduction of assessment and inspection fees."*

Council has subsequently received a request to waive the remaining paid plumbing fees associated with the Wishlist Gympie House.

This would include waiving fees totaling \$1,567.40 being for the following:

- \$166.80 – Assessment Fees
- \$449.60 – Inspection Fees
- \$951.00 – Sewer Connection Fee (not eligible for the 60% concession).

ATTACHMENTS

- [1.](#) Wishlist House Gympie Information and Media Pack

M14/12/23

Moved Cr J Milne

Seconded Cr SA Waldock

That Council waive plumbing application fees totaling \$1,567.40 for Permit 2023-1636, recognising that fundraising associated with Wishlist House Gympie will directly benefit local patients and their families.

Carried

FOR: Cr HT Smerdon, Cr DH Stewart, Cr RA Fredman, Cr NG Jensen, Cr GC Hartwig, Cr SA Waldock, Cr WA Polley, Cr BM Devereaux and Cr J Milne

AGAINST: Nil

Council break called at 10.33am

Council meeting recommenced at 10:50am

Cr Milne and Cr Stewart attended the meeting at 10.51am

7.5 Planning Scheme - Amendment Package 3 Public Consultation Summary and Recommendations

PORTFOLIO: Planning and Regulatory Compliance

DIRECTORATE: Community Sustainability

DOC ID:

LINKS TO CORPORATE/OPERATIONAL PLAN

KEY RESPONSE AREAS:

1. Community and Environment

1. BACKGROUND AND PREVIOUS COUNCIL CONSIDERATION

Further to Council's previous consideration and endorsement of Amendment Package 3 to the Gympie Regional Council Planning Scheme 2013 (the Planning Scheme), several statutory steps have now been completed. This report is to update Council on the progress of the amendment package, and to discuss issues raised as a result of public consultation.

Amendment Package 3 comprises a consolidated amendment package of administrative, minor and major amendments, as follows:

- (i) the rezoning of the Low impact industry land at Southside to Residential Living and Limited Development – Constrained Land (to reflect flooding constraints) consistent with the Southside Structure Plan;
- (ii) an increase in the number of caravans, tent sites or cabins permitted without a development application within the Rural Zone from four caravans, tent sites or cabins to eight (8);
- (iii) clarification of the levels of assessment for operational work and for dwelling houses proposed on unmaintained road;
- (iv) amendments to update the design criteria in *Planning Scheme Policy 1: Development Standards*;
- (v) minor administrative corrections;
- (vi) further amendments to planning provisions around Tourist Park developments in the Rural Zone including amenity protection for residents, and management of effluent and waste water; and
- (vii) changes arising from the adoption of the Recreational Vehicle Strategy.

Summary of Progress to Date

Timeline	
28 June 2022	Council resolved to endorse the amendment package and commence the State Interest Review (SIR)
9 August 2022	Amendment Package 3 was provided to the State for review
29 March 2023	Following assessment and consideration by the State, Council was advised that the proposed amendment package appropriately

	incorporates all relevant state interests and could progress to formal public consultation
2 June 2023	Commencement of public consultation
30 June 2023	Closure of consultation
8 November 2023	Presentation of consultations findings at Council Workshop

Following discussion at the recent Council workshop, this report is being brought back to Council for endorsement of the revised amendment package.

2. REPORT

Public Consultation and Submissions

Council received 12 submissions in response to the exhibition of the proposed amendments. The submissions are addressed in detail within attachment 1 to this report. A brief summary of the submissions and the suggested planning responses is provided below:

(i) Zoning changes

Amendment Package 3 proposes to rezone Low impact industry land within the Southside Local Development Area on the corner of Eucalyptus Avenue and Eel Creek Road, Southside to Residential Living (with a small amount of land allocated to Limited Development Zone to reflect the 1% AEP flood extent).



Figure 1: Existing Low Impact Industry Zoned lots within Southside Local Development Area



Figure 2: Proposed zoning amendment for Residential Living and Limited Development – Constrained Land Zone

A total of three submissions were received on this aspect and all were in support of the proposed amendment.

(ii) Tourist parks

The proposed increase in the number of cabins, caravans or campsites permitted without a development application in the Rural zone from four to eight attracted nine submissions, two in support for the proposed changes, six objecting to the proposal and one submission from Seqwater identifying the need to protect water quality from potential impacts generated by Tourist park uses.

Issues raised in support of the proposal were:

- The proposed increase supports farmers in diversifying farm income.
- Farmers value their properties and their environment and will manage camper behaviour and impact.
- Many older farmers do not qualify for the aged pension and a tourist park land use can supplement income.

Issues raised in objection to the proposal were:

- There is a lack of regulation or compensation to Council for the damage caused by heavy vans and RV's using poorly maintained Council roads. Roads can be dangerous or not adequate to support the use.
- The installation of lighting and possible use of lights all night without any consideration for wildlife or neighbours.
- Insufficient provision for emergency evacuation for visitors.
- Lack of protection for waterway health.
- Insufficient noise control with limited enforceable action/capabilities.
- Lack of monitoring or compliance.
- It is not appropriate to facilitate too many tourism or entertainment venues in the Mary Valley.
- 48 people on a site at one time is not 'low scale'.
- Insufficient police presence to manage amenity issues.

- 10 ha property size is too small to accommodate a doubling of allowed sites to eight, with up to 48 people.

No submissions were received with respect to the other elements of Amendment Package 3:

- (i) clarification of the levels of assessment for operational work and for dwelling houses proposed on unmaintained road;
- (ii) amendments to update the design criteria in *Planning Scheme Policy 1: Development Standards*;
- (iii) minor administrative corrections;
- (iv) further amendments to planning requirements for Tourist Park developments in the Rural Zone including amenity protection for residents and management of effluent and waste water;
- (v) incorporating changes arising from the adoption of the Recreational Vehicle Strategy.

Response to Submissions

The table at Attachment 1 provides the details of the proposed planning response to each specific issue raised via the submissions. In brief, the proposed zoning change is supported by the affected landowners and it is recommended that this change proceed.

Public feedback regarding proposed changes to Tourist parks has been less receptive. There were two (2) submissions in support for the proposal. One (1) submitter in complete support of the proposal and another in support, however, seeking to remove the current requirement that tourist parks on unsealed roads trigger a development application.

Seven (7) further submissions raised objection to the tourist park amendments proposing to increase the development application threshold from four (4) to eight (8).

It should be noted that the issue in question is not whether tourist parks should be permitted in the Rural zone, but what threshold of intensity should trigger the requirement to submit a formal development application before the tourist park can commence.

The amendment package includes a number of additional assessment benchmarks to better manage the potential offsite impacts of tourist parks including:

- water supply
- wastewater
- sanitation and amenities
- dust
- smoke
- noise
- lighting
- safe road access (currently requiring access via a sealed road constructed to council standard)
- number of patrons
- length of stay
- size of buildings
- landscaping

A full list of the recommended assessment benchmarks is included in Attachment 2 to this report. It is considered that the additional assessment benchmarks are equally relevant to managing the offsite impacts of any tourist park, whether it be for four or eight cabins/caravans/campsites. They should, therefore, be retained within the amendment package even if it is determined that four sites be the maximum threshold for accepted development, rather than the proposed increase to eight.

A tourist park, if consisting of eight sites, can accommodate up to 48 people. This is acknowledged as a substantial number, particularly where the activity occurs frequently.

Compliance and Unlawful Operation

During Council's workshop on 8 November 2023, consideration of the proposed revision of Amendment Package 3 raised questions regarding:

- the amount of Tourist parks operating within the region,
- customer complaints, and
- compliance matters associated with unlawful operation of Tourist parks (or non-compliance with conditions of approval).

Investigation of available online information and marketing for Tourist parks has identified that there are approximately 150 to 180 properties conducting this use throughout the region. The scale of the establishments is varied. Many properties are advertising only a few camp or caravan sites, or cabins. However, there is also several properties advertising upwards of 30 sites. Less than 50 properties were advertised as having some kind of toilet facilities for guests.

Many of the sites currently being actively advertised as operational Tourist parks do not have a development approval nor would they qualify as being 'accepted development subject to requirements' (ADSR) under the current version of the planning scheme. A small number of sites do have the appropriate development approval, however, some of these are the subject of ongoing compliance matters relating to the conditions of their approvals.

Key issues identified through compliance matters include:

- Camp site numbers exceeding the maximum of four to comply with ADSR requirements of the current planning scheme.
- Sites adjoining rural roads that are not constructed to full Council standard.
- Camp sites established in locations identified as bushfire or flood natural hazards under the planning scheme overlay maps.
- Building work established without necessary building permits.

Information summarising compliance matters relevant to Tourist parks in the region, and complaints is discussed further in attachment 3 to this report.

Whilst the proposed increase to eight sites has benefit to support local tourism, there is community concern around negative offsite impacts affecting residents. In consideration of the number of concerns raised in the submission period regarding such issues, limiting the number of people permitted on a site at one time may be an appropriate response to address community concerns.

It is recommended that Council retain the current threshold of four cabins, caravans/camp sites for tourist parks as “accepted development subject to requirements” but proceed to include the additional assessment benchmarks as exhibited. These measures will assist to reduce the offsite impacts of tourist park activities.

It is important to note, that some amenity issues are aspects of development that sit outside the regulatory function of the planning scheme and may be governed under the *Environmental Protection Act 1994*. Ancillary activities, such as playing music, riding trail bikes, campfires and the like conducted on a tourist park site may continue to create issues yet are not able to be managed completely by the planning scheme.

As noted above, one submission questioned the reasonableness of the current scheme requirement for a tourist park site to have full frontage to a sealed road constructed to a full standard in order for the use to occur as “accepted development subject to requirements”. The exhibited amendment package did not propose to change this requirement.

While many of the Region’s unsealed roads might be capable of accommodating low key tourist park traffic, this will not always be the case. Where a site is accessed via an unsealed or a partly sealed road an assessment of the safety and practicality of the proposed access is warranted. It is noted that the scheme does not preclude tourist parks that rely on unsealed access roads, but merely establishes a threshold beyond which a development application is required to ensure the access arrangements are safe and practical for the traffic likely to be generated by the proposed development.

The additional submission relevant to Tourist parks received from Seqwater raises the need to protect drinking water catchments from pollution. Further, Seqwater suggests that Council’s planning scheme include a map defining buffers to drinking water catchments and specific assessment benchmarks against which development in the catchment areas should be assessed. In principle, this submission is supported. However, it is considered beyond the scope of Amendment Package 3 and would be more appropriately addressed via the new scheme.

3. BUDGET IMPLICATIONS

Nil.

4. POLICY IMPLICATIONS

Nil.

5. CONSULTATION

Public consultation for Amendment Package 3 was undertaken in accordance with the Ministers Guidelines and Rules (MGR) under the *Planning Act 2016*. Consultation was for a period of 20 business days and ran from 2 June 2023 through to 30 June 2023.

Further consultation has been undertaken with the following Council teams to formulate the recommendations:

- Development Assessment
- Compliance
- Building
- Plumbing

- Environmental Health
- Development Engineering

Proposed Amendment Package 3 including the consultation summary report was presented to Councillors for consideration at the Workshop on 8 November 2023.

6. CONCLUSION

Following consideration of submissions received in response to the exhibition of Amendment Package 3, it is recommended following elements of the package be supported:

- (i) the rezoning of the Low impact industry land at Southside to Residential Living and Limited Development – Constrained land (to reflect flooding constraints) consistent with the Southside Structure Plan,
- (ii) clarification of the levels of assessment for operational work and for dwelling houses proposed on unmaintained road,
- (iii) amendments to update the design criteria in Planning Scheme Policy 1; Development Standards,
- (iv) minor administrative corrections,
- (v) amendments to assessment benchmarks for tourist park developments in the Rural zone including additional amenity protection for residents, and management of effluent and wastewater; and
- (vi) incorporating changes arising from the adoption of the Recreation Vehicle Strategy.

It is recommended that the proposal to increase the number of cabins/caravans/campsites permitted without the need for a development application from four to eight not proceed for the reasons discussed in the report. It is further suggested that the current requirement for tourist parks to have sealed road access to qualify as “accepted development subject to requirements” be retained.

It is noted that as part of the public consultation process, several landowners within the East Deep Creek precinct (industrial land) had been incorrectly advised that the precinct boundary is proposed to be removed as part of this amendment package. Whilst this had been originally considered as part of the proposed amendments, this change did not progress to be included in the final package of amendments endorsed by Council for public exhibition. The full version of Amendment Package 3 exhibited for public consultation was correct. However, the letter to the landowners within the East Deep Creek precinct was an incorrect additional component. This error, along with the significant change proposed to the accepted development thresholds for tourist parks warrant the re-exhibition of the amendment package.

It is proposed to re-exhibit the Amendment Package for a period of 20 business days, after which the matter will be further reported to Council.

ATTACHMENTS

1. Consultation Report - Amendment Package 3 - August 2023
2. Attachment 2 - Rural Zone Code Tourist park provisions
3. Tourist parks - Compliance matters and customer complaints raised January 2022 to November 2023

That Council endorse

- 1. The threshold for Tourist parks on rural land to be Accepted Development Subject to Requirements be retained at four or less campsites.**
- 2. The additional assessment benchmarks for Tourist parks included in the exhibited rural zone code be retained.**
- 3. Amendment Package 3 be re-exhibited for a period of not less than 20 business days.**

Amended Resolution

M15/12/23

Moved Cr BM Devereaux

Seconded Cr WA Polley

That Council endorse the Amendment Package 3 as exhibited

Carried

FOR: Cr HT Smerdon, Cr DH Stewart, Cr RA Fredman, Cr NG Jensen, Cr GC Hartwig, Cr SA Waldock, Cr WA Polley, Cr BM Devereaux and Cr J Milne

AGAINST: Nil

7.6 Temporary Local Planning Instrument - Biodiversity Protection.**PORTFOLIO:** Planning and Regulatory Compliance**DIRECTORATE:** Community Sustainability**DOC ID:****LINKS TO CORPORATE/OPERATIONAL PLAN****KEY RESPONSE AREAS:**

1. Community and Environment
-

1. BACKGROUND AND PREVIOUS COUNCIL CONSIDERATION

At the Ordinary Meeting of 23 August 2023 Council considered a report on the renewal of the Temporary Local Planning Instrument – Protection of Biodiversity Values (the TLPI) and resolved (M10/08/23) that Council authorises the Chief Executive Officer to write to the Minister for State Development, Infrastructure, Local Government and Planning to seek approval of the proposed TLPI in accordance with Chapter 3, Part 2, Section 8.1 of the Minister's Guidelines and Rules.

2. REPORT

After discussion with Councillors at the Planning Scheme workshop held on 22 May 2023, it was proposed that the TLPI provisions, having been "road tested" by Council over the past 18 months, be rolled into the new GRC Planning Scheme to ensure the scheme addresses biodiversity conservation and thereby also addressing the State Planning Policy.

It was further noted the current TLPI will lapse on 24 February 2024, before a new planning scheme could come into effect, giving rise to the report to Council and the resolution of 23 August 2023 where Council resolved to seek the Minister's approval of a new TLPI to ensure no gap in the protection of biodiversity would occur. The request for the new TLPI, accompanied by the necessary documentation, was referred to the Minister, via the Department's Wide Bay regional office on 6 September.

The Planning Act requires that Council, once in receipt of an approval notice from the Minister, must resolve to adopt the TLPI for it to come into effect.

Council is now in receipt of advice from the Minister advising that the making of the new TLPI has been approved with a commencement date of 23 February 2024, one day before the lapsing of the current TLPI thereby ensuring a continuity in biodiversity protection measures within the Gympie Region. A copy of the Minister's correspondence is provided at Attachment 1 to this report, a copy of the new TLPI document is provided at Attachment 2. Council will note that the only change from the current Biodiversity Protection TLPI is the change to the effective date provided at Section 7.0, where the effective (commencement) date has now been changed to 23 February 2024.

3. BUDGET IMPLICATIONS

There are no budget implications arising from this proposal.

4. POLICY IMPLICATIONS

The proposal to adopt the new TLPI, upon receipt of the Minister's approval, is consistent with Council's resolution of 23 August 2023 to request the Minister make a new Biodiversity TLPI to ensure no gap in biodiversity protection arises following the lapsing of the current TLPI in February 2024.

5. CONSULTATION

TLPIs are not subject to public consultation before they are made as the circumstances that typically give rise to their implementation are such that the timeframes involved in public consultation could be prejudicial to the intent of the TLPI. That said, engagement occurred with a number of stakeholders in the 12-month period leading up to the adoption of the current Biodiversity TLPI. Further, an 8-week public exhibition of the draft Biodiversity Policy Position Paper has just concluded wherein the proposal to "extend" the current Biodiversity TLPI until the new planning scheme was in force was explicitly stated. Consultation feedback highlighted the importance of biodiversity protection in the Gympie Region to many members of the community (Top 3 of 8 issues raised by 34% of respondents).

6. CONCLUSION

The adoption of the new TLPI by Council, it having now been approved by the Minister, will ensure a seamless transition from the current TLPI to the new TLPI.

ATTACHMENTS

- [1. Minister's Correspondence](#)
- [2. New TLPI Protection of Biodiversity Values](#)

M16/12/23

Moved Cr J Milne

Seconded Cr DH Stewart

That Council adopt the new Temporary Local Planning Instrument – Protection of Biodiversity Values in accordance with the advice of the Minister dated 28 November, 2023.

Carried

FOR: Cr HT Smerdon, Cr DH Stewart, Cr RA Fredman, Cr NG Jensen, Cr GC Hartwig, Cr SA Waldock, Cr WA Polley, Cr BM Devereaux and Cr J Milne

AGAINST: Nil

7.7 Place Name and Memorial Request

PORTFOLIO: Planning and Regulatory Compliance

DIRECTORATE: Community Sustainability

DOC ID:

LINKS TO CORPORATE/OPERATIONAL PLAN

KEY RESPONSE AREAS:

Choose a theme.

1. Community and Environment

1. BACKGROUND AND PREVIOUS COUNCIL CONSIDERATION

This report provides an update and seeks resolution on the Memorial and Place Name request in honour of Levi Hanna. The request for a memorial seat at Mullins Creek Park and the naming of the culvert on Window Road Canina has previously been discussed by Councillors at the 9 August 2023 Workshop. Further consultation with the family has been ongoing since this time.

2. REPORT

Levi Hanna was a fourteen (14) year old Gympie resident who was tragically killed in a traffic incident on Tin Can Bay Road in February 2023. Earlier this year a request was made by Levi's immediate family, through discussions with the Mayor, for the culvert on Window Road Canina to be named Levi's Crossing and for a memorial seat to be installed at Mullins Creek Park.

As discussed at the 9 August Workshop meeting, Councillors discussed details regarding the naming request and the possibility that it technically may not meet requirements as outlined in section 4.3 Naming Principles, of the Naming of Council Facilities policy document, which states:

4.3 Naming Principles

Naming suggestions should adhere to a minimum of one of the following categories:

- a person (for posthumous consideration who has passed no less than six months prior to the naming request) or group who has made a significant contribution to the community
- an historic event relevant to the place
- an Aboriginal or Torres Strait Islander word
- a geographic reference including landscape features
- a relevant endemic flora and fauna.

Naming suggestions must not:

- be offensive or derogatory
- be in honour of a living person except in exceptional circumstances
- be a duplication of another name or be similar in sounding or spelling of another name (this requirement avoids confusion particularly for emergency services).

However, section 4.4 states: Council reserves the right to name or re-name facilities at its discretion in accordance with this policy.

The proposed naming convention 'Levis Crossing' is considered appropriate as the name is unique to the area and without duplication. The relevancy of the infrastructure to the name is assessed as satisfactory and the facility is within proximity to Levi's home.

In accordance with the policy, targeted community engagement was commenced late November informing immediate neighbours of the naming proposal. Any feedback received will be provided by Officers to Council at the Meeting.



The creek crossing on Window Road (above and pictured below).



The second request for a memorial seat at Mullins Creek Park was also discussed by Councillors at the 9 August Workshop. Officers have subsequently agreed on an appropriate location for the seat with the family.

As the seat is outside council's ordinary work's program, in accordance with the Policy the seat will incur a cost to the customer, which has been discussed with them and agreed upon. It is understood that the family intends to fundraise for the costs associated with the supply and installation of the seat.

Naming Progress

Following the 9 August Workshop, officers commenced the process for naming the culvert and to organise the installation of the memorial seat at Mullins Creek Park.

- Officers confirmed the intention to progress the proposal with the family and discussed issues pertaining to the potential location of the seat and the Highest Astronomical Tide (HAT).
- As the place name request was originally for the creek itself, an appropriate naming suggestion was confirmed internally. Given the structure is technically not a bridge, the suggestion of 'Levis Crossing' was provided for internal approval.
- A site visit was undertaken with officers to discuss an appropriate location for the seat, within the park's maintenance area and ideally outside the HAT area. The proposed location is very close to one of the original suggestions supplied by the family. Still within the HAT, it was confirmed internally from Open Space Maintenance and Environment that this position was acceptable.
- The family was contacted to confirm the acceptability of the name 'Levis Crossing' and the location, type and cost of the seat. A non-standard seat was preferred and specific plaque inclusions were discussed.
- The request for a non-standard seat and plaque inclusions were agreed with relevant areas of Council, a secondary quote for the new seat was obtained.
- A Community Engagement Plan was compiled and circulated for comment and approval internally.
- The family was contacted to advise of progress of the naming, the upcoming engagement and details regarding the memorial seat.
- A letter was drafted and delivered to residents in accordance with the Engagement Plan.
- Four (4) customers have contacted council so far to express their support for the naming.

3. BUDGET IMPLICATIONS

The costs for the printing and installation of the sign at the culvert are estimated at \$1,350.00. There is no cost to council for the memorial seat.

4. POLICY IMPLICATIONS

As indicated in the report the request may not strictly comply with section 4.3 Naming Principles of the Naming of Council Facilities Policy.

5. CONSULTATION

Internal consultation with relevant areas of council has been undertaken to understand appropriateness and relevance of the proposed name for the culvert. External consultation

with immediate residents of Window Road Canina will be completed in accordance with the Policy, prior to presentation of this report.

6. CONCLUSION

That Council endorse the naming of the unnamed culvert on Window Road in Canina 'Levi's Crossing' and the installation of a memorial seat at Mullins Creek Park.

M17/12/23

Moved Cr NG Jensen

Seconded Cr BM Devereaux

That Council endorse the naming of the unnamed culvert on Window Road in Canina 'Levis Crossing'.

Carried

FOR: Cr HT Smerdon, Cr DH Stewart, Cr RA Fredman, Cr NG Jensen, Cr GC Hartwig, Cr SA Waldock, Cr WA Polley, Cr BM Devereaux and Cr J Milne

AGAINST: Nil

7.8 Community Grants Program 2023/24 - Environment

PORTFOLIO: Arts, Culture, Libraries, Community Development and Customer Service

DIRECTORATE: Community Sustainability

DOC ID:

LINKS TO CORPORATE/OPERATIONAL PLAN

KEY RESPONSE AREAS:

1. Community and Environment

1. BACKGROUND AND PREVIOUS COUNCIL CONSIDERATION

Prior to 2022, the Community Group Environment Levy Grants Program provided an annual grants scheme that distributed 20% of the Environment Levy budget to local environmental groups working towards conserving our biodiversity and enhancing our water quality, minimising our greenhouse gas emissions and building our region's resilience to a changing climate, and/or supporting a thriving environment. With the removal of Levies from Council's rates, environment grant funding was subsequently budgeted for and incorporated into the Community Grants Program 2022/23.

Previous consideration by Council includes:

- Community Grants Policy and Program Guidelines 2023/2024 – endorsed 28 June 2023
- Community Grants Program 2023/2024 - Round 1 Funding Recommendations – endorsed 25 October 2023

At the Ordinary Council Meeting of 25 October 2023, officers confirmed that only two of the five Major Environment category applications were successful and that the current guidelines prohibited the funding of ongoing programs. Officers noted that this may not be achieving Council's intent of supporting initiatives that improve environmental outcomes in the region. On that basis, officers undertook to review the guidelines, consult with stakeholders, and present options back to Council Ordinary Meeting in December 2023/January 2024.

Under Section 1 of the Council endorsed Community Grants Policy, *"Council may establish additional grant categories to respond to emerging community needs or issues"*.

In accordance with this policy, officers propose a pilot Environment Program Grant category to respond to emerging needs and issues outlined in this report.

2. REPORT

The competitive grant Round 1 of Council's Community Grants Program 2023/2024 opened on 7 August 2023 and closed to applications on 17 September 2023. A total of 39 applications were assessed across eight funding categories, including five applications in the Major Environment Projects category requesting a total of \$92,573 in funding.

Table 1 below summarises the applications received and recommended in the Major Environment Projects category.

Table 1: Summary of applications received and recommended

Major Environment Projects category	
No. of applications	5
First time applicant	0
First time recommended for Council funding	0
Total funding requests	\$92,573
# of applications recommended and awarded	2
Funding Awarded	\$28,503

Two applications with a total of \$28,503 were recommended and endorsed for funding.

Feedback from assessors of the applications to the Major Environmental Projects category included the following:

- Whilst there is environmental and social benefit from the organisation's proposed project, under the current Community Grants Program activities like this are ineligible as they have already occurred or are ongoing
- A Project based application would be encouraged in Round 2 of the Community Grants Program 2023/2024
- Applicant is strongly encouraged to seek advice from Community Development Team and attend grant writing workshops and other information sessions in the future.

Council's Environment Services and Community Development Teams invited all environment category applicants to a focus session on the environment categories of Council's Community Grants Program. Ten participants from four environmental organisations (namely, MRCCC, ANARA, Gympie and District Landcare and Cooloola Coastcare) attended the session on 30 November 2023. The purpose of the session was an exchange of information: for council officers to share information about the Community Grants Program, and to hear from environmental organisations about the activities they are delivering, and what financial support they are seeking to deliver these activities in the region.

Feedback covered a broad range of issues with the key findings for the grants process being:

- the current Community Grants Guidelines are designed to support projects, and should be expanded to enable not for profit environmental organisations to deliver ongoing environmental programs;
- volunteer contribution is critical for ongoing program delivery and should be given greater acknowledgement and weight;
- broad environmental/community impact needs to be given greater acknowledgement through program-based funding;
- program based operational funds should be eligible (e.g., food for rescued native wildlife, program officer costs).

In summary, it is proposed that if Council intends to support the ongoing aspects of environmental activities then a new grant category needs to be developed in 2023/2024, multi-year grant programs could be considered for introduction in 2024/2025 and/or Council

needs to develop service level contracting arrangements to enable ongoing programs to be delivered (e.g. removal of cat's claw).

To enable a broader range of environmental programs to be awarded with existing 2023/2024 grant funding, officers have developed a pilot grants category titled Environment Program Grant Category. It is proposed to trial this category in 2023/2024 while officers (in consultation with stakeholders) develop longer term funding mechanisms.

The proposed Environment Program Grant Category Guidelines are provided at Attachment 1.

If adopted by Council resolution, the round would open on 15 December 2023 and close on 14 January 2024. This timeframe would enable assessment to be undertaken with Council awarding any successful environment program grants at the Council Ordinary Meeting on 24 January 2024, prior to Caretaker Period. Environment groups were advised of these proposed timeframes at the consultation session and were understanding of the tight timeframes given the upcoming Caretaker Period. It was noted that groups' previous applications would likely form the basis of the applications under the proposed Environment Program Grant Category and therefore not require substantial redevelopment.

BUDGET IMPLICATIONS

Council's Community Grants Program is funded by Council's operational budget. A total of \$150,000 is allocated for Environment Grants in 2023/2024 to fund applications to the Major Environment Project category in Round 1 and Round 2, and applications to the Micro Environment Projects category in the Rolling Round.

With Round 1 complete and one Micro-Environment Grant applied for and awarded to date, a total of \$119,997 is remaining for environment category grants in 2023/2024. Officers propose that a maximum of \$90,000 be available for the proposed Environment Program Grant Category, which will allow approximately \$30,000 for applications to the Major Environment Projects category in Round 2 and the Micro Environment Projects in the Rolling Round. Round 1 evidenced that there is greater community demand for ongoing environmental program funding, rather than one-off project funding that is available in Round 2 and the Micro- Environment grants. Hence, the proposed split of funding for the categories is considered a proportionate, reasonable response and will increase the likelihood that budget allocated for 2023/2024 is expended. The split in funding is a guide only, with funding awarded by Council resolution based on the applications that are submitted.

POLICY IMPLICATIONS

The Gympie Regional Council Community Grants Policy complies with Local Government Regulation 2012 (sections 194 and 195). The Community Grants Programs Guidelines are in accordance with the Policy.

CONSULTATION

Internal consultation:

- Manager Community and Commercial Services
- Manager Environment and Resource Recovery
- Coordinator Arts, Community and Culture
- Coordinator Environment Services

- Senior Officer Community Development
- Support Officer Community Development

External consultation:

- Australian Native Animals Rescue and Rehabilitation Association Inc
- Cooloola Coastcare Association Inc
- Gympie and District Landcare Group Inc
- Mary River Catchment Coordinating Association

CONCLUSION

Council's Community Grants Program is designed to provide financial assistance to enhance the social, environmental, economic and/or cultural wellbeing of the Gympie region.

The Community Grants Policy enables Council to establish additional grant categories to respond to emerging community needs or issues.

In accordance with this policy, officers propose a new Environment Program Grant Category to pilot in 2023/2024 to enable a broader range of environmental activity to be supported through Council's grants program. This in turn will enable the delivery of improved environmental and community benefits for the region.

ATTACHMENTS

1. Environment Program Grant Category Guidelines 2023-24

M18/12/23

Moved Cr DH Stewart

Seconded Cr J Milne

That Council endorse the Environment Program Grant Category Guidelines 2023/24.

Carried

FOR: Cr HT Smerdon, Cr DH Stewart, Cr RA Fredman, Cr NG Jensen, Cr GC Hartwig, Cr SA Waldock, Cr WA Polley, Cr BM Devereaux and Cr J Milne

AGAINST: Nil

Disclosure of Interest - Cr BM Devereaux

In accordance with Chapter 5B of the Local Government Act 2009, Cr BM Devereaux informed the meeting of a declarable conflict of interest in relation to this matter due to:

- being involved closely with the Eight Ball Association in looking for leasing options and with this interaction wanted to table his declaration.

Having given due consideration to the fact that this interaction was in the role as Councillor, Cr Devereaux requested to be allowed to remain in the room while this matter is being considered and voted on.

M19/12/23

Moved Cr J Milne

Seconded Cr NG Jensen

That Councillor Devereaux be permitted to remain in the room for this discussion

Carried

FOR: Cr HT Smerdon, Cr DH Stewart, Cr RA Fredman, Cr NG Jensen, Cr GC Hartwig, Cr SA Waldock, Cr WA Polley, Cr BM Devereaux and Cr J Milne

AGAINST: Nil

SECTION 8: INFRASTRUCTURE SERVICES

8.1 New Lease to Gympie Eight Ball Association over part of Reg English Complex - Lease Area E, 33 Cartwright Road, Gympie

PORTFOLIO: Civil Works and Design, Asset Management, Facilities, Property and Open Space

DIRECTORATE: Infrastructure Services

DOC ID:

LINKS TO CORPORATE/OPERATIONAL PLAN

KEY RESPONSE AREAS:

1. Community and Environment

1. BACKGROUND AND PREVIOUS COUNCIL CONSIDERATION

The Reg English Complex at 33 Cartwright Road, Gympie is located on State Reserve for recreation purposes which is held in trust by Gympie Regional Council. It is mostly used for tennis; however, it is also the location for other recreational not-for-profit organisations such as the Lions Club of Gympie and The Scout Association of Australia (Gympie Branch).

2. REPORT

Property Description:	Part of Lot 515 CP MCH4139 – Lease Area E
Location:	33 Cartwright Road, Gympie
Tenure:	State Reserve - Gympie Regional Council as Trustee
Zoning:	Sport & Recreation
Locality Plan:	Lease Area E as highlighted in green on plan below



The Property Branch of Gympie Regional Council held an invitation for tenure for Lease Area E in January 2023. The only applicant was the Gympie Eight Ball Association ("Gympie 8 Ball"). Gympie 8 Ball is an Association that has been in existence since 1999 and they were displaced from their leased space due to the 2022 floods. The application evidenced that they provide an inclusive recreational activity to the community by reaching people of all ages and abilities and that they have the membership and financial capacity to run their own facility.

It was determined by Property and Land Management Branch that a successful application was submitted by the club and a 12-month Licence Agreement (for due diligence purposes only) was entered into between council and Gympie 8 Ball on 23 February 2023.

Gympie 8 Ball confirmed on 14 November 2023 that they are satisfied with their due diligence investigations, have secured grant funding to construct their facility and have confirmed by Committee minute that they would like to enter into a more permanent tenure arrangement with council. The State have confirmed that the proposed use aligns with the purpose of the reserve. Prior to allowing Gympie 8 Ball to construct their facility, council require the club to enter into a 10-year lease, to be registered on title.

In accordance with Chapter 6, Section 236(1)(b)(ii) of the *Local Government Regulation 2012*, Council may (by resolution) dispose of a valuable non-current asset other than by tender or auction if the disposal is for the lease of land to a community organisation.

3. BUDGET IMPLICATIONS

There are no budget implications associated with the recommendations of this report.

4. POLICY IMPLICATIONS

Local Government Regulation 2012

5. CONSULTATION

- Manager Property and Open Space
- Coordinator Property and Land Management
- Senior Officer Property
- Co-Ordinator Governance and Native Title
- Gympie Eight Ball Association
- State of Queensland (SLAM)

6. CONCLUSION

It is considered appropriate to offer a Trustee Lease over Lease Area E in Lot 515 CP MCH4139 for a term of ten (10) years.

M20/12/23

Moved Cr DH Stewart

Seconded Cr SA Waldock

That Council resolves to approve the exception referred to in Chapter 6, Section 236(1)(b)(ii) of the *Local Government Regulation 2012* allowing Council to dispose of (through leasing) the subject land, other than by tender or auction to a community organisation.

That Council offer a new Trustee Lease to Gympie Eight Ball Association over part of Lot 515 CP MCH4139 (Lease Area E) in Council's standard community trustee lease format, to include the following terms and conditions:

- a) **Term of Lease: Ten (10) years**
- b) **Rental review: Rent will be reviewed annually on the anniversary of the Commencement Date and increased in accordance with "Gympie Regional Council's Fees and Charges" for a Community Lease Agreement, currently \$130.00 inclusive of GST**
- c) **Use: Community Sporting Facility**
- d) **The Trustee Lessee to hold public liability insurance in a sum not less than \$20,000,000.00 or such other amount that Council shall determine from time to time in the name of the Trustee Lessee and Gympie Regional Council**
- e) **Trustee Lessee will cover the costs of the preparation, stamping and registration of the new lease to a maximum amount of \$1,500.00 plus GST**
- f) **Survey fees will be divided equally between Gympie Regional Council and the Trustee Lessee**

Carried

FOR: Cr HT Smerdon, Cr DH Stewart, Cr RA Fredman, Cr NG Jensen, Cr GC Hartwig, Cr SA Waldock, Cr WA Polley, Cr BM Devereaux and Cr J Milne

AGAINST: Nil

8.2 Proposed Disposal of Land - Lot 2 SP 186025 - 124 Centro Way, Gympie

PORTFOLIO: Civil Works and Design, Asset Management, Facilities, Property and Open Space

DIRECTORATE: Infrastructure Services

DOC ID:

LINKS TO CORPORATE/OPERATIONAL PLAN

KEY RESPONSE AREAS:

2. Infrastructure and Economic Opportunity

1. BACKGROUND AND PREVIOUS COUNCIL CONSIDERATION

Council is upgrading the sewer pump station located at 124 Centro Way ("old sewer pump station"). The old sewer pump station sits on a small lot held by council in trust for the State of Queensland and is situated alongside the driveway to the carpark for the Gympie Central Shopping Centre.

2. REPORT

Property Description:	Lot 204 on SP186025
Location:	124 Centro Way, Gympie
Area:	506m ²
Tenure:	Leasehold
Zoning:	Community Purposes
Current Use:	Sewerage Pump Station
Locality Plan:	See below

Location of old sewer pump station



Location of new sewer pump station

Council is decommissioning the old sewer pump station and constructing a new one on a lot across the road (Lot 3 SP197497). The site for the new sewer pump station (SPS G3) was transferred to council for “Nil” consideration by the owners of Gympie Central Shopping Centre, Vicinity Manager Pty Ltd as trustees (“Vicinity Manager”). It was decided by Vicinity Manager that relocating SPS G3 across the road would benefit their shopping centre due to the close proximity of the old sewer pump station to the shopping centre’s outdoor eating area and the odors emanating from the pump station. In addition, council would benefit from the removal of the old sewer pump station through improved access and the removal of ongoing conflicts with the shopping centre car parks. Council agreed to remove the old sewer pump station and investigate whether the small lot that the old sewer pump station sits on can be transferred to Vicinity Manager for “Nil” consideration.

3. BUDGET IMPLICATIONS

The overall budget for the replacement of the old sewer pump station is \$3,450,000 for FY23-24 & FY24-25. This includes an allowance for the procurement of Lot 204 on SP186025 from the State Government. An offer has been received from the Department of Resources for the purchase of the Lot for \$61,413.96 to be received by 22 January 2024. This can be accommodated within the existing budget.

4. POLICY IMPLICATIONS

Local Government Regulation 2012

5. CONSULTATION

- Vicinity Manager Pty Ltd
- The State of Queensland (SLAM)
- Director – Infrastructure Services
- Manager – Capital Delivery & Assets
- Project Manager – Water Business Unit
- Coordinator Property & Land Management
- Senior Property Officer

6. CONCLUSION

Once the old sewer pump station is removed, this land will be surplus to council's needs and it is proposed that it be disposed of to the neighbouring landowner, Vicinity Manager.

M21/12/23

Moved Cr BM Devereaux

Seconded Cr HT Smerdon

That Council:

1. **in accordance with Chapter 6 Section 236(1)(c) of the *Local Government Regulation 2012*, resolves to dispose of the non-current asset other than by tender or auction;**
2. **records the reason for resolving to dispose of non-current asset other than by tender or auction as being in accordance with Chapter Section 236(1)(c)(v) of the *Local Government Regulation 2012*, the non-current asset being disposed of by consideration other than money, for example, other land given in exchange for the disposal, if— (A) it is in the public interest to dispose of the land without a tender or auction; and (B) the disposal is otherwise in accordance with sound contracting principles.**
3. **delegates authority in accordance with Chapter 6 Section 236(1)(c) of the *Local Government Regulation 2012*, to the Chief Executive Officer to negotiate and sign any disposal documentation such as a contract and transfer documentation.**

Carried

FOR: Cr HT Smerdon, Cr DH Stewart, Cr RA Fredman, Cr NG Jensen, Cr GC Hartwig, Cr SA Waldock, Cr WA Polley, Cr BM Devereaux and Cr J Milne

AGAINST: Nil

8.3	The State of Queensland (represented by Department of Housing) - Proposed lease renewal Jane Street, Gympie (formally known as Gympie Caravan Park)
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PORTFOLIO: Civil Works and Design, Asset Management, Facilities, Property and Open Space

DIRECTORATE: Infrastructure Services

DOC ID:

LINKS TO CORPORATE/OPERATIONAL PLAN

KEY RESPONSE AREAS:

1. Community and Environment

1. BACKGROUND AND PREVIOUS COUNCIL CONSIDERATION

Council had previously entered a two-year (2) lease with the Department of Housing (the Department) for the property formally known as the Gympie Caravan Park, which is due to expire on 5 April 2024.

2. REPORT

Property Description:	Lot 200 on MCH3583
Location:	Jane Street, Gympie
Tenure:	State – GRC Trustee
Zoning:	Community Purposes
Locality Plan:	Refer below



Since the devastating floods of 2022, the Department has been redeveloping and transforming the site, providing high quality transitional, affordable housing solutions for residents displaced by flooding, as well as people experiencing homelessness or risk of homelessness. To date they have established thirty-four (34) homes including two (2) fully accessible and eight (8) tiny homes.

The Department have advised that they wish to renew the lease for a further ten-year (10) period on the same terms and conditions. They are also seeking Council's approval to the eventual transfer of the Reserve to the Department subject to Department of Resources approval and the Department's Delegate approval. It is hoped that the transfer (if approved) will be completed within the first few years of the lease but renewing the lease for a further ten-year (10) period will more than allow for any delays.

3. BUDGET IMPLICATIONS

No budget implications.

4. POLICY IMPLICATIONS

Local Government Regulation 2012

5. CONSULTATION

- Director of Infrastructure Services
- Director of Corporate Services
- Director of Community Sustainability
- Manager Property & Open Space
- Manager Community & Commercial Services
- Coordinator Property & Land Management

- The State of Queensland (represented by Department of Housing)

6. CONCLUSION

The Department, rather than Council, is best placed to lead/manage the provision of the services provided at this site and therefore considered appropriate to offer a further ten (10) year lease over the property at Lot 200 Jane Street, Gympie.

M22/12/23

Moved Cr BM Devereaux

Seconded Cr HT Smerdon

That Council approves the exception referred to in Chapter 6 Section 236(1)(c)(iii) of the *Local Government Regulation 2012* allowing Council to dispose of (through leasing) the subject land, other than by tender or auction, to the existing tenant of the land.

That Council offers a Trustee Lease to The State of Queensland (represented by Department of Housing) over Lot 200 on MCH3583, Jane Street, Gympie with the same terms as the existing lease, and to include the following conditions:

- Term of Lease – ten (10) years**
- Rental - \$1.00 per annum (including GST)**
- Use – Short term emergency accommodation**
- PLI – The Lessee to hold Public Liability Insurance in a sum not less than \$20,000,000.00 or such other amount that Council Shall determine from time to time.**
- Legal & Other Costs – All legal and other costs associated with the preparation, stamping and registration of the Lease are to be borne by the Lessee.**

That Council resolves to agree to the revocation of the reserve and agrees to consent to the State Land Management Application by the State of Queensland (represented by Department of Housing) for the transfer of the whole of Lot 200 on MCH3583.

Carried

FOR: Cr HT Smerdon, Cr DH Stewart, Cr RA Fredman, Cr NG Jensen, Cr GC Hartwig, Cr SA Waldock, Cr WA Polley, Cr BM Devereaux and Cr J Milne

AGAINST: Nil

8.4 Voluntary Home Buy Back Program - Property Acquisitions

PORTFOLIO: Civil Works and Design, Asset Management, Facilities, Property and Open Space

DIRECTORATE: Infrastructure Services

DOC ID:

LINKS TO CORPORATE/OPERATIONAL PLAN

KEY RESPONSE AREAS:

1. Community and Environment

1. BACKGROUND AND PREVIOUS COUNCIL CONSIDERATION

Queensland Reconstruction Authority (QRA) have been assisting Council in acquiring flood affected properties as part of funding provided under the Voluntary Home Buy-Back Program (VHBB).

2. REPORT

The QRA contacted owners at all properties that met the required guideline criteria for the Resilient Homes Fund to notify them of the program. Property owners registered for inclusion in the program, and once the interest was registered, the State Government assessed that the properties are eligible and meet the guidelines for the VHBB Program.

At the writing of this report, nineteen (19) homeowners have entered into Contracts for the purchase of their properties and settlements completed, with five (5) of those having the homes removed or deconstructed to date. Another ten (10) properties have accepted their Letter of Offer and will be due to settle within the next two (2) months. A further eleven (11) properties are yet to accept the Letter of Offer forwarded to them by the State.

Expenses relating to the acquisition of the properties are included in funding through the Resilient Home Program, which is jointly funded by the Commonwealth and Queensland Governments under the Disaster Recovery Funding arrangements.

Following the completion of the conveyancing transaction, Council is required to secure the property, and arrange for the residence on the property to be deconstructed, the land cleared, and rehabilitation undertaken. These costs are also covered by the fund.

3. BUDGET IMPLICATIONS

The properties acquired through the VHBB Program will become non-rateable once the conveyance has been completed. A further report will be brought before a Council Workshop in February 2024 to provide an update of what properties have been acquired and their proposed future use, and possible future funding required for ongoing maintenance requirements.

4. POLICY IMPLICATIONS

Local Government Regulation 2012

Local Government Act 2009

5. CONSULTATION

- Queensland Reconstruction Authority
- Manager Property & Open Space
- Coordinator Property & Land Management

6. CONCLUSION

Contracts to date have been signed by the Chief Executive Officer under his financial delegation. However, we have now received a number of contracts that exceed his limit and therefore require a Council Resolution to acquire the properties and authorise the Chief Executive Officer to complete contractual arrangements on behalf of Council.

M23/12/23

Moved Cr DH Stewart

Seconded Cr BM Devereaux

That Council resolve to acquire the properties for the purposes of the VHBB Program and authorise the Chief Executive Officer to execute contracts and associated documentation on behalf of Council to complete the conveyance of the properties identified as being eligible for the VHBB Program.

Carried

FOR: Cr HT Smerdon, Cr DH Stewart, Cr RA Fredman, Cr NG Jensen, Cr GC Hartwig, Cr SA Waldock, Cr WA Polley, Cr BM Devereaux and Cr J Milne

AGAINST: Nil

8.5 Proposed Trustee Lease Renewal Tansey Show Society Inc. & Tansey Polocrosse Club Inc - Lot 36 SP259716

PORTFOLIO: Civil Works and Design, Asset Management, Facilities, Property and Open Space

DIRECTORATE: Infrastructure Services

DOC ID:

LINKS TO CORPORATE/OPERATIONAL PLAN

KEY RESPONSE AREAS:

1. Community and Environment

1. BACKGROUND AND PREVIOUS COUNCIL CONSIDERATION

The Tansey Show Society Inc. & Tansey Polocrosse Club Inc. has leased part of the Trustee Land located at the Tansey Showgrounds, 30 Tansey Hall Road, since January 2014.

The Trustee Lease is due to expire on 20 January 2024 and the Club has expressed their interest in continuing the agreement for another ten (10) years with similar terms and conditions as the current Lease.

2. REPORT

Property description:	Part A Lot 36 SP259716
Location:	30 Tansey Hall Road, Tansey
Area:	20.43 ha
Tenure:	Trustee
Zoning:	Showground and Recreation
Current Use:	Recreation – Sporting facility/community group
Locality Plan:	See below



The Tansey Show Society and Polocrosse Club is an important part of the town's sports and recreational network. The Polocrosse and associated equine activities are a family orientated sport with grades to cater for all levels of ability from the novice through to highly experienced and competitive riders. Polocrosse is unique in that it is a sport in which the whole family can play at the one event. Polocrosse is also a great spectator sport with many locals enjoying spending a weekend at the grounds.

The club have some very exciting times ahead, in December 2024 they will be hosting the QLD Polocrosse Championships at the grounds which will be a major event for the club and the Tansey community.

The Complex is still to have significant works completed as part of funding acquired through the Community & Recreational Assets Recovery and Resilience Program 2022, to assist with the recovery of the surfaces and ancillary facilities to re-establish horse sports at Tansey.

In addition, both the Property and Facilities department recently attended an inspection of the property and found that the club is maintaining the property in very good condition. It is also acknowledged that the club are working with the Lands Protection team in order to manage biosecurity matters (declared weed species) on the land.

In accordance with Chapter 6 Section 236(1)(c)(iii) of the *Local Government Regulation 2012*, Council may (by resolution) dispose of a valuable non-current asset other than by tender or auction if the disposal is for the purpose of renewing the Lease to the existing tenant of the land.

3. BUDGET IMPLICATIONS

In accordance with current budget allocations.

4. POLICY IMPLICATIONS

Local Government Regulation 2012

Community Leasing Policy

5. CONSULTATION

- The Tansey Show Society Inc. & Tansey Polocrosse Club Inc.
- Coordinator Property and Land Management
- Officer Property

6. CONCLUSION

It is considered appropriate for The Tansey Show Society Inc. & Tansey Polocrosse Club Inc. to be offered a further ten (10) year lease over Leased Area A Lot 36 SP259716 situated at 30 Tansey Hall Road, Tansey.

M24/12/23

Moved Cr HT Smerdon

Seconded Cr BM Devereaux

That Council:

- 1. Approves the exception referred to in Chapter 6 Section 236 (1)(c)(iii) of the *Local Government Regulation 2012* allowing Council to dispose of (through leasing) the subject land, other than by tender or auction, to the existing tenant of the land.**
- 2. Offers a Trustee Lease to the. The Tansey Show Society Inc. & Tansey Polocrosse Club Inc. in Council's standard trustee community lease format, to include the following terms and conditions:**
 - a) Term of Lease – 10 years;**
 - b) Annual Rental – Rent will be reviewed annually on the anniversary of the commencement Date and increased in accordance with 'Gympie Regional Council's Fees and Charges' for a Community Lease Agreement, currently \$130.00 inclusive of GST;**
 - c) Use – Showground and Recreation – Sporting facility/community group;**
 - d) PLI – The Lessee to hold Public Liability Insurance in a sum not less than \$20,000,000.00 or such other amount that Council Shall determine from time to time;**
 - e) Costs – All costs associated with the preparation, stamping and registration of the Lease are to be borne by the Lessee up to a maximum of \$1,500.00.**

Carried

FOR: Cr HT Smerdon, Cr DH Stewart, Cr RA Fredman, Cr NG Jensen, Cr GC Hartwig, Cr SA Waldock, Cr WA Polley, Cr BM Devereaux and Cr J Milne

AGAINST: Nil

8.6 Proposed Trustee Lease Renewal Tin Can Bay Tennis Club Inc. - Lot 15 Crown Plan MCH3168

PORTFOLIO: Civil Works and Design, Asset Management, Facilities, Property and Open Space

DIRECTORATE: Infrastructure Services

DOC ID:

LINKS TO CORPORATE/OPERATIONAL PLAN

KEY RESPONSE AREAS:

1. Community and Environment

1. BACKGROUND AND PREVIOUS COUNCIL CONSIDERATION

Council currently leases part of the Trustee land located at Lot 15 Crown Plan MCH3168 (Lease area B) to the Tin Can Bay Tennis Club Inc. for the Sport and Recreational purposes.

The current Lease commenced March 2014 and expires in March 2024. and the Club has expressed their interest in continuing the agreement for another ten (10) years with similar terms and conditions as per the current Lease agreement.

2. REPORT

Property description:	Lot 15 CP MCH3168 (Lease area B)
Location:	8 Whiting Street, Tin Can Bay
Area:	1524m ²
Tenure:	Trustee
Zoning:	Recreation
Current Use:	Recreation and sporting facility
Locality Plan:	See below



'The famous Tiny Towns Tennis Tournament'; is just one of the Tin Can Bay Tennis Club's most popular sporting events, which aims to promote friendly associations with players from other small and remote Tennis Clubs who would not normally be involved in a typical Tennis Tournament.

In addition, the club ensure the courts are available for day and night play and there is always an open and warm invitation to all to join, the Club are all about being inclusive and accommodating to everyone no matter what your playing ability or game preferences are.

The association has advised Council of its ongoing requirement for this facility and request the lease be renewed for a further ten (10) year term.

In accordance with Chapter 6 Section 236(1)(c)(iii) of the *Local Government Regulation 2012*, Council may (by resolution) dispose of a valuable non-current asset other than by tender or auction if the disposal is for the purpose of renewing the Lease to the existing tenant of the land.

3. BUDGET IMPLICATIONS

In accordance with current budget allocations.

4. POLICY IMPLICATIONS

Local Government Regulation 2012

Community Leasing Policy

5. CONSULTATION

- Tin Can Bay Tennis Club Inc.
- Coordinator Property and Land Management
- Officer Property

6. CONCLUSION

It is considered appropriate for the Tin Can Bay Tennis Club Inc. to be offered a further ten (10) year lease over Leased Area B Lot 15 CP MCH3168 situated at 8 Whiting Street, Tin Can Bay.

M25/12/23

Moved Cr HT Smerdon

Seconded Cr J Milne

That Council:

1. **Approves the exception referred to in Chapter 6 Section 236 (1)(c)(iii) of the *Local Government Regulation 2012* allowing Council to dispose of (through leasing) the subject land, other than by tender or auction, to the existing tenant of the land.**
2. **Offers a Trustee Lease to the Tin Can Bay Tennis Club Inc. in Council's standard trustee community lease format, to include the following terms and conditions:**
 - a) **Term of Lease – 10 years;**
 - b) **Annual Rental – Rent will be reviewed annually on the anniversary of the commencement Date and increased in accordance with 'Gympie Regional**

Council's Fees and Charges' for a Community Lease Agreement, currently \$130.00 inclusive of GST;

- c) Use – Recreation and Sporting facility.**
- d) PLI – The Lessee to hold Public Liability Insurance in a sum not less than \$20,000,000.00 or such other amount that Council Shall determine from time to time;**
- e) Costs – All costs associated with the preparation, stamping and registration of the Lease are to be borne by the Lessee up to a maximum of \$1,500.00.**

Carried

FOR: Cr HT Smerdon, Cr DH Stewart, Cr RA Fredman, Cr NG Jensen, Cr GC Hartwig, Cr SA Waldock, Cr WA Polley, Cr BM Devereaux and Cr J Milne

AGAINST: Nil

8.7	RFT2022-23-022 DRFA Program - Construction Package 03 (Eastern Roads)
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PORTFOLIO: Civil Works and Design, Asset Management, Facilities, Property and Open Space

DIRECTORATE: Infrastructure Services

DOC ID:

LINKS TO CORPORATE/OPERATIONAL PLAN

KEY RESPONSE AREAS:

2. Infrastructure and Economic Opportunity

1. BACKGROUND AND PREVIOUS COUNCIL CONSIDERATION

DRFA Event Activations

The Gympie Region experienced intense rainfall events in January, February and May 2022 which led to extensive flooding resulting in damage to essential public assets. In response to this damage to essential public assets, Council has successfully sought activation under Disaster Recovery Funding Arrangements (DRFA) for the following events:

- Ex-Tropical Cyclone Seth, 29 December 2021 -10 January 2022
- South East Queensland Rainfall and Flooding, 22 February - 5 April 2022
- Southern Queensland Flooding, 6 - 20 May 2022

Council should also note that good progress has been made concerning the overall procurement of construction contracts to deliver the DRFA Program to date, with all construction tenders bar one (1) having been now released to market, and over 50% of the flood affected areas now in recovery/construction phase. The final project is also progressing with detailed design underway. The tender for construction, representing the remaining 1.5% of the overall program value, is targeted to be released to market in mid-2024 upon completion of the detailed design process.

Register of Prequalified Suppliers Arrangement RFP0522 for DRFA Construction Services - Major Works

Through a Request for Proposal (RFP) process, Council established the Prequalified Supplier Arrangement RFP0522 DRFA Construction Services - Major Works at the November Ordinary meeting (refer M08/11/22). This panel arrangement consists of suitably qualified and experienced Civil Construction Contractors to supplement the delivery of DRFA funded flood recovery works.

Pre-tender Brief and Early Contractor Engagement Process

A pre-tender briefing was held on 21 September 2023, 3pm. This pre-tender briefing was not mandatory.

This pre-tender briefing covered four projects/ contracts. A condensed Early Contractor Engagement process was undertaken, requesting contractors to nominate their interest in which contracts they were interested in tendering.

The following contractors attended: Ark Group, Hazzell Bros, Durack, GRC Civil, SGQ, Brown Contractors, CMC, and Stabilis. A breakdown of which contract each contractors demonstrated interest in is provided on the next page.

Contractor	Nominated tender package			
	CP04 - Western Roads	CP03 - Eastern Roads	CP05 - Landslips	CP06 - Harry's Creek Bridge
Brown Contractors	Yes			
SGQ	Yes	Yes	Yes	Yes
Stabilised Pavements	Yes	Yes		
GRC Civil	Yes	Yes	Yes	Yes
Ark Construction Group			Yes	Yes
Hazell Bros	Yes	Yes	Yes	Yes
Durack	Yes	Yes	Yes	Yes
CMC	Yes	Yes	Yes	Yes
Tenderers	7	6	6	6

2. REPORT

Tender Overview

The RFT was issued on 20 October 2023 via VendorPanel to Suppliers on RFP0522 to establish a Schedule of Rates contract. The schedule of rates developed for tendering included a separate schedule to account for an expected increase in scope due to the nature of the flood damage on Council's road network.

REPA Submissions

QRA approved submissions covered in this package are:

- GyRC.0033 – Eastern Package 02
- GyRC.0037 – Eastern Package 03
- GyRC.0040 – Eastern Package 06
- GyRC.0042 – Eastern Package 04
- GyRC.0045 – Eastern Package 08
- GyRC.0046 – Eastern Package 09
- GyRC.0051 – Wilsons Pocket Road Bridge Betterment
- GyRC.0056 – Roebuck Street

The Council roads in Construction Package 03 (Eastern Roads) include:

Separable Portion 01

Alfred Street	Barton Road	Batchelor Road
Benson Road	Bushland Drive	Chatsworth Road
Diamondfield Road	Dolphin Avenue	Double Island Drive
Emperor Street	Endeavour Drive	Esplanade

Everson Road
Green Trees Road
Heilbronn Road
Inglewood Road
Lynch Road
Moy Pocket Gap Road
Old Imbil Road
Popes Road
Rifle Range Road
Settlement Road
Snowgum Avenue
Treeby Road
Waldock Road
Wilton Road

Gleneagles Drive
Griffin Esplanade
Horton Road
Kiaka Road
Marco Polo Drive
O'Keeffe Road
Old Veteran Road
Poulsen Road
Rodney Road
Silky Oak Drive
Stumm Road
Trevally Street
Whelan Road
Wises Road

Grecian Bends Road
Harkins Street
Hyland Road
Kirsten Drive
Marys Creek Road
Old Gympie Road
Palm Drive
Quinlan Road
Roebuck Street
Smith Road
Toolara Road
Tucker Street
Williams Road
Witham Road

Separable Portion 02

Allen Road
Atkinson Road
Beenham Valley Road
Boyle Road

Anne Marie Road
Balkin Street
Belvedere Road
Bruce Highway 10B Service
Road

Ash Road
Ballard Road
Benian Road
Bryant Road

Bull Street
Burridge Road
Ces Rivers Road

Bullock Point Road
Butler Road
Chatsworth Road Service
Road

Burridge Connection Road
Butler Street
Clarkson Drive

Clematis Street
Corbet Road
Daphne Road
Diggings Road
Emerald Drive
Garrick Street
Green Valley Drive
Heather Street
Irvine Road
Jubilee Road
Kress Road
Lehman Road
Lyndon Drive
Matthew Road
Woondum Road
Norman Point Access Road
Osborne Court
Phoenix Street
Priddy Road
Ross Road
Smith Road
Stephan Road
Taylor Road

Cooloola Way
Corella Court
Davey Road
Donald Drive
Enterprise Road
Geordie Road
Happy Jack Creek Road
Herron Road
Johns Road
King Street
Kurrajong Drive
Little Channon Street
Lynne Drive
Mauretania Avenue
Zircon Street
Normanby Hill Road
Parsons Road
Pine Valley Drive
Ray Myers Road
Sands Lane
Snapper Creek Road
Stuart Street
Vantage Road

Coonoongibber Creek Road
Cox Road
De Castella Road
Duggan Road
Feros Road
Gilliland Road
Happy Valley Road
Lagoon Pocket Road
Johnstone Road
Kirchner Avenue
Laminex Road
Lobwein Road Section 1
Maori Lane
McLeod Lane
Nicholas Christopher Drive
Old Wolvi Road
Petersen Road
Pinewood Avenue
Rocklea Drive
Scotts Road
Stanley Lane
Tarwhine Street
Venardos Drive

Widgee Crossing Road

Wilsons Pocket Road Service
Road

Wolvi Mountain Road

Separable Portion 03

Acacia Circle
Doak Road
Furness Road
Heritage Lane
Lasiandra Drive
Megan Road
Perkins Road
Sullivan Road

Alpha Road
Dominique Court
Garrick Street Service Road
Koala Court
Loder Street
Moreland Road
Roselea Avenue
Van Doren Road

Deakin Court
English Road
Henry Parkes Drive
Langara Drive
Madill Park Access Road
Pedersen Road
Rosslyn Road
Williams Lane

Separable Portion 04

Amamoor Street
Andrea Avenue
Barsby Road
Bill James Road
Brewery Road
Bundy Road
Cavanagh Road
Cooloola Drive
Cunningham Road
Dalee Street
Dixon Road
Eclipse Court
Erins Knob Road
Fitzpatrick Road
Gar Street
Glastonbury Road Service
Road
Goldburg Road
Goomong Road
Grimley Road

Amy Street
Antimony Road
Bass Street
Bolderrow Road
Bridge Creek Road
Canberra Avenue
Chinamans Creek Road
Coppermine Creek Road
Curra Road
Delray Road
Dobbos Road
Edward Street
Fairview Road
Fleming Road
Gear Road
Glenbar Road
Goldhill Road
Grant Street
Groper Street

Anderson Road
Ashton Road
Bath Road
Bowling Club Road
Browns Road
Carlson Road
Collins Road
Cullinane Road
Dagun Pocket Road
Derrier Road
Domans Road
Elizabeth Street
Fishermans Pocket Road
Gambling Road
George Street
Glory Hill Road
Goodyear Road
Gresham Road
Groundwater Road Service
Road
Harvey Road
Hillcrest Court
Ironstone Creek Road
Kelly Drive
Langley Road
Litschner Road
Long Road
Mackee Road
McLeish Road
Meads Road
Messmate Road
Moorhouse Gully Road

Hansen Road
Hay Road
Hood Road
Jerry Creek Road
Kimberly Grange Court
Laurel Road
Little Road
Lowe Road
Madill Road
McVey Road
Melbern Road
Mitchell Creek Road

Harris Road
Hidden Place
Hutchins Road
Johnson Road
Knobby Glen Road
Lillis Road
Lobwein Road Section 2
Lymburner Road
Margaret Street
Meadows Lane
Meredith Road
Monarch Road

Mountain View Road	Mullaly Road	Mullins Creek Road
Nall Road	Neilson Road	Noakes Road
Notley Road	OConnell Road	Old Bruce Highway Service Road
Old Traveston Road	Old Yabba Creek Road	Oyster Parade
Paling Road	Peacons Pocket Road	Phillips Road
Pope Road	Radtke Road	Red Ridge Road
Repeater Station Road	Riley Road	Riversdale Road
Robinson Road	Rocky Ridge Road	Rodney Road
Rumbalara Avenue	Ryan Road	Salmon Street
Schachts Creek Road	Scrubby Creek Road	Smith Road
Steele Road	Stephens Street	Sterling Road
Sunset Road	Sunshine Road	Sutton Street
Tailor Street	Thomason Road	Tinana Road
Tunnel Road	Verne Road	Vines Road
Visini Road	Walker Road	Wards Lane
Wards Road	Webster Road	Whittle Road
Wilcox Road	Window Road	Woodhill Road
Yeltukka Road	Young Road	Younger Road
Zerner Road	Gap Road	

Separable Portion 05

Albion Street	Alice Street	Andreassen Road
Annita Way	Araucaria Creek Road	Aspennell Road
Bath Street	Bellwood Road	Bergins Pocket Road
Biddle Road	Birt Road	Breakneck Road
Callemonda Road	Channel Court	Chippindall Road
Claffey Road	Doyle Road	Dwyer Road
Edwards Road	Ernst Road	Everett Road
Forsdike Road	Frayne Road	Friedland Road
Gavin Way	George Street	Gilldora Road
Greenoak Road	Hasthorpe Road	Hilary Road
Holding Road	Hordern Road	Hyne Estate Road
Ilga Road	Jones Road	Jum Jum Road
Juster Road	Kelly Road	Kenilworth Skyring Creek Road Service Road
Klotz Road	Lewis Road	Marroo Road
Marsden Street	Melinda Road	Meriki Road
Meyers Street	OFarrell Road	Old Moy Pocket Road
Park Lane	Parkinson Road	Pheasant Way
Pitt Road	Rasmine Street	Red Gully Road
Reeves Road	Rianna Road	Rozynski Road
Rush Road	Sanders Road	Selwyn Street
Smerdon Road	Spiller Road	Sutton Lane
Timani Road	Turner Road	Valley Vista Road
Van Velsen Road	Walsh Road	Warne Road
Weber Road	Wirin Court	Yarrabin Road
Yingani Road	York Street Service Road	York Street

Separable Portion 06

Briere Road	Collard Road	Conway Court
Crust Road	Cumbræ Road	Deans Road
Douglas Road	East Diggings Road	Eljays Road
Felicity Road	Geiger Road	Gibson Road
Glen Musa Road	Greenhalgh Road	Heathcote Road
Holland Road	Buranda Road	James Dean Road
Jellick Road	Mahon Road	McGill Creek Road
Neuendorf Road	Old Greendale Road	Percival Road
Portas Road	Pratt Road	Reinke Road
Samantha Drive	Stockden Road	Sweeney Court
Sykes Road	Tipuana Terrace	Upper Eel Creek Road
Wilson Road	Wyuna Drive	
	<u>Separable Portion 07</u>	
Wilsons Pocket Road	McLeish Road	
	<u>Separable Portion 08</u>	
Roebuck Street		
	<u>Separable Portion 09</u>	
Bushland Drive	Dolphin Avenue	Emperor Street
Green Trees Road	Trevally Street	Witham Road
Kirchner Avenue	Laminex Road	Little Channon Street
Maori Lane	Mauretania Avenue	Phoenix Street
Pinewood Avenue	Ray Myers Road	Sands Lane
Snapper Creek Road	Bowling Club Road	Canberra Avenue
Chinamans Creek Road	Goomong Road	Groper Street
Groundwater Road Service Road	Long Road	Sterling Road
Walker Road	Wards Road	Webster Road

2.2 Tender Evaluation

2.2.1 Evaluation Criteria

As outlined in the published RFP, the selection criteria were weighted as follows:

Criterion	Weighting
<u>Price</u>	40%
• Total Cost of Contract or Extrapolated Schedule of Rates.	
<u>Contract Experience and Capacity</u>	20%
• Direct people who will be working on the project and their experience on similar projects.	
• Capacity & resourcing (any other competing contract commitments.)	
<u>Methodology</u>	40%
• Proposed timeline, programme, process, design, methodology, consultation methodology.	
• Cost effective and innovative delivery options proposed.	
• Capacity to deliver the works within timeframe specified.	
• Project specific HSEQ items.	

Weighted Scores

Name of Respondent	Total Score
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Durack Civil Pty Ltd	8.20
Civil Mining and Construction Pty Ltd	7.09
SGQ Pty Ltd	5.97
Civlec Pty Ltd t/a GRC Civil	4.54

3. BUDGET IMPLICATIONS

This project qualifies as “eligible expenditure” under the Queensland Disaster Funding Guidelines – June 2021 as costs for temporary employees, agency staff, contractors and/or consultants directly associated with the delivery of eligible works are 100% reimbursable by the DRFA. The current deadline for expenditure under this program in June 2025.

If complimentary works (works that are not considered eligible works that would be funded by QRA) are ordered under this Contract, it will be the Contract Administrator’s responsibility to ensure the works ordered do not exceed any available Council allocated budget for complimentary works.

4. POLICY IMPLICATIONS

Items are consistent with the Procurement Policy.

5. CONSULTATION

The Evaluation Panel convened to assess the Tenders on 27 November 2023. The Panel included the following members:

Position	Organisation / Role
Panel Chairman	Director Infrastructure Services
Technical Expert	Contract Administration Lead (AECOM)
Panel Member	Manager Capital Delivery and Assets
Probity Advisory / Auditor	Senior Advisor (non-scoring member) (We Are Peak)

The Evaluation Panel’s recommendation was reviewed by the Procurement Panel and endorsed by flying minute.

6. CONCLUSION

It is the Panel’s recommendation that Council proceed with accepting the Tender received from Durack Civil Pty Ltd for \$27,632,402.56 (exclusive of GST).

M26/12/23

Moved Cr RA Fredman

Seconded Cr HT Smerdon

That Council accept the tender received from Durack Civil Pty Ltd for RFT2022-23-022 - 2022 DRFA Program - Construction Package 03 (Eastern Roads) for the amount of \$27,632,402.56 (exclusive of GST).

That Council delegate the authority to the Chief Executive Officer to take all action necessary including negotiation and executing works relating to the above contract with

Durack Civil Pty Ltd for RFT2022-23-022 - 2022 DRFA Program - Construction Package 03 (Eastern Roads).

Carried

FOR: Cr HT Smerdon, Cr DH Stewart, Cr RA Fredman, Cr NG Jensen, Cr GC Hartwig, Cr SA Waldock, Cr WA Polley, Cr BM Devereaux and Cr J Milne

AGAINST: Nil

Question on Notice – Cr Devereaux requested, based on the previous report presented to Council advising that road resurfacing was currently sitting at 26 years, could information be presented advising of the ongoing improvement of the resurfacing of the road network, following the work being carried out under the DRFA Road Construction Program.

SECTION 9: PORTFOLIO COUNCILLOR REPORTS

Portfolio report presented by Cr RA Fredman for Division 8 – Mary Valley

Councillor Fredman spoke to Council in relation to the closure of the Mary Valley business, Cooloola Milk after 20 years.

Cr Fredman advised that business owner Dick Schroder has employed 20 people in this business over the 20 years and as of Thursday 14 December 2023 Cooloola Milk will close.

The closure of this business is an end of an era of the supply of what Cr Fredman believes to be the best milk in Queensland if not further. With all the good coffee shops on the coast using this milk.

Due to the fact that Cooloola Milk will soon become extinct Cr Fredman encouraged all to go and buy what they can.

Lunch break at 11.58am

Meeting recommenced at 12.42am

SECTION 10: GENERAL BUSINESS

SECTION 11: IN COMMITTEE

COUNCIL IN COMMITTEE

The Mayor advised the meeting that Council was going "Into Committee" to discuss:

1. Borumba Pumped Hydro Energy Storage - Agreement For Council Road Improvements
2. Infrastructure Charges Request
3. Sale Of Land For Arrears Of Rates

M27/12/23

Moved Cr NG Jensen

Seconded Cr HT Smerdon

That pursuant to the provisions of Section 254J of the Local Government Regulation 2012, Council resolves to close the meeting to the public and move "into committee" to consider the following matter/s:-

1. Borumba Pumped Hydro Energy Storage - Agreement For Council Road Improvements

This item will be dealt with in-committee in accordance with s254J(3)(i) of the Local Government Regulation 2012 as it requires discussion of a matter the local government is required to keep confidential under a law of, or formal arrangement with, the Commonwealth or a State.

To be discussed:

As required by s.254J(5)(b), please provide an overview of what is to be discussed while the meeting is closed. This purpose will appear in the Public Minutes.

2. Infrastructure Charges Request

This item will be dealt with in-committee in accordance with s254J(3)(e) of the Local Government Regulation 2012 as it requires discussion of legal advice obtained by the local government or legal proceedings involving the local government including, for example, legal proceedings that may be taken by or against the local government.

To be discussed:

As required by s.254J(5)(b), please provide an overview of what is to be discussed while the meeting is closed. This purpose will appear in the Public Minutes.

3. Sale Of Land For Arrears Of Rates

This item will be dealt with in-committee in accordance with s254J(3)(h) of the Local Government Regulation 2012 as it requires discussion of negotiations relating to the taking of land by the local government under the Acquisition of Land Act 1967.

To be discussed:

As required by s.254J(5)(b), please provide an overview of what is to be discussed while the meeting is closed. This purpose will appear in the Public Minutes.

Further, that in relation to the provisions of Section 171 of the Local Government Act 2009, Council resolves that following the closing of the meeting to the public and the moving 'into committee' that all matters and all documents (whether in hard copy, electronic, optical, visual or magnetic form) discussed, raised, tabled and/or considered whilst the meeting is closed and 'in committee', are confidential to the Council and the Council wishes to keep them confidential.

Carried

FOR: Cr HT Smerdon, Cr DH Stewart, Cr RA Fredman, Cr NG Jensen, Cr GC Hartwig, Cr SA Waldock, Cr WA Polley, Cr BM Devereaux and Cr J Milne

AGAINST: Nil

Council went into committee at 12.43pm

COUNCIL OUT OF COMMITTEE

M28/12/23

Moved Cr HT Smerdon

Seconded Cr BM Devereaux

That proceedings be resumed in Open Council.

Carried

FOR: Cr HT Smerdon, Cr DH Stewart, Cr RA Fredman, Cr NG Jensen, Cr GC Hartwig, Cr SA Waldock, Cr WA Polley, Cr BM Devereaux and Cr J Milne

AGAINST: Nil

Council moved out of committee at 1.11pm

11.1	Borumba Pumped Hydro Energy Storage - Agreement For Council Road Improvements
-------------	--

PORTFOLIO: Civil Works and Design, Asset Management, Facilities, Property and Open Space

DIRECTORATE: Infrastructure Services

DOC ID:

This item is in-committee in accordance with s254J(3)(i) of the *Local Government Regulation 2012* - a matter the local government is required to keep confidential under a law of, or formal arrangement with, the Commonwealth or a State.

M29/12/23

Moved Cr HT Smerdon

Seconded Cr RA Fredman

That Council authorises the Chief Executive Officer to submit the tender offer documents and enter into a contractual arrangement with Queensland Hydro for Access Improvement Works on Local Roads.

Carried

FOR: Cr HT Smerdon, Cr DH Stewart, Cr RA Fredman, Cr NG Jensen, Cr GC Hartwig, Cr SA Waldock, Cr WA Polley, Cr BM Devereaux and Cr J Milne

AGAINST: Nil

11.2 Infrastructure Charges Request

PORTFOLIO: Planning and Regulatory Compliance

DIRECTORATE: Community Sustainability

DOC ID:

This item is in-committee in accordance with s254J(3)(e) of the *Local Government Regulation 2012* - legal advice obtained by the local government or legal proceedings involving the local government including, for example, legal proceedings that may be taken by or against the local government.

That Council advise the writer that the infrastructure charges currently owing in relation to development approval KDA0030 will not be waived.

Alternative motion proposed.

M30/12/23

Moved Cr HT Smerdon

Seconded Cr NG Jensen

That Council advise the writer that the infrastructure charges currently owing in relation to development approval KDA0030 are waived.

Carried

FOR: Cr HT Smerdon, Cr RA Fredman, Cr NG Jensen, Cr GC Hartwig, Cr SA Waldock, Cr WA Polley and Cr BM Devereaux

AGAINST: Cr DH Stewart

The reason for the alternative motion was due to the original recommendation not fulfilling the intention of Council to support development, business, and growth. Specifically, to align to Council's Corporate Plan Strategic Priorities 2.3 and 2.6.

Cr Milne voiced a procedural point of order in relation to the process for the alternative motion being moved, referencing 19.2 of the Standing Orders.

Mayor Hartwig responded to Cr Milne in his role as Chairperson on the motion and point of order raised.

The Chairperson determined there was unsuitable meeting conduct, by verbally critiquing the Chairperson, by enacting 40.3 (40.7.3) and requesting Cr Milne withdraw their comments, upon failure to comply, the Chairperson made an order under 40.7 (40.7.5), requesting Cr Milne 'leave the meeting'.

Cr Milne left the meeting at 1.13pm and did not return for the remainder of the meeting.

11.3 Sale Of Land For Arrears Of Rates

PORTFOLIO: IT and Finance

DIRECTORATE: Corporate Services

DOC ID:

This item is in-committee in accordance with s254J(3)(h) of the *Local Government Regulation 2012* - negotiations relating to the taking of land by the local government under the Acquisition of Land Act 1967.

M31/12/23

Moved Cr BM Devereaux

Seconded Cr HT Smerdon

That Council resolves:

1. In accordance with Section 140(2) of the *Local Government Regulation 2012* to sell the property identified as Assessment No 1504 Property Description Lot 1 on Crown Plan No MPH 6835.
2. In accordance with Section 140(3) of the *Local Government Regulation 2012* that a Notice of Intention to Sell be issued for the property.
3. To delegate to the Chief Executive Officer its power to take all further steps under Chapter 4, Part 12, Division 3 of the *Local Government Regulation 2012* to effect sale of the land or end the sale procedures if appropriate.

Carried

FOR: Cr HT Smerdon, Cr DH Stewart, Cr RA Fredman, Cr NG Jensen, Cr GC Hartwig, Cr SA Waldock, Cr WA Polley and Cr BM Devereaux

AGAINST: Nil

M32/12/23

Moved Cr DH Stewart

Seconded Cr WA Polley

That Council resolve to commence proceedings to acquire the property described as Assessment No 40723.

Carried / Lost

FOR: Cr HT Smerdon, Cr DH Stewart, Cr RA Fredman, Cr NG Jensen, Cr GC Hartwig, Cr SA Waldock, Cr WA Polley and Cr BM Devereaux

AGAINST: Nil

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7.8 **Community Grants Program 2023/24 - Environment**

ATTACHMENT 1 ENVIRONMENT PROGRAM GRANT CATEGORY GUIDELINES 2023-24307

There being no further business the meeting closed at 1.18pm

Confirmed this day of 20

Cr GC Hartwig
CHAIRMAN

GYMPIE REGIONAL COUNCIL



GRC00129785

STATUTORY DECLARATION

I, Marcel Claassens, of 20 Browns Road, Victory Heights, 4570
do solemnly and sincerely declare that:

1. I am the named lead petitioner who collectively organised the Petition
Gympie Regional Council - NO FLUORIDE;
2. Myself and other constituents, approached the region's communities to
confirm their agreement with the Petition's stated Reasons and Requests;
3. The Gympie Region Petition constituents collated to a tally of 651
1.18% of population signed.
4. The original petition pages have been photocopied and witnessed;
5. I now present the original pages to the Gympie Regional Council
Administration front counter:-
on Monday 27th November 2023
ATTENTION to CHIEF EXECUTIVE OFFICER;

I declare that the contents of this statutory declaration are true and correct;

[name of declarant] Marcel Claassens

[address] 20 Browns Road, Victory Heights 4570

[signature of declarant]

[date] Monday 27th November 2023

GYMPIE REGIONAL COUNCIL	
FILE ID <u>214869</u>	ACTION
	<input checked="" type="checkbox"/> ORDIN
	<input type="checkbox"/> RETAIN
	<input type="checkbox"/> COMP.
	<input type="checkbox"/> ASSOC
28 NOV 2023	
REFER <u>Jessica Dabson.</u>	

Declaration witnessed in the presence of:

[name of witness] Teresa, Cavanagh

J P (Qual)

[signature of witness]

[date] 27 Nov 2023



[Witness Name] Janet Smith

[Signature] Janet Smith

[Date] 27th November

PETITION TO GYMPIE REGIONAL COUNCIL - NO FLUORIDE

Total number of signatures (must be minimum of 10)

651

Total number of pages

H.C. 86 57

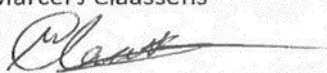
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3. 75% of Queensland Councils have opted out of adding Industrial Waste Fluoride into their water supply.....Under the Water Fluoridation Act 2008.....Gympie Council could choose to be next?
4. Less than 5% of the world's population receive Industrial Waste Fluoride in their drinking water. 98% of Europe have rejected or banned Industrial Waste Fluoride treatment as it's classed as a poison.
5. **We request** the removal of all Industrial Waste Fluoride out of our water supply as per Queensland Health Document:- FAQ's-Local government fluoridation decisions - August 2022 Version2.0.
6. **We request** that the resulting cost saving to Gympie Regional Council, be passed onto the Community.
7. **We request** that the Council's CEO advise the Lead Petitioner, the actual date of receiving, the petitioners' registered mail.
8. **We request** the Council's CEO table this petition as received prior to 13th December, for Gympie Regional Council Meeting.

Lead Petitioner

Name: -----Marcel J Claassens

Signature:-----



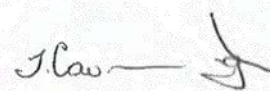
Address:-----20 Browns Road, Victory Heights, 4570

Email: - ----- Claassy8@gmail.com

phone -----0475 908568

DATE NAME

PRINT ADDRESS


Teresa, Cavanagh



27 Nov 2023

SIGNATURE

Submit to: The Chief Executive Officer, Gympie Regional Council, PO Box 155, GYMPIE QLD 4570

57/57

Justice of
Peace (Qual)

PETITION TO GYMPIE REGIONAL COUNCIL

Total number of signatures (must be minimum of 10)

Total number of pages

(11) 12/10

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DATE	NAME	PRINT ADDRESS	SIGNATURE
21-11-23	TINIA SPRINGATE	413 ELIJAHS RD	T. Springate
22-11-23	KAREN MACKIE	704 BRUCE HWY CHATSWORTH	K. Mackie
23-11-23	LAINE SCHMIDT	7 HIGGINS CRES	L. Schmidt
23-11-23	I. Ross	39 HIGGINS CRES	I. Ross
23-11-23	I. Smith	29 OAK ST	I. Smith

2/56

Justice of
Peace (Qual)

PETITION TO GYMPIE REGIONAL COUNCIL - NO FLUORIDE

Total number of signatures (must be minimum of 10) 10

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21-11-23	Lynda-Kay	Glenwood	Lynda-Kay
----------	-----------	----------	-----------

21-11-23	Corn Ross	14 FIG TREE RD COWORTH	
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21-11-23	Scott FLYNN	Gympie	
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21-11-23	Bev Evans	Gympie	
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21-11-23	DONNA FLYNN	GYMPIE	
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3/56

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DATE	NAME	PRINT ADDRESS	SIGNATURE
12.11.23	CINDY CARRINGTON	786 Mooloord, Mooloo 4570	
12.11.23	JOHN BRYCE	2/2 Jandine St. Gympie 4570	
12.11.23	Heather Leigh	151 Sorenson Rd Geraldton	
12.11.23	Annelise Douglas	7 SANDY ST. PORTONIA	
12.11.23	Laura Douglas	7 Sandy St Portonia	
12.11.24	FIC TREERAD	4/56	

Justice of
Peace (Qual)

PETITION TO GYMPIE REGIONAL COUNCIL

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DATE	NAME	PRINT ADDRESS	SIGNATURE
12.11.23	Soren-Peter Nielsen	31 Bertha St, Goodna, 4300	<i>[Signature]</i>
12.11.23	Jan Gindor	1513 Old Bruce Hwy, Kybunga	<i>[Signature]</i>
12.11.23	Tom George	1513 Old Bruce Hwy, Kybunga	<i>[Signature]</i>
12/11/23	Barry Parker	8 PREMIER AVENUE JONES HILL	<i>[Signature]</i>
12/11/23	Elton ^{not negotiable} Cairncross	57 Granziem Rd. Araluen	<i>[Signature]</i>
13-11-2023	Diane Erskine ^{not negotiable}	46 Arbortwenty-nine Rd	<i>[Signature]</i>
12/11/2023	Svetlana Sally Johnston	Suite 1501, 10-12 Mary St Gympie 4570	<i>[Signature]</i>
12.11.2023	Renuka Greer	80, OLD MARYBOROUGH RD Gympie 4570	<i>[Signature]</i>
12.11.2023	Robert Erskine	46 ARBORTWENTY NINE ROAD GLENWOOD 4570.	<i>[Signature]</i>
12/11/23	Glenn Foige	8 WARDOLF R MAUDSLAN 4210	<i>[Signature]</i>
12/11/23	Tenneille Williams	166 Hansard Rd 4570.	<i>[Signature]</i>
12.11.23	Jane ^{not negotiable} Leahy	182 Arbomine Rd, Glenwood 4570	<i>[Signature]</i>
12/11/23	Michelle ^{not negotiable} Brookes	55 Sudical Circuit 4570 - Mt Bred	<i>[Signature]</i>
12/11/23	Carol Sadler	50 Quinlan Rd Tarrake 4570	<i>[Signature]</i>
12.11.23	Mike Kaczak	80 OLD MARYBOROUGH RD Gympie 4570.	<i>[Signature]</i>
12.11.2023	Teresa	51 Granziem Rd. Araluen	<i>[Signature]</i>
12/11/2023	JOHN STRAUGHAR	P.O.Box 351, POMONA. 4566.	<i>[Signature]</i>

5/56

Justice of
Peace (Qual)

23

Total number of pages _____

8. We request the Council's CEO table this petition as received prior to 13th December, for Gympie Regional Council Meeting.

70

PETITION TO GYMPIE REGIONAL COUNCIL

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DATE	NAME	PRINT ADDRESS	SIGNATURE
21.11.23	Aaron	45 ARBOURCRESENT RD	[Signature]
21-11-23	Samara	45 ARBOURCRESENT ROAD	[Signature]
24.11.23	Eric	P.O BOX 1104	[Signature]
24.11.23	Rowena	JONES HILL	R.F. Joseph
25.11.23	Brendan	155 Taylor Road Veteran	[Signature]
25.11.23	Deb	Dagun	[Signature]
25/11/23	Elisna	Chatsworth	[Signature]
25/11/23	Mack	Chatsworth	[Signature]
25.11.23	Tekaha	Jane st	T. Gallacher
25-11-23	lot	224 Rayan	[Signature]

7/56

Justice of
Peace (Qual)

PETITION TO GYMPIE REGIONAL COUNCIL - NO FLUORIDE

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DATE	NAME	PRINT ADDRESS	SIGNATURE
21/11/23	Paul [unclear]	70 Mary St Gympie	[Signature]
23/11/23	K. Polace	PARSONS RD COONDOO	[Signature]
26/11/23	Adrian [unclear]	8 Gene Ct Gympie	[Signature]
25/11/23	Lyn Wong	" " "	[Signature]

8/56

Justice of
Peace (Qual)

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21.11.23	Glend Nock	Lot 2 Pitts Rd Kadung Creek	Gympie
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21.11.23	James Kidd	Drive Monkland	
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9/56

Justice of
Peace (Qual)

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21/11/23	E. BLACK	ABEL RD Lower Wonga	[Signature]
21/11/23	R. EDWARDS	633 SCRUBB THERESA	[Signature]
21/11/23	Russell Brown	1320 old Bruce Hwy Kyabong	[Signature]
21/11/23	Janelle Cole	20 Redhill Ro	[Signature]
21/11/23	S. FRIEND	10 JOHNSTONE RD	[Signature]
21-11-23	M. CLOUGH	33 JOHNSTONE RD	[Signature]
21-11-23	J. Schondornicht	1-4 organ. R.d.	[Signature]
21-11-2023	Thelch	lot 1-4 Organ Rd Gympie Thelch	[Signature]
21-11-2023	PAUL ANDERSON	62 BAYSIDE RD	[Signature]
21-11-2023	John Fisher	the PALMS 150 Danks Rd	[Signature]
21-11-2023	BENITA ASTILL	150 Danks Rd	[Signature]
21-11-2023	Don McCormack	196 Goodyear Rd	[Signature]
21-11-2023	Steph Alexander	1 NURA LANE TRAVESTON	[Signature]
21.11.2023	Anthony Kane	Banker [Signature]	[Signature]
21.11.2023	[Signature]	[Signature]	[Signature]
21.11.2023	[Signature]	100 HAWKES ROAD, LUNNABAR	[Signature]
21/11/2023	[Signature]	160 GUSSEN RD	[Signature]
19/11/23	JAN MURPHY		[Signature]

Justice of
Peace (Qual)

PETITION TO GYMPIE REGIONAL COUNCIL

Total number of signatures (must be minimum of 10) _____

Total number of pages _____

We, the undersigned, respectfully petition the Gympie Regional Council to be aware that:

1. According to Medical Scientific Research, evidence shows that adding Industrial Waste Fluoride into our water supply is harmful to all life.
2. Our Gympie Regional Council has not performed a "Duty of Care" by informing the Rate Payer, that there is Industrial Waste Fluoride added into our water supply, and that, it has proven harmful effects.
3. 75% of Queensland Councils have opted out of adding Industrial Waste Fluoride into their water supply.....
Under the Water Fluoridation Act 2008.....Gympie Council could choose to be next?
4. Less than 5% of the world's population receive Industrial Waste Fluoride in their drinking water. 98% of Europe have rejected or banned Industrial Waste Fluoride treatment as it's classed as a poison.
5. We request the removal of all Industrial Waste Fluoride out of our water supply as per
Queensland Health Document:- FAQ's-Local government fluoridation decisions - August 2022 Version2.0.
6. We request that the resulting cost saving to Gympie Regional Council, be passed onto the Community.
7. We request that the Council's CEO advise the Lead Petitioner, the actual date of receiving, the petitioners' registered mail.
8. We request the Council's CEO table this petition as received prior to 13th December, for Gympie Regional Council Meeting.

DATE	NAME	PRINT ADDRESS	SIGNATURE
21/11/23	Lee Waller	1020 Macleod Rd, Malco	[Signature]
21/11/23	Toni Waller	1020 Macleod Rd, Malco	[Signature]
21/11/23	KIRBY EDWARDS	monkland	[Signature]
21/11/23	Creer Blair	21/160 Glastonbury Road	[Signature]
21/11/23	GIANAN CRIPPS	4 AUSTRALIA DRIVE	[Signature]
21/11/23	Vivonne Coates	Po Box 1184 Gympie	[Signature]
21/11/23	Bronte Brown	435 ed creek road Pic Creek	[Signature]
21/11/23	Bree Walsh	20 Samantha Drv, PICCREEK	[Signature]
11/11/23	Russell Nicomb	53 Belvedere Rd Veteran	[Signature]
21/11/23	Mr. [Signature]	41 OVERSON RD.	[Signature]
21/11/23	Orrapan Aedton	39 Rich Rd	[Signature]
21/01/23	1/4 Cassia Crt.		[Signature]
21/01/23	1/4 Cassia Crt	Gympie	[Signature]
21-11/23	Sharon Quintan	114 Fairview Rd	[Signature]
21/11/23	Christin Nicholas	Cunaldra	C. Nicholas.
21/11/23	B. [Signature]		[Signature]
21/11/23	[Signature]	E.J. ELLIOT ABEL RD LOWER WONGA.	[Signature]

11/56

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12/11/23	Robert Connors	Unit 1/8 Wilkes St Southside	Robert Connors
21/11/23	KEVIN JAMES	12 VANUATINA ST SOUTH SIDE	Kevin James
21/11/23	Rachel Gill	174 Shadbolt Rd Mather mound	Rachel Gill
21/11/23	Bert de Ruwe	85/43 AFRED STREET	Bert de Ruwe
21-11-23	LEIGH EWART	579 LIPPA WEDGE RD WINGBORO	Leigh Ewart
21-11-23	Peter Neal	142 Const Rd Langshaw	Peter Neal
21-11-23	Jean Harris	Abel Rd, Lower Wonga	Jean Harris
21 11 23	MR MIKE TAYLOR	792 OLDMARYBOROUGH	Mike Taylor
	MR L TAYLOR	792	L Taylor
21 11 23	NIKKI APPELT	174 NOORHOUSE GULLY RD ANANCOOR	Nikki Appelt
21/11/23	MEGAN CAMERON	MOY POCKET RD	Megan Cameron
21/11/23	Jayden Lamb	14 Vista Ct Southside	Jayden Lamb
23/11/23	Heather Lang	Ascot Rd. Gympie	Heather Lang
23/11/23	IRENE DOWNING	16 MAIN ST GYMPIE	Irene Downing
23/11/23	Alan Chan	49 ATKINSON Rd Currumbin	Alan Chan
23/11/23	Dorrie Trench	35 WILES St Gympie	Dorrie Trench
23/11/23	Adrian Gatz	27 Stanley Lane	Adrian Gatz

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Justice of
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23	CORAL PETTIT	12 M V L RD MONKLAND	<i>Coral Pettit</i>
23/11	WENDY CARLSON	MOOLOO QLD	<i>Wendy Carlson</i>
23/11	JANICE SUFFOLK	GYMPIE	<i>Janice Suffolk</i>
23/11	S. Edwards	Gympie	<i>S. Edwards</i>
23/11	L Milne	Gympie	<i>L Milne</i>
23/11	S. Ross	Gympie	<i>S. Ross</i>
23/11	K. Russell	GYMPIE SCIENCE DR.	<i>K. Russell</i>
23/11	E. Russell	Gympie Science Dr.	<i>E. Russell</i>
23/11	Steve Ticknap	1020 Mooloo Rd. Gympie	<i>Steve Ticknap</i>

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Justice of
Peace (Qual)

Total number of pages _____

8. We request the Council's CEO table this petition as received prior to 13th December, for Gympie Regional Council Meeting.

Justice of
Peace (Qual)

We, the undersigned, respectfully petition the Gympie Regional Council to be aware that:

- [illegible]

Justice of
Peace (Qual)

PETITION TO GYMPIE REGIONAL COUNCIL - NO FLUORIDE

Total number of signatures (must be minimum of 10) 4

Total number of pages 1

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DATE	NAME	PRINT ADDRESS	SIGNATURE
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14/11/23	Janet Smith	KYBONG VILLAGE KYBOING	Janet
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14/11/23	Lyn Hill	Gympie 75 Panorama Dr	Rox
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14.11.23	Lisbeth Gustaf/Paels	38 De Castella Dr. Gympie Qld.	
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14-11-23	Vanessa Durran	Gympie 20 Lawson Rd	Durran
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Justice of
Peace (Qual)

Total number of pages





8. We request the Council's CEO table this petition as received prior to 13th December, for Gympie Regional Council Meeting.

12/11/2023 KINDA BULL 516 NORTH DEEP CREEK ROAD GYMARE. Lbu

Justice of
Peace (Qual)

Total number of signatures (must be minimum of 10) _____

Total number of pages _____

DATE	NAME	PRINT ADDRESS	SIGNATURE
17/11/23	Danielle	25 Fillmont court Curaça	
17/11/23	Pauline	100 Arboretweg eight Glenwood	
17/11/23	LEOLA	152 Varley Rd Nt, Glenwood	
17/11/23	Ashlee	6 Batchelor Rd, Wympie	

19156

Justice of
Peace (Qual)

PETITION TO GYMPIE REGIONAL COUNCIL - NO FLUORIDE

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12/11/23	S. Steringa	318 Randwick Rd East Deep Creek	<i>[Signature]</i>
12/11/23	J. Steringa	318 Randwick Rd	<i>[Signature]</i>
12/11/23	J. Davidson	unit 3/2 Leonard St	<i>[Signature]</i>
12/11/23	J.L. Steringa	218 Randwick Rd	<i>[Signature]</i>

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[Signature]
Justice of
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12/11/23	Timothy Beck	Nambour	
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12/11/23	Julie Maier	20 Browns Rd Gympie	
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16/11/23	Marcel Claassers	20 Browns Rd Gympie	
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17/11/23	Kevin Glover	35 Rillie RANGELAND	
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21/56

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