

RURAL OR URBAN ADDRESSING

Application for rural or urban address

Infrastructure Services Directorate



Application for rural or urban address

How to use this form

This form can be used to:

- apply for a rural or urban address within the Gympie region for a property with an approved or existing driveway property access.
- request an updated rural or urban address due to a change to the property driveway access.

1. Property details

Lot number

Plan number

Road name

2. Landowner details

Title

Mr ☐ Mrs ☐ Ms ☐ Dr ☐ Other ☐

Surname

Given name/s

Postal Address

Postcode

Email

Home phone no.

Mobile phone no.

3. Preferred method of mail response

☐ Email ☐ Postal

4. Reason for request

- ☐ New building/dwelling
- ☐ Never previously had an address number
- ☐ Change to property driveway access

Previous address (if applicable):

☐ Other (please specify):

5. Is there a driveway (property access) already installed or approved?

☐ Yes

(If yes, please draw a plan over the page indicating the road name and the exact location of your existing/approved driveway or property access in metres from your property side boundaries. Note: address numbers cannot be allocated unless a plan is provided.)

☐ No

(If no, you cannot proceed further with this request. You must complete an application for property access approval form ([Link](#)) and receive approval prior to requesting a house number.

6. Do you want Council to update the current postal address on record to the new property address:

☐ Yes

☐ No

7. Reflective address numbers

Council provides one set of reflective address numbers free of charge, these are collected from the Planning Department at 29 Channon Street, Gympie QLD 4570. Will the number/s be collected?

☐ Yes

☐ No

8. Declaration of Application

I declare that as the owner of the above property, I have answered all questions truthfully and that all of the information I have provided is accurate.

Applicant's signature

Date

How to lodge this form with Council

Once completed, this form can be lodged:

In person at: Gympie Town Hall
2 Caledonian Hill
Gympie

OR

Community Sustainability
29 Channon Street
Gympie

OR

Kilkivan Branch Office
26 Bligh Street
Kilkivan

Mail: Gympie Regional Council
PO Box 155
GYMPIE QLD 4570

Email: council@gympie.qld.gov.au

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Location details of the property.

Roads and main vehicle entrance point must be clearly marked including the distance from the boundaries.

GYMPIE REGIONAL COUNCIL OFFICE USE ONLY

New address

☐ Rural

☐ Urban

Lot:

Plan:

New address:

Locality:

Date of notification:

Cancelled address (if applicable)

Previous address:

Locality:

Reason for change:

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