



## Gympie Regional Council

Community Sustainability Directorate  
26 Bligh Street Kilkivan, PO Box 9, Kilkivan QLD 4600  
Telephone: 1300 307 800  
Facsimile: 07 5481 0801  
Email: [cemeteries@gympie.qld.gov.au](mailto:cemeteries@gympie.qld.gov.au)  
Website: [www.gympie.qld.gov.au](http://www.gympie.qld.gov.au)

2024/2025

# Application for Burial and/or Interment of Ashes

### Section 1 – Applicants details

**PRIVACY STATEMENT:**  
Gympie Regional Council  
collects personal  
information where it is  
directly related to a function  
or activity of Council and  
where the collection of such  
information may be  
reasonably considered as  
necessary for that purpose.  
It will only use personal  
information for that  
purpose, and will not  
disclose it, except as  
permitted under the  
Information Privacy Act  
2009.

Title	Surname	Given Names	
<input type="text"/>	<input type="text"/>	<input type="text"/>	
Company Name (if Funeral Director): <input type="text"/>			
Address <input type="text"/>			
Suburb / Town	<input type="text"/>	State	<input type="text"/>
		Postcode	<input type="text"/>
Phone	<input type="text"/>	Mobile	<input type="text"/>
Fax	<input type="text"/>	Email	<input type="text"/>

### Section 2 – Details of deceased

Title	Surname	Given Names	
<input type="text"/>	<input type="text"/>	<input type="text"/>	
Last known address		<input type="text"/>	
Suburb / Town	<input type="text"/>	State	<input type="text"/>
		Postcode	<input type="text"/>
Date of birth	<input type="text"/>	Date of death	<input type="text"/>
Gender	<input type="checkbox"/> Male <input type="checkbox"/> Female	Religion	<input type="text"/>
Occupation	<input type="text"/>	Place of birth	<input type="text"/>

### Section 3 – Next of kin

Title	Surname	Given Names	
<input type="text"/>	<input type="text"/>	<input type="text"/>	
Postal address		<input type="text"/>	
Suburb / Town	<input type="text"/>	State	<input type="text"/>
		Postcode	<input type="text"/>
Phone	<input type="text"/>	Mobile	<input type="text"/>
Fax	<input type="text"/>	Relationship to deceased	<input type="text"/>
Email		<input type="text"/>	

### Section 4 –

First Interment	<input type="checkbox"/>	Second Interment	<input type="checkbox"/>
Existing reservation:	Yes <input type="checkbox"/>	No <input type="checkbox"/>	(see next page)
If yes: Cemetery	<input type="text"/>		Section <input type="text"/>
Plot	<input type="text"/>		

**Section 4 –  
Burial details  
(continues)**

If no reservation, the next available plot in normal rotation will be used.

<input type="checkbox"/> Boonara Cemetery	Monumental Section Only		
<input type="checkbox"/> Cooloola Coast Cemetery	Select type	<input type="checkbox"/> Lawn Section	<input type="checkbox"/> Monumental Section
<input type="checkbox"/> Goomeri Cemetery	Select type	<input type="checkbox"/> Lawn Section	<input type="checkbox"/> Monumental Section
<input type="checkbox"/> Gunalda Cemetery	Lawn Section Only		
<input type="checkbox"/> Kilkivan Cemetery	Select type	<input type="checkbox"/> Lawn Section	<input type="checkbox"/> Monumental Section
<input type="checkbox"/> Neerdie Cemetery	Monumental Section Only		
<input type="checkbox"/> Tansey Cemetery	Monumental Section Only		

Is a reservation required for the adjoining plot? ☐ No ☐ Yes (Complete Form HEF223 to make this reservation)

Grave size ☐ Standard (2030mm long x 750mm wide x 2400mm deep) or Oversize ☐

If Oversize, size of coffin is ( \_\_\_\_\_ x \_\_\_\_\_ x \_\_\_\_\_ )

Date of service  /  /  Type of service ☐ Graveside ☐ Committal

Time at cemetery  :  AM / PM Time of graveside or committal  :  AM / PM

Minister / Person to officiate

Please note that the following will be provided by Gympie Regional Council:

- Limited number of chairs
- Shade structure
- Portable toilet

Also please note that Gympie Regional Council does not provide a lowering device or straps.

**Section 5 –  
Interment of  
ashes**

Existing Reservation ☐ Yes ☐ No

If yes: Cemetery

Section

Niche/Plot

If no reservation then the next available niche/plot in normal rotation will be used.

<input type="checkbox"/> Boonara Cemetery	Monumental Section Only		
<input type="checkbox"/> Cooloola Coast Cemetery	Select type	<input type="checkbox"/> Lawn Section	<input type="checkbox"/> Monumental Section
		<input type="checkbox"/> Columbarium Wall	<input type="checkbox"/> Memorial Garden
		<input type="checkbox"/> Single Niche or	<input type="checkbox"/> Double Niche
<input type="checkbox"/> Goomeri Cemetery	Select type	<input type="checkbox"/> Lawn Section	<input type="checkbox"/> Monumental Section
		<input type="checkbox"/> Columbarium Wall or	<input type="checkbox"/> Memorial Garden
		<input type="checkbox"/> Single Niche or	<input type="checkbox"/> Double Niche
<input type="checkbox"/> Gunalda Cemetery	Lawn Section Only		
<input type="checkbox"/> Kilkivan Cemetery	Select type	<input type="checkbox"/> Lawn Section	<input type="checkbox"/> Monumental Section
		<input type="checkbox"/> Columbarium Wall or	<input type="checkbox"/> Memorial Garden
		<input type="checkbox"/> Single Niche or	<input type="checkbox"/> Double Niche
<input type="checkbox"/> Neerdie Cemetery	Monumental Section Only		
<input type="checkbox"/> Tansey Cemetery	Monumental Section Only		



## Section 6 – Plaque design

Please use the relevant template on Appendix A to confirm wording to be used on the plaque.

## Section 7 – Declaration

I declare that the information I have supplied in this application is complete, true and correct. I declare that I am authorised to request the interment of the deceased person specified in Section 2 of this application. I hereby request and authorise that Gympie Regional Council inter, within the boundaries of the specified interment site, the deceased person's remains specified in Section 2 of this application. I acknowledge and accept that approval to inter a deceased person's remains does not provide any property rights to the interment site. I agree and accept that Gympie Regional Council will not be held responsible or liable for any dispute arising from any interment carried out under this application. I hereby indemnify and hold harmless the Gympie Regional Council, its servants, and agents, from any claims, actions, suits or demands arising from any interments carried out under this application.

Signature

Date

 /  / 

## Section 8 – Fees (all fees are inclusive of GST)

### Burials

#### Graves

Graves site purchase, excavation of grave, interment of coffin and backfilling of grave:

- |   |           |
|---|-----------|
| - Adults and Children (5 years of age and over) | \$3171.00 |
| - Stillborn and Children (under 5 years of age) | \$560.00  |

Reopening of grave to permit second interment	\$1879.00
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Additional charges for overtime for weekends and public holidays

- |  |           |
|--|-----------|
| - Saturday – additional fee                    | \$888.00  |
| - Sundays and public holidays – additional fee | \$2535.00 |

NOTE: grave fees **do not** include headstones, plaques or other monuments

### Interment of Ashes

#### Columbarium Wall

- |  |          |
|--|----------|
| - Single niche (includes purchase of niche, interment of ashes urn, purchase of plaque and fixing of plaque to wall) | \$768.00 |
| - Double niche (includes purchase of niche, interment of ashes urn, purchase of plaque and fixing of plaque to wall) | \$949.00 |

#### Memorial Garden (Goomeri, Kilkivan and Cooloola Coast Cemeteries)

- |   |          |
|---|----------|
| - Memorial garden single niche (includes purchase of garden niche, interment of ashes, purchase of plaque and fixing of plaque) | \$768.00 |
| - Memorial garden double niche (includes purchase of garden niche, interment of ashes, purchase of plaque and fixing of plaque) | \$949.00 |

First interment of ashes into grave – includes graveside purchase, excavation and backfilling of grave	\$1838.00
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*Please note: Any subsequent ashes interments will be charged as per Council's private works fee structure.*

The following additional items may incur additional fees and will apply depending on your plaque design from Appendix A.

**If you require any of the following please note in your plaque design template so a quotation can be obtained from the manufacturer.**

☐

Additional lines required on plaque.

☐

Emblem number to be placed on plaque in location shown in Appendix A.

☐

Custom made / designed plaque.

**TOTAL FEES TO BE PAID (include niche fee)**

\$

## Office Use Only

FEES PAID

LEDGER NO: T187 W1627.0001.0134 – Burials & Ashes interment fees – Cooloola  
LEDGER NO: T187 W1630.0001.0134 – Burials & Ashes interment fees – Gunalda  
LEDGER NO: T187 W1634.0001.0134 – Burials & Ashes interment fees – Neerdie  
LEDGER NO: T187 W1626.0001.0134 – Burials & Ashes interment fees – Boonara  
LEDGER NO: T187 W1629.0001.0134 – Burials & Ashes interment fees – Goomeri  
LEDGER NO: T187 W1633.0001.0134 – Burials & Ashes interment fees – Kilkivan  
LEDGER NO: T187 W1635.0001.0134 – Burials & Ashes interment fees – Tansey

RECEIPT NO.

DATE

/

/

**Important information to note: Formatting and font style are pre-determined by the plaque manufacturer.**

**Single Plaque**

- **Cooloola Coast Cemetery (Columbarium Wall)** - Standard 140mm (w) x 140mm (h) single plaque with 7 lines and one right hand side vase
- **Kilkivan and Goomeri Cemeteries (Columbarium Wall)** - Standard 166mm (w) x 116mm (h) single plaque with 7 lines and one right hand side vase
- **Kilkivan, Goomeri and Cooloola Coast Cemeteries (Memorial Gardens)** - Standard 200mm (w) x 160mm (h) single plaque with 7 lines

**If you require additional lines, emblems – for example RSL insignias - or photographs please note on this template so a quotation can be obtained from the manufacturer.**

**Double Plaque**

**Cooloola Coast Cemetery (Columbarium Wall)** - Standard 280mm (w) x 140mm (h) double plaque with 7 lines and one right hand side vase

If you require additional lines, emblems, photographs please note on this template so a quotation can be obtained from the manufacturer.

Double Plaque continued

Important information to note: Formatting and font style are pre-determined by the plaque manufacturer

Kilkivan and Goomeri Cemeteries (Columbarium Wall) - Standard 166mm (w) x 229mm (h) double plaque with 10 lines and one right hand side vase

If you require additional lines, emblems, photographs please note on this template so a quotation can be obtained from the manufacturer.

Kilkivan, Goomeri & Cooloola Coast Cemeteries (Memorial Garden) - Standard 300mm (w) x 160mm (h) double plaque with 7 lines

If you require additional lines, emblems, photographs please note on this template so a quotation can be obtained from the manufacturer.

