

Notification of Customer Details



Completed by:		Customer	GRC Employee
WHAT DOES THIS NOTIFICATION APPLY TO?			
All Council Services	Yes	No (Provide separate details where required)	
Rates:	Do you own any other properties?		Yes No
Rates assessment /reference number:	Address:		
Have you received most recent rates notice?	Yes No	Does this change affect any co owners?	Yes No
Do you receive Pension Rebate?	Yes	Name/s:	
How would you like to receive your rates notice?	Email only	Email and Post	Post only
Are you a Debtor or a Creditor of Council?	Debtor Number:	Creditor Number:	
Dog Registrations	Animal ID/Tag #:		
Council Licence - Food / Plumber Builder etc. Licence Type:	License Number/Name:		
Library	Card number:		
Gallery / Economic / Disaster Management / Development Applications / Other	Type/s:		
GRC Employee:	Yes No	Please complete Employee Update Card	
Change of Details – Please Provide All Details			
Title and Given Name: e.g. Mrs Jane			
Surname or Company Name:			
New Residential Address:			
New Mailing Address:			
Old Residential Address:			
Old Mailing Address:			
Phone: Please advise which number is to be used as your primary contact.	New Home: Old Home:	New Mobile: Old Mobile:	New Work: Old Work:
Email:	New:	Old:	
Name of person lodging this form: As above (if details are the same as above).	Name:	Phone:	
Signature:			Date:
GRC Officer who received form:			Please send form to Customer Contact.
Section:			Received by Customer Contact.

To submit your form to Council:

Mail: PO Box 155, Gympie QLD 4570
 In Person: 242 Mary Street, Gympie or 26 Bligh Street, Kilkivan
 Email: council@gympie.qld.gov.au
 Phone: 1300 307 800
 Fax: 07 5481 0801

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