

## ABOUT THE GRANT PROGRAM

- This program aims to increase community connection, sense of belonging and community wellbeing through delivery of a range of small-scale community events and activities across the Gympie region.
- The program is open to eligible community organisations to deliver activities in alignment with Neighbour Day under a promotion titled "Get Local", providing opportunity and capacity for community-led activities.
- Neighbour Day is a national day of celebration with the principal aim to increase positive and sustainable social connections between people and communities throughout Australia, occurring on the last Sunday in March annually <https://neighbourday.org/>
- Events and activities funded by the Get Local Community Grants 2021/22 will occur on or around 27 March 2022 (but must occur between 16 March 2022 – 13 April 2022).
- This program is fully funded through a grant received from the *Localised Mental Health Initiatives Program (COVID19 Recovery)* funded by the Queensland Government.

## AVAILABLE FUNDING

A total of \$12,800 is available for this grant program. The maximum grant amount per applicant is \$800.

## ELIGIBILITY CRITERIA

### Eligible Applicants

Community organisations that:

- are an incorporated not-for-profit community organisation
- hold \$20M public liability insurance
- have no outstanding debt with Council
- are based in, or provide direct benefits to, the Gympie region

Note: applicants with an outstanding acquittal for a Council grant are eligible to apply for this grant round.

### Ineligible Applicants

- individuals, businesses and enterprises
- educational institutions, kindergartens and pre-school/childcare centres
- Parents and Friends or Parents and Citizens Associations

- medical organisations or primary health care providers
- religious organisations where the application is for the organisation’s core business
- political organisations
- organisations that hold a gaming machine licence
- organisations with a liquor licensed supporters/associated club that commercially trade seven days a week

## Ineligible projects

- are primarily for a commercial venture
- run solely for fundraising purposes, without broader community benefit
- are conducted for the purpose of raising charitable funds for a third party
- have a sole religious or political purpose
- are considered to be the core responsibility of other levels of government
- have already commenced or occurred

## GRANT INFORMATION

Key Dates	Round Open	Round Close	Outcome Advised by
	8 November 2021	19 December 2021	28 January 2022
<b>Funding Amounts</b>	Maximum \$800 grant; minimum \$200. No applicant co-contribution required. Council reserves the right to offer part funding of any grant.		
<b>Assessment Criteria</b>	<ol style="list-style-type: none"> <li>1. Ability of event/activity to increase community participation and positive social connections between people and communities in the Gympie region;</li> <li>2. Demonstration that the event/activity will provide one or more of the following outcomes:                             <ul style="list-style-type: none"> <li>• Activate public and community spaces (e.g. halls, parks, community facilities);</li> <li>• Support local musicians and entertainers;</li> </ul> </li> </ol>		

	<ul style="list-style-type: none"> <li>• Provide free or low cost events and activities for the community to participate in; and</li> <li>• Where practical, stimulate the local economy through use of local contractors and/or suppliers.</li> </ul> <p><u>Other considerations</u></p> <ul style="list-style-type: none"> <li>• Distribution of grant funding across the region</li> </ul>
<b>Project Timeframe</b>	The events and activities must be delivered between 16 March 2022 – 13 April 2022.
<b>Eligible Expenses</b>	<ul style="list-style-type: none"> <li>• Venue and equipment hire</li> <li>• Entertainment, appearance fees and associated travel costs</li> <li>• Catering</li> <li>• Decorations</li> <li>• Marketing and promotion</li> <li>• Traffic management</li> <li>• Waste management</li> </ul>
<b>Ineligible Expenses</b>	<ul style="list-style-type: none"> <li>• Ongoing operational or administrative costs (e.g. ongoing salaries, rent, rates, insurance, maintenance of equipment)</li> <li>• Debts or the costs of litigation</li> <li>• Prizes, awards or trophies</li> <li>• Merchandise</li> <li>• Purchase of alcohol</li> <li>• Retrospective funding for activities that have commenced or already occurred</li> <li>• Capital expenditure (e.g. facilities upgrades)</li> <li>• Equipment</li> </ul>
<b>GST</b>	<ul style="list-style-type: none"> <li>• GST is paid in addition to the approved grant funding amount only where applicants are GST registered.</li> </ul>
<b>Submitting an Application</b>	<ul style="list-style-type: none"> <li>• Applications must be submitted online via Council's website <a href="http://www.gympie.qld.gov.au/residents/your-community/grants-and-funding">www.gympie.qld.gov.au/residents/your-community/grants-and-funding</a></li> <li>• Only one grant application per organisation</li> </ul>

	<ul style="list-style-type: none"> <li>No incomplete or late applications will be accepted</li> </ul>
<b>Supporting Documents</b>	<ul style="list-style-type: none"> <li>Current Certificate of Public Liability (compulsory)</li> <li>Draft event program</li> <li>List of potential entertainers</li> <li>Park/venue booking</li> </ul>
<b>Assessment Process</b>	<ul style="list-style-type: none"> <li>A panel of Council staff will assess the applications against the eligibility and assessment criteria. Panel recommendations will be provided to the Council for consideration and approval.</li> </ul>
<b>Notification, Payment and Acquittal</b>	<ul style="list-style-type: none"> <li>Applicants will be notified via email of the outcome of their application.</li> <li>Successful applicants must claim the grant funds within 30 days of notification and enter into a Funding Agreement.</li> <li>Grant recipients must complete an online acquittal form within four weeks after the supported event/activity, unless an extension is provided in writing by Council.</li> </ul>

## FURTHER INFORMATION AND SUPPORT

Visit Council's website at [www.gympie.qld.gov.au/residents/your-community/grants-and-funding](http://www.gympie.qld.gov.au/residents/your-community/grants-and-funding) or phone 1300 307 800 or email [grantsadmin@gympie.qld.gov.au](mailto:grantsadmin@gympie.qld.gov.au) to make an appointment with the Community Development Team.