

GYMPIE REGIONAL COUNCIL

LATE AGENDA

of the

ORDINARY MEETING

CHAIRMAN: Cr GC Hartwig (Mayor)

Held in the Boardroom

Town Hall

2 Caledonian Hill

Gympie Qld 4570

On Wednesday, 28 April 2021

At 9am



The Corporate Plan 2017-2022 provides a clear framework and direction in relation to Council's **vision, purpose, values** and **key strategic objectives**.

Our vision for the Gympie region is to **be the natural choice to live, work and play**.

Our purpose is to actively serve our community and plan for the future of the region.

Through our values we are:

Accountable

We take responsibility for our actions, we will be accessible and fair.

Consistent

Our actions will reflect Council's guidelines and practices at all times.

Appreciative

We value the opportunities we have, and look for the best in our people, our organisation and our community.

Communicative

We will keep people informed, consult with the community and actively listen to and respond to their input.

Respectful

We treat people with dignity, courtesy and respect.
We recognise and support everyone's contributions.

Council's activities are aimed at achieving our vision and are focused into the following five key strategic themes/objectives:

OUR INFRASTRUCTURE

is well planned, integrated and safe.

OUR COMMUNITY

is active, diverse, creative and engaged.

OUR ECONOMY

is dynamic, productive and resilient.

OUR ENVIRONMENT

is sustainable, well-managed and accessible.

OUR ORGANISATION

is accountable, responsive, efficient and innovative.

The above framework informs Council's decision making and guides our organisational management and operational activities.

Gympie Regional Council **ORDINARY**

Mayor GC Hartwig (Chairman),

*Crs J Milne, NG Jensen, SA Waldock, BM Devereaux, DH Stewart, HT Smerdon,
WA Polley and RA Fredman.*

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SECTION 5: CORPORATE SERVICES/CFO**5.7 Award of Contract Number RFT0332 - G2 Sewer Pump Station Replacement**

PORTFOLIO: Water and Sewerage, and Waste Management

DIRECTORATE: Corporate Services/CFO

DOC ID:

LINKS TO CORPORATE/OPERATIONAL PLAN**STRATEGIC THEMES:**

1. Our Infrastructure - well planned, integrated and safe
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1. BACKGROUND AND PREVIOUS COUNCIL CONSIDERATION

G2 Sewer Pump Station (SPS), located on the corner of Monkland Street and Jaycee Way in Nelson Reserve is one of the major sewer pump stations in Gympie. The SPS was built in 1965 and is now over 55 years old. In addition to its age, it fails to meet contemporary health and safety requirements. Most importantly, it has confined space and hydraulic design issues which expose workers to unsafe conditions.

The SPS pumps sewage from catchments upstream of the Central Business District into the gravity fed inlet of the Gympie Sewerage Treatment Plant. The six metre diameter pump station has a dual chamber (dry/wet well) configuration with one original line shaft pump and one new submersible pump. The old non-complaint electrical switchboard was replaced with a modern one in 2019-20. The new pump and the new switchboard will be reused at the new SPS.

It is worth noting that a number of strategies were explored by the Gympie Regional Council (GRC) to make the asset safe and compliant. However, due to issues relating to the lack of safe access, poor flows into and within the SPS and the costs for refurbishment of the ageing asset, it was decided to replace the structure with a safety compliant and hydraulically efficient SPS.

2. REPORT

Tenders were invited for the replacement of the G2 SPS on the 11th of March 2021 and closed on the 9th of April 2021. The tender process was administered by GRC's procurement team and tenders were requested through the Queensland Government's QTender website.

A total of six tenders were received. Five of these were conforming to the specifications and one was an alternative non-conforming submission. The three lowest priced tenders were shortlisted for evaluation based on the selection criteria stipulated in the table below, which was advertised as part of the request for tender. The three remaining tenders were more than \$500,000 more expensive than the three shortlisted tenders and were therefore excluded due to the large price margin.

Based on the tender evaluation, M & K Pipelines (QLD) Pty scored the highest and were also the lowest priced tenderer at lump sum cost of \$1,296,586.95 (excluding GST).

Evaluation Criteria	Weighting	Elements	Elements Weighting	Rationale Reasons for criteria
Price (<i>should be approximately 45 to 55%</i>)	40.0%	Price	100.0%	<i>Total Cost of Contract – Lump Sum Price (ex GST)</i>
Contract Experience and Capacity	20.0%	Contract Experience	60.0%	<i>Past experience on similar projects</i>
		Capacity and Resourcing	40.0%	<i>Commitments and Resourcing</i>
		Sub-total	100.0%	
Methodology of Project Delivery	20.0%	Methodology / Initiatives	60.0%	<i>Proposed project delivery methodology</i>
		Timeline	40.0%	<i>Proposed project delivery timeline / program</i>
		Sub-total	100.0%	
Quality	5.0%	Quality Management Accreditation	100.0%	<i>Quality Management Systems Accreditation</i>
		Sub-total	100.0%	
Health & Safety	5.0%	Safety Management Accreditation	60.0%	<i>Accredited to AS4801 (Occ Health & Safety Management Systems (or equivalent) or not accredited</i>
		Safety Management System	40.0%	<i>Safety Management Plan specific to this project</i>
		Sub-total	100.0%	
Environment and Sustainability	5.0%	Environmental Management Accreditation	60.0%	<i>Accredited to ISO14001 (or equivalent) or not accredited.</i>
		Environmental Management System	40.0%	<i>Environmental Management Plan and Environmental Initiatives specific to this project</i>
		Sub-total	100.0%	
Local Benefits (Economy)	5.0%	Local employment	70.0%	<i>Contribution to local employment, traineeships & apprenticeships</i>
		Local supply chain	30.0%	<i>Use of local contractors, manufacturers, and suppliers</i>
		Sub-total	100.0%	
Total	100.0%			

3. BUDGET IMPLICATIONS

A budget of \$500,000 (excl. GST) has been allocated for this work in the 2020/2021 financial year whilst another \$750,000 (excl. GST) is proposed for the project in the financial year 2021/2022, the total forecast budget being \$1,250,000, which is \$46,586.95 less than the tendered price. Furthermore, another \$100,064 has already been spent on the design of the new SPS this financial year. In summary, there is a budgetary shortfall of \$146,650.95 and therefore a budget increase of \$150,000 would be required in the financial year 2021/22 to complete this project.

4. POLICY IMPLICATIONS

There are no policy implications.

5. CONSULTATION

GRC's water and sewer operations, and parks and gardens teams were consulted during the development of scope of work and project design, whilst the procurement activity was carried out through the GRC's procurement team.

6. CONCLUSION

Based on the tender evaluation in accordance with advertised selection criteria, M & K Pipelines (QLD) Pty Ltd received the highest tender evaluation score and are considered capable of completing the works as specified.

RECOMMENDATION

That Council accept the tender of M & K Pipelines (QLD) Pty Ltd for the G2 Sewer Pump Station Replacement project for \$1,296,586.95 excluding GST and approve a budget increase of \$150,000 for financial year 2021-22 to make the final total budget for the project \$1,400,000 excluding GST

SECTION 8: OFFICE OF THE CEO**8.4 Award of Contract Number RFT0213 - Transport and Disposal of Biosolids****PORTFOLIO:** Infrastructure Services**DIRECTORATE:** Office of the CEO**DOC ID:****LINKS TO CORPORATE/OPERATIONAL PLAN****STRATEGIC THEMES:**

1. Our Infrastructure - well planned, integrated and safe
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1. BACKGROUND AND PREVIOUS COUNCIL CONSIDERATION

A review of the transport and disposal of biosolids for the 12 months to 30 June 2020 identified a spend of \$326,660 and the year to date (YTD) spend to December 2020 was \$265,440. Under the requirements of the *Local Government Act 2009* (Act), the *Local Government Regulation 2012* and Council's Procurement Policy, Council is required to enter into formal contractual arrangements for the supply of these services.

In progressing forward with a formal contractual arrangement, Tenders were invited by Council on 4 November 2020 and advertised within the QTenders and VendorPanel portals and Council's procurement webpage. Three (3) tenders were received from:

- The Tebroc Unit Trust ATF Emberwell Group Pty Ltd t/as Corbet's Group (Corbet's Group)
- Sutton's Cleaning Service Qld Pty Ltd (Sutton's)
- Conhur Pty Ltd.

At Council's Ordinary meeting on 24 March 2021, Council was briefed on the tender process RFT0213 and Council's resolution was as follows:

That Council:

1. *accepts the tender from The Tebroc Unit Trust ATF Emberwell Group Pty Ltd t/as Corbet's Group for Contract No. RFT0213 for the Transport and Disposal of Biosolids for an initial period of two (2) years commencing on 01 April 2021, and expiring on 01 April 2023;*
2. *authorises the Chief Executive Officer (CEO) to approve up to three (3) term extensions of up to twelve (12) months of Contract No. RFT0213 for the Transport and Disposal of Biosolids each subject to the satisfactory ongoing performance of The Tebroc Unit Trust ATF Emberwell Group Pty Ltd t/as Corbet's Group.*
3. *authorises the CEO to award the contract subject to sighting the appropriate licences and approvals within 30 days hereof, failing which the CEO be authorised to enter into a contract with the next preferred tenderer.*

Since 24 March 2021, Council received further information from both Corbet's and Sutton's (as next preferred tenderer), that has impacted on the planning approvals required for the sites both companies have nominated for disposing of Council's biosolids. A further extension of 30 days to Tender Process RFT0213 is now requested to enable a sound contracting outcome.

REPORT

Since 24 March 2021, the Department of Environment and Science (DES) confirmed that Corbet's and Sutton's now both meet the State requirements under legislation to transport and dispose of biosolids, however further Council planning approvals are now required as outlined below.

Corbet's – Council Planning Approval required for nominated disposal site

Post tender information from Corbet's advised of a change to its biosolids disposal site to now be an address at Lower Wonga. Council's Planning Team advised that the necessary Council planning approval was not in place at this site.

Sutton's – Council Planning Approval required for nominated disposal site

On 24 March 2021, Sutton's provided Council with a letter advising that its licensed, local biosolids facility operator at an address at Cinnabar had advised that it "*will need to undertake preparation of a further area at their facility*" if the biosolids Contract was to be awarded to Sutton's. This information triggered WBU to make further inquiries with Council's Planning Team regarding whether this '*preparation of a further area*' had Council's Planning Approvals required for the site. Council's Planning Team advised that the necessary Council approval was not in place at this site.

Extension of RFT0213 - preferred approach

DES has advised that there "is currently no other EOW Biosolids ENEW07359617 resource users in the Gympie LGA." As there was a 15% weighting in the 'Local Benefits (Economy)' Evaluation Criteria in the approved Procurement Evaluation and Probity Plan, it is noted that Corbet's and Sutton's both provide varying Local Benefits to the Gympie area. This is the impetus for requesting an extension of the procurement process on this occasion.

2. BUDGET IMPLICATIONS

An extended 30 days to this procurement process will enable the most cost effective contingency planning with the least operational risk to the Gympie Sewage Treatment Plant, as this is where the biosolids is currently being stored. A contract is currently being sourced through a biosolids Contract held by South Burnett Regional Council with their supplier that meets sound contracting principles.

It should also be noted that in the interim, either Corbet's or Sutton's may transport the biosolids but disposal of the biosolids would have to be at an approved site, potentially Council landfill which also imposes State fees for disposal. All cost options will be explored with the focus on minimising risk to the operations and regulatory obligations of Council's Sewage Treatment Plants.

3. POLICY IMPLICATIONS

There are no policy implications associated with the recommendations of this report as the invitation to tender has been undertaken in accordance with the provisions of the:

1. Council's Procurement Policy
2. Local Government Act 2009
3. Local Government Regulation 2012
4. Planning Scheme.

4. CONSULTATION

Consultation occurred in relation to this tender with the following groups:

1. Council's WBU Treatment Team
2. Council's Procurement Unit
3. Council's Planning Team
4. Council's Waste Management Facilities
5. Officers from South Burnett Regional Council, Bundaberg Council and Fraser Coast Regional Council's Wide Bay Water.

The Procurement Evaluation and Probity Plan for this invitation to tender was authorised by the Chief Executive Officer and the Director Corporate Services/CFO.

5. CONCLUSION

The transport and disposal of biosolids is an operational requirement of Council's Waste Water Treatment Plants.

The tender assessment identified The Tebroc Unit Trust ATF Emberwell Group Pty Ltd t/as Corbet's Group as the preferred tenderer for Contract No. RFT0213 for the Transport and Disposal of Biosolids. The tender evaluation included stated criteria, and considered; value for money, open and effective competition, the development of competitive local business and industry, environmental protection, and ethical behavior and fair dealing.

RECOMMENDATION

That Council:

- 1. accepts the tender from The Tebroc Unit Trust ATF Emberwell Group Pty Ltd t/as Corbet's Group for Contract No. RFT0213 for the Transport and Disposal of Biosolids for an initial period of two (2) years commencing on 01 June 2021, and expiring on 01 June 2023;**
- 2. authorises the Chief Executive Officer to approve up to three (3) term extensions of up to twelve (12) months of Contract No. RFT0213 for the Transport and Disposal of Biosolids each subject to the satisfactory ongoing performance of The Tebroc Unit Trust ATF Emberwell Group Pty Ltd t/as Corbet's Group;**
- 3. authorises the CEO to award the contract subject to sighting the appropriate licences and approvals within 30 days hereof, failing which the CEO be authorised to enter into a contract with the next preferred tenderer subject to sighting the appropriate approvals;**
- 4. if the necessary approvals are not sighted, Council will initiate a new procurement process for the Transport and Disposal of Biosolids.**