

Position Title: Regional Arts Development Fund (RADF) Grant Assessor

Role: To assess grant applications received by Council for the Regional Arts Development Fund (RADF) grants program.

Tenure: Voluntary – maximum two-year term (can reapply after one year if panel vacancy arises)

Number of Volunteer Assessors: minimum 3 – maximum 5

Directorate: Corporate and Community Services

Council Contact: RADF Liaison Officer

Phone: 5481 0774

Email: radf@hgypmie.qld.gov.au

Background:

The Regional Arts Development Fund (RADF) is a partnership between Gympie Regional Council and the Queensland Government, that supports professional artists and arts practitioners living in regional Queensland. RADF focuses on the development of quality art and arts practice for and with regional communities.

Under the partnership, Council implements a RADF Grants Program which is open to eligible community organisations, businesses and individuals. RADF grant applications are assessed by a panel of Council staff and community representatives. The panel's recommendations are provided to elected Councillors at their Council Ordinary Meeting for consideration and approval.

Responsibilities:

- Undertake induction and training for the RADF Grant Program
- Assess RADF grant applications in accordance with Gympie Regional Council's Community Assistance Grants Policy, *Arts and Cultural Plan* as well as the RADF Grant Program Guidelines
- Like all Council volunteers, abide by the Gympie Regional Council Staff Code of Conduct
- Inform the RADF Liaison Officer if you are unable to attend a panel moderation meeting

Note: Volunteers are not authorised to speak with or contact the media or public in regard to RADF grants assessment unless explicitly authorised in writing by Gympie Regional Council.

Key Selection Criteria

- Demonstrated active involvement, experience or expertise in at least one of the arts areas listed below:
 - Theatre
 - Dance
 - Museums/Heritage
 - Creative arts/craft
 - Music
 - Literature/writing
 - Visual arts
 - Multi media
 - Creative community engagement
- Broad knowledge of the arts and cultural sector in the Gympie Region
- Capacity to assess grant applications in accordance with RADF Grant Guidelines
- Ability to identify linkages between Council’s arts and cultural priorities and funding applications
- Ability to assess grant applications on-line from private premises
- Availability to attend grants assessment moderation meetings twice a year

Note: When selecting volunteer assessors, Council will also have regard to the assessment panel’s ability to represent different geographical locations and population demographics (e.g. young people) within the Gympie Region.