



Asset Management Policy

October 2018

1. Purpose

The purpose of the policy is to outline how Gympie Regional Council will provide coordinated and integrated processes for ensuring effective and efficient delivery of its asset service outcomes.

This Policy has been developed to align with the principles of the International Standard for Asset Management (ISO 55000).

2. Objectives

The key objectives for Council's Asset Management will include:

- **Service outcomes:** Ensuring that Council's service outcomes are defined and delivered at a standard that is acceptable to residents, visitors, the environment and regulators;
- **Service Sustainability:** Ensure that the economic, commercial, environmental and social sustainability of both the built and natural environment are managed efficiently and effectively in delivering service outcomes;
- **Cost of service:** Council recognises that management of assets is the single biggest determinant of cost of service delivery. As such, effective management of assets is essential to the sustainable functioning of Council;
- **Risk management:** Ensuring that Council's risks are identified and managed is an integral part of the asset management process;
- **Effectiveness of Asset Management:** Demonstrating transparent and responsible asset management processes that align with demonstrated better practice;
- **Encouraging Innovation:** Creating an environment where all Council employees take an integral part in management of asset service outcomes by creating and sustaining asset management awareness throughout the Council; and
- **Organisational Capability:** Ensuring resources and operational capabilities are identified and responsibility for asset management is allocated.

3. Scope

This policy applies to all Council assets.

4. Policy

4.1 Policy Statement

Council is committed to optimizing the value of its service outcomes through effective and efficient utilisation of its assets to deliver benefits across our growing region.

4.2 Principles

The Principles that will drive decision making across Council will include:

- Levels of service will be established via a process that balances the community's needs and expectations with Council's resourcing and capability;
- Service levels will be defined in Asset Management Plans and appropriately funded;
- Service outcomes will be **managed, monitored and reported**;
- **Systematic asset management practices** will be implemented across all areas of Council which will improve Council's understanding of cost vs scope and levels of service;
- All asset management plans will include **whole of life and risk considerations**;
- **Asset investment** (new and renewal) will be prioritised and implemented progressively to deliver agreed service levels;
- **Enabling strategies** will be developed to provide a roadmap for the continuous improvement of Council's capabilities.

4.3 Strategies

The objectives of this policy will be achieved through a systematic approach to Asset Management across Council using a consistent Asset Management Framework which incorporates:

- An overall **Asset Management Improvement Plan** which prescribes specific initiatives for the continuous improvement of Council's Asset Management capability;
- **Asset Management Plans** which translate the strategic goals into operational/tactical activities;
- **Consistent decision-making processes** including options (capital vs operational); risk assessment; program and project prioritisation; and
- **Enabling Strategies** including ICT strategy, skills development strategies and communication strategies which support delivery of service outcomes in line with community needs.

5. Legislation

- Local Government Act 2009 (QLD) Clause 103, System of Financial Management:
- Local Government Regulation Cl 167 – Long Term Asset Management Plans.

6. Related Documents

- Gympie Regional Council Corporate Plan 2017-2022.
- International Standard ISO 55000; Asset management - Overview, principles and terminology;
- International Standard ISO 55001; Asset management – Management systems — Requirements;
- International Standard ISO 55002; Asset management - Guidelines for the application of ISO 55001

7. Responsibility

Council is responsible for adopting the policy.

The Chief Executive Officer has overall responsibility for developing an Asset Management Strategy, plans and procedures and reporting on the status and effectiveness of asset management within Council.

8. Review Date

This policy was adopted at the Ordinary Meeting of Council held 28 November 2018 - M20/11/18. It has a life of 4 years and will be reviewed in November 2022.