



# **MINUTES**

of the

## **COMMUNITY AND ECONOMIC DEVELOPMENT COMMITTEE MEETING**

**CHAIRMAN: Cr R Gâté**

**Held in the Boardroom  
Old Bank Building,  
Cnr Nash & Channon Streets,  
Gympie Qld 4570**

**On Wednesday, 10 February 2010, following the  
General Meeting.**

**For Adoption at the  
General Meeting  
To be held on the 24 February 2010**

Gympie Regional Council    **COMMUNITY & ECONOMIC DEVELOPMENT  
MEETING**  
*Cr A Perrett (Chairman),  
(Mayor) R Dyne, Crs D Neilson, I. Petersen, L Friske,  
J Watt, G Engeman, J Walker, R Gâté.*

## APPOINTMENTS

11.30am – Gympie Cemetery Trust

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The meeting commenced at 10.47am.

**PRESENT:** Cr R Gâté (*Proxy Committee Chairman*), (Mayor) R Dyne, Crs D Neilson, L Friske, I Petersen, J Walker, Mr M Grant (Director of Community Services), Mr K Mason (Chief Executive Officer), Mr I Wolff (Health & Environmental Services Co-ordinator) and Mrs V Knight (Minutes Secretary)

Cr G Engeman was not present when the meeting commenced.

## **APOLOGIES/LEAVE OF ABSENCE**

**G01/02/10** That Cr Tony Perrett be granted leave of absence from all Council meetings from 9<sup>th</sup> – 13<sup>th</sup> February 2010 due to his attendance at the Economic & Development Conference in Cairns.

**CS01/02/10** Moved: Cr R Dyne

Seconded: Cr J Walker

That the apology from Cr J Watt be accepted.

Carried

## **DECLARATION OF INTERESTS BY COUNCILLORS**

Nil

## **CONFIRMATION OF MINUTES OF PREVIOUS MEETING**

**CS02/02/10** Moved: Cr J Walker

Seconded: Cr D Neilson

That the Minutes of the Community & Economic Development Committee Meeting held on the 9 December 2009 be taken as read and confirmed.

Carried

## SECTION 1: HEALTH & ENVIRONMENTAL SERVICES

1/1	Health & Environmental Services Report – December 2009/January 2010
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Re: **CS03/02/10** Health & Environmental Services Report – December 2009/January 2010  
 From: Health & Environmental Services Co-ordinator – Mr I Wolff  
 File: CG98/0014  
 Date: 28 January 2010

**Report: (Health & Environmental Services Co-ordinator – Mr I Wolff)**

### IMMUNISATION

Immunisations are available at the Surgery of Council's Medical Officer of Health as follows:

Channon Street Medical Centre – Dr R Day - 12 Reef Street, Gympie  
 Injections: Each weekday 9.30am to 12.30pm and from 2.30pm to 4.30pm.

These arrangements should ensure that residents have ready access to immunisation treatments.

Immunisations were administered for the period 28 November 2009 to 24 December 2009 as follows:

Injections: 156.

### NOTIFIABLE DISEASES

Queensland Health has advised Council of the following case of notifiable disease currently being treated by local medical practitioners between 23 December 2009 – 17 January 2010.

<u>Disease</u>	<u>Location</u>
Campylobacter Enteritis	Gympie
Pertussis	Calico Creek
Pertussis	Deep Creek
Pertussis	Gympie (8 cases)
Pertussis	Jones Hill
Pertussis	Mothar Mountain
Pertussis	Tin Can Bay
Pertussis	Traveston
Ross River Virus	Gympie (2 cases)
Salmonella, specified	Greens Creek
Salmonella, specified	Gympie
Salmonella, specified	Kandanga
Salmonella, specified	Widgee

### WATER SAMPLES

The following water samples were forwarded to the Government Laboratory for microbiological analysis.

<b>Location</b>	<b>Total</b>
Gympie reticulated water supply	18
Imbil reticulated water supply	4
Kandanga reticulated water supply	4
Amamoor reticulated water supply	4
Rainbow Beach reticulated water supply	10
Tin Can Bay/Cooloola Cove reticulated water supply	14
Kilkivan reticulated water supply	4
Goomeri reticulated water supply	4
Gympie War Memorial Swimming Pool	5
Kandanga Swimming Pool	3
Tin Can Bay Swimming Pool	4
Kilkivan Swimming Pool	2
Goomeri Swimming Pool	4

### Reticulated Water Supply

Analysis results for all samples taken from reticulated water supplies to Gympie, Mary Valley townships, Rainbow Beach, Tin Can Bay/Cooloola Cove, Kilkivan and Goomeri indicated satisfactory bacteriological quality in accordance with the *National Health and Medical Research Council Australian Drinking Water Guidelines 2004*.

### Swimming Pools

One (1) sample taken in December from the Gympie Memorial Wading Pool revealed a high standard plate count therefore not complying with the *Queensland Health Swimming and Spa Pool Water Quality and Operations Guidelines 2004*. The analysis results indicated that no *Pseudomonas aeruginosa* or *E coli* were detected in the sample. Corrective action was taken and further sampling was carried out. Analysis indicated satisfactory bacteriological quality in accordance with the *Queensland Health Swimming and Spa Pool Water Quality and Operations Guidelines 2004*.

One (1) sample taken in January from the Kandanga Pool revealed a high standard plate count therefore not complying with the *Queensland Health Swimming and Spa Pool Water Quality and Operations Guidelines 2004*. The analysis results indicated that no *Pseudomonas aeruginosa* or *E coli* detected in the sample. Corrective action was taken and further sampling was carried out. Analysis results of further sampling are pending.

Analysis results for all other samples taken from municipal swimming pools in Gympie, Kandanga, Tin Can Bay, Kilkivan and Goomeri indicated satisfactory bacteriological quality in accordance with the *Queensland Health Swimming and Spa Pool Water Quality and Operations Guidelines 2004*.

### FOOD

*(Food Act 2006)*

Council's Environmental Health Officers conducted routine inspections of licensed food premises during December 2009 and January 2010 and continued to assist operators in achieving compliance with legislative standards specified in the Australia New Zealand Food Standards Code.

During the month of December 2009 and January 2010 the Community Services Directorate issued Food Business Licences to four (4) new businesses being conducted within the region.

As of 31 January 2010, there were 314 licensed food businesses operating in the Gympie Regional Council area.

### STORAGE OF FLAMMABLE AND COMBUSTIBLE LIQUIDS

*(Dangerous Goods Safety Management Regulation 2001)*

During the period Environmental Health Officers continued to assist operators in achieving compliance with the *Dangerous Goods Safety Management Regulation 2001*.

As of 31 January 2010, there were 58 premises in the Gympie Regional Council area licenced to store flammable and combustible liquids in accordance with the *Dangerous Goods Safety Management Regulation 2001*.

### ENVIRONMENTALLY RELEVANT ACTIVITIES

*(Environmental Protection Act 1994)*

During the period Environmental Health Officers conducted routine inspections of registered Environmentally Relevant Activities (ERAs) and continued to assist operators in achieving compliance with the *Environmental Protection Act 1994*.

During the months of December 2009 and January 2010, the Community Services Directorate issued Registration Certificates to three (3) new businesses conducting an ERA within the region.

As of 31 January 2010, there were 186 Environmentally Relevant Activities regulated by the Gympie Regional Council pursuant to the *Environmental Protection Act 1994*.

### CLEAN UP AUSTRALIA DAY

The year 2010 marks twenty (20) years since Clean Up Australia Day commenced around Australia. Since then, the event has evolved to be

Australia's largest community-based environmental event. In 2009 alone, almost 630,000 volunteers participated and 7,000 sites were registered for Clean Up Australia Day.

The Community Services Directorate annually assists local community groups and schools to take part in the event through notifying of event dates, registration of sites, supplementing the provision of clean up materials and provision of refreshments.

This year Clean Up Australia Day activities will be held on the following days:

- Clean Up Australia Day – Sunday, 7 March 2010
- Schools Clean Up Day – Tuesday, 2 March 2010

During January, thirty two (32) schools and fifty three (53) community groups across the Gympie Region were forwarded correspondence advising of the event. The Community Services Directorate has been advised that there will be one public clean-up held at Rainbow Beach and anticipates that public clean-ups will also be held in other townships throughout the region.

#### SWIMMING POOLS

Aqua Prince pool vacuum units from Kandanga & Tin Can Bay pools required repair during the period. Both were sent to service agent in Brisbane for repair. The unit from Kandanga pool has been returned and the unit from Tin Can Bay is awaiting parts.

Savings in Councils' Capital Works Program in relation to swimming pools, have allowed for the replacement of damaged furniture at Goomeri pool. Ordered items will be delivered shortly.

#### EXPANSION OF SECURITY SURVEILLANCE SYSTEM – MEMORIAL LANE, GYMPIE

During January 2009, additional security surveillance cameras were installed in Memorial Lane Gympie by a local security company.

Photographs of Memorial Lane taken from the Mary Street frontage showing the location of these new security cameras appear below for Council's information.



### COOLOOLA COAST CEMETERY

#### Installation of New Columbarium Wall

Further to Minute CS14/11/08, a new columbarium wall for interment of ashes has been erected at the Cooloola Coast Cemetery by a local bricklayer.

Photographs of this new columbarium wall appear below.





As Council has previously resolved via Minute CS14/11/08 that this columbarium wall is reserved for the interment solely of ashes of former Australian Defence Force members and their spouses, the Tin Can Bay RSL Sub Branch has been notified of the completion of this wall.

The Tin Can Bay RSL Sub Branch have indicated that they are now applying for funding to install a plaque on the wall and will notify Council when they intend to hold their dedication ceremony.

#### WASTE MANAGEMENT FACILITIES

Operations at Council's Waste Management Facilities progressed satisfactorily during the period.

Mulching of Accumulated Greenwaste

During December 2009, accumulated greenwaste at Council's Southside, Bonnick Road, Tin Can Bay and Rainbow Beach Waste Management Facilities was mulched by a commercial contractor resulting in the following volumes of material.

Southside –	875.52m <sup>3</sup>
Bonnick Road –	2 764.04m <sup>3</sup>
Tin Can Bay –	769.79m <sup>3</sup>
Rainbow Beach –	474.09m <sup>3</sup>

The resultant mulch will be used at these facilities for landscaping purposes.

Removal of Tyres – Tin Can Bay and Bonnick Road

During January 2010, the following tyres were removed from Council's Tin Can Bay and Bonnick Road Waste Management Facilities by a commercial tyre recycling company.

Passenger	566
Light Truck	264
Truck	6
Super Single	2
Tractor Small – Up to 1m High	3
Motorcycle	151
Earthmover Medium – 1m – 1.5m	3
Light Truck W/Rim	1
Bobcat	3
<b>TOTAL NUMBER OF TYRES REMOVED</b>	<b>999</b>

RECYCLABLE MATERIALS

The following weights of recyclable material were collected by Council's Cleansing Contractor for the former Cooloola Shire Council.

PRODUCT	DUAL BIN SYSTEM (Weight- kg)			
	01/12/2009 to 31/12/2009	2009	2008	2007
Aluminium	2 170	22 875	19 165	16 395
Glass – Clear	10 284	108 394	90 818	77 697
Glass – Coloured	17 625	171 616	155 653	133 168
HDPE	4 315	45 486	38 111	32 605
Plastic - Mixed	2 083	20 512	18 399	15 742
Paper/Cardboard – Mixed	134 785	1 420 678	1 190 317	1 018 352
P.E.T.	4 137	43 607	36 536	31 261
Steel	6 802	71 697	60 072	51 393

Glass Fines	76 239	804 534	674 079	576 693
<b>Total Recoverables</b>	<b>258 532</b>	<b>2 709 399</b>	<b>2 283 150</b>	<b>1 953 306</b>
Waste/Ceramics	61 188	644 941	540 365	462 298
<b>Total including all Waste</b>	<b>319 720</b>	<b>3 354 340</b>	<b>2 823 515</b>	<b>2 415 604</b>

PRODUCT	WEIGHT - kg	
	01/01/10 31/01/10	2010
Aluminium	2 139	2 139
Glass – Clear	10 135	10 135
Glass – Coloured	17 371	17 371
HDPE	4 253	4 253
Plastic - Mixed	2 053	2 053
Paper/Cardboard – Mixed	132 838	132 838
P.E.T.	4 077	4 077
Steel	6 704	6 704
Glass Fines	75 226	75 226
<b>Total Recoverables</b>	<b>254 796</b>	<b>254 796</b>
Waste/Ceramics	60 304	60 304
<b>Total Including all Waste</b>	<b>315 100kg</b>	<b>315 100kg</b>

**CS03/02/10 Moved: Cr J Walker**

**Seconded: Cr I Petersen**

**Recommend that Council receive the Health & Environmental Services Report for the months of December 2009/January 2010.**

**Carried**

1/2	Application for Domestic Water Carrier Permit
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Re: **CS04/02/10** Application for Domestic Water Carrier Permit  
 From: Peter Timothy Norman, C/- A Davidson Tipper Hire, 103 Nash Road, Araluen QLD 4570  
 File: 2/8/06/0001  
 Date: 3 February 2010

**Executive Summary**

Council has received an application for a Domestic Water Carrier Permit. The issue of the permit requires Council approval under:-

(FORMER) Cooloola Shire Council local law no. 16  
 (domestic water carriers)

(FORMER) KILKIVAN Shire Council local law no. 11  
 (domestic water carriers)

(FORMER) TIARO Shire Council local law no. 20  
(domestic water carriers)

and is conditional upon the applicant obtaining a Food Business Licence under the Food Act 2006.

### Previous Council considerations

Nil

### **Report: (Environmental Health Officer – Mr P Lofts)**

Council has received an application from Peter Timothy Norman C/- A. Davidson Tipper Hire 103 Nash Road ARALUEN QLD 4570 who proposes to carry out domestic water carrying operations within the Gympie Regional Council area.

An inspection of the vehicle (Isuzu FVZ1400 Reg. No.080-GCK). and associated tank and equipment was conducted on 19 November 2009. The inspection revealed that the domestic water delivery vehicle appears to generally comply with the requirements of the Food Safety Standards as detailed in Chapter 3 of the Australia New Zealand Food Standards Code.

Food Business Licence No. 031.2009.00000511.001 has been issued in respect of this water delivery vehicle.

### Strategic Implications

Corporate Plan 1.5, 3.1, 3.3

Operational Plan 3.2(i)

Budget Implications Nil

Budget Reference Nil

Legal/Statutory Domestic Water Carriers are required to hold a Food Business Licence under the Food Act 2006. Council administers the issue of this Food Business Licence so as to ensure the quality of food for sale, in this case the food being water.

Risks Council has an obligation under the Food Act 2006 to licence Domestic Water Carrying businesses so as to ensure that the sale of water for human consumption is controlled from the point of collection to the final delivery point. Failure to carry out this licensing duty may result in deliveries of water for human consumption from uncontrolled supplies in unsuitable vehicles.

Consultation

Environmental Health Officer – Paul Lofts  
Representative of A. Davidson tipper Hire – Peter Norman  
General Manager - Water & Sewerage Division – Ian Schiefelbein

Checklist

- Financial Services Directorate
- Corporate Services Directorate
- Community Services Directorate
- Engineering Services Directorate
- Planning & Development Directorate
- Office of the Chief Executive Officer

CS04/02/10 Moved: Cr L Friske

Seconded: Cr D Neilson

**Recommend that Council issue a Domestic Water Carrier Permit to Peter Timothy Norman C/- A. Davidson Tipper Hire 103 Nash Road ARALUEN QLD 4570 subject to the following conditions;-**

**1. Vehicle**

- a. The vehicle approved for water carrying operations is an Isuzu FVZ1400 (080 GCK).**
- b. The Permit Number is to be displayed on the water tank in letters and numbers not less than 75mm in height.**
- c. The trading name and telephone number of the water carrier are to be displayed on the tank in letters not less than 75mm in height. Your Permit Number is 21.**
- d. The water carrier is to keep and maintain a log book in the approved vehicles. The log book shall include details on water deliveries, date and time of tank cleaning, and method of cleaning.**
- e. Animals are not permitted to be in or on the approved vehicle at any time.**
- f. No other products are to be carried on or sold from the approved vehicle.**
- g. The approved vehicle is not to be used for any other purpose which may result in the potential to contaminate water carried on the vehicle.**

- h. The approved vehicle is to be provided with suitable hand washing facilities.**
- i. The water tanker is not to be used to carry liquid other than water suitable for human consumption.**
- j. This approval is not transferable to another vehicle without a further application to and approval from Gympie Regional Council.**

## **2. Water Source**

- a. Water to be carried in the operation is only to be obtained from an approved source ie. reticulated town water supply – standpipe located at Madill Park, GYMPIE.**

## **3. Water Distribution**

- a. The approved water tank is a 10 000 litre plastic "Rapidspray" tank.**
- b. The approved water tank is to be cleaned and disinfected daily.**
- c. The interior of the water tank is to be maintained in a clean and hygienic condition free from foreign matter and biological growth.**
- d. The quality of the water supplied from the operation is to comply with the National Health and Medical Research Guidelines for Drinking Water.**
- e. All equipment used in the water distribution operation including hoses, fittings, dispensing nozzles, pumps, filters and couplings etc are to be maintained in a clean and sanitary condition and protected from contamination.**
- f. The tank is to be fitted with an appropriate backflow prevention system to protect against contamination of the approved source and to prevent contamination of the water in the tank by the contents of the receiving tank.**

## **4. Security**

- a. The approved vehicle is to be securely stored at 103 Nash Road ARALUEN 4570 when not in actual use.**

## **5. Approved Area**

- a. The area approved for the conduct of the water distribution operation is within the Gympie Regional Council area.**

**6. Other Approvals, Licences etc**

- a. **The water carrying operation is to be conducted in accordance with the requirements of any other applicable legislation.**

**7. Expiry**

- a. **This permit expires on the 30 June each year.**
- b. **An application for renewal of the permit is to be lodged with Council at least one month prior to the expiry date ie 31 May each year.**

**8. General**

- a. **The vehicle is to be presented to Council Officers for inspection on request at least once in each licensing period.**
- b. **The operator is to permit Council officers to obtain water samples from the tanker for the purpose of analysis.**

**9. Revocation**

- a. **This permit may be revoked, cancelled or suspended or otherwise varied by the Council in any circumstances or particular if it is considered that it is necessary or desirable to do so.**

**Carried**

1/3

Application for Domestic Water Carrier Permit

Re: **CS05/02/10** Application for Domestic Water Carrier Permit  
From: Richard Graham Watkins, C/- Aqua Boyz Water Delivery, 10 Stewart Road, Coondoo QLD 4570  
File: 2/8/06/0001  
Date: 3 February 2010

**Executive Summary**

Council has received an application for Domestic Water Carrier Permit. The issue of the permit requires Council approval under:-

(FORMER) Cooloola Shire Council local law no. 16  
(domestic water carriers)

(FORMER) KILKIVAN Shire Council local law no. 11  
(domestic water carriers)

Gympie Regional Council

(FORMER) TIARO Shire Council local law no. 20  
(domestic water carriers)

and is conditional upon the applicant obtaining a Food Business Licence under the Food Act 2006.

#### Previous Council considerations

Nil

#### **Report: (Environmental Health Officer – Mr P Lofts)**

Council has received an application from Richard Graham Watkins C/- Aqua Boyz Water Delivery 10 Stewart Road COONDOO QLD 4570 who proposes to carry out domestic water carrying operations within the Gympie Regional Council area.

An inspection of the vehicle (Leyland Chieftain Rego. No. 220-MQG). and associated tank and equipment was conducted on 18 November 2009. The inspection revealed that the domestic water delivery vehicle appears to generally comply with the requirements of the Food Safety Standards as detailed in Chapter 3 of the Australia New Zealand Food Standards Code.

Food Business Licence No. 031.2009.00000510.001 has been issued in respect of this water delivery vehicle.

#### Strategic Implications

Corporate Plan: 1.5, 3.1, 3.3

Operational Plan: 3.2(i)

Budget Implications: Nil

Budget Reference: Nil

Legal/Statutory: Domestic Water Carriers are required to hold a Food Business Licence under the Food Act 2006. Council administers the issue of this Food Business Licence so as to ensure the quality of food for sale, in this case the food being water.

Risks: Council has an obligation under the Food Act 2006 to licence Domestic Water Carrying businesses so as to ensure that the sale of water for human consumption is controlled from the point of collection to the final delivery point. Failure to carry out this licensing duty may result in deliveries of water for human consumption



from uncontrolled supplies in unsuitable vehicles.

### Consultation

Environmental Health Officer – Paul Lofts  
Representative of Aqua Boyz – Richard Watkins  
General Manager - Water & Sewerage Division – Ian Schiefelbein

### Checklist

- Financial Services Directorate
- Corporate Services Directorate
- Community Services Directorate
- Engineering Services Directorate
- Planning & Development Directorate
- Office of the Chief Executive Officer

**CS05/02/10 Moved: Cr J Walker**

**Seconded: Cr D Neilson**

**Recommend that Council issue a Domestic Water Carrier Permit to Richard Graham Watkins C/- Aqua Boyz Water Delivery 10 Stewart Road COONDOO QLD 4570 subject to the following conditions;-**

#### **1. Vehicle**

- a. The vehicle approved for water carrying operations is an Isuzu Leyland Chieftain Rego. No. 220-MQG**
- b. The Permit Number is to be displayed on the water tank in letters and numbers not less than 75mm in height.**
- c. The trading name and telephone number of the water carrier are to be displayed on the tank in letters not less than 75mm in height. Your Permit Number is 20.**
- d. The water carrier is to keep and maintain a log book in the approved vehicles. The log book shall include details on water deliveries, date and time of tank cleaning, and method of cleaning.**
- e. Animals are not permitted to be in or on the approved vehicle at any time.**
- f. No other products are to be carried on or sold from the approved vehicle.**

- g. The approved vehicle is not to be used for any other purpose which may result in the potential to contaminate water carried on the vehicle.**
- h. The approved vehicle is to be provided with suitable hand washing facilities.**
- i. The water tanker is not to be used to carry liquid other than water suitable for human consumption.**
- j. This approval is not transferable to another vehicle without a further application to and approval from Gympie Regional Council.**

## **2. Water Source**

- a. Water to be carried in the operation is only to be obtained from an approved source ie. reticulated town water supply – standpipe located at Madill Park, GYMPIE.**

## **3. Water Distribution**

- a. The approved water tank is an epoxy painted high tensile steel unit.**
- b. The approved water tank is to be cleaned and disinfected daily.**
- c. The interior of the water tank is to be maintained in a clean and hygienic condition free from foreign matter and biological growth.**
- d. The quality of the water supplied from the operation is to comply with the National Health and Medical Research Guidelines for Drinking Water.**
- e. All equipment used in the water distribution operation including hoses, fittings, dispensing nozzles, pumps, filters and couplings etc are to be maintained in a clean and sanitary condition and protected from contamination.**
- f. The tank is to be fitted with an appropriate backflow prevention system to protect against contamination of the approved source and to prevent contamination of the water in the tank by the contents of the receiving tank.**

## **4. Security**

- a. The approved vehicle is to be securely stored at 10 Stewart Road COONDOO QLD 4570 when not in actual use.**

**5. Approved Area**

- a. The area approved for the conduct of the water distribution operation is within the Gympie Regional Council area.

**6. Other Approvals, Licences etc**

- a. The water carrying operation is to be conducted in accordance with the requirements of any other applicable legislation.

**7. Expiry**

- a. This permit expires on the 30 June each year.
- b. An application for renewal of the permit is to be lodged with Council at least one month prior to the expiry date ie 31 May each year.

**8. General**

- a. The vehicle is to be presented to Council Officers for inspection on request at least once in each licensing period.
- b. The operator is to permit Council officers to obtain water samples from the tanker for the purpose of analysis.

**9. Revocation**

- a. This permit may be revoked, cancelled or suspended or otherwise varied by the Council in any circumstances or particular if it is considered that it is necessary or desirable to do so.

**Carried**

1/4	Extension of Contract for the provision of Cleaning Services – Public Toilets (Mary Valley) and Caretaker Duties Imbil Caravan Park
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Re: **CS06/02/10** Extension of Contract for the provision of Cleaning Services – Public Toilets (Mary Valley) and Caretaker Duties Imbil Caravan Park

From: Environmental Health Officer – Mr P Lofts

File: 2/2/01/0009

Date: 1 February 2010

Reference: Council Minute Cs06/11/09

### Executive Summary

The incumbent contractor is currently providing cleaning services to public toilets (Mary Valley) and performing caretaker duties at the Imbil Caravan Park.. They have submitted a request for an extension of the contract for a further period of twelve (12) months. Initial correspondence received from the contractor requested an increase of approximately 16.6% which was in excess of the CPI increase over the last two (2) years. Council has requested Community Services Directorate to enter into negotiations with the contractor with a view to limiting the increase to CPI.

### Previous Council Considerations

Council Minute CS06/11/09 refers:

RECOMMEND THAT COUNCIL ENTER INTO NEGOTIATIONS WITH U  
ASKED 4 IT CLEANSING CONTRACTORS IN RELATION TO AN  
INCREASE IN CONTRACTOR PAYMENTS BEING LIMITED TO CPI.

FURTHER SHOULD SUCH NEGOTIATIONS FAIL TO REACH  
AGREEMENT THAT COUNCIL ADVERTISE FOR A NEW  
CONTRACTOR FOR THE PROVISION OF CLEANING SERVICES OF  
PUBLIC TOILETS IN THE MARY VALLEY AND CARETAKING DUTIES  
AT THE IMBIL CARAVAN PARK.

FURTHER, THAT IT BE NOTED THAT THE CHIEF EXECUTIVE  
OFFICER HAS BEEN AUTHORISED TO TAKE ACTION FROM THIS  
MEETING AND THAT THE COMMITTEE'S ACTIONS IN THIS  
RESPECT BE ENDORSED.

### **Report: (Environmental Health Officer – Mr P Lofts)**

Negotiations were entered into with the contractor as per Council Minute CS06/11/09. It was pointed out to the contractor that the requested increase from \$48,048.00(inc. GST) to \$56,056.00(inc. GST) was in fact an increase of 16.6%.

CPI increases over the two (2) year period of the Contract (2007/2008 & 2008/2009) were calculated at 5.6% and 1.9% respectively.

As a result of the negotiations, the following correspondence was received from the Contractor.

**Re: Mary Valley Cleansing & ~~Caretaking Imbil Caravan Park~~**

**Breakdown for Caretaking Imbil Caravan Park :**

**\$36.00 per day**

**\$252.00 per week**

**\$13,104.00 per year**

**No increase sort for this extension of the contract for Imbil Caravan Park Caretaking Duties**

**Breakdown for Mary Valley Cleansing**

**\$106.00 per day**

**\$742.00 per week**

**\$38,584 per year**

**This equates to \$10 per day (\$70 per week) increase**

**Total for Mary Valley Cleansing & Caretaking Imbil Caravan Park Is \$994.00 per week (\$51688.00 per year)**

The amount specified in this correspondence (\$51,688.00 GST inc.) is consistent with the CPI increases applicable over the two year period of the Contract (2007/2008 & 2008/2009).

Strategic Implications

Corporate Plan:	1.4. (v)
Operational Plan:	3.2. (iii)
Budget Implications:	The proposed increase falls within current budget allocation.
Budget Reference:	1. Contract Cleaner-Imbil, Mary Fereday & Kandanga. 2. Contract Caretaker Duties-Imbil Caravan Park.
Risk Analysis:	The Contractor is responsible for compliance with the Workplace Health & Safety Act 1995 and the Electrical Safety Act 2002.  Council has care and control of numerous public toilet amenities. Failure to provide the required level of cleaning and maintenance of these facilities would result in deterioration and vandalism to the point where the facility would become a public health risk. Council could then be in breach

of Section 11 of the Public Health Act 2005 which provides the meaning of the term “public health risk”.

Council also has care and control of the Imbil Caravan Park and requires caretaking duties comprising rent collection, issuing of receipts, vandalism reporting, maintenance reporting and hazard identification and reporting. Failure to provide these duties would result in uncontrolled occupancy with associated vandalism and maintenance issues.

### Consultation

Director of Community Services  
Management Accountant, Finance Directorate  
Co-ordinator Health and Environmental Services  
Environmental Health Officer  
U asked 4 It Commercial Cleaning Contractor, Roy Whaite and Kerry Clutterbuck

### Checklist

- Financial Services Directorate
- Corporate Services Directorate
- Community Services Directorate
- Engineering Services Directorate
- Planning & Development Directorate
- Office of the Chief Executive Officer

**CS06/02/10 Moved: Cr L Friske****Seconded: Cr I Petersen**

**Recommend that Council extend the contract with U Asked 4 It Commercial Cleaning for a further one (1) year period for the provision of cleaning services at Council's public toilets (Mary Valley), and caretaker duties at Imbil Caravan Park.**

**The extension period is to commence at 12:01 am on 1 November 2009 and expire at 11:59 pm on 31 October 2010.**

**Fixed payment for the provision of services to be as follows.**

<b>CONTRACT ITEM</b>	<b>PAYMENT PER MONTH FOR EXTENSION YEAR (INC. GST)</b>
Cleaning of public toilets – Mary Valley	\$3,215.33
Caretaking Duties – Imbil Caravan Park	\$1,092.00
<b>TOTAL (per month)</b>	<b>\$4,307.33</b>
<b>TOTAL (per annum) (per month x 12)</b>	<b>\$51,688.00</b>
Callouts for emergency/additional duties	Hourly rate of \$56.00

**The extension of this contract is subject to U Asked 4 It Commercial Cleaning adhering to all terms and conditions of the current contract.**

**Further, that it be noted that the Chief Executive Officer has been authorised to take action from this meeting and that the committee's actions in this respect be endorsed.**

**Carried**

## **SECTION 2: COMPLIANCE & LOCAL DISASTER**

2/1 Compliance & Local Disaster Report - December 2009/January 2010

Re: **CS07/02/10** Compliance & Local Disaster Report - December 2009/January 2010  
 From: Compliance & Local Disaster Co-ordinator – Mr R Potter  
 File: CG98/00141  
 Date: 28 January 2010

**Report: (Compliance & Local Disaster Co-ordinator - Mr R Potter)**

### OVERGROWNS

Due to wet and humid weather slashing inspections for the coastal areas were conducted on 13<sup>th</sup> January 2010. Numerous allotments were inspected at

Cooloola Cove, Tin Can Bay and Rainbow Beach. Subsequently notices were issued on 27<sup>th</sup> January 2010 for compliance. Property owners were given fourteen (14) days to clear the land. Other inspections for overgrown land throughout the Gympie and Curra areas were also conducted. Notices were issued for compliance and works orders served on properties that did not comply with the notices.

ANIMAL CONTROL – (dog complaint nuisance dogs)

Complaints were routinely dealt with in relation to animal control including nuisance animals and particularly barking nuisances and permits were issued for the keeping of more than two (2) dogs.

Pet Pep (Pets and People Education Program)

Gunalda State School was visited by Council's Local Officers with a total of twenty one (21) students attending the pet awareness education program for the month of December 2009.

Pound Figures – December 2009

	<b>Dogs</b>	<b>Cats</b>
Animals reclaimed	14	0
RSPCA	20	25
Euthanased	13	46
In care	10	0
<b>Total impounded</b>	<b>57</b>	<b>71</b>

Pound Figures – January 2010

	<b>Dogs</b>	<b>Cats</b>
Animals reclaimed	12	1
RSPCA	22	26
Euthanased	10	17
In care	6	8
<b>Total impounded</b>	<b>50</b>	<b>52</b>

**CS07/02/10 Moved: Cr J Walker**

**Seconded: Cr R Dyne**

**Recommend that Council receive the Compliance & Local Disaster Report for the months of December 2009/January 2010.**

**Carried**

*Mr Ian Wolff, Health & Environmental Services Co-ordinator left the meeting at 11.01am.*

*Mrs Heather Kelly, Community Facilities & Services Co-ordinator entered the meeting at 11.01am.*



**SECTION 3: COMMUNITY FACILITIES & SERVICES**

3/1 Community Facilities & Services Report – December 2009/January 2010

Re: **CS08/02/10** Community Facilities & Services Report – December 2009/January 2010  
From: Community Facilities & Services Co-ordinator – Mrs H Kelly  
Date: 2 February 2009

YOUTH & COMMUNITY DEVELOPMENT

**Report: (Youth & Community Development Officers – Ms K Peters & Mr M Allard)**

Review of Services

The Youth and Community Development Unit is currently undergoing a review of functions and services.

My Community Directory

The Youth and Community Development Unit is currently working with My Community Directory and hoping to have the resource available live on line by the 1<sup>st</sup> May 2010.

RADE

The Round One, 09/10 cheque presentation was held Monday, 18<sup>th</sup> January 2010 at Country Bounty. All cheque recipients were in attendance and provided brief outlines of their projects. The annual report and bidding process for 2010/11 is now underway.

School Holiday Program

LazeRage was held at Fritz Road, Chatsworth on 15<sup>th</sup> January 2010 with thirty (30) participants in attendance. Everyone had a fantastic time.

Movie in the Park was held at Lions Park, Tin Can Bay on the 22<sup>nd</sup> January 2010. A great turn out of approx. seventy (70) people with requests to hold more frequent movies in the area

Ice skating bus trip to Iceworld in Boondall on 25<sup>th</sup> January 2010 was a complete success with twenty eight (28) young people attending. A number of young people had never experienced ice-skating and were extremely grateful for the opportunity.

Community Halls

Following the Community Halls Forum a number of halls have contacted the unit for assistance in hall improvements and management.

Meetings Attended

Careers Expo  
Youth Centre – DEEWR & CYS  
Cooloola Community Development  
National Youth Week

Funding Meetings

Gympie Stampede

LIBRARY REPORT**Report: (Libraries Manager – Mrs L Day-Wilson)**Circulation - (Number of items borrowed)

	December	January
Gympie	27 184	28 274
Tin Can Bay	4 063	3 924
Rainbow Beach	1 034	979
Imbil	902	855
Kilkivan	663	735
Goomeri	474	535
<b>Total</b>	<b>34 320</b>	<b>35 302</b>

Membership - (Active Borrowers from: 29 July 2003 onwards)

	December	January
Gympie	23 139	23 267
Tin Can Bay	3 475	3 495
Rainbow Beach	1 294	1 310
Imbil	1 037	1 045
Kilkivan	639	642
Goomeri	510	516
<b>Total</b>	<b>30 094</b>	<b>30 275</b>

Total Number of New Members: December – 180; January - 195

Branch Breakdown

	December	January
Gympie	109	130
Tin Can Bay	34	27
Rainbow Beach	27	14
Imbil	8	6
Kilkivan	2	7
Goomeri	0	11

Stock - (including magazines)

	December	January
Gympie	68 726	68 547
Tin Can Bay	11 730	11 766
Rainbow Beach	5 374	5 354
Imbil	6 461	6 365
Kilkivan	6 383	6 273
Goomeri	4 588	4 540
Stack	188	188
<b>Total</b>	<b>103 450</b>	<b>103 033</b>

Visits to the Library - (no. of people through the door)

	December	January
Gympie	14 312	14 356
Tin Can Bay	2 855	3 582
Rainbow Beach	1 773	1 777
Imbil	859	832
Kilkivan	836	746
Goomeri	561	640
<b>Total</b>	<b>21 196</b>	<b>21 933</b>

Virtual Visits to the Library

(i.e. no. of times the Library Web Page was accessed):

December 2009 - 6 514

January 2010 5 786

GENERAL

The library service continues to be a busy hub, with many school children and students utilising the various service points during their holiday/leisure time.

Plans are already underway for Library Lovers Week which occurs during the week of Valentine's Day. The concept is heavily promoted by the State Library of Queensland. At Gympie Libraries, staff organise a competition for entrants of all ages who submit reasons as to why they "love their library". Books are covered in brown paper and the theme "take a blind date with a book" encourages spontaneous and therefore increased issue statistics.

"The Gympie Goldfield 1867-2008", a definitive book on the region's mining history, was official launched on Thursday, 10 December 2009 at the Gympie Library. Gympie Regional Mayor, Cr Ron Dyne, officiated at the ceremony attended by over 120 people, congratulating all those who contributed to the book, highlighting in particular the meticulous research and scholarship of authors Elaine Brown and John Ferguson and the outstanding contributions of Reference Librarian Rachel Lethem as project manager and Janet Lee as editor. "The Gympie Goldfield 1867-2008" was printed locally as part of a Q150/Gympie Regional Council jointly-funded project, and over 250 copies were sold in the two (2) weeks following publication.

CLIENT SERVICES

The early New Year period continued the trend established over Christmas, with a higher than average numbers of clients visiting the library throughout this period. The library's status as a relaxed, air-conditioned, on-line environment, with a well established reading collection, continues to attract both local patrons and visitors to the region.

INFORMATION SERVICES

The Information Services Desk was again a busy outlet throughout December, with the following queries being attended to:

	December	January
Reference Queries	<b>2 795</b>	<b>2 860</b>
Inter-Library Loans requests	<b>72</b>	<b>127</b>
Local History Enquiries	<b>58</b>	<b>63</b>

“The Gympie Goldfield 1867-2008”

Orders are still coming in for the book. A link to an order form has been placed on the library website to allow clients to send in their order form with payment to secure their copy of the title. Copies are also available from all library service points, Gympie Regional Gallery, Gympie Cooloola Tourism Inc., The State Library of Queensland Library Bookshop, Bookcity Gympie, James Bennett and Peter Pal Library Suppliers.

Wide Bay TAFE Short Program Flyers

Flyers have now been distributed to all library service points outlining the short courses which will be available in the first half of 2010 through Wide Bay TAFE.

Britannica Online

Access to Britannica Online is now funded by the National Library of Australia (it was previously funded by the State Library of Queensland). There has been no change to the way in which library clients access this service.

U3A Open Days in the Gympie Library Foyer

U3A held their Open Days in the foyer area on Wednesday/Thursday 27<sup>th</sup>/28<sup>th</sup> January 2009. Their stand will be manned by U3A members between 10am and 2pm on each of these days. The Open Days are always a huge success, allowing the group to attract additional members. Membership of U3A, which encourages “learning for leisure and pleasure” leads to wider usage of the library's various collections.

### Local History Section of the Library Website

The Digital Image Order Form has been added to the Local History Section of the Library Website to enable clients to complete the form and fax (or scan and email it) to our Local History Section.

### Gympie Muster

As part of the Queensland Festivals Project, the Queensland Museum has created a website documenting the history of the Gympie Muster using materials from the Kilkivan & District History Society Museum and Gympie Regional Libraries. There is now a link to this website from the Local History Section of the Library Website.

### Your Tutor

This month Gympie Regional Libraries were notified that the State Library of Queensland will cease funding state wide public library access to the Your Tutor service effective from the 31<sup>st</sup> December 2009. Library staff are currently investigating options to allow the continuation of the service for students throughout the Gympie Region.

### CHILDREN'S & YOUNG ADULTS' SERVICES - (C&YA)

Attendance at eight (8) sessions during December 2009, across the library service's six (6) branches, totalled an impressive 262 children and their carers.

Attendance at eight (8) sessions during January 2010, across the library service's six (6) branches, totalled an impressive 254 children and their carers.

### Events/Visits

School holiday activities were the main events in all of the Gympie Regional libraries this month. Although the numbers were pleasing, they were somewhat lower than in the past.

The Summer Reading Club response was also not as high as in the last two (2) years.

It is thought that a larger number of residents may have holidayed outside of the region this year. Next year, Children's & Young Adults' Services staff will look at new ways to promote this program as the content is excellent, with much to offer, and is accompanied with on-line components and a web site.

### FRIENDS OF THE LIBRARY

Contributed hours – 255 hours to the library service during January 2010. The time was spent in local history, home library service selection and delivery, sheet music, deletion of worn and out-of-date stock for FOL book sales and FOL Executive meetings

Two (2) new volunteers were recruited in December 2009. Both are very keen on local history duties so have been assigned to assist staff with various projects in this section of the library service.

## PUBLIC GALLERY REPORT

### **Report: (Gallery Co-ordinator – Ms J Gibbs)**

#### Exhibitions

Gallery Three - 25<sup>th</sup> November – 2<sup>nd</sup> January 2010 - Art and Craft Extravaganza - Friends of the Gympie Regional Gallery annual Christmas shop.

Gallery Three - 5<sup>th</sup> – 23<sup>rd</sup> January 2010 – “Bug-eyed” Curated by Sandra Ross. Interactive exhibition including selected works by adults and children and 3D images from the Queensland Museum.

The Gympie Times Exhibition Space - 10<sup>th</sup> November – 23<sup>rd</sup> January 2010 – “In\_sect” by six (6) emerging Brisbane based artists. Angela Rossitto, David Creed, Sarah Werkmeister, David Spooner, Alex Cuffe and Rebecca Ross.

Hugo du Rietz Gallery - 10<sup>th</sup> November – 5<sup>th</sup> December 2009 – “I Must Go Down to the Sea Again”, exhibition by two (2) local printmakers and papermakers, Mo Skett and Sandy Gerritson

Hugo du Rietz Gallery - 8<sup>th</sup> December – 23<sup>rd</sup> January 2010 – “Ornamentamology”, Jewellery created by selected members of the Jewellers and Metalsmiths Group of Australia, inspired by extraordinary photographic images of insects naked to the human eye. Toured by MAGSQ

The Gympie Times Exhibition Space - 27<sup>th</sup> January – 20<sup>th</sup> February 2010 “Land, Leaf Lines”, by Brisbane based ceramic artists Stephanie Outridge Field and Megan Puls.

Hugo du Rietz Gallery - 27<sup>th</sup> January – 20<sup>th</sup> February 2010 – “Anatomy of a Pot”, by Sunshine coast TAFE tutor Andrew Bryant.

Gallery Three - 5<sup>th</sup> – 23<sup>rd</sup> January 2010 – “Mixing It”: pastels and acrylics by two Lagoon Pocket artists Narelle Webber and Jean McAuley.

#### Public Programs for month of December:

##### Lunchtime Lecture

Openings - “Ornamentamology”, Wednesday, 9<sup>th</sup> December 2009 5.30pm by exhibiting artist Christine O’Rielly

FOGlets - Saturday, 5<sup>th</sup> December 2009.

School visit - Gympie Central State School - Wednesday, 9<sup>th</sup> December 2009  
(26 year 5)

Public Programs for the month of January

Opening – Saturday, 16<sup>th</sup> January 2010 “Bug-Eyed”

Opening – Saturday, 30<sup>th</sup> January 2010, “Leaf, Land Lines” “Anatomy of a Pot”, opened by the artists. “Mixing It” opened by Senator Ian McDonald.

Queensland Art Gallery Asia Pacific Triennial Family Day – Saturday, 16<sup>th</sup> January 2010.

School holidays workshops 12<sup>th</sup>, 13<sup>th</sup>, 14<sup>th</sup>, 15<sup>th</sup>, 19<sup>th</sup>, 20<sup>th</sup>, 21<sup>st</sup>, 22<sup>nd</sup> January 2010.

<u>Visitor Numbers for</u>	December 1,092
	January 1,296

Gallery Focus Group

As a follow on from the last meeting, staff are working on an “Art of Investment” evening for 2010.

Workshops, Rentals/Room usage

Most groups closed down for the Christmas break and don’t start back until February.

Regular Bookings

Cooloola Community Arts Council - 2<sup>nd</sup> Tuesday of month;  
QCWA Younger set, 2<sup>nd</sup> and 4<sup>th</sup> Saturday;  
Gympie Women’s Health Choir, and Home school choir, every Friday.

Others

Remembrance Service for Roy Skinner – Saturday, 12<sup>th</sup> December 2009;  
Friends of the Gympie Regional Gallery Christmas Party – Wednesday, 9<sup>th</sup> December 2009 following meeting;  
Chamber of Commerce Christmas Drinks – Wednesday, 2<sup>nd</sup> December 2009 on the verandah;  
National Party Christmas Drinks and meeting – Thursday, 10<sup>th</sup> December 2009;  
Mary River Festival meetings;  
Lake Alford public art meetings.

Friends of the Gallery

The Friends finished of the year with their Christmas Party and gave out vouchers to the Desk volunteers. They are still finding ways to solve our ladder problem for their funding. In December they provided the catering for the opening of “Ornamentology”, and paid for the volunteer vouchers, totalling \$280.00.

In January they gave \$127.00 to catering, \$1 000.00 to Sandra Ross for curating the “Bug-Eyed” exhibition and paid \$474.00 towards printing of invitations for “Art of Protest” exhibition. Total costs were \$1,881.00.

Volunteers

<u>Approximate Hours for month of</u>	December	January
Front Desk	254	229
Catering events	8	25
Installation approx.	44	229
Volunteer Office assistance/other	8	
Education and Public Programs	8	48
Gardening/maintenance	12	12
Desk Volunteer Coordinator	5	5
<b>Total</b>	<b>339</b>	<b>548</b>

The installation team held their Christmas party on Monday, 8<sup>th</sup> December 2010 after installing “Ornamentology”. The desk volunteers were included in the Friends of the Gallery Christmas party.

PAVILION REPORT**Report: (Pavilion Manager – Mrs L Kempster)**General

January has been a month for cleaning and maintenance projects at The Pavilion. A number of smaller projects have been completed during this quieter time. All windows and doors have been polished, repairs to tables and chairs, small painting touch ups, full kitchen clean and polish and vinyl floor polish just to name a few. We have also had an early wedding reception, a number of smaller training meetings and a fundraising prize draw evening.

Sports

Sporting fixtures have recommenced with the start of the school year. There seems to be strong attendance with sign up evenings still in progress.

Regular Bookings

Gympie Basketball Association



- Masters Competition – Corbet Stadium, Monday evenings;
- Fixtures – Corbet Stadium, Monday, Tuesday;
- Fixtures – Corbet Stadium, Wednesday evenings.

#### Gympie Volleyball Association

- Fixtures – Corbet Stadium, Thursday evenings.

#### E-Commerce

- Business meeting – Smith Room, 4<sup>th</sup> Tuesday evenings;
- Business meeting - Smith Room, 4<sup>th</sup> Monday evenings;

#### Cooloola Access Advisory Committee

- Meeting – Smith/Bishop Room, 1<sup>st</sup> Thursday mornings.

#### February Bookings

Workshops

University Examinations

Information Seminar

Training Days

Breakfast meeting

Charity Fundraiser

#### KILKIVAN MUSEUM

##### **Report: (Administration Officer Kilkivan Museum – Ms K Forrest)**

In December items from KM-6742-0 to KM-7000-0 were numbered, a total of 273 items. Items included rocks/mineral samples, calendars, photographs and various other types of documents. It was very exciting to finish on Christmas Eve with the number KM-7000-0.

For January, items from KM-7001-0 to KM-7195-0 were numbered, in total 220 items. Items included some wonderful school sewing samplers, also school maps, posters and various types of documents and photographs.

#### CIVIC CENTRE REPORT

##### **Report: (Community Facilities & Services Co-ordinator – Mrs H Kelly)**

December 2009

<b>Area</b>	<b>Hirer</b>	<b>Function</b>
Fossickers Room	Youth & Community GRC Gold Rush Seeds of Energy GRC Social Club Qld Civil & Admin Tribunal X 2 Tony Kishawi	Forum Centenary Ball Debriefing Medium Show Social Conference Festival launch

	Sunshine Coast Revival Fellowship McClintock Victory College	Church meeting Funeral Christmas lunch
Prospectors Hall	Cooloola Christian College Dance Plus Aust. Philippine Association GRC GRC Social Club McClintock Victory College	Presentation Rehearsal Xmas party Centenary Ball Social Funeral Christmas lunch
Heritage Theatre	Dance Form	Concert
Miner's Court	Aust Philippine Association GRC GRC Social Club Dance Plus (lower bar servery) McClintock	Xmas party Centenary Ball Social Concert  Funeral
Kitchen	Aus Philippine Association GRC Gold Rush GRC Social Club x 2 McClintock Victory College	Xmas party Centenary Ball Debriefing Social Funeral Christmas lunch
Entire Centre		

## January 2010

Area	Hirer	Function
Fossickers Room	Phyllis Kerr Tony Kishawi Sunshine Coast Revival Fellowship Australia Day Awards Qld Ambulance Service	Birthday party Birthday party Church meeting  Citizenship ceremony Awards ceremony
Prospectors Hall	Australia Day Awards Gympie Funerals	Citizenship ceremony Service
Heritage Theatre		
Miner's Court		
Kitchen	Phyllis Kerr Rosemary Ward Australia Day Awards	Birthday party Catering Citizenship ceremony
Entire Centre	Blue Light Disco	Disco

CS08/02/10 Moved: Cr D Neilson

Seconded: Cr R Dyne

**Recommend that Council receive the Community Facilities & Services Report for the months of December 2009/January 2010.**

**Carried**

3/2

**Arms and Collectables Fair**

Re: **CS09/02/10** Arms and Collectables Fair  
From: Gympie & District Collectors' Association Incorporated, C/-  
Secretary, PO Box 346, Gympie Qld 4570  
File: AG94/00068-7  
Date: 14 December 2010

*"I am writing to obtain written council permission for our small organization to use The Pavilion for our annual Arms & Collectables Fair to be held over the period 18<sup>th</sup> to 20<sup>th</sup> June, 2010.*

*This permission is required by the Weapons Licensing Branch prior to the issue of a permit for us to proceed with organization of the fair.*

*Thanking you in anticipation of a positive reply".*

**Executive Summary**

The Gympie & District Collectors' Association Incorporated are seeking written permission from Council to use The Pavilion for the Arms & Collectables Fair on 18<sup>th</sup> to the 20<sup>th</sup> June 2010.

Such permission is a permit requirement of the Weapons Licensing Branch.

**Previous Council Considerations**

Council has in the past granted permission for this annual event to be held at The Pavilion. Minute CS10/03/09 in part refers:

RECOMMEND THAT COUNCIL APPROVE THE HOLDING OF THE ARMS & COLLECTABLES FAIR AT THE PAVILION ON 20<sup>TH</sup>/21<sup>ST</sup> JUNE 2009 AND THAT WRITTEN ADVICE OF SUCH APPROVAL BE FORWARDED TO THE SECRETARY OF THE GYMPIE & DISTRICT COLLECTORS ASSOCIATION INCORPORATED.

**Report: (Community Facilities & Services Co-ordinator – Mrs H Kelly)**

The Gympie & District Collectors' Association Incorporated are seeking written permission from Council to use The Pavilion for the Arms & Collectables Fair on 18<sup>th</sup> - 20<sup>th</sup> June 2010.

Such permission is a permit requirement of the Weapons Licensing Branch.

Council has in the past granted permission for this annual event to be held at The Pavilion.

**Strategic Implications**

Corporate Plan: Outcome 1.3 and 1.4  
Gympie Regional Council

Operational Plan: 3(ii) Community Complexes: specifically implement initiatives to improve useability of multi-purpose venues.

Budget Implications: Loss of potential revenue should Council not allow the event.

Legal/Statutory:

Risks: There is a medium level risk to Council of deferred responsibility in allowing this activity to occur.

Consultation

Mrs Linda Kempster, Pavilion Manager

**CS09/02/10 Moved: Cr L Friske**

**Seconded: Cr I Petersen**

**Recommend that Council approve the holding of the Arms & Collectables Fair at The Pavilion on 18<sup>th</sup> to the 20<sup>th</sup> June 2010. Further, that written advice of such approval be forwarded to the Secretary of the Gympie & District Collectors Association Incorporated.**

**Further, that Council note that the Chief Executive Officer has been authorised to send this advice from today's meeting and it is recommended that the Committee's action in this matter be endorsed.**

**Carried**

3/3

**Woodworks Steering Committee Draft Minutes**

Re: **CS10/02/10** Woodworks Steering Committee Draft Minutes  
 From: Community Facilities & Services Co-ordinator – Mrs H Kelly  
 Date: 2 February 2010

Executive Summary

The draft minutes from the Woodworks Steering Committee Meeting held on Monday, 1<sup>st</sup> February 2010 are attached for Council's information. Council is asked to pay particular attention to Woodworks Minutes 02/10/02 and 02/10/04.

Previous Council considerations

Woodworks Steering Committee Minutes are presented to Council following each steering Committee meeting.

**Report: (Community Facilities & Services Co-ordinator – Mrs H Kelly)**

The draft minutes from the Woodworks Steering Committee Meeting held on Monday, 1<sup>st</sup> February 2010 are attached for Council's information.

Item 1.2 refers to the development of a computer generated database for the museum collection.

Woodworks Minute 02/10/02 refers:

THAT COLLECTORS MOSAIC PLUS DATABASE FOR MANAGING THE WOODWORKS COLLECTION BE PURCHASED FROM AVAILABLE WOODWORKS FUNDS.

FURTHER THAT ADDITIONAL FUNDING BE SOUGHT FOR DATA ENTRY OF CURRENT COLLECTION.

Item 2.5 refers to the immediate need to install a sealed driveway access to the residence at the Woodworks Museum.

Woodworks Minute 02/10/04 refers:

THAT COUNCIL CONSIDER PROVIDING FUNDING OF \$9 800 FOR A SEALED ACCESS TO THE TENANTED RESIDENCE AT THE WOODWORKS MUSEUM.

**Strategic Implications**

Corporate Plan: Outcome 1.3 - Continue to provide cultural development opportunities for the Region.  
Outcome 1.5 - Continue to provide a range of community facilities for the Region.  
Outcome 3.5 - Recognise and promote the history and heritage of the Gympie Region.

Operational Plan: 3.3 (ii) Community Complexes:  
Specifically to: Support the re-establishment of the museum and maintain the buildings, grounds and collection of the museum.

Budget: The Woodworks Museum current budget allocation will allow for the purchase of the collection data program. There are no available funds within the budget allocation for staffing or the driveway.

Legal/Statutory:

Risks: There is a medium level of risk associated with the integrity of the collection without an accurate

database system. This risk will be reduced with the accurate cataloguing of items.

There is a medium level risk of Council being exposed to liability by the tenant who must access the property via non-Council land. This risk would be reduced to low should an alternate entrance be provided.

### Consultation

Woodworks Steering committee consists of:

Cr Tony Perret  
 Cr Rae Gâté  
 Debbie Jenkins – Corporate Services  
 Amanda Le Pielbet – Gympie Cooloola Tourism  
 Louise Parmenter – Gympie Cooloola Tourism – Museum

**CS10/02/10 Moved: Cr J Walker**

**Seconded: Cr R Dyne**

**Recommend that Council receive the draft Minutes of the Woodworks Steering Committee meeting held on 1<sup>st</sup> February 2010.**

**Further that Council:-**

- (a) endorse the purchasing of Collectors Mosaic Plus database for managing the Woodworks Collection;**
- (b) refer the matter of funding allocation for staffing to draft budget deliberations;**
- (c) refer the matter of funding of \$9 800.00 to a future Council Corporate Governance & Finance Committee Meeting and that Council's Financial Services be advised accordingly.**

**Carried**

3/4

Regional Arts Development Fund (RADF)

Re: **CS11/02/10** Regional Arts Development Fund (RADF)  
 From: Community Facilities & Services Co-ordinator - Mrs H Kelly  
 Date: 2 February 2010

### Executive Summary

The RADF committee request endorsement of recommendation for an additional applicant to be funded from Round 1, November 2009.

Previous Council considerations

Council Minute CS16/12/09 refers:

RECOMMEND THAT COUNCIL APPROVE THE RADF REPORT FOR ROUND 1, NOVEMBER 2009 BE RECEIVED AND THE RECOMMENDATIONS OF THE RADF COMMITTEE TO FUND THE LISTED SUCCESSFUL APPLICANTS TO A TOTAL OF \$19,790 BE ENDORSED.

1. TIN CAN BAY QUILTERS INCORPORATED	\$ 800.00
2. COOLOOLA YOUTH SERVICE	\$3,000.00
3. MARY VALLEY CONNECT INC	\$4,715.00
4. COOLOOLA REGIONAL DEVELOPMENT BUREAU (WOODWORKS MUSEUM)	\$6,000.00
5. DR RAE NORRIS	\$2,400.00
6. RHONDA RETTKE	\$1,000.00
7. STEVE NOVAK RELATIONSHIPS AUSTRALIA	\$ 875.00
8. TIN CAN BAY CHAMBER OF COMMERCE & TOURISM INC.	\$1,000.00

**Report: (Community Facilities & Services Co-ordinator - Mrs H Kelly)**

The RADF committee request endorsement of recommendation for an additional applicant to be funded from Round 1, November 2009. We advise the application has been assessed by the Committee ensuring compliance with Council Policy and Procedures and compliance with Arts Queensland RADF criteria.

The following applicant has been recommended for funding approval.

<b>Applicant</b>	<b>Project Summary</b>	<b>RADF Category</b>	<b>Grant Requested</b>	<b>Amount Granted \$</b>
Gympie Regional Gallery	A two day workshop conducted by professional artist and author, Lyne Marshall, EXPLORING THE ESSENCE OF ARTMAKING, for those who want to understand creativity at a deeper level.	2 – Building Community Cultural Capacity	\$ 1,008.00	\$ 1,008.00

Pending endorsement of the above application the total amount of granted funding for Round 1, November 2009 is \$19,790. Upon endorsement the total amount will be \$20,798.

Strategic Implications

Corporate Plan:

Outcome 1.3

Operational Plan: 3.3 (ii) Community Complexes: To recognize, preserve and promote the region's culture history and heritage.

Budget Implications: There are adequate funds in the current RADF budget.

Legal/Statutory:

Risks: There is low levels of risk associated with this activity.

#### Consultation

RADF Committee

**CS11/02/10 Moved: Cr J Walker**

**Seconded: Cr I Petersen**

**Recommend that Council receive an additional application for RADF funding, Round 1, November 2009 and endorse the recommendations of the RADF Committee to fund Gympie Regional Gallery to a total of \$1,008.00.**

**Carried**

*Mrs Heather Kelly, Community Facilities & Services Co-ordinator left the meeting at 11.10am.*

## **SECTION 4: ECONOMIC DEVELOPMENT**

4/1	Economic Development and Public Relations Officer Report – December 2009/January 2010
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Re: **CS12/02/10** Economic Development and Public Relations Officer Report – December 2009/January 2010

From: Economic Development and Public Relations Officer – Ms L Wilbraham

Date: 3 February 2010

#### Executive Summary

Report for the period December 2009 to January 2010.

#### Previous Council considerations

Nil



**Report: (Economic Development and Public Relations Officer – Ms L Wilbraham)**

**Business Development**

Existing business assistance

- 5 expansion enquiries
- 8 meeting re regional issues and opportunities

New business assistance

- 4 enquiries re new business establishment opportunities in the region

**Website Development**

The Business and Industry section of Council's website is now fully uploaded and has information about upcoming business and industry development events.

**Chamber of Commerce Liaison**

- Goomeri – visit to Goomeri to meet with members and businesses in Goomeri;
- Gympie – attendance at Chamber meeting and networking with members;
- Rainbow Beach – discussions with President to discuss economic development opportunities;
- Tin Can Bay – discussions with President re upcoming Defence business forum;
- Mary Valley – attendance at Chamber meeting and networking with members.

**Industry Development**

Mary Valley Agritourism Project

Project now underway. Additional information has been provided to coordinators to assist in contacting potential participants. Promotion of upcoming workshops through Business and Industry section of Council's website.

Sustainable Business Cluster Project

Working with GHD consulting, AIEMnet, Bundaberg and Fraser Coast Regional Councils and State Government departments to co-ordinate industry forum targeting environmentally focused and sustainable business operations. Forum is planned to be held in Maryborough in March.

As a follow on activity, in collaboration with the Departments of Environment and Resource Management and Employment, Economic Development

(DEEDI) and Industry and GHD Consulting, an EcoBiz forum will be held. Target attendees – existing businesses in the Gympie Region in all industry sectors seeking to cut costs by reducing energy consumption.

#### Marine Industry

Discussions underway with DEEDI to conduct marine industry forum in conjunction with Marine Qld.

Target attendees – all businesses operating in marine related industries in the Gympie Region – manufacturing, tourism, retail and service sectors.

Aim of the forum will be to provide updates about changes in legislation and regulations which may impact on the businesses and to provide information about business and industry development assistance available through government and industry organisations.

#### Transport Equipment Manufacturing

International Truck and Trailer Show to be held in Melbourne – March 2010. Provided promotional material for directory to be distributed at Show Gympie Region Investment Prospectus and Gympie Region information to be distributed at Show

#### Caravan, Motorhome and Camper Association

Expression of Interest lodged with CMCA in January to host major Rally. CMCA executive visiting the Region to conduct further assessment.

#### Regional Development

##### Government Projects

Keep Australia Working – Australian Government project  
Member of reference working group to provide input and direction in the development of strategies for the creation of employment opportunities in the Gympie Region.

Council participating in project information session to be held in Gympie on 11<sup>th</sup> February 2009. Information will be provided by local, state and federal governments about upcoming projects and opportunities for local businesses.

Federal Government RCLIP-SP Application – Application prepared and lodged in conjunction with Rainbow Beach Sports and Memorial Club for the construction of the Rainbow Beach Aquatic Centre.

Assessment process currently underway with indication of application outcome anticipated in first quarter of 2010.

### Mary Valley Heritage Rail (MVHR)

Ongoing discussions with project proponent re establishment of Centre of Excellence in Rail Training at MVHR facility. Stakeholder meeting to be held 2<sup>nd</sup> March 2009 to discuss future actions.

### Sunshine Coast Business Incubator

Attended meeting convened by Sunshine Coast Regional Council at Cooroy to discuss establishment of business incubator at Cooroy. Project in initial stages – watching brief only at this stage.

### Gympie Region Investment Prospectus

Proving to be an excellent marketing tool and information source together with Economic Profile

### Business Leaders' Forum

Targeted Forums to be held quarterly. First forum for 2010 to be held March 2010

Businesses to be invited from specific industry sectors.

Aim of the Forums – to provide feedback from Gympie Region to Council and State Government about issues they are facing in relation to their business development and also potential opportunities for regional development.

### Regional Business Confidence Survey

Project plan under development to be implemented prior to June 2010.

Target clients – existing businesses in the Region will be given the opportunity to provide feedback to Council about specific areas of concern or topics of interest identified through the survey

### Corporate Sports Marketing – Capability and Capacity Audit

Project plan under development with first stage of project to be implemented in March 2010

### Regional Economic Development Strategy

Meeting held with DEEDI officers to discuss the preparation of a project proposal to enable a contract to be prepared between the Qld Government and Gympie Regional Council for allocation of \$200,000 as committed by the Qld Premier.

### Project Focus

Preparation of Regional Economic Development Strategy for the Gympie Region with particular consideration of the Mary Valley Recovery Plan  
Focus will be on the development of priority projects and strategies for the implementation of these projects in the Region.

### Actions

Project proposal to be developed for presentation to Qld Government by 5<sup>th</sup> February 2010. Proposal outline will include project activities, milestones, timeframes and potential activity costings.

- Contract to be drawn up between Gympie Regional Council and State Government;
- Project commences;
- Project Team will comprise GRC Councillors and staff, State Government representatives and expert information and participation as required.

### Business and Community Development

Discussions are currently underway with the Community Futures Task Force, Mary Valley Renewal Team and Mary Valley Inc to develop a project proposal to bring an expert facilitator to the region to work with the Renewal Team to assist in the development of strategies to aid the community recovery process, and Mary Valley Inc to facilitate community leadership development across the Mary Valley region.

An application will be made through the Futures Fund administered by the Community Futures Task force for funding to implement the project. This project will include a Strengthening Business and Community forum currently being planned by Council to be conducted in June 2010.

### Public Relations

- 6 media releases prepared and distributed during reporting period;
- Gympie Regional Council information prepared for International Truck and Trailer Show Directory;
- Media releases being listed on Council's Website;
- Gympie Regional Roundup feature to commence in Gympie Times in February 2010;
- Gympie Regional Council Banner has been designed and currently being prepared for use at corporate, community and business functions;
- Mary Street Information Centre – 350 enquiries during reporting period - strong and dedicated volunteer group providing an excellent service.

### Corporate Plan

Outcome 2.1 - Strategic planning for the Region

Determine the best economic development delivery model for the Gympie Region.

Outcome 2.2

Supporting the ongoing development of our existing businesses.

Outcome 2.3

Attracting new businesses to the Region

Operational Plan	1.1 (vi) Economic Development 1.1 (vii) Special Projects and Research
Budget Implications	Nil
Budget Reference	2110901 2110804 1131312
Legal/Statutory	Nil
Risks	Assessment of implication of risks as per Council's Risk Management plan.

Consultation

CEO  
Director – Community Services Directorate

Checklist

- Financial Services Directorate
- Corporate Services Directorate
- Community Services Directorate
- Engineering Services Directorate
- Planning & Development Directorate
- Office of the Chief Executive Officer

**CS12/02/10 Moved: Cr R Dyne Seconded: Cr D Neilson**

**Recommend that Council receive the report from the Economic Development and Public Relations Officer for the month of December 2009/January 2010.**

**Carried**

**CS13/02/10 Moved: CR L Friske Seconded: Cr D Neilson**

**Recommend that council suspend standing orders and that Section 6/1 be dealt with at this stage of the meeting.**

**Carried**

**SECTION 6: DIRECTOR OF COMMUNITY SERVICES****6/1 Waste Disposal Fees**

Re: **CS14/02/10** Waste Disposal Fees  
From: WCRA (Waste Contractors and Recyclers Association of Queensland, PO Box 1335, Oxley QLD 4075)  
Date: 1 February 2010

*“The Waste Contractors and Recyclers Association of Queensland (inc.) was established by owners and operators in the Queensland waste and recycling sector, specifically to provide a more structured method of proactively engaging stakeholders, impacting our business sector.*

*The founding principle in forming the Association was for industry to take the lead role of advocacy, by facilitating collaboratively in the exchange of our sector’s issues and sharing of information, with all of our key stakeholders, community, government and business. Our membership now surpasses 86 companies across Queensland with member’s state assets exceeding one billion dollars; we employ more than 5,700 Queenslanders, and manage, control, dispose and recycle more than 6.5 million tonnes of solid and liquid waste and recycling products annually in Queensland.*

*The association represents every sector of the waste and recycling industry structure, with international and national corporations, and more than 50% of the members employing 20 or less staff in small family based operations.*

*Members operating in the Gympie Regional Council jurisdiction have expressed their concern to me and requested I write to Council outlining to it, the significant financial impact Councils new waste disposal fee structure is having on their businesses.*

*Specific concerns relate to the inequitous situation and price differentiation between householder / commercial self haul and commercial operators that service the same generators, and of bin sizes used and fees applied. In particular the interrelationship between disproportionate increments charged per metre of waste and transition points, ie 3 metre and 4 metre as example. One is charged at \$50.00, the other \$100. Industry standards for bins in the Gympie region are typically configured at 2, 3, 4 and 6m bins with an occasional 8m bin used.*

*The association understands Councils position for reviewing and where necessary increasing fees and charges at its facilities, however with limited alternate licenced operations available in the region, for industry use, we respectfully seek a review by Council for charges on bins, and types of waste received.*

*Private sector operators (many being local small family run businesses in the region) remain an important juncture for Council to deliver its long term waste strategy objectives. It is therefore essential to all stakeholders that collaboratively working together we establish and provide flexible systems that support the principles of sorting and separating specific streams, rather than simply landfilling all.*

*With cognisance of the importance of this issue to the commercial sector and also of the financial implications to Council, the association respectfully requests that Council consider introducing a tiered fee structure for the commercial sector that rewards operators for sorting the wastes delivered, and on bin sizes used for wastes delivered.*

*We would like Council to consider prices per skip size, not a flat fee per category, as all bins by law must have a designation of the size identified on it, and that where loads are single streams such as green waste, concrete and inert fills and these are used on site and materials not landfilled, a relaxation of the amount payable is reflected for them, encouraging the principles of resource recovery and reuse.*

*Not all waste operators in the region are members of our Association, and the significant price increase now will result in less scrupulous industry operators taking the easy option than to incur these new fees and will choose to dispose of wastes illegally. This is proven, where Councils suddenly increase disposal fees, provide a lack of clarity in fees charged and set their fees without incentives applied for clean wastes, and rewards for separation.*

*The association would like to work with Council in resolving this very important issue and I look forward to speaking further with you once you have assessed our request.”*

### Executive Summary

The Waste Contractors & Recyclers Association (WCRA) are requesting Council to review its waste disposal charges by including additional bin sizes and types of waste received.

### Previous Council Considerations

Reference is made to Council Minute Cs21/12/09 which states in part the following:

#### (D) WASTE DISPOSAL CHARGES

ADOPT NEW WASTE DISPOSAL FEES FOR GENERAL WASTE TO COMMENCE ON 1<sup>ST</sup> FEBRUARY 2010 AS FOLLOWS:

GENERAL WASTE UNCOMPACTED -DOMESTIC & COMMERCIAL – SEDAN/STATION WAGON VAN/UTILITY/TRAILER (UP TO 1M <sup>3</sup> – 7’ X 4’ X 2’)		FREE FREE
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VEHICLES UP TO 3M <sup>3</sup> (INCLUDING SKIP BINS)		\$ 50.00
VEHICLES UP TO 6M <sup>3</sup> (INCLUDING SKIP BINS)		\$ 100.00
VEHICLES UP TO 9M <sup>3</sup> (INCLUDING SKIP BINS)		\$ 150.00
VEHICLES UP TO 12M <sup>3</sup> (INCLUDING SKIP BINS)		\$ 200.00

**Report: (Director of Community Services – Mr M Grant)**

The Waste Contractors and Recyclers Association (WCRA) is requesting Council to review the method of charging for waste disposal at Waste Management Facilities. In particular, the writer refers to:

1. bin sizes;
2. free disposal for self haul waste up to 1m<sup>3</sup> (ambiguous – Minute CS21/12/09); and
3. tiered fee structure rewarding operators who sort waste being disposed of ie separating recyclables.

Item 1

Council's fee structure for both construction & demolition waste and general waste is based on vehicle/bin sizes 3, 6, 9, 12m<sup>3</sup>, semi-loads up to 25m<sup>3</sup> with disposal costs for each size calculated at \$16.66 per m<sup>3</sup>. WCRA has suggested that Council include a disposal charge for 2m<sup>3</sup> and 4m<sup>3</sup> with the preference for a per cubic metre charge rather than charge per vehicle/bin size.

Council's method of charging per vehicle bin size or part thereof resolves disputes regarding the number of metres being disposed of and it suggested that Council continue with this method of charging, however, consideration for including additional vehicle/bin sizes could be given to the following:

Up to 1m <sup>3</sup>	\$ 16.00
2m <sup>3</sup>	\$ 33.00
4m <sup>3</sup>	\$ 66.00
8m <sup>3</sup>	\$133.00

These charges would apply to both construction & demolition waste and general waste disposal.

Item 2

Council Minute Cs21/12/09 is ambiguous regarding who has free disposal (private residents or commercial businesses/operators). Community Services staff are of the opinion that disposal of up to one (1) cubic metre of general waste is free for private residents delivering the waste to the facility and that free disposal does not apply to commercial businesses/operators i.e. commercial businesses/operators pay for all general waste taken to the Waste Management Facilities.

Item 3





*Cr Engeman entered the meeting at 11.25am.*

*Mrs Amanda LePeilbet, General Manager, Gympie Cooloola Tourism, entered the meeting at 11.25am.*

## **SECTION 5: REGIONAL AND ECONOMIC DEVELOPMENT**

### **5/1 Gympie Cooloola Tourism Report - January 2010**

Re: **CS15/02/10** Gympie Cooloola Tourism Report - January 2010  
From: Gympie Cooloola Tourism – General Manager – Mrs A LePeilbet  
Date: 3 February 2010

**Report: (Gympie Cooloola Tourism – General Manager – Ms A LePeilbet)**

#### Advertising & Promotion

TV advertising – woodworks and new regional advert aired for three (3) weeks prior to and during the holiday period in Sunshine Coast, Wide Bay and Toowoomba regions.

Media famil pitch to Sunrise for Gympie Cooloola region – a three (3) day itinerary was sent to Channel 7 morning show’s producer, Adam Boland, for Fifi Box (weather presenter) and crew to film live in the Gympie Region for two (2) days, plus one day shooting footage prior to live day. Promotion earmarked for the days leading up to Ultimate Steam Festival and the Kilkivan Horse ride.

‘Country to Coast’ – our first tourism page featured in the Gympie Times on Boxing Day. The full page, which features on the last Saturday of the month, includes a profile of a tourism business in the region, GCT’s ‘What’On?’ events calendar, a hot deals section and a small article written by myself or Simon. We have secured a small amount of funding from Tourism Queensland (TQ) for six months for the feature.

Maps – the new Gympie map, which has gone to print, has been produced from scratch so Gympie Cooloola Tourism will own the copyright, enabling us to make future amendments without incurring any costs. The Kilkivan Goomeri map is also in its final stages of development and should go to print by mid February.

Website – the GCT website continues to evolve with new content and members’ listings being uploaded on a daily basis.

You Tube video – the three (3) minute promotional video on Rainbow Beach has received a lot of positive feedback with a number of operators putting the video link on their site. A similar promotional video has also been completed

for Kilkivan and Goomeri and is online now. The next video will be for the Mary Valley, followed by Gympie and Tin Can Bay. These videos will be linked to both the micro websites and the destination pages on cooloola.org.au

### Industry Engagement

Biospheres systems workshop – invitation from Noosa Biosphere to attend a workshop on systems thinking in relation to the biosphere. Topics covered included tourism life cycles, community engagement, education, general sustainability issues.

TQ brand strategy for Sunshine Coast – presentation to select industry groups (RTO, LTO's and key industry players).

Self Guided GPS touring system – meeting with developer of a new self guided touring system that works with GPS to provide commentary to walkers in National Park areas. The hand held device has trigger points where information will be shown on the screen (short movie clips) regarding the point or subject of interest. The system is being trialed in Noosa early 2010 and they are interested in bringing it to the Cooloola and Fraser regions.

Mary Valley Heritage Railway (MVHR) AGM

Commedia del Arte – media launch of new festival coming to Gympie in May. GCT will be assisting with promotion and event development.

Bendigo Bank Board presentation regarding membership.

### Events

Ultimate Steam Festival – budget fine tuning, development of the four (4) day program, ticket pricing and distribution, media sponsorship (Gympie Times, Zinc and Channel 7).

Heart of Gold media famil – Brisbane writer Carla Adams was referred to GCT to assist with arrangements for a famil around the Heart of Gold Festival. An itinerary was developed for the writer and her family, who will be accompanying her, that includes accommodation at a farm stay at Chatsworth (paid for by GCT), half day tour on the Rattler, visit to both Gympie Museums and a trip to feed the dolphins at Tin Can Bay. We also arranged a stay at Kingfisher on Fraser Island following the festival.

### Information Centres

Goomeri and Murgon volunteers' famil – organised and hosted an informative famil for the volunteers. The group experienced guided tours at Gympie's two (2) Museums, visited Memorial park and enjoyed a BBQ lunch at the Woodworks.

*Cr I Petersen left the meeting at 11.32am.*

Gympie volunteers famil – organised a famil to the South Burnett Region picking up Kilkivan volunteers on the way, visiting the Murgon Dairy Museum, Wondai’s Timber Museum (to further educate the volunteers about what and how we link in with Wondai & Gympie’s Timber industry and Museums) Wondai’s Historical Society, and Art Gallery and finished off with a tour of Clovely winery.

Visitor Information Centre accreditation audit – assisted with the audits for our three (3) information centres.

#### Woodworks Museum

Woodworks grants – notification of three (3) successful grant applications, two (2) RADF and one (1) Minor Tourism Infrastructure Grant.

Woodworks website is complete and is able to be viewed at [www.woodworksmuseum.com.au](http://www.woodworksmuseum.com.au) . Further improvement is to be done with the regard to the content and images (we welcome any feedback from Councillors).

Tours – facilitated four (4) tours and two (2) groups of bridal party photos within the Museum (1 x coach tour, 2 x famils from surrounding regions, 1 Rotary exchange student programme tour). The exchange students are heading to thirteen (13) different countries around the world – promotional material including brochures were provided for them to take overseas with them.

*Cr I Petersen returned to the meeting at 11.33am.*

King Street artefacts – the process of moving the artefacts/collections from King Street to a new secure location has begun, some of the smaller collections have been relocated to the Woodworks Museum.

Mary Ann mock up – liaising with the builder and donator John from the Bauple Museum in relation to moving the mock up to the Woodworks Museum for display in the transportation area.

**CS15/02/10 Moved: Cr G Engeman**

**Seconded: Cr J Walker**

**Recommend that Council receive the Cooloola Regional Development Bureau Report for the month of January 2010.**

**Carried**

*Mrs Amanda LePeilbet, General Manager, Gympie Cooloola Tourism, left the meeting at 11.36am.*

*Gympie Cemetery Trust representatives, Ken Garner, Lee Selby and Rebecca entered the meeting at 11.36am to give an outline of cemetery plans for the future.*

*Cr L Friske left the meeting at 11.47am.  
Cr I Petersen left the meeting at 11.51am.  
Cr I Petersen returned to the meeting at 11.55am.*

*Gympie Cemetery Trust representatives, Ken Garner, Lee Selby and Rebecca left the meeting at 11.59am.*

6/2	<b>Medical Transport – Kilkivan/Goomeri Areas</b>
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**Re: CS16/02/10 Medical Transport – Kilkivan/Goomeri Areas**  
**From: Graham House Community Centre, PO Box 136, Murgon QLD 4605**  
**Date: 7 December 2009**

*“Re: Transport Services for Kilkivan region*

*I refer to our recent meeting with Councilors’ and council staff in relation to changes to the Gympie Regional Councils community transport service for residents of the Kilkivan area. I am pleased to provide the following information as requested.*

*South Burnett Integrated Transport Service (SBCITS) is a service of the Graham House Community Transport Services. This HACC funded service was established in 2001 to provide transport to frail aged people, younger people with a disability and their carers. The overall objective of the HACC transport program is to enhance the independence of people in these groups and to avoid or delay their premature admission to long term residential care through the provision of transport options*

*SBCITS provides transport services to all areas of the South Burnett including the townships of Murgon, Goomeri, Kilkivan, Wondai, Proston, Kingaroy, Nanango, Yarraman, Blackbutt and Benarkin. The service is administered from its base at Graham House in Murgon and an outreach office which is located in Blackbutt. Clients who are eligible to access the service are requested to contribute to the cost of their transport (e.g. the cost of a HACC trip from Kilkivan to Murgon is \$8.00 return.) SBCITS accesses the services of 35 volunteer drivers from across the South Burnett to assist in the delivery of transport.*

*Statistics for the 2008 – 2009 year for CTS are as follows:*

<i>Community Transport Services</i>	
<i>No of clients serviced</i>	<i>839</i>
<i>No of trips provided</i>	<i>6,668</i>
<i>No of kilometres travelled approx</i>	<i>215,200</i>

*As discussed at our meeting, SBCITS has received funding for additional infrastructure to provide transport services in the townships and surrounding areas of Goomeri, Kilkivan, Proston, Durong and Hivesville. SBCITS will be*

*supplied with two additional vehicles to assist with the implementation of these services.*

*It is the practice of Graham House Community Transport Services to locate vehicles in those areas being serviced and it is in relation to the safe and secure housing of the Kilkivan vehicle and administration support I write to Council.*

*The Community Transport Service is seeking Councils assistance in providing a suitable garage facility for the HACC vehicle. I am aware that the Gympie Regional Council provides Community Aged Care Services to the community in the form of CACP's. In order to avoid confusion from within the community about which organization is providing a particular service, we feel it would be preferable that if the garage facility could be provided, it be a separate entity from the Community Health buildings and not part of a compound which would have the added requirement of additional keys, security etc.*

*In relation to administration support, I would further request Councils assistance with administration tasks, e.g. receipt of approximately five drivers job cards per week, petty cash etc. It is estimated this in kind support would total 1.5 hours per week approximately.*

*Graham House Community Transport Services continually works towards a "whole of community response" to meeting transport need within the region and looks forward to partnering with Council to assist with the implementation of increased transport options for residents of the Kilkivan, Goomeri and surrounding communities.*

*Please find attached brochures for each of the transport services operating under the Community Transport Service's programs for your perusal.*

*If you require further information please do not hesitate to contact me".*

### **Executive Summary**

Graham House are requesting Council support to provide an alternative medical transport service for the residents of the Kilkivan and Goomeri areas.

### **Previous Council Considerations**

Nil

### **Report: (Director of Community Services – Mr M Grant)**

Graham House will be basing a vehicle at Kilkivan to provide an alternative medical transport service for the residents of Kilkivan and Goomeri areas. Graham House are requesting Council support for this service in the way of:

1. secure parking of vehicle in Kilkivan and at a location separate to Council's Health Services Program;

2. administration support of approximately 1.5 hours per week.

Regarding Item 1, Council Officers have identified an area (7m x 4m) beside the carport belonging to 24 Bligh Street, Kilkivan as a suitable location for construction of a single garage. However, funding has not been allocated in the 2009/10 budget for this proposal.

Initially, Council could provide a dedicated gravelled area and signage for Graham House until funding is considered by Council at a future Corporate Governance and Finance Committee meeting.

A Licence Agreement will be required between Graham House and Council if this area is acceptable to Graham House.

Regarding Item 2, Council's Health Services Program is able to provide minimal administration support for Graham House.

#### Strategic Implications

Corporate Plan	Section 1.4
Operational Plan	Section 3.3(iii)
Budget	Additional funds will be required to construct a single garage.
Legal/Statutory	Nil
Risks	Nil

#### Consultation

Planning & Development Directorate  
 Corporate Services Directorate  
 Engineering Services Directorate – Western Division

*Cr R Dyne left the meeting at 12.16pm*

*Cr R Dyne returned to the meeting at 12.21pm.*

*Cr I Petersen left the meeting at 12.21pm.*

**CS16/02/10 Moved: Cr R Dyne****Seconded: Cr D Neilson**

**Recommend that Council agree to provide support to Graham House Community Centre as follows:-**

- 1. allocate a suitable parking area beside the carport of 24 Bligh Street, Kilkivan and initially provide a gravel parking area appropriately signed if acceptable to Graham House and suitable conditions of use to be negotiated with a Licence Agreement being entered into on a two (2) year term plus an option of a further two (2) year period at Council's discretion.**

**Further, that the matter of additional funding for construction of a garage/carport be referred to a future Corporate Governance and Finance Committee Meeting.**

**Further that Council's Director of Community Services report back to a future Community & Economic Development Committee Meeting in relation to the interaction between Graham House's proposed service and Council's Health Services Program.**

**Further, that Council note that the Chief Executive Officer has been authorised to send this advice from today's meeting and it is recommended that the Committee's action in this matter be endorsed.**

**Carried**

## **SECTION 7: GENERAL BUSINESS**

*Cr I Petersen returned to the meeting at 12.25pm.*

### **Local Laws Issues**

**Re: CS17/02/10 Local Laws Issues**  
**From: Cr G Engeman**  
**Date: 10 February 2010**

Cr Engeman brought up the particular issue of vehicles being displayed for sale on footpath and/or public land areas within the whole shire region.



**CS17/02/10 Moved: Cr G Engeman**

**Seconded: Cr R Dyne**

**Recommend that Council's Compliance & Local Disaster Co-ordinator report back to a future Community & Economic Development Committee Meeting in relation to vehicles for sale on footpaths/public land throughout the region.**

**Carried**

## **SECTION 8: IN COMMITTEE ITEMS**

Nil

## **SECTION 9: ATTACHMENTS**

Attachment 1 – Woodworks Steering Committee Draft Minutes – 01/02/2010

Attachment 2 – Graham House Brochure

**There being no further business, the meeting closed at 12.30pm.**

**CONFIRMED THIS 24<sup>TH</sup> OF FEBRUARY 2010.**

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Cr R Gâté

Proxy Chairman