



MINUTES

of the

COMMUNITY AND ECONOMIC DEVELOPMENT COMMITTEE MEETING

CHAIRMAN: Cr A Perrett

**Held in the Boardroom
Old Bank Building,
Cnr Nash & Channon Streets,
Gympie Qld 4570**

**On Wednesday, 9 December 2009, following the
General Meeting.**

**For Adoption at the
General Meeting
To be held on the 16 December 2009**

Gympie Regional Council **COMMUNITY & ECONOMIC DEVELOPMENT
MEETING**
*Cr A Perrett (Chairman),
(Mayor) R Dyne, Crs D Neilson, I. Petersen, L Friske,
J Watt, G Engeman, J Walker, R Gâté.*

APPOINTMENTS etc.

11.00am – Colin Brown – AGL Action Rescue Helicopter

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The meeting commenced at 10.40am.

PRESENT: Cr A Perrett (*Committee Chairman*), Crs D Neilson, J Watt, G Engeman, I Petersen, R Gâté, Mr I Wolff (Health & Environmental Services Co-ordinator) and Mrs V Knight (Minutes Secretary)

Cr L Friske was not present when the meeting commenced.

APOLOGIES

CS01/12/09 Moved: Cr J Walker

Seconded: Cr D Neilson

That the apologies of Cr R Dyne (Mayor) and Mr K Mason (Chief Executive Officer) be accepted.

Carried

DECLARATION OF INTERESTS BY COUNCILLORS

CS16/12/09 - Cr J Watt declared a conflict of interest in the RADF funding matter.

CONFIRMATION OF MINUTES OF PREVIOUS MEETING

CS02/12/09 Moved: Cr R Gâté

Seconded: Cr D Neilson

That the Minutes of the Community & Economic Development Committee Meeting held on the 11 November 2009 be taken as read and confirmed.

Carried

SECTION 1: HEALTH & ENVIRONMENTAL SERVICES

1/1 Health & Environmental Services Report - November 2009

Re: CS03/12/09 Health & Environmental Services Report - November 2009

From: Health & Environmental Services Co-ordinator – Mr I Wolff

File: CG98/0014

Date: 1 December 2009

Report: (Health & Environmental Services Co-ordinator – Mr I Wolff)**IMMUNISATIONS**

Immunisation treatment is available at the Surgery of Council's Medical Officer of Health as follows:

General

Channon Street Medical Centre –Dr R Day - 12 Reef Street, Gympie
Injections: Each weekday 9.30am to 12.30pm and from 2.30pm to 4.30pm.

These arrangements should ensure that residents have ready access to immunisation treatments. Immunisations were administered for the period 31 October 2009 – 27 November 2009 as follows:

Injections: 245

NOTIFIABLE DISEASES

Queensland Health has advised Council of the following cases of notifiable disease currently being treated by local medical practitioners between 16 November 2009 – 22 November 2009.

<u>Disease</u>	<u>Location</u>
Campylobacter Enteritis	Mothar Mountain
Campylobacter Enteritis	Widgee
Pertussis	Gympie
Ross River Virus	Gympie
Salmonella, specified	Lower Wonga

WATER SAMPLES

The following water samples were forwarded to the Government Laboratory for microbiological analysis.

Location	Total
Gympie reticulated water supply	8
Imbil reticulated water supply	2
Kandanga reticulated water supply	2
Amamoor reticulated water supply	2
Rainbow Beach reticulated water supply	5
Tin Can Bay/Cooloola Cove reticulated water supply	7
Kilkivan reticulated water supply	2
Goomeri reticulated water supply	2
Gympie War Memorial Swimming Pool	2
Kandanga Swimming Pool	1
Tin Can Bay Swimming Pool	3

Kilkivan Swimming Pool	1
Goomeri Swimming Pool	2

Reticulated Water Supply

Analysis results for all samples taken from reticulated water supplies to Gympie, Mary Valley townships, Rainbow Beach, Tin Can Bay/Cooloola Cove, Kilkivan and Goomeri indicated satisfactory bacteriological quality in accordance with the *National Health and Medical Research Council Australian Drinking Water Guidelines 2004*.

One (1) sample taken from the Tin Can Bay Variable Depth Pool revealed a high standard plate count therefore not complying with the *Queensland Health Swimming and Spa Pool Water Quality and Operations Guidelines 2004*.

The analysis results indicated that no *Pseudomonas aeruginosa* or *E coli* were detected in the samples.

Corrective action was taken and further sampling was carried out. Analysis indicated satisfactory bacteriological quality in accordance with the *Queensland Health Swimming and Spa Pool Water Quality and Operations Guidelines 2004*.

Analysis results for all other samples taken from municipal swimming pools in Gympie, Kandanga, Tin Can Bay, Kilkivan and Goomeri indicated satisfactory bacteriological quality in accordance with the *Queensland Health Swimming and Spa Pool Water Quality and Operations Guidelines 2004*.

FOOD

(*Food Act 2006*)

Council's Environmental Health Officers conducted routine inspections of licensed food premises during November and continued to assist operators in achieving compliance with legislative standards specified in the Australia New Zealand Food Standards Code.

During the month of November 2009 the Community Services Directorate issued Food Business Licences to five (5) new businesses being conducted within the region.

As of 30 November 2009, there were 313 licensed food businesses operating in the Gympie Regional Council area.

Food Safety Programs

Further to reports to Council regarding food safety programs from February 2009 and August 2009, Council has four (4) food safety programs outstanding from catering businesses and six (6) outstanding from businesses who serve to vulnerable persons.

Environmental Health Officers from the Community Services Directorate have been following up these businesses with phone calls to check their progress but to date no further programs have been received. After seeking advice from Queensland Health, Council's Community Services Directorate will be forwarding Improvement Notices to food businesses who have not submitted their food safety programs as a requirement of the *Food Act 2006* and giving these businesses reasonable time to submit their food safety programs.

STORAGE OF FLAMMABLE AND COMBUSTIBLE LIQUIDS

(Dangerous Good Safety Management Regulation 2001)

During the period Environmental Health Officers continued to assist operators in achieving compliance with the *Dangerous Goods Safety Management Regulation 2001*.

As of 30 November 2009, there were 58 premises in the Gympie Regional Council area licensed to store flammable and combustible liquids in accordance with the *Dangerous Goods Safety Management Regulation 2001*.

ENVIRONMENTALLY RELEVANT ACTIVITIES

(Environmental Protection Act 1994)

During the period Environmental Health Officers conducted routine inspections of registered Environmentally Relevant Activities (ERAs) and continued to assist operators in achieving compliance with the *Environmental Protection Act 1994*.

Council's Community Service Directorate is continuing to receive and process Annual Returns in relation to ERAs conducted within the Gympie Regional Council area. Registration Certificates will be reissued in due course to the registered operators of ERAs in order to reflect the changes to ERA definitions set out in the *Environmental Protection Regulation 2008*.

Further, Council's Community Services Directorate has notified the operators of certain activities that their operations are no longer defined as ERAs. Council's Community Services Directorate continues to assist these operators by providing information about the legislative changes and compliance with development conditions.

During the month of November 2009, the Community Services Directorate issued a Registration Certificate to one (1) new business conducting an ERA within the region.

As of 30 November 2009, there were 184 Environmentally Relevant Activities regulated by the Gympie Regional Council pursuant to the *Environmental Protection Act 1994*.

SWIMMING POOLS

Tenders and Management Agreement documents for the Management of Kandanga Swimming Pool and Tin Can Bay Swimming Pool for the period 1 July 2010 to 30 June 2013 were prepared and advertised in local papers on Saturday, 24 October 2009. The new Management Agreements allows for the option to extend the agreements for a further two (2) year period. Format of the tender documents allowed for either a subsidy or rental arrangement. Tenders closed Tuesday, 24 November 2009 at 2.00 pm. Separate reports on these matters have been prepared for Council's consideration.

A wind squall damaged one of the shade sails at Tin Can Bay Swimming Pool during the period. The sail over the variable depth wading pool has been removed and will be repaired prior to reinstatement.

The Gold Rush Swimming Carnival was held at the Gympie War Memorial Swimming Pool on 28 November 2009. Forty-four (44) swimming clubs and over four hundred (400) swimmers participated in the event. Total attendance exceeded 1,000 persons. The Carnival was a great success.

MOSQUITOES

Dr Pipi Mottram, Medical Entomologist from Queensland Health, is planning a survey for the detection of *Aedes Aegypti* breeding in Goomeri, Kilkivan and parts of the former Tiaro Shire (Gunalda, Miva & Theebine). *Ae. Aegypti* is the vector for dengue fever, a serious tropical disease that can be fatal.

This survey is planned to be undertaken from Monday, 22 February 2010 to Thursday, 25 February 2010. *Ae. aegypti* were previously found at Goomeri. Dr Mottram stated that the only way to check whether *Ae. aegypti* are present is by conducting a house to house survey. Queensland Health have two (2) staff members and Council will provide two (2) staff members so that we can have two (2) teams to cover the area concerned.

WASTE MANAGEMENT FACILITIES

Operations at Council's Waste Management Facilities progressed satisfactorily during the period.

Mulching of Accumulated Greenwaste

Council's Community Services Directorate has arranged for accumulated greenwaste at the Bonnick Road, Southside and Tin Can Bay Waste Management Facilities to be mulched in December 2009.

Greenwaste at the Rainbow Beach Waste Management Facility will also be mulched if there is a sufficient quantity of material accumulated at this facility.

Southside Waste Management Facility

Significant earthworks have been undertaken at this facility during the period in accordance with the commitments provided to the Department of Environment and Resource Management (DERM) as part of the Transitional Environmental Program (TEP) for the facility.

Existing up slope diversion drains have been upgraded to incorporate erosion and sediment control features. Gravel bank weirs installed at intervals within the up slope stormwater diversion drains retard discharge and promote settling of sediment. Clean stormwater is diverted to stormwater drains on the northern and southern sides of this facility.

Construction of the eastern third of the six (6) metre grassed swale drain is partially complete.

The base of the drain is lined with a clay earthen material to an average depth of one (1) metre. The clay sourced for use in the drain has been tested and deemed by an engineer to be sufficiently impervious so as to prevent or minimise the release of leachate from waste to storm water.

Where the drain has been cut through waste, the exposed areas of waste have been covered with earthen material to minimise potential environmental nuisance (eg. Odour, vermin breeding).

A layer of topsoil has been distributed over the clay lined drain to establish grass swales (turf) in the drain.

A leachate sump has been installed down gradient at the eastern extremity of the drain to collect leachate.

Goomeri Waste Management Facility

Significant earthworks were undertaken during November 2009 at the Goomeri Waste Management Facility.

This work included:

- Reshaping and covering batter walls at the landfill; and
- Pushing up extra cover material for daily use.

Photographs of these recent earthworks at the Goomeri Waste Management Facility appear below for Council's information





Council's Western Division Foreman has been instructed to install additional litter fencing at this facility to capture wind blown material to prevent same from leaving the site.

Kilkivan Waste Management Facility

Council's Western Division Works have installed additional litter fencing at this facility to capture wind blown refuse.

RECYCLABLE MATERIALS

The following weights of recyclable material were collected by Council's Cleansing Contractor for the former Cooloola Shire Council.

PRODUCT	WEIGHT - kg	
	01/11/09 30/11/09	2009
Aluminium	1 744	18 961
Glass – Clear	8 263	89 847
Glass – Coloured	14 162	153 990
HDPE	3 468	37 703
Plastic - Mixed	1 674	16 755
Paper/Cardboard – Mixed	108 302	1 177 591
P.E.T.	3 324	36 146
Steel	5 466	59 429
Glass Fines	61 332	666 873
Total Recoverables	207 735kg	2 257 295kg
Waste/Ceramics	49 165	534 588
Total including all Waste	256 900kg	2 791 883kg

CS03/12/09 Moved: Cr R Gâté

Seconded: Cr J Walker

Recommend that Council receive the Health & Environmental Services Report for the month of November 2009.

Carried

1/2	Recommendations from Health Services Program Sub-committee Meeting held on 30 November 2009
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Re: **CS04/12/09** Recommendations from Health Services Program Sub-committee Meeting held on 30 November 2009
 From: Health & Environmental Services Co-ordinator – Mr I Wolff
 File:
 Date: 1 December 2009

Report: (Health & Environmental Services Co-ordinator – Mr I Wolff)

Council's Health Services Program sub-committee met on Monday, 30 November 2009.

Following the formation of this sub-committee to investigate the delivery of services associated with the health services program in the western area of the region, some key issues have been identified.

These issues were discussed at the sub-committee meeting and are outlined below.

- Council is committed to see the Health Services Program continue and not lose the allocated CACPs.
- Costs to Council associated with the delivery of services associated with this program are to be reduced over time with the overall goal of achieving a cost-neutral situation.
- Council needs to maximise the number of clients receiving a CACP in order to maximise the subsidy received from the Federal Government. Ideally, all of the 16 allowed packages should be filled.
- Strategies to reduce costs to Council associated with this program have already been implemented in respect of meals, medical transportation services and to address operational matters causing additional expenditure (ie. cessation of overtime for staff unless approved by the Director of Community Services).

With these issues in mind, the following recommendations were presented to the sub-committee.

1. THAT COUNCIL COMMIT TO INCREASING NUMBERS OF CACP CLIENTS TO THE MAXIMUM NUMBER OF 16 IN ORDER TO MAXIMISE THE FUNDING FOR THE PROGRAM RECEIVED BY THE FEDERAL GOVERNMENT.
2. THAT COUNCIL ADOPT THE FOLLOWING SET OF PRINCIPLES DEFINING THE LEVEL OF SERVICE FOR ALL NEW CLIENTS ACCEPTED FOR A CACP.

PRINCIPLE 1 – SERVICE DELIVERY DAYS

CARERS WILL ATTEND COMMUNITY AGED CARE PACKAGE CLIENTS ON WEEKDAYS ONLY.

NO VISITATIONS TO CLIENTS WILL OCCUR ON SATURDAYS, SUNDAYS OR PUBLIC HOLIDAYS BY ANY COUNCIL STAFF.

PRINCIPLE 2 – MAXIMUM AMOUNT OF TIME AVAILABLE TO CLIENTS

EACH CACP CLIENT WILL BE ENTITLED TO HAVE A CARER VISIT A MAXIMUM NUMBER OF FOUR (4) DAYS EACH WEEK (EXCLUDING SATURDAYS, SUNDAYS AND PUBLIC HOLIDAYS).

EACH VISIT WILL BE FOR A MAXIMUM TIME LIMIT OF FORTY-FIVE (45) MINUTES PER DAY.

PRINCIPLE 3 – MEDICAL TRANSPORTATION

CARERS WILL ASSIST IN ARRANGEMENTS FOR MEDICAL TRANSPORTATION FOR CACP CLIENTS HOWEVER; COUNCIL WILL NOT PROVIDE MEDICAL TRANSPORTATION SERVICES FOR CACP CLIENTS.

PRINCIPLE 4 – PROVISION OF MEALS

CARERS WILL ASSIST CLIENTS WHERE SPECIFIED IN THEIR CARE PLAN WITH THE PREPARATION OF MEALS.

COUNCIL WILL NOT HOWEVER, SUBSIDISE THE COST OF MEALS TO CACP CLIENTS.

PRINCIPLE 5 – DUTIES PERFORMED BY CARERS

CARERS WILL PERFORM CLEANING DUTIES SPECIFIED IN EACH CARE PLAN FOR CACP CLIENTS. CLEANING DUTIES WILL NEED TO BE PERFORMED WITHIN THE ALLOTTED MAXIMUM TIME LIMIT OF 45 MINUTES PER CLIENT PER DAY VISITED.

A SEPARATE CLEANING SERVICE WILL NOT BE PROVIDED TO CACP CLIENTS.

PRINCIPLE 6 – CONTRIBUTION FEES FROM CLIENTS

CLIENTS WILL BE REQUIRED TO CONTRIBUTE FEES IN ACCORDANCE WITH THE COMMUNITY AGED CARE PACKAGE GUIDELINES SET OUT BY THE DEPARTMENT OF HEALTH AND AGEING.

FOR CACP CLIENTS WHOSE INCOME DOES NOT EXCEED THE MAXIMUM BASIC RATE OF PENSION, FEES WILL BE SET AT 17.5% OF THAT PENSION.

FEES WILL BE CHARGED BASED ON EACH DAY A CLIENT IS VISITED BY A CARER.

AS AT 20 SEPTEMBER 2009, THE MAXIMUM DAILY CLIENT CONTRIBUTION FOR CLIENTS IS \$7.69. THIS DAILY FEE WILL APPLY TO ALL NEW CLIENTS AND WILL INCREASE IN ACCORDANCE WITH PENSION INCREASES.

PEOPLE ON HIGHER INCOMES MAY BE ASKED TO PAY ADDITIONAL FEES. WHERE A CARE RECIPIENT'S INCOME EXCEEDS THE BASIC RATE OF SINGLE PENSION, THE MAXIMUM FEE IS 17.5% OF THE PERSON'S INCOME TO THE LEVEL OF THE BASIC PENSION PLUS UP TO 50% OF INCOME ABOVE THE BASIC PENSION.

“INCOME” IS DEFINED AS INCOME AFTER TAX AND MEDICARE LEVY.

FEES TO BE PAID BY CLIENTS ONE MONTH IN ADVANCE.

ANY FEES PAID BEYOND THE DATE OF CESSATION OF A CACP WILL BE REFUNDED TO THE CLIENT.

3. THAT COUNCIL CLEARLY DEFINE THE LEVEL OF SERVICE THAT COUNCIL WILL PROVIDE EXISTING CLIENTS.

FOR EXISTING CLIENTS, THE LEVEL OF SERVICE PROVIDED TO THESE CLIENTS TO REMAIN AS IS AT THE TIME OF THE ADOPTION OF THE ABOVE PRINCIPLES.

THEREFORE, FOR EXISTING CACP CLIENTS, IT IS RECOMMENDED THAT COUNCIL COMMITS TO THE FOLLOWING.

SERVICE DELIVERY DAYS

SEVEN (7) DAYS PER WEEK INCLUDING WEEKENDS AND PUBLIC HOLIDAYS (EXCLUDING CHRISTMAS DAY).

MAXIMUM AMOUNT OF TIME AVAILABLE TO CLIENTS

EACH VISIT WILL BE FOR A MAXIMUM TIME LIMIT OF FORTY-FIVE (45) MINUTES PER DAY.

MEDICAL TRANSPORTATION

MEDICAL TRANSPORTATION FOR EXISTING CACP CLIENTS TO BE PROVIDED TO THE REGIONAL CENTRES OF GYMPIE, MURGON AND KINGAROY ONLY.

WHERE ALTERNATIVE MEDICAL TRANSPORTATION SERVICES ARE AVAILABLE TO CACP CLIENTS, THESE SERVICES ARE TO BE INVESTIGATED ON BEHALF OF CLIENTS.

PROVISION OF MEALS

CARERS WILL ASSIST CLIENTS WHERE SPECIFIED IN THEIR CARE PLAN WITH THE PREPARATION OF MEALS.

CARERS WILL ASSIST IN THE ORDERING, TRANSPORTATION AND DELIVERY OF MEALS WHERE NECESSARY.

WHERE CARERS ASSIST IN THE ORDERING, TRANSPORTATION AND DELIVERY OF MEALS, THESE MEALS ARE TO BE SOURCED FROM A PROVIDER, APPROVED BY THE DIRECTOR COMMUNITY SERVICES, FROM THE TOWNSHIP IN WHICH THE CLIENT LIVES (IE. GOOMERI CLIENTS RECEIVING MEALS FROM AN APPROVED MEAL PROVIDER IN GOOMERI AND KILKIVAN CLIENTS RECEIVING MEALS FROM AN APPROVED MEAL PROVIDER IN KILKIVAN).

COUNCIL WILL NOT HOWEVER, SUBSIDISE THE COST OF MEALS TO CACP CLIENTS.

DUTIES PERFORMED BY CARERS

CARERS TO PERFORM SOME CLEANING DUTIES HOWEVER, CASUAL CLEANERS ARE AVAILABLE TO PERFORM CLEANING DUTIES.

CONTRIBUTION FEES FROM CLIENTS

WEEKLY CONTRIBUTION CHARGE DETERMINED BY COUNCIL.

CURRENTLY SET AT \$45.00 PER WEEK HOWEVER, WEEKLY CHARGE TO BE REVIEWED PRIOR TO ADOPTION OF FEES AND CHARGES FOR THE 2010/2011 FINANCIAL YEAR.

Cr L Friske entered the meeting at 11.12am.

CS04/12/09 Moved: Cr G Engeman

Seconded: Cr J Walker

Recommend that Council:-

- 1. Commit to increasing numbers of CACP clients to the maximum number of 16 in order to maximise the funding for the program received from the Federal Government.**
- 2. Adopt a set of principles defining the level of service for all new clients accepted for a CACP. Level of service provided to be commensurate with the level of funding received from the Federal Government.**

Principle 1 – Service Delivery Days

Carers will attend Community Aged Care Package clients on weekdays only.

No visitations to clients will occur on Saturdays, Sundays or public holidays by any Council staff.

Principle 2 – Maximum Amount of Time Available to Clients

Each CACP client will be entitled to have a carer visit a maximum number of four (4) days each week (excluding Saturdays, Sundays and public holidays).

Each visit will be for a maximum time limit of forty-five (45) minutes per day.

Principle 3 – Medical Transportation

Carers will assist in arrangements for medical transportation for CACP clients however; Council will not provide medical transportation services for CACP clients.

Principle 4 – Provision of Meals

Carers will assist clients where specified in their care plan with the preparation of meals.

Council will not however, subsidise the cost of meals to CACP clients.

Principle 5 – Duties Performed by Carers

Carers will perform cleaning duties specified in each care plan for CACP clients. Cleaning duties will need to be performed within the allotted maximum time limit of 45 minutes per client per day visited.

A separate cleaning service will not be provided to CACP clients.

Principle 6 – Contribution Fees from Clients

Clients will be required to contribute fees in accordance with the Community Aged Care Package Guidelines set out by the Department of Health and Ageing.

For CACP clients whose income does not exceed the maximum basic rate of pension, fees will be set at 17.5% of that pension.

Fees will be charged based on each day a client is visited by a carer.

As at 20 September 2009, the maximum daily client contribution for clients is \$7.69. This daily fee will apply to all new clients and will increase in accordance with pension increases.

People on higher incomes may be asked to pay additional fees. Where a care recipient's income exceeds the basic rate of single pension, the maximum fee is 17.5% of the person's income to the level of the basic pension plus up to 50% of income above the basic pension.

“Income” is defined as income after tax and Medicare levy.

Fees to be paid by clients one month in advance.

Any fees paid beyond the date of cessation of a CACP will be refunded to the client.

- 3. Clearly define the level of service that Council will provide existing clients.**

For existing clients, the level of service provided to these clients to remain as is at the time of the adoption of the above principles.

Therefore, for existing CACP clients, it is recommended that Council commits to the following.

Service Delivery Days

For a maximum of seven (7) days per week including weekends and public holidays (excluding Christmas Day).

Maximum Amount of Time Available to Clients

Each visit will be for a maximum time limit of forty-five (45) minutes per day.

Medical Transportation

Medical transportation for existing CACP clients to be provided to the regional centres of Gympie, Murgon and Kingaroy only.

Where alternative medical transportation services are available to CACP clients, these services are to be investigated on behalf of clients.

Provision of Meals

Carers will assist clients where specified in their care plan with the preparation of meals.

Carers will assist in the ordering, transportation and delivery of meals where necessary.

Where carers assist in the ordering, transportation and delivery of meals, these meals are to be sourced from a provider, approved by the Director Community Services, from the township in which the client lives (ie. Goomeri clients receiving meals from an approved meal provider in Goomeri and Kilkivan clients receiving meals from an approved meal provider in Kilkivan).

Council will not however, subsidise the cost of meals to CACP clients.

Duties Performed by Carers

Carers to perform some cleaning duties however, casual cleaners are available to perform cleaning duties.

Contribution Fees from Clients

Weekly contribution charge determined by Council.

Currently set at \$45.00 per week however, weekly charge to be reviewed prior to adoption of fees and charges for the 2010/2011 financial year.

Further that the level of service provided to all clients be continually reviewed by the Director of Community Services and the program be reviewed in June 2011.

Further, that it be noted that the Chief Executive Officer has been authorised to take action from this meeting and that the committee's actions in this respect be endorsed.

Carried

Mr Colin Brown, AGL Action Rescue Helicopter Service entered the meeting at 11.24am to give a presentation on the service which concluded at 11.54am.

ADJOURNMENT OF MEETING

The meeting adjourned for lunch at 11.54am.

RESUMPTION OF MEETING

The meeting resumed at 12.19pm.

PRESENT: Cr A Perrett (*Committee Chairman*), Crs D Neilson, L Friske, G Engeman, J Walker, R Gâté, Mr Ian Wolff (Health & Environmental Services Co-ordinator) and Mrs V Knight (Minutes Secretary).

Cr I Petersen and Cr J Watt were not present when the meeting resumed.

AGL Action Rescue Helicopter

Re: **CS05/12/09** AGL Rescue Helicopter
Date: 9 December 2009

CS05/12/09 Moved: Cr J Walker

Seconded: Cr D Neilson

Recommend that the request for funding made by the AGL Rescue Helicopter be referred to the 2010/11 draft budget meeting for further consideration.

Further that Financial Services investigate the payroll deduction scheme to AGL Rescue Helicopter and report back to a future meeting.

Carried

Cr I Petersen entered the meeting at 12.21pm.

Mr John MacPherson, Environmental Health Officer, entered the meeting at 12.21pm.

1/3	Management Agreement for the Kandanga Swimming Pool
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Re: **CS06/12/09** Management Agreement for the Kandanga Swimming Pool
From: Environmental Health Officer – Mr J MacPherson
File: 2/2/01/0015
Date: 1 December 2009

Report: (Environmental Health Officer – Mr J MacPherson)

Cr I Petersen left the meeting at 12.22 pm.

Tenders were called for the Kandanga Swimming Pool Management Agreement for a three (3) year period commencing 1 July 2010, with the option of extending the Management Agreement for a further two (2) years. The tender period closed at 2.00 p.m. Tuesday, 24 November 2009.

There was one tender received as follows:-

<u>Name</u>	<u>Address</u>	<u>Subsidy Required</u> (over three years)
Stacey Ann Robertson	Kandanga	\$113,300.00

Mr & Mrs JR & EM Manthey are the current operators of the Kandanga Swimming Pool. They have decided not to tender for the operation of this pool because of commitments with other pools. The subsidy paid to Mr & Mrs Manthey is currently \$30,000.00 per annum including GST.

Mrs Robertson has been employed by Mr & Mrs Manthey to operate the pool on weekends and Mondays. They have no hesitation in recommending Mrs Robertson for the position. Mrs Robertson has all the necessary qualifications for the operation of a municipal pool. She has agreed to use Council's Workplace Health & Safety Program in the operation of the pool.

CS06/12/09 Moved: Cr G Engeman

Seconded: Cr R Gâté

Recommend that Council accept the tender submitted by Mrs Stacey Ann Robertson for the Management Agreement for the Kandanga Swimming Pool for a three (3) year period commencing 1 July 2010 with the option of extending the Management Agreement for a further two (2) years, subject to satisfactory performance and adherence to the terms and conditions of the Management Agreement.

Payment by Council to be as follows:

Years	Period	Payment by Council for the Period (Including GST)
2010 / 2011	1 July 2010 to 30 June 2011	\$35,200.00
2011 / 2012	1 July 2011 to 30 June 2012	\$37,400.00
2012 / 2013	1 July 2012 to 30 June 2013	\$40,700.00

Carried

Cr I Petersen returned to the meeting at 12.26pm.

1/4 Management Agreement for the Tin Can Bay Swimming Pool

Re: **CS07/12/09** Management Agreement for the Tin Can Bay Swimming Pool
 From: Environmental Health Officer – Mr J MacPherson
 File: 1 December 2009

Report: (Environmental Health Officer– John MacPherson)

Tenders were called for the Tin Can Bay Swimming Pool Management Agreement for a three (3) year period commencing 1 July 2010, with the option of extending the Management Agreement for a further two (2) years. The tender period closed at 2.00 p.m. Tuesday, 24 November 2009.

There were two tenders received as follows:-

<u>Name</u>	<u>Address</u>	<u>Subsidy Required</u> (over three years)
Michael Winton	Tin Can Bay	\$115,500.00
Neil Cozens	Rainbow Beach	\$117,150.00

Mr Winton is the current operator of the Tin Can Bay Swimming Pool. The subsidy paid to Mr Winton is currently \$36,300.00 per annum including GST.

Mr Winton has been the operator of the Tin Can Bay Swimming Pool for seven (7) years. He has good references and excellent local rapport with the Local Community and Swim Club.

Mr Winton has previously had an arrangement with Council that an amount of up to \$1,500.00 per year be reimbursed to him by Council to cover the cost of public liability insurance. He has requested that if Council awards the Management Agreement to him that this arrangement with Council continue. The extra cost over the three year period is \$4,500.00 in addition to the above figure.

CS07/12/09 Moved: Cr L Friske

Seconded: Cr G Engeman

Recommend that Council accept the tender submitted by Mr Michael Adair Winton for the for the Management Agreement for the Tin Can Bay Swimming Pool for a three (3) year period commencing 1 July 2010 with the option of extending the Management Agreement for a further two (2) years, subject to satisfactory performance and adherence to the terms and conditions of the Management Agreement.

Payment by Council to be as follows.

Years	Period	Payment by Council for the Period (Including GST)
2010 / 2011	1 July 2010 to 30 June 2011	\$38,500.00
2011 / 2012	1 July 2011 to 30 June 2012	\$38,500.00
2012 / 2013	1 July 2012 to 30 June 2013	\$38,500.00

Further that Council resolves to reimburse Mr Winton an amount of up to \$1,500.00 per year to cover the cost of public liability insurance.

Carried

Mr John MacPherson left the meeting at 12.27pm.

Mr Paul Lofts, Environmental Health Officer, entered the meeting at 12.27pm.

1/5

Provision of Cleaning Services – Gympie Central Area

Re: **CS08/12/09** Provision of Cleaning Services – Gympie Central Area
 From: Environmental Health Officer – Mr P Lofts
 Date: 2 November 2009

Report: (Environmental Health Officer – Mr P Lofts)

Tenders have been called for the provision of cleaning services for Council's public amenities located at:

Gympie Central: (2009/10-T23)

This tender is for a period of two (2) years with an option of extension for a further one (1) year subject to the contract conditions. Tenders closed Tuesday, 24 November 2009.

The following tenders were received.

Name	Amount per month (excluding GST)	Amount per month (including GST)	Amount per year (excluding GST)	Amount per year (including GST)
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G&P Hunsley Cleaning	\$6435.00	\$7078.50	\$77220.00	\$84942.00
R.Whaite & K.Clutterbuck (U Asked 4 It Cleaning)	\$3860.60	\$4246.66	\$46327.27	\$50960.00
David Jones (Aubrey & Jones Cleaning)	\$8690.90	\$9560.00	\$104290.90	\$114720.00

R.Waite & K.Clutterbuck (U Asked 4 It Cleaning) have been performing cleaning and gatekeeping services at Council's public amenities located at the Gympie Central & Surrounding Areas since 26 February 2007 at a fixed price of \$7,941.82 per month (GST exclusive). This contract was extended for a further period of twelve (12) months with a new expiry time of 11:59pm on 25 February 2010. The fixed price for this extension is \$8225.45 per month (GST exclusive) which is split \$4,112.72 (GST exclusive) for Gympie Central, and \$4,112.72 (GST exclusive) for Gympie Surrounds.

The price tendered for this new Gympie Central contract is \$3,860.60 (GST exclusive) per month for a period of twenty-four (24) months. This equates to \$46,327.27 (GST exclusive) per year.

This represents a saving to Council of \$3,025.44 per year (GST exclusive).

CS08/12/09 Moved: Cr L Friske

Seconded: Cr R Gâté

Recommend that Council accept the quotation from R.Whaite & K.Clutterbuck (U Asked 4 It Cleaning) of 7 Lindsay Street, Gympie for the provision of cleaning services and gatekeeping duties at the public toilet amenities located at Gympie Central area on a contract basis for a period of two (2) years with the option of extension of a further one (1) year subject to the contract conditions.

This contract arrangement is to commence on 26 February 2010 at 12:01 am and terminate on 25 February 2012 at 11:59 pm.

Remuneration for the provision of these services to be as per the quotation submitted by R.Whaite & K.Clutterbuck (U Asked 4 It Cleaning) with Council to pay a fixed price of \$3,860.60 per month (GST exclusive) for twenty-four (24) months.

Further that it be noted that the Chief Executive Officer has been authorised to take action from this meeting and that the committee's actions in this respect be endorsed.

Carried

1/6	Provision of Cleaning Services – Gympie Surrounding Areas
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Re: **CS09/12/09** Provision of Cleaning Services – Gympie Surrounding Areas
 From: Environmental Health Officer – Mr P Lofts
 Date: 2 December 2009

Report: (Environmental Health Officer – Mr P Lofts)

Tenders have been called for the provision of cleaning services for Council's public amenities located at:

Gympie Surrounding Areas: (2009/10-T24)

This tender is for a period of two (2) years with an option of extension for a further one (1) year subject to the contract conditions. Tenders closed Tuesday, 24 November 2009.

The following tenders were received.

Name	Amount per month (excluding GST)	Amount per month (including GST)	Amount per year (excluding GST)	Amount per year (including GST)
G&P Hunsley Cleaning	\$6435.00	\$7078.50	\$77220.00	\$84942.00
R.Whaite & K.Clutterbuck (U Asked 4 It Cleaning)	\$5404.84	\$5945.33	\$64858.00	\$71344.00
David Jones (Aubrey & Jones Cleaning)	\$6912.73	\$7604.00	\$82952.73	\$91248.00

R Waite & K Clutterbuck (U Asked 4 It Cleaning) have been performing cleaning and gatekeeping services at Council's public amenities located at the Gympie Central & Surrounding Areas since 26 February 2007 at a fixed price of \$7,941.82 per month (GST exclusive). This contract was extended for a further period of twelve (12) months with a new expiry time of 11:59pm on 25 February 2010. The fixed price for this extension is \$8,225.45 per month (GST exclusive) which is split \$4,112.72 (GST exclusive) for Gympie Central, and \$4,112.72 (GST exclusive) for Gympie Surrounds.

The lowest price tendered for this new Gympie Central contract (R.Waite & K.Clutterbuck (U Asked 4 It Cleaning)) is \$5,404.84(GST exclusive) per month for a period of twenty-four (24) months. This equates to \$64,858.00(GST exclusive) per year.

This figure is \$1,292.12 per month (GST exclusive) more than that paid for the current contractor. This represents an annual increase of \$15,505.44 (GST exclusive).

Taking into account the saving made in the contract for the Gympie Central Area of \$3,025.44 per year, additional funding of \$12,480.00 per year for the new contract will be required. For the current financial year 09/10 additional funding of \$4,160.00 will be required as the current contract expires on 25 February 2010.

CS09/12/09 Moved: Cr L Friske

Seconded: Cr D Neilson

Recommend that Council accept the quotation from R.Whaitte & K.Clutterbuck (U Asked 4 It Cleaning) of 7 Lindsay Street, Gympie for the provision of cleaning services and gatekeeping duties at the public toilet amenities located at Gympie Central area on a contract basis for a period of two (2) years with the option of extension of a further one (1) year subject to the contract conditions.

This contract arrangement is to commence on 26 February 2010 at 12:01 am and terminate on 25 February 2012 at 11:59 pm.

Remuneration for the provision of these services to be as per the quotation submitted by R.Whaitte & K.Clutterbuck (U Asked 4 It Cleaning) with Council to pay a fixed price of \$5,404.84 per month (GST exclusive) for twenty-four (24) months and the matter of additional funding of \$4,160.00 for the current financial year be referred to Financial Services to be included in the six (6) monthly review.

Further that it be noted that the Chief Executive Officer has been authorised to take action from this meeting and that the committee's actions in this respect be endorsed.

Carried

Late Item 1 – Provision of Cleaning Services – Cooloola Coast Area

Re: **CS10/12/09** Provision of Cleaning Services – Cooloola Coast Area
From: Environmental Health Officer – Mr Paul Lofts
Date: 2 December 2009

Report: (Environmental Health Officer – Mr P Lofts)

Tenders have been called for the provision of cleaning services for Council's public amenities located at the Cooloola Coast (including the townships of Tin Can Bay, Cooloola Cove and Rainbow Beach) (Contract No. 2009/10-T03).

This contract is for a period of two (2) years with an option of extension for a further one (1) year subject to the contract conditions. Tenders closed

Tuesday, 24 November 2009. The commencement date of this contract has been advertised as Monday, 1 February 2010.

Services required to be provided under this contract include:

1. Cleaning of all public toilet/shower blocks on a daily basis (twice/day during Easter, Christmas and the Queensland school holidays);
2. Litter control and cleaning of shelter sheds and barbecue areas at Tin Can Bay, Cooloola Cove and Rainbow Beach;
3. Locking and unlocking of security gates fitted to certain public amenities at Tin Can Bay and Rainbow Beach.

Services 1 and 2 above are already being performed under the current contract arrangement. Service 3 – Locking and unlocking of security gates fitted to certain public amenities currently only applies to the two (2) facilities at Tin Can Bay fitted with these gates, namely those facilities at “Norman Point” and “Wes Mitchell Park”.

The following table shows the tenders received and includes a breakdown of the pricing for the individual duties.

Cr J Watt entered the meeting at 12.34pm.

TABLE 1. List of Tenderers and Tender Prices.

Tenderers	Clause 4.1(a) Cleaning of Toilet / Shower Blocks Per year (GST exclusive)	Clause 4.1(b) Locking and Unlocking of Public Amenity Security Gates Per year (GST exclusive)	Clause 4.1(c) Litter Control and Cleaning of Shelter Sheds and Barbeque Areas Per year (GST exclusive)	Total per month (GST exclusive)	Total per year (GST exclusive)	Total per year (GST inclusive)	Clause 4.1(d) Additional Duties / Callouts GST (exclusive)
SV & LK Smith (Toolara Cleaning)	\$87,115.53	\$21,366.76	\$4,930.91	\$9,451.10	\$113,413.20	\$124,754.52	\$40.00 / Hr.
Briony Young (Rainbow Beach Cleaning Service)	\$37,727.27	\$19,909.09	\$44,327.27	\$8,496.97	\$101,963.63	\$112,160.00	\$40.00 / Hr.
Lindsay Rubie (Acid Attack)	\$116,484.09	\$36,395.91	\$29,124.09	\$15,167.00	\$182,004.00	\$200,204.50	\$30.00 / Hr.
A&M Zeludko (Franklin Cleaning)	\$151,966.8	\$11,700.00	\$15,900.00	\$14,963.90	\$179,566.80	\$197,523.48	\$55.00 / Hr.

COMPARISON OF INCUMBENT CONTRACTOR'S CURRENT COSTS AND PROPOSED NEW COSTS

SV & LK Smith (Toolara Cleaning) have been performing cleaning and litter control services at Council's public amenities located at Tin Can Bay, Cooloola Cove and Rainbow Beach and gatekeeping services at certain public toilets at Tin Can Bay since 1 July 2006. They are currently performing the contract duties on a month to month (caretaker) basis at a cost of \$8,200.90 per month (GST exclusive). Below is a table of their current costs and costs tendered in respect of this new contract.

TABLE 2. Comparison of Current and Proposed Tender Price – Toolara Cleaning

	Current price per month. (GST exclusive)	“Proposed” price per month. (GST exclusive)	“Proposed” price per year. (GST exclusive)	“Proposed” price per year. (GST inclusive)
Clause 4.1(a) Cleaning of Toilet / Shower Blocks	\$7,048.18	\$7,259.62	\$87,115.44	\$95,827.08
Clause 4.1(b) Locking and Unlocking of Public Amenity Security Gates	\$789.09	\$1,780.56	\$21,366.72	\$23,503.44
Clause 4.1(c) Litter Control and Cleaning of Shelter Sheds and Barbeque Areas	\$363.63	\$410.90	\$4,930.80	\$5,424.00
TOTALS	\$8,200.90	\$9,451.08	\$113,413.20	\$124,754.52

Toolara Cleaning have indicated that over the past three (3) years there has been an increase in the number of visitors coming to holiday in the area and a subsequent higher level of use and abuse of the public amenities, including picnic shelters and barbeques. This has led to increased time and effort on the contractors behalf to keep these areas presented to a high standard, consistent with the requirements of a high profile tourist area.

The incumbent contractor (Toolara Cleaning) has tendered a price per year which is \$11,449.57 (excluding GST) higher than the lowest tendered price.

LOCKING AND UNLOCKING DUTIES

The tendered prices include provision for locking and unlocking of the Rainbow Beach public amenities. In accordance with Gympie Regional Council Minute CS05/10/09 the locking and unlocking duties at the public amenities at Rainbow Beach, which were formally part of the Local Law Patrol duties, are now to be included in this cleaning contract. These additional duties will result in increased expenditure.

Reference is made to the following former Cooloola Shire Council Resolutions dealing with the locking and unlocking of public toilets at Tin Can Bay and Rainbow Beach;

Minute W26/10/01 refers:

RECOMMEND THAT THE RAINBOW BEACH BATHING RESERVE AND PHIL ROGERS PARK PUBLIC TOILETS BE LOCKED AT NIGHT, AND THAT SIGNS BE ERECTED ON THE BLOCKS DIRECTING VISITORS TO THE LAURIE HANSON PARK TOILET BLOCK WHEN CLOSED.

Minute W73/04/04 refers:

RECOMMEND THAT SECURITY GATES BE ERECTED AT THE WES MITCHELL PARK (TIN CAN BAY) PUBLIC TOILETS, TO BE LOCKED AT APPROXIMATELY 6.00PM DURING WINTER AND 8.00PM DURING SUMMER AND OPENED AT DAYLIGHT, ON A DAILY BASIS.

As highlighted previously, the current locking and unlocking duties are carried out at Tin Can Bay by Toolara Cleaning and at Rainbow Beach by the Local Laws Patrol contractor. Details of the current locking and unlocking times are as follows:-

TABLE 3. Current Locking and Unlocking Times for Public Amenities at Rainbow Beach and Tin Can Bay fitted with Security Gates

	Phil Rogers Park (Rainbow Beach)	Rainbow Beach Beachfront Amenities	Wes Mitchell Park (Tin Can Bay)	Norman Point (Tin Can Bay)
Locking	Dusk	Dusk	6.30 – 7.00pm	6.30 – 7.00pm
Unlocking	4.00am	4.00am	4.00am	4.00am

Toolara Cleaning have also submitted details of proposed locking and unlocking times of the public amenity security gates as follows:-

TABLE 3. Proposed Locking and Unlocking Times – Toolara Cleaning.

	Phil Rogers Park Rainbow Beach	Rainbow Beach Beachfront Amenities	Wes Mitchell Park Tin Can Bay	Norman Point Tin Can Bay
Locking	6:30pm	7:00pm	7:30pm	7:45pm
Unlocking	5:15am	5:00am	4:15am	4:30am

There have been no submissions of locking and unlocking times from any of the other tenderers.

ASSESSMENT OF TENDERS AND BUDGET CONSIDERATIONS

All tenders submitted from interested parties were assessed by staff using the following advertised criteria:

- Demonstrated ability to operate effectively and provide a high standard of customer service;
- Methodology;
- Experience;
- Price.

Considering each of the above criteria and apportioning a score against each criteria, the incumbent contractor (Toolara Cleaning) achieved the highest score particularly in respect of experience and demonstrated ability to operate effectively.

Briony Young (Rainbow Beach Cleaning Service) was scored next highest and price was an important consideration which contributed to this score. Enquiries with clients of Ms Young have revealed that the standard of her work is “excellent” and they have no hesitation in recommending her as a cleaner. Her experience however, appears to relate to cleaning of commercial premises such as the former Rainbow Beach Hotel/Motel, Rainbow Beach School, and also as contract rental property cleaner for Ray White Real Estate and Rainbow Blue Real Estate.

The remaining tenders were scored significantly less when considering the standard criteria.

In respect of cleaning duties and locking and unlocking of the public amenities, there is currently an amount of \$98,400.00 (excluding GST) allocated in Council’s 2009/2010 budget for cleaning and maintenance (which includes locking and unlocking duties) of Cooloola Coast Public Amenities. This excludes expenditure for materials such as toilet paper and cleaning chemicals which Council has funded in the current budget.

In respect of litter control and cleaning of shelter sheds and barbeque areas, the costs associated with these duties is covered under Council’s Parks budget which is administered by the Engineering Services Directorate.

There is a budgeted amount (\$4,360.00 (excluding GST) estimated) allocated from Parks budget to cover the cleaning of barbeques and general litter control on weekends and public holidays. This amounts to a total budget of \$102,760.00 (excluding GST) available for cleaning, litter control and locking/unlocking duties.

It is anticipated that an additional \$10,660.00 (excluding GST) would be required in the current budget to service the tender submitted by the incumbent, Toolara Cleaning (\$113,413.20) (excluding GST).

Reference is made to the price submitted by Rainbow Beach Cleaning (\$44,327.27) (excluding GST) for the litter control component of the contract.

This amount is approximately nine (9) times that of the price submitted by the incumbent contractor Toolara Cleaning (\$4,930.91) (excluding GST). Council's General Manager Works (Eastern Division) has confirmed that this increase would have a significant impact on the Parks budget however, the nominal increase (\$600.00 per year) (excluding GST) tendered by the incumbent contractor can be serviced under the current Parks budget.

By accepting the incumbent's tendered price, Council would be continuing the contract agreement with a contractor whose demonstrated ability to operate effectively and provide a high standard of customer service is known.

This would however, result in additional expenditure in the current budget from 1 February 2010.

CS10/12/09 Moved: Cr L Friske

Seconded: Cr R Gâté

Recommend that Council accept the quotation from Stephen Vincent Smith & Louise Kathleen Smith (Toolara Cleaning) of 4 Aramac Court, Tin Can Bay for the provision of cleaning services and gatekeeping duties at the public toilet amenities located at Tin Can Bay, Cooloola Cove and Rainbow Beach on a contract basis for a period of two (2) years with the option of extension of a further one (1) year subject to the contract conditions.

This contract arrangement is to commence on 1 February 2010 at 12:01 am and terminate on 31 January 2012 at 11:59 pm.

Remuneration for the provision of these services to be as per the quotation submitted by Toolara Cleaning with Council to pay a fixed price of \$9,451.08 (excluding GST) per month for twenty-four (24) months, broken down as follows.

	Price per month. (GST exclusive)	Price per year (GST exclusive)	Price per year (GST inclusive)
Clause 4.1(a) Cleaning of Toilet / Shower Blocks	\$7,259.62	\$87,115.44	\$95,827.08
Clause 4.1(b) Locking and Unlocking of Public Amenity Security Gates	\$1,780.56	\$21,366.72	\$23,503.44
Clause 4.1(c) Litter Control and Cleaning of Shelter Sheds and Barbeque Areas	\$410.90	\$4,930.80	\$5,424.00
TOTALS	\$9,451.08	\$113,413.20	\$124,754.52

Further, that the matter of additional expenditure required to enter into this contract be referred to the Director of Financial Services to be included in the six (6) monthly budget review.

Further, that Council adopt the following locking times and have signage erected at each facility currently fitted with security gates advertising closing times, as follows.

	Phil Rogers Park Rainbow Beach	Rainbow Beach Beachfront Amenities	Wes Mitchell Park Tin Can Bay	Norman Point Tin Can Bay
Locking	6:30pm	7:00pm	7:30pm	7:45pm

Further, that it be noted that the Chief Executive Officer has been authorised to take action from this meeting and that the committee's actions in this respect be endorsed.

Carried

Mr Paul Lofts left the meeting at 12.40pm.

Mr Ron Potter, Compliance & Local Disaster Co-ordinator, entered the meeting at 12.41pm.

SECTION 2: COMPLIANCE & LOCAL DISASTER

2/1 Compliance & Local Disaster Report - November 2009

Re: CS11/12/09 Compliance & Local Disaster Report - November 2009
 From: Compliance & Local Disaster Co-ordinator – Mr R Potter
 File: CG98/00141
 Date: 1 December 2009

Report: (Compliance & Local Disaster Co-ordinator - Mr R Potter)

OVERGROWNS

Inspections for overgrown land throughout Gympie, Curra, Cooloola and Kilkivan areas have continued. Subsequently notices were issued for compliance and works orders served on properties that did not comply with the notices.

ANIMAL CONTROL – (dog complaint nuisance dogs)

Complaints were routinely dealt with in relation to animal control including nuisance animals and particularly barking nuisances and permits were issued for the keeping of more than two dogs.

Legal Proceedings

On the 19 November 2009, one (1) case was dealt with in the Magistrate's Court relating to two (2) charges, which were;

1. (Former) Cooloola Shire Council Local Law No 2 Clause 27 (b) (ii) where the dog attacks or worries another person, animal or thing the owner of the dog shall be guilty of an offence on 9 September 2009;
2. (Former) Cooloola Shire Council Local Law No 2 Clause 20 (a) (ii) Ensure the animal is under effective control on 9 September 2009.

The dog owner failed to appear and was subsequently found guilty and fined \$440.00 on both offences with no conviction recorded. The dog owner was also ordered to pay professional costs of \$110.00, Court costs of \$147.60 and restitution to the owners of the injured dog of \$520.00 being veterinarian fees incurred. The total amount payable by the dog owner is therefore \$1,217.60.

Pound Figures

Council's animal control operation resulted in the impounding of the following animals: Dogs – (51), Cats – (76).

Thirteen (13) dogs and nil (0) cats were released to their owners, subject to payment of fees.

Twenty six (26) dogs and twelve (12) cats were taken by the RSPCA.

Ten (10) dogs and fifty seven (57) cats were euthanased.

Two (2) dogs and seven (7) cats are held in the pound from November.

CS11/12/09 Moved: Cr R Gâté

Seconded: Cr J Walker

Recommend that Council receive the Compliance & Local Disaster Report for the month of November 2009.

Carried

2/2

Contract for the Provision of Local Laws Patrol Services –
Coolooloa Coast area

Re: **CS12/12/09** Contract for the Provision of Local Laws Patrol Services – Coolooloa Coast area
 From: Compliance & Local Disaster Co-ordinator – Mr R Potter
 Date: 27 November 2009

Report: (Compliance & Local Disaster Co-ordinator – Mr R Potter)

Quotations were recently advertised for the provision of Local Laws Patrol services for Council's located in the Coolooloa coast area for a period of two (2) years with an option for extension of a further one (1) year at the sole discretion of Council on a contract basis.

Services to be provided as part of this contract include:

1. General surveillance of Council controlled areas and facilities and also patrols of these areas at the following times on a daily basis, i.e. seven (7) days per week, three hundred and sixty-five (365) days per year:

- (a) Times
 - (i) Early morning;
 - (ii) Late afternoon;
 - (iii) Late at night;

Or at such times during the above periods as may be specified by Council from time to time.

2. Identify Persons

Patrols are to attempt to identify persons who have vandalised facilities or breached Council Local Laws as listed in Schedule 2 of this Specification and report details of such incidents to relevant Council Officer(s) and Police if the situation warrants Police involvement.

3. Patrols to Include

Patrols are to include:-

- (i) Monitoring of illegal camping
Camping in township and foreshore areas (including Carlo Point) and the fenced area at the northern beach access track is not permitted. (Specific information on camping control will be provided to the Contractor from time to time.).
- (ii) Monitoring of vehicles in the bathing area
Monitor vehicles in the bathing area (at Rainbow Beach) (noting the registration number of offenders if possible).
- (iii) Dog control

Advice to dog owners regarding Local Law requirements prohibiting dogs in the bathing area and keeping dogs on leads in public places.

- (iv) Litter Control
Park users etc. to be monitored to prevent litter, especially bottles and broken glass.
- (v) Hang Gliders
Not permitted in bathing areas.
- (vi) Public Safety
Matter identified to be reported to Council.

Ten (10) sets of quotation documents were forwarded to interested parties.

Quotations for the provision of these services were received from:

- Wilson Security, 6158 Pritchard Road, VIRGINIA
- Rainbow Holidays - Anthony Young, 5 Katies Lane, CEDAR POCKET
- Verifact Security, PO Box 826, SPRINGWOOD

Details of quotations appear below;

Wilson Security

	Description	Unit	Amount (\$ each month excl. GST)	Amount (\$ each month incl. GST)
1.	<u>Option 1.</u> Patrol Services in accordance with Gympie Regional Council Contract for the provision of Local Law Patrol Services – Cooloola Coast	Per Month	\$19,564.30	\$21,520.71
		TOTAL (Over 24 Months)		\$516,497.28
2.	Clause 7.2 & 7.3 of Contract – Additional Duties/Callouts (hourly rate)		\$112.86	\$124.15 GST Incl
	<u>Option 2.</u> Patrol Services in accordance with Gympie Regional Council Contract for the provision of Local Law Patrol Services – Cooloola Coast	Per Month	\$23,721.36	\$26,093.50
			TOTAL (Over 24 Months)	\$626,244.00
	Clause 7.2 & 7.3 of Contract – Additional Duties/Callouts (hourly rate)		\$112.86	\$124.15 GST Incl

	Option 3. Patrol Services in accordance with Gympie Regional Council Contract for the provision of Local Law Patrol Services – Cooloola Coast	Per Month	\$30,365.71	\$33,402.29
			TOTAL (Over 24 Months)	\$801,654.96
	Clause 7.2 & 7.3 of Contract – Additional Duties/Callouts (hourly rate)		\$112.86	\$124.15 GST Incl

Verifact Security

	Description	Unit	Amount (\$ each month excl. GST)	Amount (\$ each month incl. GST)
1.	Patrol Services in accordance with Gympie Regional Council Contract for the provision of Local Law Patrol Services – Cooloola Coast	Per Month	\$14,047.86	\$15,452.65
			TOTAL (Over 24 Months)	\$407,949.92
2.	Clause 7.2 & 7.3 of Contract – Additional Duties/Callouts (hourly rate)		\$35.70 (Min 4 Hours) \$42.27 (Public Hol – Min 4 hours) \$60.00 (New Years eve – Min 4 hours)	\$39.27 GST Incl \$46.46 GST Incl \$66.00 GST Incl

Rainbow Holidays – Anthony Young

	Description	Unit	Amount (\$ each month excl. GST)	Amount (\$ each month incl. GST)
1.	Patrol Services in accordance with Gympie Regional Council Contract for the provision of Local Law Patrol Services – Cooloola Coast	Per Month	\$7,227.27	\$7,950.00
			TOTAL (Over 24 Months)	\$190,800.00
2.	Clause 7.2 & 7.3 of Contract – Additional Duties/Callouts (hourly rate)		\$40.00	\$44.00 GST Incl

Rainbow Holidays (Anthony Young) is the current contractor. Council currently pays Mr Young \$5,050.00 per month or annually \$60,600.00.

The quotation documentation that Council will be assessing quotations using the following criteria:-

- Demonstrated ability to operate effectively and provide a high standard of customer service;
- Methodology;
- Experience; and
- Price.

Council's budget for 09/10 provided funds of \$55,500.00 and has not allowed for this significant increase, and Council would need to provide additional funds to compensate for this increase should Council proceed with the Local Law Patrol Services in the Cooloola Coast.

CS12/12/09 Moved: Cr G Engeman

Seconded: Cr I Petersen

Recommend that Council not enter into a contract with an independent party for the provision of the Local Law Patrol Services at the Cooloola Coast and that all Local Law issues at the Cooloola Coast be handled by Council Officers only during normal work hours.

Further, that the current arrangement with Rainbow Holidays (Anthony Richard Young) for the provision of these services discontinue after 31 January 2010.

Further, that an audit of regulatory signage at Council's Parks and recreational reserves at the townships of Rainbow Beach, Cooloola Cove and Tin Can Bay be conducted by Council's Coordinator Compliance and Local Disaster Coordination and Council's Parks Manager and a report be supplied to a future Community and Economic Development Committee meeting for Council's consideration.

Further, that Council write to all tenderers and the Rainbow Beach Commerce and Tourism Association advising of its decision in this regard.

Further that a meeting be convened between representatives from Rainbow Beach Chamber of Commerce, Tin Can Bay Chamber of Commerce, residents' groups, Queensland Police Service and Council to discuss local law matters as it relates to the Cooloola Coast area.

Further, that it be noted that the Chief Executive Officer has been authorised to take action from this meeting and that the committee's actions in this respect be endorsed.

Carried

Mr Ed French, Parks Manager, entered the meeting at 1.01pm.

2/3

Gympie & District Historical Society – Museum Markets

Re: **CS13/12/09** Gympie & District Historical Society – Museum Markets
From: The Gympie & District Historical Society Inc., PO Box 626, Gympie QLD 4570
File: Doc ID 1085901
Date: 5 November 2009

“Re: Museum Markets

With the growth of the Museum Markets, particularly at this time of year, space is becoming a limitation on the Light Horse grounds. Approval is sought to allow selected stallholders, including the childrens rides and entertainment to occupy the lower Lions Park area (Borrowdale Village) on the opposite side of Nicholas Christopher Driver.

Report: (Parks Manager – Mr E French)

Minute W92/10/05 refers:-

RECOMMEND THAT THE GYMPIE & HISTORICAL SOCIETY INC BE ADVISED THAT COUNCIL CANNOT ACCEDE TO THEIR REQUEST TO USE THE GRASSED AREA ADJACENT TO THE LAKE FOR CAR PARKING.

The Gympie & District Historical Society have previously sought permission to utilize the area in question for parking of cars. Council rejected the request due to safety and aesthetic concerns with regards to damage to the turf surface, and the loss of the area as an open and reasonably flat space for children and families for informal recreational uses such as ball sports. These concerns are still valid.

The possible passage of market customers crossing Nicholas Christopher Way between market stalls on both sides of the road raises a number of safety concerns, particularly with the presence of large numbers of parked vehicles reducing vision in an already restricted, busy area and access road.

It is proposed that the markets be restricted to the Lighthouse Oval and the adjacent area immediate to the north, and an investigation by the Parks Manager be undertaken to ensure that available space is best utilized for both stallholders and parking.

Cr I Petersen left the meeting at 1.11pm.

CS13/12/09 Moved: Cr L Friske

Seconded: Cr R Gâté

Recommend that Council advise the Gympie & District Historical Society Inc that Council cannot accede to their request to use the grassed area adjacent to the lake for market use due to safety concerns.

Further that the Parks & Gardens Manager and the chairman of Council's Community & Economic Development Committee convene a meeting with representatives from the Gympie & District Historical Society Inc. to discuss park use matters in respect of market activities.

Carried

Cr I Petersen returned to the meeting at 1.15pm.

CS14/12/09 Moved: Cr L Friske

Seconded: Cr R Gâté

Recommend that Council's Parks & Gardens Manager report back to a future Works & Services Committee meeting in relation to the feasibility and cost of an irrigation system and the removal of existing trees and replanting of more suitable trees at Archery Park, Gympie.

Carried

Mr Ed French left the meeting at 1.15pm.

Mr Ron Potter left the meeting at 1.15pm.

SECTION 3: COMMUNITY FACILITIES & SERVICES

3/1	Community Facilities & Services Report - November 2009
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Re: **CS15/12/09**Community Facilities & Services Report - November 2009

From: Community Facilities & Services Co-ordinator – Mrs H Kelly

Date: 3 December 2009

YOUTH & COMMUNITY DEVELOPMENT

Report: (Youth and Community Development Officers – Ms K Peters and Mr M Allard)

Gympie Regional Youth Council

The Gympie Regional Youth Council had a successful end of year break-up at LazeRage and Pizza Hut. This was also an opportunity for future Youth Councillors to be introduced to Youth Council.

Gympie Regional Youth Council will reconvene next year on the 17th February 2010.

Youth Services Guide

The Gympie Regional Youth Services Guide is currently being redeveloped for distribution in the New Year.

School Holiday Program

The unit has released its school holiday program for the Christmas school holiday period. Activities planned are as follows:

- LazeRage to be held at Fritz Road, Chatsworth – 15th January 2010;
- Movie in the Park to be held at Lions Park, Tin Can Bay - 22nd of January 2010;
- Ice skating bus trip to Iceworld, Boondall – 25th January 2010.

Careers Expo

Planning is underway for the 2010 Gympie Regional Careers Expo to be held on 21st July 2010.

Woolooga Hall

A workshop was held with the Woolooga Hall Management Committee on the 2nd November 2009 to redevelop their constitution.

Youth Health Day - uX09

Youth Health Day will be held on Saturday, 5th December 2009 at Nelson Reserve, Gympie. This event will be held in conjunction with Cooloola Human Services Network, Cooloola Youth Services, FOCUS, UNEARTHED and QLD Health.

Activities will include a Skate/BMX competition, chicken bowling, healthy lifestyle advice and information stands.

Meetings Attended

Woolooga Hall
Careers Expo
Relationships Australia
Youth Health Day

Australian Institute of Country Music
 Youth Council
 Gympie & District Indoor Bowls Club
 Youth Centre – DEEWR & CYS
 Gympie Police & CYS
 Cooloola Family & Community Development
 CRYPP
 DEIR
 Relationships Australia & FOCUS - Music Therapy Workshop
 RADF Assessment Meeting
 Office of Economic and Statistical Research - Regional Statistics

Funding Meetings

Wolvi Hall
 Mothar Mountain Hall

LIBRARY REPORT

Report: (Libraries Manager – Mrs L Day-Wilson)

Circulation - (Number of items borrowed)

Gympie	25 419
Tin Can Bay	3 944
Rainbow Beach	744
Imbil	753
Kilkivan	701
Goomeri	464
Total	32 025

Membership - (Active Borrowers from: 29 July 2003 onwards)

Gympie	23 025
Tin Can Bay	3 450
Rainbow Beach	1 266
Imbil	1 029
Kilkivan	637
Goomeri	510
Total	29 922

Total Number of New Members this month: 153

Branch Breakdown

Gympie	107
Tin Can Bay	30
Rainbow Beach	6
Imbil	6
Kilkivan	1
Goomeri	3

Stock - (including magazines)

Gympie	68 521
Tin Can Bay	11 913
Rainbow Beach	5 533
Imbil	6 399
Kilkivan	6 362
Goomeri	4 534
Stack	189
Total	103 451

Visits to the Library - (no. of people through the door)

Gympie	13 488
Tin Can Bay	2 903
Rainbow Beach	1 949
Imbil	898
Kilkivan	826
Goomeri	761
Total	20 825

Virtual Visits to the Library

(i.e. no. of times the Library Web Page was accessed this month): Total 6394

GENERAL

Friends of the Library

The recently elected Executive Committee for 2009/10 held the first General Meeting for the current twelve month period on Wednesday, 11 September 2009.

This month two new volunteers were inducted into the group. One has shown a keen interest in local history duties and the other in relief Housebound Library Service deliveries.

Having a Housebound Convenor (volunteer) now available to organise the group overall, is already assisting in re-building interest in the housebound service at Tin Can Bay. It is expected that additional Bay residents who are eligible for the Housebound Service will express their interest, following recent promotional efforts.

Applications for Junior Library Assistant Trainee have been received and assessed, with interviews held in mid November. The new Junior Library Assistant Trainee will commence in early January.

An advertisement for Junior Casual Library Assistants for 2010-2011 has been sent to all local high schools. Students will be interviewed in January and will replace current Junior Assistants.

Next year the library service will also replace the current school-based trainee.

The Q150 – Gympie Goldfield 1867-2008 book, written by Elaine Brown and John Ferguson, is approaching its official launch on Thursday, 10 December 2009, at the Gympie Library. Mayor Dyne will officiate at this Q150 and Gympie Regional Council jointly funded project.

CLIENT SERVICES

A very successful Internet demonstration was held at Tin Can Bay Library on Wednesday, 10 November 2009. Fourteen (14) people were provided with instruction in Internet and database searching, use of the library catalogue and tips on using e-mail and attachments.

Re-Induction of casual/ branch staff was conducted on Tuesday, 24 November 2009 at Gympie Library by Branch Liaison/IT Coordinator, Karin Toovey and Client Services Librarian, Geoff Barlow.

Training session on regional statistics.

Client Services Librarian, Geoff Barlow and Reference Services Librarian, Rachel Lethem attended a training session on “Accessing Regional Statistics for the Gympie Region”, on Wednesday, 25 November 2009 at the Gympie Pines Golf Club.

INFORMATION SERVICES

The Information Services Desk was again a busy outlet throughout November, with the following queries being attended to:

Reference Queries	2 748
Inter-Library Loans requests	118
Local History Enquiries	61

Gympie Region Then and Now website

This month the Gympie Region Then and Now website celebrated two (2) years since Then and Now first went live. In the past two (2) years, images have been accessed over 52,000 times by people from all over the world.

Since its inception a static display of images from the Then and Now website has also been made available to schools and for community events. In 2009 the Friends of Gympie Regional Libraries Inc. provided further funding that allowed the image library to be extended to include Kilkivan and Goomeri images. To view the images online visit www.gympie.qld.gov.au/library/thenandnow

Gympie Trefoil Guild 1909-2009

To celebrate 100 years of guiding in Gympie, members of the Gympie Trefoil Guild mounted a display in the Gympie Library foyer. The Trefoil Guild is an

adult section of the Guide movement providing fun and fellowship, and giving service to guiding and the community.

World AIDS day

This month Gympie Women's Health mounted a display advertising HIV/AIDS awareness in the foyer at Gympie Library, distributing wrist bands and stickers to members of the community to further promote awareness. World AIDS day is held on the 1st December each year and the display will be in the Gympie Library foyer until the 4th December 2009.

CHILDREN'S & YOUNG ADULTS' SERVICES - (C & YA)

Attendance at eight (8) sessions this month, across the library service's six (6) branches, totalled an impressive 262 children and their carers.

Events/Visits

The pre-school storytime sessions were the main activities for November in the C&YA section. All the sessions have been well attended. There has been some very positive feedback and on a few occasions the youngsters have clearly been reluctant to leave the library.

C&YA Librarian, Lynne Alsop was on leave for the first two (2) weeks of November. In Lynne's absence, C&YA Library Assistant, Crystal Smith took responsibility for children's activities.

Planning for the Christmas and Summer Holidays is well under way; flyers and posters have been distributed to the branches for Christmas events, with the posters for the rest of the holidays to follow shortly. A press release advertising Gympie Regional Libraries' holiday activities has been prepared and distributed.

FRIENDS OF THE LIBRARY

Contributed 278 hours and 30 minutes to the library service this month. The time was spent in local history, home library service selection and delivery, sheet music, deletion of worn and out-of-date stock for FOL book sales and FOL Executive meetings.

PUBLIC GALLERY REPORT

Report: (Gallery Co-ordinator – Ms J Gibbs)

Exhibitions

The Gympie Times Exhibition Space and the Hugo du Rietz Gallery - 20th October – 7th November 2009 – “Hi-ARTWORKS & Beyond”, annual

exhibition of high school art, plus Certificate 111 Visual Art and Contemporary Craft, wide Bay TAFE.

Gallery Three - 20th October – 20th November 2009 – “Re:Generate” exhibition of digital illustration by advanced design students.

The Gympie Times Exhibition Space - 10th November – 23rd January 2010 – “In sect” by six emerging Brisbane based artists. Angela Rossitto, David Creed, Sarah Werkmeister, David Spooner, Alex Cuffe and Rebecca Ross.

Hugo du Rietz Gallery - 10th November – 5th December 2009 “I Must go down to the Sea again” exhibition by two local printmakers and papermakers Mo Skett and Sandy Gerritson.

Foyer - 20th October – 7th November 2009 – “Everywhere for Everyone” - A small exhibition of surveying equipment, maps and interactive computer displays.

Foyer - 10th - 21st November 2009 – “Creative PrePreps, Gympie South.”

Public Programs for month of November

Lunchtime Lecture - Gallery Volunteers Frank Atkin and Sam Keane spoke about their trip to the Fourth National Public Galleries Summit in Townsville in September. They both received funding to attend from Regional Galleries of Queensland, Friends of the Gallery and RADF.

Openings:

- “In_sect” – Friday, 13th November 2009 by CEO Artworkers Alliance, Kevin Wilson;
- “I must go down to the Sea again”, Friday, 13th November 2009 by papermaker Di Tait;
- Art & Craft Extravaganza – Friday, 27th November 2009.

FOGlets - Saturday 7th November 2009;

Evening Artist Talk by Michael Winters – Saturday, 14th November 2009.

Visitor Numbers for November: 1229

Gallery Focus Group

As a follow on from the last meeting, Joolie Gibbs is working with Lynne Wilbraham on the “Art of Investment” evening for 2010.

Workshops, Rentals/Room usage

Regulars Bookings

Friends of the Gallery art groups - Tuesday painting group, Fibre and Threads (once a month), Life Drawing classes twice a month;
 Friends of the Gallery monthly meeting;
 Cooloola Arts Society, every Wednesday;
 Gympie Camera Club - 1st Tuesday and 3rd Monday of month;
 Gympie Field Naturalists - 3rd Tuesday of month;
 Cooloola Heritage and Tourism Inc. - 1st Monday of month;
 Cooloola Community Arts Council - 2nd Tuesday of month;
 QCWA Younger set - 2nd and 4th Saturdays;
 Gympie Women's Health Choir and Home school choir - every Friday;
 Department classes on Wednesday evenings (now finished for year).

Others

Mary River Festival meetings;
 All Abilities Playground Project with Stephanie Outridge Field workshops and meetings for community and artists involved - 2nd, 9th and 23rd November 2009;
 Verandah opening morning tea with Senator Mark Furnace - 10th November 2009;
 Official launch of the verandah - afternoon tea Wednesday, 18th November 2009;
 Erin House AGM – 4th November 2009;
 Gympie High students held an art auction to raise funds for an alternative schoolies week on 6th November 2009;
 Selection committee – 12th November 2009;
 Michael Winters painting workshop for FOG Tuesday group – 14th/15th November 2009 - funded by RADF;
 Teachers meeting – Thursday, 26th November 2009;
 Gold Rush Art Competition meeting – Thursday, 26th November 2009;
 Arts Queensland information session on performing arts with Cheryl Jorgensen – Monday, 30th November 2009;
 Gympie High Teachers meeting – Thursday, 12th November 2009.

Friends of the Gallery

The Friends launched the Christmas Art and Craft Spectacular on Friday, 27th November 2009. They held a very successful Melbourne Cup Day function and will look into turning it into an annual event. The Friends have contributed \$147.25 towards the Gallery this month. (Mostly catering).

Volunteers

Approximate Hours for month of October

Front Desk	256
Catering events	21
Installation approx.	271
Volunteer Office assistance/other	0
Education and Public Programs	4
Gardening/maintenance	12
Desk Volunteer Coordinator	5

Total

570

Kerrie collected her award in Brisbane for Volunteer for Gallery and Museums Achievement Awards on 13th November 13th 2009.

Other happenings and Gallery Staff

Joolie attended an information Session at Museums and Galleries Services Queensland on being part of an annual Standards Program on Thursday, 26th November 2009.

The Gallery has applied for RADF funds to bring artist Lynn Marshall to Gympie in 2010 for a two (2) day workshop.

PAVILION REPORT

Report: (Pavilion Manager – Mrs L Kempster)

General

November saw the commencement of the USQ external studies examinations.

Littlehaven held their annual Melbourne Cup race day function with great support from the local community and all had a very enjoyable day.

Mid month saw the Year 12 Graduation Formals for St Patrick's College, James Nash High and Gympie High. From all reports the schools had an enjoyable evening with no problems reported to Pavilion management. The three (3) events were back to back with staff working hard to ensure The Pavilion was ready for the next event.

The end of the month saw St Patrick's Primary School end of year concert. A big crowd of parents/carers were on hand to enjoy the wonderful music and dancing from all grades of the Primary school.

Sports

Basketball season has completed for 2009 with the Junior and Senior grand finals held early in the month. All grades were hard fought and Gympie Basketball is looking forward to season 2010.

Volleyball has started its finals playoffs with the Grand Finals being held early December. Competition is close in all three (3) grades.

Regular Bookings

Gympie Basketball Association

- Masters Competition – Corbet Stadium, Monday evenings;

- Fixtures – Corbet Stadium, Monday, Tuesday;
 - Fixtures – Corbet Stadium, Wednesday evenings.
- Gympie Volleyball Association
- Fixtures – Corbet Stadium, Thursday evenings.
- E-Commerce
- Business meeting – Smith Room, 4th Tuesday evenings;
 - Business meeting - Smith Room, 4th Monday evenings;
- Cooloola Access Advisory Committee
- Meeting – Smith/Bishop Room, 1st Thursday mornings.

December Bookings

Christmas Parties
Meetings
Information Seminar

KILKIVAN MUSEUM

Report: (Administration Officer Kilkivan Museum – Ms K Forrest)

For the month of November I started cataloguing on KM-6543-0 and finished on KM-6741-0, this was a total of 303 items. I had a very interesting time numbering Books, Military Items, photographs and I have started on the rocks and mineral samples.

I also attended the Risk Management Training at the Kilkivan Branch last month along with the Take 5 which I have now been doing each month.

CIVIC CENTRE REPORT

Report: (Community Facilities & Services Co-ordinator – Mrs H Kelly)

Area	Hirer	Function
Fossickers Room	Seventh Day Adventist Cooloola Christian College Careers Expo Fellowship Revival River of Life Victory College Youth Council St Patrick's College Ray White Real Estate Dept of Fair Trading & Gaming RADF	Lectures x 10 Formal Meeting Meeting Church service Set up and formal Meeting Farewell Auction Information session Meeting
Prospectors Hall	Cooloola Christian College Gympie Meals on Wheels Save Australia Co-op	Formal Christmas Party Meeting

	Victory College Wide Bay Swimming Victory College Darts Club	Awards night Meeting Set up and formal Presentation night
Heritage Theatre	Focus on Dance Focus on Dance Cooloola Christian College One Mile State School Fame Theatre Co Dance Form – Jemma Pass	Rehearsals x 3 Concerts x 2 Concerts x 2 Concert Rehearsal and show Rehearsals x 2
Miner's Court	Cooloola Christian College RLCIP CEO Victory College Darts Club	Concert and formal Luncheon Luncheon Formal Presentation night
Kitchen	Cooloola Christian College Victory College Darts Club	Formal Formal Presentation night
Entire Venue	Gympie Blue Light	Disco

CS15/12/09 Moved: Cr J Watt

Seconded: Cr J Walker

Recommend that Council receive the Community Facilities & Services Report for the month of November 2009.

Carried

3/2

RADF Funding

Re: CS16/12/09 RADF Funding

From: Youth and Community Development Officer/RADF Liaison Officer
– Ms K Peters

Date: 2 December 2009

Report: (Youth and Community Development Officer/RADF Liaison Officer – Ms K Peters)

The RADF committee advises that in Round 1, November 2009, twelve (12) applications were received. All applications have been assessed by the Committee ensuring compliance with Council Policy and Procedures and compliance with Arts Queensland RADF criteria.

The following applicants have been recommended for funding approval.

Applicant	Project Summary	RADF Category	Grant Requested	Amount Granted \$
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Tin Can Bay Quilters Incorporated	A workshop with Carol Wilkes to create visual, textured, colourful and patterned surfaces; using fibre thread as an artist uses a palette.	1 – Developing Regional Skills	\$ 800.00	\$ 800.00
Cooloola Youth Service	Teaching at risk young people of the Gympie region basic leadlight construction skills.	2 – Building Community Cultural Capacity	\$ 4,980.00	\$ 3,000.00
Mary Valley Connect Inc	Employing a professional creative director to create a piece of art work comprising design and work from 200 artists, development of a catalogue, and promotion of the art work.	4 – Cultural Tourism	\$ 4,715.00	\$ 4,715.00
Cooloola Regional Development Bureau (Woodworks Museum)	Developing a plan for a touring exhibition of artefacts illustrating the history of timber nationally and specifically locally.	7 – Concept Development	\$ 6,000.00	\$ 6,000.00
Dr Rae Norris	Practising new skills by conducting significance assessment of major artefacts in the Woodworks Museum.	5 – Contemporary Collections/ Stories	\$ 2,400.00	\$ 2,400.00
Rhonda Rettke	Attending the Keith Lo Bue Workshop in Precious Little, Poetics of the found Object at 2010 McGregor Summer School	1 – Developing Regional Skills	\$ 1,171.00	\$ 1,000.00
Steve Novak Relationships Australia	Gympie Youth Music Therapy Workshops	2 – Building Community Cultural Capacity	\$ 962.50	\$ 875.00
Tin Can Bay Chamber of Commerce & Tourism Inc.	Commissioning Dennis Massoud to attend Tin Can Bay Seafood Festival to produce sand sculptures and run workshops for the Tin Can Bay Seafood Festival.	4 – Cultural Tourism	\$ 1,500.00	\$ 1,000.00

Total amount of funding granted for Round 1 November 2009 is \$19,790.

Cr I Petersen left the meeting at 1.19pm.

CS16/12/09 Moved: Cr R Gâté

Seconded: Cr L Friske

Recommend that Council approve the RADF Report for Round 1, November 2009 be received and the recommendations of the RADF Committee to fund the listed successful applicants to a total of \$19,790 be endorsed.

1. Tin Can Bay Quilters Incorporated	\$ 800.00
2. Cooloola Youth Service	\$3,000.00
3. Mary Valley Connect Inc	\$4,715.00
4. Cooloola Regional Development Bureau (Woodworks Museum)	\$6,000.00
5. Dr Rae Norris	\$2,400.00
6. Rhonda Rettke	\$1,000.00
7. Steve Novak Relationships Australia	\$ 875.00
8. Tin Can Bay Chamber of Commerce & Tourism Inc.	\$1,000.00

Carried

Cr J Watt left the meeting at 1.22pm.

3/3

My Community Directory

Re: **CS17/12/09 My Community Directory**
 From: Community Facilities & Services Co-ordinator – Mrs H Kelly
 Date: 3 December 2009

Report: (Community Facilities & Services Co-ordinator - Mrs H Kelly)

My Community Directory is an online community resource directory. Information in the database is provided directly by community organisations. Once established, information in the directory is readily available to members of the public, community organisations and associations and all levels of Government. The directory provides a vital link between organisations and community members.

The directory would replace the current in-house organisational database and make the information available directly to the entire community. The proposed system also provides the opportunity for community organisations to update their information directly onto the system. Access to detailed data and reports from the directory is available to Council via an online log-in.

With over 400 Community Organisations in the Gympie region, maintaining accuracy in the current database is a difficult task. My Community Directory

will take on this responsibility and has a system in place in which organisations are reminded on a regular basis to update their details.

Future growth of the Community Directory includes a Community Diary and Community Alert Service. (See attachment 1 for more details)

There is an annual cost, based on population, associated with the directory, however, Council can opt out at anytime. Currently the cost is set at \$0.12 per person per year (\$5,750 based on 2008 population predictions)

Funds for this initiative are available through the Youth and Community Development Unit, Development Fund with no compromise to current programs.

This proposal has the full support of Council's Economic Development and Public Relations Officer.

CS17/12/09 Moved: Cr D Neilson

Seconded: Cr J Walker

Recommend that Council invest \$5,750 in My Community Directory for a yearly subscription to My Community Directory to be co-ordinated by Youth and Community Development.

Further that a report on the success of the initiative be prepared and costings for a further twelve (12) months be forwarded for consideration during the 2010/2011 budget deliberations.

Carried

Ms Lynne Wilbraham, Economic Development and Public Relations Officer, entered the meeting at 1.25pm.

SECTION 4: ECONOMIC DEVELOPMENT

4/1 Economic Development and Public Relations Officer Report - November. 2009

Re: **CS18/12/09** Economic Development and Public Relations Officer Report - November 2009

From: Economic Development and Public Relations Officer – Ms L Wilbraham

Date: 2 December 2009

Report: (Economic Development and Public Relations Officer – Ms L Wilbraham)

BUSINESS DEVELOPMENT

Activities during the month included –

- Assisted with development enquiries for four (4) local businesses;
- Meetings coordinated with three (3) businesses investigating expansion opportunities.
 - Manufacturing development
 - Food processing opportunities
- Funding information provided to two (2) businesses;
- Business establishment information provided to two (2) enquirers;
- General business information provided to two (2) enquirers;
- Enquiries regarding accessing regional information online through Council's website are increasing.

Upgrade of Council's Website - Business Section

Enquiries for online information and points of reference regarding business establishment and development information have been increasing.

The Gympie Region Investment Prospectus and Economic Profile have also be uploaded onto Council's Website.

Web content will be on the site by second week in December.

Planned Seminars, Workshops and Events

December

- Gympie Chamber of Commerce Christmas celebration 2nd December;
- Mary Valley Chamber of Commerce – 15th December;
- Economic Working Group – Bundaberg – 17th December;
- Wide Bay Burnett Regional Planning Workshop – Maryborough – 18th December.

Chamber of Commerce Liaison

Discussions with Chamber of Commerce Presidents regarding Investment Prospectus and how it can be used as an industry development and marketing tool for the Region.

Discussions about obtaining regular updates from Chambers about issues and opportunities in the regions covered by their membership base. This will help inform Council's business and industry development strategies.

Tourism and Agribusiness

The Mary Valley Agritourism Project is being facilitated by the Southern Cross University and delivered in the Mary Valley. An invitation has been extended and accepted to participate in the Project's Stakeholder Reference Group.

Field days have been conducted at Dingo Creek Winery and the Borumba Deer Park to provide information about the project and seek expressions of interest from potential participants.

Response has been positive, with EOI's received from a number of participants to take part in the Business Development Program – details as follows.

Business Development Program Expression of Interest - Registration Form

You may have attended the Food or Agritourism Field Day now you have the option of participating in the Food and Agri Tourism Business Development Program

This program is an intensive skills and feasibility planning program and will require both your time and financial commitment to attend. A limited number of places have been heavily subsidised by the Queensland Department of Employment, Economic Development and Innovation through Queensland Primary Industry & Fisheries.

The program will commence in early February 2010 and conclude in April 2010. During this time you (and if you wish another family member or partner) will be required to attend five (5) one day workshops at a cost of \$200.00 (plus gst). At the end of this program you will then have a clearer idea of what options are open to you for either diversifying or value adding to your land or produce and linking into the tourism industry.

Should you wish to be considered as a participant in this program you must complete this Expression of Interest form and return it to the Southern Cross University staff before you leave today.

Completion of this form does **not** commit you to participate nor does it guarantee you a place – it merely confirms you are interested in being included in the selection of participants.

If you are value adding to produce or diversifying into agri or nature based tourism, this program is an essential step in preparing for your entry or expansion in the tourism industry. It is a wise investment in your future plans.

The program is being conducted by the Southern Cross University in partnership with stakeholders including Gympie Regional Council. Project co-ordinators are seeking further expressions of interest and are partnering with Council to promote this opportunity. The project now has the opportunity to encompass a wider geographical area in the Gympie Region. However, participation is still subject to endorsement by the project co-ordinators.

Sustainable Business Cluster Project

Project now underway with strategy being prepared to identify project aims and outcomes.

Key Stakeholders include -

- The existing Gympie Region Lean Manufacturing Network;
- Transport Equipment Manufacturing Industry;
- Agribusiness and value adding businesses;
- Chambers of Commerce;
- Regional business leaders;

- All industry sectors in the region including tourism, hospitality and retail.

A forum is planned for mid 2010 focusing on topics including –

- Increasing environmental efficiencies in business;
- Increasing business resilience to impacts – both internal and external;
- Complying with State and Federal Government regulations in relation to emissions and environmental impacts;
- Innovation in business and assistance available to help develop new products.

Climate Smart Business Clusters

- Two applications have been lodged to facilitate clusters in the Region;
- Assistance was provided to consultants to help identify potential clusters and to provide Regional business and industry information;
- Announcement of successful applicants expected prior to Christmas;
- Council will continue to work with successful applicants to help implement the project.

REGIONAL ECONOMIC DEVELOPMENT

Great Sandy Biosphere

- Dr Ishwaran – CEO, UNESCO Biosphere Committee visited the Region on 12th November 2009. The visit was hosted by Gympie Regional Council, Gympie Cooloola Tourism and BMRG;
- Strategies to be developed by BMRG in consultation with stakeholders to ensure the effective delivery of the project

Gympie Region Investment Prospectus

- Successful launch of the Prospectus on the 24th November 2009;
- Positive feedback has been received from attendees;
- Feedback has also been received from businesses in the Region who are seeking to be involved in the development of a Business Leader's Network;
- Discussions have been held with State Government Dept of DEEDI re next Business Leader's Forum and future project direction;
- Suggestions from business that industry reference groups be formed to provide information and feedback to both Council and industry;
- Gympie Manufacturing Network and Gympie Industry Network are already successfully operating – discussions will be held with members to identify future actions.

Economic Development Strategy for Gympie Region

- Feedback from stakeholders is currently being compiled to assist the development of this Strategy. The aim of this will be to develop an

achievable plan for the Region to capitalise on strengths and pursue identified opportunities;

- Subject to funding considerations, the preparation of the Strategy will commence in January 2010.

Federal Government Jobs Fund

- Potential regional projects have been identified and discussions have taken place with job service agencies to investigate the potential for funding applications to be prepared to deliver the project outcomes;
- Currently providing input in the development of three (3) applications for community infrastructure and job creation projects;
- Project applications are due 11th December 2009, with successful applicants being notified early 2010.

Mary Valley Heritage Railway

- Discussions have been held with MVHR management and training consultant regarding potential project incorporating heritage rail and national rail training;
- The opportunity exists for a working alliance to be developed through MVHR, Wide Bay TAFE and the provider to create training facilities for rail infrastructure and supporting systems for training and development;
- Further discussions will take place in late 2009/early 2010.

Marine Industry

- Discussions held with Marine Queensland in relation to industry development opportunities;
- Potential for industry group to be formed focusing on marine related businesses – charter operators, seafood processors, marine manufacturers;
- Will have the focus on providing networking and business development opportunities;
- Further discussions to be held late 2009/early 2010.

RV Friendly Town Proposal and EOI to host Major CMCA Rally

- Proposal is currently being prepared for submission to the CMCA

Mary Street Information Booth

- Volunteers have been recruited for the Booth;
- ‘Soft’ opening on the 1st December 2009;
- Currently co-ordinating dates for the official opening prior to Christmas.

Media and Public Relations

Excellent support has been received from local and regional media for distribution of information about Council activities and projects.

Media releases and information will be listed on Council’s website under “What’s New” section.

- Six (6) media releases and media updates prepared and distributed to media contacts;
- Ongoing strong support and coverage in media in relation to Council activities

CS18/12/09 Moved: Cr L Friske

Seconded: Cr G Engeman

Recommend that Council receive the report from the Economic Development and Public Relations Officer for the month of November 2009.

Carried

4/2	2010 International Truck, Trailer and Equipment Show - Melbourne
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Re: **CS19/12/09** 2010 International Truck, Trailer and Equipment Show - Melbourne
 From: Economic Development and Public Relations Officer – Ms L Wilbraham
 Date: 2 December 2009

Background

Council has been approached by the Wide Bay Burnett Transport Equipment Manufacturers (TEM) Reference Group to provide sponsorship in relation to the 2010 International Truck, Trailer and Equipment Show to be held in Melbourne, 18th to 20th March 2010.

The Wide Bay Burnett transport equipment manufacturing industry is working in partnership with the Qld Government to establish the Wide Bay Burnett region as Queensland’s Regional Centre for Transport Equipment Manufacturing.

The following email correspondence was received from Bridget Edwards, Senior Regional Development Officer, Maryborough Centre Employment, Industry Development and Innovation, in relation to the event:

“Hi Lynne

I am wondering if the Transport Equipment Manufacturers Wide Bay Burnett Reference Group could receive a commitment from Gympie Regional Council for the costs associated with the International Truck, Trailer & Equipment Show to be held in Melbourne on March 18 to 20, 2010.

Fraser Coast Regional Council has paid a deposit of \$2,215.00 plus GST = \$2,436.50 for the site plus an administration fee of \$350.00 plus GST - \$385. We are seeking the same amount e.g. \$2,565.00 plus GST \$256.50 = \$2821.50 from both Gympie and Bundaberg Councils.

Also, we did mention to Ken Mason during our visit last week that we were looking for a body to oversee a bank account for the Group to invoice and receipt monies associated with the truck show. We have letters going out to industry seeking their monetary support and need to ensure that a bank account is available. Fraser Coast Council and Bundaberg Councils have both administered bank accounts for separate events in the past so the group was hoping that Gympie Council would be able to undertake the task for the truck show

Could you please let me know as soon as possible whether: The Council is prepared to support the Reference Group by way of \$2821.50 towards the Truck Show, and The Council is prepared to open an account and administer the funds for the event

*Thank you for your help
Bridget”*

Report

Council has not been involved in this event in previous years. However, the opportunity has been identified through participation through sponsorship and/or personal attendance, to promote the Gympie Region as a desirable location to establish or expand manufacturing businesses.

This event will provide an excellent opportunity to target major manufacturers and industry representatives through the distribution of the recently released Gympie Region Investment Prospectus.

The following benefits have been identified by organisations who have attended the Show in previous years and who are planning to attend in 2010 –

- We have a TEM focus in our region with an industry reference group led by Kerren Smith – this promotes the region and industry opportunities.
- The 2008 Melbourne International Truck, Trailer and Equipment Expo attracted over 35,000 visitors from around Australia and overseas. Organisers expecting a 30 percent in visitor numbers to the 2010 expo. Only four (4) exhibition sites left.
- The Wide Bay Burnett TEM displayed at the Brisbane Truck and Machinery Show in May 2009. Contacts were made with approximately 150 targeted truck and trailer manufacturers and suppliers. Numerous ongoing discussions are occurring with these contacts.
- Invest Queensland will be sponsoring a function at the Melbourne Expo. Invitations will be targeted to identified interstate and international manufacturers exhibiting at the show.

CS19/12/09 Moved: Cr G Engeman

Seconded: Cr R Gâté

Recommend that Council give a financial contribution to the Transport Equipment Manufacturers Wide Bay Burnett Reference Group in the amount of \$2,821.50 for the 2010 International Truck, Trailer and Equipment Show to be held at Melbourne on the 18 – 20th March 2010.

Further that the funds be sourced from Council's Economic Development budget.

Further that Council's Economic Development and Public Relations Officer investigate the administration of funds for the event.

Carried

Ms Lynne Wilbraham left the meeting at 1.36pm.

SECTION 5: REGIONAL AND ECONOMIC DEVELOPMENT

5/1 Gympie Cooloola Tourism Report - November 2009

Re: **CS20/12/09** Gympie Cooloola Tourism Report - November 2009
 From: Gympie Cooloola Tourism – General Manager – Mrs A LePeilbet
 Date: 2 December 2009

Report: (Gympie Cooloola Tourism – General Manager – Ms A LePeilbet)

Advertising & Promotion

TV advertising – meeting with the new Manager for Channel 7 Wide Bay. Scheduled woodworks and new regional advert for holiday period in Sunshine Coast, Wide Bay and Toowoomba regions.

Noosa Holiday Guide – full page advert in the new Noosa Holiday Guide 09/10 which will promote the Cooloola Coast and its many attractions. For the first time in an A4 format, our page (opposite Fraser Coast) features the Cooloola Coast as a nature lover's paradise, with relaxed text and eye catching visuals. It also comments on the other major attractions in the Gympie Cooloola Region

Melbourne Observer – secured special advertising deal, \$220 for a full page instead of \$4,000, using same ad as Noosa guide. The Observer has a readership of over 50,000 covering the areas of Melbourne, Geelong, the Mornington Peninsula and country Victoria.

Gympie Times – monthly tourism page is being developed in partnership with TQ and Gympie Times, and will include regional tourism operator and or attraction profiles, GCT's monthly event calendar, and special "staycation" deals.

Gympie Regional Billboard – the billboard on the northern entry to Gympie is in the process of being re-skinned. We were able to negotiate a significant discount, from \$1,700 to \$1,000 for its printing and installation. Promoting the Gympie Cooloola region the billboard design incorporates a stylized version of the Gympie Cooloola Tourism leaf logo. The stylized design uses the elements of the logo as cut outs which represent some of the major attractions of our area. Featured in the design are the iconic Valley Rattler and the rolling green hills of the Mary Valley, some of our coastal adventures are characterised with imagery of four wheel drive tracks in the sand and parasailing; and finally the dolphins highlight the unique experience of marine encounters.

Micro websites – all our new domain names are now on-line. Each destination page on www.cooloola.org.au has been duplicated for its relevant domain name... i.e. www.tincanbay.org.au; and each has individual content, background picture, links to cooloola.org.au, unique page titles and descriptions. The goal of the micro sites is to move us up to the top of Google searches for individual areas.

Rainbow Beach You Tube video – a three minute promotional video on Rainbow Beach has been developed. The footage combines our own recent filming together with some aerial footage supplied by Channel 7. The production and editing have all been completed in-house. The Rainbow Beach video is the first in a series of new productions highlighting our holiday destinations to be hosted on YouTube. These videos will be linked to both the micro websites and the destination pages on cooloola.org.au.

Industry Engagement

Quarterly research report presentation to industry – through the Sunshine Coast Tourism Partnership GCT members were invited to attend a presentation on the latest research on the tourism market in the Sunshine Coast region held at Great Eastern Motor Inn. Prepared and delivered by Michael Emerson of EDMA (Victorian research consultancy) the report presented a wide variety of data (visitor numbers, spend, key markets, level of preferences etc.) on both a regional and sub regional level (Gympie Cooloola specific).

UNESCO's Secretary of the Man and the Biosphere program (MAB) visit – BMRG contacted me to arrange a meeting with Dr Ishwaran (booked Council chambers and catering, liaised with Lynne Wilbraham as to list of invitees from Gympie Region). Dr Ish discussed with the group the MAB program and answered questions related to the development, implementation and promotion of the Great Sandy Biosphere. After the meeting I escorted Dr Ish, Russell Stewart, and Ben McMullen (Sunshine Coast Council Biosphere rep) to Mt Wolvi to climb the fire tower and observe the two Biospheres back to back

(the only place in the world). Unfortunately Cooloolo National Park happened to be on fire that day so the use of imagination was encouraged and the view was described instead of seen.

Ausindustry – meeting to discuss tourism industry development. Preliminary discussions regarding business development courses for tourism operators, including export ready workshops.

Anderleigh Road agri-tourism trail – Cr R Gâté, Lynne Wilbraham and myself, met with Alan Baxter, Winemaker at Sweet Water Hill Winery, to discuss the relevant agribusiness operators in the Anderleigh Rd region and what opportunities there are to gear the agribusinesses towards some form of tourism.

Meeting with Joan and Clive Adcock regarding RV Friendly Towns and future opportunity to host the annual Campervan and Motor Home Club Rally.

MVHR promotion – contacted TQ Regional Director, Lynne Banford, with regard to having the TQ ‘PR machine’ pitch ideas about the Valley Rattler to the Mary Valley focused media (asked MVHR to assist by preparing a press release for easier dissemination).

Skill Centred presentation – to job seekers regarding the role GCT plays in regional tourism promotion, and the wide variety of vocational opportunities within the tourism sector.

Rotary and Probus Club presentation – providing information on the Gympie Region and GCT’s activities. Also discussed volunteering at the information centres.

Events

Ultimate Steam Festival – preliminary preparations including event coordination, budget development, advertising and promotion (press release written and distributed), and logistics (unique steam engines from around SEQ are coming to exhibit at the festival).

Goomeri Pumpkin Festival Committee – discussions regarding what support GCT can provide including radio and web advertising, promotion through the VICs (brochures, posters and pumpkin recipe book sales – 4 sold). The committee have applied and paid for membership.

Kilkivan Horse Ride Committee – similar discussions related to GCT support of the event.

Information Centres

Organised and hosted a famil for 38 Volunteers from the Wondai, Proston and Murgon regions. The group enjoyed informative demonstrations and guided

tours of the Woodworks and Gold Mining Museums, a visit to the Rattler and lunch in Memorial park.

Woodworks Museum

Woodworks grants – working with Dr Rae Norris two RADF grants have been submitted (one to expand on the provenance of museum artefacts and the second to conduct feasibility into touring exhibitions in preparation to apply for grant funding to facilitate the exhibitions through Visions Australia in 2010).

Woodworks website – development is almost complete and is able to be viewed at www.woodworksmuseum.com.au . Further improvement is to be done with the regard to the content and images.

Woodworks development workshop ‘Timber 2020’ – the first community consultation was convened and brought together key stakeholders to discuss the future development of the iconic facility. The three (3) hour workshop held at the Gympie Conference Centre involved Louise, Cr Tony Perrett, Dr Elaine Brown, local timber hero Clyde Kunst, WoodWorks demonstrator Col Williams, former manager Geoff Smith, GRC rep Heather Kelly, Ralph Richardson from the Gold Mining Museum and representatives from Gympie Woodworkers Club, Carla and Don Nottage. A SWOT analysis and general brainstorming session took place, with a number of issues and opportunities discussed.

Woodworks Green Army project – as part of the Minor Tourism Infrastructure grant application, we identified the possibility of engaging the Green Army in the infrastructure development project. An initial meeting has been held with Dr Anne Winning from DEEDI with regard to the feasibility of establishing a Green Army project (project to be discussed with GRC steering committee).

Tour groups – five tours (2 x coach tours, 2 retirement groups and 1 x school) and 3 groups of bridal party photos within the Museum.

Centre	May 2009	June 2009	July 2009	August 2009	September 2009	October 2009
Visitor No's.	679	432	440	527	419	427
Sales	\$1,124.00	\$ 960.00	\$1,221.00	\$1,914.00	\$1,116.00	\$1,568.00
Admission Fees	\$ 742.00	\$1,729.00	\$1,273.00	\$1,557.00	\$1,353.00	\$1,125.00

CS20/12/09 Moved: Cr R Gâté

Seconded: Cr L Friske

Recommend that Council receive the Cooloola Regional Development Bureau Report for the month of November 2009.

Carried

SECTION 6: DIRECTOR OF COMMUNITY SERVICES**6/1 Recommendations from Waste Strategy Working Group Meeting on 30 November 2009**

Re: **CS21/12/09** Recommendations from Waste Strategy Working Group Meeting on 30 November 2009
From: Director of Community Services – Mr M Grant
Date: 1 December 2009

Report: (Director of Community Services – Mr M Grant)

At the meeting of the Waste Strategy Working Group held on the 30 November 2009 the following recommendations were made to Council:

(a) Bayside Road Transfer Station

Recommend that Council proceed with the design process in relation to the Bayside Road transfer station.

(b) Redevelopment of Bonnick Road Waste Management Facility

Recommend that Council not perform concrete crushing at the Bonnick Road Waste Management Facility and in the event that Council decide to conduct concrete crushing in the future that such activity occur only at Southside Waste Management Facility.

Further that Council proceed with the design and construction of an “enclosed building” transfer station at the Bonnick Road Waste Management Facility.

(c) Toolara Central Landfill Project

Recommend that Council

1. advise FPQ that the terms and conditions of land purchase for the Toolara Central landfill project are satisfactory to Council;
2. agree to option B for compensation of the current tree plantation;
3. authorise FPQ to proceed with the revocation process.

(d) Waste Disposal Charges

Recommend that Council adopt new waste disposal fees for general waste to commence on 1st February 2010 as follows:

General Waste uncompacted -Domestic & Commercial –		
Sedan/station wagon		Free
Van/utility/trailer (up to 1m ³ – 7' x 4' x 2')		Free
Vehicles up to 3m ³ (including skip bins)		\$ 50.00
Vehicles up to 6m ³ (including skip bins)		\$ 100.00
Vehicles up to 9m ³ (including skip bins)		\$ 150.00
Vehicles up to 12m ³ (including skip bins)		\$ 200.00

(e) Amamoor Bulk Bin Site – Opening House/Extension of Contract

Recommend that Council not alter the opening hours/days of the Amamoor Bin Site from those previously resolved.

Opening hours/days of the Amamoor Bin Site to remain as follows.

Monday	7:00 am to 5:00 pm
Tuesday	7:00 am to 5:00 pm
Wednesday	Closed
Thursday	Closed
Friday	7:00 am to 5:00 pm
Saturday	8:00 am to 4:00 pm
Sunday	8:00 am to 4:00 pm

Christmas Day/Anzac Day/Good Friday – CLOSED

Further, that Council extend the formal agreement with Antony Guy Hawkyard (Mary Valley Recycling) for the provision of gatekeeping and recycling services at the Amamoor Bin Site for a further period of up to a maximum of twelve (12) months commencing at 12:01 am on 16 December 2009.

Council to pay Antony Guy Hawkyard remuneration of \$825.00 per month for the provision of these services at this facility.

Further, that this contract extension is subject to Antony Guy Hawkyard satisfactorily complying with all conditions specified in the existing formal agreement particularly those conditions relating to public liability insurance.

CS21/12/09 Moved: Cr L Friske

Seconded: Cr R Gâté

Recommend that Council:**(a) Bayside Road Transfer Station**

proceed with the design process in relation to the Bayside Road transfer station.

(b) Redevelopment of Bonnick Road Waste Management Facility

not perform concrete crushing at the Bonnick Road Waste Management Facility and in the event that Council decide to conduct concrete crushing in the future that such activity occur only at Southside Waste Management Facility.

Further that Council proceed with the design and construction of an “enclosed building” transfer station at the Bonnick Road Waste Management Facility.

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- 3 authorise FPQ to proceed with the revocation process.

(d) Waste Disposal Charges

adopt new waste disposal fees for general waste to commence on 1st February 2010 as follows:

General Waste uncompacted -Domestic & Commercial – Sedan/station wagon Van/utility/trailer (up to 1m ³ – 7’ x 4’ x 2’)		Free Free
Vehicles up to 3m ³ (including skip bins)		\$ 50.00
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Further, that this contract extension is subject to Antony Guy Hawkyard satisfactorily complying with all conditions specified in the existing formal agreement particularly those conditions relating to public liability insurance.

Carried

SECTION 7: GENERAL BUSINESS

7/1 Tourism Sunshine Coast – Board Report – October 2009

Re: **CS22/12/09** Tourism Sunshine Coast – Board Report – October 2009
 From: Russell Mason, Chief Executive Officer, Tourism Sunshine Coast
 File: 1/2/03/001
 Date: 30 November 2009

“The month of October has been pivotal in the transition process to a new Regional Body for the Sunshine Coast. The TTAB has met a number of times and at the end of October outlined a communications plan where a new tourism model for the Sunshine Coast will be presented to the Industry. These briefings will occur in the first week of November.

With the finalisation of the Sunshine Coast Business Plan 2009-2010, the SCTP partners have agreed to meet regularly to manage the implementation of

the agreed plan and also to focus on other opportunities that enable us to collaborate on marketing and other projects of regional significance.

The review of “Brand Queensland” and “Brand Sunshine Coast” has commenced with members of the Tourism Sunshine Coast team involved in the first workshop in early October. The workshop was facilitated by Tourism Queensland and Clemengers. The second group workshop will take place at the end of November with a creative brief being finalised prior to Christmas. TQ has requested one member of the Tourism Sunshine Coast team to participate in a steering group that will manage the process to its conclusion in 2010.

The development of the revised HR Management System continued in October. The HR Panel Chair Di Epps has provided feedback on our HR documentation and the HR Panel also held a meeting on 26 October, the minutes of this meeting have will be tabled with the Board papers.

The implementation of the Digital Strategy is continuing with several meetings taking place with V3 and EMU and the SCTP. An industry focus group was held on the 14th October with an SCTP meeting occurring on 13 October to brief the SCTP. The purpose of focus group was to assess the response of a cross section of industry to the TXA system and to gain their feedback on how it should best be rolled out. The response from the group was incredibly positive with a call for the system to be rolled out across sectors as soon as possible.

The October Sunshine Coast campaign conducted in partnership with Tourism Queensland commenced on 4 October. Results as at the 26 October are tracking well and show that there have been 39,756 visits to the website to date, with 123,233 page views and 3463 leads generated.

The domestic Visiting Journalists Program (VJP) continues to deliver quality articles as a result of Sunshine Coast pitches or famils with support of Tourism Queensland. A number of articles appeared in print and TV media and these are outlined in section 3.1.2.

Tourism Sunshine Coast will be representing Sunshine Coast product at the Queensland on Tour Mission in the USA from the 30th October – 9th November. There will be trade and product manager and media events hosted in Los Angeles, Philadelphia, New York, Boston and Seattle. The USA continues to be a stable market for the Sunshine Coast despite the GFC and represents a real growth opportunity.

Tourism Sunshine Coast organised trade training with the Blu3e Holidays wholesale team on 8 October with the AOT Holidays 22 October.

The Sunshine Coast was featured as a destination in the Tourism Australia short breaks campaign in NZ. The call to action is GO Holidays and the executions are all Tourism Australia branded. The campaign started on the 7th

October with advertisements in Christchurch Press, Sunday Magazine, Sunday Start times, Dominion Post and NZ Herald.

On 27 and 28 October 2009 the SCTP partners arranged a series of industry briefings in Caloundra, Maroochy, Noosa and Gympie. Michael Emerson of EMDA presented September 2009 Quarterly Research Report and the Decline in Preference Report. The presentations were well attended by industry in each destination area with good discussion during the sessions about the new opportunities identified in the reports.

“Dreamtime” event was held between 12-16 October 2009. This is a business to business trade event managed by Tourism Australia designed to showcase Australia’s most outstanding incentive experiences. SCCB tendered and were successful, in partnership with Brisbane Marketing to host 9 UK/Europe buyers, 1 UK Media Representative and 1 Tourism Australia escort for the two day educational component of the Dreamtime program.

The inaugural meeting of “Business Events Sunshine Coast Committee” (BESCC) was held in October. The committee will advise on the development of Convention Bureau’s business plan and strategies to ensure continued growth of business events across the region. The committee consists of members of the SCTP and Industry representatives, and is chaired by Liz Rivers, the Tourism Sunshine Coast Director for Business Events.

The Tourism Skills Formation Strategy is in its final stage, Industry handover. The strategy will be complete by 1st December 2009. Through this stage the emphasis is on handing the initiatives completely over to industry. The final industry handover meeting has been set for November 18th. This event will provide a forum by which the group can report on its initiatives, and will create a forum to thank all industry members and strategy stakeholders who have contributed to the Skills Formation Strategy over the past 2 and a half years.

Tourism Sunshine Coast has appointed EC3 Global in partnership with Conics and Zoik as the winning bid for the Tracks and Trails project. The first meeting with the key stakeholders and the consultants has occurred and this project is on track for completion in 2010.

Island Caretaker Ben Southall will visit the Sunshine Coast as part of his whole of state itinerary on Dec 8. The PGA will be a key focus on his visit with a golf lesson with a golfing name part of the itinerary as well as his attendance at the VIP dinner. Ben’s blog is likely to position the Sunshine Coast as a golfing destination.”

CS22/12/09 Moved: Cr R Gâté

Seconded: Cr D Neilson

Recommend that Council receive the information.

Carried

7/2 Barambah Environmental Education Centre – Request for Sponsorship

Re: **CS23/12/09** Barambah Environmental Education Centre – Request for Sponsorship
 From: The Principal, Barambah Environmental Education Centre, MS 652, GOOMERI QLD 4601
 File: 5/3/15/1
 Date: 16 November 2009

“The Barambah Environmental Education Centre is one of 25 Education Queensland’s Outdoor & Environmental Education Centres and is situated in the South Burnett Region inland from Gympie. Barambah EEC is hosting the annual Outdoor and Environmental Education Centre State Conference on 27-30 January 2010. The theme of the conference is “Pathways to Sustainability” and the State Minister for Education and Training, Mr Geoff Wilson MP will be launching the Year of Sustainability at the opening ceremony.

It is expected that one hundred educators representing 25 Outdoor and Environmental Education Centres across the state will attend the conference to learn about new initiatives and strategies to reduce our ecological footprint. This event will provide a unique opportunity to promote organisations, businesses and products concerned with sustainability and we would like to invite you to be a part of this exciting occasion.

We are seeking sponsors to assist with the running of the conference and any financial contribution your organisation can make would be very much appreciated. Your support would be acknowledged in all written material produced for the conference and in the welcome address. We also invite you to erect a display at the Centre for the duration of the conference.

This is an ideal opportunity for you to showcase the work you are doing in ensuring a sustainable future and we look forward to hearing from you.”

Report: (Director of Financial Services, Yvonne Oliver)

There is no allocation in the current budget for this sponsorship.

CS23/12/09 Moved: Cr G Engeman

Seconded: Cr L Friske

Recommend that Council advise the Barambah Environmental Education Centre that Council is unable to provide financial support for their conference.

Carried

7/3

Arts Queensland

Re: CS24/12/09 Arts Queensland
From: Deputy Director-General, Arts Queensland, GPO Box 1436,
Brisbane QLD 4001
File: 2/2/6/1 – Doc ID 1086191
Date: 9 November 2009

“I am pleased to advise that your application to be a member of the Local Government Arts and Culture Reference Group (LGACRG) has been successful. Your appointment reflects the arts and cultural leadership you have shown in your region, and your commitment to strengthening the role of arts and culture on local agendas.

In determining the final composition of the Reference Group, Arts Queensland and the Local Government Association of Queensland gave considerable thought to the balance required to best represent the diversity of local government contexts across the state. A full list of members is attached for your information. Given the high level of interest by local government representatives to be part of this group, there is likely to be some refreshment of membership part way through the three-year term. This will be negotiated with members.

I have also attached the draft Terms of Reference which will be finalised at the first meeting of the LGACRG. Your key roles as a member of the group include providing expert advice on arts and cultural development in a local government context, identifying strategic opportunities for state and local government to work collaboratively to better position arts and culture, and contributing to the development of shared priorities and actions. You will also play an important role as a conduit for broader local government input and engagement.

We will contact you to confirm details of the first LGACRG meeting, which is likely to occur around March 2010. As identified in the Terms of Reference, your council is responsible for covering your travel and accommodation costs to participate in these twice yearly meetings, and we will also ensure teleconference options are available.

In the meantime, should you require any additional information please contact Ms Iona Cominos, Principal Arts Strategy Coordinator, Arts Queensland by email at iona.cominos@arts.qld.gov.au or on telephone (07) 3224 5115.

Thank you again for your willingness to contribute your thoughts and ideas, and I look forward to some lively discussions and exciting outcomes.”

List of LGACRG appointees

Far North Queensland

- Ian Loath, General Manager, Community, Sport and Cultural Services, Cairns Regional Council

North Queensland

- Mal Hansen, CEO, Doomadgee Shire Council
- Jenny Lane, Councillor, Townsville City Council
- Mark Fawcett, Manager, Convention Precinct and Events, Mackay Regional Council
- Jennifer Clark, Manager, Community Services, Isaac Regional Council

Central Queensland

- Sally Cripps, Councillor, Blackall-Tambo Regional Council
- Paul Lobegeier, Councillor, North Burnett Regional Council
- Judy Peters, Councillor, Bundaberg Regional Council
- Jan Watt, Councillor, Gympie Regional Council

South West Queensland

- Sally Hinz, Cultural Development Coordinator, Dogwood Crossing @ Miles, Dalby Regional Council
- Greg Thouard, Manager, Cultural and Recreational Services, Southern Downs Regional Council

South East Queensland

- Bronwyn Davies, Arts and Cultural Coordinator, Scenic Rim Council
- Jade Lillie, Team Leader, Community Arts and Cultural Development, Brisbane City Council
- Jan Grew, Councillor, Gold Coast City Council



LOCAL GOVERNMENT ARTS AND CULTURE REFERENCE GROUP

TERMS OF REFERENCE

1) PURPOSE

The aim of the Local Government Arts and Culture Reference Group (LGACRG) is to:

- a) Consider models to effectively position arts and culture as central to local, state and community agendas
- b) Improve advocacy, inform policy and identify strategic priorities for arts and cultural development
- c) Provide a forum to discuss emerging issues, strategies and partnership opportunities

2) RESPONSIBILITIES

Reference group members will work towards:

- a) Monitoring and providing expert advice on issues affecting arts and cultural policy, planning and program delivery
- b) Identifying strategic opportunities for state and local government to work collaboratively to better position arts and culture
- c) Contributing to the development of shared priorities, strategies and actions
- d) Providing leadership in the development of stronger networks between state and local government
- e) Providing a conduit for broader local government engagement in arts and cultural policy and strategy development at the state level
- f) Taking relevant issues forward to federal, state and local government bodies and other agencies as required

3) MEMBERSHIP AND LINKAGES

Membership will consist of Arts Queensland, the Local Government Association of Queensland, the Department of Local Government, and up to fifteen senior council officers and councillors with responsibility for arts and culture.

Other organisations and departments may also be invited to participate in particular meetings where this will assist discussion.

Linkages also exist with the Partnerships for Regional Arts and Culture (PRAC) group which consists of members from Arts Queensland, the Local Government Association of Queensland, the Australia Council for the Arts and the Queensland Arts Council. This group aims to strengthen arts and cultural development in regional communities and supports the coordination of federal, state and local government policies and programs. Issues identified by the LGACRG will be taken forward to PRAC as appropriate.

CS24/12/09 Moved: Cr D Neilson

Seconded: Cr J Walker

Recommend that Council receive the information.**Carried**

7/4

James Nash State High School Gympie – Letter of Thanks

Re: CS25/12/09 James Nash State High School Gympie – Letter of Thanks
 From: James Nash State High School PO Box 492, Gympie QLD 4570
 File: 2/3/2/3
 Date: Received 18 November 2009

On behalf of the Cooloola Schools Cluster we would like to offer our appreciation and sincere thanks to the Gympie Regional Council for the effort and support in the delivery of the 2009 Career Expo to our students.

The day itself was a tremendous success and was presented in the most professional manner. The feedback from the students was very good. They enjoyed the day but more importantly it gave them the opportunity to talk face to face to people not only about career options they had been considering, but ones they had not previously thought about.

In talking to the exhibitors on the day, they were extremely impressed with the set up, management and outcome of the Expo. They were glowing in their comments about the Gympie Expo and the comparison of it to other ones they had attended.

The involvement of the council in all aspects – conception, planning, delivery and financial is greatly appreciated. We do not underestimate the time, effort, resources and dollars utilised by Council. We cannot list everyone here, but in particular we would like to acknowledge the efforts Pauline Kuhn and Coriena McLellan whose commitment to the success of the Expo was outstanding.

Thank you once again for your continuing support of our schools and we look forward to working with you on the 2010 Career Expo.”

CS25/12/09 Moved: Cr J Walker

Seconded: Cr R Gâté

Recommend that Council receive the information.**Carried**

COUNCIL IN COMMITTEE

The Chairman advised the meeting that Council was going “Into Committee” to discuss:-

1. Langshaw Residents – Complaint to Ombudsman
2. Tourism Sunshine Coast (TSC) – Project Funding

CS26/12/09 Moved: Cr D Neilson

Seconded: Cr L Friske

That pursuant to the provisions of Section 463 of the Local Government Act, Council resolves to close the meeting to the public and move “into committee” to consider the following matters:

1. Langshaw Residents – Complaint to Ombudsman
2. Tourism Sunshine Coast (TSC) – Project Funding

Further, that in relation to the provisions of Section 250 of the Act, Council resolves that following the closing of the meeting to the public and the moving “into committee” that all matters and all documents (whether in hard copy, electronic, optical, visual or magnetic form) discussed, raised, tabled and/or considered whilst the meeting is closed and “in committee”, are confidential to the Council and the Council wishes to keep them confidential.

Carried

COUNCIL OUT OF COMMITTEE

CS27/12/09 Moved: Cr R Gâté

Seconded: Cr L Friske

That proceedings be resumed in Open Council.

Carried

SECTION 8: IN COMMITTEE ITEMS

8/1 Langshaw Residents – Complaint to Ombudsman

Re: CS28/12/09 Langshaw Residents – Complaint to Ombudsman
 From: Queensland Ombudsman, GPO Box 3314, Brisbane QLD 4001
 File: 1/1/3/5 Doc ID 1082622
 Date: 23 October 2009

CS28/12/09 Moved: Cr G Engeman

Seconded: Cr R Gâté

Recommend that Council acknowledge the Ombudsman's suggestions in this case but take no further action.

Carried

8/2	Tourism Sunshine Coast (TSC) – Project Funding
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Re: **CS29/12/09** Tourism Sunshine Coast (TSC) – Project Funding
From: Sunshine Coast Regional Council, Locked Bag 72, Sunshine Coast
Mail Centre QLE 4560
File: 1/2/02/0005 DOC ID 1085199
Date: 3 November 2009

CS29/12/09 Moved: Cr J Walker

Seconded: Cr D Neilson

Recommend that Council not provide funding to Tourism Sunshine Coast (TSC) as requested in view of the restructure outlined by Sunshine Coast Regional Council.

Further that Council withdraw its representation on the Tourism Sunshine Coast (TSC) Board.

Further that a letter be forwarded to Tourism Sunshine Coast (TSC) acknowledging their role as a regional tourist organisation.

Further, that Council note that the Chief Executive Officer has been authorised to send this advice from today's meeting and it is recommended that the Committee's action in this matter be endorsed.

Carried

Houseboat/s Moored at Tin Can Bay

Re: **CS30/12/09** Houseboat/s Moored at Tin Can Bay
From: Cr D Neilson
Date: 9 December 2009

Cr Neilson advised the meeting that there is a houseboat moored permanently at Tin Can Bay close to the foreshore. Discussion ensued.

CS30/12/09 Moved: Cr R Gâté

Seconded: Cr J Walker

Recommend that Council write to the Minister seeking a deputation to discuss the issue of house boats permanently moored close to shore at Tin Can Bay.

Further, that Council note that the Chief Executive Officer has been authorised to send this advice from today's meeting and it is recommended that the Committee's action in this matter be endorsed.

Carried

SECTION 9: ATTACHMENTS

Attachment 1 – My Community Directory information

There being no further business, the meeting closed at 2.02pm.

CONFIRMED THIS 16th OF DECEMBER 2009.

Cr A.J. Perrett
Chairman