



MINUTES

of the

CORPORATE GOVERNANCE AND FINANCE COMMITTEE MEETING

CHAIRMAN: Cr. Donna Neilson

**Held in the Boardroom
Old Bank Building
46 Nash Street, Gympie Qld 4570**

**on Wednesday 25 March 2009
at 9.41 am**

**for Adoption at the General Meeting to be held on
8 April 2009**

Gympie Regional Council **CORPORATE GOVERNANCE AND
FINANCE COMMITTEE MEETING**

*Councillor D.R. Neilson (Chairman),
Cr. R Dyne (Mayor), Crs A.J. Perrett, G.L Engeman,
L.J. Friske, R.A. Gâté, I.T. Petersen,
J. Watt and J.A. Walker.*

APPOINTMENTS etc.

CONTENTS

APOLOGIES/LEAVES OF ABSENCE	3
CONFLICTS OF INTEREST/MATERIAL INTEREST BY COUNCILLORS	3
SECTION 1: CONFIRMATION OF MINUTES OF PREVIOUS CORPORATE GOVERNANCE AND FINANCE COMMITTEE MEETING	4
SECTION 2: VOUCHERS FOR PAYMENT AND CONFIRMATION AND STAFF ACTION ENDORSED AS AT 28 FEBRUARY 2009.....	4
2/1 VOUCHERS FOR PAYMENT AND CONFIRMATION AND STAFF ACTION ENDORSED AS AT 28 FEBRUARY 2009 ...	4
SECTION 3: SUNDRY DEBTORS MATTERS.....	5
SECTION 4: INSURANCE AND LEGAL MATTERS	5
4/1 REPORTS ON THEFT/SUSPECTED THEFT OR DAMAGED ITEMS	5
SECTION 5: COUNCIL PROPERTY	6
ITEM 5/1 REQUEST TO PURCHASE LAND AT CINNABAR, MORE PARTICULARLY DESCRIBED AS LOTS 65 AND 66 ON RP25335.....	6
ITEM 5/2 LEASE TO COOLOOLA REGIONAL DEVELOPMENT BUREAU AND LEASING ARRANGEMENT OF PART OF THIS AREA TO ZINC 96.1 FM OVER LEASE A ON SP 208698, WITHIN LOT 500 ON MCH 4844, GEORDIES ROAD, GYMPIE.....	9
ITEM 5/3 LOCAL GOVERNMENT BOUNDARY ANOMALY.....	10
SECTION 6 RATES MATTERS	13
6/1 VARIOUS WATER CONSUMPTION ACCOUNTS.....	13
6/2 REQUEST FOR LOST DISCOUNT ON RATES - VARIOUS	14
6/3 WITHAM THEATRETTE REQUEST FOR WAIVER OF RATES	14
SECTION 7: FINANCIAL REPORTING	16
7/1 FINANCIAL SUMMARY REPORT – FUND BALANCE AND INVESTMENT REPORT AS AT 28 FEBRUARY 2009 AND RATE COLLECTION AS AT 12 MARCH 2009.....	16
7/2 SUMMARISED BUDGET REPORT AS AT 28 FEBRUARY 2009	17
SECTION 8: FINANCIAL ASSISTANCE REQUESTS	18
ITEM 8/1 REQUEST FOR FINANCIAL ASSISTANCE – RSL (QLD) COOLOOLA COVE SUB-BRANCH.....	18
ITEM 8/2 REQUEST FOR WAIVER OF HIRE FEE FOR PAVILION FOR GYMPIE SHOW BALL.....	19

ITEM 8/3	REQUEST TO CONTRIBUTE TOWARDS AN AUSTRALIAN RESEARCH COUNCIL LINKAGE GRANT	20
ITEM 8/4	REQUEST FOR FUNDING FROM BUDGET	20
SECTION 9: STAFF MATTERS.....		20
9/1	WORKPLACE HEALTH AND SAFETY REPORT – MARCH 2009.....	20
SECTION 10: MISCELLANEOUS ITEMS		20
ITEM 10/1	REQUEST TO RECONSIDER MEMBERSHIP WITH AIEM	20
ITEM 10/2	INQUIRY INTO THE IMPACT OF THE GLOBAL FINANCIAL CRISIS ON REGIONAL AUSTRALIA.....	20
ITEM 10/3	TRAINING REPORT FOR FEBRUARY 2009	20
ITEM 10/4	PREMISES LICENSING /REGISTRATION AND DOMESTIC DOGS AND CATS REGISTRATION AND REGULATORY FEES 2009/2010	20
ITEM 10/5	ENVIRONMENT AND NATURAL RESOURCE LEVY COMMUNITY GROUP GRANT POLICY.....	20
SECTION 11 GENERAL BUSINESS.....		20
ITEM 11/1	PARKING INFRINGEMENT NUMBER: 25605	20
IN COMMITTEE ITEMS		20
ITEM 1	OUTSTANDING SUNDRY DEBTOR REPORT AS AT 28 FEBRUARY 2009	20
ITEM 2	NON RATEABLE PROPERTIES	20
ITEM 3	REQUEST TO SETTLE DEBT	20
ITEM 4	PARKING TICKET – SUMMARY TRIAL	20
ITEM 5	EVALUATION OF GENERAL RATING STRUCTURES.....	20
SECTION 11: ATTACHMENTS.....		20

The meeting opened at 9.41 am.

PRESENT: Cr D.R. Neilson (Chairman), Mayor R.J. Dyne, Crs A.J. Perrett, G.L Engeman, L.J. Friske, R.A. Gâté, I.T. Petersen, J. Watt.

Also in attendance were Financial Services Director (Mrs Y Oliver), Chief Executive Officer (Mr K. Mason) and Minutes Secretary (Mrs B.J Fevre).

APOLOGIES/LEAVES OF ABSENCE

Minute G13/02/09: That Cr Julie Walker be granted Leave of Absence from all Council Meetings for the duration of her rehabilitation.

CONFLICTS OF INTEREST/MATERIAL INTEREST BY COUNCILLORS

F14/03/09: Item 8/2 Request for Waiver of Hire Fee by Gympie District Show Society for Pavilion for Gympie Show Ball.
Cr G.L Engeman declared a Conflict of Interest as he is President of the Gympie District Show Society.

F28/03/09: In Committee Item 2 Non Rateable Properties.
Cr. D.R. Neilson declared a Material Personal Interest as she is a Director on the Board of the Friendly Society Assn.

F28/03/09: In Committee Item 2 Non Rateable Properties.
Cr I.T. Petersen declared a Material Personal Interest in the next matter as he is a Director on the Board of the Friendly Society Assn.

F28/03/09 In Committee Item 2 Non Rateable Properties.
Cr J Watt declared a Conflict of Interest as she is a member of the Mary Valley Show Society.

SECTION 1: CONFIRMATION OF MINUTES OF PREVIOUS CORPORATE GOVERNANCE AND FINANCE COMMITTEE MEETING

F01/03/09

Moved: Cr R.A. Gâté

Seconded: Cr A.J. Perrett

That the Minutes of the Corporate Governance and Finance Committee Meeting held on 25 February 2009 be taken as read and confirmed.

Carried

SECTION 2: VOUCHERS FOR PAYMENT AND CONFIRMATION AND STAFF ACTION ENDORSED AS AT 28 FEBRUARY 2009

2/1 Vouchers for Payment and Confirmation and Staff Action endorsed as at 28 February 2009

Re: MINUTE F02/03/09 Vouchers for Payment and Confirmation and Staff Action endorsed as at 28 February 2009
From: Accounts Systems Officer – Kerri Sutton
File: FG94/00042
Date: 17 March 2009

Report: (Accounts Systems Officer – Kerri Sutton)

VOUCHERS TO BE CONFIRMED FOR PAYMENT

Operating Fund:- Vrs 91689 - 91694 \$1311.05

VOUCHERS TO BE CONFIRMED

Operating Fund:- Vrs 91578 - 91688 \$207,051.45

EFT:- Batch 1429 - 1451 \$5,245,811.05

EFT Total Salaries and Wages: \$1,261,689.15

F02/03/09 Moved: Cr L.J. Friske**Seconded: Cr R J Dyne**

**Recommend that the list of vouchers be tabled at the meeting,
confirmed and staff action endorsed**

Carried

SECTION 3: SUNDRY DEBTORS MATTERS

NIL

SECTION 4: INSURANCE AND LEGAL MATTERS

4/1 Reports on Theft/Suspected Theft or Damaged Items

Re: **MINUTE F03/03/09** Reports on Theft/Suspected Theft or Damaged Items
 From: Director of Financial Services – Yvonne Oliver
 File: FI94/00037
 Date: 26 February 2009

Report: (Director of Financial Services - Mrs Y.J. Oliver)

Stolen/ Suspected theft of	Damaged/ Missing Items	Brief Outline Circumstances	<u>Approx Value</u>	Date Police Notified
1x Cam 85Z full body day/night camera. 1x weatherproof camera housing & bracket 1x BNC Connector		CCTV System inspected on 6 February 09 – found camera 7 covering Memorial Park missing, with cables hanging from pole.	To replace and install - \$1002.00 + GST	6 February 2009
	Vehicle – plant no: 95 Driver: Heather Kelly	Car 095 was parked and unattended. Unknown driver damaged vehicle. Rear left hand panel sustained damage.	Vehicle has been repaired – cost including GST \$511.55	Not reported
Witches Hats – approximately 20 of 450mm size		Hats left in place on site, outlining newly laid kerb on Friday 13/3/09. When staff	\$200.00 total	

Stolen/ Suspected theft of	Damaged/ Missing Items	Brief Outline Circumstances	<u>Approx Value</u>	Date Police Notified
		returned on 17/03/09, all but one witches hat were missing. Checked site and surrounding yards, but none were found.		

F03/03/09

Moved: Cr R.A. Gâté

Seconded: Cr A.J. Perrett

Recommend that the information be received and lost or stolen items written off.

Carried

SECTION 5: COUNCIL PROPERTY

Item 5/1 Request to Purchase Land at Cinnabar, More Particularly Described as Lots 65 and 66 on RP25335

Re: **MINUTE F04/03/09** Request to purchase land at Cinnabar, more particularly described as Lots 65 and 66 on RP 25335
 From: Ms Melissa O'Neill, M/S 372, 12 Sempf Road, Cinnabar via Gympie, Q 4570
 File: 3/3/01/0002 – Doc ID 1009649
 Date: 5 January 2009 (Received 8 January 2009)

"I am writing with an interest in property owned by council located at Cinnabar.

Could you please advise whether council would consider selling the following parcels:

Lot 65 on RP25335

Lot 66 on RP25335

It would be greatly appreciated if you could contact me to discuss this further.'

Report: (Corporate Administration Manager – Mr John Nancarrow)

Introduction:

The Cinnabar Soldiers Settlement exists in plan only. There are no houses, buildings, roads constructed or infrastructure in place. At present the whole of the lots are being agisted.

The former Kilkivan Shire Council in dealing with the historical subdivisions of Cinnabar and Tansey had a policy of not selling the lots, but instead acquiring the privately owned lots when they could be acquired through non-payment of Rates.

It was considered that the amalgamated lots as a whole could be dealt with in a manner in keeping with the rural environment.

Proposal:

Ms Melissa O'Neill is interested in purchasing Council owned land in Cinnabar, more particularly described as Lots 65 and 66 on RP 25335 and has asked Council to consider her proposal to purchase.

Property Address:

Subject lots are described as follows:

- Lot 65 on RP 25335 located on Queen Street, Cinnabar, approximately 1495m² in size.
- Lot 66 on RP 25335, located on Albert Street, Cinnabar, approximately 1634m² in size and

The current zoning under the former Kilkivan Shire Council IPA Planning Scheme is 'rural'.

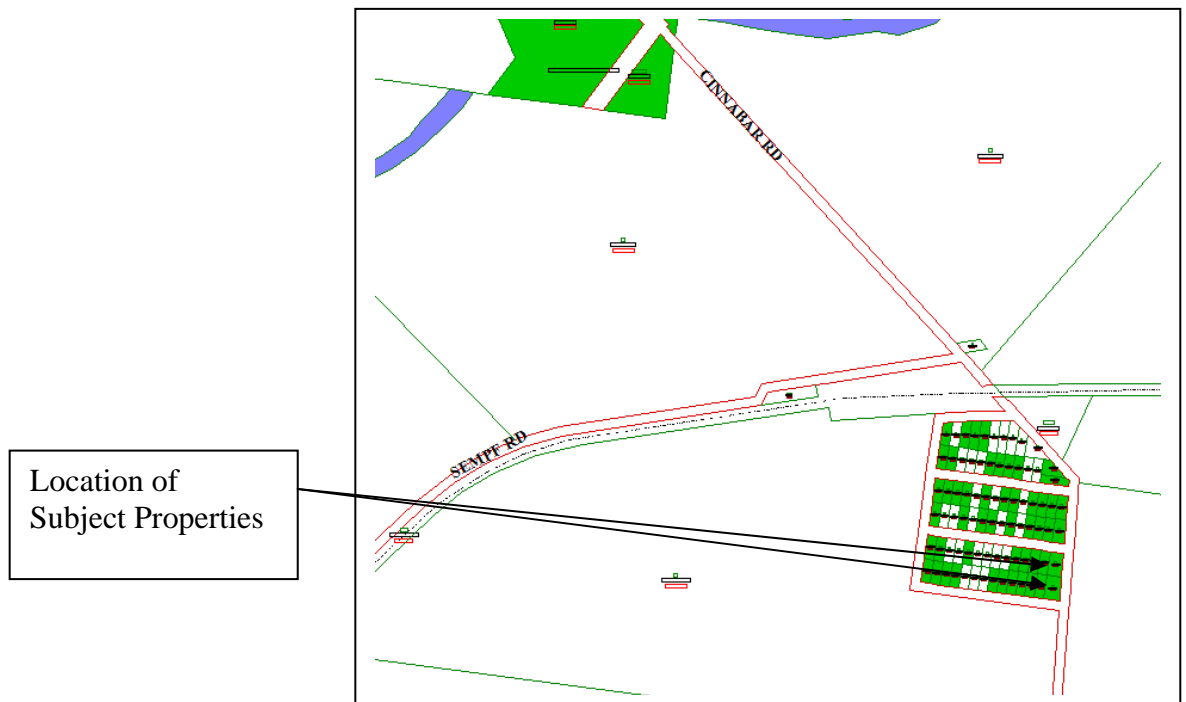
Tenure:

The subject properties are owned by Council, freehold.

Current Use:

Both of these properties are currently vacant.

Locality Plan:



Report:

This land was previously an old soldiers' settlement and has no infrastructure connected to it, making it difficult for these sites to be developed.

The Cinnabar land has no road, sewer or water infrastructure and it was the intention of the former Kilkivan Shire Council to buy back properties in this area when they fell into arrears of rates.

Council may wish to consider its future intention with respect to the Cinnabar Township, generally and more particularly whether it wishes to offer Lots 65 and 66 on RP 25335 for sale in accordance with the provisions of Section 491 of the Local Government Act 1993.

F04/03/09 Moved: Cr I.T. Petersen Seconded: Cr R.A. Gâté

Recommend that Council advises Ms O'Neill that Council does not wish to sell Lots 65 and 66 on RP 25335.

Further, that any interested parties enquiring into the purchase of lots in the Soldiers Settlement Lots at Cinnabar, Tansey, Manyung and Kinbombi be advised that Council does not wish to sell them.

Carried

Item 5/2 Lease to Cooloola Regional Development Bureau and Leasing Arrangement of part of this area to Zinc 96.1 FM over Lease A on SP 208698, within Lot 500 on MCH 4844, Geordies Road, Gympie

Re: **MINUTE F05/03/09** Lease to Cooloola Regional Development Bureau and Leasing Arrangement of part of this area to Zinc 96.1 FM over Lease A on SP 208698, within Lot 500 on MCH 4844, Geordies Road, Gympie
 From: Corporate Administration Manager – Mr John Nancarrow
 File: 3/3/03/0072
 Date: 16 March 2009

Report: (Corporate Administration Manager – Mr John Nancarrow)

Background:

Council has previously resolved, below, to sub lease an area in the CRDB building to ZINC FM radio in exchange for a package on advertising.

“That Council offers a Council Lease to the CRDB subject to Council’s standard conditions and including the following:

1. *Term of Lease – 10 years;*
2. *Rental - \$100.00 per annum, subject to CPI;*
3. *The lease area is to incorporate the building, surrounding vegetation and the required car parking spaces;*
4. *The lessee to hold public liability insurance in a sum not less than \$10 million or such other amount as Council shall determine from time to time in the name of the lessee and Cooloola Shire Council.*
5. *All costs associated with the surveys and preparation, stamping and registration of the lease to be borne by the lessee.*
6. *Council offers no objection to a sub-lease to Zinc 96.1 FM as per the current negotiated agreement.”*

The lease to the CRDB is now in place and it is timely to consider the tenancy for ZINC FM. Any sub lease would be a shop lease and require an internal survey of the building and solicitor costs approx \$3,500.00.

A simple solution would be an informal licence agreement between the CRDB and ZINC FM with Council as a co-signatory.

It is recommended that Council reconsiders the offering of a sub-lease and the approving of a licence agreement instead. It is understood that there would be a package of advertising offered in lieu of rental.

F05/03/09 Moved: Cr A.J. Perrett

Seconded: Cr R.A. Gâté

Recommend that Council approves a Licence Agreement between the CRDB and ZINC96.1 FM for a period of 2 years, with options of 2 year extensions instead of a sub-lease, with Council as a co-signatory.

Carried

Item 5/3	Local Government Boundary Anomaly
----------	-----------------------------------

Re: **MINUTE F06/03/09** Local Government Boundary Anomaly
 From: Department of Natural Resources & Water PO Box 573, Nambour Q 4560
 File: 1/3/03/0001
 Date: 24 November 2008

“The Minister for Main Roads and Local Government is responsible for formalising local government boundaries within the State under the *Local Government Act 1993*.

The Minister for Natural Resources and Water is responsible for formalising the suburb/locality boundaries within the State under the *Place Names Act 1994*.

The Department of Natural Resources and Water has identified an anomaly pertaining to the Gympie Regional Council Local Government boundaries. These anomalies have a direct effect on maintaining correct suburb/locality boundaries, which are essential for the delivery of business and emergency services. The anomalies occur when a local government boundary bisects property lots, effectively dividing the parcel of land between two different council areas. As a consequence, these properties are sometimes split into two different suburbs or localities, which causes further confusion for landowners, councils and essential services etcetera.

The anomaly identified along the Gympie Regional Council boundary is delineated on the enclosed plan:

- **CHQ024459/394** – Lot 2 on RP202448 – Sunshine Coast Regional Council (Locality of Cooran) and Gympie Regional Council (Locality of Traveston)

The Department of Local Government has advised that local councils involved with boundary anomalies, such as the above, should seek a determination as a limited reviewable local government matter by the Electoral Commissioner of Queensland under the *Local Government Act 1993*.)..’

Report: (Corporate Administration Manager – Mr John Nancarrow)**Introduction:**

As part of the recent amalgamation process the external boundary for the newly created Gympie Regional Council and Sunshine Coast Regional Council created along the boundary of the previous Cooloola Shire and Noosa Shire has created a boundary line which causes a freehold lot of land to be spanned across the two Councils.

Proposal:

To change the external boundary of Gympie Regional Council by having all of Lot 2 RP202448 included in Gympie Regional Council and excluded from Sunshine Coast Regional Council.

Property Address:

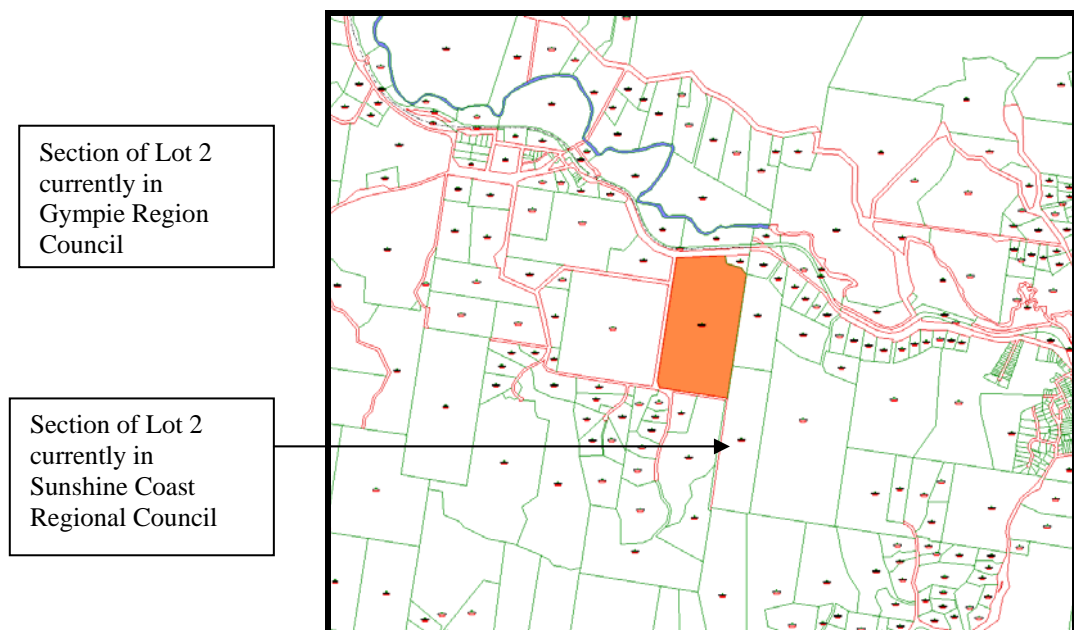
The property is described as Lot 2 RP 202448 located on Traveston-Cooran Road and Noakes Road, containing a total area of 99.35 ha.

Tenure:

The property is freehold and is currently zoned Rural under the Cooloola Shire Council planning scheme and under the Noosa Shire Council planning scheme.

Current Use:

Currently the land is vacant and used for rural purposes – beef cattle.

Locality Plan:

Report:

As part of the amalgamation process, Lot 2 RP 202448 was split between Gympie Regional Council and Sunshine Coast Regional Council on a previous property boundary line.

Concerns have been raised by the Department of Natural Resources & Water as the property is now divided into two different localities as well as two different Councils.

To allow the external boundary of Gympie Regional Council to be altered, S65(1) of the Local Government Act 1993 defines that “*Changing the external boundaries of a local government area by excluding part of the local government and including the part in another local government area is a “limited reviewable local government matter”*”, and the local governments for the area and all owners of land in part have agreed to the change, which must be noted by a resolution of Council.

Once this has been established, the Local Government must then apply to the Electoral Commissioner of Queensland for determination of a limited a reviewable local government matter.

The application must be in the approved form (Form 1), and must include the relevant agreements of all parties concerned and a certificate by each affected Council advising that the issues described as resource base sufficiency, planning, community of interest and joint arrangements have been taken into consideration. It should also be accompanied by a report by each affected Council showing it has examined the implementation issues for the matter and suggestions about the implementation issues.

Comments from Director of Engineering – Mr Bob Fredman

It is best that boundaries between Councils are NOT along roads. This avoids maintenance agreements between Councils.

F06/03/09

Moved: Cr R J Dyne

Seconded: Cr L.J. Friske

Recommend that the matter be withdrawn.

Carried

SECTION 6 RATES MATTERS

6/1 Various Water Consumption Accounts

Re: **MINUTE F07/03/09** Various Water Consumption Accounts
 From: Principal Finance Officer – Revenue – Russell Watson
 File: FR95/00026
 Date: 4 March 2009

Report: (Principal Finance Officer – Revenue - Mr R.W. Watson)

Assess No	Owner	Property Address	Amount	Reason	Recommended Action
A7204	E M & G Parker	1 Julienne Street, Gympie	1 st Tier 208 2 nd Tier 416	Undetected leak	Write off \$337.00
A8254	R I & D A Boag	17 Esplanade, Tin Can Bay	1 st Tier 175 2 nd Tier 5797	Undetected leak	Write off \$3818.05
A10441	W H & P A Neumann	Am Neuen Wald 1, 63225 Langen, Germany	1 st Tier 222 2nd Tier 598	Undetected leak	Write off \$463.60
A8020	M J Cunningham	10 Normanby Hill Rd. Gympie	1 st Tier 198 2 nd Tier Nil	Undetected leak	Write off \$53.50
A5972	G G & P J Moreton	26 Kurana St. Rainbow Beach	1 st Tier 134 2 nd Tier 1568	Undetected leak	Write off \$1094.60
A4249	M R & P M Nester	14 Farleys Lane, Gympie	1 st Tier 115 2 nd Tier 495	Undetected leak	Write off \$365.20
A6272	R C & S J Nelson	12 Bombala Crescent	1 st Tier 185 2 nd Tier 155	Undetected leak	Write off \$154.60
A4408	J P & C R Wickson	51 Ashford Road, Gympie	1 st Tier 160 2 nd Tier 857	Undetected leak	Write off \$621.70

F07/03/09 Moved: Cr G.L Engeman Seconded: Cr A.J. Perrett

Recommend that Council endorses staff action.

Further, that Council notes that the Chief Executive Officer has been authorised to send this advice from today's meeting and it is recommended that the Committee's action in this matter be endorsed.

Carried

6/2 Request for lost discount on Rates - Various
--

Re: **MINUTE F08/03/09** Request for lost discount on Rates - Various
 From: Principal Finance Officer – Revenue – Russell Watson
 File: FR95/00026
 Date: 4 March 2009.

Report: (Principal Finance Officer – Revenue - Mr R.W. Watson)

Assess No	Owner	Property Address	Amount	Reason	Recommended Action
A14112	M H & A M Oulton	234 Lehman Rd	\$90.16	B Pay problem	Allow
A14032	M H & A M Oulton	264 Tandur Rd	\$61.54	B Pay problem	Allow
A21925	S R & B M Evans	20 Samantha Drive, Pie Creek	\$104.23	B Pay problem	Disallow
A16875	K McLean & P Anyon	Kandanga Ck Rd, Kandanga	\$143.60	Staff Error	Allow

F08/03/09 Moved: Cr G.L Engeman Seconded: Cr R.A. Gâté

Recommend that Council endorses staff action.

Carried

Item 6/3 Witham Theatrette Request for Waiver of Rates
--

Re: **MINUTES F09/03/09 & F10/03/09** Witham Theatrette Request for Waiver of Rates
 From: Ms M Walker, Secretary, Gympie Regional Musical Union Inc., P O Box 1408, Gympie Q 4570
 File: 5/5/05/0001 – Doc.ID: 1020557
 Date: 27 February 2009

“Re: “Witham Theatrette” 9 Crescent Road, Gympie”

I am writing on behalf of the newly formed Gympie Regional Musical Union Inc. This letter is relating to the rates on the building being in arrears.

We cannot afford to pay the amount currently outstanding on the rates. We request that you waive the outstanding rates to date. I can assure you that the new committee is committed to ensuring all the rates are paid in the future; just as it occurred prior to the non-payment period.

As discussed in an article published in the Gympie Times, Saturday 7 February 2009, we are adamant that the theatrette be somewhere the population of Gympie Regional Council can go to participate in theatre and be part of a

community of likeminded people. We have established a Calendar of Event for the community to live into to ensure its continuation and success. To achieve this goal, we have a need of your help.

We look forward to your response and to discussing the options available to our group.”

Report: (Principal Finance Officer – Revenue - Mr R.W. Watson)

Council received a change of trustee notice effective from 24 January 2007 from Paula Cross to J E Goldberg, M M Baldwin & J G Cartwright as trustees for The Gympie Musical & Dramatic Union. No payments have been received from that date and outstanding rates now total \$6112.71.

The annual rates on the property are as follows:

General	\$ 889.42
Environment Levy	\$ 25.00
Waste Management Levy	\$ 60.00
Cleansing	\$ 203.90
Sewerage	\$ 770.00
Water	\$ 338.00
Fire Levy	<u>\$ 146.80</u>
<u>Total</u>	<u>\$2433.12</u>

Council could exempt the property from the general rate under Section 957(1)(f) of the LGA 1993

F09/03/09 Moved: Cr G.L Engeman Seconded: Cr R.A. Gâté

Recommend that the matter be held over for further discussion.

Carried

F10/03/09 Moved: Cr L.J. Friske Seconded: Cr G.L Engeman

Recommend that Council advises that all payments need to be brought up to date.

Carried

SECTION 7: FINANCIAL REPORTING

7/1 Financial Summary Report – Fund Balance and Investment Report as at 28 February 2009 and Rate Collection as at 12 March 2009
--

Re: **MINUTE F11/03/09** Financial Summary Report – Fund Balance and Investment Report as at 28 February 2009 and Rate Collection as at 12 March 2009

From: Management Accountant – Cindy Savage

File: FG94/00043

Date: 17 March 2009

Report: (Management Accountant – Cindy Savage)

FUND BALANCE
GYMPIE REGIONAL COUNCIL
as at 28 February 2009

Operating Fund	\$1,262,163.40
Trust Fund	\$732,793.50

FUND BALANCE
GYMPIE REGIONAL COUNCIL – KILKIVAN BRANCH
as at 28 February 2009

Operating Fund	\$6,221.04
----------------	------------

INVESTMENT REPORT
GYMPIE REGIONAL COUNCIL
as at 28 February 2009

	Invested Balance	YTD Interest Yield	Budget Est.	% of Budget Est
Consolidated Operating Fund	\$48,650,000.00	\$2,635,474.85	\$2,500,000. 00	105.4%
Trust Fund	\$2,161,634.00	N/A		
Indicative Interest Rate	4.17%			

INVESTMENT REPORT
GYMPIE REGIONAL COUNCIL – KILKIVAN BRANCH
as at 28 February 2009

Consolidated
Operating Fund \$1,488,861.49

Report: (Principal Finance Officer – Revenue - Mr R. Watson)

RATE COLLECTION

Arrears 1 July 2008	\$2,054,452.21
Levy Raised 2008/2009 Financial Year	\$44,703,901.46
Interest Raised	\$140,684.34
Receipts	\$23,801,701.63
Discount Applied	\$2,226,433.28
Pensioner Rebate (Government)	\$807,649.92
Pensioner Rebate (Council)	\$293,161.30
Balance Outstanding	\$19,770,091.88
Credit Balance	\$198,553.69
Balance Outstanding 12 March 2009	\$19,968,645.57

F11/03/09 Moved: Cr R.A. Gâté Seconded: Cr G.L Engeman

Recommend that the report be received.

Carried

7/2 Summarised Budget Report as at 28 February 2009
--

Re: **MINUTE F12/03/09** Summarised Budget Report as at 28 February 2009
From: Director of Financial Services – Yvonne Oliver
File: FG94/00043
Date: 6 March 2009

Report: (Director of Financial Services - Mrs Y.J. Oliver)

Refer to Attachment 1 for the Summarised Budget Report

F12/03/09 Moved: Cr A.J. Perrett Seconded: Cr R J Dyne

Recommend that the information be formally received.

Carried

Cr L.J. Friske left the meeting at 10.07am.

SECTION 8: FINANCIAL ASSISTANCE REQUESTS

Item 8/1	Request for Financial Assistance – RSL (Qld) Cooloola Cove Sub-Branch
----------	---

Re: **MINUTE F13/03/09** Request for Financial Assistance – RSL (Qld)
Cooloola Cove Sub-Branch

From: Mr I Rafferty, Secretary, RSL (Qld Branch) Cooloola Cove Sub-
Branch, P O Box 195, Tin Can Bay Q 4580

File: 1/3/06/0007 – Doc.ID: 1017345

Date: 27 February 2009

“RE: ANZAC Day at Cooloola Cove.

This Sub-Branch will be holding a Dawn Service at the Cooloola Cove Veterans and Community Hall at 5.30am on ANZAC day.

Our members wish to invite a Council representative to lay a wreath, which this Sub-Branch will provide, at the Dawn Service and to give a short address (say 3 minutes).

The Sub-Branch will then be inviting the public to join our members and families at a “Gunfire Breakfast” after the service. Would Council provide any financial assistance for this purpose as they did in 2008?”

Report: (Director of Financial Services - Mrs Y.J. Oliver)

There is no provision in the current Budget for the financial section of this request.

F13/03/09 Moved: Cr G.L Engeman Seconded: Cr J. Watt

Recommend that Council grants \$100.00 towards the breakfast and that the matter be discussed at the 2009/2010 draft budget meeting.

Carried

Cr L.J. Friske returned to the meeting at 10.10 am.

Cr G.L Engeman declared a Conflict of Interest in the next matter as he is President of the Gympie District Show Society. Cr G.L Engeman left the meeting at 10.10.am.

Item 8/2	Request for Waiver of Hire Fee for Pavilion for Gympie Show Ball
----------	--

Re: **MINUTE F14/03/09** Request for Waiver of Hire Fee for Pavilion for Gympie Show Ball
 From: Ms V McEnery, Show Administrator, P O Box 478, Gympie Q 4570
 File: 5/2/06/0001 – Doc.ID: 1021721
 Date: 24 February 2009

“Due to the great contribution the Gympie Show Society has made to the building of the Pavilion and the fact that our events are specifically held to raise funds to improve the Gympie Show for our local community and lift the profile of our Region, I request that the Gympie Regional Council considers allowing the Gympie Show Society free use of the Pavilion for the Gympie Show Ball on the 4 April 2009.”

Report: (Community Facilities and Services Co-ordinator: Heather Kelly)

The Gympie District Show Society Inc. has written to Council requesting free use of the Pavilion for the Gympie Show Ball.

The anticipated cost of hire for the venue is \$1500.00 plus an additional \$600.00 cleaning fee.

Council has to date allocated \$3,450 in the 2008/2009 Budget for Gympie Show Society sponsorship.

There is no provision made in the current budget for this waiver of hire fees request.

F14/03/09 **Moved: Cr I.T. Petersen** **Seconded: Cr A.J. Perrett**

Recommend that Council advises that due to budgetary constraints, Council is unable to assist.

Further, that Council notes that the Chief Executive Officer has been authorised to send this advice from today’s meeting and it is recommended that the Committee’s action in this matter be endorsed.

Carried

Cr G.L Engeman returned to the meeting at 10.12 am.

Item 8/3 Request to Contribute Towards an Australian Research Council Linkage Grant

Re: **MINUTE F15/03/09** Request to Contribute Towards an Australian Research Council Linkage Grant

From:

File: 2/6/01/0006 – Doc.ID:1023081

Date: 17 March 2009

Is climate change causing dangerous jellyfish to move south?

Professor Michael Kingsford¹, Dr Kylie Pitt², Dr Anthony Richardson^{3,4}, A/Prof Jamie Seymour¹¹ James Cook University, ²Griffith University, ³CSIRO Marine & Atmospheric Research, ⁴University of Queensland

The Problem

*Box jellyfish are notorious for the painful and sometimes fatal injuries they cause and the impacts they have on tourism. Australia's two most dangerous types of box jellyfish, *Chironex fleckeri* (responsible for > 60 deaths) and *irukandji* (responsible for 2 deaths), are largely confined to the tropics. In 2007 *irukandji* jellyfish were found by A/Prof Seymour for the first time as far south as Hervey Bay but we do not know if this represents the southernmost limit of their distribution. In Feb 2009 two swimmers in Hervey Bay suffered marine envenomations that were erroneously reported by the media to have been caused by *irukandji*. The actual or perceived occurrence of dangerous box jellyfish in southeast Queensland waters is extremely damaging for the tourism industry.*



Waters are warming off the east coast of Australia at nearly three times the global average and this has the potential to enable tropical species, in particular irukandji jellyfish, to extend their distributions southwards. Indeed the East Australia Current, the warm southward-flowing current made famous in the movie Finding Nemo, has strengthened over the last 60 years, and waters of the same temperature are now found 350 km further south. Unfortunately, modelling by CSIRO projects that the East Australia Current will continue to strengthen,



increasing the probability that dangerous box jellyfish will move southwards.

What the project will achieve

The project has four major goals:

- 1. Identify the southern-most distribution of dangerous box jellyfish by extending existing sampling programs in North Queensland to southern Queensland.*
- 2. Undertake experiments on jellyfish to determine their tolerance limits to temperature.*
- 3. Build models of jellyfish populations that incorporate information on tolerance limits and oceanography and that describe changes in ocean conditions to predict if and when jellyfish may occur in southern waters.*
- 4. Develop effective management strategies, in conjunction with local councils, to minimise the risk to the public.*

How this project will benefit Council

We will determine if dangerous jellyfish are likely to occur in the Gympie region. Tourism is one of the major industries driving economic growth and development in the Gympie region. We know that irukandji jellyfish are already present in the waters around Fraser Island, but we do not know if Fraser Island is the southernmost limit of their distribution. As such it is impossible at present to adequately protect users of the marine environment in southeast Queensland from irukandji stings. By using rigorous sampling techniques spanning 3 years we will determine the abundance of existing populations of irukandji jellyfish in southeast Queensland (Gladstone to the Gold Coast), identify the southernmost limits of their distribution, and determine at what times of year they pose a threat to bathers. This knowledge will enable Council to better manage the risk to the public and to decide on appropriate risk management strategies.

We will determine if irukandji will become more abundant in the future. We will undertake experiments on the tolerance limits of jellyfish and combine these data with models of how oceanographic conditions will change to predict if and when irukandji jellyfish are liable to occur in the future in the Gympie region. Providing a reliable time-frame for when jellyfish may become hazardous will greatly benefit the Council by enabling a long-lead time to implement changes to

beach safety and the way in which tourism is promoted. By participating in such research the Council will be perceived as being responsible and proactive in addressing this latent issue, and will be minimising the risk to the public. We will work with Council to develop novel risk minimisation strategies. Common risk minimisation strategies include beach closures, the deployment of warning signs, and placement of vinegar at beaches for the treatment of jellyfish stings. Additional novel mitigation programs would be investigated, including determining if weather / sea conditions can be used to predict the occurrence of jellies, thereby enabling an 'early-warning' system to be implemented. We would work closely with Council to assess a range of viable risk minimisation strategies.

Research Team

The research team comprises 4 leading Australian researchers on jellyfish and climate change. We work at institutions along the Queensland coast and are well-placed geographically to undertake this study.

Prof Mike Kingsford – Head of School of Marine and Tropical Ecology, James Cook University (Townsville)

Professor Kingsford is an expert on the ecology of Australian jellyfish, and is currently investigating patterns of distribution of box jellyfish in North Queensland waters. He is a member of the Queensland Government's Marine Stinger Advisory Committee.

Dr Kylie Pitt – Senior Lecturer, Griffith University (Gold Coast)

Dr Pitt has extensive expertise in the ecology of Australian jellyfish and is a member of the Queensland Government's Marine Stinger Advisory Committee.

Dr Anthony J. Richardson – CSIRO Marine Climate Impacts and Adaptation (Brisbane)

Dr Richardson is an expert on the impacts of climate change on marine ecosystems and his publications on the influence of climate change on plankton, jellyfish, and fish have been quoted extensively in the latest Intergovernmental Panel of Climate Change (IPCC) report.

A/Prof Jamie Seymour – Director- Tropical Australian Stinger Research Unit, James Cook University (Cairns) Associate Professor Seymour is a long-standing and leading Australian box jellyfish researcher responsible for elucidating the ecology and biology of several of the medically important box jellyfish, both in Australia, and internationally. He has been successfully involved in programs designed to decrease the envenomings of humans by box jellyfish in Australia, Timor Leste (for the United Nations) and Hawaii.

Support sought

We are seeking support from local governments in southeast Queensland to contribute towards an Australian Research Council (ARC) Linkage Grant application that would span 3 years. This Australian Government competitive research scheme requires industry partners to provide a cash and in-kind contribution, and the Australian Government then matches the funding of the industry partner (i.e. a \$100,000 annual cash and in-kind contribution from industry means that the ARC provides an additional \$100,000 cash annually). The industry contribution can be split among multiple industry partners and we are approaching several councils in southeast Queensland.

We hope that you may be interested in participating in Project Jellyfish and would like to discuss this with you in more detail at your earliest convenience. As a Project Partner, we would ensure that the project delivered the most practical outcomes to the Gympie Regional Council. We believe that if the research community partnered with councils are proactive in this regard, then we will be in the best position to mitigate this potentially important but so far not considered impact of climate change.

Report: (Director of Financial Services - Mrs Y.J. Oliver)

There is no current budget allocation for this project. If Council wishes to become an industry partner, consideration would need to be given to this issue during the 2009/2010 budget deliberations.

F15/03/09 Moved: Cr L.J. Friske Seconded: Cr I.T. Petersen

Recommend that Council advises that due to budgetary constraints, Council is unable to participate.

Carried

Item 8/4 Request for Funding from Budget
--

Re: **MINUTE F16/03/09** Request for Funding from Budget
 From: Ms J Adamson, Hon. Secretary, Cooloola Coast Senior Citizens
 Community Complex Inc. P O Box 39, Tin Can Bay Q 4580
 File: 5/3/05/0001 – Doc.ID: 1024979
 Date: 13 March 2009

“Submission for GRC Budget.

We wish to submit for consideration in the forthcoming Council budget the following items:

- 1. Recoating of the parquetry floor.*
- 2. Completion of the drainage at the front and back of the hall.*
- 3. Continuation of the beautification of the entrance with a mesh seat, painting of the pillars, paving or stamped concrete of the entrance and repainting of the sign.*
- 4. Continuation of the copper logs and picnic area with maybe play equipment – refer to Council plans.*

Perceived costs of the above \$50,000.00.”

F16/03/09 Moved: Cr L.J. Friske**Seconded: Cr R.A. Gâté**

Recommend that this request be referred to the 2009/2010 Draft Budget meeting with a report from the Director of Community Services and that the writer be advised accordingly.

Carried

SECTION 9: STAFF MATTERS

9/1 Workplace Health and Safety Report – March 2009

Re: MINUTE F17/03/09 Workplace Health and Safety Report – March 2009

From: Workplace Health & Safety Officer – Les Latemore

File: AS94/00011

Date: 17/02/09 –12/03/09

Report: (Workplace Health & Safety Officer – Les Latemore)

**ACCIDENT, INCIDENT AND WORKERS COMPENSATION CLAIMS
FOR MARCH REPORT 2009**

DATE	CODE	LOST TIME (DAYS)	JOB POSITION	DETAILS	SUPERVISOR
25/02/09	I	N/A	Plant Operator	The worker suffered a minor back strain while handling bags of cement after conducting concrete work	C.Gericke
05/03/09	I	N/A	Truck Driver	The worker suffered a minor sprain injury to his left knee while removing the locking pin from the screed attachment on the maintenance truck Plant No.145.	D.Busiko

Codes	Totals for The Month
I - Incident (nil injury or damage sustained)	2
A - Accidents (damage to property/environment)	0
FA - First Aid / Medical Treatment injury	0
LTI – Time Lost Injury	0
Total – total days lost for incidents reported this month	0

F17/03/09 Moved: Cr J. Watt

Seconded: Cr I.T. Petersen

Recommend that the information be received.

Carried

SECTION 10: MISCELLANEOUS ITEMS

Item 10/1 Request to Reconsider Membership with AIEM

Re: **MINUTE F18/03/09** Request to Reconsider Membership with AIEM
 From: The Manager, Australian Industry Engineering Manufacturing Network
 Co-operative Ltd., 60 Cheapside Street MARYBOROUGH QLD 4650
 File: Doc.ID: 1021976
 Date: 3 March 2009

Report: (Chief Executive Officer - Mr K.A. Mason)

No provision has been made in the current budget for this request.

F26/12/08 Moved: Cr G.L Engeman Seconded: Cr I.T. Petersen

Recommend that AIEM be advised that due to budgetary restraints, Council is unable participate in the offer at this time.

Carried

“I have been appointed the new General Manager of AIEMnet and I was saddened to learn that the Gympie Regional Council had recently decided not to

join AIEMnet as a member per your letter of 14 January 2009 (your Council reference YJO:BJF00295: F26/12/08).

I am aware these are tougher times economically for all of us but believe your involvement with AIEMnet offers a range of advantages and shows commitment to our philosophy of gaining greater business share for your region, therefore creating valuable employment (or stopping the loss of employment) which is the lifeblood of any region. We all know, “no jobs, no money, services downgrade, families leave town and we all suffer.”

Although we are a not for profit co-operative with some 60 members and dedicated to gaining greater market share for your region particularly in the vital engineering and manufacturing fields, we also run many programs for the state government and others. With in the past few months we have very successfully completed three (3) Community Job Plan (CJP) projects for the Department of Employment and Industrial Relations in conjunction with QWI and one with Landcare. In fact, some five (5) people from the CJP we ran with Landcare have been “subcontracted” back and working with Gympie Regional Council. Our last project completed a lot of work at Roadcraft (including the helipad), another project did valuable upgrades to Imbil State Primary School’s sporting facilities etc. We will continue to work with State Government departments and relevant bodies to train additional people in your area so they can regain work. We also support other organisations within your region and I notice we have received a “letter of thanks” from the Cooloola Access Advisory Committee re our sponsorship of their Universal Access Golf Challenge, another way we are proactive and supportive in your community.

I also believe we can work together with organisations such as DTRDI, RDA (Regional Development Australia – formerly the Area Consultative Committee), QWI, Australian Industry Group, QMI Solutions and local industry and gain greater benefits for employers in the region, Council and the community at large.

You may be aware that you were valued members as the Cooloola Shire Council and I would ask that you please reconsider your Council’s reply not to join AIEMnet as it offers extensive benefits to all for a 12 month subscription of only \$2750.00.

My sincere thanks for your consideration and I would be more than happy to discuss the matter with you in more detail, or do not hesitate to contact the Chairman of AIEMnet Mr Kerren Smith at J Smith & Sons, Gympie on 5482 1166.”

F18/03/09

Moved: Cr G.L Engeman

Seconded: Cr L.J. Friske

Recommend that Council invites AIEM to address Council regarding projects and training programmes in this area.

Carried

Item 10/2 Inquiry into the Impact of the Global Financial Crisis on Regional Australia
--

Re: **MINUTE F19/03/09** Inquiry Into the Impact of the Global Financial Crisis on Regional Australia
From: Mr M Crawford, Inquiry Secretary, Standing Committee on Infrastructure, Transport, Regional Development and Local Government, P O Box 6021, Parliament House, Canberra ACT 2600
File: Doc.ID - 1021862
Date: 24 February 2009

“Inquiry into the impact of the global financial crisis on regional Australia.

The House of Representatives Standing Committee on Infrastructure, Transport, Regional Development and Local Government is conducting an inquiry into the impact of the global financial crisis on regional Australia.

Regional Australia will face a number of challenges over the coming period as regional areas tend to feel the impacts of economic downturns before metropolitan areas and do not always have the same capacity as capital cities to absorb job losses and economic declines.

The purpose of this inquiry is to identify some of the key challenges facing Australia’s regional areas and to recommend ways in which the Commonwealth Government can assist in enhancing the liveability of these regions in order to secure future growth and prosperity. It will have a particular focus on supporting regional economies and jobs, as well as the development of essential services and social infrastructure.

*The Committee is interested in your views on any of the issues raised in the terms of reference noted below. The committee seeks receipt of submissions by **3 April 2009**.*

Terms of Reference:

The Committee is to inquire into the impact of the current global financial crisis on regional Australia and the role of the Commonwealth Government in ensuring that regional Australia is equipped to respond, with particular focus on:

- *The encouragement of economic development and employment; and*
- *The development of sustainable essential services and social infrastructure designed to enhance the liveability of regional Australia.*

Submissions can be e-mailed to itrdlg.reps@aph.gov.au or sent to:

The Secretary

Standing Committee on Infrastructure, Transport, Regional Development and Local Government

House of Representatives

*Parliament House
Canberra ACT 2600*

Please note that the making of a submission can constitute the giving of evidence and attract parliamentary privilege. Therefore, once you have provided the Committee with a submission, you should not withdraw, alter, publish or otherwise disclose it without first receiving the Committee's approval. However, once authorised for publication, provided that it is presented in a different form, you may use or publish the information your submission contains. When your submission has been formally authorised, it will appear on the Committee's website.

If you want your submission, or part of it, to be treated confidentially then you should clearly write "Confidential" on each page and in a brief covering letter, explain why your submission should be treated confidentially. The Committee will then consider your request. However, please be aware that this decision ultimately rests with the Committee.

Further information regarding this enquiry, including the terms of reference, can be found on the Committee's website. Information about preparing submissions for Committees and appearing before Committees can also be found at this site: <http://www.apg.gov.au/itrdlg>

It would assist the secretariat if you could provide as soon as possible, a contact name and details for the purpose of this inquiry. Also, the Committee requests that a copy of this letter be provided to your Council leader (as cc'd above).

Should you have any questions in regard to this inquiry, please contact me on (02) 6277 2329 or by email at "michael.crawford.reps@aph.gov.au."

F19/03/09

Moved: Cr I.T. Petersen

Seconded: Cr G.L Engeman

Recommend that Council prepares a submission focussed on the need to reinstate the Regional Partnerships Programme to build infrastructure within the region, with contributions from Councillors and staff.

Further that the Regional Development Australia Committee's roles and scope be enhanced to that previously held by area consultative committees.

Carried

Item 10/3 Training Report for February 2009

Re: **MINUTE F20/03/09** Training Report for February 2009
 From: Training & Development Co-ordinator – Mrs R. McCormack.
 File:
 Date: 16 March 2009.

Report: (Training & Development Co-ordinator – Mrs R. McCormack)

February was quite a busy month with the main focus being on Manual Handling. Most of Council's lost time injuries are due to Manual Handling incidents, so this is vital training to help prevent injuries and to fulfil our duty of care obligations under the WHS Act. Also of note this month was the purchase of Computer Training Resources that have now been up loaded onto our Intranet and will provide a training opportunity for all staff to enhance their computer skills in the main Microsoft Suite of Programs (Word, Excel, Access, Powerpoint). All training undertaken for the month, except the Bioretention Design Program, has been legislatively required programs.

Training Report						
Feb-09						
Directorate	Training Description	No of Staff	Total Hours	Program Cost	Total for Period	Year to Date
Finance					\$0.00	\$1,716.03
Corporate Services					\$0.00	\$15,307.85
Planning & Development					\$0.00	\$3,264.73
Community					\$0.00	\$14,206.05
Engineering					\$19,634.76	\$310,620.66
<i>Works</i>					\$12,816.35	
	Inductions - Blue Card	3	12	\$293.61		
	First Aid	15	120	\$2,229.40		
	General Induction	1	4	\$117.01		
	Chainsaw Level 2	5	80	\$2,585.31		
	ACDC Licence	5	40	\$1,046.85		
	Plant Tickets	4	8	\$792.36		
	Manual Handling	20	180	\$5,751.81		
<i>Water & Sewerage</i>					\$6,567.59	
	Safe Plan Training - WHS	20	80	\$815.79		
	Manual Handling	20	180	\$5,751.80		

Training Report						
Feb-09						
<i>Design</i>					\$250.82	
	Bioretention & constructed Wetlands Design	1	8	\$250.82		
Individuals					\$2,817.06	\$20,412.78
Hecs Payments					\$0.00	\$6,190.20
Study Leave					\$2,566.71	\$11,177.04
Training Resources					\$2,410.40	\$4,501.25
Staffing Costs					\$6,542.35	\$51,609.79
Dep & Asset Management					\$0.00	-\$3,400.00
		Hours	712	Total for period	\$33,971.28	
					Total Year to Date	\$435,606.38

F20/03/09

Moved: Cr G.L Engeman

Seconded: Cr R.A. Gâté

Recommend that the report be received.

Carried

Item 10/4 Premises Licensing /Registration and Domestic Dogs and Cats Registration and Regulatory Fees 2009/2010
--

Re: **MINUTE F21/03/09** Premises Licensing /Registration and Domestic Dogs and Cats Registration and Regulatory Fees 2009/2010

From: Director of Community Services – Mr M Grant

File: CG98/00145

Date: 12 March 2009

Report: (Director of Community Services – Mr M Grant)

Reference is made to Council's fees and charges for:

- Premises requiring registration and licensing; and
- Domestic dog and cat registration and regulatory fees

Pursuant to State Government legislation and Council's Local Laws.

To enable Council's Community Services Directorate to process renewal applications within required time frames, the setting of fees for 2009/2010 is necessary.

	Current 08/09 fees	Proposed 09/10 fees	% Increase
<u>Flammable & Combustible Liquids PGI, PGII, PGIII, C1 and C2</u>			
New application (Fee includes assessment of plans, inspection of facility and issue of licence)	\$275.00	\$285.00	3.6%
Licence Renewal – Storage capacity up to 100,000L	\$155.00	\$160.00	3.2%
Licence Renewal – Storage capacity over 100,001L	\$175.00	\$180.00	2.9%
<u>Caravan Park/Camping Ground Permit</u>			
Per Site	\$ 8.00	\$ 8.00	0.0%
Minimum Fee	\$130.00	\$140.00	7.7%
<u>Licences – Food Businesses as Defined in the Food Act 2006</u>			
New Application (Fee includes assessment of plans, Inspection of premises and issue of licence)	\$275.00	\$285.00	3.6%
Amendment	\$145.00	\$150.00	3.4%
Renewal	\$175.00	\$180.00	2.9%
Restoration (Late Fee)	\$ 65.00	\$ 70.00	7.7%
<u>Food Safety Programs</u>			
Accreditation			
Each application for accreditation <i>(fee includes review of food safety program by a food Safety auditor approved by Qld Health and issue of</i>	\$400.00	\$410.00	2.5%

	Current 08/09 fees	Proposed 09/10 fees	% Increase
<i>Accreditation Certificate)</i>			
Auditing			
Compliance audit – price per audit <i>(auditing frequency nominated by Local Government – fee includes travel time, time spent on-site undertaking audit, preparation of report and administration)</i>	\$200.00	\$210.00	5%
Amendment	\$150.00	New	
<u>Registration – Domestic Water Carriers</u>			
Food Business Licence held pursuant to Food Act 2006	No Charge		
<u>Roadside Vending (Itinerant Vendors/Standing Stalls)</u> (excluding ex Div 3 Tiaro Shire Council)			
Initial Application	\$430.00	\$440.00	2.3%
Renewal	\$150.00	\$155.00	3.3%
<u>Personal Appearance Services</u>			
Annual Licence	\$275.00	\$285.00	3.6%
Non-Higher Risk Personal Appearance Services Inspection Fee	\$100.00	\$105.00	5.0%
<u>Dog Registration Fees</u>			
Entire dog	\$ 70.00	\$ 70.00	0.0%
Pension (50% of entire fee dog registration ONLY)	\$ 35.00	\$ 35.00	0.0%
Pro-rata registration (after the 1st January – new dogs ONLY)			

	Current 08/09 fees	Proposed 09/10 fees	% Increase
applies to entire dogs ONLY)	\$ 35.00	\$ 35.00	0.0%
Desexed dog	\$ 15.00	\$ 15.00	0.0%
Desexed and Microchipped Dog	No Charge	No Charge	0.0%
Working dogs	\$ 15.00	\$ 15.00	0.0%
Dogs registered with Canine Control Council (CCC) – must hold current membership	\$ 30.00	\$ 30.00	0.0%
Dangerous dogs/Restricted dogs	\$270.00	\$270.00	0.0%

NOTE: Dog registration applies shire wide for the former Cooloola Shire Council.

NOTE: Former Kilkivan Shire Council – dog registration fee applies to former KSC townships only.

NOTE: Registration applies for dogs only in former Tiaro Shire Council division (3) townships only.

Cat Registration Fees

(applies shire wide for former Cooloola Shire Council only)

Entire cat	\$ 70.00	\$ 70.00	0.0%
Pension (50% of entire fee cat registration ONLY)	\$ 35.00	\$ 35.00	0.0%
Pro-rata registration (after the 1st January – new cats ONLY applies to entire cats ONLY)	\$ 35.00	\$35.00	0.0%
Desexed cat	\$ 15.00	\$15.00	0.0%
Desexed and Microchipped cat	No Charge	No Charge	
Registered cat breeder or breed society with microchip			
Cat (Up to four (4) cats)	\$30.00	\$30.00	0.0%

Permit to Keep More than 2 Dogs or 2 Cats

Initial application for permits to keep more than two (2) dogs or two (2) cats on a property	\$135.00	\$140.00	3.7%
---	----------	----------	------

	Current 08/09 fees	Proposed 09/10 fees	% Increase
Annual renewal permit to keep more than two (2) dogs or two (2) cats	\$ 40.00	\$ 40.00	0.0%
<u>Impounding Fees</u>			
Dog and Cat Impounding Expenses			
Release Fee – working days (8.30am – 4.00pm)			
Release fee (for each registered dog or cat impounded by Council – normal RSPCA opening hours)	\$100.00	\$100.00	0.0%
Release fee (for each unregistered dog or cat impounded by Council – normal RSPCA opening hours)	\$150.00	\$150.00	0.0%
Additional surcharge if dog or cat impounded after hours (additional to release fee)	\$100.00	\$100.00	0.0%
PLUS Sustenance per day	\$ 15.00	\$ 15.00	0.0%
<u>General Cats and Dogs</u>			
Replacement Tag	\$ 5.00	\$ 5.00	0.0%
Animal Equipment Hire			
- Barking Control Collars (refundable deposit) per collar	\$ 40.00	\$ 40.00	0.0%
- Dog/Cat Trap (refundable deposit) per trap	\$ 40.00	\$ 40.00	0.0%
Boarding/Breeding per annum	\$100.00	\$120.00	20%

	Current 08/09 fees	Proposed 09/10 fees	% Increase
<u>Surrender/Dead Animal Disposal Fees</u>			
Surrender of dogs or cats (per service) (includes collection/ euthanasing)	\$ 60.00	\$ 60.00	0.0%
Vets – Collection of Bodies and Disposal (per service)	\$100.00	\$100.00	0.0%
<u>General</u>			
<u>Property Search – Registered/Licensed Premises</u>			
<u>Environmental Protection Act Licence Fees</u>			
Application/Transfer fee not elsewhere specified	\$100.00	\$125.00	25%
S369A – Waste removal – private contractors			
Application for approval	\$275.00	\$285.00	3.6%
Annual Renewal Application fee	\$100.00	\$125.00	25%

F21/03/09 Moved: Cr I.T. Petersen Seconded: Cr R.A. Gâté

Recommend that Council adopts the fees set out below for licensing/registration of premises pursuant to State Legislation and Council's Local Laws for the 2009/2010 financial year.

Further, that Council notes that the Chief Executive Officer has been authorised to send this advice from today's meeting and it is recommended that the Committee's action in this matter be endorsed.

	Current 08/09 fees	Proposed 09/10 fees	% Increase
<u>Flammable & Combustible Liquids PGI, PGII, PGIII, C1 and C2</u>			
New application (Fee includes assessment of plans, inspection of facility and issue of licence)	\$275.00	\$285.00	3.6%
Licence Renewal – Storage capacity up to 100,000L	\$155.00	\$160.00	3.2%
Licence Renewal – Storage capacity over 100,001L	\$175.00	\$180.00	2.9%
<u>Caravan Park/Camping Ground Permit</u>			
Per Site	\$ 8.00	\$ 8.00	00%
Minimum Fee	\$130.00	\$140.00	7.7 %
<u>Licences – Food Businesses as Defined in the Food Act 2006</u>			
New Application (Fee includes assessment of plans, Inspection of premises and issue of licence)	\$275.00	\$285.00	3.6%
Amendment	\$145.00	\$150.00	3.4%
Renewal	\$175.00	\$180.00	2.9%
Restoration (Late Fee)	\$ 65.00	\$ 70.00	7.7%

Food Safety Programs**Accreditation**

Each application for accreditation <i>(fee includes review of food safety program by a Food Safety Auditor approved by Qld Health and accreditation of program)</i>	\$400.00	\$410.00	2.5%
---	-----------------	-----------------	-------------

Current 08/09 fees	Proposed 09/10 fees	% Increase
-------------------------------	--------------------------------	-----------------------

Auditing

Compliance audit – price per audit <i>(auditing frequency nominated by Local Government – fee includes travel time, time spent on-site undertaking audit, preparation of report and administration)</i>	\$200.00	\$210.00	5%
---	-----------------	-----------------	-----------

Amendment	\$150.00	New	
------------------	-----------------	------------	--

Registration – Domestic Water Carriers

Food Business Licence held pursuant to Food Act 2006	No Charge	No Charge	
---	------------------	------------------	--

Roadside Vending (Itinerant Vendors/Standing Stalls)
(excluding ex Div 3 Tiaro Shire Council)

Initial Application	\$430.00	\$440.00	2.3%
Renewal	\$150.00	\$155.00	3.3%

Personal Appearance Services

Annual Licence	\$275.00	\$285.00	3.6%
-----------------------	-----------------	-----------------	-------------

Non-Higher Risk Personal Appearance Services

Inspection Fee	\$100.00	\$105.00	5.0%
-----------------------	-----------------	-----------------	-------------

Dog Registration Fees

Entire dog	\$ 70.00	\$ 70.00	0.0%
Pension (50% of entire fee dog registration ONLY)	\$ 35.00	\$ 35.00	0.0%
Pro-rata registration (after the 1st January – new dogs ONLY			
	Current	Proposed	%
	08/09 fees	09/10 fees	Increase
applies to entire dogs ONLY)	\$ 35.00	\$ 35.00	0.0%
Desexed dog	\$ 15.00	\$ 15.00	0.0%
Desexed and Microchipped Dog	No Charge	No Charge	0.0%
Working dogs	\$ 15.00	\$ 15.00	0.0%
Dogs registered with Canine Control Council (CCC) – must			
Hold current membership	\$ 30.00	\$ 30.00	0.0%
Dangerous dogs/Restricted dogs	\$270.00	\$270.00	0.0%

NOTE: Dog registration applies shire wide for the former Cooloola Shire Council.

NOTE: Former Kilkivan Shire Council – dog registration fee applies to former KSC townships only.

NOTE: Registration applies for dogs only in former Tiaro Shire Council division (3) townships only.

Cat Registration Fees

(applies shire wide for former Cooloola Shire Council only)

Entire cat	\$ 70.00	\$ 70.00	0.0%
Pension (50% of entire fee cat registration ONLY)	\$ 35.00	\$ 35.00	0.0%
Pro-rata registration (after the 1st January – new cats ONLY			
applies to entire cats ONLY)	\$ 35.00	\$35.00	0.0%
Desexed cat	\$ 15.00	\$15.00	0.0%

Desexed and Microchipped cat	No Charge	No Charge	
Registered cat breeder or breed society with microchip			
Cat (Up to four (4) cats)	\$30.00	\$30.00	0.0%
<u>Permit to Keep More than 2 Dogs or 2 Cats</u>			
Initial application for permits to keep more than two (2) dogs or two (2) cats on a property	\$135.00	\$140.00	3.7%
	Current	Proposed	%
	08/09 fees	09/10 fees	Increase
Annual renewal permit to keep more than two (2) dogs or two (2) cats	\$ 40.00	\$ 40.00	0.0%
<u>Impounding Fees</u>			
Dog and Cat Impounding Expenses			
Release Fee – working days (8.30am – 4.00pm)			
Release fee (for each registered dog or cat impounded by Council – normal RSPCA opening hours)	\$100.00	\$100.00	0.0%
Release fee (for each unregistered dog or cat impounded by Council – normal RSPCA opening hours)	\$150.00	\$150.00	0.0%
Additional surcharge if dog or cat impounded after hours	\$100.00	\$100.00	0.0%
PLUS Sustenance per day	\$ 15.00	\$ 15.00	0.0%
<u>General Cats and Dogs</u>			
Replacement Tag	\$ 5.00	\$ 5.00	0.0%
Animal Equipment Hire			
- Barking Control Collars (refundable deposit) per collar	\$ 40.00	\$ 40.00	0.0%
- Dog/Cat Trap (refundable deposit) per trap	\$ 40.00	\$ 40.00	0.0%

Boarding/Breeding per annum	\$100.00	\$120.00	20%
<u>Surrender/Dead Animal Disposal Fees</u>			
Surrender of dogs or cats (per service) (includes collection/ euthanasing)	\$ 60.00	\$ 60.00	0.0%
Vets – Collection of Bodies and Disposal (per service)	\$100.00	\$100.00	0.0%
	Current	Proposed	%
	08/09 fees	09/10 fees	Increase
<u>General</u>			
<u>Property Search – Registered/Licensed Premises</u>			
Application/Transfer fee not elsewhere specified	\$100.00	\$125.00	25%
<u>Environmental Protection Act Licence Fees</u>			
S369A – Waste removal – private contractors			
Application for approval	\$275.00	\$285.00	3.6%
Annual Renewal Application fee	\$100.00	\$125.00	25%

Carried

Cr A.J. Perrett & Cr R.A. Gâté left the meeting at 10.46 am.
 Cr A.J. Perrett returned to the meeting at 10.47 am.
 Cr R.A. Gâté returned to the meeting at 10.48 am.
 Chief Executive Officer, Ken Mason left the meeting at 10.49 am.
 Chief Executive Officer, Ken Mason returned to the meeting at 10.51 am
 Cr J. Watt left the meeting at 10.51 am.
 Cr L.J. Friske and Director of Financial Services – Yvonne Oliver left the meeting at 10.51 am.
 Cr I.T. Petersen and Cr G.L Engeman left the meeting at 10.52 am.
 Director of Planning & Development, Mr M Hartley entered the meeting at 10.52 am.
 Director of Financial Services – Yvonne Oliver and Cr I.T. Petersen, Cr L J Friske and Cr J. Watt returned to the meeting at 10.53 am.

Item 10/5	Environment and Natural Resource Levy Community Group Grant Policy
-----------	--

Re: **MINUTES F22/03/09 & F 23/03/09** Environment and Natural Resource Levy Community Group Grant Policy
 From:
 File:
 Date: 18 March 2009

G14/03/09 Moved: Cr I.T. Petersen Seconded: Cr J. Watt

That Council adopts the Interim Environment and Natural Resource Levy Community Grants Policy as presented in the Attachment to the report (as amended), and advertises the Policy for public comment pursuant to adoption of the 2009/2010 budget.

Attachment

ENVIRONMENT AND NATURAL RESOURCE LEVY
 COMMUNITY GROUP GRANT POLICY

1. Application of environment and natural resource levy

Council has adopted an Environmental Policy. Consistent with that policy and in accordance with section 971 of the *Local Government Act 1993*, Gympie Regional Council levies a charge on all ratable properties within its jurisdiction – the Environment and Natural Resource Levy.

2. Levy amount

The levy amount is determined by Council in accordance with the requirements of the *Local Government Act 1993*.

3. Partnerships

In addition to funding its own environment and natural resource works and activities, Council is committed to work in close partnership with the Gympie Region's community to protect and enhance the regions' natural resources and sustainability. It recognizes there are considerable benefits to Council through harnessing the extra resources, commitment and passion of community members to help meet its environmental and natural resource targets.

4. Grants program

Thirty-five percent of the monies raised through the Environment and Natural Resource Levy will be set aside for distribution to eligible community groups and projects through a grants program.

5. Policy aim

The aim of the grants program policy is to ensure that activities of community groups funded by the levy:

- (i) align with identified environmental and natural resource priorities including key threatening processes;
- (ii) maximise external funding opportunities and volunteerism;
- (iii) integrate with Council's work program;
- (iv) are well planned in advance; and
- (v) are responsibly and safely managed in accordance with standard financial and Workplace Health and Safety requirements.

6. Grant eligibility

To be eligible to receive a grant you must:

- (i) be an incorporated not-for-profit community group (or, for the purposes of this interim policy – actively seeking incorporation) with an environmental or natural resource management as a stated goal; and
- (ii) have demonstrated ability, or well-defined capacity, to deliver on-ground and community education outcomes in a timely, safe, responsible manner in genuine partnership with Council; and
- (iii) be eligible to attract, and actively seek external natural resource management grants that will enhance Council's investment in environmental and natural resource management; and
- (iv) have access to a group of committed volunteers or engaged landholders; and
- (v) adhere to an endorsed operational or business plan (or for the purposes of this interim policy – prior to the expiry of this financial year undertake to adopt an operational or business plan).

7. Project eligibility

Proposed works and activities must demonstrate:

- (i) quantifiable, positive environmental or natural resource outcomes directly relevant to, and of benefit within, the Gympie Regional Council boundaries, and
- (ii) compliance with:-
 - (a) Council's overarching Environmental Policy, and
 - (b) a locally relevant and widely accepted environmental management or natural resource management plan of:
 - 1. Council; or
 - 2. a local or regional natural resource body; or
 - 3. the State Government; or
 - 4. the Commonwealth Government.

Works and activities that are carried out to improve Council owned or controlled land will be regarded highly.

Projects that have been planned in consultation with Council's Works and Planning staff will also receive favorable consideration.

Ineligible projects or activities include:

- (i) projects, activities and events that are run for commercial purposes;
- (ii) purchase of capital infrastructure e.g. buildings, vehicles; and
- (iii) annual maintenance or repair of existing machinery or other capital infrastructure.

8. Applications

Grant applications will be advertised annually in March. Grants may be allocated for up to three consecutive years without the need for annual reapplication. Successful applicants will be advised following the adoption of Council's annual budget and a list published on Council's website.

9. Application assessment

Applications will be assessed by the Manager Strategic Planning, Manager Parks and Gardens, Lands Protection Manager and the Environmental Planning Officer.

Prior performance as evidenced by reports submitted to Council will be an influencing factor.

10. Agreed outcomes

Receipt of a grant over \$1000.00 from Council will be subject to a formal funding agreement stating agreed milestones, outcomes and timeframes.

11. Project Reporting

Successful community group applicants will report to Council's Director of Planning and Development half yearly regarding the agreed milestones and outcomes of their project.

12. Performance assessment

An assessment of the success and achievement of agreed outcomes will be carried out on receipt of reporting pro formas. This assessment will be utilized in determining future environment levy applications.

13. Reporting

Council will report annually on the outcomes achieved through approved grants:

- (i) in the Annual Report; and
- (ii) on its website.

Carried

Cr G.L Engeman returned to the meeting at 10.58 am.

F22/03/09 Moved: Cr A.J. Perrett Seconded: Cr G.L Engeman

Recommend that Council provides minimum funding of \$110,000.00 from the Environment Levy to external eligible parties.

Further that the amount of funding be adjusted annually in line with movements of the CPI for the year ending the March quarter.

Further that the funding clause of the policy be maintained for the current term of the Council.

Carried

F23/03/09 Moved: Cr G.L Engeman Seconded: Cr I.T. Petersen

Recommend that Council adopts the Interim Environment and Natural Resource Levy Community Grants Policy as follows, and advertises the Policy for public comment pursuant to adoption of the 2009/2010 budget.

**ENVIRONMENT AND NATURAL RESOURCE LEVY
COMMUNITY GROUP GRANT POLICY**

1. Application of environment and natural resource levy

Council has adopted an Environmental Policy. Consistent with that policy and in accordance with section 971 of the *Local Government Act 1993*, Gympie Regional Council levies a charge on all ratable properties within its jurisdiction – the Environment and Natural Resource Levy.

2. Levy amount

The levy amount is determined by Council in accordance with the requirements of the *Local Government Act 1993*.

3. Partnerships

In addition to funding its own environment and natural resource works and activities, Council is committed to work in close partnership with the Gympie Region's community to protect and enhance the regions' natural resources and sustainability. It recognizes there are considerable benefits to Council through harnessing the extra resources, commitment and passion of community members to help meet its environmental and natural resource targets.

4. Grants program

A minimum of \$110,000.00 raised through the Environment and Natural Resource Levy will be set aside for distribution to eligible community groups and projects through a grants program. This amount will be adjusted annually in line with movements of the CPI for the year ending the March quarter.

5. Policy aim

The aim of the grants program policy is to ensure that activities of community groups funded by the levy:

- (i) align with identified environmental and natural resource priorities including key threatening processes;
- (ii) maximise external funding opportunities and volunteerism;
- (iii) integrate with Council's work program;
- (iv) are well planned in advance; and
- (v) are responsibly and safely managed in accordance with standard financial and Workplace Health and Safety requirements.

6. Grant eligibility

To be eligible to receive a grant you must:

- (i) be an incorporated not-for-profit community group (or, for the purposes of this interim policy – actively seeking incorporation) with an environmental or natural resource management as a stated goal; and
- (ii) have demonstrated ability, or well-defined capacity, to deliver on-ground and community education outcomes in a timely, safe, responsible manner in genuine partnership with Council; and
- (iii) be eligible to attract, and actively seek external natural resource management grants that will enhance Council's investment in environmental and natural resource management; and
- (iv) have access to a group of committed volunteers or engaged landholders; and
- (v) adhere to an endorsed operational or business plan (or for the purposes of this interim policy – prior to the expiry of this financial year undertake to adopt an operational or business plan).

7. Project eligibility

Proposed works and activities must demonstrate:

- (i) quantifiable, positive environmental or natural resource outcomes directly relevant to, and of benefit within, the Gympie Regional Council boundaries, and
- (ii) compliance with:-
 - (a) Council's overarching Environmental Policy, and
 - (b) a locally relevant and widely accepted environmental management or natural resource management plan of:
 - 1. Council; or
 - 2. a local or regional natural resource body; or
 - 3. the State Government; or
 - 4. the Commonwealth Government.

Works and activities that are carried out to improve Council owned or controlled land will be regarded highly.

Projects that have been planned in consultation with Council's Works and Planning staff will also receive favorable consideration.

Ineligible projects or activities include:

- (iv) projects, activities and events that are run for commercial purposes;
- (v) purchase of capital infrastructure e.g. buildings, vehicles; and
- (vi) annual maintenance or repair of existing machinery or other capital infrastructure.

8. Applications

Grant applications will be advertised annually in March. Grants may be allocated for up to three consecutive years without the need for annual reapplication. Successful applicants will be advised following the adoption of Council's annual budget and a list published on Council's website.

9. Application assessment

Applications will be assessed by the Manager Strategic Planning, Manager Parks and Gardens, Lands Protection Manager and the Environmental Planning Officer.

Prior performance as evidenced by reports submitted to Council will be an influencing factor.

10. Agreed outcomes

Receipt of a grant over \$1000.00 from Council will be subject to a formal funding agreement stating agreed milestones, outcomes and timeframes.

11. Project Reporting

Successful community group applicants will report to Council's Director of Planning and Development half yearly regarding the agreed milestones and outcomes of their project.

12. Performance assessment

An assessment of the success and achievement of agreed outcomes will be carried out on receipt of reporting pro formas. This assessment will be utilized in determining future environment levy applications.

13. Reporting

Council will report annually on the outcomes achieved through approved grants:

- (i) in the Annual Report; and
- (ii) on its website.

Carried

Director of Planning & Development, Mr M Hartley left the meeting at 11.21am.

SECTION 11 GENERAL BUSINESS

Item 11/1 Parking Infringement Number: 25605
--

F24/03/09 Moved: Cr R J Dyne

Seconded: Cr I.T. Petersen

Recommend Council advises Courtney Rowe that Council will accept the sum of \$20 in settlement of the parking fine and that the additional search fees will be written off.

Carried

COUNCIL IN COMMITTEE

The Chairman advised the meeting that Council was going “Into Committee” to discuss:

1. Outstanding Accounts 3 Months and Over Sundry Debtors
2. Non Rateable Properties
3. Request to Settle Debt.
4. Parking Ticket – Summary Trial
5. Evaluation of General Rating Structures

F25/03/09 Cr R.A. Gâté**Seconded: Cr A.J. Perrett**

That pursuant to the provisions of Section 463 of the Local Government Act, Council resolves to close the meeting to the public and move “into committee” to consider the following matter/s:-

- 1. Outstanding Accounts 3 Months and Over Sundry Debtors**
- 2. Non Rateable Properties**
- 3. Request to Settle Debt.**
- 4. Parking Ticket – Summary Trial**
- 5. Evaluation of General Rating Structures**

Further, that in relation to the provisions of Section 250 of the Act, Council resolves that following the closing of the meeting to the public and the moving ‘into committee’ that all matters and all documents (whether in hard copy, electronic, optical, visual or magnetic form) discussed, raised, tabled and/or considered whilst the meeting is closed and ‘in committee’, are confidential to the Council and the Council wishes to keep them confidential.

Carried

COUNCIL OUT OF COMMITTEE

F26/03/09 Cr J. Watt**Seconded: Cr R.A. Gâté**

That proceedings be resumed in Open Council.

Carried

IN COMMITTEE ITEMS

Item 1	Outstanding Sundry Debtor Report As At 28 February 2009
---------------	--

Re: **MINUTE F27/03/09** Outstanding Sundry Debtor Report As At 28 February 2009
File: FG94/00011
Date: 4 March 2009

F27/03/09 **Moved: Cr R.A. Gâté** **Seconded: Cr L.J. Friske**

Recommend that the list of Outstanding Sundry Debtors (3 months and over) be received and the recommended action be taken.

Carried

Cr. D.R. Neilson declared a Material Personal Interest in the next matter as she is a Director on the Board of the Friendly Society Assn. Cr Neilson vacated the chair and left the meeting at 1.32pm.

Cr I.T. Petersen declared a Material Personal Interest in the next matter as he is a Director on the Board of the Friendly Society Assn and left the meeting at 1.32pm.

Cr G.L Engeman took over as Chairman of the meeting at 1.32pm.

Cr J Watt declared a Conflict of Interest in the next matter as she is a member of the Mary Valley Show Society and stayed in the meeting.

Director of Corporate Services, Craig Manson entered the meeting at 11.27 am.

Item 2	Non Rateable Properties
--------	-------------------------

Re: **MINUTE F28/03/09** Non Rateable Properties
File:
Date: 13/03/09

F28/03/09 Moved: Cr R.A. Gâté Seconded: Cr J. Watt

Recommend that a Gympie Regional Council policy be created and adopted to ensure standard charges shall apply to all similar non rateable properties.

Further that the following points regarding non rateable properties be taken into account when formulating the above policy:

- **All Masonic Halls to pay no general rates.**
- **Halls not equipped with bars to be charged half water rates.**
- **All halls to pay garbage charges.**
- **Tennis courts to pay half water and full garbage if no lease is held. Where lease is held, lease is to be honoured.**
- **Girl Guides and Scouts to pay half water.**
- **Rainbow Beach Play Group charges to be investigated.**
- **Cathy House to pay garbage charge.**
- **Cooloola Coast Senior Citizens to pay full garbage charge.**
- **Widgee hall not to pay general rate.**
- **Imbil Show Society, Goomeri Show Society, not to pay full general and only to pay half water on all assessments.**

Carried

Director of Corporate Services, Craig Manson left the meeting at 11.38 am and returned to the meeting at 11.42 am.

Cr R J Dyne left the meeting at 11.46 am and returned to the meeting at 11.49 am.

ADJOURNMENT OF MEETING

The meeting adjourned for lunch at 12.09pm.

RESUMPTION OF MEETING

The meeting resumed at 12.25 pm. Cr. D.R. Neilson and Cr I.T. Petersen were not present when the meeting resumed.

PRESENT:

Cr D.R. Neilson (Chairman), Mayor R Dyne, Cr A.J. Perrett, Cr G.L. Engeman, Cr L.J. Friske, Cr R.A. Gâté, Cr I.T. Petersen, Cr J. Watt.

Also in attendance were Financial Services Director, Yvonne Oliver, Chief Executive Officer, Ken Mason and Director of Corporate Services, Craig Manson and Minutes Secretary, Mrs B J Fevre

Cr R.A. Gâté left the meeting at 12.31 pm and returned to the meeting at 12.32pm.

Item 3	Request to Settle Debt
--------	------------------------

Re: **MINUTE F29/03/09** Request to Settle Debt
 File: 5/3/08/0002 – Doc.ID: 1024139
 Date: 9 March 2009

F29/03/09 Moved: Cr L.J. Friske Seconded: Cr I.T. Petersen

Recommend that Mr Meredith be advised that Council's decision as advised by letter FAB02815 dated 13/03/08 stands.

Carried #

Cr. D.R. Neilson returned to the meeting at 1.35 pm and resumed the role of Chairman of the Meeting. Cr Engeman vacated the chair.

Cr I T Petersen returned to the meeting at 1.37 pm.

Item 4	Parking Ticket – Summary Trial
--------	--------------------------------

Re: **MINUTE F30/03/09** Parking Ticket – Summary Trial
 File: 5/1/3/1 – Doc.ID: 1022360
 Date: 3 March 2009

F30/03/09 Moved: Cr J. Watt

Seconded: Cr R.A. Gâté

Recommend that Council seeks an alternative quote from Cartwright Lawyers with regards to this matter.

Further, that Council notes that the Chief Executive Officer has been authorised to send this advice from today's meeting and it is recommended that the Committee's action in this matter be endorsed.

Carried #

Item 5	Evaluation of General Rating Structures
---------------	--

Re: **MINUTE F31/03/09** Evaluation of General Rating Structures

File:

Date: 13 March 2009

F31/03/09 Moved: Cr R J Dyne

Seconded: Cr L.J. Friske

Recommend that Council implements the rating structures and charging strategy over a one year period as detailed in the AEC report.

AMENDMENT

F32/03/09 Moved: Cr I.T. Petersen

Seconded: Cr R.A. Gâté

Recommend that Council implements the rating structures and charging strategy over a two year period from the 2009/2010 rating period as detailed in the AEC report.

The AMENDMENT then became MOTION on being PUT was **CARRIED.**

F33/03/09 Moved: Cr J. Watt

Seconded: Cr R.A. Gâté

Recommend that Council has the Primary Production rate category.

Carried

F34/03/09 Moved: Cr J. Watt

Seconded: Cr I.T. Petersen

Recommend that Council shall review boundary maps for the purpose of rating.

Carried

SECTION 11: ATTACHMENTS

Attachment 1 - Item 7/2 Summarised Budget Report as at 28 February 2009

Attachment 2 - In Committee Item 5 - Evaluation of General Rating Structures

There being no further business the meeting closed at 1.41pm.

Confirmed this EIGHTH day of APRIL 2009.

Cr. D.R. Neilson
CHAIRMAN