

Invitation for Livestock Agistment

Contract Name: Lot 468 Cinnabar Road (Kilkivan Tansey Road), Cinnabar - Livestock Agistment
Contract Number: RF1006
RPD: Lot 468 on Crown Plan L37573
Location: Cinnabar Road, Cinnabar
Current Zoning: Rural



Tenure area highlighted in red

Contract Overview:

Gympie Regional Council ("GRC") is currently seeking tenure submissions from interested parties for the agistment of grazing livestock over land known as Lot 468 on Crown Plan L37573, Cinnabar Road (Kilkivan Tansey Road), Cinnabar, highlighted in red above). Request for Invitation (RFI) will be open for a minimum period of three weeks, closing on the date indicated in this document.

Property Description:

Council is the Trustee of the land and is proposed to be utilised for agistment purposes as it is surplus to Council's current requirements. The total land area for tenure is approximately 63.6ha and zoned Rural.

It is anticipated that a preferred Licensee will have been identified and proceeded to a formal Licence Agreement by the end of July 2021. In addition to the standard licence agreement terms further terms may be negotiated at the time of agreement. Further obligatory terms Council wish to include are as follows:

- 1) The Licensee shall pay any costs of and incidental to the preparation of the Licence Agreement including any required survey plans.
- 2) The Licensee shall be responsible for any installation, repair and maintenance of fences (including gates) within the Licensed Area.
- 3) The term of the Licence shall be a period of three (3) years.
- 4) The annual licence fee will be the amount prescribed in Council's Fees and Charges for an agistment licence fee, indexed annually (including GST).
- 5) The use of the Licensed Area must be for agistment purposes only.
- 6) The Licensee must hold public liability insurance in a sum of not less than \$20,000,000.00 or other such amount that Council shall determine from time to time in the name of the Licensee and Gympie Regional Council.

PART 1 – INVITATION PROCESS TERMS

The Invitation Process Terms will govern the entire Invitation Process, including the assessment of all Applications.

Details

Invitation Process Terms

A summarised version of the process is as follows:

- This document represents the release of the Invitation to the market;
- Applications will be accepted until **11.59pm (AEST) on Friday, 23rd July 2021**;
- Evaluation of Applications will be conducted against predetermined evaluation criteria and within Council's governance and probity framework;
- Council, at its sole discretion, may shortlist Applications and conduct interviews as deemed necessary;
- Council may accept none, one or more of the Applications submitted.

Probity Environment

In the preparation of any application, Prospective Respondents should consider the following:

- All requests for assistance, advice, clarifications and/or further information should be directed to the contact point contained in Schedule 1 Item 5 of this Invitation for Livestock Agistment.
- Direct contact with any elected member of Council or Local Government Employee regarding any part of this Invitation, other than those listed in Schedule 1 Item 5, is prohibited.
- Any prohibited contact with a Local Government Employee or elected member of Council may result in the Respondent or Prospective Respondent and their Application being disqualified from the Invitation Process.
- The Invitation Process Terms will take precedence over information contained in this part in the event of conflict between the two.

PART 2 – LIST OF SCHEDULES

The following Schedules form part of this Invitation for Livestock Agistment:

Schedule 1	Invitation Details
Schedule 2	Information Session (if applicable)
Schedule 3	Evaluation Criteria
Schedule 4	General Terms and Conditions
Schedule 5	Supporting Documentation
Schedule 6	Tender Response Form

SCHEDULE 1 – INVITATION DETAILS

Terms used in this Invitation for Livestock Agistment take their meaning from the Invitation Process Terms (IPT) (available in Part 1 of the Invitation for Livestock Agistment above).

This Invitation for Livestock Agistment is subject to the Invitation Process Terms. A brief summary of key aspects of this Invitation for Livestock Agistment is set out in the table below:

Item	Description	Detail
1.	Closing Date (Clause 1.1 and 5.3(b)(ii) of the TPT)	11.59pm, 23 rd July 2021.
2.	Contract Name and Number: (Clauses 1.1 and 5.3(b)(i) of the TPT)	Contract Name: Lot 468 Cinnabar Road (Kilkivan Tansey Road), Cinnabar – Livestock Agistment Contract No: RFI006
3.	Tender lodgement times (Clause 5.3(b)(ii) of the TPT)	Any time up to that specified in Item 1 above.
4.	Validity Period (Clause 5.7 of the TPT)	90 days from the Closing Date.
5.	Name and contact details	The Contract Administrator is the Acting Coordinator – Property Management . Technical & Submission Enquiries Prospective applicants are to address enquiries in relation to technical and submission aspects of the Invitation, in writing via email to property@gympie.qld.gov.au prior to the closing date.
6.	Tender Box	Applications must be submitted electronically via email prior to the Closing Date: property@gympie.qld.gov.au
7.	Local Government inviting Tenders	Gympie Regional Council ABN 91 269 530 353.
8.	Clarifications	Cut-off for requests for clarification or further information is 48 hours prior to the Closing Date.

SCHEDULE 2 – INFORMATION SESSION

N/A

SCHEDULE 3 – EVALUATION CRITERIA

The Evaluation Criteria are:

- (a) Capability and Experience
- (b) Methodology

SCHEDULE 4 – GENERAL TERMS AND CONDITIONS

The following attachments comprises the General Terms and Conditions.

Details

- Draft Agistment Licence Agreement (subject to change)

Further obligatory terms and conditions Council will include but not limited to are as follows:

1. Respondents will be responsible for any costs of and incidental to the submission of their application.
2. The successful respondent will be responsible for any costs of and incidental to any legal fees associated with the execution of the Licence Agreement, if they choose to engage a solicitor.

SCHEDULE 5 – SUPPORTING DOCUMENTATION

The following attachments comprise the Supporting Documentation and form part of this Invitation for Livestock Agistment:

Attachment Number	Details
1	Survey Plan
2	Title Search
3	Search response for Environmental Management Register/Contaminated Land Register
4	Aboriginal and Torres Strait Islander Cultural Heritage Database and Register Report

SCHEDULE 6 – INVITATION RESPONSE FORM

Refer to attached document for completion and electronic lodgement.

Appendix Number	Details
1.	Invitation Response Form (Word format)