



Application for Temporary Food Premises

Licensing Term:

1 October 2021 - 30 September 2022.

Application is for:

- Annual temporary food premises (market stall). This licence can be renewed annually. \$490.00
- Event specific temporary food premises (market stall) – maximum of four (4) consecutive days at one event. This licence cannot be renewed. \$195.00

Applications can be made either in person at 29 Channon Street, Gympie (8:30am – 4:30pm) or via email to health@gympie.qld.gov.au. Invoices are issued to applicants upon receipt of the application and payment can be made online at: payments.gympie.qld.gov.au

Please note applications must be received MINIMUM THREE (3) BUSINESS DAYS PRIOR TO EVENT. Applications received less than three (3) business days prior to the event may not be processed.

Section 1 – Applicant/s details

PRIVACY STATEMENT: Gympie Regional Council collects personal information where it is directly related to a function or activity of Council and where the collection of such information may be reasonably considered as necessary for that purpose. It will only use personal information for that purpose, and will not disclose it, except as permitted under the Information Privacy Act 2009.

ABN or ACN

Applicant

Name/s of Directors (if Private Company) / Management Committee (if Incorporated Association) / Applicants (all others):

Title	Surname	Given Names
<input style="width: 100%; height: 100%;" type="text"/>	<input style="width: 100%; height: 100%;" type="text"/>	<input style="width: 100%; height: 100%;" type="text"/>
<input style="width: 100%; height: 100%;" type="text"/>	<input style="width: 100%; height: 100%;" type="text"/>	<input style="width: 100%; height: 100%;" type="text"/>

Corporations address of registered office / Incorporated Associations nominated address:

Address

Suburb State Postcode

Section 2 - Business details

Trading name

Postal address

Phone Mobile

Email address

Provide a description of what you will be selling.

What is the intended commencement date to start trade?

What event/s are you expecting to attend?

Section 3 – Vehicle details

Do you deliver or transport food in a vehicle?

Yes

No

(If no, proceed to Section 4)

NOTE: Information pertaining to mobile food premises will be accessible by State Government Departments, Councils and members of the public via a Queensland Government maintained public register of mobile food premises (Food Act 2006, Section 266).

Section 4 – Suitability of person to hold a licence

What skills and knowledge regarding the sale of safe and suitable food does the applicant possess? (attach copy of certificates or other supporting documentation)

Please note the following – if the applicant is a corporation or an incorporated association, then below also applies to an executive officer of the corporation or a member of the association's management committee.

Have any of the applicants been convicted for an offence under the *Food Act 1981*, *Food Act 2006* or corresponding law in other States and Territories?

No

Yes – if yes, please attach details.

Have any of the applicants previously held a licence under the *Food Act 1981*, *Food Act 2006* or corresponding law in other States and Territories that was suspended or cancelled?

No

Yes – if yes, please attach details.

Have any of the applicants previously been refused a licence under the *Food Act 1981*, *Food Act 2006* or corresponding law?

No

Yes – if yes, please attach details.

Section 5 - Nomination of food safety supervisor

Attach copy of
Certificate/s of
Attainment for approved
food safety supervisor
courses.

NOTE: If you do not know the details of your food safety supervisor/s at this time, do not complete this section. This will not affect the decision made on your application. However, you are required to provide the Local Government with details of your food safety supervisor/s within thirty (30) days of receiving your licence.

Name

Business hours contact
telephone number

Qualification

Certificate of Attainment of an Accredited Food Safety Supervisor Competency. You must nominate a Food Safety Supervisor and provide a copy of the Certificate of Attainment within thirty (30) days of receiving your licence.

**Section 6 -
Change of licensee
- for annual licence
only**

Please insert the signature/s of the current licensee (vendor) of the food business below:

I / We being the holder/s of the Certificate of Food Business Licence, the particulars of which are set out in this document, hereby make application to surrender the Certificate of Food Business Licence held in our name/s.

Print Name: _____

Applicant 1 - Signature: _____ Date: _____

Print Name: _____

Applicant - 2 Signature: _____ Date: _____

Should you be unable to obtain the signature of the current licensee, please provide a letter from your solicitor verifying the sale/lease of the food business, or complete a statutory declaration to this effect.

Section 7

Declaration

If you have not told the truth in this application, you may be liable for prosecution under the *Food Act 2006*.

- I do solemnly and sincerely declare that the information provided is true and correct to the best of my knowledge.
- I understand that Gympie Regional Council collects personal information where it is directly related to a function or activity of Council and where the collection of such information may be reasonably considered as necessary for that purpose. It will only use personal information for that purpose, and will not disclose it, except as permitted under the *Information Privacy Act 2009*.
- I understand that public availability of information supplied on or with this application can be restricted only after the confidentiality of information has been tested by application through the *Right to Information Act 2009*, and that the information supplied on or with this application may be used in accordance with the *Evidence Act 1977*.

Print Name: _____

Applicant 1 - Signature: _____ Date: _____

Print Name: _____

Applicant 2 - Signature: _____ Date: _____

**This section must be
completed for all
applications**



Section 8

Information required to be submitted with new licence application

**Applications for licence
only**

**Applications for licence &
new licensee**

- Written proposal of the proposed food business (including the types of food activities you are conducting).
- Floor Plan detailing the layout of all the equipment, fixtures and fittings in a bird's eye view drawn to a scale of not less than 1:50 (1cm on the plan = 0.5m).
- Photographs of set up
- Certificate of Attainment of an Accredited Food Safety Supervisor Competency. You must nominate a Food Safety Supervisor and provide a copy of the Certificate of Attainment within thirty (30) days of receiving your licence

Office Use Only

Total Fees Paid	\$	Date	/ / 20.....
Receipt No.			