



Gympie Regional Council

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Local Government Act 2009

Cooloolo Shire Council Local Law No. 9 (Parks, Reserves & Foreshores)

Kilkivan Shire Council Local Law No. 13 (Parks & Reserves)

Tiaro Shire Council Local Law No. 15 (Parks & Reserves)

Application for Use of Beach, Parks, Reserves or Stage

Application is for:

Permit to Use Council's Parks/ Reserves
(Complete Sections 1 & 2)

- for a Private Function
- for a Circus/ Concert/ Trade Fair
- for a Wedding

Permit to Use Nelson Reserve Sound Shell for a Public Performance (Complete Sections 1, 2 & 3)

Permit to Use Gold City Centre Stage for a Public Performance (Complete Sections 1 & 3)

Permit to Use the Beach – Commercial Use (Complete Sections 1 & 4)

Section 1 - Applicants Details

PRIVACY STATEMENT: Gympie Regional Council collects personal information where it is directly related to a function or activity of Council and where the collection of such information may be reasonably considered as necessary for that purpose. It will only use personal information for that purpose, and will not disclose it, except as permitted under the Information Privacy Act 2009.

Name of Applicant (in full)

(Surname)

(Given Names)

Name of Business/ Organisation/ Charity

Postal Address

Phone Number

(Home)

(Work)

(Mobile)

I hereby declare that the information I have provided herein is true and correct to the best of my knowledge.

Signature

Date

Section 2 - Use of Park/Reserve

Specify the event you wish to conduct

Name of Park/Reserve that you wish to use

Dates of Intended Use

to

Times of Intended Use

to

Do you require the use of electricity?

(please tick)

Yes

No

Do you require tents/ shade structures to be erected for this use?

(please tick)

Yes

No

Conditions of Use

- The approved use must not restrict public access to public facilities, for example Rotundas.
- Alcohol consumption is prohibited except where a specific permit has been issued to a charitable organisation, pursuant to the *Liquor Act 1992*.
- Area of the park used is to be left in a clean and tidy condition.
- The applicants shall accept responsibility for any damage to the grounds arising from their use.
- No glass bottles shall be allowed in the area in question.
- Memorial Park* – Vehicles are prohibited from entering unless approved by the Chief Executive Officer.
- Fees & Bonds* – all monies shall be paid in advance.

Additional Conditions Specific to Circuses/ Concerts/ Trade Fairs

- Circuses* – No tethering of animals to trees.
- Food Preparation* – is to be conducted in a food vehicle which complies with the requirements of the *Food Act 2006*.
- Public Liability Insurance* – It is a requirement that Public Liability Insurance be placed and remain in force for the duration of the proposed activity. The sum insured shall be a minimum of Twenty Million Dollars (\$20,000,000.00), however the Council strongly recommends that you seek independent advice as to whether this sum is adequate given the nature of such activity and that the insured policy terms and conditions are appropriate.

Additional Conditions Specific to Weddings

- Approval is restricted to the conduct of the ceremony.
- The use of confetti is prohibited but substitutes such as rose petals or rice are allowed.

**Section 3 -
Use of Gold City
Centre/ Nelson
Reserve Sound Shell
for Public
Performances**

Proposed Use

If for fundraising, provide details of project

Dates of Intended Use / / 20 to / / 20

Times of Intended Use : am / pm to : am / pm

Duration of Performance(s)

Do you require the use of electricity?
(Refundable deposit of \$20.00 applies for hire of keys) (please tick) Yes No

Do you propose to use a sound amplifier? (please tick) Yes No

Conditions of Use

The use of the Gold City Centre has been divided into two groups. Please tick which one is appropriate:

Note: Does not include commercial activities such as the sale or production of goods or services.

- Group A**
Community groups providing community entertainment for example school, youth or community group concerts/ performances, Carols by Candlelight, Gold Rush Festival and Muster type entertainment.
- Will normally be afforded precedence due to the community involvement;
 - Bookings will be taken on a first in basis with preferably a minimum of 7 days in advance notice, on the prescribed form;
 - Amplified sound is to be maintained at a level so as to comply with the *Environmental Protection Act 1994*.
- Group B (N/A to Nelson Reserve Sound Shell)**
Individuals or organisations providing entertainment, busking or addresses.
- Bookings will only be taken in a maximum of 7 days in advance on the prescribed form;
 - A maximum of one booking per week per individual/organisation;
 - Amplified sound not permitted;
 - Busking for a maximum period of 2 hours;
 - Speakers for a maximum period of 15 minutes;
 - To determine the suitability of acts, auditions may be required. Acts considered to be dangerous for example fire and knife juggling will not be permitted.

Note:

- Applicants must have public liability insurance in accordance with Council's policy at the time.
- All permits for the use of the Gold City Centre will be issued at the discretion of the Chief Executive Officer.
- No additional charges apply for the use of the stage.
- Keys must be returned to Council's Officer immediately following your performance.

**Section 4 -
Use of Beach**

Location of Proposed Use

Description of Proposed Use

Vehicle Type Vehicle Registration No.

Describe what equipment is proposed to be used

Other relevant information

Details of public liability insurance

The Application for Use of Beach must be accompanied by the Annual Permit Application Fee of \$220.00.

Fees

Payments may be made by cheque or money order. Payments made in person must be lodged with Council's Finance Directorate at the Gympie Town Hall, 2 Caledonian Hill, Gympie (near the Five-ways Roundabout) or at 26 Bligh St, Kilkivan.

Circuses, Carnivals, Trade Fairs or Other Commercial Displays (Nelson Reserve, Gympie)	(1) Daily Charge	\$ 484.00
	(2) Bond	\$ 890.00
	(3) Weekly Hire	\$ 1870.00
Local Organisations (Nelson Reserve, Gympie) (Minute F10/10/94 allows that local charitable organisations may apply to Council for a reduction in Nelson Reserve use fees).	(1) Daily Charge	\$ 242.00
	(2) Bond	\$ 890.00
	(3) Weekly Hire	\$ 924.00
Other Parks Circus and Menagerie – (Townships, Tin Can Bay)	(1) Daily Charge	\$ 231.00
	(2) Bond	\$ 890.00
	(3) Weekly	\$ 880.00
Use of Beach Annual Permit		\$ 220.00

Total Fees Paid	\$ <input type="text"/>	Date	<input type="text"/> / <input type="text"/> / 20.....
Ledger No. (Bond)	T129	Receipt No.	<input type="text"/>
Ledger No. (Hire)	T187 – 1530702.1000.08	Record Keeping:	File in Community Services
Letter Ref.	<input type="text"/>	Date Sent	<input type="text"/> / <input type="text"/> / 20.....